

TRANSFORM NETWORK

England & Wales · Charity number 1103431

Details

| | |
|----------------|---|
| Status | Registered |
| Legal form | Charitable company |
| Company number | 05039813 |
| Registered | 2004-04-27 |
| Register | View on the Charity Commission register |

Contact

| | |
|---------|--|
| Address | Here For Good 17 Sydenham Road London SE26 5EX |
| Phone | 020 8776 5050 |
| Email | info@transformnetwork.london |
| Website | http://transformnetwork.london |

Activities

Objects: 3.1 TO PROMOTE AND ADVANCE THE CHRISTIAN FAITH THROUGHOUT THE WORLD GENERALLY INCLUDING BY THE WORSHIP OF GOD, THE INSTRUCTION AND EDIFICATION OF CHRISTIANS, THE CARE AND CHRISTIAN INSTRUCTION OF YOUNG PEOPLE AND CHILDREN AND THE EVANGELISATION OF NON-CHRISTIANS 3.2 TO RELIEVE POVERTY, HARDSHIP, SICKNESS AND DISTRESS AMONG ALL PEOPLES OF THE WORLD 3.3 TO PROMOTE EDUCATION AND TRAINING. 3.4 TO SUPPORT SUCH OTHER CHARITIES AND CHARITABLE PURPOSES AS THE TRUSTEES SHALL DECIDE.

Activities: Various courses including worship, teaching, group work and prayer ministry time, pastoral training; youth activities; leadership meetings for all member churches to pray, discuss and plan activities; Lewisham Foodbank

Classification

- **How:** Provides Services, Acts As An Umbrella Or Resource Body
- **What:** Education/training, The Prevention Or Relief Of Poverty, Religious Activities
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** GREATER LONDON
- Throughout London

Finances

| Period end | Income | Expenditure | Assets | Employees |
|------------|----------|-------------|----------|-----------|
| 2024-12-31 | £735,837 | £668,463 | £703,790 | 7 |
| 2023-12-31 | £783,992 | £727,928 | £636,416 | 6 |
| 2022-12-31 | £600,108 | £489,500 | £580,352 | 5 |
| 2021-12-31 | £506,515 | £508,831 | £469,744 | 5 |
| 2020-12-31 | £911,388 | £529,907 | £472,060 | 5 |

Trustees

| Name | Role | Appointed |
|--------------------------|------|------------|
| Elizabeth Mary Maxted | | 2024-09-10 |
| GORDON Stuart COWIE | | |
| IAN JAMES BUTCHER | | 2018-01-04 |
| NICOLE ADAMIDES | | |
| Nigel Stephen Desborough | | 2018-01-04 |

TRANSFORM NETWORK

England & Wales - Charity number 1103431

Accounts



A company limited by guarantee
and not having share capital

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST DECEMBER 2024

Company no 5039813

Charity no 1103431

TRANSFORM NETWORK
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2024

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TRANSFORM NETWORK
REFERENCE AND ADMINISTRATIVE INFORMATION
FOR THE YEAR ENDED 31ST DECEMBER 2024

| | |
|-------------------------------|---|
| Trustees | Nicole Adamides Ian Butcher Gordon Cowie (Treasurer) Nigel Desborough Elizabeth Maxted (from 10 September 2024) (All the above trustees have held office during the whole of the year, and to the date of this report, except where mentioned) |
| Key Management Staff | Sarah Vitty, Foodbank Project Manager |
| Registered Office | 17 Sydenham Road London SE26 5EX |
| Registered Company no. | 5039813 |
| Registered Charity no. | 1103431 |
| Bankers | HSBC 184 High Street Bromley BR1 1HE |
| Independent Examiner | Neil Atherton Accountancy Services Limited Rosemount, Garden Close Lane Newbury RG14 6PR |

**TRANSFORM NETWORK
TRUSTEES REPORT
FOR THE YEAR ENDED 31ST DECEMBER 2024**

The Trustees present their report and the financial statements for the year ended 31st December 2024.

Objectives and activities

Charitable objectives

Transform Network is governed by its Memorandum and Articles of Association. Transform Network's objects are:

1. To promote and advance the Christian Faith throughout the world generally including by the worship of God, the instruction and edification of Christians, the care and Christian instruction of young people and children and the evangelisation of non-Christians.
2. To relieve poverty, hardship, sickness and distress among all peoples of the world.
3. To promote education and training.
4. To support such other charities and charitable purposes as the trustees shall decide.

Principal Activity

Transform Network was set up by a group of independent, self-governing churches to enable them to facilitate and operate activities that they decide to do together, including outreach and community based programmes.

Activities during 2024

Of the local churches that were part of Transform Network, Forest Hill Community Church remains the one that is active, and continuing its ministry, based in the Forest Hill and Sydenham area of Lewisham Borough. Christian worship, prayer, pastoral support, education and training were delivered by Forest Hill Community Church, based at the Here for Good, Sydenham. Free services available included: employment preparation, youth club, open coffee morning, warm space, ESOL classes, children's group, and elders' support group.

The one activity run directly by Transform Network during the year is the significant work in the community of Lewisham Foodbank.

Lewisham Foodbank continued to serve the people of Lewisham Borough. From 1st January to 31st December 2024 we provided 23,845 food parcels, a slight decrease from 24,803 in 2023. These parcels were provided to 4,232 unique households; of these households, 2,518 households were referred to us for the first time. We have continued to operate one warehouse, in the St. John the Baptist Church of England Church Hall, Bromley Road, South Catford, where we moved in November 2023. The warehouse distributes food to our 5 foodbank welcome centres strategically placed around the Borough: 3 Salvation Army Halls – in Catford, Deptford, and Lewisham, Perry Rise Baptist Church (Forest Hill), and St. John's Church (Catford/Downham).

At our central warehouse and operations hub, the stock and operations are managed by our Warehouse Manager, Glenn Elliott, with the support of two warehouse operatives, Kian Byas and David Jacklin, who took over from Alex Martini, in October 2024. Glenn has been instrumental in improving our stock management and forecasting systems and has put a system in place to regularly compare stock prices

**TRANSFORM NETWORK
TRUSTEES REPORT
FOR THE YEAR ENDED 31ST DECEMBER 2024**

and expand our list of suppliers to ensure that we are purchasing stock in the most cost effective and efficient ways.

We are now purchasing a significant part of our stock to keep up with the rising demand, and in 2024 the proportion purchased, by weight, was 65%, which was a large increase on 36% in 2023. We believe this is largely due to the end of the Tesco and Trussell cost of living arrangement, which saw us receiving around 3000 kg of free stock from Tesco each month (around 30% of our overall monthly stock). In August 2023, this arrangement ended but from September 2023 we were able to transition into a bulk purchasing agreement with Tesco, at a discounted rate, which still allows us to keep our costs at a manageable rate.

When we moved from our old warehouse in November 2024, we took on greater responsibility for the health and safety, fire safety and maintenance of our new premises, a lot of which had previously been held by our landlords. Glenn has been key in helping the project manager develop our health and safety and fire regulation policies and procedures in the new building. Glenn has also led us through our first environmental health inspection in the new building, where we scored a 5/5.

Central to our mission is our commitment to provide a welcoming and supportive space where people feel valued and can be treated in a holistic way. We provide refreshments and a listening ear as well as prayer and pastoral support as we see that meeting people's spiritual needs is crucial to what we do. A number of local churches partner with us to provide this essential support and our skilled team of signposting volunteers are trained to listen and signpost people to local support and opportunities. In April 2024, we created a new staff role to coordinate this additional support and provide further support to centre managers and clients, both during and outside of the sessions. Hannah Clark was promoted into this role and has been instrumental in improving the quality of our signposting and wrap-around support and increasing our capacity to refer clients to additional services that will be of benefit to them. The centre managers have also reported that it has greatly improved their wellbeing to have a staff member always present in the centres who can also help to provide management support during sessions.

In June 2024, we recruited Caroline Allison into the Admin and Support Officer role (previously held by Hannah Clark). Caroline deals with all inquiries that come into Foodbank and has developed this role to provide more client support via phone and email, and increase our capacity to provide home deliveries and Fuelbank support. Caroline co-ordinates home deliveries for around 58 people a month who are unable to pick up food from a centre. 697 home deliveries were fulfilled in 2024.

From April 2023 to March 2024, Lewisham Foodbank was the Lewisham Mayor's Charity of the Year, which led to an increase in groups from the local community organising fundraising events for us, including a group running the London Marathon in April 2024. Caro Swan, our Volunteering and Communications Manager, co-ordinated and supported these local fundraising events, along with organising our very successful Harvest and Christmas appeals. We have seen an increase in schools and churches supporting these appeals in 2024 with 37 schools and 27 churches donating food at Harvest and 20 schools and 15 churches donating at Christmas.

A key part of our offer continues to involve collaborating with other services to support food bank customers with underlying causes of their food poverty. We partner with a range of local advice agencies to provide advice workers in all of our food banks. These include Citizens Advice Lewisham, Deptford Reach, SELCE (South East London Community Energy), LADPP (Latin American Disabled Peoples Project), NHS Social Prescribers, AFRIL (Action for Refugees in Lewisham), the Family

**TRANSFORM NETWORK
TRUSTEES REPORT
FOR THE YEAR ENDED 31ST DECEMBER 2024**

Information Service and Employment Plus who provide advice on financial management, debt, housing, benefits, bills, energy costs and employment. One key development this year is that we have been able to secure funding from Trussell and The Balcombe Trust to commission projects with Citizens Advice and AFRIL which will start in 2025; this will allow us to bring on a full time Citizens Advice advisor to work across all of our foodbanks, and a part time AFRIL advice and caseworker, to support refugees, asylum seekers and vulnerable migrants with more complex, specialist cases.

We also continue to run a Fuelbank to provide people with gas and electric vouchers as well as an Essentials Fund, in partnership with a churches' giving website called Acts 435. Through this scheme, we were able to help 65 people in 2024 who could not afford essential items like beds, white goods and school uniforms. Our Fuelbank processed 1500 referrals for gas and electric vouchers in 2024.

We continue to work closely with Lewisham Council, local churches and a network of local support projects to inform local policy and planning that impacts our client group. Most recently we have been involved in shaping the Council's Food Justice Action Plan and inputting into the Borough's Food Network and Homelessness Forum. On a wider scale we contribute to Trussell's national campaigns, working towards alleviating food poverty and eventually ending the need for food banks.

The Trustees have complied with the duty imposed by Section 4 of the Charities Act 2006 to have due regard to the public benefit guidance published by the Charity Commission in September 2013.

Achievements and performance

Lewisham Foodbank accounts for most of the staff and finances of Transform Network. The work of Lewisham Foodbank makes a major contribution to the wellbeing of people with issues around poverty in the Borough of Lewisham. Thousands of people are helped through the crisis of lack of food and other poverty related issues.

A table is included below which shows the number of people fed in 2022, 2023 and 2024.

| | 2024 | 2023 | 2022 |
|---------------------------|--|--|--|
| Vouchers fulfilled* | 10,503 | 11,025 | 8,342 |
| Number of people helped** | 23,845 (15,964 adults, 7,881 children) | 24,803 (16,553 adults, 8,250 children) | 18,503 (11,982 adults, 6,521 children) |

* each voucher represents one food parcel

** number of people helped will include some people who have made repeat visits

**TRANSFORM NETWORK
TRUSTEES REPORT
FOR THE YEAR ENDED 31ST DECEMBER 2024**

Fundraising

We have continued to apply for grants for specific costs as well as taking an intentional approach to communicating specific Foodbank needs on social media. Various community groups have continued to run fundraising events for Foodbank. We have also continued to have a large number of regular monthly donors. Donations of food have reduced but this has been more than offset by grants received and regular and one off financial donations.

The Trustees are very grateful to individuals, grant making and other organisations and churches, for their continued financial support and donation of food during another challenging year, and for their willingness to participate in this tangible way in the extension of God's kingdom, and in particular the provision of food to those most in need in our community.

Financial review

Unrestricted income was £720 a decrease of £760 on the previous year. Unrestricted expenditure was £375, a decrease of £302 on the previous year. There was an increase in unrestricted reserves from £32,454 to £32,799.

Restricted income was £735,117, a decrease of £47,395. The reason for this was a reduction in food donated and also some decrease in financial donations; this was offset by a significant increase in grants for the Foodbank received during the year. Restricted expenditure was £688,088 a decrease of £59,163. The reason for this was a decrease in the monetary value of food distributed, mainly due to the reduction in food donated (valued at £2.37/kg until 23 October 2024 and £2.77/kg after that) and increase in bought in stock (valued at 1.13/kg) - see note 5 in the Financial Statements. There was also a small (4%) reduction in food distributed by weight. The decrease was partially offset by an increase in other Foodbank costs. Restricted reserves increased from £603,962 to £670,991.

Reserves Policy

The Trustees aim to maintain reserves, in the relevant funds, of at least 3 months regular costs. Based on current levels of spend this would require up to £114,000 reserves in the Foodbank fund. Current unrestricted and restricted fund reserves are therefore more than sufficient. At the end of the year, we had £32,799 in unrestricted reserves, and £670,991 in restricted reserves, including £581,062 in the Foodbank fund. Note 12a gives a breakdown of the end of year reserves.

The very generous response from both the public and grant funders has continued through 2024 and income has again exceeded expenditure. We therefore ended the year with a higher level of reserves than in 2023. We planned during 2024 to consider new ways of alleviating poverty, such as providing advice and support to enable financial inclusion for people who are struggling financially. This we did and are now providing more advice and support but were able to obtain grants for this increased activity. However, some of the grants are fixed term and some of our regular donations have reduced. We are therefore both conscious of holding significantly higher reserves than required by our reserves policy, but also of potential fluctuations in our income in the future alongside the desire to maintain our services for as long as they are needed. We will continue to actively review our reserves and the various possible calls on them.

Risk Management

The Trustees have given consideration to the major risks faced by the charity, and reviewed policies and procedures to mitigate those risks. In addition, the Trustees have ensured that the charity has appropriate public liability and property insurance.

**TRANSFORM NETWORK
TRUSTEES REPORT
FOR THE YEAR ENDED 31ST DECEMBER 2024**

Plans for future periods.

We plan to continue the work of Lewisham Foodbank, which is now the only project in Transform Network. We have found that demand for our services has expanded substantially in recent years. Foodbank is linked to the national foodbank organisation, Trussell Trust. We will continue to liaise with Trussell Trust and consider any proposals and recommendations they make to provide even better relief of poverty. As outlined in the Review of Activities, we have increased our provision of good quality advice in partnership with other organisations. Supply of food to the poorest in the borough of Lewisham, who are in food crisis, and the provision of excellent quality advice to our clients continues to be our main aims.

We plan to continue the church and community work of Forest Hill Community Church, based at the Here For Good Centre, Sydenham.

The future of Switch It! remains uncertain, with the lack of suitable premises, and insufficient volunteers. However, we anticipate that if the project starts up again it will be as part of Forest Hill Community Church.

We continue to hold funds for other projects that have either closed or moved elsewhere, and are in the process of transferring those funds where appropriate.

Structure, governance and management

Transform Network is a charitable company limited by guarantee, incorporated on 10 February 2004 and registered as a charity on 27 April 2004. It is governed by its Memorandum and Articles of Association dated 29 January 2004.

Transform Network is run by a Board of Trustees who are directors of the company. The Trustees are responsible for the strategy and management of the charity. With there now being just one active member church, the leadership group that included the main leaders of the member churches no longer exists. The work of Lewisham Foodbank, however, continues to be overseen by a Steering group, under the supervision of the Board of Trustees. The Board of Trustees met four times during the year and the Steering group, which includes trustees and the Project Manager, met six times during the year.

The Board of Trustees has been stable in recent years without any changes in personnel. However, with the significant increase in the size of the charity, the Board continues to be aware of needing to consider appointing additional trustees and how they would be inducted, and has been actively seeking suitable additional trustees, as well as any ongoing training needs for trustees and continues to keep this under active consideration. As mentioned in last year's report, the trustees were pleased to welcome Elizabeth Maxted as a new trustee in September 2024. The trustees were also pleased to welcome back Uli Jaeger as a part time employee in the role of Trustees Administrator.

Staff remuneration is considered in the light of pay in other local Foodbanks, the London Living wage as a minimum, and any increase in the cost of living. A pay review was conducted in November, with salary increases being implemented in January 2025.

**TRANSFORM NETWORK
TRUSTEES REPORT
FOR THE YEAR ENDED 31ST DECEMBER 2024**

Two churches, based in Southeast London are members of Transform Network. These churches are:

* Forest Hill Community Church

* Catford Community Church (which stopped meeting in December 2023, and is in the process of closing)

Both are registered companies limited by guarantee and registered charities.

Lewisham Foodbank operates as part of Transform Network, and also has a franchise agreement with Trussell Trust, a national umbrella organisation for many foodbanks. Under this agreement the trustees of the franchisee organisation (Transform Network) are responsible for all aspects of running a foodbank with particular focus on vision, strategy, governance and management arrangements. Under the agreement we also commit to certain Trussell Trust values, including upholding organisational values of compassion, justice, dignity and community; involvement of those with lived experience of foodbank where possible; and working towards ending the need for foodbank services. Trussell Trust provide a wide range of support to enable the smooth running of the Foodbank including a detailed manual, access to their software packages, training and personal support.

Non-perishable food is donated by the public through supermarket collections and donation points in schools, businesses, churches and other organisations. Volunteers store, pack and distribute food. Advice, care and support agencies refer people in crisis; and vouchers are exchanged for three days' emergency food supplies. Because of its ability to partner with national organisations, the Trussell Trust can offer opportunities which foodbanks may choose to participate in, such as: grants to support new initiatives, national supermarket food collection events, access to equipment, or provision of additional food.

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Trustees are required by law to prepare financial statements for each financial year which give a true and fair view of the company's financial activities during the financial year and of the income and expenditure and financial position of the company as at the end of that period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make adjustments and estimates that are prudent;
- state whether the policies adopted are in accordance with the Companies Act 2006 and with applicable accounting standards and statements of recommended practice, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue its activities.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 2006 and the Charities Act 2011. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. The Trustees confirm that the accounts comply with current statutory requirements and those of the company's governing documents.

Approved by the board of trustees on 29 September 2025 and signed on its behalf by

Gordon Cowie
Trustee

**TRANSFORM NETWORK
INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31ST DECEMBER 2024**

We report to the charity trustees on our examination of the accounts of the Company for the year ended 31 December 2024.

This report is made solely to the trustees as a body, in accordance with the Charities Act 2011. Our examination has been undertaken so that we might state to the trustees those matters we are required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the trustees as a body, for my examination, for this report, or for the opinions we have formed.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied ourselves that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, we report in respect of our examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out our examination we have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. We confirm that we are qualified to undertake the examination with myself being a Chartered Institute of Management Accountants member in practice, which is one of the listed bodies.

We have completed our examination and confirm that no material matters have come to our attention in connection with the examination giving us cause to believe:

1. Accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. The accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities

We have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Neil Atherton ACMA, CGMA
Neil Atherton Accountancy Services Limited
Rosemount, Garden Close Lane
Newbury RG14 6PR

27 September 2025

TRANSFORM NETWORK
STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31ST DECEMBER 2024

| | Note | Unrestricted £ | Restricted £ | 2024 Total £ | Unrestricted £ | Restricted £ | 2023 Total £ |
|---|------|-------------------|-----------------|--------------------|-------------------|-----------------|--------------------|
| Income from: | | | | | | | |
| Donations and legacies: | | | | | | | |
| Gifts, offerings & grants: | | 720 | 547,825 | 548,545 | 1,480 | 444,732 | 446,212 |
| Gifts in Kind - food for Foodbank | 5 | | 176,122 | 176,122 | | 325,596 | 325,596 |
| Charitable activities | | | | | | | |
| Fees & takings for courses & activities | | | | 0 | | 4,900 | 4,900 |
| Investments | | | 11,170 | 11,170 | | 7,284 | 7,284 |
| Total income | | 720 | 735,117 | 735,837 | 1,480 | 782,512 | 783,992 |
| Expenditure on: | | | | | | | |
| Charitable Activities | | | | | | | |
| Foodbank | 2 | | 319,738 | 319,738 | | 273,824 | 273,824 |
| Foodbank food distributed | 2 | | 348,350 | 348,350 | | 451,549 | 451,549 |
| Other courses, activities and grants | 2 | 375 | 0 | 375 | 677 | 1,878 | 2,555 |
| Total expenditure | | 375 | 668,088 | 668,463 | 677 | 727,251 | 727,928 |
| Net income for the year | | 345 | 67,029 | 67,374 | 803 | 55,261 | 56,064 |
| Transfers between funds | | 0 | 0 | 0 | 0 | 0 | 0 |
| Net movement in funds | | 345 | 67,029 | 67,374 | 803 | 55,261 | 56,064 |
| Reconciliation of funds: | | | | | | | |
| Total funds brought forward | | 32,454 | 603,962 | 636,416 | 31,651 | 548,701 | 580,352 |
| Total funds carried forward | | 32,799 | 670,991 | 703,790 | 32,454 | 603,962 | 636,416 |

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. Movements in funds are disclosed in Note 12 to the financial statements.

TRANSFORM NETWORK
COMPANY NUMBER: 5039813
BALANCE SHEET AS AT 31ST DECEMBER 2024

| | | 2024 | 2023 |
|---|----------|----------------|----------------|
| | | £ | £ |
| Fixed Assets | Note 8 | 38,558 | 48,403 |
| Current Assets | | | |
| Foodbank stock | 5 | 16,975 | 40,007 |
| Debtors | 9 | 55,625 | 61,758 |
| Cash at bank and in hand | | 612,574 | 535,337 |
| | | 685,174 | 637,102 |
| Current Liabilities | | | |
| Creditors: amounts falling due within one year | 10 | 19,942 | 49,089 |
| Net Assets (Assets less current liabilities) | | 703,790 | 636,416 |
| The funds of the charity: | | | |
| Restricted Funds | 11 12 | 670,991 | 603,962 |
| Unrestricted Funds | 12 | 32,799 | 32,454 |
| Total charity funds | | 703,790 | 636,416 |

Audit Exemption

The opinion of the trustees is that the company is entitled to the exemptions conferred by Section 477 of the Companies Act 2006 relating to small companies.

The trustees acknowledge the following responsibilities:

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476,

The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the special provisions applicable to small companies subject to the small companies' regime.

Approved by the board on 29 September 2025

Signed on its behalf by

Gordon Cowie

Trustee

TRANSFORM NETWORK
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31ST DECEMBER 2024

| | 2024 £ | 2023 £ |
|---|----------------|----------------|
| Net income for the reporting year (as per the statement of financial activities) | 67,374 | 56,064 |
| Dividends, interest and rents from investments | -11,170 | -7,284 |
| (Increase)/decrease in fixed assets | 9,845 | -48,403 |
| (Increase)/decrease in stocks | 23,032 | 6,884 |
| (Increase)/decrease in debtors | 6,133 | -31,255 |
| Increase/(decrease) in creditors | -29,147 | 33,962 |
| Net cash provided by / (used in) operating activities | <u>66,067</u> | <u>9,968</u> |
| Cash flows from investing activities: | | |
| Dividends, interest and rents from investments | 11,170 | 7,284 |
| Net cash provided by (used in) investing activities | <u>11,170</u> | <u>7,284</u> |
| Change in cash and cash equivalents in the year | 77,237 | 17,252 |
| Cash and cash equivalents at the beginning of the year | <u>535,337</u> | <u>518,085</u> |
| Cash and cash equivalents at the end of the year | <u>612,574</u> | <u>535,337</u> |

TRANSFORM NETWORK
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2024

1 ACCOUNTING POLICIES

a) **Statutory information**

Transform Network is a charitable company limited by guarantee and is incorporated in England and Wales. The registered office address is 17 Sydenham Road, London, SE26 5EX.

b) **Basis of preparation**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) - (Charities SORP FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006/Charities Act 2011.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy or note.

c) **Public benefit entity**

The charitable company meets the definition of a public benefit entity under FRS 102.

d) **Going concern**

The board has given consideration to the resources available to the charity and to its future plans and the trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next reporting period.

e) **Income**

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the income have been met, it is probable that the income will be received and that the amount can be measured reliably.

f) **Donations of gifts, services and facilities**

Donated professional services and donated facilities are recognised as income when the charity has control over the item or received the service, any conditions associated with the donation have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), volunteer time is not recognised so refer to the trustees' annual report for more information about their contribution.

On receipt, donated gifts, professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

TRANSFORM NETWORK
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2024

g) Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

h) Fund accounting

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund.

Unrestricted funds are donations and other incoming resources received or generated for the charitable purposes.

i) Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

j) Allocation of support costs

Resources expended are allocated to the particular activity where the cost relates directly to that activity. However, the cost of overall direction and administration, comprising the salary and overhead costs of the central function, is apportioned based on an estimate of staff time attributable to each activity.

k) Tangible fixed assets

Fixed assets acquired for use by the charity are capitalised and depreciated over their estimated useful life. Items with a cost of under £1,000 are treated as an expense of the year in which purchased.

Buildings and associated building works & fittings 5 years

(Note: whereas the buildings and building works are expected to last considerably longer than 5 years, 5 years has been selected as the minimum time they are expected to be available to the charity and on a cautious basis)

l) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

m) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account. Cash balances exclude any funds held on behalf of service users.

n) Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

o) Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

p) Pensions

Transform Network contributes to a defined contributions scheme. Payments in respect of the current service contributions are charged in the accounts as they fall due.

TRANSFORM NETWORK
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2024

2a ANALYSIS OF EXPENDITURE (CURRENT YEAR)

| | Foodbank | Foodbank food distributed | Other courses, activities and grants | Support costs | 2024 | 2023 |
|---|----------|---------------------------------|---|------------------|---------|---------|
| | £ | £ | £ | £ | £ | £ |
| Food distributed | | 348,350 | | | 348,350 | 451,549 |
| Staff costs | 152,363 | | | 6,319 | 158,682 | 124,439 |
| Rent and other property costs | 46,827 | | | 2,400 | 49,227 | 64,268 |
| Grants to other organisations | 17,502 | | | | 17,502 | 10,008 |
| Acts 435 purchases | 21,702 | | | | 21,702 | 18,252 |
| Other Foodbank costs | 55,840 | | | | 55,840 | 50,636 |
| Accounting costs | | | | 1,150 | 1,150 | 1,000 |
| Depreciation | 9,845 | | | | 9,845 | 820 |
| Insurance | 4,811 | | | | 4,811 | 4,306 |
| Other admin, office & miscellaneous costs | | | | 1,354 | 1,354 | 2,650 |
| | 308,890 | 348,350 | 0 | 11,223 | 668,463 | 727,928 |
| Support costs | 10,848 | | 375 | -11,223 | 0 | 0 |
| Total expenditure 2024 | 319,738 | 348,350 | 375 | 0 | 668,463 | 0 |
| Total expenditure 2023 | 273,824 | 451,549 | 2,555 | 0 | 0 | 727,928 |

2b ANALYSIS OF EXPENDITURE (PRIOR YEAR)

| | Foodbank | Foodbank food distributed | Other courses, activities and grants | Support costs | 2023 |
|---|----------|---------------------------------|---|------------------|---------|
| | £ | £ | £ | £ | £ |
| Food distributed | | 451,549 | | | 451,549 |
| Staff costs | 118,506 | | | 5,933 | 124,439 |
| Rent and other property costs | 61,868 | | | 2,400 | 64,268 |
| Grants to other organisations | 10,008 | | | | 10,008 |
| Acts 435 purchases | 18,252 | | | | 18,252 |
| Other Foodbank costs | 50,636 | | | | 50,636 |
| Accounting costs | | | | 1,000 | 1,000 |
| Depreciation | 820 | | | | 820 |
| Insurance | 4,306 | | | | 4,306 |
| Other admin, office & miscellaneous costs | | | 1,878 | 772 | 2,650 |
| | 264,396 | 451,549 | 1,878 | 10,105 | 727,928 |
| Support costs | 9,428 | | 677 | -10,105 | 0 |
| Total expenditure 2023 | 273,824 | 451,549 | 2,555 | 0 | 727,928 |

TRANSFORM NETWORK
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2024

3 ANALYSIS OF STAFF COSTS AND TRUSTEE REMUNERATION AND EXPENSES

a) An average of seven people (2023 - average of six people) were employed by the company during the year.

| b) Employment Costs | 2024 | 2023 |
|--|-----------------------|-----------------------|
| | £ | £ |
| Gross Pay | 147,662 | 117,075 |
| Social Security costs (Employer's National Insurance | 7,185 | 4,225 |
| Pension costs (Employer's contribution) | 3,835 | 3,139 |
| | <u>158,682</u> | <u>124,439</u> |

c) No employee earned more than £60,000 during the year.

d) The charity trustees were not paid nor received any other benefits from employment with the charity in the year (2023: £nil). No charity trustee received payment for professional or other services supplied to the charity (2023: £nil).

e) No charity trustees received payment or reimbursement of travel or subsistence costs (2023: £nil).

4 RELATED PARTY TRANSACTIONS

The charity pays rent to Forest Hill Community Church (one of the members of the charity) for use of 17 Sydenham Road. The charity uses this as its registered office and as an administrative base. The total rent paid was £2,400 (2023: £2,400 plus £31,342 for the Foodbank's use of Hope Centre, and adjoining house, as a warehouse until November 2023.)

There were no other related party transactions in 2024.

5 GIFTS IN KIND - food for Foodbank

This is food given by individuals and organisations for distribution at the Lewisham Foodbank. In accordance with recommendations in the FRS 102 it is recognised as income when received and appears as stock on the balance sheet. Food distributed also includes food purchased for distribution. Closing stock includes both donated and bought in stock (2023: assessed as donated food only).

| | 2024 | 2023 |
|---------------------------|----------------------|----------------------|
| | £ | £ |
| Opening stock at 01.01.24 | 40,007 | 46,891 |
| Gifts in Kind | 176,122 | 325,596 |
| Bought in stock | 149,196 | 119,069 |
| Food distributed | -348,350 | -451,549 |
| Closing stock at 31.12.24 | <u>16,975</u> | <u>40,007</u> |

Donated stock was valued at £2.37 per kilogram until 23 October and £2.77 per kilogram from 24 October (2023: £2.37 per kilogram) based on the Trussell Trust recommended valuation. Bought in stock was valued at £1.13 per kilogram based on assessed average actual purchase cost (£2023: £1.50 per kilogram).

There was a small reduction in food distributed by weight since 2023 (just under 4%). The main reduction in the value of food distributed was due to an increase in bought in stock and a reduction in donated stock.

The Foodbank stock is not a liquid asset and is only to be donated to individuals in need.

A stock take was undertaken as at 31 December 2024.

TRANSFORM NETWORK
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2024

| | | |
|--|----------------------|----------------------|
| 6 GRANTMAKING | 2024 | 2023 |
| | £ | £ |
| Grants to institutions | | |
| Latin American Disabled People's Project | 17,502 | 10,008 |
| Grants to individuals | 0 | 0 |
| | <u>17,502</u> | <u>10,008</u> |

7 TAXATION

The charitable company is exempt from corporation tax as all its income is charitable and is applied for charitable purposes

8 TANGIBLE FIXED ASSETS

| | Buildings costs & Fittings £ | Total 2024 £ |
|--------------------------|------------------------------------|----------------------|
| Cost | | |
| At 1 January 2024 | 49,223 | 49,223 |
| Additions | | 0 |
| At 31 December 2024 | <u>49,223</u> | <u>49,223</u> |
| Accumulated depreciation | | |
| At 1 January 2024 | 820 | 820 |
| Charge for the year | 9,845 | 9,845 |
| At 31 December 2024 | <u>10,665</u> | <u>10,665</u> |
| Net book value | | |
| At 31 December 2024 | <u>38,558</u> | <u>38,558</u> |
| At 31 December 2023 | <u>48,403</u> | <u>48,403</u> |

9 DEBTORS

| | | |
|-----------------------------------|----------------------|----------------------|
| | 2024 | 2023 |
| | £ | £ |
| Income tax recoverable (Gift Aid) | 38,662 | 28,033 |
| Accrued income | 16,801 | 32,393 |
| Prepayments | 0 | 1,170 |
| Other debtors | 162 | 162 |
| | <u>55,625</u> | <u>61,758</u> |

10 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

| | | |
|------------------------------|----------------------|----------------------|
| | 2024 | 2023 |
| | £ | £ |
| Trade Creditors | 3,341 | 38,830 |
| Accruals | 7,785 | 2,552 |
| Taxation and social security | 3,508 | 3,187 |
| Other creditors | 5,308 | 4,520 |
| | <u>19,942</u> | <u>49,089</u> |

TRANSFORM NETWORK
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2024

11 ANALYSIS OF NET ASSETS BETWEEN FUNDS

| | 2024 | | | 2023 | | |
|-----------------------|-------------------|-----------------|------------------|-------------------|-----------------|------------------|
| | Unrestricted £ | Restricted £ | Total funds £ | Unrestricted £ | Restricted £ | Total funds £ |
| Tangible fixed assets | 0 | 38,558 | 38,558 | 0 | 48,403 | 48,403 |
| Net current assets | 32,799 | 632,433 | 665,232 | 32,454 | 555,559 | 588,013 |
| Net assets | 32,799 | 670,991 | 703,790 | 32,454 | 603,962 | 636,416 |

12a MOVEMENTS IN FUNDS (CURRENT YEAR)

| | At 1.01.24 £ | Income & gains £ | Expenditure & losses £ | Transfers | At 31.12.24 £ |
|-----------------------------------|--------------------|------------------------|------------------------------|-----------|---------------------|
| Restricted funds: | | | | | |
| Foodbank Fund | 511,754 | 330,664 | 261,356 | | 581,062 |
| Foodbank Warehouse Move Fund | 43,440 | 0 | 9,845 | | 33,595 |
| Foodbank Financial Inclusion Fund | 0 | 36,000 | 17,502 | | 18,498 |
| Foodbank Food Fund | 40,007 | 176,122 | 206,351 | | 9,778 |
| Foodbank Sustainability Grant | 0 | 167,711 | 150,219 | | 17,492 |
| Other Foodbank Restricted Funds | 0 | 2,100 | 1,113 | | 987 |
| Acts 435 | 1,544 | 22,400 | 21,702 | | 2,242 |
| Transformed Lives Funds | 1,195 | 0 | 0 | | 1,195 |
| Street Pastors Fund | 3,210 | 120 | 0 | | 3,330 |
| Women's Commission | 0 | 0 | 0 | | 0 |
| Switchit! | 431 | 0 | 0 | | 431 |
| Other Restricted Funds | 2,381 | 0 | 0 | | 2,381 |
| Total restricted funds | 603,962 | 735,117 | 668,088 | 0 | 670,991 |
| Total unrestricted funds | 32,454 | 720 | 375 | | 32,799 |
| Total funds | 636,416 | 735,837 | 668,463 | 0 | 703,790 |

12b MOVEMENTS IN FUNDS (PRIOR YEAR)

| | At 1.01.23 £ | Income & gains £ | Expenditure & losses £ | Transfers | At 31.12.23 £ |
|-----------------------------------|--------------------|------------------------|------------------------------|-----------|---------------------|
| Restricted funds: | | | | | |
| Foodbank Fund | 482,754 | 388,051 | 359,043 | -8 | 511,754 |
| Foodbank Warehouse Move Fund | 0 | 49,030 | 5,590 | | 43,440 |
| Foodbank Financial Inclusion Fund | 10,000 | 0 | 10,008 | 8 | 0 |
| Foodbank Food Fund | 46,891 | 325,596 | 332,480 | | 40,007 |
| Acts 435 | 131 | 19,665 | 18,252 | | 1,544 |
| Transformed Lives Funds | 1,195 | 0 | 0 | | 1,195 |
| Street Pastors Fund | 3,040 | 170 | 0 | | 3,210 |
| Women's Commission | 1,878 | 0 | 1,878 | | 0 |
| Switchit! | 431 | 0 | 0 | | 431 |
| Other Restricted Funds | 2,381 | 0 | 0 | | 2,381 |
| Total restricted funds | 548,701 | 782,512 | 727,251 | 0 | 603,962 |
| Total unrestricted funds | 31,651 | 1,480 | 677 | 0 | 32,454 |
| Total funds | 580,352 | 783,992 | 727,928 | 0 | 636,416 |

TRANSFORM NETWORK
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2024

Purposes of restricted funds

Foodbank Fund

This fund represents gifts and grants given for the work of Lewisham Foodbank

Foodbank Warehouse Move Fund

This fund represents two grants made towards the costs of relocating Lewisham Foodbank warehouse; one grant for the purchase and construction of bespoke outbuildings, and the other grant towards general costs of moving and fitting out both the new outbuildings and the new warehouse.

Note: the fund was fully spent in 2023, but the purchase, construction and some fitting of the outbuildings were capitalised (see note 8)

Foodbank Financial Inclusion Fund

This fund represents grants received to pay for the provision of an Income Maximisation Advisor for Foodbank clients.

Foodbank Food Fund

This fund represents food donated for Lewisham Foodbank

Foodbank Sustainability Grant

This is a grant from Trussell to enable the creation of the new role of Foodbank Centre Coordinator, for the purchase of food and toiletries, and contributing towards the warehouse rent and the van lease.

Acts 435

This a fund connected with the "Acts 435" charity that enables equipment, such a white goods and beds, to be provided to Foodbank clients.

Transformed Lives Funds

These are funds given to support the running of "Transformed Lives" courses, and to enable individuals, who may not otherwise be able to afford it, to attend these courses.

Street Pastors Fund

This fund represents gifts given for the work of Lewisham Street Pastors

Women's Commission

This fund represents gifts given for the work of the World Evangelical Alliance Women's Commission

Switchit!

This fund is for the work of the Switchit! youth outreach project

13 LEGAL STATUS OF THE CHARITY

The charity is a company limited by guarantee and has no share capital. The liability of each member in the event of winding up is limited to £1.

**TRANSFORM NETWORK
INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31ST DECEMBER 2024**

We report to the charity trustees on our examination of the accounts of the Company for the year ended 31 December 2024.

This report is made solely to the trustees as a body, in accordance with the Charities Act 2011. Our examination has been undertaken so that we might state to the trustees those matters we are required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the trustees as a body, for my examination, for this report, or for the opinions we have formed.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied ourselves that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, we report in respect of our examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out our examination we have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. We confirm that we are qualified to undertake the examination with myself being a Chartered Institute of Management Accountants member in practice, which is one of the listed bodies.

We have completed our examination and confirm that no material matters have come to our attention in connection with the examination giving us cause to believe:

1. Accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. The accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities

We have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Neil Atherton ACMA, CGMA
Neil Atherton Accountancy Services Limited
Rosemount, Garden Close Lane
Newbury RG14 6PR

27 September 2025

TRANSFORM NETWORK

England & Wales - Charity number 1103431

Accounts



A company limited by guarantee
and not having share capital

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST DECEMBER 2023

Company no 5039813

Charity no 1103431

TRANSFORM NETWORK
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2023

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TRANSFORM NETWORK
REFERENCE AND ADMINISTRATIVE INFORMATION
FOR THE YEAR ENDED 31ST DECEMBER 2023

| | |
|-------------------------------|---|
| Trustees | Nicole Adamides Ian Butcher Gordon Cowie (Treasurer) Nigel Desborough Elizabeth Maxted (from 10 September 2024) (All the above trustees have held office during the whole of the year, and to the date of this report, except where mentioned) |
| Key Management Staff | Sarah Vitty, Foodbank Project Manager |
| Registered Office | 17 Sydenham Road London SE26 5EX |
| Registered Company no. | 5039813 |
| Registered Charity no. | 1103431 |
| Bankers | HSBC 184 High Street Bromley BR1 1HE |
| Independent Examiner | Neil Atherton Accountancy Services Limited Rosemount, Garden Close Lane Newbury RG14 6PR |

**TRANSFORM NETWORK
TRUSTEES REPORT
FOR THE YEAR ENDED 31ST DECEMBER 2023**

The Trustees present their report and the financial statements for the year ended 31st December 2023.

Objectives and activities

Charitable objectives

Transform Network is governed by its Memorandum and Articles of Association. Transform Network's objects are:

1. To promote and advance the Christian Faith throughout the world generally including by the worship of God, the instruction and edification of Christians, the care and Christian instruction of young people and children and the evangelisation of non-Christians.
2. To relieve poverty, hardship, sickness and distress among all peoples of the world.
3. To promote education and training.
4. To support such other charities and charitable purposes as the trustees shall decide.

Principal Activity

Transform Network is supported by a group of independent, self-governing churches to enable them to facilitate and operate activities that they decide to do together, including outreach and community based programmes.

Activities during 2023

For many years as a small group of churches, the main church leaders met together regularly throughout the year for support and encouragement. This provided a vehicle for church leaders to share together candidly, and discuss what they were doing to benefit their local communities. However, in 2023 two of the three remaining churches actively engaged in the Network decided to close. Brockley Community Church completed its closure in 2023, while Catford Community Church is winding up its activities during 2024. This leaves one active church, Forest Hill Community Church. The range of Transform Network activities has therefore shrunk, and the main focus has become the significant work in the community of Lewisham Foodbank.

Lewisham Foodbank continued to serve the people of Lewisham Borough. From 1st January to 31st December 2023, we provided 24,803 food parcels to 4,664 unique households; of these households, 2,758 households were referred to us for the first time. We have continued to operate one warehouse, and significantly moved the warehouse from Hope Centre, Malham Road, Forest Hill to St. John the Baptist Church of England Church Hall, Bromley Road, South Catford, in November 2023. We continue to have 5 centres strategically placed around the Borough: 3 Salvation Army Halls – in Catford, Deptford, and Lewisham, Perry Rise Baptist Church (Forest Hill), and St. John's Church (Catford/Downham).

St John's Church Hall is now our central warehouse and operations hub and all stock and equipment has been relocated from our old premises. In August 2023, we recruited a new Warehouse Manager, Glenn Elliott, to replace Martin Anns, who had retired after working with us for the previous two years. Glenn helped us to manage the warehouse move and has been instrumental in improving our stock management and forecasting systems. We are now purchasing a significant part of our stock to keep up with the rising demand, and in 2023 the proportion purchased, by weight, was 36%.

**TRANSFORM NETWORK
TRUSTEES REPORT
FOR THE YEAR ENDED 31ST DECEMBER 2023**

Glenn has put a system in place to regularly compare stock prices and expand our list of suppliers to ensure that we are purchasing stock in the most cost effective and efficient ways.

Central to our mission is our commitment to providing a welcoming and supportive space where people feel valued and can be treated in a holistic way. We provide refreshments and a listening ear as well as prayer and pastoral support as we see that meeting people's spiritual needs is crucial to what we do. A number of local churches partner with us to provide this essential support and our skilled team of signposting volunteers are trained to listen and signpost people to local support and opportunities.

A key part of our offer involves collaborating with other services to support foodbank customers with underlying causes of their food poverty. We partner with a range of local advice agencies to provide advice workers in all of our foodbanks; these include Citizen's Advice Lewisham, Deptford Reach, SELCE, LADPP and Employment Plus who provide advice on financial management, debt, housing, benefits, bills, energy costs and employment. We also run a Fuelbank to provide people with gas and electric vouchers as well as an Essentials Fund, in partnership with a churches' giving website called Acts 435. Through this scheme, we are able to help people who cannot afford essential items like beds, white goods and school uniforms.

We continue to work closely with the council, local churches and a network of local support projects, to inform local policy and planning that has an impact on our client group; most recently we have been involved in shaping the council's Food Justice Action Plan and inputting into the Borough's Homelessness Forum. On a wider scale we contribute to the Trussell Trusts national campaigns, working towards alleviating food poverty and eventually ending the need for foodbanks.

The ongoing level of Foodbank activity continues to account for all but a very small part of the income and expenditure of Transform Network.

The Women's Commission of the World Evangelical Alliance now no longer operates as part of Transform Network, and we made two payments on their behalf and have thus reduced the associated restricted fund to zero.

The Trustees have complied with the duty imposed by Section 4 of the Charities Act 2006 to have due regard to the public benefit guidance published by the Charity Commission in September 2013.

Achievements and performance

The activities of Transform Network continued in the three member churches of Forest Hill Community Church (FHCC), Brockley CC and Catford CC going into 2023. However, while a range of church and community activities are ongoing in late 2024 at FHCC; Brockley CC decided to close down in the summer of 2023; and Catford CC decided to wind down its activities in the first quarter of 2024 and to close by the end of that year. While this reduces the amount of local church-based activities, there has been a substantial increase in the work of Lewisham Foodbank.

**TRANSFORM NETWORK
TRUSTEES REPORT
FOR THE YEAR ENDED 31ST DECEMBER 2023**

A table is included below which shows the rise in the number of people fed in 2022 and 2023. Foodbank accounts for most of the staff and finances of Transform Network. As well as receiving food, clients have access to help such as: white goods, fuel vouchers, advice, employment advice, and prayer. The work of Lewisham Foodbank makes a major contribution to the wellbeing of people with issues around poverty in the Borough of Lewisham. Thousands of people are helped through the crisis of lack of food and other poverty related issues. In 2023 Lewisham Foodbank was made the Mayor of Lewisham’s charity of the year.

| | 2023 | 2022 |
|---------------------------|--|--|
| Vouchers fulfilled* | 11,025 | 8,342 |
| Number of people helped** | 24,803 (16,553 adults, 8250 children) | 18,503 (11,982 adults, 6521 children) |

* each voucher represents one food parcel

** number of people helped will include some people who have made repeat visits

Christian worship, prayer, pastoral support, education and training were delivered by the churches, but by the summer of 2024 this was just by Forest Hill Community Church, based at the Here for Good, Sydenham. Free services available included: employment preparation, youth club, open coffee morning, warm space, ESOL classes, children’s group, and elders support group.

Fundraising

We have continued to apply for grants for specific costs as well as taking an intentional approach to communicating specific Foodbank needs on social media. Various community groups have continued to run fundraising events for Foodbank. We have also continued to have a large number of regular monthly donors.

The Trustees are very grateful to individuals, grant making and other organisations, as well as the member churches and other churches, for their continued financial support and donation of food during another challenging year, and for their willingness to participate in this tangible way in the extension of God’s kingdom, and in particular the provision of food to those most in need in our community. We are particularly grateful that regular financial donations for the work of the Foodbank and the continued donation of food have continued to be at a high level.

Financial review

Unrestricted income was £1,480 a decrease of £6,800 on the previous year. This decrease was due to the changing circumstances of the churches as mentioned, plus no longer having activities funded from general funds. Unrestricted expenditure was £677, a decrease of £301 on the previous year. There was an increase in unrestricted reserves from £31,651 to £32,454.

Restricted income was £782,512, an increase of £190,802. The reasons for this increase were an increase in financial donations and grants for the Foodbank, and an increase in Food donations and in the valuation of those donations (the valuation per kilo went up in September 2022 – see note 5). Restricted expenditure was £727,251 an increase of £238,729. This main reasons for this increase were an increase in food distributed (29% by weight), the increased valuation mentioned above, and costs associated with the Warehouse move. Restricted reserves increased from £548,701 to £603,962.

**TRANSFORM NETWORK
TRUSTEES REPORT
FOR THE YEAR ENDED 31ST DECEMBER 2023**

Reserves Policy

The Trustees aim to maintain reserves, in the relevant funds, of at least 3 months committed costs. Based on current levels of spend this would require up to £500 unrestricted fund reserves and £60,000 reserves in the Foodbank fund. Current unrestricted and restricted fund reserves are therefore more than sufficient. At the end of the year, we had £32,454 in unrestricted reserves, and £603,962 in restricted reserves, including £511,753 in the Foodbank fund. Note 12a gives a breakdown of the end of year reserves.

The very generous response from both the public and grant funders has continued and increased through 2023 and income has exceeded expenditure. We therefore ended the year with a higher level of reserves than 2022. We have funds in hand to meet all the needs presented to us, and also to consider reducing reserves by investing in new ways of alleviating poverty, such as providing advice and support to enable financial inclusion for people who are struggling financially and of course are conscious of the effects of the ongoing cost of living crisis and therefore the continued and possibly increased use of our services. As predicted, there was significant costs associated with our move towards at the end of 2023, as well as substantial time taken up in the process. We will now, though actively review our reserves and the various possible calls on them.

Risk Management

The Trustees have given consideration to the major risks faced by the charity, and reviewed policies and procedures to mitigate those risks. In addition, the Trustees have ensured that the charity has appropriate public liability and property insurance.

Plans for future periods.

We plan to continue the work of Lewisham Foodbank, which is the largest project in Transform Network. We have found that demand for our services has expanded substantially in recent years. Foodbank is linked to the national foodbank organisation, Trussell Trust. We will continue to liaise with Trussell Trust and consider any proposals and recommendations they make for improving the provision of the relief of poverty. Supply of food and signposting to other appropriate organisations remains our core provision. We will consider other means of poverty-relief, such as financial inclusion, and consider offering other appropriate services from time to time, where the finance and capacity exist to support them. We will consider whether we have sufficient distribution centres, or whether any additional ones should be added. We will have a greater staff presence at each of our foodbank centres to support the volunteer centre managers, improve volunteer training and provide more thorough and consistent follow up for clients, including referring them to other support agencies that may be able to support them with their wider needs.

We plan to continue the church and community work of Forest Hill Community Church, based at the Here For Good Centre, Sydenham.

The future of Switch It! remains uncertain, with the lack of suitable premises, and insufficient volunteers. We anticipate the project remaining dormant.

We continue to hold funds for other projects that have either closed or moved elsewhere, and, where appropriate, will ensure those funds are transferred.

**TRANSFORM NETWORK
TRUSTEES REPORT
FOR THE YEAR ENDED 31ST DECEMBER 2023**

Structure, governance and management

Transform Network is a charitable company limited by guarantee, incorporated on 10 February 2004 and registered as a charity on 27 April 2004. It is governed by its Memorandum and Articles of Association dated 29 January 2004.

Transform Network is run by a Board of Trustees who are directors of the company. The Trustees are responsible for the strategy and management of the charity. There is also a leadership group that includes the main leaders of the member churches which met bi-monthly to discuss, review, and pray about the activities of Transform Network.

The Board of Trustees has been stable in recent years without any changes in personnel. However, with the significant increase in the size of the charity, the Board continues to be aware of needing to consider appointing additional trustees and how they would be inducted, and has been actively seeking suitable additional trustees, as well as any ongoing training needs for trustees and continues to keep this under active consideration. The trustees are delighted that Elizabeth Maxted has agreed to join the Board of Trustees and her appointment as a trustee was agreed by the board in September 2024.

The work of Lewisham Foodbank is overseen by a Steering group, under the supervision of the Board of Trustees. The Steering group, which includes trustees and the Project Manager, met several times during the year, both on a regular basis and as particular needs arose.

Staff remuneration has been considered in the light of salaries paid in the Transform Network churches, and with a view to the London Living Minimum wage when considering pay for basic admin work. In terms of remunerating staff working with Lewisham Foodbank, consideration was also made of pay in other local Foodbanks. A pay review was conducted, with some pay increases being implemented in September 2023. The current plan is to review in November and implement increases in January. However, this was done earlier this year due to inflation and rising costs.

The Board of Trustees met three times during the year, the main focus being on the work of the Foodbank, and also particularly on the planned Warehouse move and lease negotiations for that.

Three churches, based in Southeast London are or were members of Transform Network. These churches are:

- * Brockley Community Church (which closed in July 2023)
- * Catford Community Church (which stopped meeting in December 2023)
- * Forest Hill Community Church

All are or were registered companies limited by guarantee and registered charities.

**TRANSFORM NETWORK
TRUSTEES REPORT
FOR THE YEAR ENDED 31ST DECEMBER 2023**

Lewisham Foodbank operates as part of Transform Network, and also has a franchise agreement with Trussell Trust, a national umbrella organisation for many foodbanks. Under this agreement the trustees of the franchisee organisation (Transform Network) are responsible for all aspects of running a foodbank with particular focus on vision, strategy, governance and management arrangements. Under the agreement we also commit to certain Trussell Trust values, including upholding organisational values of compassion, justice, dignity and community; involvement of those with lived experience of foodbank where possible; and working towards ending the need for foodbank services. Trussell Trust provide a wide range of support to enable the smooth running of the Foodbank including a detailed manual, access to their software packages, training and personal support.

Non-perishable food is donated by the public through supermarket collections and donation points in schools, businesses, churches and other organisations. Volunteers store, pack and distribute food. Advice, care and support agencies refer people in crisis; and vouchers are exchanged for three days' emergency food supplies. Because of its ability to partner with national organisations, the Trussell Trust can offer opportunities which foodbanks may choose to participate in, such as: grants to support new initiatives, national supermarket food collection events, access to equipment, or provision of additional food.

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Trustees are required by law to prepare financial statements for each financial year which give a true and fair view of the company's financial activities during the financial year and of the income and expenditure and financial position of the company as at the end of that period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make adjustments and estimates that are prudent;
- state whether the policies adopted are in accordance with the Companies Act 2006 and with applicable accounting standards and statements of recommended practice, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue its activities.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 2006 and the Charities Act 2011. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. The Trustees confirm that the accounts comply with current statutory requirements and those of the company's governing documents.

**Approved by the board of trustees on 27 September 2024
and signed on its behalf by**

Gordon Cowie
Trustee

**TRANSFORM NETWORK
INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31ST DECEMBER 2023**

We report to the charity trustees on our examination of the accounts of the Company for the year ended 31 December 2023.

This report is made solely to the trustees as a body, in accordance with the Charities Act 2011. Our examination has been undertaken so that we might state to the trustees those matters we are required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the trustees as a body, for my examination, for this report, or for the opinions we have formed.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied ourselves that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, we report in respect of our examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out our examination we have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. We confirm that we are qualified to undertake the examination with myself being a Chartered Institute of Management Accountants member in practice, which is one of the listed bodies.

We have completed our examination and confirm that no material matters have come to our attention in connection with the examination giving us cause to believe:

1. Accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. The accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities

We have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Neil Atherton ACMA, CGMA
Neil Atherton Accountancy Services Limited
Rosemount, Garden Close Lane
Newbury RG14 6PR

27 September 2024

TRANSFORM NETWORK
STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31ST DECEMBER 2023

| | | 2023 | | | 2022 | | |
|---|------|-------------------|-----------------|----------------|-------------------|-----------------|----------------|
| | Note | Unrestricted £ | Restricted £ | Total £ | Unrestricted £ | Restricted £ | Total £ |
| Income from: | | | | | | | |
| Donations and legacies: | | | | | | | |
| Gifts, offerings & grants: | | | 444,732 | 444,732 | | 367,144 | 367,144 |
| Gifts in Kind - food for Foodbank | 5 | | 325,596 | 325,596 | | 222,771 | 222,771 |
| General Contributions from member churches: | | 1,480 | | 1,480 | 8,280 | | 8,280 |
| Charitable activities | | | | | | | |
| Fees & takings for courses & activities | | | 4,900 | 4,900 | 100 | 1,666 | 1,766 |
| Investments | | | 7,284 | 7,284 | 18 | 129 | 147 |
| Total income | | 1,480 | 782,512 | 783,992 | 8,398 | 591,710 | 600,108 |
| Expenditure on: | | | | | | | |
| Charitable Activities | | | | | | | |
| Foodbank | 2 | | 273,824 | 273,824 | | 198,428 | 198,428 |
| Foodbank food distributed | 2 | | 451,549 | 451,549 | | 286,228 | 286,228 |
| Street Pastors | 2 | | 0 | 0 | | 3,628 | 3,628 |
| Other courses, activities and grants | 2 | 677 | 1,878 | 2,555 | 978 | 238 | 1,216 |
| Total expenditure | | 677 | 727,251 | 727,928 | 978 | 488,522 | 489,500 |
| Net income for the year | | 803 | 55,261 | 56,064 | 7,420 | 103,188 | 110,608 |
| Transfers between funds | | 0 | 0 | 0 | 0 | 0 | 0 |
| Net movement in funds | | 803 | 55,261 | 56,064 | 7,420 | 103,188 | 110,608 |
| Reconciliation of funds: | | | | | | | |
| Total funds brought forward | | 31,651 | 548,701 | 580,352 | 24,231 | 445,513 | 469,744 |
| Total funds carried forward | | 32,454 | 603,962 | 636,416 | 31,651 | 548,701 | 580,352 |

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. Movements in funds are disclosed in Note 12 to the financial statements.

TRANSFORM NETWORK
COMPANY NUMBER: 5039813
BALANCE SHEET AS AT 31ST DECEMBER 2023

| | | 2023 £ | 2022 £ |
|---|-----------|-----------------------|-------------------------|
| Fixed Assets | Note 8 | 48,403 | 0 |
| Current Assets | | | |
| Foodbank stock | 5 | 40,007 | 46,891 |
| Debtors | 9 | 61,758 | 30,503 |
| Cash at bank and in hand | | 535,337 | 518,085 |
| | | 637,102 | 595,479 |
| Current Liabilities | | | |
| Creditors: amounts falling due within one year | 10 | 49,089 | 15,127 |
| Net Assets (Assets less current liabilities) | | <u>636,416</u> | 0 <u>580,352</u> |
| The funds of the charity: | 11 | | |
| Restricted Funds | 12 | 603,962 | 548,701 |
| Unrestricted Funds | 12 | 32,454 | 31,651 |
| Total charity funds | | <u>636,416</u> | <u>580,352</u> |

Audit Exemption

The opinion of the trustees is that the company is entitled to the exemptions conferred by Section 477 of the Companies Act 2006 relating to small companies.

The trustees acknowledge the following responsibilities:

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476,

The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the special provisions applicable to small companies subject to the small companies' regime.

Approved by the board on 27 September 2024

Signed on its behalf by

Gordon Cowie

Trustee

TRANSFORM NETWORK
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31ST DECEMBER 2023

| | 2023 £ | 2022 £ |
|---|----------------|----------------|
| Net income for the reporting year (as per the statement of financial activities) | 56,064 | 110,608 |
| Dividends, interest and rents from investments | -7,284 | -147 |
| (Increase)/decrease in fixed assets | -48,403 | 0 |
| (Increase)/decrease in stocks | 6,884 | -23,174 |
| (Increase)/decrease in debtors | -31,255 | -11,900 |
| Increase/(decrease) in creditors | <u>33,962</u> | <u>4,662</u> |
| Net cash provided by / (used in) operating activities | <u>9,968</u> | <u>80,049</u> |
| Cash flows from investing activities: | | |
| Dividends, interest and rents from investments | <u>7,284</u> | <u>147</u> |
| Net cash provided by (used in) investing activities | <u>7,284</u> | <u>147</u> |
| Change in cash and cash equivalents in the year | 17,252 | 80,196 |
| Cash and cash equivalents at the beginning of the year | <u>518,085</u> | <u>437,889</u> |
| Cash and cash equivalents at the end of the year | <u>535,337</u> | <u>518,085</u> |

TRANSFORM NETWORK
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2023

1 ACCOUNTING POLICIES

a) Statutory information

Transform Network is a charitable company limited by guarantee and is incorporated in England and Wales. The registered office address is 17 Sydenham Road, London, SE26 5EX.

b) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) - (Charities SORP FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006/Charities Act 2011.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy or note.

c) Public benefit entity

The charitable company meets the definition of a public benefit entity under FRS 102.

d) Going concern

The board has given consideration to the resources available to the charity and to its future plans and the trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next reporting period.

e) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the income have been met, it is probable that the income will be received and that the amount can be measured reliably.

f) Donations of gifts, services and facilities

Donated professional services and donated facilities are recognised as income when the charity has control over the item or received the service, any conditions associated with the donation have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), volunteer time is not recognised so refer to the trustees' annual report for more information about their contribution.

On receipt, donated gifts, professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

g) Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

h) Fund accounting

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund.

Unrestricted funds are donations and other incoming resources received or generated for the charitable purposes.

TRANSFORM NETWORK
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2023

i) **Expenditure and irrecoverable VAT**

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

j) **Allocation of support costs**

Resources expended are allocated to the particular activity where the cost relates directly to that activity. However, the cost of overall direction and administration, comprising the salary and overhead costs of the central function, is apportioned based on an estimate of staff time attributable to each activity.

k) **Tangible fixed assets**

Fixed assets acquired for use by the charity are capitalised and depreciated over their estimated useful life. Items with a cost of under £1,000 are treated as an expense of the year in which purchased.

Buildings, associated building works and fittings 5 years

(Note: whereas the buildings and building works are expected to last considerably longer than 5 years, 5 years has been selected as the minimum time they are expected to be available to the charity and on a cautious basis)

l) **Debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

m) **Cash at bank and in hand**

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account. Cash balances exclude any funds held on behalf of service users.

n) **Creditors and provisions**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

o) **Financial instruments**

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

p) **Pensions**

Transform Network contributes to a defined contributions scheme. Payments in respect of the current service contributions are charged in the accounts as they fall due.

TRANSFORM NETWORK
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2023

2a ANALYSIS OF EXPENDITURE (CURRENT YEAR)

| | Foodbank | Foodbank distributed food | Other courses, activities and grants | Support costs | 2023 | 2022 |
|---|----------|---------------------------------|---|------------------|---------|---------|
| | £ | £ | £ | £ | £ | £ |
| Food distributed | | 451,549 | | | 451,549 | 286,228 |
| Staff costs | 118,506 | | | 5,933 | 124,439 | 105,735 |
| Rent and other property costs | 61,868 | | | 2,400 | 64,268 | 31,303 |
| Grants to other organisations | 10,008 | | | | 10,008 | 23,636 |
| Acts 435 purchases | 18,252 | | | | 18,252 | 11,237 |
| Other Foodbank costs | 50,636 | | | | 50,636 | 24,118 |
| Special events | | | | | 0 | 1,841 |
| Accounting costs | | | | 1,000 | 1,000 | 1,200 |
| Depreciation | 820 | | | | 820 | 0 |
| Insurance | 4,306 | | | 0 | 4,306 | 2,905 |
| Other admin, office & miscellaneous costs | | | 1,878 | 772 | 2,650 | 1,297 |
| | 264,396 | 451,549 | 1,878 | 10,105 | 727,928 | 489,500 |
| Support costs | 9,428 | | 677 | -10,105 | 0 | 0 |
| Total expenditure 2023 | 273,824 | 451,549 | 2,555 | 0 | 727,928 | 0 |
| Total expenditure 2022 | 198,428 | 286,228 | 4,844 | 0 | 0 | 489,500 |

2b ANALYSIS OF EXPENDITURE (PRIOR YEAR)

| | Foodbank | Foodbank distributed food | Other courses, activities and grants | Support costs | 2022 |
|---|----------|---------------------------------|---|------------------|---------|
| | £ | £ | £ | £ | £ |
| Food distributed | | 286,228 | | | 286,228 |
| Staff costs | 100,606 | | | 5,129 | 105,735 |
| Rent and other property costs | 28,903 | | | 2,400 | 31,303 |
| Grants to other organisations | 20,008 | | 3,628 | | 23,636 |
| Acts 435 purchases | 11,237 | | | | 11,237 |
| Other Foodbank costs | 24,118 | | | | 24,118 |
| Special events | 1,841 | | | | 1,841 |
| Accounting costs | | | | 1,200 | 1,200 |
| Insurance | 2,458 | | | 447 | 2,905 |
| Other admin, office & miscellaneous costs | | | 431 | 866 | 1,297 |
| | 189,171 | 286,228 | 4,059 | 10,042 | 489,500 |
| Support costs | 9,257 | | 785 | -10,042 | 0 |
| Total expenditure 2022 | 198,428 | 286,228 | 4,844 | 0 | 489,500 |

TRANSFORM NETWORK
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2023

3 ANALYSIS OF STAFF COSTS AND TRUSTEE REMUNERATION AND EXPENSES

a) Seven people (2022 - eight people) were employed by the company during the year.

| b) Employment Costs | 2023 | 2022 |
|--|-----------------------|-----------------------|
| | £ | £ |
| Gross Pay | 117,075 | 99,871 |
| Social Security costs (Employer's National Insurance | 4,225 | 3,062 |
| Pension costs (Employer's contribution) | 3,139 | 2,802 |
| | <u>124,439</u> | <u>105,735</u> |

c) No employee earned more than £60,000 during the year.

d) The charity trustees were not paid nor received any other benefits from employment with the charity in the year (2022: £nil). No charity trustee received payment for professional or other services supplied to the charity (2022: £nil).

e) No charity trustees received payment or reimbursement of travel or subsistence costs (2022: £nil).

4 RELATED PARTY TRANSACTIONS

The charity paid rent to Forest Hill Community Church (one of the members of the charity) for the Foodbank's use of the Hope Centre (and from March the adjoining house) as a warehouse until November. The total rent paid was £31,342 (2022 - £25,958).

The charity also pays rent to Forest Hill Community Church for use of 17 Sydenham Road. The charity uses this as its registered office and as an administrative base. The total rent paid was £2,400 (2022: the facilities were donated. Income and equal expenditure of £2,400 was included in the 2022 accounts to recognise the donated facilities).

There were no other related party transactions in 2023.

5 GIFTS IN KIND - food for Foodbank

This is food given by individuals and organisations for distribution at the Lewisham Foodbank. In accordance with recommendations in the FRS 102 it is recognised as income when received and appears as stock on the balance sheet. Food distributed also includes food purchased for distribution.

| | 2023 | 2022 |
|---------------------------|----------------------|----------------------|
| | £ | £ |
| Opening stock at 01.01.23 | 46,891 | 23,717 |
| Gifts in Kind | 325,596 | 222,771 |
| Bought in stock | 119,069 | 86,631 |
| Food distributed | -451,549 | -286,228 |
| Closing stock at 31.12.23 | <u>40,007</u> | <u>46,891</u> |

Donated stock was valued at £2.37 per kilogram (2022: £1.85 per kilogram until August 2022 and £2.37 per kilogram from September 2022) based on the Trussell Trust recommended valuation.

The Foodbank stock is not a liquid asset and is only to be donated to individuals in need.

A stock take was undertaken as at 31 December 2023.

TRANSFORM NETWORK
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2023

| | | |
|--|----------------------|----------------------|
| 6 GRANTMAKING | 2023 | 2022 |
| | £ | £ |
| Grants to institutions | | |
| Latin American Disabled People's Project | 10,008 | 10,008 |
| Rushey Green Time Bank (Lewisham Local) | 0 | 10,000 |
| Ascension Trust | 0 | 3,628 |
| Grants to individuals | 0 | 0 |
| | <u>10,008</u> | <u>23,636</u> |

7 TAXATION

The charitable company is exempt from corporation tax as all its income is charitable and is applied for charitable purposes

8 TANGIBLE FIXED ASSETS

| | Building costs & Fittings £ | Total 2023 £ |
|-------------------------------------|-----------------------------------|----------------------|
| Cost | | |
| At 1 January 2023 | 0 | 0 |
| Additions | 49,223 | 49,223 |
| At 31 December 2023 | <u>49,223</u> | <u>49,223</u> |
| Accumulated depreciation | | |
| At 1 January 2023 | 0 | 0 |
| Charge for the year (December only) | 820 | 820 |
| At 31 December 2023 | <u>820</u> | <u>820</u> |
| Net book value | | |
| At 31 December 2023 | <u>48,403</u> | <u>48,403</u> |
| At 1 January 2023 | <u>0</u> | <u>0</u> |

Note: 2022 Tangible Fixed Assets (Nil)

| | | |
|-----------------------------------|----------------------|----------------------|
| 9 DEBTORS | 2023 | 2022 |
| | £ | £ |
| Income tax recoverable (Gift Aid) | 28,033 | 12,521 |
| Accrued income | 32,393 | 17,820 |
| Prepayments | 1,170 | 0 |
| Other debtors | 162 | 162 |
| | <u>61,758</u> | <u>30,503</u> |

10 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

| | | |
|------------------------------|----------------------|----------------------|
| | 2023 | 2022 |
| | £ | £ |
| Trade Creditors | 38,830 | 4,444 |
| Accruals | 2,552 | 2,365 |
| Taxation and social security | 3,187 | 4,118 |
| Other creditors | 4,520 | 4,200 |
| | <u>49,089</u> | <u>15,127</u> |

TRANSFORM NETWORK
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2023

11 ANALYSIS OF NET ASSETS BETWEEN FUNDS

| | 2023 | | | 2022 | | |
|-----------------------|-------------------|-----------------|------------------|-------------------|-----------------|------------------|
| | Unrestricted £ | Restricted £ | Total funds £ | Unrestricted £ | Restricted £ | Total funds £ |
| Tangible fixed assets | 0 | 48,403 | 48,403 | 0 | 0 | 0 |
| Net current assets | 32,454 | 555,559 | 588,013 | 31,651 | 548,701 | 580,352 |
| Net assets | 32,454 | 603,962 | 636,416 | 31,651 | 548,701 | 580,352 |

12a MOVEMENTS IN FUNDS (CURRENT YEAR)

| | At 1.01.23 £ | Income & gains £ | Expenditure & losses £ | Transfers | At 31.12.23 £ |
|-----------------------------------|--------------------|------------------------|------------------------------|-----------|---------------------|
| Restricted funds: | | | | | |
| Foodbank Fund | 482,754 | 388,051 | 359,043 | -8 | 511,753 |
| Foodbank Warehouse Move Fund | 0 | 49,030 | 5,590 | | 43,440 |
| Foodbank Salary Fund | 0 | 0 | 0 | | 0 |
| Foodbank Financial Inclusion Fund | 10,000 | 0 | 10,008 | 8 | 0 |
| Foodbank Food Fund | 46,891 | 325,596 | 332,480 | | 40,007 |
| Acts 435 | 131 | 19,665 | 18,252 | | 1,544 |
| Transformed Lives Funds | 1,195 | 0 | 0 | | 1,195 |
| Street Pastors Fund | 3,040 | 170 | 0 | | 3,210 |
| Women's Commission | 1,878 | 0 | 1,878 | | 0 |
| Switchit! | 431 | 0 | 0 | | 431 |
| Other Restricted Funds | 2,381 | 0 | 0 | | 2,381 |
| Total restricted funds | 548,701 | 782,512 | 727,251 | 0 | 603,962 |
| Total unrestricted funds | 31,651 | 1,480 | 677 | | 32,454 |
| Total funds | 580,352 | 783,992 | 727,928 | 0 | 636,416 |

12b MOVEMENTS IN FUNDS (PRIOR YEAR)

| | At 1.01.22 £ | Income & gains £ | Expenditure & losses £ | Transfers | At 31.12.22 £ |
|-----------------------------------|--------------------|------------------------|------------------------------|-----------|---------------------|
| Restricted funds: | | | | | |
| Foodbank Fund | 390,503 | 346,880 | 258,577 | 3,948 | 482,754 |
| Foodbank Salary Fund | 5,245 | 0 | 5,245 | | 0 |
| Foodbank Financial Inclusion Fund | 10,000 | 10,000 | 10,000 | | 10,000 |
| Foodbank Food Fund | 23,717 | 222,771 | 199,597 | | 46,891 |
| Acts 435 | 48 | 11,320 | 11,237 | | 131 |
| Transformed Lives Funds | 1,195 | 0 | 0 | | 1,195 |
| Street Pastors Fund | 5,948 | 720 | 3,628 | | 3,040 |
| Women's Commission | 2,116 | 0 | 238 | | 1,878 |
| Switchit! | 412 | 19 | 0 | | 431 |
| Other Restricted Funds | 6,329 | 0 | 0 | -3,948 | 2,381 |
| Total restricted funds | 445,513 | 591,710 | 488,522 | 0 | 548,701 |
| Total unrestricted funds | 24,231 | 8,398 | 978 | 0 | 31,651 |
| Total funds | 469,744 | 600,108 | 489,500 | 0 | 580,352 |

TRANSFORM NETWORK
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2023

Purposes of restricted funds

Foodbank Fund

This fund represents gifts and grants given for the work of Lewisham Foodbank

Foodbank Warehouse Move Fund

This fund represents two grants made towards the costs of relocating Lewisham Foodbank warehouse; one grant for the purchase and construction of bespoke outbuildings, and the other grant towards general costs of moving and fitting out the new warehouse.

Note: the fund was fully spent in 2023, but the purchase and construction of the outbuildings and some warehouse fittings were capitalised (see note 8)

Foodbank Salary Fund

This fund is a grant received to enable the employment of the Foodbank deputy Chief Operating Officer

Foodbank Financial Inclusion Fund

This fund represents grants received to pay for the provision of an Income Maximisation Advisor for Foodbank clients.

Foodbank Food Fund

This fund represents food donated for Lewisham Foodbank

Acts 435

This a fund connected with the "Acts 435" charity that enables equipment, such a white goods and beds, to be provided to Foodbank clients.

Transformed Lives Funds

These are funds given to support the running of "Transformed Lives" courses, and to enable individuals, who may not otherwise be able to afford it, to attend these courses.

Street Pastors Fund

This fund represents gifts given for the work of Lewisham Street Pastors

Women's Commission

This fund represents gifts given for the work of the World Evangelical Alliance Women's Commission

Switchit!

This fund is for the work of the Switchit! youth outreach project

13 LEGAL STATUS OF THE CHARITY

The charity is a company limited by guarantee and has no share capital. The liability of each member in the event of winding up is limited to £1.

**TRANSFORM NETWORK
INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31ST DECEMBER 2023**

We report to the charity trustees on our examination of the accounts of the Company for the year ended 31 December 2023.

This report is made solely to the trustees as a body, in accordance with the Charities Act 2011. Our examination has been undertaken so that we might state to the trustees those matters we are required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the trustees as a body, for my examination, for this report, or for the opinions we have formed.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied ourselves that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, we report in respect of our examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out our examination we have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. We confirm that we are qualified to undertake the examination with myself being a Chartered Institute of Management Accountants member in practice, which is one of the listed bodies.

We have completed our examination and confirm that no material matters have come to our attention in connection with the examination giving us cause to believe:

1. Accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. The accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities

We have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Neil Atherton ACMA, CGMA
Neil Atherton Accountancy Services Limited
Rosemount, Garden Close Lane
Newbury RG14 6PR

27 September 2024

TRANSFORM NETWORK

England & Wales - Charity number 1103431

Accounts



A company limited by guarantee
and not having share capital

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST DECEMBER 2022

Company no 5039813

Charity no 1103431

TRANSFORM NETWORK
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2022

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TRANSFORM NETWORK

REFERENCE AND ADMINISTRATIVE INFORMATION

FOR THE YEAR ENDED 31ST DECEMBER 2022

| | |
|-------------------------------|--|
| Trustees | Nicole Adamides Ian Butcher Gordon Cowie (Treasurer) Nigel Desborough (All the above trustees have held office during the whole of the year, and to the date of this report) |
| Key Management Staff | Sheena Starrett, Foodbank Project Manager (until April 2022) Sarah Vitty, Foodbank Project Manager (from September 2022) |
| Registered Office | 17 Sydenham Road London SE26 5EX |
| Registered Company no. | 5039813 |
| Registered Charity no. | 1103431 |
| Bankers | HSBC 14 High Street Beckenham BR3 1BX |
| Independent Examiner | Neil Atherton Accountancy Services Limited Rosemount, Garden Close Lane Newbury RG14 6PR |

**TRANSFORM NETWORK
TRUSTEES REPORT
FOR THE YEAR ENDED 31ST DECEMBER 2022**

The Trustees present their report and the financial statements for the year ended 31st December 2022.

Objectives and activities

Charitable objectives

Transform Network is governed by its Memorandum and Articles of Association. Transform Network's objects are:

1. To promote and advance the Christian Faith throughout the world generally including by the worship of God, the instruction and edification of Christians, the care and Christian instruction of young people and children and the evangelisation of non-Christians.
2. To relieve poverty, hardship, sickness and distress among all peoples of the world.
3. To promote education and training.
4. To support such other charities and charitable purposes as the trustees shall decide.

Principal Activity

Transform Network is supported by a group of independent, self-governing churches to enable them to facilitate and operate activities that they decide to do together, including outreach and community based programmes.

Activities during 2022

As a small group of churches, the main church leaders met together regularly throughout the year for support and encouragement. This provided a vehicle for church leaders to share together candidly, and discuss what they were doing to benefit their local communities. A number of local activities, especially at the Point in Catford, and Here for Good, in Sydenham, re-opened after closing during the Covid lockdowns of the previous 2 years.

Lewisham Foodbank continued to serve the people of Lewisham Borough very effectively. In November 2022 we had a "thank you" meal for many key volunteers, as we marked the ten-year anniversary of the opening of the Foodbank. At that event we were addressed by the Mayor of Lewisham, Damien Egan, and were presented with a special award by him. Foodbank continued to meet the needs of those in food crisis in the Borough, and indeed grew in the number of people we were able to help.

We are open 1 day a week in each of 5 centres strategically placed around the Borough: 3 Salvation Army Halls – in Catford, Deptford, and Lewisham, Perry Rise Baptist Church (Forest Hill), and St. John's church (Catford/Downham). We also have a central warehouse and operations hub at the Hope Centre, Malham Road, Forest Hill. During 2022 we were delighted to recruit a new Project Manager, Sarah Vitty, who started in September 2022, and has done a very effective job so far.

In addition to our central warehouse and operations hub, and 5 distribution centres we use a churches' giving website called Acts 435. Through this scheme, we are able to help people who cannot afford essential items like beds, white goods and school uniforms. We are also recognised as a Fuelbank – and therefore able to provide people in fuel poverty with money on a card so they could buy necessary fuel.

**TRANSFORM NETWORK
TRUSTEES REPORT
FOR THE YEAR ENDED 31ST DECEMBER 2022**

Through very challenging circumstances we have been able to provide food for over 1,500 people a month, and also advice and other support. We remain committed to providing emergency food, and some other additional support, but are not seeking to develop a massively increased wrap-around service to try to meet everyone’s poverty-related needs in a borough of over 300,000 people. Rather we play our crucial part alongside numerous other voluntary organisations. We also offer Christian prayer to our customers as we see that meeting people’s spiritual needs is crucial to what we do, and treats people in an holistic way.

The ongoing level of Foodbank activity continues to account for over 95% of the income and expenditure of Transform Network.

The Women’s Commission of the World Evangelical Alliance has continued to operate as part of Transform Network. A payment was made for design and production of materials.

The Trustees have complied with the duty imposed by Section 4 of the Charities Act 2006 to have due regard to the public benefit guidance published by the Charity Commission in December 2008.

Achievements and performance

The activities of Transform Network were affected by the impact of the Covid-19 pandemic, which contributed to a very substantial increase in the ministry of Lewisham Foodbank. This substantially higher level of activity continued in 2022. A table is included below which shows the rise in the number of people fed in 2021 and 2022. This increase in people served continued into 2023. Foodbank accounts for most of the staff and finances of Transform Network. As well as receiving food, clients have access to help such as: white goods, fuel vouchers, advice, employment advice, and prayer.

| | 2022 | 2021 |
|-------------------------|--|---|
| Vouchers fulfilled* | 8,342 | 7,404 |
| Number of people helped | 18,503 (11,982 adults, 6521 children) | 17,522 (10,997 adults, 6,525 children) |

* each voucher represents one food parcel

Christian worship, prayer, pastoral support, education and training are delivered by the churches. Community groups at The Point, Catford, and Here for Good, Sydenham, continued throughout 2022. Free services available at these venues include: employment preparation, youth club, open coffee morning, warm space, ESOL classes, children’s group, and elders support group.

**TRANSFORM NETWORK
TRUSTEES REPORT
FOR THE YEAR ENDED 31ST DECEMBER 2022**

Fundraising

In the past funds had been raised from churches and individuals to ensure there were sufficient funds to run our activities and provide sufficient support to them. A fairly informal approach had generally been taken. However, with the significant increase in Foodbank activity we applied for grants for specific costs as well as taking a more intentional approach to communicating specific Foodbank needs on social media. This has continued through 2022. The engagement through Social Media has led to an increase in community groups running fundraising events for Foodbank.

The Trustees are very grateful to individuals, grant making and other organisations, as well as the member churches and other churches, for their continued financial support during another difficult & challenging year, and for their willingness to participate in this tangible way in the extension of God's kingdom, and in particular the provision of food to those most in need in our community. We are particularly grateful that regular donations for the work of the Foodbank have continued to be at a high level.

Financial review

Unrestricted income was £8,398 an increase of £2,495 on the previous year, and unrestricted expenditure was £978, an increase of £154 on the previous year. There was an increase in unrestricted reserves from £24,231 to £31,651.

Restricted income was £591,710, an increase of £91,098. This main reason for this increase was an increase in financial donations for the Foodbank. In addition, there was an increase in Food donations and in the valuation of those donations. Restricted expenditure was £488,522 a decrease of £19,485. Restricted reserves increased from £445,513 to £548,701.

Reserves Policy

The Trustees aim to maintain reserves, in the relevant funds, of at least 3 months committed costs. Based on current levels of spend this would require up to £1,000 unrestricted fund reserves and £40,000 reserves in the Foodbank fund. Current unrestricted and restricted fund reserves are therefore more than sufficient. At the end of the year, we had £31,651 in unrestricted reserves, and £548,701 in restricted reserves, including £482,754 in the Foodbank fund. Note 11a gives a breakdown of the end of year reserves.

The very generous response from both the public and grant funders has continued and increased through 2022 and income has exceeded expenditure. We therefore ended the year with a higher level of reserves than 2021. We have funds in hand to meet all the needs presented to us, and also to consider reducing reserves by investing in new ways of alleviating poverty, such as providing advice and support to enable financial inclusion for people who are struggling financially and of course are conscious of the effects of the current cost of living crisis and therefore the continued and possibly increased use of our services as has happened in 2022. There will be significant costs associated with our move towards the end of 2023 but after that we will more actively review this.

**TRANSFORM NETWORK
TRUSTEES REPORT
FOR THE YEAR ENDED 31ST DECEMBER 2022**

Risk Management

The Trustees have given consideration to the major risks faced by the charity, and reviewed policies and procedures to mitigate those risks. In addition, the Trustees have ensured that the charity has appropriate public liability and property insurance.

Plans for future periods.

We plan to continue the work of Lewisham Foodbank, which is the largest project in Transform Network. We have found that demand for our services has expanded substantially in recent years. Foodbank is linked to the national foodbank organisation, Trussell Trust. We will continue to liaise with Trussell Trust and consider any proposals and recommendations they make for improving the provision of the relief of poverty. Supply of food and signposting to other appropriate organisations remains our core provision. We will consider other means of poverty-relief, such as financial inclusion, and consider offering other appropriate services from time to time, where the finance and capacity exist to support them. We plan to expand the level of the advice offered with an extra advice worker in all of our centres and also increase the level of pastoral and prayer support offered. We will consider whether we have sufficient distribution centres, or whether any additional ones should be added.

The Hope Centre has continued as a central warehouse serving the other distribution centres and ceased to serve customers at the building. The owners of the Hope Centre are selling it to a Christian property development company. We are looking for a replacement facility, and during 2023 we have been negotiating with St. John's Church, Catford, for use of their church hall. We may be moving sometime between September and December 2023.

Our three churches which have continued to be active in the Network, in Forest Hill, Catford and Brockley have functioned throughout 2022, operating as church communities, and also serving their local communities through groups and community projects. The plan was for them to continue into the future indefinitely. However, within Brockley Community Church there had been a significant reduction in numbers since the pandemic and increased demands on people's time outside of the church. Following a period of conversation, prayer and discernment as leaders, as a church, and as individuals, the congregation of Brockley Community Church took the decision to close. Brockley Community Church's held its final church service on 9 July 2023

The future of Switch It! remains uncertain, with the lack of suitable premises, and insufficient volunteers. We anticipate the project remaining dormant.

We continue to hold funds for other projects that have either closed or moved elsewhere, and, where appropriate, will ensure those funds are transferred.

**TRANSFORM NETWORK
TRUSTEES REPORT
FOR THE YEAR ENDED 31ST DECEMBER 2022**

Structure, governance and management

Transform Network is a charitable company limited by guarantee, incorporated on 10 February 2004 and registered as a charity on 27 April 2004. It is governed by its Memorandum and Articles of Association dated 29 January 2004.

Transform Network is run by a Board of Trustees who are directors of the company. The Trustees are responsible for the strategy and management of the charity. There is also a leadership group that includes the main leaders of the member churches which met bi-monthly to discuss, review, and pray about the activities of Transform Network.

The Board of Trustees has been stable in recent years, and there has not been a perceived need for ongoing training for the trustees. However, with the significant increase in the size of the charity, the Board of Trustees continues to be aware of needing to consider appointing additional trustees, and how they would be inducted as well as any ongoing training needs for trustees and continues to keep this under active consideration.

The work of Lewisham Foodbank is overseen by a Steering group, under the supervision of the Board of Trustees. The Steering group, which includes trustees and the Project Manager, met several times during the year, both on a regular basis and as particular needs arose.

Staff remuneration has been considered in the light of salaries paid in the Transform Network churches, and with a view to the London Living Minimum wage when considering pay for basic admin work. In terms of remunerating staff working with Lewisham Foodbank, consideration was also made of pay in other local Foodbanks. A pay review was conducted, with some pay increases being implemented in November 2022.

The Board of Trustees met six times during the year, with some meetings focussing specifically on the various developments within the Foodbank.

Three churches, based in Southeast London are members of Transform Network. These churches are:

- * Brockley Community Church (which closed in July 2023)
- * Catford Community Church
- * Forest Hill Community Church

All are registered companies limited by guarantee and registered charities.

**TRANSFORM NETWORK
TRUSTEES REPORT
FOR THE YEAR ENDED 31ST DECEMBER 2022**

Lewisham Foodbank operates as part of Transform Network, and also has a franchise agreement with Trussell Trust, a national umbrella organisation for many foodbanks. Under this agreement the trustees of the franchisee organisation (Transform Network) are responsible for all aspects of running a foodbank with particular focus on vision, strategy, governance and management arrangements. Under the agreement we also commit to certain Trussell Trust values, including upholding organisational values of compassion, justice, dignity and community; involvement of those with lived experience of foodbank where possible; and working towards ending the need for foodbank services. Trussell Trust provide a wide range of support to enable the smooth running of the Foodbank including a detailed manual, access to their software packages, training and personal support.

Non-perishable food is donated by the public through supermarket collections and donation points in schools, businesses, churches and other organisations. Volunteers store, pack and distribute food. Advice, care and support agencies refer people in crisis; and vouchers are exchanged for three days' emergency food supplies. Because of its ability to partner with national organisations, the Trussell Trust can offer opportunities which foodbanks may choose to participate in, such as: grants to support new initiatives, national supermarket food collection events, access to equipment, or provision of additional food.

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Trustees are required by law to prepare financial statements for each financial year which give a true and fair view of the company's financial activities during the financial year and of the income and expenditure and financial position of the company as at the end of that period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make adjustments and estimates that are prudent;
- state whether the policies adopted are in accordance with the Companies Act 2006 and with applicable accounting standards and statements of recommended practice, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue its activities.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 2006 and the Charities Act 2011. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. The Trustees confirm that the accounts comply with current statutory requirements and those of the company's governing documents.

**Approved by the board of trustees on 28 September 2023
and signed on its behalf by**

Nigel Desborough
Trustee

**TRANSFORM NETWORK
INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31ST DECEMBER 2022**

We report to the charity trustees on our examination of the accounts of the Company for the year ended 31 December 2022.

This report is made solely to the trustees as a body, in accordance with the Charities Act 2011. Our examination has been undertaken so that we might state to the trustees those matters we are required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the trustees as a body, for my examination, for this report, or for the opinions we have formed.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied ourselves that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, we report in respect of our examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out our examination we have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. We confirm that we are qualified to undertake the examination with myself being a Chartered Institute of Management Accountants member in practice, which is one of the listed bodies.

We have completed our examination and confirm that no material matters have come to our attention in connection with the examination giving us cause to believe:

1. Accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. The accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities

We have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Neil Atherton ACMA, CGMA
Neil Atherton Accountancy Services Limited
Rosemount, Garden Close Lane
Newbury RG14 6PR

28 September 2023

TRANSFORM NETWORK
STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31ST DECEMBER 2022

| | Note | Unrestricted £ | Restricted £ | 2022 Total £ | Unrestricted £ | Restricted £ | 2021 Total £ |
|---|------|-------------------|-----------------|--------------------|-------------------|-----------------|--------------------|
| Income from: | | | | | | | |
| Donations and legacies: | | | | | | | |
| Gifts, offerings & grants: | | | 367,144 | 367,144 | | 307,961 | 307,961 |
| Gifts in Kind - food for Foodbank | 5 | | 222,771 | 222,771 | | 190,851 | 190,851 |
| General Contributions from member churches: | | 8,280 | | 8,280 | 5,880 | 1,800 | 7,680 |
| Charitable activities | | | | | | | |
| Fees & takings for courses & activities | | 100 | 1,666 | 1,766 | | | 0 |
| Investments | | 18 | 129 | 147 | 23 | | 23 |
| Total income | | 8,398 | 591,710 | 600,108 | 5,903 | 500,612 | 506,515 |
| Expenditure on: | | | | | | | |
| Charitable Activities | | | | | | | |
| Foodbank | 2 | | 198,428 | 198,428 | | 212,353 | 212,353 |
| Foodbank food distributed | 2 | | 286,228 | 286,228 | | 293,137 | 293,137 |
| Street Pastors | 2 | | 3,628 | 3,628 | | 400 | 400 |
| Other courses, activities and grants | 2 | 978 | 238 | 1,216 | 824 | 2,117 | 2,941 |
| Total expenditure | | 978 | 488,522 | 489,500 | 824 | 508,007 | 508,831 |
| Net income for the year | | 7,420 | 103,188 | 110,608 | 5,079 | -7,395 | -2,316 |
| Transfers between funds | | 0 | 0 | 0 | 0 | 0 | 0 |
| Net movement in funds | | 7,420 | 103,188 | 110,608 | 5,079 | -7,395 | -2,316 |
| Reconciliation of funds: | | | | | | | |
| Total funds brought forward | | 24,231 | 445,513 | 469,744 | 19,152 | 452,908 | 472,060 |
| Total funds carried forward | | 31,651 | 548,701 | 580,352 | 24,231 | 445,513 | 469,744 |

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. Movements in funds are disclosed in Note 11 to the financial statements.

TRANSFORM NETWORK
COMPANY NUMBER: 5039813
BALANCE SHEET AS AT 31ST DECEMBER 2022

| | | 2022 | | 2021 |
|---|------|-----------------------|--|-----------------------|
| | Note | £ | | £ |
| Current Assets | | | | |
| Foodbank stock | 5 | 46,891 | | 23,717 |
| Debtors | 8 | 30,503 | | 18,603 |
| Cash at bank and in hand | | 518,085 | | 437,889 |
| | | 595,479 | | 480,209 |
| Current Liabilities | | | | |
| Creditors: amounts falling due within one year | 9 | 15,127 | | 10,465 |
| Net Assets (Assets less current liabilities) | | <u>580,352</u> | | <u>469,744</u> |
| The funds of the charity: | | | | |
| | 10 | | | |
| Restricted Funds | 11 | 548,701 | | 445,513 |
| Unrestricted Funds | 11 | 31,651 | | 24,231 |
| Total charity funds | | <u>580,352</u> | | <u>469,744</u> |

Audit Exemption

The opinion of the trustees is that the company is entitled to the exemptions conferred by Section 477 of the Companies Act 2006 relating to small companies.

The trustees acknowledge the following responsibilities:

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476,

The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the special provisions applicable to small companies subject to the small companies' regime.

Approved by the board on 28 September 2023

Signed on its behalf by

Nigel Desborough

Trustee

TRANSFORM NETWORK
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31ST DECEMBER 2022

| | 2022 £ | 2021 £ |
|---|----------------|----------------|
| Net income for the reporting year (as per the statement of financial activities) | 110,608 | -2,316 |
| Dividends, interest and rents from investments | -147 | -23 |
| (Increase)/decrease in stocks | -23,174 | 5,333 |
| (Increase)/decrease in debtors | -11,900 | 6,215 |
| Increase/(decrease) in creditors | 4,662 | 418 |
| Net cash provided by / (used in) operating activities | <u>80,049</u> | <u>9,627</u> |
| Cash flows from investing activities: | | |
| Dividends, interest and rents from investments | 147 | 23 |
| Net cash provided by (used in) investing activities | <u>147</u> | <u>23</u> |
| Change in cash and cash equivalents in the year | 80,196 | 9,650 |
| Cash and cash equivalents at the beginning of the year | <u>437,889</u> | <u>428,239</u> |
| Cash and cash equivalents at the end of the year | <u>518,085</u> | <u>437,889</u> |

TRANSFORM NETWORK
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2022

1 ACCOUNTING POLICIES

a) **Statutory information**

Transform Network is a charitable company limited by guarantee and is incorporated in England and Wales. The registered office address is 17 Sydenham Road, London, SE26 5EX.

b) **Basis of preparation**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) - (Charities SORP FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006/Charities Act 2011.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy or note.

c) **Public benefit entity**

The charitable company meets the definition of a public benefit entity under FRS 102.

d) **Going concern**

The board has considered the impact of both Covid 19 and future plans and the trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next reporting period.

e) **Income**

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the income have been met, it is probable that the income will be received and that the amount can be measured reliably.

f) **Donations of gifts, services and facilities**

Donated professional services and donated facilities are recognised as income when the charity has control over the item or received the service, any conditions associated with the donation have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), volunteer time is not recognised so refer to the trustees' annual report for more information about their contribution.

On receipt, donated gifts, professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

TRANSFORM NETWORK
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2022

g) Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

h) Fund accounting

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund.

Unrestricted funds are donations and other incoming resources received or generated for the charitable purposes.

i) Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

j) Allocation of support costs

Resources expended are allocated to the particular activity where the cost relates directly to that activity. However, the cost of overall direction and administration, comprising the salary and overhead costs of the central function, is apportioned based on an estimate of staff time attributable to each activity.

k) Tangible fixed assets

Items of equipment are only capitalised where the purchase price exceeds £1,000.

As the charity has no fixed assets there is no policy on depreciation.

l) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

m) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account. Cash balances exclude any funds held on behalf of service users.

n) Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

o) Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

p) Pensions

Transform Network contributes to a defined contributions scheme. Payments in respect of the current service contributions are charged in the accounts as they fall due.

TRANSFORM NETWORK
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2022

2a ANALYSIS OF EXPENDITURE (CURRENT YEAR)

| | Foodbank | Foodbank food distributed | Street Pastors | Other courses, activities and grants | Support costs | 2022 | 2021 |
|---|----------|---------------------------------|-------------------|---|------------------|---------|---------|
| | £ | £ | £ | £ | £ | £ | £ |
| Food distributed | | 286,228 | | | | 286,228 | 293,137 |
| Staff costs | 100,606 | | | | 5,129 | 105,735 | 109,805 |
| Rent and other property costs | 28,903 | | | | 2,400 | 31,303 | 35,916 |
| Grants to other organisations | 20,008 | | 3,628 | | | 23,636 | 26,788 |
| Acts 435 purchases | 11,237 | | | | | 11,237 | 14,237 |
| Other Foodbank costs | 24,118 | | | | | 24,118 | 26,760 |
| Special events | 1,841 | | | | | 1,841 | 1,980 |
| Accounting costs | | | | | 1,200 | 1,200 | 1,200 |
| Insurance | 2,458 | | | | 447 | 2,905 | 916 |
| Other admin, office & miscellaneous costs | | | | 431 | 866 | 1,297 | -1,908 |
| | 189,171 | 286,228 | 3,628 | 431 | 10,042 | 489,500 | 508,831 |
| Support costs | 9,257 | | | 785 | -10,042 | 0 | 0 |
| Total expenditure 2022 | 198,428 | 286,228 | 3,628 | 1,216 | 0 | 489,500 | 0 |
| Total expenditure 2021 | 212,353 | 293,137 | 400 | 2,941 | 0 | 0 | 508,831 |

2b ANALYSIS OF EXPENDITURE (PRIOR YEAR)

| | Foodbank | Foodbank food distributed | Street Pastors | Other courses, activities and grants | Support costs | 2021 |
|---|----------|---------------------------------|-------------------|---|------------------|---------|
| | £ | £ | £ | £ | £ | £ |
| Food distributed | | 293,137 | | | | 293,137 |
| Staff costs | 103,726 | | | 568 | 5,511 | 109,805 |
| Rent and other property costs | 35,916 | | | | | 35,916 |
| Grants to other organisations | 26,788 | | | | | 26,788 |
| Acts 435 purchases | 14,237 | | | | | 14,237 |
| Other Foodbank costs | 26,760 | | | | | 26,760 |
| Special events | 1,980 | | | | | 1,980 |
| Accounting costs | | | | | 1,200 | 1,200 |
| Insurance | 475 | | | | 441 | 916 |
| Other admin, office & miscellaneous costs | | | 400 | 1,549 | -3,857 | -1,908 |
| | 209,882 | 293,137 | 400 | 2,117 | 3,295 | 508,831 |
| Support costs | 2,471 | | | 824 | -3,295 | 0 |
| Total expenditure 2021 | 212,353 | 293,137 | 400 | 2,941 | 0 | 508,831 |

TRANSFORM NETWORK
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2022

3 ANALYSIS OF STAFF COSTS AND TRUSTEE REMUNERATION AND EXPENSES

a) Eight people (2021 - eight people) were employed by the company during the year.

| b) Employment Costs | 2022 | 2021 |
|--|----------------|----------------|
| | £ | £ |
| Gross Pay | 99,871 | 103,003 |
| Social Security costs (Employer's National Insurance | 3,062 | 3,846 |
| Pension costs (Employer's contribution) | 2,802 | 2,956 |
| | <u>105,735</u> | <u>109,805</u> |

c) No employee earned more than £60,000 during the year.

d) The charity trustees were not paid nor received any other benefits from employment with the charity in the year (2021: £nil). No charity trustee received payment for professional or other services supplied to the charity (2021: £nil).

e) No charity trustees received payment or reimbursement of travel or subsistence costs (2021: £nil).

4 RELATED PARTY TRANSACTIONS

The charity pays rent to Forest Hill Community Church (one of the members of the charity) for the Foodbank's use of the Hope Centre as a warehouse. The total rent paid to Forest Hill Community Church was £25,958 (2021 - £25,958).

Forest Hill Community Church also provides free usage to the charity of 17 Sydenham Road. The charity uses this as its registered office and as an administrative and staff base. Income and equal expenditure of £2,400 (2021: £1,800) has been included in the 2021 accounts to recognise the donated facilities

There were no other related party transactions in 2022.

5 GIFTS IN KIND - food for Foodbank

This is food given by individuals and organisations for distribution at the Lewisham Foodbank. In accordance with recommendations in the FRS 102 it is recognised as income when received and appears as stock on the balance sheet. Food distributed also includes food purchased for distribution.

| | 2022 | 2021 |
|---------------------------|---------------|---------------|
| | £ | £ |
| Opening stock at 01.01.22 | 23,717 | 29,050 |
| Gifts in Kind | 222,771 | 190,851 |
| Bought in stock | 86,631 | 96,953 |
| Food distributed | -286,228 | -293,137 |
| Closing stock at 31.12.22 | <u>46,891</u> | <u>23,717</u> |

Donated stock was valued at £1.85 per kilogram until August 2022 and £2.37 per kilogram from September 2022 (2021: £1.85 per kilogram) based on the Trussell Trust recommended valuation.

The Foodbank stock is not a liquid asset and is only to be donated to individuals in need.

Prior to Covid the Foodbank weighed and recorded all donations of food received into the warehouse and all food distributed out of the warehouse. In 2020 due to the significantly increased demand as a result of Covid and the requirement to socially distance in the warehouse, it was difficult to weigh food in and out, so the pragmatic decision was made to temporarily stop this. Instead, a record of the number of parcels distributed was kept. The weight of the total parcels distributed in 2020 was then estimated. Using the opening and closing stock figures, the food distributed figure and the bought in stock figure, the Gifts in Kind figure was calculated as a balancing figure. This process continued until June 2021. From June 2021 onwards food was weighed in and weighed out as before.

A stock take was undertaken as at 31 December 2022.

TRANSFORM NETWORK

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST DECEMBER 2022

| | | |
|--|----------------------|----------------------|
| 6 GRANTMAKING | 2022 | 2021 |
| | £ | £ |
| Grants to institutions | | |
| Latin American Disabled People's Project | 10,008 | 21,788 |
| Rushey Green Time Bank (Lewisham Local) | 10,000 | 0 |
| Ascension Trust | 3,628 | 0 |
| Therapy 4 Healing | 0 | 3,000 |
| The Salvation Army | 0 | 2,000 |
| Grants to individuals | 0 | 0 |
| | <u>23,636</u> | <u>26,788</u> |

7 TAXATION

The charitable company is exempt from corporation tax as all its income is charitable and is applied for charitable purposes

| | | |
|-----------------------------------|----------------------|----------------------|
| 8 DEBTORS | 2022 | 2021 |
| | £ | £ |
| Income tax recoverable (Gift Aid) | 12,521 | 12,243 |
| Accrued income | 17,820 | 5,999 |
| Other debtors | 162 | 361 |
| | <u>30,503</u> | <u>18,603</u> |

| | | |
|---|----------------------|----------------------|
| 9 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR | 2022 | 2021 |
| | £ | £ |
| Trade Creditors | 4,444 | 1,061 |
| Accruals | 2,365 | 4,038 |
| Taxation and social security | 4,118 | 2,366 |
| Other creditors | 4,200 | 3,000 |
| | <u>15,127</u> | <u>10,465</u> |

10 ANALYSIS OF NET ASSETS BETWEEN FUNDS

| | 2022 | | | 2021 | | |
|-----------------------|----------------------|-----------------------|-----------------------|----------------------|-----------------------|-----------------------|
| | Unrestricted £ | Restricted £ | Total funds £ | Unrestricted £ | Restricted £ | Total funds £ |
| Tangible fixed assets | 0 | 0 | 0 | 0 | 0 | 0 |
| Net current assets | 31,651 | 548,701 | 580,352 | 24,231 | 445,513 | 469,744 |
| Net assets | <u>31,651</u> | <u>548,701</u> | <u>580,352</u> | <u>24,231</u> | <u>445,513</u> | <u>469,744</u> |

TRANSFORM NETWORK
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2022

11a MOVEMENTS IN FUNDS (CURRENT YEAR)

| | At 1.01.22 £ | Income & gains £ | Expenditure & losses £ | Transfers | At 31.12.22 £ |
|-----------------------------------|--------------------|------------------------|------------------------------|-----------|---------------------|
| Restricted funds: | | | | | |
| Foodbank Fund | 390,503 | 346,880 | 258,577 | 3,948 | 482,754 |
| Foodbank Salary Fund | 5,245 | 0 | 5,245 | | 0 |
| Foodbank Financial Inclusion Fund | 10,000 | 10,000 | 10,000 | | 10,000 |
| Foodbank Food Fund | 23,717 | 222,771 | 199,597 | | 46,891 |
| Acts 435 | 48 | 11,320 | 11,237 | | 131 |
| Transformed Lives Funds | 1,195 | 0 | 0 | | 1,195 |
| Street Pastors Fund | 5,948 | 720 | 3,628 | | 3,040 |
| Women's Commission | 2,116 | 0 | 238 | | 1,878 |
| Switchit! | 412 | 19 | 0 | | 431 |
| Other Restricted Funds | 6,329 | 0 | 0 | -3,948 | 2,381 |
| Total restricted funds | 445,513 | 591,710 | 488,522 | 0 | 548,701 |
| Total unrestricted funds | 24,231 | 8,398 | 978 | | 31,651 |
| Total funds | 469,744 | 600,108 | 489,500 | 0 | 580,352 |

11b MOVEMENTS IN FUNDS (PRIOR YEAR)

| | At 1.01.21 £ | Income & gains £ | Expenditure & losses £ | Transfers | At 31.12.21 £ |
|-----------------------------------|--------------------|------------------------|------------------------------|-----------|---------------------|
| Restricted funds: | | | | | |
| Foodbank Fund | 380,641 | 275,601 | 267,139 | 1,400 | 390,503 |
| Foodbank Salary Fund | 5,092 | 6,294 | 6,141 | | 5,245 |
| Foodbank Financial Inclusion Fund | 21,788 | 10,000 | 21,788 | | 10,000 |
| Foodbank Food Fund | 29,051 | 190,851 | 196,185 | | 23,717 |
| Acts 435 | 271 | 14,014 | 14,237 | | 48 |
| Transformed Lives Funds | 1,195 | 0 | 0 | | 1,195 |
| Street Pastors Fund | 3,628 | 2,720 | 400 | | 5,948 |
| Women's Commission | 3,665 | 0 | 1,549 | | 2,116 |
| Switchit! | 412 | 0 | 0 | | 412 |
| InsideOut | -264 | 832 | 568 | | 0 |
| Other Restricted Funds | 7,429 | 300 | 0 | -1,400 | 6,329 |
| Total restricted funds | 452,908 | 500,612 | 508,007 | 0 | 445,513 |
| Total unrestricted funds | 19,152 | 5,903 | 824 | 0 | 24,231 |
| Total funds | 472,060 | 506,515 | 508,831 | 0 | 469,744 |

TRANSFORM NETWORK
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2022

Purposes of restricted funds

Foodbank Fund

This fund represents gifts and grants given for the work of Lewisham Foodbank

Foodbank Salary Fund

This fund is a grant received to enable the employment of the Foodbank deputy Chief Operating Officer

Foodbank Financial Inclusion Fund

This fund represents grants received to pay for the provision of an Income Maximisation Advisor for Foodbank clients.

Foodbank Food Fund

This fund represents food donated for Lewisham Foodbank

Acts 435

This a fund connected with the "Acts 435" charity that enables equipment, such a white goods and beds, to be provided to Foodbank clients.

Transformed Lives Funds

These are funds given to support the running of "Transformed Lives" courses, and to enable individuals, who may not otherwise be able to afford it, to attend these courses.

Street Pastors Fund

This fund represents gifts given for the work of Lewisham Street Pastors

Women's Commission

This fund represents gifts given for the work of the World Evangelical Alliance Women's Commission

Switchit!

This fund is for the work of the Switchit! youth outreach project

Inside Out

This fund provided administrative support to the InsideOut project working with ex-prisoners, run by the Christian Life Fellowship, Greenwich

12 LEGAL STATUS OF THE CHARITY

The charity is a company limited by guarantee and has no share capital. The liability of each member in the event of winding up is limited to £1.

**TRANSFORM NETWORK
INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31ST DECEMBER 2022**

We report to the charity trustees on our examination of the accounts of the Company for the year ended 31 December 2022.

This report is made solely to the trustees as a body, in accordance with the Charities Act 2011. Our examination has been undertaken so that we might state to the trustees those matters we are required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the trustees as a body, for my examination, for this report, or for the opinions we have formed.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied ourselves that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, we report in respect of our examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out our examination we have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. We confirm that we are qualified to undertake the examination with myself being a Chartered Institute of Management Accountants member in practice, which is one of the listed bodies.

We have completed our examination and confirm that no material matters have come to our attention in connection with the examination giving us cause to believe:

1. Accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. The accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities

We have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Neil Atherton ACMA, CGMA
Neil Atherton Accountancy Services Limited
Rosemount, Garden Close Lane
Newbury RG14 6PR

28 September 2023

TRANSFORM NETWORK

England & Wales - Charity number 1103431

Accounts



A company limited by guarantee
and not having share capital

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST DECEMBER 2021

Company no 5039813

Charity no 1103431

TRANSFORM NETWORK
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2021

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TRANSFORM NETWORK

REFERENCE AND ADMINISTRATIVE INFORMATION

FOR THE YEAR ENDED 31ST DECEMBER 2021

| | |
|-------------------------------|--|
| Trustees | Nicole Adamides Ian Butcher Gordon Cowie (Treasurer) Nigel Desborough (All the above trustees have held office during the whole of the year, and to the date of this report) |
| Key Management Staff | Carol Bostridge, Foodbank Chief Operating Officer (until June 2021) Sheena Starrett, Foodbank Project Manager (from July 2021 until April 2022) |
| Registered Office | 17 Sydenham Road London SE26 5EX |
| Registered Company no. | 5039813 |
| Registered Charity no. | 1103431 |
| Bankers | HSBC 14 High Street Beckenham BR3 1BX |
| Independent Examiner | Neil Atherton ACMA, CGMA Rosemount Garden Close Lane Newbury RG14 6PR |

**TRANSFORM NETWORK
TRUSTEES REPORT
FOR THE YEAR ENDED 31ST DECEMBER 2021**

The Trustees present their report and the financial statements for the year ended 31st December 2021.

Objectives and activities

Charitable objectives

Transform Network is governed by its Memorandum and Articles of Association. Transform Network's objects are:

1. To promote and advance the Christian Faith throughout the world generally including by the worship of God, the instruction and edification of Christians, the care and Christian instruction of young people and children and the evangelisation of non-Christians.
2. To relieve poverty, hardship, sickness and distress among all peoples of the world.
3. To promote education and training.
4. To support such other charities and charitable purposes as the trustees shall decide.

Principal Activity

Transform Network is supported by a group of independent, self-governing churches to enable them to facilitate and operate activities that they decide to do together, including outreach and community based programmes.

Activities during 2021

The activities in the year 2021 were still significantly impacted by the Coronavirus pandemic, particularly in the first half of the year. Despite this we continued with meetings on Zoom where necessary, and Lewisham Foodbank reorganised again so that customers could come and collect their food and receive other help, rather than just have food delivered to their doorstep under Lockdown conditions.

Lewisham Foodbank was very much re-shaped and re-shaped again from 2020 and into 2021. Moving from a collection only service to a delivery only service and back again. In Lockdown 1 in 2020 we entered into an emergency partnership called the Lewisham Covid Hub. This comprised organisations such as Lewisham Council, Voluntary Services Lewisham and Age UK. This partnership ran from late March 2020, up to August 2020. We have maintained good relationships with other organisations but have not needed to work in that close partnership in 2021.

At the start of the pandemic an increased number of Latin American people who tended to have little or no English started to use our services. In response, we applied for funding and were able to commission the Latin American Disabled People's Project (LADPP) to provide us with a Spanish-speaking advice worker. This was done by making grants to LADPP covering the employment costs of the advice worker. This has continued throughout 2021.

When our period of delivery only service ended we re-opened sessions for the public. These have functioned throughout 2021 and into 2022. We are open 1 day a week in each of 5 centres: 3 Salvation Army Halls – in Catford, Deptford, and Lewisham, Perry Rise Baptist Church (Forest Hill), and St. John's Church (Catford/Downham). This provides a collection and advice service Monday to Friday,

**TRANSFORM NETWORK
TRUSTEES REPORT
FOR THE YEAR ENDED 31ST DECEMBER 2021**

with advice provided by Deptford Reach. We also have a central warehouse and operations hub at the Hope Centre, Malham Road, Forest Hill.

In addition to our central warehouse and operations hub, and 5 distribution centres we continued to use a churches' giving website called Acts 435 in 2021. Through this scheme, we are able to help people who cannot afford essential items like beds, white goods and school uniforms. During 2021 we were also recognised as a Fuelbank – able to provide people in fuel poverty with money on a card so they could buy necessary fuel. Through very challenging circumstances we have been able to provide food for approximately 1,200 people a month, and also advice and other support. We remain committed to providing emergency food, and some other additional support, but are not seeking to develop a massively increased wrap-around service to try to meet everyone's poverty-related needs in a borough of over 300,000 people. Rather we play our crucial part alongside numerous other voluntary organisations. When we were able to meet people face to face again, we began to offer Christian prayer to our customers again, as we had before the pandemic. We see that meeting people's spiritual needs is a crucial part of what we do, and treats people in an holistic way.

The ongoing level of Foodbank activity following its increase during the pandemic means that it continues to account for over 95% of the income and expenditure of Transform Network.

Street Pastors: The operations of **School Pastors** ceased in lockdown and those of Street Pastors were put on hold. Towards the end of 2020 the Trustees decided that Street and School Pastors were no longer viable, at least as part of Transform Network, and that they should cease. Subsequently, in 2021, formal notice of this was given to the Ascension Trust and Transform Network is no longer responsible for the operations of Lewisham Street Pastors. We understand that Ascension Trust is seeking to re-start Lewisham Street Pastors, which we welcome.

Switch It!, the football youth outreach project activities have remained suspended throughout 2021 and into 2022, with a lack of sufficient volunteer leaders and also the lack of availability of a suitable venue after the closure of the Bridge Leisure Centre in Sydenham.

The Women's Commission of the World Evangelical Alliance operates as part of Transform Network. Payments were made for event fees and design and printing of books.

InsideOut: During the early part of the year, we continued to provide administrative support to the InsideOut project which works with ex-prisoners.

The Trustees have complied with the duty imposed by Section 4 of the Charities Act 2006 to have due regard to the public benefit guidance published by the Charity Commission in December 2008.

Achievements and performance

The activities of Transform Network were substantially affected in 2021 by the ongoing impact of the Covid-19 pandemic. However, the churches all continued to function, partly by moving activities online where possible, principally on Zoom and YouTube, but with a reduced level of activities overall compared with 2019. Christian worship, prayer, pastoral support, education and training was still delivered online or in person. Community groups at The Point, Catford, and Here For Good, Sydenham, were re-opened in 2021.

**TRANSFORM NETWORK
TRUSTEES REPORT
FOR THE YEAR ENDED 31ST DECEMBER 2021**

Projects such as Street Pastors and Switch It! did not operate in the pandemic; Switch It! continues to be mothballed in 2021 and going into 2022; and Street Pastors ceased to be a project of Transform Network in 2021.

Lewisham Foodbank had seen major changes and a very significant increase in activity during 2020 in response to the pandemic. The level of activity broadly continued throughout 2021. However, alongside this there was a continued return to normal operations with clients being seen in person in the distribution centres. From the middle of the year food donated started to be weighed in and out again and more detailed records were kept.

The table below shows the number of vouchers fulfilled (each voucher represents one food parcel) and number of people helped for 2021 compared to 2020.

| | 2021 | 2020 |
|-------------------------|---|--|
| Vouchers fulfilled | 7,404 | 6,442 |
| Number of people helped | 17,522 (10,997 adults, 6,525 children) | 14,526 (9,354 adults, 5,172 children) |

Note: In addition to the 2020 figures above there was some additional food distributed and, as well as this, parcel sizes were double for the 3 months April to June. This resulted in there being more food distributed in 2020 than in 2021.

Fundraising

In the past funds had been raised from churches and individuals to ensure there were sufficient funds to run our activities and provide sufficient support to them. A fairly informal approach had generally been taken. However, with the significant increase in Foodbank activity we applied for grants for specific costs as well as taking a more intentional approach to communicating specific Foodbank needs on social media. This has continued through 2021.

The Trustees are very grateful to individuals, grant making and other organisations, as well as the member churches and other churches, for their continued financial support during another difficult & challenging year, and for their willingness to participate in this tangible way in the extension of God's kingdom, and in particular the provision of food to those most in need in our community. We are particularly grateful that regular donations for the work of the Foodbank have continued to be at a high level.

Financial review

Unrestricted income was £5,903 a decrease of £460 on the previous year, and unrestricted expenditure was £824, a decrease of £169 on the previous year. There was an increase in unrestricted reserves from £19,152 to £24,231.

Restricted income was £500,612, a decrease of £404,413. This decrease was due to the very high level of financial donations and grants and food donations in 2020. Restricted expenditure was £508,007 a decrease of £20,907. Restricted reserves decreased from £452,908 to £445,513.

**TRANSFORM NETWORK
TRUSTEES REPORT
FOR THE YEAR ENDED 31ST DECEMBER 2021**

Reserves Policy

The Trustees have reviewed the level of reserves and will aim to maintain reserves, in the relevant funds, of at least 3 months committed costs. Based on current levels of spend this would require up to £1,000 unrestricted fund reserves and £40,000 reserves in the Foodbank fund. Current unrestricted and restricted fund reserves are therefore more than sufficient. At the end of the year, we had £24,231 in unrestricted reserves, and £445,513 in restricted reserves, including £390,503 in the Foodbank fund. Note 11a gives a breakdown of the end of year reserves.

Income was significantly less in 2021 than in 2020. This was mainly due to the high & very welcome level of support from Lewisham Council and other institutional funders in 2020.

The very generous response from both the public and grant funders has continued through 2021 and income has broadly matched expenditure. We therefore ended the year with a similar high level of reserves as 2020. We have funds in hand to meet all the needs presented to us, and also to consider reducing reserves by investing in new ways of alleviating poverty, such as providing advice and support to enable financial inclusion for people who are struggling financially and of course are conscious of the effects of the current cost of living crisis and therefore the continued and possibly increased use of our services.

Risk Management

The Trustees have given consideration to the major risks faced by the charity, and reviewed policies and procedures to mitigate those risks. In addition the Trustees have ensured that the charity has appropriate public liability and property insurance.

Plans for future periods

We plan to continue the work of Lewisham Foodbank. Foodbank is linked to the national foodbank organisation, Trussell Trust. We will continue to liaise with Trussell Trust and consider any proposals and recommendations they make for improving the provision of the relief of poverty. Supply of food and signposting to other appropriate organisations remains our core provision. We will consider other means of poverty-relief, such as financial inclusion, and consider offering other appropriate services from time to time, where the finance and capacity exist to support them. We will consider whether we have sufficient distribution centres, or whether any additional ones should be added. The Hope Centre continues as a central warehouse serving the other distribution centres and ceased to serve customers at the building. The owners of the Hope Centre are considering selling it for development. However, a new lease has been signed for the period August 2022 to August 2024 (but with a 2-month break clause available to either party). We will monitor the situation, and search for alternative premises at the appropriate time when necessary.

Lewisham Street and School Pastors as a project of Transform Network ceased in 2021 and work was done to wind up the operation. We are pleased that Ascension Trust are considering re-launching the project. The trustees plan to transfer the remaining restricted Street Pastor funds, still held at the year end, to support the plans of Ascension Trust in their relaunch of the project.

The future of Switch It! is uncertain, with the lack of suitable premises, and insufficient volunteers. We anticipate the project remaining dormant but will support the organisers in re-activating the project if they find the people and resources they need.

**TRANSFORM NETWORK
TRUSTEES REPORT
FOR THE YEAR ENDED 31ST DECEMBER 2021**

The churches affiliated to Transform Network, continue to support each other at leadership level. We aim to encourage each church to fulfil its vision, and to find opportunities to serve the local communities as we emerge from the pandemic.

Structure, governance and management

Transform Network is a charitable company limited by guarantee, incorporated on 10 February 2004 and registered as a charity on 27 April 2004. It is governed by its Memorandum and Articles of Association dated 29 January 2004.

Transform Network is run by a Board of Trustees who are directors of the company. The Trustees are responsible for the strategy and management of the charity. There is also a leadership group that includes the main leaders of the member churches which meets bi-monthly and discusses, reviews, and prays about the activities of Transform Network.

The Board of Trustees has been stable in recent years, and there has not been a perceived need for ongoing training for the trustees. However, with the significant increase in the size of the charity, the Board of Trustees continues to be aware of needing to consider appointing additional trustees, and how they would be inducted as well as any ongoing training needs for trustees and continues to keep this under active consideration.

Administration is carried out by a part time administrator. This post became vacant in late 2021 and remains unfilled in the summer of 2022.

Lewisham Foodbank was managed by a dedicated committee under the supervision of the Board of Trustees. This was put on hold at the start of the Covid pandemic in March 2020 and day to day management of the Foodbank was delegated the Foodbank Chief Operating Officer/ Project Manager. A new Steering group, including trustees and the Project Manager, was established in September 2021 to oversee the work of Lewisham Foodbank, under the supervision of the Board of Trustees.

Staff remuneration has been considered in the light of salaries paid in the Transform Network churches, and with a view to the London Living Minimum wage when considering pay for basic admin work. In terms of remunerating staff working with Lewisham Foodbank, consideration was also made of pay in other local Foodbanks. A pay review was conducted in February 2021, and some pay increases were implemented in the summer of 2021.

The Board of Trustees met five times during the year, four times in person and once remotely, one of the meetings focussing specifically on the development of the Foodbank.

Five churches, based in South East London are members of Transform Network. These churches are:

- * Brockley Community Church
- * Catford Community Church
- * Crystal Palace Community Church
- * Forest Hill Community Church
- * Micah Community Church

All are registered companies limited by guarantee and registered charities.

**TRANSFORM NETWORK
TRUSTEES REPORT
FOR THE YEAR ENDED 31ST DECEMBER 2021**

Lewisham Foodbank operates as part of Transform Network, and also has a franchise agreement with Trussell Trust, a national umbrella organisation for many foodbanks. Under this agreement the trustees of the franchisee organisation (Transform Network) are responsible for all aspects of running a foodbank with particular focus on vision, strategy, governance and management arrangements. Under the agreement we also commit to certain Trussell Trust values, including upholding organisational values of compassion, justice, dignity and community; involvement of those with lived experience of foodbank where possible; and working towards ending the need for foodbank services. Trussell Trust provide a wide range of support to enable the smooth running of the Foodbank including a detailed manual, access to their software packages, training and personal support.

Non-perishable food is donated by the public through supermarket collections and donation points in schools, businesses, churches and other organisations. Volunteers store, pack and distribute food. Advice, care and support agencies refer people in crisis; and vouchers are exchanged for three days' emergency food supplies. Because of its ability to partner with national organisations, the Trussell Trust can offer opportunities which foodbanks may choose to participate in, such as: grants to support new initiatives, national supermarket food collection events, access to equipment, or provision of additional food.

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Trustees are required by law to prepare financial statements for each financial year which give a true and fair view of the company's financial activities during the financial year and of the income and expenditure and financial position of the company as at the end of that period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make adjustments and estimates that are prudent;
- state whether the policies adopted are in accordance with the Companies Act 2006 and with applicable accounting standards and statements of recommended practice, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue its activities.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 2006 and the Charities Act 2011. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. The Trustees confirm that the accounts comply with current statutory requirements and those of the company's governing documents.

**Approved by the board of trustees on 29 September 2022
and signed on its behalf by**

Nigel Desborough
Trustee

**TRANSFORM NETWORK
INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31ST DECEMBER 2021**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2021.

This report is made solely to the trustees as a body, in accordance with the Charities Act 2011. My examination has been undertaken so that I might state to the trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the trustees as a body, for my examination, for this report, or for the opinions I have formed.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Chartered Institute of Management Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe:

1. Accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. The accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Neil Atherton ACMA, CGMA
Rosemount, Garden Close Lane
Newbury RG14 6PR

29 September 2022

TRANSFORM NETWORK
STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31ST DECEMBER 2021

| | Note | Unrestricted £ | Restricted £ | 2021 Total £ | Unrestricted | Restricted | 2020 Total £ |
|---|------|-------------------|-----------------|--------------------|---------------|----------------|--------------------|
| Income from: | | | | | | | |
| Donations and legacies: | | | | | | | |
| Gifts, offerings & grants: | | | 307,961 | 307,961 | 120 | 597,564 | 597,684 |
| Gifts in Kind - food for Foodbank | 5 | | 190,851 | 190,851 | | 305,661 | 305,661 |
| General Contributions from member churches: | | 5,880 | 1,800 | 7,680 | 6,230 | 1,800 | 8,030 |
| Charitable activities | | | | | | | |
| Fees & takings for courses & activities | | | | 0 | | | 0 |
| Investments | | 23 | | 23 | 13 | | 13 |
| Total income | | 5,903 | 500,612 | 506,515 | 6,363 | 905,025 | 911,388 |
| Expenditure on: | | | | | | | |
| Charitable Activities | | | | | | | |
| Foodbank | 2 | | 212,353 | 212,353 | 150,079 | | 150,079 |
| Foodbank food distributed | 2 | | 293,137 | 293,137 | 375,561 | | 375,561 |
| Street Pastors | 2 | | 400 | 400 | 1,712 | | 1,712 |
| Sound (including youth weekend) | 2 | | | 0 | | | 0 |
| Other courses, activities and grants | 2 | 824 | 2,117 | 2,941 | 993 | 1,562 | 2,555 |
| Total expenditure | | 824 | 508,007 | 508,831 | 993 | 528,914 | 529,907 |
| Net income for the year | | 5,079 | -7,395 | -2,316 | 5,370 | 376,111 | 381,481 |
| Transfers between funds | | 0 | 0 | 0 | 0 | 0 | 0 |
| Net movement in funds | | 5,079 | -7,395 | -2,316 | 5,370 | 376,111 | 381,481 |
| Reconciliation of funds: | | | | | | | |
| Total funds brought forward | | 19,152 | 452,908 | 472,060 | 13,782 | 76,797 | 90,579 |
| Total funds carried forward | | 24,231 | 445,513 | 469,744 | 19,152 | 452,908 | 472,060 |

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. Movements in funds are disclosed in Note 11 to the financial statements.

TRANSFORM NETWORK
COMPANY NUMBER: 5039813
BALANCE SHEET AS AT 31ST DECEMBER 2021

| | | 2021 | 2020 |
|---|------|-----------------------|-----------------------|
| | | £ | £ |
| | Note | | |
| Current Assets | | | |
| Foodbank stock | 5 | 23,717 | 29,050 |
| Debtors | 8 | 18,603 | 24,818 |
| Cash at bank and in hand | | 437,889 | 428,239 |
| | | 480,209 | 482,107 |
| Current Liabilities | | | |
| Creditors: amounts falling due within one year | 9 | 10,465 | 10,047 |
| Net Assets (Assets less current liabilities) | | <u>469,744</u> | <u>472,060</u> |
| The funds of the charity: | | | |
| | 10 | | |
| Restricted Funds | 11 | 445,513 | 452,908 |
| Unrestricted Funds | 11 | 24,231 | 19,152 |
| Total charity funds | | <u>469,744</u> | <u>472,060</u> |

Audit Exemption

The opinion of the trustees is that the company is entitled to the exemptions conferred by Section 477 of the Companies Act 2006 relating to small companies.

The trustees acknowledge the following responsibilities:

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476,

The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the special provisions applicable to small companies subject to the small companies' regime.

Approved by the board on 29 September 2022

Signed on its behalf by

Nigel Desborough

Trustee

TRANSFORM NETWORK
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31ST DECEMBER 2021

| | 2021 £ | 2020 £ |
|---|----------------|----------------|
| Net income for the reporting year (as per the statement of financial activities) | -2,316 | 381,481 |
| Dividends, interest and rents from investments | -23 | -13 |
| (Increase)/decrease in stocks | 5,333 | -15,522 |
| (Increase)/decrease in debtors | 6,215 | -19,515 |
| Increase/(decrease) in creditors | 418 | 7,551 |
| Net cash provided by / (used in) operating activities | <u>9,627</u> | <u>353,982</u> |
| Cash flows from investing activities: | | |
| Dividends, interest and rents from investments | 23 | 13 |
| Net cash provided by (used in) investing activities | <u>23</u> | <u>13</u> |
| Change in cash and cash equivalents in the year | 9,650 | 353,995 |
| Cash and cash equivalents at the beginning of the year | <u>428,239</u> | <u>74,244</u> |
| Cash and cash equivalents at the end of the year | <u>437,889</u> | <u>428,239</u> |

TRANSFORM NETWORK
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2021

1 ACCOUNTING POLICIES

a) Statutory information

Transform Network is a charitable company limited by guarantee and is incorporated in England and Wales. The registered office address is 17 Sydenham Road, London, SE26 5EX.

b) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) - (Charities SORP FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006/Charities Act 2011.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy or note.

c) Public benefit entity

The charitable company meets the definition of a public benefit entity under FRS 102.

d) Going concern

The board has considered the impact of both Covid 19 and future plans and the trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next reporting period.

e) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the income have been met, it is probable that the income will be received and that the amount can be measured reliably.

f) Donations of gifts, services and facilities

Donated professional services and donated facilities are recognised as income when the charity has control over the item or received the service, any conditions associated with the donation have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), volunteer time is not recognised so refer to the trustees' annual report for more information about their contribution.

On receipt, donated gifts, professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

TRANSFORM NETWORK
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2021

g) Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

h) Fund accounting

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund.

Unrestricted funds are donations and other incoming resources received or generated for the charitable purposes.

i) Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

j) Allocation of support costs

Resources expended are allocated to the particular activity where the cost relates directly to that activity. However, the cost of overall direction and administration, comprising the salary and overhead costs of the central function, is apportioned based on an estimate of staff time attributable to each activity.

k) Tangible fixed assets

Items of equipment are only capitalised where the purchase price exceeds £1,000.

As the charity has no fixed assets there is no policy on depreciation.

l) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

m) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account. Cash balances exclude any funds held on behalf of service users.

n) Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

o) Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

p) Pensions

Transform Network contributes to a defined contributions scheme. Payments in respect of the current service contributions are charged in the accounts as they fall due.

TRANSFORM NETWORK
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2021

2a ANALYSIS OF EXPENDITURE (CURRENT YEAR)

| | Foodbank | Foodbank food distributed | Street Pastors | Other courses, activities and grants | Support costs | 2021 | 2020 |
|---|----------|---------------------------------|-------------------|---|------------------|---------|---------|
| | £ | £ | £ | £ | £ | £ | £ |
| Food distributed | | 293,137 | | | | 293,137 | 375,561 |
| Staff costs | 103,726 | | | 568 | 5,511 | 109,805 | 66,184 |
| Rent and other property costs | 35,916 | | | | | 35,916 | 38,686 |
| Grants to other organisations | 26,788 | | | | | 26,788 | 25,212 |
| Acts 435 purchases | 14,237 | | | | | 14,237 | 2,634 |
| Other Foodbank costs | 26,760 | | | | | 26,760 | 17,783 |
| Special events | 1,980 | | | | | 1,980 | 150 |
| Accounting costs | | | | | 1,200 | 1,200 | 600 |
| Insurance | 475 | | | | 441 | 916 | 829 |
| Other admin, office & miscellaneous costs | | | 400 | 1,549 | -3,857 | -1,908 | 2,268 |
| | 209,882 | 293,137 | 400 | 2,117 | 3,295 | 508,831 | 529,907 |
| Support costs | 2,471 | | | 824 | -3,295 | 0 | 0 |
| Total expenditure 2021 | 212,353 | 293,137 | 400 | 2,941 | 0 | 508,831 | 0 |
| Total expenditure 2020 | 150,079 | 375,561 | 1,712 | 2,555 | 529,907 | 0 | 529,907 |

2b ANALYSIS OF EXPENDITURE (PRIOR YEAR)

| | Foodbank | Foodbank food distributed | Street Pastors | Other courses, activities and grants | Support costs | 2020 |
|---|----------|---------------------------------|-------------------|---|------------------|---------|
| | £ | £ | £ | £ | £ | £ |
| Food distributed | | 375,561 | | | | 375,561 |
| Staff costs | 61,956 | | 500 | 572 | 3,156 | 66,184 |
| Rent and other property costs | 38,336 | | | 350 | | 38,686 |
| Grants to other organisations | 25,212 | | | | | 25,212 |
| Acts 435 purchases | 2,634 | | | | | 2,634 |
| Other Foodbank costs | 17,783 | | | | | 17,783 |
| Special events | | | | 150 | | 150 |
| Accounting costs | | | | | 600 | 600 |
| Insurance | 436 | | | | 393 | 829 |
| Other admin, office & miscellaneous costs | | | 964 | 490 | 814 | 2,268 |
| | 146,357 | 375,561 | 1,464 | 1,562 | 4,963 | 529,907 |
| Support costs | 3,722 | | 248 | 993 | -4,963 | 0 |
| Total expenditure 2020 | 150,079 | 375,561 | 1,712 | 2,555 | 0 | 529,907 |

TRANSFORM NETWORK
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2021

3 ANALYSIS OF STAFF COSTS AND TRUSTEE REMUNERATION AND EXPENSES

a) Eight people (2020 - six people) were employed by the company during the year.

| b) Employment Costs | 2021 | 2020 |
|--|-----------------------|----------------------|
| | £ | £ |
| Gross Pay | 103,003 | 63,242 |
| Social Security costs (Employer's National Insurance | 3,846 | 293 |
| Pension costs (Employer's contribution) | 2,956 | 2,649 |
| | <u>109,805</u> | <u>66,184</u> |

c) No employee earned more than £60,000 during the year.

d) The charity trustees were not paid nor received any other benefits from employment with the charity in the year (2020: £nil). No charity trustee received payment for professional or other services supplied to the charity (2020: £nil).

e) No charity trustees received payment or reimbursement of travel or subsistence costs (2020: £nil).

4 RELATED PARTY TRANSACTIONS

The charity pays rent to Forest Hill Community Church (one of the members of the charity) for the Foodbank's use of the Hope Centre as a warehouse. The total rent paid to Forest Hill Community Church was £25,958 (2020 - £23,192).

Forest Hill Community Church also provides free usage to the charity of 17 Sydenham Road. The charity uses this as its registered office and as an administrative and staff base. Income and equal expenditure of £1,800 (2020: £1,800) has been included in the 2021 accounts to recognise the donated facilities

There were no other related party transactions in 2021.

5 GIFTS IN KIND - food for Foodbank

This is food given by individuals and organisations for distribution at the Lewisham Foodbank. In accordance with recommendations in the FRS 102 it is recognised as income when received and appears as stock on the balance sheet. Food distributed also includes food purchased for distribution (around 22% of the total by value).

| | 2021 | 2020 |
|---------------------------|----------------------|----------------------|
| | £ | £ |
| Opening stock at 01.01.21 | 29,050 | 13,528 |
| Gifts in Kind | 190,851 | 305,661 |
| Bought in stock | 96,953 | 85,422 |
| Food distributed | -293,137 | -375,561 |
| Closing stock at 31.12.21 | <u>23,717</u> | <u>29,050</u> |

Donated stock is valued at £1.85 per kilogram (2020: £1.85 per kilogram) based on the Trussell Trust recommended valuation.

The Foodbank stock is not a liquid asset and is only to be donated to individuals in need.

Prior to Covid the Foodbank weighed and recorded all donations of food received into the warehouse and all food distributed out of the warehouse. In 2020 due to the significantly increased demand as a result of Covid and the requirement to socially distance in the warehouse, it was difficult to weigh food in and out, so the pragmatic decision was made to temporarily stop this. Instead, a record of the number of parcels distributed was kept. The weight of the total parcels distributed in 2020 was then estimated. Using the opening and closing stock figures, the food distributed figure and the bought in stock figure, the Gifts in Kind figure was calculated as a balancing figure. This process continued until June 2021. From June 2021 onwards food was weighed in and weighed out as before.

A stock take was undertaken as at 31 December 2021.

TRANSFORM NETWORK

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST DECEMBER 2021

| 6 GRANTMAKING | 2021 | 2020 |
|---|---------------|---------------|
| | £ | £ |
| Grants to institutions | | |
| Latin American Disabled People's Project | 21,788 | 3,212 |
| Therapy 4 Healing | 3,000 | 0 |
| The Salvation Army | 2,000 | 0 |
| Rushey Green Time Bank (Lewisham Local) | 0 | 20,000 |
| Whitefoot and Downham Community Food Plus Project | 0 | 1,000 |
| Evelyn Community Store (Packed Lunch Appeal) | 0 | 1,000 |
| Grants to individuals | 0 | 0 |
| | <u>26,788</u> | <u>25,212</u> |

7 TAXATION

The charitable company is exempt from corporation tax as all its income is charitable and is applied for charitable purposes

| 8 DEBTORS | 2021 | 2020 |
|-----------------------------------|---------------|---------------|
| | £ | £ |
| Income tax recoverable (Gift Aid) | 12,243 | 7,748 |
| Accrued income | 5,999 | 16,749 |
| Other debtors | 361 | 321 |
| | <u>18,603</u> | <u>24,818</u> |

9 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

| | 2021 | 2020 |
|------------------------------|---------------|---------------|
| | £ | £ |
| Trade Creditors | 1,061 | 0 |
| Accruals | 4,038 | 4,823 |
| Taxation and social security | 2,366 | 1,417 |
| Other creditors | 3,000 | 3,807 |
| | <u>10,465</u> | <u>10,047</u> |

10 ANALYSIS OF NET ASSETS BETWEEN FUNDS

| | 2021 | | | 2020 | | |
|-----------------------|-------------------|-----------------|------------------|-------------------|-----------------|------------------|
| | Unrestricted £ | Restricted £ | Total funds £ | Unrestricted £ | Restricted £ | Total funds £ |
| Tangible fixed assets | 0 | 0 | 0 | 0 | 0 | 0 |
| Net current assets | 24,231 | 445,513 | 469,744 | 19,152 | 452,908 | 472,060 |
| Net assets | <u>24,231</u> | <u>445,513</u> | <u>469,744</u> | <u>19,152</u> | <u>452,908</u> | <u>472,060</u> |

TRANSFORM NETWORK
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2021

11a MOVEMENTS IN FUNDS (CURRENT YEAR)

| | At 1.01.21 £ | Income & gains £ | Expenditure & losses £ | Transfers | At 31.12.21 £ |
|-----------------------------------|--------------------|------------------------|------------------------------|-----------|---------------------|
| Restricted funds: | | | | | |
| Foodbank Fund | 380,641 | 275,601 | 267,139 | 1,400 | 390,503 |
| Foodbank Salary Fund | 5,092 | 6,294 | 6,141 | | 5,245 |
| Foodbank Financial Inclusion Fund | 21,788 | 10,000 | 21,788 | | 10,000 |
| Foodbank Food Fund | 29,051 | 190,851 | 196,185 | | 23,717 |
| Acts 435 | 271 | 14,014 | 14,237 | | 48 |
| Transformed Lives Funds | 1,195 | 0 | 0 | | 1,195 |
| Street Pastors Fund | 3,628 | 2,720 | 400 | | 5,948 |
| Women's Commission | 3,665 | 0 | 1,549 | | 2,116 |
| Switchit! | 412 | 0 | 0 | | 412 |
| InsideOut | -264 | 832 | 568 | | 0 |
| Other Restricted Funds | 7,429 | 300 | 0 | -1,400 | 6,329 |
| Total restricted funds | 452,908 | 500,612 | 508,007 | 0 | 445,513 |
| Total unrestricted funds | 19,152 | 5,903 | 824 | | 24,231 |
| Total funds | 472,060 | 506,515 | 508,831 | 0 | 469,744 |

11b MOVEMENTS IN FUNDS (PRIOR YEAR)

| | At 1.01.20 £ | Income & gains £ | Expenditure & losses £ | Transfers | At 31.12.20 £ |
|-----------------------------------|--------------------|------------------------|------------------------------|-----------|---------------------|
| Restricted funds: | | | | | |
| Foodbank Fund | 45,026 | 557,447 | 221,832 | | 380,641 |
| Foodbank Salary Fund | 6,806 | 6,110 | 7,824 | | 5,092 |
| Foodbank Financial Inclusion Fund | 0 | 25,000 | 3,212 | | 21,788 |
| Foodbank Food Fund | 13,528 | 305,661 | 290,138 | | 29,051 |
| Acts 435 | 0 | 2,905 | 2,634 | | 271 |
| Transformed Lives Funds | 1,195 | 0 | 0 | | 1,195 |
| Street Pastors Fund | 71 | 5,269 | 1,712 | | 3,628 |
| Women's Commission | 3,815 | 0 | 150 | | 3,665 |
| Switchit! | 652 | 600 | 840 | | 412 |
| InsideOut | 0 | 308 | 572 | | -264 |
| Other Restricted Funds | 5,704 | 1,725 | 0 | | 7,429 |
| Total restricted funds | 76,797 | 905,025 | 528,914 | 0 | 452,908 |
| Total unrestricted funds | 13,782 | 6,363 | 993 | 0 | 19,152 |
| Total funds | 90,579 | 911,388 | 529,907 | 0 | 472,060 |

TRANSFORM NETWORK
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2021

Purposes of restricted funds

Foodbank Fund

This fund represents gifts and grants given for the work of Lewisham Foodbank

Foodbank Salary Fund

This fund is a grant received to enable the employment of the Foodbank deputy Chief Operating Officer

Foodbank Financial Inclusion Fund

This fund represents grants received to pay for the provision of an Income Maximisation Advisor for Foodbank clients.

Foodbank Food Fund

This fund represents food donated for Lewisham Foodbank

Acts 435

This a fund connected with the "Acts 435" charity that enables equipment, such a white goods and beds, to be provided to Foodbank clients.

Transformed Lives Funds

These are funds given to support the running of "Transformed Lives" courses, and to enable individuals, who may not otherwise be able to afford it, to attend these courses.

Street Pastors Fund

This fund represents gifts given for the work of Lewisham Street Pastors

Women's Commission

This fund represents gifts given for the work of the World Evangelical Alliance Women's Commission

Switchit!

This fund is for the work of the Switchit! youth outreach project

Inside Out

This fund provides administrative support to the InsideOut project working with ex-prisoners, run by the Christian Life Fellowship, Greenwich

12 LEGAL STATUS OF THE CHARITY

The charity is a company limited by guarantee and has no share capital. The liability of each member in the event of winding up is limited to £1.

**TRANSFORM NETWORK
INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31ST DECEMBER 2021**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2021.

This report is made solely to the trustees as a body, in accordance with the Charities Act 2011. My examination has been undertaken so that I might state to the trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the trustees as a body, for my examination, for this report, or for the opinions I have formed.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Chartered Institute of Management Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe:

1. Accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. The accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Neil Atherton ACMA, CGMA
Rosemount, Garden Close Lane
Newbury RG14 6PR

29 September 2022

TRANSFORM NETWORK

England & Wales - Charity number 1103431

Accounts



A company limited by guarantee
and not having share capital

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST DECEMBER 2020

Company no 5039813

Charity no 1103431

TRANSFORM NETWORK
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2020

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TRANSFORM NETWORK

REFERENCE AND ADMINISTRATIVE INFORMATION

FOR THE YEAR ENDED 31ST DECEMBER 2020

| | |
|-------------------------------|--|
| Trustees | Nicole Adamides Ian Butcher Gordon Cowie (Treasurer) Nigel Desborough (All the above trustees have held office during the whole of the year, and to the date of this report) |
| Key Management Staff | Carol Bostridge, Foodbank Chief Operating Officer (until July 2021) Sheena Starrett, Foodbank Deputy Project Manager (until July 2021), Foodbank Project Manager (from July 2021) |
| Registered Office | 17 Sydenham Road London SE26 5EX |
| Registered Company no. | 5039813 |
| Registered Charity no. | 1103431 |
| Bankers | HSBC 14 High Street Beckenham BR3 1BX |
| Independent Examiner | Sinead Mandlik FCA 66 Bargery Road London SE6 2LW |

**TRANSFORM NETWORK
TRUSTEES REPORT
FOR THE YEAR ENDED 31ST DECEMBER 2020**

The Trustees present their report and the financial statements for the year ended 31st December 2020.

Objectives and activities

Charitable objectives

Transform Network is governed by its Memorandum and Articles of Association. Transform Network's objects are:

1. To promote and advance the Christian Faith throughout the world generally including by the worship of God, the instruction and edification of Christians, the care and Christian instruction of young people and children and the evangelisation of non-Christians.
2. To relieve poverty, hardship, sickness and distress among all peoples of the world.
3. To promote education and training.
4. To support such other charities and charitable purposes as the trustees shall decide.

Principal Activity

Transform Network is supported by a group of independent, self-governing churches to enable them to facilitate and operate activities that they decide to do together, including outreach and community based programmes.

Activities during 2020

The activities in the year 2020 and subsequently were very significantly impacted by the Coronavirus pandemic and the Lockdown which commenced in March 2020 and continued, in various ways, through 2020 and into 2021. This greatly affected the ways we were able to operate and the needs which we aimed to meet.

Lewisham Foodbank was very much re-shaped by events in 2020. When the pandemic hit in March, we were forced to close all our centres and revert to a full delivery system which lasted for five months. Many of our long-standing volunteers had to shield and we recruited a huge number of new volunteers, many of whom were furloughed. In total, in 2020, around 400 people volunteered with us. Due to massively increased demand at the start of the pandemic (more than triple the usual) and the difficulty of buying food in bulk quantity, we decided to enter into a partnership called the Lewisham Covid Hub. This comprised organisations such as Lewisham Council, Voluntary Services Lewisham and Age UK. As part of this Lewisham Council seconded three members of staff to us. Together, we supported the people in Lewisham who either needed free food parcels or shielding parcels.

At the start of the pandemic an increased number of Latin American people who tended to have little or no English started to use our services. In response, we applied for funding and were able to commission the Latin American Disabled People's Project (LADPP) to provide us with a Spanish-speaking advice worker. This was done by making grants to LADPP covering the employment costs of the advice worker.

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TRUSTEES REPORT
FOR THE YEAR ENDED 31ST DECEMBER 2020**

During the first National Lockdown we closed our centres to customers and ran the Hope Centre as a distribution warehouse. In the autumn of 2020, we re-opened the Hope Centre for collection as well as five new centres in Deptford, Catford and Lewisham Salvation Army Halls, Perry Rise Baptist Church, Forest Hill, and St John's Anglican Church, Catford. Our other original distribution centres in Bellingham, Lewisham and New Cross never re-opened. Due to growing levels of destitution, we started to use a churches' giving website called Acts 435. Through this scheme, we are able to help people who cannot afford essential items like beds, white goods and school uniforms. At the end of 2020, we found ourselves in a very different place from the start of it, but with new partnerships and services to offer those in need.

Grants were made to support smaller Foodbanks and other organisations responding to food poverty in Lewisham Borough. Two grants of £1,000 each were made directly, and two grants of £10,000 each were made to Rushey Green Time Bank (Lewisham Local) to enable them to support foodbanks within the Lewisham Covid Food Network.

The increase in Foodbank operations means that it now accounts for over 95% of the income and expenditure of Transform Network.

Street Pastors' operations significantly reduced during 2020. The operations of **School Pastors** ceased in lockdown. Towards the end of 2020 the Trustees decided that Street and School Pastors were no longer viable, at least as part of Transform Network, and that they should cease. Subsequently, in 2021, formal notice of this has been given to the Ascension Trust.

Switch It!, the football youth outreach project, has been suspended for much of the year, as a result of the pandemic and lockdown, and also the lack of availability of a suitable venue after the closure of the Bridge Leisure Centre in Sydenham.

The Women's Commission of the World Evangelical Alliance operates as part of Transform Network. Payments were made for various travel costs.

The Trustees have complied with the duty imposed by Section 4 of the Charities Act 2006 to have due regard to the public benefit guidance published by the Charity Commission in December 2008.

Achievements and performance

The activities of Transform Network were substantially affected in 2020 by Covid-19 and the consequent government restrictions, particularly lockdowns. The churches all continued to function, partly by moving activities online where possible, principally on Zoom and YouTube. Christian worship, prayer, pastoral support, education and training was still delivered on these platforms, and that was a significant achievement making necessary changes and deploying new technologies.

Projects such as Street Pastors and Switch It! did not operate in the pandemic. Lewisham Foodbank saw major changes, and a very significant increase in activity, including for part of the year a 300% increase in the number of people being helped and fed. It was a great achievement to manage this expansion, manage the changing logistics, source the necessary food, recruit new volunteers, and switch from customers coming to collect their food, to a delivery-only service for a few months, and then switch back to a collection service. The staff worked hard on these changes, and in opening up new distribution centres.

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FOR THE YEAR ENDED 31ST DECEMBER 2020**

The table below shows the number of vouchers fulfilled (each voucher represents one food parcel) and number of people helped for the whole of 2020 compared to 2019.

| | 2020 | 2019 |
|-------------------------|--|---|
| Vouchers fulfilled | 6,442 | 4,337 |
| Number of people helped | 14,526 (9,354 adults, 5,172 children) | 9,018 (5,722 adults, 3,296 children) |

Fundraising

In the past funds have been raised from churches and individuals to ensure there were sufficient funds to run our activities and provide sufficient support to them. A fairly informal approach has generally been taken. However, with the significant increase in Foodbank activity we have applied for grants for specific costs as well as taking a more intentional approach to communicating specific Foodbank needs on social media.

The Trustees are very grateful to individuals, grant making and other organisations, the Mayor of Lewisham for supporting the Foodbank via the Mayor's appeal and the individuals who donated via that, as well as the member churches and other churches, for not only their continued financial support but very significant increased levels of support throughout this difficult & challenging year and for their willingness to participate in this tangible way in the extension of God's kingdom, and in particular the provision of food to those most in need in our community. We are particularly grateful that we received a much greater level of funding than we had any expectation of!

Financial review

Unrestricted income was £6,243, a decrease of £2,707 on the previous year, and unrestricted expenditure was £873, a decrease of £4,539 on the previous year. Both decreases were due a youth weekend away happening in the previous year but not in this; and also less other activity in the year being paid for from general funds. There was an increase in unrestricted reserves from £13,782 to £19,152.

Restricted income was £902,745, an increase of £701,815; and restricted expenditure was £526,634, an increase of £347,467. Restricted reserves increased from £76,797 to £452,908. These increases are due to increased Foodbank income and activity as previously mentioned.

Reserves Policy

The Trustees have reviewed the level of reserves and will aim to maintain reserves, in the relevant funds, of at least 3 months committed costs. Based on current levels of spend this would require approximately £2,000 unrestricted fund reserves and £30,000 reserves in the Foodbank fund. Current unrestricted and restricted fund reserves are therefore more than sufficient. At the end of the year we had £19,152 in unrestricted reserves, and £452,908 in restricted reserves (including £380,641 in the Foodbank fund). Note 11a gives a breakdown of the end of year reserves.

2020 has been an extremely unusual year, with very unusually high levels of funds flowing to us for the work of the Foodbank. A substantial amount of this money came from funds from Lewisham Council,

**TRANSFORM NETWORK
TRUSTEES REPORT
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and a very generous public response to the pandemic. We ended the year having both spent significantly more money, and accumulating much higher reserves. We have funds in hand to meet all the needs presented to us, and also to consider reducing reserves by investing in new ways of alleviating poverty, such as providing advice and support to enable financial inclusion for people who are struggling financially. We are not anticipating large donations from Lewisham Council or the Mayor of Lewisham's Fund going forward, so we are expecting the current high level of reserves to reduce to more usual levels.

Risk Management

The Trustees have given consideration to the major risks faced by the charity, and reviewed policies and procedures to mitigate those risks. In addition the Trustees have ensured that the charity has appropriate public liability and property insurance.

Plans for future periods

The decision has been taken to close Lewisham Street and School Pastors as a project of Transform Network. Work was done to wind up the operation, and hand remaining resources back to Ascension Trust. We would be happy if Ascension Trust re-launched the project at a future date, but it would not be under our auspices.

The future of Switch It! is uncertain, with the lack of suitable premises, and insufficient volunteers. We anticipate the project remaining dormant but will support the organisers in re-activating the project if they find the people and resources they need.

We plan to continue the work of Lewisham Foodbank. We will review staffing and consider the need for additional staff for the expanded operation. We have formed a new Steering Group to oversee the operations of Foodbank. Foodbank is linked to the national foodbank organisation, Trussell Trust. We will continue to liaise with Trussell Trust and consider any proposals and recommendations they make for improving the provision of the relief of poverty. Supply of food and signposting to other appropriate organisations remains our core provision. We have added to this in the last year the provision of fuel payments, access to supplies of baby products, and the presence of an advice worker, as well as a translation service for Spanish speakers. We will consider other means of poverty-relief, such as financial inclusion, and consider offering other appropriate services from time to time, where the finance and capacity exist to support them. We will consider whether we have sufficient distribution centres, or whether any additional ones should be added. The Hope Centre has become a central warehouse serving the other distribution centres and ceased to serve customers at the building. The owners of the Hope Centre are considering selling it for development, with a possible date for this being February 2023. We will monitor the situation, and search for alternative premises at the appropriate time.

The churches affiliated to Transform Network, continue to support each other at leadership level. We aim to encourage each church to fulfil its vision, and to find opportunities to serve the local communities as we emerge from the pandemic.

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FOR THE YEAR ENDED 31ST DECEMBER 2020**

Structure, governance and management

Transform Network is a charitable company limited by guarantee, incorporated on 10 February 2004 and registered as a charity on 27 April 2004. It is governed by its Memorandum and Articles of Association dated 29 January 2004.

The Board of Trustees has been stable in recent years, and there has not been a perceived need for ongoing training for the trustees. However, with the significant increase in the size of the charity, the Board of Trustees is aware of needing to consider appointing additional trustees, and how they would be inducted as well as any ongoing training needs for trustees. The Board intends to look at this when it meets in the first part of 2022.

Transform Network is run by a Board of Trustees who are directors of the company. The Trustees are responsible for the strategy and management of the charity. There is also a leadership group that includes the main leaders of the member churches which meets bi-monthly and discusses, reviews, and prays about the activities of Transform Network.

Administration is carried out by a part time administrator.

In addition Lewisham Foodbank was managed by a dedicated committee under the supervision of the Board of Trustees. This was put on hold at the start of the Covid pandemic in March 2020 and day to day management of the Foodbank was delegated directly to Carol Bostridge, the Foodbank Chief Operating Officer.

Staff remuneration has been considered in the light of salaries paid in the Transform Network churches, and with a view to the London Minimum wage when considering pay for basic admin work. In terms of remunerating staff working with Lewisham Foodbank, consideration was also made of pay in other local Foodbanks. It was decided to conduct a pay review in February 2021, and to implement some pay increases by the summer of 2021.

The Board of Trustees met eight times during the year, three times in person and five times remotely. Two of the meetings specifically focussed on the development of the Foodbank. In the first part of 2022 the Trustees will review pay rates for key management personnel again.

Five churches, based in South East London are members of Transform Network. These churches are:

- * Brockley Community Church
- * Catford Community Church
- * Crystal Palace Community Church
- * Forest Hill Community Church
- * Micah Community Church

All are registered companies limited by guarantee and registered charities.

Lewisham Foodbank operates as part of Transform Network, and also has a franchise agreement with Trussell Trust, a national umbrella organisation for many foodbanks. Under this agreement the trustees of the franchisee organisation (Transform Network) are responsible for all aspects of running a foodbank with particular focus on vision, strategy, governance and management arrangements. Under the agreement we also commit to certain Trussell Trust values, including upholding organisational values of

**TRANSFORM NETWORK
TRUSTEES REPORT
FOR THE YEAR ENDED 31ST DECEMBER 2020**

compassion, justice, dignity and community; involvement of those with lived experience of foodbank where possible; and working towards ending the need for foodbank services. Trussell Trust provide a wide range of support to enable the smooth running of the Foodbank including a detailed manual, access to their software packages, training and personal support.

Non-perishable food is donated by the public through supermarket collections and donation points in schools, businesses, churches and other organisations. Volunteers store, pack and distribute food. Advice, care and support agencies refer people in crisis; and vouchers are exchanged for three day's emergency food supplies. Because of its ability to partner with national organisations, the Trussell Trust can offer opportunities which foodbanks may choose to participate in, such as: grants to support new initiatives, national supermarket food collection events, access to equipment, or provision of additional food.

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Trustees are required by law to prepare financial statements for each financial year which give a true and fair view of the company's financial activities during the financial year and of the income and expenditure and financial position of the company as at the end of that period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make adjustments and estimates that are prudent;
- state whether the policies adopted are in accordance with the Companies Act 2006 and with applicable accounting standards and statements of recommended practice, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue its activities.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 2006 and the Charities Act 2011. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. The Trustees confirm that the accounts comply with current statutory requirements and those of the company's governing documents.

**Approved by the board of trustees on 24 December 2021
and signed on its behalf by**

Nigel Desborough
Trustee

**TRANSFORM NETWORK
INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31ST DECEMBER 2020**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2020.

This report is made solely to the trustees as a body, in accordance with the Charities Act 2011. My examination has been undertaken so that I might state to the trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the trustees as a body, for my examination, for this report, or for the opinions I have formed.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accounts in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe:

1. Accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. The accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Sinead Mandlik FCA
66 Bargery Road, London, SE6 2LW

24 December 2021

TRANSFORM NETWORK
STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31ST DECEMBER 2020

| | Note | Unrestricted £ | Restricted £ | 2020 Total £ | Unrestricted | Restricted | 2019 Total £ |
|---|------|-------------------|-----------------|--------------------|---------------|----------------|--------------------|
| Income from: | | | | | | | |
| Donations and legacies: | | | | | | | |
| Gifts, offerings & grants: | | 120 | 597,564 | 597,684 | | 74,790 | 74,790 |
| Gifts in Kind - food for Foodbank | 5 | | 305,661 | 305,661 | | 125,902 | 125,902 |
| General Contributions from member churches: | | 6,230 | 1,800 | 8,030 | 7,280 | | 7,280 |
| Charitable activities | | | | | | | |
| Fees & takings for courses & activities | | | | 0 | 1,670 | 238 | 1,908 |
| Investments | | 13 | | 13 | | | 0 |
| Total income | | 6,363 | 905,025 | 911,388 | 8,950 | 200,930 | 209,880 |
| Expenditure on: | | | | | | | |
| Charitable Activities | | | | | | | |
| Foodbank | 2 | | 150,079 | 150,079 | | 34,156 | 34,156 |
| Foodbank food distributed | 2 | | 375,561 | 375,561 | | 135,235 | 135,235 |
| Street Pastors | 2 | | 1,712 | 1,712 | | 6,847 | 6,847 |
| Sound (including youth weekend) | 2 | | | 0 | 2,790 | | 2,790 |
| Other courses, activities and grants | 2 | 993 | 1,562 | 2,555 | 2,622 | 2,929 | 5,551 |
| Total expenditure | | 993 | 528,914 | 529,907 | 5,412 | 179,167 | 184,579 |
| Net income for the year | | 5,370 | 376,111 | 381,481 | 3,538 | 21,763 | 25,301 |
| Transfers between funds | | 0 | 0 | 0 | -3,277 | 3,277 | 0 |
| Net movement in funds | | 5,370 | 376,111 | 381,481 | 261 | 25,040 | 25,301 |
| Reconciliation of funds: | | | | | | | |
| Total funds brought forward | | 13,782 | 76,797 | 90,579 | 13,521 | 51,757 | 65,278 |
| Total funds carried forward | | 19,152 | 452,908 | 472,060 | 13,782 | 76,797 | 90,579 |

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. Movements in funds are disclosed in Note 11 to the financial statements.

TRANSFORM NETWORK
COMPANY NUMBER: 5039813
BALANCE SHEET AS AT 31ST DECEMBER 2020

| | | 2020 | | 2019 |
|---|------|-----------------------|--|----------------------|
| | | £ | | £ |
| | Note | | | |
| Current Assets | | | | |
| Foodbank stock | 5 | 29,050 | | 13,528 |
| Debtors | 8 | 24,818 | | 5,303 |
| Cash at bank and in hand | | 428,239 | | 74,244 |
| | | 482,107 | | 93,075 |
| Current Liabilities | | | | |
| Creditors: amounts falling due within one year | 9 | 10,047 | | 2,496 |
| Net Assets (Assets less current liabilities) | | <u>472,060</u> | | <u>90,579</u> |
| The funds of the charity: | | | | |
| | 10 | | | |
| Restricted Funds | 11 | 452,908 | | 76,797 |
| Unrestricted Funds | 11 | 19,152 | | 13,782 |
| Total charity funds | | <u>472,060</u> | | <u>90,579</u> |

Audit Exemption

The opinion of the trustees is that the company is entitled to the exemptions conferred by Section 477 of the Companies Act 2006 relating to small companies.

The trustees acknowledge the following responsibilities:

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476,

The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the special provisions applicable to small companies subject to the small companies' regime.

Approved by the board on 24 December 2021

Signed on its behalf by

Nigel Desborough

Trustee

TRANSFORM NETWORK
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31ST DECEMBER 2020

| | 2020 £ | 2019 £ |
|---|----------------|---------------|
| Net income for the reporting year (as per the statement of financial activities) | 381,481 | 25,301 |
| Dividends, interest and rents from investments | -13 | 0 |
| (Increase)/decrease in stocks | -15,522 | -1,509 |
| (Increase)/decrease in debtors | -19,515 | -2,015 |
| Increase/(decrease) in creditors | 7,551 | -2,190 |
| Net cash provided by / (used in) operating activities | <u>353,982</u> | <u>19,588</u> |
| Cash flows from investing activities: | | |
| Dividends, interest and rents from investments | 13 | 0 |
| Net cash provided by (used in) investing activities | <u>13</u> | <u>0</u> |
| Change in cash and cash equivalents in the year | 353,995 | 19,587 |
| Cash and cash equivalents at the beginning of the year | 74,244 | 54,657 |
| Cash and cash equivalents at the end of the year | <u>428,239</u> | <u>74,244</u> |

TRANSFORM NETWORK
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2020

1 ACCOUNTING POLICIES

a) Statutory information

Transform Network is a charitable company limited by guarantee and is incorporated in England and Wales. The registered office address is 17 Sydenham Road, London, SE26 5EX.

b) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) - (Charities SORP FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006/Charities Act 2011.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy or note.

c) Public benefit entity

The charitable company meets the definition of a public benefit entity under FRS 102.

d) Going concern

The board has considered the impact of both Covid 19 and future plans and the trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next reporting period.

e) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the income have been met, it is probable that the income will be received and that the amount can be measured reliably.

f) Donations of gifts, services and facilities

Donated professional services and donated facilities are recognised as income when the charity has control over the item or received the service, any conditions associated with the donation have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), volunteer time is not recognised so refer to the trustees' annual report for more information about their contribution.

On receipt, donated gifts, professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

TRANSFORM NETWORK
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2020

g) Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

h) Fund accounting

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund.

Unrestricted funds are donations and other incoming resources received or generated for the charitable purposes.

i) Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

j) Allocation of support costs

Resources expended are allocated to the particular activity where the cost relates directly to that activity. However, the cost of overall direction and administration, comprising the salary and overhead costs of the central function, is apportioned based on an estimate of staff time attributable to each activity.

k) Tangible fixed assets

Items of equipment are only capitalised where the purchase price exceeds £1,000.

As the charity has no fixed assets there is no policy on depreciation.

l) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

m) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account. Cash balances exclude any funds held on behalf of service users.

n) Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

o) Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

p) Pensions

Transform Network contributes to a defined contributions scheme. Payments in respect of the current service contributions are charged in the accounts as they fall due.

TRANSFORM NETWORK
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2020

2a ANALYSIS OF EXPENDITURE (CURRENT YEAR)

| | Foodban k | Foodbank food distributed £ | Street Pastors £ | Other courses, activities and grants £ | Support costs £ | 2020 £ | 2019 £ |
|---|--------------|--------------------------------------|------------------------|--|-----------------------|-----------|-----------|
| Food distributed | | 375,561 | | | | 375,561 | 135,235 |
| Staff costs | 61,956 | | 500 | 572 | 3,156 | 66,184 | 28,479 |
| Rent and other property costs | 38,336 | | | 350 | | 38,686 | 5,435 |
| Grants to other organisations | 25,212 | | | | | 25,212 | 0 |
| Acts 435 purchases | 2,634 | | | | | 2,634 | 0 |
| Other Foodbank costs | 17,783 | | | | | 17,783 | 8,675 |
| Special events | | | | 150 | | 150 | 3,626 |
| Accounting costs | | | | | 600 | 600 | 600 |
| Insurance | 436 | | | | 393 | 829 | 784 |
| Other admin, office & miscellaneous costs | | | 964 | 490 | 814 | 2,268 | 1,745 |
| | 146,357 | 375,561 | 1,464 | 1,562 | 4,963 | 529,907 | 184,579 |
| Support costs | 3,722 | | 248 | 993 | -4,963 | 0 | 0 |
| Total expenditure 2020 | 150,079 | 375,561 | 1,712 | 2,555 | 0 | 529,907 | 0 |
| Total expenditure 2019 | 34,156 | 135,235 | 6,847 | 8,341 | 0 | 0 | 184,579 |

2b ANALYSIS OF EXPENDITURE (PRIOR YEAR)

| | Foodban k | Foodbank food distributed £ | Street Pastors £ | Sound (including youth weekend) £ | Other courses, activities and grants £ | Support costs £ | 2019 £ |
|---|--------------|--------------------------------------|------------------------|---|---|-----------------------|-----------|
| Food distributed | | 135,235 | | | | | 135,235 |
| Staff costs | 18,254 | | 5,500 | | | 4,725 | 28,479 |
| Rent and other property costs | 4,455 | | | | 980 | | 5,435 |
| Grants to other organisations | | | | | | | 0 |
| Acts 435 purchases | | | | | | | 0 |
| Other Foodbank costs | 8,675 | | | | | | 8,675 |
| Special events | | | | 2,081 | 1,545 | | 3,626 |
| Accounting costs | | | | | | 600 | 600 |
| Insurance | 150 | | | | | 634 | 784 |
| Other admin, office & miscellaneous costs | | | 692 | 54 | 404 | 595 | 1,745 |
| | 31,534 | 135,235 | 6,192 | 2,135 | 2,929 | 6,554 | 184,579 |
| Support costs | 2,622 | | 655 | 655 | 2,622 | -6,554 | 0 |
| Total expenditure 2019 | 34,156 | 135,235 | 6,847 | 2,790 | 5,551 | 0 | 184,579 |

TRANSFORM NETWORK
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2020

3 ANALYSIS OF STAFF COSTS AND TRUSTEE REMUNERATION AND EXPENSES

a) Six people (2019 - five people) were employed by the company during the year.

| b) Employment Costs | 2020 | 2019 |
|--|---------------|---------------|
| | £ | £ |
| Gross Pay | 63,242 | 28,094 |
| Social Security costs (Employer's National Insurance | 293 | 0 |
| Pension costs (Employer's contribution) | 2,649 | 385 |
| | <u>66,184</u> | <u>28,479</u> |

c) No employee earned more than £60,000 during the year.

d) The charity trustees were not paid nor received any other benefits from employment with the charity in the year (2019: £nil). No charity trustee received payment for professional or other services supplied to the charity (2019: one - see Note 4).

e) No charity trustees received payment or reimbursement of travel or subsistence costs (2019: £nil).

4 RELATED PARTY TRANSACTIONS

The charity pays rent to Forest Hill Community Church (one of the members of the charity) for the Foodbank's use of the Hope Centre as a warehouse. The total rent paid to Forest Hill Community Church was £23,192 (2019 - £4,455).

Forest Hill Community Church also provides free usage to the charity of 17 Sydenham Road. The charity uses this as its registered office and as an administrative and staff base. Income and equal expenditure of £1,800 has been included in the 2020 accounts to recognise the donated facilities

In 2019 Gordon Cowie, treasurer and a trustee, invoiced £600 for preparation of the 2019 annual accounts, as allowed for in, and in accordance with, the charitable company's Memorandum of Association (clause 5: 5(i)).

In 2020 Gordon Cowie did not charge for his work preparing the 2020 annual accounts, therefore income and equal expenditure of £600 has been included in the 2020 accounts to recognise the donated professional services.

There were no other related party transactions in 2020.

5 GIFTS IN KIND - food for Foodbank

This is food given by individuals and organisations for distribution at the Lewisham Foodbank. In accordance with recommendations in the FRS 102 it is recognised as income when received and appears as stock on the balance sheet. Food distributed also includes food purchased for distribution (around 22% of the total by value).

| | 2020 | 2019 |
|---------------------------|---------------|---------------|
| | £ | £ |
| Opening stock at 01.01.20 | 13,528 | 12,019 |
| Gifts in Kind | 305,661 | 125,902 |
| Bought in stock | 85,422 | 10,842 |
| Food distributed | -375,561 | -135,235 |
| Closing stock at 31.12.20 | <u>29,050</u> | <u>13,528</u> |

Donated stock is valued at £1.85 per kilogram (2019 - £1.77 per kilogram) based on the Trussell Trust recommended valuation.

The Foodbank stock is not a liquid asset and is only to be donated to individuals in need.

Normally the Foodbank weighs and records all donations of food received into the warehouse and all food distributed out of the warehouse. In 2020 due to the significantly increased demand as a result of COVID and the requirement to socially distance in the warehouse, it became difficult to carry on weighing food in and out, so the pragmatic decision was made to temporarily stop this. Instead a record of the number of parcels distributed was kept. The weight of the total parcels distributed in 2020 was then estimated. Using the opening and closing stock figures, the food distributed figure and the bought in stock figure, the Gifts in Kind figure was able to be calculated as a balancing figure.

Due to COVID restrictions it was also not possible to undertake a stock take close to 31 December 2020, so instead a stock take was undertaken later in 2021, and the year end stock figure was estimated based on the Foodbank's understanding of the similarity of stock levels at 31 December 2020.

TRANSFORM NETWORK

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST DECEMBER 2020

| | | |
|--|----------------------|-----------------|
| 6 GRANTMAKING | 2020 | 2019 |
| | £ | £ |
| Grants to institutions | | |
| Rushey Green Time Bank (Lewisham Local) | 20,000 | 0 |
| Whitefoot and Downham Community Food Plus Project | 1,000 | 0 |
| Evelyn Community Store (Packed Lunch Appeal) | 1,000 | 0 |
| Latin American Disabled People's Project | 3,212 | 0 |
| Grants to individuals | <u>0</u> | <u>0</u> |
| | <u>25,212</u> | <u>0</u> |

7 TAXATION

The charitable company is exempt from corporation tax as all its income is charitable and is applied for charitable purposes

| | | |
|-----------------------------------|----------------------|---------------------|
| 8 DEBTORS | 2020 | 2019 |
| | £ | £ |
| Income tax recoverable (Gift Aid) | 7,748 | 5,024 |
| Accrued income | 16,749 | 0 |
| Other debtors | <u>321</u> | <u>279</u> |
| | <u>24,818</u> | <u>5,303</u> |

| | | |
|---|----------------------|---------------------|
| 9 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR | 2020 | 2019 |
| | £ | £ |
| Trade Creditors | 0 | 487 |
| Accruals | 4,823 | 1,684 |
| Taxation and social security | 1,417 | 243 |
| Other creditors | <u>3,807</u> | <u>82</u> |
| | <u>10,047</u> | <u>2,496</u> |

10 ANALYSIS OF NET ASSETS BETWEEN FUNDS

| | 2020 | | | 2019 | | |
|-----------------------|----------------------|-----------------------|-----------------------|----------------------|----------------------|----------------------|
| | Unrestricted £ | Restricted £ | Total funds £ | Unrestricted £ | Restricted £ | Total funds £ |
| Tangible fixed assets | 0 | 0 | 0 | 0 | 0 | 0 |
| Net current assets | 19,152 | 452,908 | 472,060 | 13,782 | 76,797 | 90,579 |
| Net assets | <u>19,152</u> | <u>452,908</u> | <u>472,060</u> | <u>13,782</u> | <u>76,797</u> | <u>90,579</u> |

TRANSFORM NETWORK
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2020

11a MOVEMENTS IN FUNDS (CURRENT YEAR)

| | At 1.01.20 £ | Income & gains £ | Expenditure & losses £ | Transfers | At 31.12.20 £ |
|-----------------------------------|--------------------|------------------------|------------------------------|-----------|---------------------|
| Restricted funds: | | | | | |
| Foodbank Fund | 45,026 | 557,447 | 221,832 | | 380,641 |
| Foodbank Salary Fund | 6,806 | 6,110 | 7,824 | | 5,092 |
| Foodbank Financial Inclusion Fund | 0 | 25,000 | 3,212 | | 21,788 |
| Foodbank Food Fund | 4 13,528 | 305,661 | 290,138 | | 29,051 |
| Acts 435 | 0 | 2,905 | 2,634 | | 271 |
| Transformed Lives Funds | 1,195 | 0 | 0 | | 1,195 |
| Street Pastors Fund | 71 | 5,269 | 1,712 | | 3,628 |
| Women's Commission | 3,815 | 0 | 150 | | 3,665 |
| Switchit! | 652 | 600 | 840 | | 412 |
| InsideOut | 0 | 308 | 572 | | -264 |
| Other Restricted Funds | 5,704 | 1,725 | 0 | | 7,429 |
| Total restricted funds | 76,797 | 905,025 | 528,914 | 0 | 452,908 |
| Total unrestricted funds | 13,782 | 6,363 | 993 | | 19,152 |
| Total funds | 90,579 | 911,388 | 529,907 | 0 | 472,060 |

11b MOVEMENTS IN FUNDS (PRIOR YEAR)

| | At 1.01.19 £ | Income & gains £ | Expenditure & losses £ | Transfers | At 31.12.19 £ |
|-----------------------------------|--------------------|------------------------|------------------------------|---------------|---------------------|
| Restricted funds: | | | | | |
| Foodbank Fund | 23,907 | 62,391 | 43,934 | 2,622 | 45,026 |
| Foodbank Salary Fund | 0 | 7,910 | 1,104 | | 6,806 |
| Foodbank Financial Inclusion Fund | 0 | 0 | 0 | | 0 |
| Foodbank Food Fund | 4 12,019 | 125,902 | 124,393 | | 13,528 |
| Acts 435 | 0 | 0 | 0 | | 0 |
| Transformed Lives Funds | 1,195 | 0 | 0 | | 1,195 |
| Street Pastors Fund | 2,676 | 3,587 | 6,847 | 655 | 71 |
| Women's Commission | 5,360 | 0 | 1,545 | | 3,815 |
| Switchit! | 1,436 | 600 | 1,384 | | 652 |
| InsideOut | 0 | 0 | 0 | | 0 |
| Other Restricted Funds | 5,164 | 540 | 0 | | 5,704 |
| Total restricted funds | 51,757 | 200,930 | 179,207 | 3,277 | 76,797 |
| Total unrestricted funds | 13,521 | 8,950 | 5,412 | -3,277 | 13,782 |
| Total funds | 65,278 | 209,880 | 184,619 | 0 | 90,579 |

TRANSFORM NETWORK
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2020

Purposes of restricted funds

Foodbank Fund

This fund represents gifts and grants given for the work of Lewisham Foodbank

Foodbank Salary Fund

This fund is a grant received to enable the employment of the Foodbank deputy Chief Operating Officer

Foodbank Financial Inclusion Fund

This fund represents two grants received to pay for the provision of an Income Maximisation Advisor for Foodbank clients.

Foodbank Food Fund

This fund represents food donated for Lewisham Foodbank

Acts 435

This a fund connected with the "Acts 435" charity that enables equipment, such a white goods and beds, to be provided to Foodbank clients.

Transformed Lives Funds

These are funds given to support the running of "Transformed Lives" courses, and to enable individuals, who may not otherwise be able to afford it, to attend these courses.

Street Pastors Fund

This fund represents gifts given for the work of Lewisham Street Pastors

Women's Commission

This fund represents gifts given for the work of the World Evangelical Alliance Women's Commission

Switchit!

This fund is for the work of the Switchit! youth outreach project

Inside Out

This fund provides administrative support to the InsideOut project working with ex-prisoners, run by the Christian Life Fellowship, Greenwich

12 LEGAL STATUS OF THE CHARITY

The charity is a company limited by guarantee and has no share capital. The liability of each member in the event of winding up is limited to £1.

**TRANSFORM NETWORK
INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31ST DECEMBER 2020**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2020.

This report is made solely to the trustees as a body, in accordance with the Charities Act 2011. My examination has been undertaken so that I might state to the trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the trustees as a body, for my examination, for this report, or for the opinions I have formed.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accounts in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe:

1. Accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. The accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Sinead Mandlik FCA
66 Bargery Road, London, SE6 2LW

24 December 2021