

THE FRIENDS OF HALSFORD PARK SCHOOL
ACCOUNTS FOR YEAR ENDED 31 AUGUST 2022

Registered Charity No. 1103845

THE FRIENDS OF HALSFORD PARK SCHOOL

CHARITY INFORMATION

Trustees	Rebecca Smith – Co-Chairperson Claire Winslade – Co-Chairperson Sarah Everson – Secretary Emily Brooks – Treasurer
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Treasurer	Emily Brooks
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Charity number	1103845
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Address	Halsford Park School Manor Road East Grinstead West Sussex RH19 1LR
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THE FRIENDS OF HALSFORD PARK SCHOOL

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THE FRIENDS OF HALSFORD PARK SCHOOL

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2022

Trustees

The trustees for the period to 31st August 2022 were Rebecca Smith (co-chair), Claire Winslade (co-chair) Emily Brooks (treasurer) and Sarah Everson (secretary). New Trustees were elected on 30th September 2022, with Louise Roach and Maya Sasikumar now acting as Co-Chairs, Karen Spillett acting as Secretary and Bamidele Doyle as Treasurer.

Constitution and Objects

The Trust is governed by the constitution agreed at the AGM on 18 September 2021.

Its main objects are the advancement of education for the Halsford Park Primary School for the benefit of the pupils and the community.

Main Activities and Achievements

The main activities were fund-raising events to provide facilities and equipment for the school. The Trust raised over £30,000 of income available for charitable expenditure, of which just over £54,500 was granted to the school (due to money raised last year for the KS2 playground upgrade).

Reserves

The Trust's reserves policy includes a rule that free reserves should total 12 months of total organisational minimum costs based on the next year budget. This is reviewed at the beginning of each financial year. The remaining unallocated funds held at the end of the financial year 2021-2022 are largely anticipated to be allocated to further improvement work to the school playgrounds during 2022-23.

Serious Incident Reports

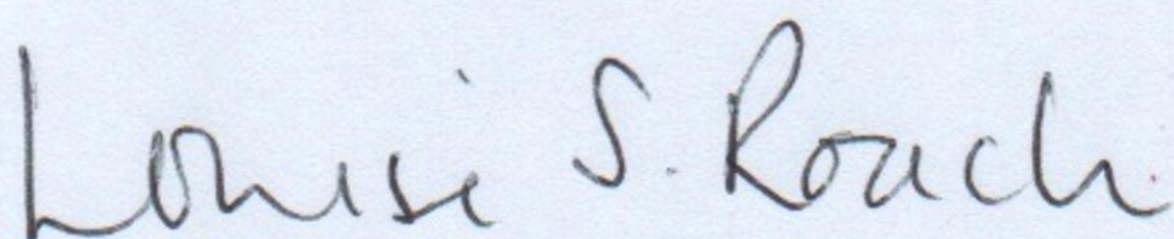
There were no serious incidents to report this financial year.

Financial Review

The financial objectives are to fulfil the objectives of the Trust and to maintain a financially sound balance sheet.

This was achieved and the financial statements show a closing funds position at 31 August 2022 of

£27,063.49



Louise Roach
On behalf of the trustees

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES
OF THE FRIENDS OF HALSFORD PARK SCHOOL
CHARITY NO 1103845**

I report to the trustees on my examination of the accounts of the Friends of Halsford Park School for the year ended 31 August 2022.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

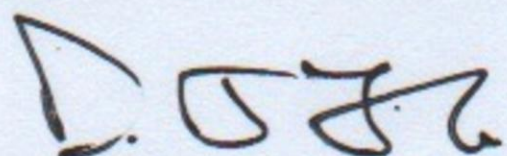
Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: David Fairbrother

Date:

11 MARCH 2023

THE FRIENDS OF HALSFORD PARK SCHOOL

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST AUGUST 2022

	Notes	2022 £	2021 £	2020 £
INCOMING RESOURCES - Unrestricted funds				
Other activities to generate funds				
Fund-raising and other income		<u>42,957.76</u>	<u>55,784.39</u>	<u>47,859.19</u>
Total incoming resources	2	<u>42,957.76</u>	<u>55,784.39</u>	<u>47,859.19</u>
RESOURCES EXPENDED - Unrestricted funds				
Cost of generating funds				
Fund raising costs	2	<u>12,468.50</u>	<u>4,478.98</u>	<u>10,213.34</u>
Net incoming resources available for:	2	<u>30,489.26</u>	<u>51,305.41</u>	<u>37,645.85</u>
Charitable expenditure				
Grants Spent & School Donations	3	<u>52,869.51</u>	<u>22,697.02</u>	<u>24,678.58</u>
Administrative expenses	4	<u>1,728.81</u>	<u>1,206.77</u>	<u>2,326.17</u>
Total charitable expenditure		<u>54,598.32</u>	<u>23,903.79</u>	<u>27,004.75</u>
Net incoming (outgoing) resources		<u>-24,109.06</u>	<u>27,401.62</u>	<u>10,641.10</u>

THE FRIENDS OF HALSFORD PARK SCHOOL

STATEMENT OF ASSETS & LIABILITIES AS AT 31ST AUGUST 2022

	Notes	2022 £	2021 £	2020 £
Current Assets				
Stock		0.00	0.00	0.00
Cash at bank and in hand	5	27,063.49	51,172.55	23,770.93
		<u>27,063.49</u>	<u>51,172.55</u>	<u>23,770.93</u>
Creditors: amounts falling due within one year	6	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Restricted Funds	7	<u>0.00</u>	<u>20,805.67</u>	<u>3,461.00</u>
Reserved Funds	8	<u>8,894.37</u>	<u>15,849.17</u>	<u>0.00</u>
Net current assets		27,063.49	51,172.55	23,770.93
Total assets less current liabilities		<u>18,169.12</u>	<u>14,517.71</u>	<u>20,309.93</u>
Unrestricted funds				
Funds brought forward		51,172.55	23,770.93	13,129.83
Surplus (deficit) for year		<u>-24,109.06</u>	<u>27,401.62</u>	<u>10,641.10</u>
Total funds		<u>27,063.49</u>	<u>51,172.55</u>	<u>23,770.93</u>

Approved by the trustees and signed on their behalf by:

Louise Roach

Louise S. Roach

Emily Brooks

E. Brooks

Date

25/11/22

THE FRIENDS OF HALSFORD PARK SCHOOL

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2022

1 Accounting policies

1.1 Accounting convention

The financial statements of the charity are prepared in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities" and with applicable accounting standards. These financial statements are drawn up on the historical cost accounting basis.

1.2 Fund raising income

Fund raising income is accounted for in the period in which the charity is entitled to receipt.

1.3 Resources expended

Resources expended are accounted for on an accruals basis.

2	Fund Raising Activities	2022 Income £	2022 Expenditure £	2022 Surplus £	2021 Surplus £	2020 Surplus £
	Summer Jubilee	8279.18	2974.78	5304.40	0.00	0.00
	Sussex Community	5000.00	0.00	5000.00	5942.83	0.00
	Summer Festival	5334.90	2750.75	2584.15	0.00	0.00
	Common Good Trust	2000.00	0.00	2000.00	1000.00	0.00
	Christmas Raffle	2295.99	499.32	1796.67	1972.46	0.00
	Tuck Shop	3406.67	1670.63	1736.04	0.00	1554.65
	Co-op Fund	1373.61	0.00	1373.61	515.19	0.00
	East Grinstead Memorial Estate	1000.00	0.00	1000.00	1000.00	1500.00
	200 Club	1980.00	1028.00	952.00	1191.00	853.10
	Quiz Night	1196.56	418.62	777.94	0.00	495.82
	School Disco	829.26	65.40	763.86	90.00	433.84
	Football Boots Raffle	766.00	60.09	705.91	0.00	0.00
	Nearly New	718.20	18.66	699.54	688.45	630.95
	Bottle Change Challenge	655.95	0.00	655.95	0.00	692.84
	Non Uniform Day	580.08	38.88	541.20	0.00	0.00
	Wreath Making	1030.58	511.64	518.94	0.00	0.00
	HP Online Shop	1148.92	671.97	476.95	5401.17	1151.15
	Lions Santa Collection	460.00	0.00	460.00	150.00	365.34
	Yellow Moon / Easy					
	Fundraising/Give as you live/					
	Amazon	456.49	0.00	456.49	518.25	503.75
	May Fair	497.95	47.02	450.93	0.00	0.00
	Online Advertising	360.00	0.00	360.00	290.00	0.00
	Sports Day	405.22	47.84	357.38	0.00	0.00
	Donations	351.78	0.00	351.78	587.00	1092.60
	Easter Trail	474.30	134.99	339.31	207.62	0.00
	Festive Friday	242.41	14.82	227.59	285.74	0.00
	Santa Letter	461.21	269.81	191.40	380.89	0.00
	Clothing Collections	181.95	0.00	181.95	242.40	576.35
	Christmas Puddings	441.07	313.93	127.14	0.00	0.00
	Christmas Advent	131.30	75.69	55.61	0.00	58.66
	Masks	44.20	0.50	43.70	2168.57	5219.31
	Nector (crowdfunder)	30.00	0.00	30.00	0.00	0.00
	Bank Interest	5.13	0.00	5.13	2.42	3.99
	Christmas Fair	818.85	855.16	-36.31	0.00	7244.93
	Southover Manor Grant	0.00	0.00	0.00	14800.00	0.00
	Gatwick Community Grant	0.00	0.00	0.00	3750.00	720.00
	5k in May	0.00	0.00	0.00	2056.84	0.00
	Summer Raffle	0.00	0.00	0.00	1430.35	0.00
	Sporty Non Uniform Day	0.00	0.00	0.00	1017.96	0.00
	Aviva Grant	0.00	0.00	0.00	1001.00	0.00
	Asda	0.00	0.00	0.00	885.00	0.00
	Star Night	0.00	0.00	0.00	726.21	0.00
	Virgin Money	0.00	0.00	0.00	574.69	0.00
	Halloween Trail	0.00	0.00	0.00	524.98	0.00
	Sussex Police Fund	0.00	0.00	0.00	500.00	0.00
	Advertising Boards	0.00	0.00	0.00	300.00	0.00
	Christmas Silent Auction	0.00	0.00	0.00	279.30	0.00
	Elf Trail	0.00	0.00	0.00	243.25	0.00
	Social Distance Relay	0.00	0.00	0.00	188.24	4397.71
	Balloon Race	0.00	0.00	0.00	184.67	511.93
	Summer Fun Day	0.00	0.00	0.00	168.75	-98.58
	Halloween Cones	0.00	0.00	0.00	42.18	0.00
	The Big Reveal	0.00	0.00	0.00	0.00	294.92
	Book Reading Challenge	0.00	0.00	0.00	0.00	1126.40
	Tea Towels	0.00	0.00	0.00	0.00	760.30
	Aladin Panto	0.00	0.00	0.00	0.00	624.54
	Calender	0.00	0.00	0.00	0.00	1000.50
	Movie Night	0.00	0.00	0.00	0.00	703.19
	Mother Day Shop	0.00	0.00	0.00	0.00	20.20
	Easter Raffle	0.00	0.00	0.00	0.00	102.50
	Gin Night	0.00	0.00	0.00	0.00	790.38
	Science Magic Show	0.00	0.00	0.00	0.00	-90.19
	Colour Run	0.00	0.00	0.00	0.00	592.24
	Comedy Night	0.00	0.00	0.00	0.00	-201.00
	Class Photos	0.00	0.00	0.00	0.00	887.63
	Lions Dream Scheme	0.00	0.00	0.00	0.00	795.00
	Tesco	0.00	0.00	0.00	0.00	1166.00
	Gift Aid	0.00	0.00	0.00	0.00	1165.10
		42957.76	12468.50	30489.26	51305.41	37645.85

THE FRIENDS OF HALSFORD PARK SCHOOL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2022

3	Grants	2022	2021	2020
		£	£	£
	Halsford Park School	23,545.23	10,659.56	23,958.58
	Groundwork Community	0.00	1,164.58	0.00
	East Grinstead Memorial Estate	2,000.00	1,500.00	0.00
	Sussex Police Fund	0.00	500.00	0.00
	East Grinstead Lions	0.00	795.00	0.00
	Southover Manor Grant	14,800.00	0.00	0.00
	Aviva Grant	0.00	1,001.00	0.00
	Nector Crowdfunder	30.00	0.00	0.00
	Gatwick Community Grant	3,750.00	0.00	720.00
	Sussex Community	5,000.00	5,932.36	0.00
	Common Goods Trust	2,210.68	789.32	0.00
	COOP Fund	1,533.60	355.20	0.00
		<u>52,869.51</u>	<u>22,697.02</u>	<u>24,678.58</u>
4	Administration Expenses			
	Fundraising Equipment	892.22	322.66	1,957.35
	Membership & Insurance Fees	427.99	422.99	122.00
	Small Lottery Licence	20.00	20.00	20.00
	Film Licence	0.00	0.00	85.24
	Miscellaneous	388.60	441.12	141.58
		<u>1,728.81</u>	<u>1,206.77</u>	<u>2,326.17</u>
5	Cash at bank and in hand			
	General Account	3,342.30	11,908.49	4,700.29
	Club 200 Account	889.11	937.11	746.11
	Saving Account	22,832.08	38,326.95	18,324.53
	Unpresented Cheques	0.00	0.00	0.00
		<u>27,063.49</u>	<u>51,172.55</u>	<u>23,770.93</u>
6	Creditors: amounts falling due within one year			
	Creditors	0.00	0.00	0.00
	Accrued expenses	0.00	0.00	0.00
		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
7	Restricted funds			
	Grant: Musical Instruments	0.00	0.00	1,166.00
	Grant: Star Stage	0.00	0.00	795.00
	Grant: Playground Equipment	0.00	0.00	1,500.00
	Grant: Summer Fair	0.00	885.00	0.00
	Grants: Phase 1 Playground	0.00	19,709.99	0.00
	Grant: KS2 Books	0.00	210.68	0.00
		<u>0.00</u>	<u>20,805.67</u>	<u>3,461.00</u>
8	Reserved Funds			
	PTA Reserved Funds: LY Unpaid Comitted Spend	894.37	0.00	0.00
	PTA Reserved Funds: Phase 1 Playground	0.00	6,449.17	0.00
	PTA Reserved Funds: Classroom Funds	0.00	1,400.00	0.00
	PTA Reserved Funds: Next Year Min Spend	8,000.00	8,000.00	0.00
		<u>8,894.37</u>	<u>15,849.17</u>	<u>0.00</u>