



Trustees' Annual Report for the period

	Period start date	Period end date
From	01 10 2022	To 30 09 2023

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Section A

Reference and administration details

Charity name

Copeland Amateur Swimming Club

Other names charity is known by

Registered charity number (if any)

1103769

Charity's principal address

18 Ellen Drive

Whitehaven

Cumbria

Postcode

CA28 9DH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Andrew Sutton	Chair		
2	Mark Holliday	Treasurer		
3	Alistair Longley	Vice-Chair		
4	Julie Payne	Secretary		
5	Matthew Makin	Membership Secretary		
6	Laura Parkinson	Welfare Officer		
7	Julie Williamson	Head-Coach		
8	Paul Enright			
9	Jacqui Patton			
10	Claire Todhunter			
11	Nigel Goddard			
12	John Freestone			
13	Richard Quayle			
14	Allyson Quayle			
15	Toby Patton			
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Elected annually and the Club AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

All cash monies received are recorded independently to the treasurer and carbon copied into the cash receipts and paying in book.
The membership secretary verifies that all members are paying the correct squad fees and that all required membership subscriptions to the governing body are paid at the correct level of competition. These fees are now paid by repeat standing orders in the majority of cases.
The validation of online payments and receipts are verified through segregation of duties and independently assessed.
Each month the financial report is verified to the monthly bank statement and issued to the committee for review.
Risk assessments are completed before each competition. Issues concerning pool and spectator safety are discussed with the pool staff and the county ASA as required.
Fundraising and charity work is a standing agenda item each month and proceeds recorded appropriately.
All named roles have a job description that have been issued to the role holder and agreed.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The promotion of community participation in healthy recreation in particular by the provision of facilities and financial assistance for those who need it for them to take part in the sport of swimming.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Provision of structured and guided swimming sessions for young swimmers along with swimming tuition for non-swimmers and beginners. A range of sessions are provided for a broad range of abilities. Land training sessions are also offered to enhance the stamina of swimmers. Charity work continues to be a standing agenda item. This will continue.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

All activities are managed by volunteers and parents with appropriate child protection checks are encouraged to offer time to the club at all opportunities.
Increasing number of volunteers to enable the club to run level 4 galas and fulfil our requirements for supporting county galas.
Continue with charitable activities.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Copeland Amateur Swimming Club continue to be an accredited SwimMark Club. SwimMark demonstrates the club has a strong governance framework and represents years of hard work from a dedicated few.

Work will continue to maintain this accreditation with a full SwimMark re-assessment completed in 2023 with the accrediting body resulting in renewal of our accreditation.

In the coming year the club will: -

Continue to develop the learn to swim element as well as the upper squad competitive level swimming focusing on more swimmers qualifying for Regional championships.

Continue to provide a safe place for our members to improve their swimming skills and ability.

Section E**Financial review****Brief statement of the charity's policy on reserves**

Reserves are held in cases of issues regarding membership payments to cover the cost of pool fees and ASA Membership. Reserves have not been used this year and are not planned to be used in the coming years budget provision.

Details of any funds materially in deficit**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:



- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Fundraising is the main source of club funds, after fees. Fundraising is required to enable the club to provide training equipment and services and also enter club competitions rather than charge swimmers for entry.

Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Andrew Sutton	Mark Allan Holliday
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	18/07/2024	

YEAR END STATEMENT	01/10/2022	01/10/2021	01/10/2020	01/10/2019	01/10/2018
(recorded transactions only)	30/09/2023	30/09/2022	30/09/2021	30/09/2020	30/09/2019
Total Statement closing Cash Balance	£ 23,991.75	£ 25,844.31	£ 31,827.82	£ 31,217.92	£ 35,578.15
INCOME					
Membership Fees	£ 35,486.00	£ 37,422.00	£ 23,967.57	£ 28,524.80	£ 34,514.00
Gift Aid	£ 8,273.55				
Pay As You Swim					
St Bees Swimming					
Land Training	£ 686.35	£ 926.26	£ 523.70	£ 624.70	£ 788.65
Coach Cost Contributions	£ 922.00	£ 281.17		£ 240.00	£ 500.00
Gear	£ 776.99	£ 820.89	£ 944.10	£ 128.97	£ 598.03
Miscellaneous	£ 600.00	£ 109.83	£ 316.00	£ 215.24	
Interest	£ 109.69	£ 7.00	£ 1.09	£ 14.89	£ 21.80
Donations	£ 4,137.00			£ 8,373.84	£ 3,431.00
Copeland Galas, Social Events & All Fundraising	£ 9,207.81	£ 5,168.94	£ 3,483.90	£ 3,332.34	£ 11,316.36
All other Galas	£ 16,193.35	£ 15,449.17	£ 2,288.00	£ 6,695.41	£ 3,469.00
	£ 76,392.74	£ 60,185.26	£ 31,524.36	£ 48,150.19	£ 54,638.84
EXPENDITURE					
Copeland Pool Hire	£ 51,890.50	£ 45,035.00	£ 22,881.20	£ 23,619.14	£ 31,554.65
Egremont Pool Hire					
St Bees Pool Hire					
ASA Memberships	£ 4,160.70	£ 4,549.10	£ 3,922.05	£ 4,334.45	£ 4,067.00
Coaching Services	£ 879.50	£ 628.54		£ 1,665.50	£ 2,432.82
Land Training	£ 1,500.00	£ 960.00	£ 660.00	£ 750.00	£ 450.00
Gala Equipment	£ 2,954.40	£ 1,415.91	£ 36.46	£ 12,943.98	£ 342.40
Trophies	£ 144.58			£ 515.00	£ 796.60
Buses	£ 1,550.00	£ 450.00		£ 1,670.00	£ 1,575.00
Gear	£ 1,096.22	£ 1,439.78	£ 651.00	£ 921.50	£ 1,370.86
Training Course	£ 1,435.80	£ 1,731.32	£ 20.00		£ 809.00
Miscellaneous	£ 2,164.60	£ 718.62	£ 749.75	£ 819.71	£ 624.49
Charity	£ 887.00			£ 2,133.14	£ 1,154.98
All Copeland Gala Expenses & Fundraising Expenses					£ 2,987.50
All Other Gala Entries & Costs	£ 9,582.00	£ 9,240.50	£ 1,994.00	£ 3,138.00	£ 5,100.75
	£ 78,245.30	£ 66,168.77	£ 30,914.46	£ 52,510.42	£ 53,266.05
Change	-£ 1,852.56	-£ 5,983.51	£ 609.90	-£ 4,360.23	£ 1,372.79



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/ members of	Charity Name Copeland Amateur Swimming Club		
On accounts for the year ended	30/09/2023	Charity no (if any)	1103769
Set out on pages	1-2 <small>(remember to include the page numbers of additional sheets)</small>		

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

M. Kelly

Date:

22-7-24

Name:

Mary Kelly

Relevant professional qualification(s) or body (if any):

Retired Bank Manager

Address:

31A LOOP ROAD SOUTH

WHITEHAVEN

CUMISRIA CA28 TSD.

Section B

Disclosure

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.