

THE FRIENDS OF HALSFORD PARK SCHOOL
ACCOUNTS FOR YEAR ENDED 31 AUGUST 2023

Registered Charity No. 1103845

THE FRIENDS OF HALSFORD PARK SCHOOL

CHARITY INFORMATION

Trustees Maya Sasikumar – Co-Chairperson
 Louise Roach – Co-Chairperson
 Karen Spillett – Secretary
 Bamidele Doyle – Treasurer

Treasurer Bamidele Doyle

Charity number 1103845

Address Halsford Park School
 Manor Road
 East Grinstead
 West Sussex
 RH19 1LR

THE FRIENDS OF HALSFORD PARK SCHOOL

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THE FRIENDS OF HALSFORD PARK SCHOOL

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2023

Trustees

The trustees for the period to 31st August 2022 were Louise Roach (co-chair), Maya Sasikumar (co-chair) Bamidele Doyle (treasurer) and Karen Spillett (secretary). New Trustees were elected on 12th September 2023, with Maya Sasikumar acting as Chair, Paula Broad acting as Secretary and Bamidele Doyle as Treasurer. Maya Sasikumar stepped down as Chair on 31st December 2023 and Louise Roach was elected as Chair on 28 February 2024.

Constitution and Objects

The Trust is governed by the constitution agreed at the AGM on 18 September 2021.

Its main objects are the advancement of education for the Halsford Park Primary School for the benefit of the pupils and the community.

Main Activities and Achievements

The main activities were fund-raising events to provide facilities and equipment for the school. The Trust raised over £22,000 of income available for charitable expenditure, of which just over £9,300 was granted to the school.

Reserves

The Trust's reserves policy includes a rule that free reserves should total 12 months of total organisational minimum costs based on the next year budget. This is reviewed at the beginning of each financial year. The remaining unallocated funds held at the end of the financial year 2022-2023 are largely anticipated to be allocated to further improvement work to the school playgrounds during 2023-24.

Serious Incident Reports

There were no serious incidents to report this financial year.

Financial Review

The financial objectives are to fulfil the objectives of the Trust and to maintain a financially sound balance sheet.

This was achieved and the financial statements show a closing funds position at 31 August 2023 of

£39,696.84



Paula Broad
On behalf of the trustees

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES
OF THE FRIENDS OF HALSFORD PARK SCHOOL
CHARITY NO 1103845**

I report to the trustees on my examination of the accounts of the Friends of Halsford Park School for the year ended 31 August 2023.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: TRACEY SUZANNE POOLE

Date: 22/04/24

THE FRIENDS OF HALSFORD PARK SCHOOL

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST AUGUST 2023

	Notes	2023 £	2022 £	2021 £
INCOMING RESOURCES - Unrestricted funds				
Other activities to generate funds				
Fund-raising and other income		<u>32,823.45</u>	<u>42,957.76</u>	<u>55,784.39</u>
Total incoming resources	2	<u>32,823.45</u>	<u>42,957.76</u>	<u>55,784.39</u>
RESOURCES EXPENDED - Unrestricted funds				
Cost of generating funds				
Total fundraising expenditure	2	<u>10,810.65</u>	<u>12,468.50</u>	<u>4,478.98</u>
Net incoming resources available for:	2	<u>22,012.80</u>	<u>30,489.26</u>	<u>51,305.41</u>
Charitable expenditure				
Grants Spent & School Donations	3	<u>8,461.71</u>	<u>52,869.51</u>	<u>22,697.02</u>
Administrative expenses	4	<u>917.74</u>	<u>1,728.81</u>	<u>1,206.77</u>
Total charitable expenditure		<u>9,379.45</u>	<u>54,598.32</u>	<u>23,903.79</u>
Net incoming (outgoing) resources		<u>12,633.35</u>	<u>-24,109.06</u>	<u>27,401.62</u>

THE FRIENDS OF HALSFORD PARK SCHOOL

STATEMENT OF ASSETS & LIABILITIES AS AT 31ST AUGUST 2023

	Notes	2023 £	2022 £	2021 £
Current Assets				
Stock		0.00	0.00	0.00
Cash at bank and in hand	5	<u>39,696.84</u>	<u>27,063.49</u>	<u>51,172.55</u>
		<u>39,696.84</u>	<u>27,063.49</u>	<u>51,172.55</u>
Creditors: amounts falling due within one year	6	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Restricted Funds	7	<u>4,054.15</u>	<u>0.00</u>	<u>20,805.67</u>
Reserved Funds	8	<u>8,150.00</u>	<u>8,894.37</u>	<u>15,849.17</u>
Net current assets		39,696.84	27,063.49	51,172.55
Total assets less current liabilities		<u>27,492.69</u>	<u>18,169.12</u>	<u>14,517.71</u>
Unrestricted funds				
Funds brought forward		27,063.49	51,172.55	23,770.93
Surplus (deficit) for year		<u>12,633.35</u>	<u>-24,109.06</u>	<u>27,401.62</u>
Total funds		<u>39,696.84</u>	<u>27,063.49</u>	<u>51,172.55</u>

Approved by the trustees and signed on their behalf by:

Paula Broad

P. Broad

Bamidele Doyle

Dele Doyle

Date

06/03/24

THE FRIENDS OF HALSFORD PARK SCHOOL

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2023

1 Accounting policies

1.1 Accounting convention

The financial statements of the charity are prepared in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities" and with applicable accounting standards. These financial statements are drawn up on the historical cost accounting basis.

1.2 Fund raising income

Fund raising income is accounted for in the period in which the charity is entitled to receipt.

1.3 Resources expended

Resources expended are accounted for on an accruals basis.

2	Fund Raising Activities	2023 Income £	2023 Expenditure £	2023 Surplus £	2022 Surplus £	2021 Surplus £
	Summer Fair	5317.98	2685.61	2632.37		
	Christmas Fair	4448.69	1933.56	2515.13	-36.31	0.00
	South East Water	2000.00	0.00	2000.00		
	Co-op Fund	1302.07	0.00	1302.07	1373.61	515.19
	Tuck Shop	2312.72	1065.94	1246.78	1736.04	0.00
	Common Good Trust	1000.00	0.00	1000.00	2000.00	1000.00
	Christmas Raffle	1072.00	91.25	980.75	1796.67	1972.46
	Summer Raffle	1030.00	124.12	905.88	0.00	1430.35
	Tea Towels	2255.31	1418.35	836.96	0.00	0.00
	F1 raffle	835.00	60.49	774.51		
	200 Club	1782.00	1029.00	753.00	952.00	1191.00
	Wreath Making	1123.51	476.37	647.14	518.94	0.00
	Summer Disco	933.68	296.20	637.48		
	School Disco	904.84	292.45	612.39	763.86	90.00
	Nearly New	637.65	33.87	603.78	699.54	688.45
	Quiz Night	1020.61	459.71	560.90	777.94	0.00
	Match funding	500.00	0.00	500.00		
	Summer Silent Auction	442.95	37.81	405.14		
	Halloween Trail	495.23	94.02	401.21	0.00	524.98
	Yellow Moon / Easy					
	Fundraising/Give as you live/					
	Amazon	375.13	0.00	375.13	456.49	518.25
	Online Advertising	360.00	0.00	360.00	360.00	290.00
	Sports Day	379.59	31.96	347.63	357.38	0.00
	Lions Santa Collection	325.00	0.00	325.00	460.00	150.00
	East Grinstead Memorial Estate	300.00	0.00	300.00	1000.00	1000.00
	Donations	252.58	0.00	252.58	351.78	587.00
	HP Online Shop	420.72	172.13	248.59	476.95	5401.17
	Easter Trail	277.38	63.13	214.25	339.31	207.62
	Football Boots Raffle	202.00	15.92	186.08	705.91	0.00
	Bank Interest	129.61	0.00	129.61	5.13	2.42
	Carol service	387.20	269.76	117.44		
	Christmas Fair 2023	0.00	159.00	-159.00		
	Summer Jubilee	0.00	0.00	0.00	5304.40	0.00
	Sussex Community	0.00	0.00	0.00	5000.00	5942.83
	Summer Festival	0.00	0.00	0.00	2584.15	0.00
	Bottle Change Challenge	0.00	0.00	0.00	655.95	0.00
	Non Uniform Day	0.00	0.00	0.00	541.20	0.00
	May Fair	0.00	0.00	0.00	450.93	0.00
	Festive Friday	0.00	0.00	0.00	227.59	285.74
	Santa Letter	0.00	0.00	0.00	191.40	380.89
	Clothing Collections	0.00	0.00	0.00	181.95	242.40
	Christmas Puddings	0.00	0.00	0.00	127.14	0.00
	Christmas Advent	0.00	0.00	0.00	55.61	0.00
	Masks	0.00	0.00	0.00	43.70	2168.57
	Nector (crowdfunder)	0.00	0.00	0.00	30.00	0.00
	Southover Manor Grant	0.00	0.00	0.00	0.00	14800.00
	Gatwick Community Grant	0.00	0.00	0.00	0.00	3750.00
	5k in May	0.00	0.00	0.00	0.00	2056.84
	Sporty Non Uniform Day	0.00	0.00	0.00	0.00	1017.96
	Aviva Grant	0.00	0.00	0.00	0.00	1001.00
	Asda	0.00	0.00	0.00	0.00	885.00
	Star Night	0.00	0.00	0.00	0.00	726.21
	Virgin Money	0.00	0.00	0.00	0.00	574.69
	Sussex Police Fund	0.00	0.00	0.00	0.00	500.00
	Advertising Boards	0.00	0.00	0.00	0.00	300.00
	Christmas Silent Auction	0.00	0.00	0.00	0.00	279.30
	Elf Trail	0.00	0.00	0.00	0.00	243.25
	Social Distance Relay	0.00	0.00	0.00	0.00	188.24
	Balloon Race	0.00	0.00	0.00	0.00	184.67
	Summer Fun Day	0.00	0.00	0.00	0.00	166.75
	Halloween Cones	0.00	0.00	0.00	0.00	42.18
		<u>32823.45</u>	<u>10810.65</u>	<u>22012.80</u>	<u>30489.26</u>	<u>51305.41</u>

THE FRIENDS OF HALSFORD PARK SCHOOL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2023

3	Grants	2023 £	2022 £	2021 £
	Halsford Park School	7,913.79	23,545.23	10,659.56
	Groundwork Community	0.00	0.00	1,164.58
	East Grinstead Memorial Estate	0.00	2,000.00	1,500.00
	Sussex Police Fund	0.00	0.00	500.00
	East Grinstead Lions	0.00	0.00	795.00
	Southover Manor Grant	0.00	14,800.00	0.00
	Aviva Grant	0.00	0.00	1,001.00
	Nector Crowdfunder	0.00	30.00	0.00
	Gatwick Community Grant	0.00	3,750.00	0.00
	Sussex Community	0.00	5,000.00	5,932.36
	Common Goods Trust	547.92	2,210.68	789.32
	COOP Fund	0.00	1,533.60	355.20
		<u>8,461.71</u>	<u>52,869.51</u>	<u>22,697.02</u>
4	Administration Expenses			
	Fundraising Equipment	118.81	892.22	322.66
	Membership & Insurance Fees	499.99	427.99	422.99
	Small Lottery Licence	20.00	20.00	20.00
	Film Licence	0.00	0.00	0.00
	Miscellaneous & Training	278.94	388.60	441.12
		<u>917.74</u>	<u>1,728.81</u>	<u>1,206.77</u>
5	Cash at bank and in hand			
	General Account	3,290.97	3,342.30	11,908.49
	Club 200 Account	1,642.11	889.11	937.11
	Saving Account	34,763.76	22,832.08	38,326.95
	Unpresented Cheques	0.00	0.00	0.00
		<u>39,696.84</u>	<u>27,063.49</u>	<u>51,172.55</u>
6	Creditors: amounts falling due within one year			
	Creditors	0.00	0.00	0.00
	Accrued expenses	0.00	0.00	0.00
		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
7	Restricted funds			
	Grant: KS1 Trim trail	2,300.00	0.00	0.00
	Grant: Outdoor Areas	1,302.07	0.00	0.00
	Grant: English Additional Language	452.08	0.00	0.00
	Grant: Summer Fair	0.00	0.00	885.00
	Grants: Phase 1 Playground	0.00	0.00	19,709.99
	Grant: KS2 Books	0.00	0.00	210.68
		<u>4,054.15</u>	<u>0.00</u>	<u>20,805.67</u>
8	Reserved Funds			
	PTA Reserved Funds: LY Unpaid Comitted Spend	150.00	894.37	0.00
	PTA Reserved Funds: Phase 1 Playground	0.00	0.00	6,449.17
	PTA Reserved Funds: Classroom Funds	0.00	0.00	1,400.00
	PTA Reserved Funds: Next Year Min Spend	8,000.00	8,000.00	8,000.00
		<u>8,150.00</u>	<u>8,894.37</u>	<u>15,849.17</u>