

THE FRIENDS OF HALSFORD PARK SCHOOL
ACCOUNTS FOR YEAR ENDED 31 AUGUST 2020

Registered Charity No. 1103845

THE FRIENDS OF HALSFORD PARK SCHOOL

CHARITY INFORMATION

Trustees Emma Marmara – Chairperson
 Sarah Everson – Secretary
 Tracey Poole – Treasurer
 Emily Brooks – Assistant Treasurer

Treasurer Tracey Poole

Charity number 1103845

Address Halsford Park School
 Manor Road
 East Grinstead
 West Sussex
 RH19 1LR

THE FRIENDS OF HALSFORD PARK SCHOOL

CONTENTS

	Page
Trustees' report	4
Independent examiner's report	5
Statement of financial activities	6
Statement of Assets and Liabilities	7
Notes to the accounts	8-9

THE FRIENDS OF HALSFORD PARK SCHOOL

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2020

Trustees

The trustees for the period to 31st August 2020 were Emma Marmara (chair), Tracey Poole (treasurer), Sarah Everson (secretary) and Emily Brooks (assistant treasurer). New Trustees were elected in October 2020, with Claire Winslade and Rebecca Smith now acting as Co-Chairs.

Constitution and Objects

The Trust is governed by the constitution adopted on 8 October 2002 as amended on 29 April 2004.

It's main objects are the advancement of education for the Halsford Park Primary School for the benefit of the pupils and the community.

Main Activities and Achievements

The main activities were fund-raising events to provide facilities and equipment for the school. The Trust raised over £37,000 of income available for charitable expenditure, and awarded grants of just under £25,000.

Reserves

There is currently no trust reserves policy.

Serious Incident Reports

There were no serious incidents to report this financial year.

Financial Review

The financial objectives are to fulfil the objectives of the Trust and to maintain a financially sound balance sheet.

This was achieved and the financial statements show a closing funds position at 31 August 2020 of

£23,770.93



Sarah Everson
On behalf of the trustees

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES
OF THE FRIENDS OF HALSFORD PARK SCHOOL
CHARITY NO 1103845**

I report to the trustees on my examination of the accounts of the Friends of Halsford Park School for the year ended 31 August 2020.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.


Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: David Fairbrother

Date:

29 JANUARY 2021

THE FRIENDS OF HALSFORD PARK SCHOOL

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST AUGUST 2020

	Notes	2020 £	2019 £	2018 £
INCOMING RESOURCES - Unrestricted funds				
Other activities to generate funds				
Fund-raising and other income		<u>47859.19</u>	<u>68510.90</u>	<u>40872.99</u>
Total incoming resources	2	<u>47859.19</u>	<u>68510.90</u>	<u>40872.99</u>
RESOURCES EXPENDED - Unrestricted funds				
Cost of generating funds				
Fund raising costs	2	<u>10213.34</u>	<u>16519.32</u>	<u>13671.49</u>
Net incoming resources available for	2	37645.85	51991.58	27201.50
Charitable expenditure				
Grants	3	<u>24678.58</u>	<u>49758.77</u>	<u>19335.64</u>
Administrative expenses	4	<u>2326.17</u>	<u>485.86</u>	<u>866.81</u>
Total charitable expenditure		<u>27004.75</u>	<u>50244.63</u>	<u>20202.45</u>
Net incoming (outgoing) resources		<u>10641.10</u>	<u>1746.95</u>	<u>6999.05</u>

THE FRIENDS OF HALSFORD PARK SCHOOL

STATEMENT OF ASSETS & LIABILITIES AS AT 31ST AUGUST 2020

	Notes	2020 £	2019 £	2018 £
Current Assets				
Stock		0.00	0.00	0.00
Cash at bank and in hand	5	<u>23770.93</u>	<u>13129.83</u>	<u>11382.88</u>
		<u>23770.93</u>	<u>13129.83</u>	<u>11382.88</u>
Creditors: amounts falling due within one year	6	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Restricted Funds	7	<u>3461.00</u>	<u>0.00</u>	<u>0.00</u>
Net current assets		23770.93	13129.83	11382.88
Total assets less current liabilities		<u>20309.93</u>	<u>13129.83</u>	<u>11382.88</u>
Unrestricted funds				
Funds brought forward		13129.83	11382.88	4383.83
Surplus (deficit) for year		<u>10641.10</u>	<u>1746.95</u>	<u>6999.05</u>
Total funds		<u>23770.93</u>	<u>13129.83</u>	<u>11382.88</u>

Approved by the trustees and signed on their behalf by:

Sarah Everson

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Tracey Poole

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Date

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THE FRIENDS OF HALSFORD PARK SCHOOL

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

1 Accounting policies

1.1 Accounting convention

The financial statements of the charity are prepared in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities" and with applicable accounting standards. These financial statements are drawn up on the historical cost accounting basis.

1.2 Fund raising income

Fund raising income is accounted for in the period in which the charity is entitled to receipt.

1.3 Resources expended

Resources expended are accounted for on an accruals basis.

2 Fund Raising Activities	2020 Income £	2020 Expenditure £	2020 Surplus £	2019 Surplus £	2018 Surplus £
The Big Reveal	294.92	0.00	294.92	0.00	0.00
Book Reading Challenge	1126.40	0.00	1126.40	0.00	0.00
Bottle Change Challenge	692.64	0.00	692.64	0.00	0.00
Tea Towels	1826.85	1066.55	760.30	0.00	0.00
Star Night	0.00	0.00	0.00	826.41	270.37
Christmas Fair	8351.06	1106.13	7244.93	5749.62	6078.47
Aladin Panto	1019.36	394.82	624.54	0.00	0.00
Christmas Wreath Class	0.00	0.00	0.00	0.00	203.55
Christmas Advent	245.35	186.69	58.66	142.61	120.01
Caldendar	1185.50	185.00	1000.50	1470.00	1270.00
KS1 Chrsitmas Play	0.00	0.00	0.00	0.00	82.22
Quiz Night	1352.69	856.87	495.82	475.59	523.00
Movie Night	842.68	139.49	703.19	1174.31	1229.96
Sports Day	0.00	0.00	0.00	777.14	275.58
School Disco	855.59	421.75	433.84	878.95	546.73
Summer Fun Day	120.00	218.58	-98.58	5600.61	5367.22
Mother Day Shop	54.00	33.80	20.20	300.21	270.62
Easter Raffle	117.50	15.00	102.50	106.93	55.00
Gin Night	1514.05	723.67	790.38	0.00	0.00
Science Magic Show	176.55	266.74	-90.19	0.00	0.00
Fathers Day Activity	0.00	0.00	0.00	423.19	0.00
Year 6 Production	0.00	0.00	0.00	183.29	0.00
May Fair	23.00	23.00	0.00	0.00	0.00
New Starters Refreshments	0.00	0.00	0.00	14.90	39.51
Leavers Hoddies	0.00	0.00	0.00	-25.95	-149.75
Colour Run	2082.22	1489.98	592.24	1579.27	3585.34
Comedy Night	0.00	201.00	-201.00	0.00	0.00
Diamond Jubilee Bags	0.00	0.00	0.00	-198.70	0.00
Diamond Jubilee Disco	0.00	0.00	0.00	-0.84	0.00
Social Distance Relay	4397.71	0.00	4397.71	0.00	0.00
Class Photos	935.00	47.37	887.63	0.00	0.00
Masks	5395.00	175.69	5219.31	0.00	0.00
Balloon Race	551.93	40.00	511.93	0.00	0.00
Lions Santa Collection	365.34	0.00	365.34	505.00	479.00
Waitross	0.00	0.00	0.00	210.00	0.00
Ice Cream Sales	0.00	0.00	0.00	780.30	1062.02
Tuck Shop	2817.50	1262.85	1554.65	1373.83	328.84
Lions Dream Scheme	795.00	0.00	795.00	500.00	0.00
Southover Manor Grant	0.00	0.00	0.00	10000.00	0.00
Aviva Grant	0.00	0.00	0.00	10000.00	0.00
Nineveh	0.00	0.00	0.00	4000.00	0.00
Gatwick Community Grant	720.00	0.00	720.00	1000.00	2000.00
Tesco	1166.00	0.00	1166.00	0.00	0.00
East Grinstead Memorial Estate	1500.00	0.00	1500.00	0.00	0.00
Clothing Collections	576.35	0.00	576.35	1421.81	784.55
Donations	1092.60	0.00	1092.60	81.00	17.76
Nearly New	630.95	0.00	630.95	785.89	687.59
Yellow Moon / Easy					
Fundraising/Give as you live/					
Amazon	503.75	0.00	503.75	615.24	667.77
MyDonate	0.00	0.00	0.00	0.00	98.35
Virgin Money	0.00	0.00	0.00	68.69	0.00
Gift Aid	1165.10	0.00	1165.10	127.50	392.75
HP Online Shop	1621.61	470.46	1151.15	280.70	94.85
200 Club	1741.00	887.90	853.10	760.00	818.00
Bank Interest	3.99	0.00	3.99	4.08	2.19
	<u>47859.19</u>	<u>10213.34</u>	<u>37645.85</u>	<u>51991.58</u>	<u>27201.50</u>

THE FRIENDS OF HALSFORD PARK SCHOOL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2020

3	Grants	2020	2019	2018
		£	£	£
	Halsford Park School	23958.58	24258.77	17270.57
	Sports Funding	0.00	0.00	0.00
	Gardening Funding	0.00	0.00	65.07
	Lions Dream Scheme	0.00	500.00	0.00
	Southover Manor Grant	0.00	10000.00	0.00
	Aviva Grant	0.00	10000.00	0.00
	Nineveh	0.00	4000.00	0.00
	Gatwick Community Grant	720.00	1000.00	2000.00
		<u>24678.58</u>	<u>49758.77</u>	<u>19335.64</u>
4	Administration Expenses			
	Fundraising Equipment	1957.35	70.89	596.38
	Membership & Insurance Fees	122.00	117.00	117.00
	Small Lottery Licence	20.00	20.00	20.00
	Film Licence	85.24	82.75	80.34
	Miscellaneous	141.58	195.22	53.09
		<u>2326.17</u>	<u>485.86</u>	<u>866.81</u>
5	Cash at bank and in hand			
	General Account	4700.29	4016.28	3364.42
	Club 200 Account	746.11	1093.01	1033.01
	Saving Account	18324.53	8020.54	6985.45
	Unpresented Cheques	0.00	0.00	0.00
		<u>23770.93</u>	<u>13129.83</u>	<u>11382.88</u>
6	Creditors: amounts falling due within one year			
	Creditors	0.00	0.00	0.00
	Accrued expenses	0.00	0.00	0.00
		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
7	Restricted funds			
	Grant: Musical Instruments	1166.00	0.00	0.00
	Grant: Star Stage	795.00	0.00	0.00
	Grant: Playground Equipment	1500.00	0.00	0.00
	School Enrichment Day	700.00	0.00	0.00
		<u>4161.00</u>	<u>0.00</u>	<u>0.00</u>