

# CRYSTAL PALACE COMMUNITY CHURCH

A company limited by guarantee  
and not having share capital

## FINANCIAL STATEMENTS

**FOR THE YEAR ENDED 28<sup>th</sup> FEBRUARY 2023**

Company no. 05049803

Charity no. 1103443

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**CRYSTAL PALACE COMMUNITY CHURCH**  
**REPORT OF THE DIRECTORS**  
**FOR THE YEAR ENDED 28<sup>th</sup> FEBRUARY 2023**

**ADMINISTRATIVE INFORMATION**

<b>Status</b>	Crystal Palace Community Church is a company limited by guarantee
<b>Directors</b>	Lilian Joy Sheppard Hilary Margaret Wren Jane Margaret White
<b>Registered Office</b>	17 Sydenham Road London SE26 5EX
<b>Registered Company no.</b>	05049803
<b>Registered Charity no.</b>	1103443

**Charitable objectives**

Crystal Palace Community Church is governed by its Memorandum and Articles of Association. Crystal Palace Community Church's objects are:

1. To promote and advance the Christian Faith throughout the world generally including by the worship of God, the instruction and edification of Christians, the care and Christian instruction of young people and children and the evangelisation of non-Christians.
2. To relieve poverty, hardship, sickness and distress among all peoples of the world.
3. To promote education and training.
4. To support such other charities and charitable purposes as the trustees shall decide.

**Description of the organisation**

Crystal Palace Community Church is run by a Board of Directors who act as trustees of the charity. The Directors are responsible for the strategy and management of the charity and delegate certain responsibilities to a leadership team led by the church leader Mr Harry Canning.

**REVIEW OF ACTIVITIES**

In the past year Fabricio has been working with us for two days a week, this has doubled from one day. As a result we have now two English classes a week, on Tuesday's and Fridays, which has gone well with increased numbers.

In October we stopped the Fitness Class and started a Cooking Project for Asylum Seekers. This has been fun and beneficial to everyone, the cooks and those eating the food. We have enjoyed the food of many nations including Brazil, El Salvador, Iran, Ukraine, Albania, Turkey and Italy. While we teach English on Fridays, others are cooking for the class. We all meet at 1pm for lunch. We regularly have 15 to 20 people stay for lunch.

We have held a number of community events during the past twelve months. The highlights were a summer picnic, which ended up indoors because of bad weather. We played fun games and had food. Over 30 people attended, mainly Asylum Seekers. In October we had a new initiative, a Harvest

Lunch on a Saturday. This proved very successful with over 30 people from our different projects, a guest speaker from a local charity and lovely home cooked food from around the world.

At Christmas we tried another new thing and held our Service on a Saturday to avoid the World Cup Final on Sunday. This was a big success too, with over 30 people attending. The Asylum Seekers took part in the Service and dressed up and illustrated the Bible readings.

Over the course of the year we had over 80 people attend a service at some time, this was very encouraging. We realise, that generally our outreach is to a very fluid people group, but we are determined to be the blessing God wants us to be to whoever we meet.

## **PUBLIC BENEFIT**

The Directors have complied with the duty imposed by Section 4 of the Charities Act 2006 to have due regard to the public benefit guidance published by the Charity Commission in December 2008.

## **RESERVES POLICY**

The Charity's reserves policy is to have a general fund reserve at least equal to 3 months of its regular expenditure. The general fund, which was £23,976 (2022: £30,853) at the end of the year, remains above this level, and the Directors have concluded that the current general fund reserves are sufficient.

## **RISK MANAGEMENT**

The major risks to which the Charity is exposed, as identified by the Directors, are reviewed from time to time and, if considered appropriate, systems or procedures are established to manage those risks. In addition the Directors have ensured that the charity has appropriate public liability, employer's liability and property insurance.

## **STATEMENT OF DIRECTORS' RESPONSIBILITIES**

The Directors are required by law to prepare financial statements for each financial year which give a true and fair view of the company's financial activities during the financial year and of the income and expenditure and financial position of the company as at the end of that period. In preparing those financial statements, the Directors are required to:

- select suitable accounting policies and then apply them consistently;
- make adjustments and estimates that are prudent;
- state whether the policies adopted are in accordance with the Companies Act 2006 and with applicable accounting standards and statements of recommended practice, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue its activities.

The Directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 2006 and the Charities Act 2011. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. The Directors confirm that the accounts comply with current statutory requirements and those of the company's governing documents.

**Approved by the board of directors on 16 December 2023  
and signed on its behalf by**

Jane White  
Director

# CRYSTAL PALACE COMMUNITY CHURCH

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 28th FEBRUARY 2023

		Unrestricted	Restricted	2023 Total	2022 Total
	Note	£	£	£	£
<b>Income from:</b>					
Donations and legacies		26,682		26,682	27,677
Interest		0		0	145
<b>Total</b>		<b>26,682</b>	<b>0</b>	<b>26,682</b>	<b>27,822</b>
<b>Expenditure on:</b>					
Charitable Activities	2	33,559		33,559	26,425
<b>Total</b>		<b>33,559</b>	<b>0</b>	<b>33,559</b>	<b>26,425</b>
<b>Incoming Resources minus Resources expended</b>		<b>-6,877</b>	<b>0</b>	<b>-6,877</b>	<b>1,397</b>
Total funds brought forward at 1 March 2022		30,853	0	30,853	29,456
Total funds carried forward at 28th February 2023		<b>23,976</b>	<b>0</b>	<b>23,976</b>	<b>30,853</b>

**Note:** all 2022 & all 2023 income & expenditure is unrestricted

# CRYSTAL PALACE COMMUNITY CHURCH

## BALANCE SHEET AS AT 28th FEBRUARY 2023

		2023 £	2022 £
	Note		
<b>Fixed Assets</b>		<b>0</b>	<b>0</b>
<b>Current Assets</b>			
Debtors	4	17,950	13,880
Cash at bank		8,569	20,294
		<b>26,519</b>	<b>34,174</b>
<b>Creditors: amounts falling due within one year</b>		<b>2,543</b>	<b>3,321</b>
<b>Net Assets (Assets less current liabilities)</b>		<b>23,976</b>	<b>30,853</b>
<b>Reserves</b>			
Restricted Funds		0	0
Unrestricted Funds		23,976	30,853
		<b>23,976</b>	<b>30,853</b>

### Audit Exemption

For the year ended 28/02/2023 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

### Directors' responsibilities:

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476,

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

These accounts have been prepared in accordance with the micro-entity provisions and delivered in accordance with the provisions applicable to companies subject to the small companies regime

Approved by the board on 30 November 2023

Signed on its behalf by

Jane White  
Director

**CRYSTAL PALACE COMMUNITY CHURCH**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 28th FEBRUARY 2023**

**1 ACCOUNTING POLICIES**

The financial statements have been prepared under the historical cost convention and in accordance with the Companies Act 2006, and follow the recommendations in Accounting and Reporting by Charities: Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK & Republic of Ireland (FRS102) (effective 1 January 2015).

The accounts have been prepared on the going concern basis, as there are no material uncertainties about the charity's ability to continue. Based on the adequacy of the charity's reserves as at the balance sheet date, along with their knowledge of the charity's ability to meet bills, payments and other liabilities as they fall due, the directors have a reasonable expectation that the charity has sufficient resources to continue in operational existence for the foreseeable future.

**Incoming resources**

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy

**Expenditure**

Expenditure is accounted for on an accruals basis, inclusive of VAT, which cannot be recovered.

**Depreciation**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life:

Plant and machinery etc. - 20% on cost

**Taxation**

As a registered charity the income of the company is exempt from tax under the Income and Corporation Taxes Act

**Funds accounting**

Unrestricted general funds - these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

Restricted funds - these are funds which can only be used for particular purposes within the objects of the charitable company. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

**2 CHARITABLE ACTIVITIES**

	<b>Unrestricted</b>	<b>Restricted</b>	<b>2023 Total</b>	<b>2022 Total</b>
	£	£	£	£
Minister salary & expenses	17,677		17,677	17,459
Rent	11,181		11,181	4,908
Giving to other organisations/ missions support	1,350		1,350	1,800
Other administrative, church & events expenditure	3,351		3,351	2,258
	<u>33,559</u>	<u>0</u>	<u>33,559</u>	<u>26,425</u>

**3 DIRECTORS REMUNERATION AND BENEFITS**

The directors received no remuneration or other benefits during the year

**4 DEBTORS**

	<b>2023</b>	<b>2022</b>
	£	£
Income tax recoverable (Gift Aid)	17,950	13,880
	<u><b>17,950</b></u>	<u><b>13,880</b></u>

**5 FUNDS**

	<b>At 01.03.22</b>	<b>Incoming Resources</b>	<b>Resources expended</b>	<b>At 28.02.23</b>
	£	£	£	£
Unrestricted funds:				
General Fund	30,853	26,682	33,559	23,976
Restricted funds	0	0	0	0
	<u>30,853</u>	<u>26,682</u>	<u>33,559</u>	<u>23,976</u>

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**Approved by the board of directors on    December 2023  
and signed on its behalf by**

Jane White  
Director

# Independent Examiner's report to the Trustees of Crystal Palace Community Church

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I report on the Accounts of Crystal Palace Community Church for the year ended 28<sup>th</sup> February 2023, which are set out on pages 5 to 7.

## **Respective responsibilities of the Trustees and the Examiner**

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

## **Basis of independent examiner's report**

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

## **Independent examiner's statement**

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements:
  - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
  - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Gordon Cowie  
134 Foxberry Road  
London SE4 2SH

Date: December 2023