

THE FRIENDS OF HALSFORD PARK SCHOOL
ACCOUNTS FOR YEAR ENDED 31 AUGUST 2021

Registered Charity No. 1103845

THE FRIENDS OF HALSFORD PARK SCHOOL

CHARITY INFORMATION

Trustees	Rebecca Smith – Co-Chairperson Claire Winslade – Co-Chairperson Sarah Everson – Secretary Emily Brooks – Treasurer
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Treasurer	Emily Brooks
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Charity number	1103845
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Address	Halsford Park School Manor Road East Grinstead West Sussex RH19 1LR
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THE FRIENDS OF HALSFORD PARK SCHOOL

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THE FRIENDS OF HALSFORD PARK SCHOOL

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2021

Trustees

The trustees for the period to 31st August 2021 were Rebecca Smith (co-chair), Claire Winslade (co-chair) Emily Brooks (treasurer) and Sarah Everson (secretary).

Constitution and Objects

The Trust is governed by the constitution agreed at the AGM on 18 September 2021.

Its main objects are the advancement of education for the Halsford Park Primary School for the benefit of the pupils and the community.

Main Activities and Achievements

The main activities were fund-raising events to provide facilities and equipment for the school. The Trust raised over £51,000 of income available for charitable expenditure, of which just under £23,000 was granted to the school.

Reserves

The Trust's reserves policy includes a rule that free reserves should total 12 months of total organisational minimum costs based on the next year budget. This is reviewed at the beginning of each financial year. The remaining unallocated funds held at the end of the financial year 2020-2021 are largely anticipated to be allocated to further improvement work to the school playgrounds during 2021-22.

Serious Incident Reports

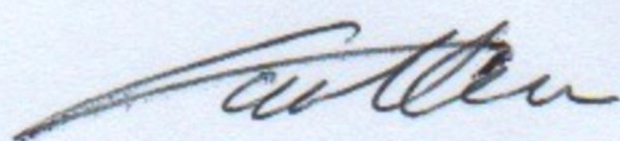
There were no serious incidents to report this financial year.

Financial Review

The financial objectives are to fulfil the objectives of the Trust and to maintain a financially sound balance sheet.

This was achieved and the financial statements show a closing funds position at 31 August 2021 of

£51,172.55



Sarah Everson
On behalf of the trustees

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES
OF THE FRIENDS OF HALSFORD PARK SCHOOL
CHARITY NO 1103845**

I report to the trustees on my examination of the accounts of the Friends of Halsford Park School for the year ended 31 August 2021.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: D. G. Ibb

Name: David Fairbrother

Date: 4 MARCH 2022

THE FRIENDS OF HALSFORD PARK SCHOOL

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST AUGUST 2021

	Notes	2021 £	2020 £	2019 £
INCOMING RESOURCES - Unrestricted funds				
Other activities to generate funds				
Fund-raising and other income		<u>55784.39</u>	<u>47859.19</u>	<u>68510.90</u>
Total incoming resources	2	<u>55784.39</u>	<u>47859.19</u>	<u>68510.90</u>
RESOURCES EXPENDED - Unrestricted funds				
Cost of generating funds				
Fund raising costs	2	<u>4478.98</u>	<u>10213.34</u>	<u>16519.32</u>
Net incoming resources available for:	2	<u>51305.41</u>	<u>37645.85</u>	<u>51991.58</u>
Charitable expenditure				
Grants	3	<u>22697.02</u>	<u>24678.58</u>	<u>49758.77</u>
Administrative expenses	4	<u>1206.77</u>	<u>2326.17</u>	<u>485.86</u>
Total charitable expenditure		<u>23903.79</u>	<u>27004.75</u>	<u>50244.63</u>
Net incoming (outgoing) resources		<u>27401.62</u>	<u>10641.10</u>	<u>1746.95</u>

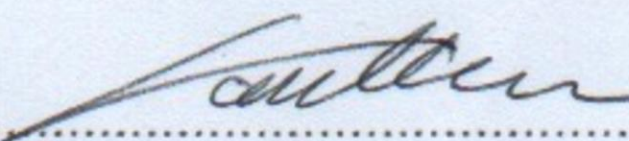
THE FRIENDS OF HALSFORD PARK SCHOOL

STATEMENT OF ASSETS & LIABILITIES AS AT 31ST AUGUST 2021

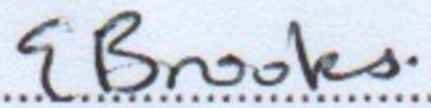
	Notes	2021 £	2020 £	2019 £
Current Assets				
Stock		0.00	0.00	0.00
Cash at bank and in hand	5	51,172.55	23,770.93	13,129.83
		<u>51,172.55</u>	<u>23,770.93</u>	<u>13,129.83</u>
Creditors: amounts falling due within one year	6	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Restricted Funds	7	<u>20,805.67</u>	<u>3,461.00</u>	<u>0.00</u>
Reserved Funds	8	<u>15,849.17</u>	<u>0.00</u>	<u>0.00</u>
Net current assets		51,172.55	23,770.93	13,129.83
Total assets less current liabilities		<u>14,517.71</u>	<u>20,309.93</u>	<u>13,129.83</u>
Unrestricted funds				
Funds brought forward		23,770.93	13,129.83	11,382.88
Surplus (deficit) for year		<u>27,401.62</u>	<u>10,641.10</u>	<u>1,746.95</u>
Total funds		<u>51,172.55</u>	<u>23,770.93</u>	<u>13,129.83</u>

Approved by the trustees and signed on their behalf by:

Sarah Everson



Emily Brooks



Date

04/03/22.

THE FRIENDS OF HALSFORD PARK SCHOOL

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2021

1 Accounting policies

1.1 Accounting convention

The financial statements of the charity are prepared in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities" and with applicable accounting standards. These financial statements are drawn up on the historical cost accounting basis.

1.2 Fund raising income

Fund raising income is accounted for in the period in which the charity is entitled to receipt.

1.3 Resources expended

Resources expended are accounted for on an accruals basis.

2 Fund Raising Activities	2021 Income £	2021 Expenditure £	2021 Surplus £	2020 Surplus £	2019 Surplus £
Southover Manor Grant	14800.00	0.00	14800.00	0.00	10000.00
Sussex Community	5942.83	0.00	5942.83	0.00	0.00
HP Online Shop	6354.97	953.80	5401.17	1151.15	280.70
Getwick Community Grant	3750.00	0.00	3750.00	720.00	1000.00
Masks	2569.81	401.24	2168.57	5219.31	0.00
5k in May	2137.23	80.39	2056.84	0.00	0.00
Christmas Raffle	2406.00	433.54	1972.46	0.00	0.00
Summer Raffle	1582.00	151.65	1430.35	0.00	0.00
200 Club	2028.00	837.00	1191.00	853.10	760.00
Sporty Non Uniform Day	1019.50	1.54	1017.96	0.00	0.00
Aviva Grant	1001.00	0.00	1001.00	0.00	10000.00
East Grinstead Memorial Estate	1000.00	0.00	1000.00	1500.00	0.00
Common Good Trust	1000.00	0.00	1000.00	0.00	0.00
Asda	885.00	0.00	885.00	0.00	0.00
Star Night	784.00	57.79	726.21	0.00	826.41
Nearly New	688.45	0.00	688.45	630.95	785.89
Donations	587.00	0.00	587.00	1092.60	81.00
Virgin Money	576.39	1.70	574.69	0.00	68.69
Halloween Trail	581.00	56.02	524.98	0.00	0.00
Yellow Moon / Easy					
Fundraising/Give as you live!					
Amazon	518.25	0.00	518.25	503.75	615.24
Co-op Fund	515.19	0.00	515.19	0.00	0.00
Sussex Police Fund	500.00	0.00	500.00	0.00	0.00
Santa Letter	547.41	166.52	380.89	0.00	0.00
Advertising Boards	300.00	0.00	300.00	0.00	0.00
Online Advertising	290.00	0.00	290.00	0.00	0.00
Festive Friday	287.01	1.27	285.74	0.00	0.00
Christmas Silent Auction	304.00	24.70	279.30	0.00	0.00
Elf Trail	297.50	54.25	243.25	0.00	0.00
Clothing Collections	242.40	0.00	242.40	576.35	1421.81
Easter Trail	310.49	102.87	207.62	0.00	0.00
Social Distance Relay	188.24	0.00	188.24	4397.71	0.00
Balloon Race	255.00	70.33	184.67	511.93	0.00
Summer Fun Day	1238.33	1071.58	166.75	-98.58	5600.61
Lions Santa Collection	150.00	0.00	150.00	365.34	505.00
School Disco	90.00	0.00	90.00	433.84	878.95
Halloween Cones	54.97	12.79	42.18	0.00	0.00
Bank Interest	2.42	0.00	2.42	3.99	4.08
The Big Reveal	0.00	0.00	0.00	294.92	0.00
Book Reading Challenge	0.00	0.00	0.00	1126.40	0.00
Bottle Change Challenge	0.00	0.00	0.00	692.64	0.00
Tea Towels	0.00	0.00	0.00	760.30	0.00
Christmas Fair	0.00	0.00	0.00	7244.93	5749.62
Aladin Panto	0.00	0.00	0.00	624.54	0.00
Christmas Advent	0.00	0.00	0.00	58.86	142.61
Calendar	0.00	0.00	0.00	1000.50	1470.00
Quiz Night	0.00	0.00	0.00	495.82	475.59
Movie Night	0.00	0.00	0.00	703.19	1174.31
Sports Day	0.00	0.00	0.00	0.00	777.14
Mother Day Shop	0.00	0.00	0.00	20.20	300.21
Easter Raffle	0.00	0.00	0.00	102.50	106.93
Gin Night	0.00	0.00	0.00	790.38	0.00
Science Magic Show	0.00	0.00	0.00	-90.19	0.00
Fathers Day Activity	0.00	0.00	0.00	0.00	423.19
Year 6 Production	0.00	0.00	0.00	0.00	183.29
New Starters Refreshments	0.00	0.00	0.00	0.00	14.90
Leavers Hoddies	0.00	0.00	0.00	0.00	-25.95
Colour Run	0.00	0.00	0.00	592.24	1579.27
Comedy Night	0.00	0.00	0.00	-201.00	0.00
Diamond Jubilee Bags	0.00	0.00	0.00	0.00	-196.70
Diamond Jubilee Disco	0.00	0.00	0.00	0.00	-0.84
Class Photos	0.00	0.00	0.00	887.63	0.00
Waitress	0.00	0.00	0.00	0.00	210.00
Ice Cream Sales	0.00	0.00	0.00	0.00	780.30
Tuck Shop	0.00	0.00	0.00	1554.65	1373.83
Lions Dream Scheme	0.00	0.00	0.00	795.00	500.00
Nineveh	0.00	0.00	0.00	0.00	4000.00
Tesco	0.00	0.00	0.00	1166.00	0.00
Gift Aid	0.00	0.00	0.00	1165.10	127.50
	<u>55784.39</u>	<u>4476.98</u>	<u>51305.41</u>	<u>37645.85</u>	<u>51991.58</u>

THE FRIENDS OF HALSFORD PARK SCHOOL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2021

3	Grants	2021 £	2020 £	2019 £
	Halsford Park School	10,659.56	23,958.58	24,258.77
	Groundwork Community	1,164.58	0.00	0.00
	East Grinstead Memorial Estate	1,500.00	0.00	0.00
	Sussex Police Fund	500.00	0.00	0.00
	Lions Dream Scheme	0.00	0.00	500.00
	East Grinstead Lions	795.00	0.00	0.00
	Southover Manor Grant	0.00	0.00	10,000.00
	Aviva Grant	1,001.00	0.00	10,000.00
	Nineveh	0.00	0.00	4,000.00
	Gatwick Community Grant	0.00	720.00	1,000.00
	Sussex Community	5,932.36	0.00	0.00
	Common Goods Trust	789.32	0.00	0.00
	COOP Fund	355.20	0.00	0.00
		<u>22,697.02</u>	<u>24,678.58</u>	<u>49,758.77</u>
4	Administration Expenses			
	Fundraising Equipment	322.66	1,957.35	70.89
	Membership & Insurance Fees	422.99	122.00	117.00
	Small Lottery Licence	20.00	20.00	20.00
	Film Licence	0.00	85.24	82.75
	Miscellaneous	441.12	141.58	195.22
		<u>1,206.77</u>	<u>2,326.17</u>	<u>485.86</u>
5	Cash at bank and in hand			
	General Account	11,908.49	4,700.29	4,016.28
	Club 200 Account	937.11	746.11	1,093.01
	Saving Account	38,326.95	18,324.53	8,020.54
	Unpresented Cheques	0.00	0.00	0.00
		<u>51,172.55</u>	<u>23,770.93</u>	<u>13,129.83</u>
6	Creditors: amounts falling due within one year			
	Creditors	0.00	0.00	0.00
	Accrued expenses	0.00	0.00	0.00
		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
7	Restricted funds			
	Grant: Musical Instruments	0.00	1,166.00	0.00
	Grant: Star Stage	0.00	795.00	0.00
	Grant: Playground Equipment	0.00	1,500.00	0.00
	Grant: Summer Fair	885.00	0.00	0.00
	Grants: Phase 1 Playground	19,709.99	0.00	0.00
	Grant: KS2 Books	210.68	0.00	0.00
		<u>20,805.67</u>	<u>3,461.00</u>	<u>0.00</u>
8	Reserved Funds			
	PTA Reserved Funds: Phase 1 Playground	6,449.17	0.00	0.00
	PTA Reserved Funds: Classroom Funds	1,400.00	0.00	0.00
	PTA Reserved Funds: Next Year Min Spend	8,000.00	0.00	0.00
		<u>15,849.17</u>	<u>3,461.00</u>	<u>0.00</u>