

ETHNIC MINORITY TRAINING AND EDUCATION PROJECT
FINANCIAL STATEMENTS (ACCOUNTS)
AND TRUSTEES REPORT
FOR THE PERIOD 01 APRIL 2020 TO 31 MARCH 2021

ETHNIC MINORITY TRAINING AND EDUCATION PROJECT

CHARITY INFORMATION

Registered Charity Number	-	1103618
Trustees	-	<div><div>1. Mr Djamal Bouchelouche (Chairman) 5 Stannington Grove Heaton Newcastle upon Tyne NE6 5AE</div><div>2. Mr. Hassan Tariq 38 Arlington Avenue Newcastle upon Tyne NE3 4TS (Appointed 01st June 2013)</div><div>3. Mr. Ajaz Rafi 70 Grosvenor Road Jesmond Newcastle upon Tyne NE2 2RL (Appointed 01st June 2013)</div></div>
Main Office Address	-	2 Shipley Avenue Fenham Newcastle Upon Tyne NE4 9RA
Independent Examiner	-	OC Accountants Ltd 154 West Road Newcastle upon Tyne NE4 9QB Members of Institute of Financial Accountants
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Independent examiner's report on the accounts

Independent Examiner's Report

Report to the trustees/ members of

ETHNIC MINORITY TRAINING AND EDUCATION PROJECT

On accounts for the year ended

31 MARCH 2021

Charity no

1103618

Set out on pages

3-8

Respective responsibilities of trustees and examiner As the charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

OC Accountants Ltd

Date: 25 MARCH 2022

Members of Institute of Financial Accountants

154 West Road, Newcastle Upon Tyne

NE4 9QB

TELEPHONE 0191 241 53 41

ETHNIC MINORITY TRAINING AND EDUCATION PROJECT
TRUSTEES' REPORT FOR THE PERIOD 1 APRIL 2020 TO 31 MARCH 2021

The Trustees present their report and accounts for the period 1 April 2020 to 31 March 2021.

Constitution Objects

The Ethnic Minority Training and Education Project's (EMTEP) primary aim is to establish training and education projects set in a non-academic environment to provide avenues for the promotion of aspirations and potential amongst individuals from socially excluded, disadvantaged and minority communities. The project has also successfully continued the rehabilitation project for young people and community members.

The Charity through its childminding facility is supporting parents from ethnic minority groups and women in particular to seek employment or at times just have time for themselves, to get a respite from young children, which can be a demanding job. Minority women often feel isolated with no social activities due to the burden of child care often leading to unrecognised mental illness and other wellbeing issues.

Development, Activities and Achievements

The Trustees and Co-Ordinator's consider the performance of the charity to be satisfactory for the period 1 April 2020 to 31 March 2021 though funding in a tough environment continues to be scarce. In this period the charity concentrated on its childminding facilities in Newcastle Upon Tyne to address the needs of the local community so mothers could train in jobs and schemes and help in alleviating household poverty as well as giving the children from such households a chance at nursery learning. The Charity itself hired suitable staff open for all applicants but also encouraged applicants from disadvantaged households where there was unemployment to again alleviate poverty and promote the wellbeing of these disadvantaged minority communities in the West End of Newcastle City. The service was also open to all others but the emphasis of the service was in line with the charity goals of keeping in mind cultural needs of the childminded children as well as the training of minority community ladies who would then take that training and skills learnt to get more mainstream employment. Grants were also used to continue to promote health, including projects for women through sporting activities and training programs.

Mr. Saqib Arshad continues to be the chief charity coordinator responsible for maintaining accounting records/fund raising and general functioning of EMTEP. The trustees thanked them for his continued management of the charity. The childminding service has grown appreciably, though a decision was made to separate this activity from EMTEP effective from September 2022 to concentrate on the original core objective of rehabilitation and support of Black Asian and Ethnic Minority Communities (BAME) and especially young girls and women who often suffer alone in minority communities due to stigma, shame or sometimes lack of support at home. Due to COVID in this financial year, an online magazine knockout for women's fitness and websites were created as activities and training moved online. It is hoped as the pandemic eases, things will return to more normal human interaction.

Statement of Trustees' Responsibilities

The presentation of financial statements, for each financial year, which gives a true and fair view of the state of affairs of the Trustees, and of the surpluses and deficits for that period, is the responsibility of the Trustees. In preparing those financial statements, the Trustees are required to:

1. Select a suitable accounting policy and apply them consistently.
2. Make judgments and estimates that are responsible and prudent.
3. State whether the policies adopted are in accordance with the Charities SORP FRS 102 and with applicable standards, subject to any material departures disclosed and explained in the financial statements.
4. Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Trustees will continue to operate.


The Trustees are responsible for keeping proper accounting records with disclosure with reasonable accuracy, at any time, so that the financial position of the Charity is available to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding

the assets of the Trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees confirm that they have complied with these requirements.

Approval

This report was approved by the Trustees and signed on their behalf.


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Mr. Djamal Bouchelouche
Chairman

ETHNIC MINORITY TRAINING AND EDUCATION PROJECT
BALANCE SHEET AS AT 31 MARCH 2021

	<u>Year Ended</u> <u>31.03.2021</u>	<u>Year Ended</u> <u>31.03.2020</u>
	<u>£</u>	<u>£</u>
<u>FIXED ASSETS</u>	(1) 2860	3364
<u>CURRENT ASSETS</u>		
Debtors	850	850
Cash At Bank	79229	40403
Petty Cash	<u>301</u>	<u>301</u>
	80380	41554
<u>CURRENT LIABILITIES</u>		
<u>Amounts Due Within 12 months</u>		
Sundry Creditors & Accruals	(1451)	(785)
Loans	<u>(1000)</u>	<u>(1000)</u>
	(2451)	(1785)
<u>NET CURRENT ASSETS</u>	77929	39769
<u>TOTAL ASSETS</u>	<u>80789</u>	<u>43133</u>
<u>FUNDS</u>	<u>80789</u>	<u>43133</u>

The financial statements were presented and approved by the Chief Trustee and the Chief Charity Coordinator.

X 
Mr. Djamal Bouchelouche
Trustee


Mr. Saqib Arshad
Chief Charity Coordinator

Mr Ajaz Rafi
Agent

ETHNIC MINORITY TRAINING AND EDUCATION PROJECT
STATEMENT OF FINANCIAL ACTIVITIES FOR THE PERIOD
01 APRIL 2020 TO 31 MARCH 2021

	<u>Y/E 31.03.21</u>	<u>Y/E 31.03.20</u>
<u>INCOMING RESOURCES</u>	<u>£</u>	<u>£</u>
<u>Unrestricted Funds</u>		
Newcastle City COVID Grant	10000	-
Proof Reading/Donations/Consultancy/Private Childminding	2220	6333
Newcastle City Council Funded Child Minding	<u>102973</u>	<u>79948</u>
<u>Total Unrestricted Funds</u>	115193	86281
<u>Restricted Funds</u>		
Postcode Community Grant/ ESC Lottery Fund/Sport England	9450	8277
Newcastle City Council/University/North East Active	2563	800
University of Teesside/Sports Project	2750	-
NHS/County Durham Community Foundation	4600	3900
COVID Job Retention Scheme	11947	-
TOTAL RESTRICTED FUNDS	<u>31310</u>	<u>12977</u>
TOTAL INCOMING RESOURCES	<u>146503</u>	<u>99258</u>
<u>RESOURCES EXPENDED</u>		
<u>Cost in furtherance of charitable objects</u>		
Wages Costs & NI	54705	55522
Rent / Rates / Insurance / Room Hire / Heat & Light	16618	20617
Sports Expenses/Coordinator fees/Activity Cost	6542	459
Repairs and Renewals	1117	491
Telephone/Internet/Web and online Services set up	9704	411
Project Coordinator's Fees	10000	-
Printing, Advertising & Sundry/Nursery Food and Toys	4734	2267
Consultant Fees/Proof Reading costs	3933	7959
Legal & Professional	990	1332
Bank Charges	-	114
Depreciation	<u>504</u>	<u>593</u>
TOTAL RESOURCES EXPENDED	108847	89765
SURPLUS / (DEFICIT) CARRIED FORWARD	<u>37656</u>	<u>9493</u>
BALANCE BROUGHT FORWARD	43133	33640
BALANCE CARRIED FORWARD	<u>80789</u>	<u>43133</u>

ETHNIC MINORITY TRAINING AND EDUCATION PROJECT
NOTES TO THE FINANCIAL STATEMENTS (ACCOUNTS)
FOR THE PERIOD 01 APRIL 2020 TO 31 MARCH 2021

1. ACCOUNTING POLICIES

Accounts are prepared in accordance with FRS 102 (March 2018) and Charities SORP FRS 102.

2. FIXED ASSETS

	<u>Computers and Information Technology Equip</u>	<u>Other Fixtures, Fittings & Equipment</u>	<u>Total</u>
<u>Cost</u>			
At Cost 01.04.20	56186	23693	79879
Additions/Disposals	-	-	-
As at 31.03.21	56186	23693	79879
<u>Depreciation</u>			
As at 01.04.20	55385	21130	76515
Charge for the Year	120	384	504
As at 31.03.21	55505	21514	77019
<u>Net Book Value</u>			
*			
As at 31.03.21	681	2179	2860
As at 31.03.20	801	2563	3364

*Tangible fixed assets are stated at cost less depreciation. Depreciation is provided on fixed assets at rates calculated to write off the cost over their expected useful lives - useful lives are as follows:
Computers and Information Technology Equipment – 15% Reducing line
Other Fixtures, Fittings and Equipment - 15% Reducing balance

3. CHARITY ADDRESS

While 2 Shipley Avenue, Newcastle upon Tyne, NE4 9RA is the main administration office address, the Childminding and other charity activities are carried out from the premises at The Bacon Complex, 6 Artisan Westgate Road, Newcastle upon Tyne, NE4 9PQ