

## **Friends of Stoke Row School (FOSRS) - Trustees Report for Year Ended 31 October 2023**

### **Charity Details**

Charity Reference Number: 1103070

### **Address**

c/o Stoke Row School  
School Lane  
Stoke Row  
Henley on Thames  
RG9 5QS

### **Trustees**

<b>Name</b>	<b>Role</b>	<b>Date of Appointment</b>
Naomi Hunkin	Co-Chair	21 November 2022
Laura Morley	Co-Chair	21 November 2022
Robyn Polisano	Secretary	5 July 2019
Jennifer West	Treasurer	21 November 2022
Eleanor Connolly	Deputy Treasurer	21 November 2022
Karen Dougherty	Cash Treasurer	21 November 2022

### **Structure Overview**

FOSRS is structured as a small group of volunteers, currently led by two parent chairs assisted by a parent secretary and three treasurers, two parents and one from the community. It is managed by the Trustees, led by the chair and holds regular meetings in the term time to which all parents, teachers and other interested parties are invited to discuss fundraising activities. It holds an annual AGM, is insured by Parentkind, and produces an annual report on its finances. Trustees are recruited from the body of active parent volunteers or volunteers from the wider community at regular meetings.

**Objectives and activities undertaken in the year** FOSRS' objectives are to raise funds to support the school and enhance the children's learning. It holds a variety of in-person fundraising events that are either open to all or just open to families of the school. Typical events include Christmas and Summer Fairs, running the Stoke Row Colour Run and supporting Stoke Row Motorsports Day with regard to the provision of refreshments. In the financial year 2022-2023:

- 61% of income came from donations and gift aid reclaimed where applicable (46% in 2021/22).
- the balance of 39% came from fundraising (54% in 2020/21).

The principal fundraising events in the year were the Christmas Fair, the local Motorsports day (including a donation from the previous year's event), a colour run for local families at Stoke Row's recreation ground, a Quiz, a wreath making workshop last December, catering at the village Steam Rally and Fun Days, sale of cakes and refreshments at school events and a number of clothes collections for which FOSRS is paid by weight. A new initiative this year has been the sale of tea

towels designed by the school pupils. With the environment and the cost of living in mind, FOSRS have also run a number of pre-loved clothes sales and provides second hand school uniform in exchange for a donation at the discretion of school families.

## **Financial Review including Key Achievements and Performance**

### **(a) Fundraising**

Net income from fundraising amounted to £8591.71

This represented a 6% decrease on the prior year.

Expenditure in the period unconnected to specific fundraising activities included: Parentkind insurance, sponsorship of the Elephant, a school banner and SUMUP machine for online payments at events..

During the year to 31 October 2023, FOSRS made a cash donation of £2,000 out of fundraised sums to the school and £200 to each class to spend on their choice of items. In addition FOSRS funded the purchase of a new shed, blinds for River Class, a school trip to Stonor, recorders for Bubble and Raindrop Classes, Phonic books for Bubble Class, a replacement battery for the defibrillator, pantomime tickets for the whole school in December 2022 and also for this December 2023 and paint and other materials for the "School Spring Clean". The total amounting to £12,659.40.

Donations and Gift Aid received during the year amounted to: £17897.61 which included £11,900.94 from the new fundraising initiative started in July by the Governors "Shine Brighter" and all donations and associated gift aid received between 1<sup>st</sup> July 2022 and 31<sup>st</sup> October 2022.

This represented an increase of 64% on the prior year. During the year to 31 October 2023, FOSRS transferred over to the school

- all remaining donations and associated gift aid received in the prior financial year from 1 July 2022 to 31 October 2023
- all donations and associated gift aid received during the current financial year

### **(b) Cash reserves**

Reflecting the above transfers, cash reserves decreased by £5,456.53 to £9,544.71.

## **Sundry Notes**

The Annual Receipts & Payment Accounts for this financial year ending 31 October 2023 will be subject to an independent examination in line with The Charities (Annual return) Regulations 2022 as the gross income exceeds £25,000.

FOSRS does not hold any funds as custodian trustee.

# ACCOUNTS YEAR ENDING 31st OCTOBER 2023

**Friends of Stoke Row School (FOSRS) - Charity Reg 1103703**

**Summary Date**

**31/10/23**

**Balances on 31/10/23**

Current A/c	£6,275.61
Savings A/c	£2,884.97
Cash (float)	£384.13
	<b>£9,544.71</b>

<b>Opening Balance</b>	£15,001.24	On 31 Oct 2022
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		<b>Income</b>	<b>Expenditure</b>	<b>Net</b>	<b>Total Balance</b>
<b>Summary Total</b>		<b>£29,190.97</b>	<b>£34,647.50</b>	<b>£-5,456.53</b>	<b>£9,544.71</b>

<b>Area</b>	<b>Income</b>	<b>Expenditure</b>	<b>Net</b>
<b>EVENTS</b>	<b>£9,528.54</b>	<b>£2,058.91</b>	<b>£7,469.63</b>
Christmas Fair 2022	£1,103.16	£161.10	£942.06
Bag2School	£319.00	£0.00	£319.00
Wreath Making Worshop Dec 2022	£330.00	£0.00	£330.00
Quiz night 2023	£886.50	£232.06	£654.44
Easter 2023- Easter Bags	£0.00	£29.95	£-29.95
Motorsports Day 2023	£2,194.78	£506.16	£1,688.62
Colour Run 2023	£2,756.97	£1,036.80	£1,720.17
Motorsports Day 2022	£1,500.00	£71.84	£1,428.16
Sleigh Run November 2022	£107.61	£0.00	£107.61
Village Fun Day 2023	£38.91	£0.00	£38.91
Dec 22 Soiree at Shop	£52.11	£0.00	£52.11
Steam Rally Day	£239.50	£0.00	£239.50
Christmas Fair 2023	£0.00	£21.00	£-21.00
<b>GENERAL FUNDRAISING</b>	<b>£19,662.43</b>	<b>£32,588.59</b>	<b>£-12,926.16</b>
Sale of Refreshments at Events e.g. school plays	£236.70	£0.00	£236.70
Class cake sales	£209.12	£0.00	£209.12
Preloved sale	£792.50	£0.00	£792.50
School disco	£58.02	£230.00	£-171.98
Parent/Community Donations	£3,983.33	£9,630.85	£-5,647.52
"Shine Brighter" Donations	£10,004.68	£10,004.68	£0.00
"Shine Brighter" Gift Aid	£1,896.26	£1,896.26	£0.00
Gift Aid Claim	£2,013.34	£2,451.63	£-438.29
Easyfundraising/amazon smile	£90.84	£0.00	£90.84
Tea Towel Sales	£38.00	£381.60	£-343.60
Donations for Uniform	£38.50	£0.00	£38.50
FOSRS Donation	£0.00	£7,659.40	£-7,659.40
Gifts	£0.00	£43.00	£-43.00
Other eg Fees for PTA Membership etc	£0.00	£190.00	£-190.00
Purchase of capital items	£0.00	£83.55	£-83.55
Sundry	£270.00	£17.62	£252.38
Bank Interest	£31.14	£0.00	£31.14
Bank transfers Between Accounts	£0.00	£0.00	£0.00
<b>Year to 31 October 2023</b>	<b>£29,190.97</b>	<b>£34,647.50</b>	<b>£-5,456.53</b>

**Friends of Stoke Row School**

**Annual Receipts & Payments Accounts for the year ended 31 October 2023**

**Headline Analysis**

**Profit & Loss**

Income	£29,191
Expenditure	<u>-£34,648</u>
Net Profit/(Loss)	<u><u>-£5,457</u></u>

**Balance Sheet**

	31 Oct 2023	Movement	31 Oct 2022
Current Account	£6,276		£11,545
Savings Account	£2,885		£2,817
Petty Cash	<u>£384</u>		<u>£640</u>
	<u><u>£9,545</u></u>	<u>-£5,457</u>	<u><u>£15,001</u></u>

Jennifer West  
Treasurer

Independently examined  
by H. Cotton  
20/3/24.



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Friends of Stoke Row School

On accounts for the year  
ended

31<sup>st</sup> October 2023

Charity no  
(if any)

1103703

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above  
charity ("the Trust") for the year ended 31/10/2023.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation  
of the accounts in accordance with the requirements of the Charities Act  
2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out  
under section 145 of the 2011 Act and in carrying out my examination, I  
have followed the applicable Directions given by the Charity Commission  
under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have  
come to my attention (~~other than that disclosed below \*~~) in connection with  
the examination which gives me cause to believe that in, any material  
respect:

- accounting records were not kept in accordance with section 130 of  
the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection  
with the examination to which attention should be drawn in order to enable a  
proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

22/5/24

Name:

Maureen Hay

Relevant professional  
qualification(s) or body  
(if any):

Address:

Cerezo

Main Street,

Stoke Row, Oxfordshire RG9 5QD