

## **Friends of Stoke Row School (FOSRS)- Trustee Report for Year Ended 31 October 2020**

### **Charity Details**

Charity Reference Number: 110370

Address:

c/o Stoke Row School  
School Lane  
Stoke Row  
Henley on Thames  
RG9 5QS

### **Trustees**

<b>Name</b>	<b>Role</b>	<b>Date of appointment</b>
Robyn Polisano	Secretary	05 July 2019
Emma Taylor	Chair	29 January 2020
Kerrie Blaker	Treasurer	09 May 2019

### **Structure Overview**

FOSRS is structured as a small group of parent volunteers, led by a parent chair assisted by a parent secretary and a parent treasurer. It may also have a parent vice chair but this role is not currently filled.

It is managed by the Trustees, led by the chair and holds regular meetings in term time to which all parents, teachers and other interested parties are invited, to discuss fundraising activities. It holds an annual AGM, is insured by Parentkind, and produces an annual report on its finances.

Trustees are recruited from the body of active parent volunteers at a regular meeting.

### **Objectives and activities undertaken in the year**

FOSRS' objectives are to raise funds to support the school and enhance the children's learning. In normal times (i.e. prior to the Covid 19 pandemic and associated restrictions) it holds a variety of in-person fundraising events that are either open to all or just open to families of the school. Typical events include Christmas and Summer Fairs, running the Stoke Row Colour Run and supporting Stoke Row Motorsports Day with regard to the provision of refreshments. In the financial year 2019-2020 in-person activity effectively stopped in March 2020 as a result of Government lockdown guidance. It was only the Christmas Fair, Community Quiz Night and sundry cake sales that were able to take place before this date.

### **Financial Review including Key Achievements and Performance**

As noted above, normal in-person fundraising was effectively put on hold part way through the financial year 2019-2020 as a result of Government lockdown advice. As such 89% of income in the financial year 2019-2020 was a result of a drive to increase donations (together with associated gift aid claims).

Expenditure in the year was also limited as a result of normal events not running and the school effectively being closed for part of the year. Expenditure included: expenses incurred in running the Christmas Fair and Community Quiz

Night, PTA insurance and leavers gifts for the Year 6 children prior to departure for secondary school including a calculator, dictionary and leaver's hoodies. As such overall the charity's cash reserves increased by £26,837.79 in the year.

Donations and gift aid received in the 2019-2020 financial year were subsequently transferred to the school at the beginning of financial year 2020-2021 to support the existing four class structure of the school and to support and enhance the children's learning.

**Sundry Notes**

Annual Receipts & Payment Accounts for the year ended 31 October 2020 are available for review and have been independently examined by Mrs Louise Stuttard ACA.

FOSRS does not hold any funds as a custodian trustee.

**Friends of Stoke Row School**  
**Annual Receipts & Payments Accounts for the year ended 31 October 2020**

**Headline Analysis**

**Profit & Loss**

Income	£27,925.99
Expenditure	<u>-£1,088.20</u>
Net Profit/(Loss)	<u><u>£26,837.79</u></u>

**Balance Sheet**

	31-Oct-20	Movement	31-Oct-19
Current Account	£28,814.35		1716.96
Savings Account	£2,721.30		2678.53
Petty Cash	<u>£94.13</u>		<u>396.5</u>
	<u><u>£31,629.78</u></u>	£26,837.79	<u><u>4791.99</u></u>

**Friends of Stoke Row School (FOSRS) - Charity Reg 1103703**
**Closing Balances on 31/10/2020**
**Summary Date** **31/10/20**

Current A/c	£28,814.35
Savings A/c	£2,721.30
Cash (float)	£94.13
	<b>£31,629.78</b>

<b>Opening Balance</b>	£4,791.99	On 1 Nov 2019
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		<b>Income</b>	<b>Expenditure</b>	<b>Net</b>	<b>Total Balance</b>
<b>Total</b>		<b>£27,925.99</b>	<b>£1,088.20</b>	<b>£26,837.79</b>	<b>£31,629.78</b>
<b>Last Statement (cleared)</b>		27925.99	1088.2	£26,837.79	<b>£31,629.78</b>

<b>Area</b>	<b>Income</b>	<b>Expenditure</b>	<b>Net</b>
<b>GENERAL FUNDRAISING</b>	<b>£26,265.28</b>	<b>£637.15</b>	<b>£25,628.13</b>
Quiz night	£518.05	£227.88	£290.17
Christmas Fair 2019	£1,482.51	£409.27	£1,073.24
Summer Fete 2020	£0.00	£0.00	£0.00
Motorsports Day 2020	£500.00	£0.00	£500.00
Stars at the Well 2020	£0.00	£0.00	£0.00
Donations	£23,724.72	£0.00	£23,724.72
100 Club	£0.00	£0.00	£0.00
Summer Challenge	£40.00	£0.00	£40.00
<b>GENERAL FOSRS</b>	<b>£1,660.71</b>	<b>£451.05</b>	<b>£1,209.66</b>
Class cake sales	£253.75	£0.00	£253.75
School disco	£0.00	£0.00	£0.00
Gift Aid Claim	£1,091.88	£0.00	£1,091.88
Easyfundraising/amazon smile	£108.70	£0.00	£108.70
Bag2School	£131.20	£0.00	£131.20
Colour run	£0.00	£0.00	£0.00
School Leaver Gifts	£0.00	£301.90	£-301.90
School Maintenance/Equipment	£0.00	£42.50	£-42.50
Other eg.Fees for PTA Membership etc	£75.18	£106.65	£-31.47
<i>Bank Transfers Between Accounts</i>	<i>£0.00</i>	<i>£0.00</i>	<i>£0.00</i>
<b>Yr to 31 Oct 2020</b>	<b>£27,925.99</b>	<b>£1,088.20</b>	<b>£26,837.79</b>



**Report to the trustees/  
members of**

Charity Name  
Friends of Stoke Row School

**On accounts for the year  
ended**

31/10/2020

**Charity no  
(if any)**

1103703

**Set out on pages**

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/10/2021.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

*L. Stuttard*

**Date:**

14/07/2021

**Name:**

Louise Stuttard

**Relevant professional  
qualification(s) or body  
(if any):**

ACA

**Address:**

5B The Avenue

Hertford

Herts