

**THE SKINNERS' SCHOOL PARENTS' ASSOCIATION ("SSPA")**  
(Registered charity number 1103916)  
**TRUSTEES' ANNUAL REPORT AND ACCOUNTS**  
**FOR THE YEAR ENDED 30 APRIL 2022**

**TRUSTEES' ANNUAL REPORT**

The Trustees present their annual report and accounts for the year ended 30 April 2022.

**Registered address**

C/O The Skinners' School, St John's Road, Tunbridge Wells, Kent TN4 9PG

**Trustees**

SSPA is an unincorporated association whose members are the parents, guardians or carers of a pupil currently attending the Skinners' School ("the school") together with the Headmaster and one other staff member.

The elected members of the Committee are the Chair, Vice Chairman, Secretary and Treasurer ("the Officers") together with twelve Ordinary Committee Members; these members are appointed at the AGM and in accordance with SSPA's constitution. Up to six other members of the Committee ("the co-opted members") are co-opted by the elected members of the Committee. The Committee members, both elected and co-opted, are the charity trustees.

The Committee of SSPA during the year was as follows:

|                        |   |
|------------------------|---|
| Brenda Purse           | (Chairman)  |
| Jacqui Baker           | (Vice Chair)  |
| Mrs Lucy Smalley       | (Secretary)   |
| Mrs Jennifer Gillespie | (Treasurer)   |
| Mr Edward Wesson       | (Headmaster)  |
| Mr Marcos Purse        | Pupil representative – retired 15 <sup>th</sup> June 2021   |
| Mr Horatio Blackman    | Pupil representative – retired 15 <sup>th</sup> June 2021   |
| Mr Andreas Purse       | Pupil representative – appointed 15 <sup>th</sup> June 2021 |
| Mr Alex Turton         | Pupil representative – appointed 15 <sup>th</sup> June 2021 |
| Sarah Justice          |   |
| Dianne Evans           | Appointed 15 <sup>th</sup> June 2021                        |
| Helen Sanson           | Appointed 15 <sup>th</sup> June 2021                        |
| Mirela Gorun           | Appointed 15 <sup>th</sup> June 2021                        |
| Amanda Sermon          | Appointed 15 <sup>th</sup> June 2021                        |
| Amanda Bristow         | Retired 15 <sup>th</sup> June 2021                          |
| Julie Bowen            |   |
| Kulsoom Brown          |   |
| Joanne McKall          |   |
| Catherine Manktelow    | Retired 15 <sup>th</sup> June 2021                          |
| Kealey Castle          | Retired 15 <sup>th</sup> June 2021                          |
| Sarah Pooley           |   |
| Sharon Blackman        |   |
| Hong Heatherwick       | Retired 15 <sup>th</sup> June 2021                          |
| Paola Marshall         |   |
| Jeremy Tipper          |   |
| Paul Johnston          | (Bursar)  |
| Andrea Csillag         | Co-opted member   |
| Ann Hughes-Wilson      | Co-opted member.  |

## Objects of the charity

The Constitution of SSPA (which was adopted on 21 May 2003) states that the object of the charity is to advance education of pupils in the school in particular by:

1. developing effective relationships between the staff, parents and others associated with the School;
2. engage in activities or providing facilities or equipment which support the School and advance the education of the pupils.

## Summary of the main achievements during the year

SSPA has had a very successful year through the hard work of the Committee and with assistance from many other parents and Skinners' staff.

Four fundraising events took place during the year, namely two quizzes, a virtual auction, and a virtual Christmas fair, which together with four Non-Uniform days raised funds in excess of £37k after expenses. Other sources of income (Easyfundraising, subscriptions from parents, Amazon and Paypal donations) raised a further £26k.

## Financial review

The accounts for the year ended 30 April 2022 are set out on pages 3,4 and 5.

Incoming resources for the year amounted to £63,089.97. After taking account of resources expended, there was a net inflow of resources for the year of £1,724.59

At the end of the year the SSPA's funds amounted to £29,652.34 These funds are unrestricted.

Approved by the Trustees on 21<sup>st</sup> June 2022.

Signed on their behalf by:

The block contains two handwritten signatures. The top signature is in dark ink and appears to be 'B Purse'. The bottom signature is in a lighter ink and appears to be 'J Gillespie'. Both signatures are written over dotted lines.

Mrs B Purse  
Chair

Mrs J Gillespie  
Treasurer

## **Independent Examiner's report to the Trustees of The Skinners' School Parents' Association**

I report on the accounts of the Trust for the year ended 30 April 2022, which are set out on pages 2 and 3.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### **Independent Examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met.

Signed:



Name: Jamie Owen ACA  
Address: 60 Mabledon Road, Tonbridge, Kent, TN9 2TG  
Contact: telephone – 07964 722793  
e-mail – Jamie.owen@skinners-school.org.uk

Date: 13<sup>th</sup> June 2022

# **Skidders' School Parents' Association- Financial Activities May 2021-Apr 22**

|                                    | May 2021 - Apr 2022 |           | May 2020 - Apr 2021 (PY) |           |
|------------------------------------|---------------------|-----------|--------------------------|-----------|
| Income                             |                     |           |                          |           |
| 200 Club                           |                     | 6,555.00  |                          | 7,800.00  |
| Amazon                             |                     | 697.53    |                          | 466.68    |
| Christmas Fayre                    |                     | 0.00      |                          | 0.00      |
| Christmas fayre Fees and Discounts |                     | 0.00      |                          | -305.18   |
| Christmas fayre Helpers            |                     | 0.00      |                          | -200.00   |
| Christmas fayre sponsor            |                     | 1,000.00  |                          | 1,000.00  |
| Christmas Hampers                  |                     | 3,119.38  |                          | 2,684.25  |
| Christmas Puddings                 |                     | 330.52    |                          | 806.40    |
| Christmas Raffle                   |                     | 3,806.18  |                          | 4,163.76  |
| Christmas trees                    |                     | 1,430.93  |                          | 1,638.99  |
| Christmas Wine                     |                     | 406.94    |                          | 235.75    |
| Christmas Wreaths                  |                     | 181.20    |                          | 0.00      |
| Total Christmas Fayre              | £                   | 10,275.15 | £                        | 10,023.97 |
| Donations and legacies             |                     | 1,141.91  |                          | 5,015.00  |
| Easy Fundraising                   |                     | 1,005.82  |                          | 711.41    |
| Fund Raising                       |                     | 0.00      |                          | 0.00      |
| Music Studio                       |                     | 703.00    |                          | 0.00      |
| Southfield Improvements            |                     | 1,225.97  |                          | 0.00      |
| Total Fund Raising                 | £                   | 1,928.97  | £                        | 0.00      |
| Matched funding                    |                     | 11,681.00 |                          | 6,550.00  |
| Music events                       |                     | 49.41     |                          | 1,170.84  |
| New Parents' Evening               |                     | 529.60    |                          | 0.00      |
| Non Uniform Days                   |                     | 0.00      |                          | 0.00      |
| Autumn Non-Uniform Day             |                     | 2,568.39  |                          | 0.00      |
| Christmas Non Uniform Days         |                     | 535.09    |                          | 2,732.60  |
| January Non Uniform Day            |                     | 580.72    |                          | 2,137.48  |
| Non Uniform- Ukraine               |                     | 2,971.83  |                          | 0.00      |
| Spring Non-Uniform Day             |                     | 2,696.13  |                          | 1,486.88  |
| Summer Non-Uniform Day             |                     | 1,534.94  |                          | 1,207.13  |
| Winter Non-Uniform Day             |                     | 1,601.88  |                          | 2,433.15  |
| Total Non Uniform Days             | £                   | 12,488.98 | £                        | 9,997.24  |
| Online Auction                     |                     | 4,811.63  |                          | 5,089.51  |
| PA Merchandise                     |                     | -75.00    |                          | 4,267.23  |
| Parents Subscription               |                     | 0.00      |                          | 419.00    |
| PayPal Donations                   |                     | 0.00      |                          | 12.50     |
| Quiz Night                         |                     | 12,534.75 |                          | 4,593.68  |
| Total Income                       | £                   | 63,624.75 | £                        | 56,117.06 |
| Platform Fees                      |                     | 534.78    |                          | 193.31    |
| Total Cost of Sales                | £                   | 534.78    | £                        | 193.31    |
| Total                              | £                   | 63,089.97 | £                        | 55,923.75 |
| Expenditures                       |                     |           |                          |           |
| Leavers Gifts                      |                     | 245.45    |                          | 0.00      |
| Miscellaneous Expenditure          |                     | 0.00      |                          | 38.95     |
| PA Donations to School             |                     | 61,119.93 |                          | 57,101.17 |
| Parentkind                         |                     | 0.00      |                          | 299.99    |
| Total Expenditures                 | £                   | 61,365.38 | £                        | 57,440.11 |

|                          |   |          |    |          |
|--------------------------|---|----------|----|----------|
| Net Operating Income     | £ | 1,724.59 | -£ | 1,516.36 |
| Net Income/(Expenditure) | £ | 1,724.59 | -£ | 1,516.36 |

## Balance Sheet Comparison

As of April 30, 2022

|  | Total              |                         |
|--|--------------------|-------------------------|
|  | As of Apr 30, 2022 | As of Apr 30, 2021 (PY) |
| Fixed Asset                                      |                    |                         |
| Total Fixed Asset                                |                    |                         |
| Cash at bank and in hand                         |                    |                         |
| BMM Account                                      | 0.00               | 0.00                    |
| HSBC 200 Club                                    | 0.00               | 5,080.00                |
| HSBC Community Account                           | 0.00               | 6,951.32                |
| Petty cash                                       | 60.00              | 60.00                   |
| The Skinners' School Parents' Association (4960) | 26,780.34          | 15,836.43               |
| Total Cash at bank and in hand                   | £ 26,840.34        | £ 27,927.75             |
| Debtors  |                    |                         |
| Debtors  | 2,812.00           | 0.00                    |
| Total Debtors                                    | £ 2,812.00         | £ 0.00                  |
| Net current assets                               | £ 29,652.34        | £ 27,927.75             |
| Net current assets (liabilities)                 | £ 29,652.34        | £ 27,927.75             |
| Total assets less current liabilities            | £ 29,652.34        | £ 27,927.75             |
| Total net assets (liabilities)                   | £ 29,652.34        | £ 27,927.75             |
| Charity funds                                    |                    |                         |
| Opening Balance Equity                           | 29,444.11          | 29,444.11               |
| Retained Earnings                                | -1,516.36          | 0.00                    |
| Surplus/(Deficit)                                | 1,724.59           | -1,516.36               |
| Total Charity funds                              | £ 29,652.34        | £ 27,927.75             |