

## Chairs' report 2022

### Klass committee

The Klass committee is the engine behind all of our events. They decide what events to run, and then plan those events, buy everything needed, set up, staff the stands and then pack away at the end of the night. It's a huge job and the committee spend many hours at school making our events happen! We'd like to take this opportunity to say a huge thank you to everyone who helps in this way.

We welcomed several new people to the committee in the 2021-2022 academic year, including Isabelle Beausseron, Sarah Evans, Andy Strang, Giovanni Amato and Mel Sale. We have also said goodbye to some committee members, including Rebecca Tweed, Shannon Davis, Alex Birch; and to Catherine Booth and Luke Jagger, who stepped down from the co-chair and co-treasurer positions at the end of the last academic year; and to Mrs Howard who stepped down as the Staff Rep. Catherine has been ably replaced by Lucy Edwards as co-chair alongside Alice Hall, while Emily Boon and Fiona Shipton have come in as new co-treasurers alongside Danielle Peters, and Mrs Payne has taken on the role of Staff Rep. Leanne Durrant continues in her role as Secretary.

If anyone else would like to join the committee, or just sit in on a meeting to see what it's like, please do get in touch. We always love to welcome new people.

### Event highlights

We kicked off September 2021 with our first **Kingslea Fest**, which was postponed from June 2021 due to Covid restrictions. The event brought together children and bands to perform on our big stage, alongside free craft stands, a bar, BBQ and cakes.

This was quickly followed by **Fireworks Night**, where we introduced a 'quiet' display for the first time. We sold our remaining stock of glow sticks with no intention to restock to reduce our use of single-use plastics, and introduced marshmallow toasting with the wonderful help of Kingslea's forest school leader, Jon Borley.

In December we organised a collection for Sussex Aid for Refugees. In January we launched a **survey**, as we had done the year before, with the aim of better understanding what you love about Klass events, activities and communications and to get your thoughts on what Klass could do to make things even better. We looked at the results and have been building your feedback into how we run events – for example having Y5 and Y6 students helping with events. We continue to be mindful of feedback when making decisions about events.

March saw our **World Book Day fundraisers of a walking trail and the Kingslea Pop-Up Bookshop**, with the children coming to the school hall in their classes to choose their own books to buy and take home. Children, especially those in the younger years, went away with armfuls of reading material and the day seemed to be well-received by all. Lessons learned for future events include reversing the years so that Y6 come in first, and trying to secure more books for the older children.

April was a big month for Klass, with the return of **school discos** (with DJ Lego Steve), the annual **Welly Walk** and a very exciting new event – the **National Festival Circus**! The circus was hugely popular, with ticket sales exceeding our expectations. It was brilliant fun for all who attended and we will look to get them back in 2024.

July saw the second **Kingslea Fest** (yes, two in one year!), where we added more stalls, increased the number of children performing, and involved Y5/Y6 in staffing the craft stalls. We also introduced a token system in an effort to keep queues to a minimum. This worked well, and we intend to carry on with this in the future.

We finished the year with the popular **Ice-pop Fridays**, **Sports Day** refreshments and the return of in-person school uniform sales.

Ongoing projects include our partnerships with **EasyFundraising** and **Amazon Smile**, and the **preloved uniform** Facebook site.

### Spending

Each term, the Klass chairs and treasurers get together with Mr Conway to discuss how much money Klass has raised and how it might be spent. Final decisions on spending are then made by the committee.

In the last academic year, your donations, via Klass, paid in full or contributed to renovations of the school pond (**£3,680**) and boardwalk, new markings on the KS2 playground, books (**£3,794**), new sports kit, the Wellbeing Walk (**£7,700**), the history timeline in the main hall (**£4,175**), the giant inflatable on the school field at the end of term (**£1,675**), books for reception starters (**£100**), classroom iPads (**£3,840**), the KS1 building area (**£1,800**) and football goals (**£1,320**).

We're so proud to be able to make these improvements to our school environment and enhance our children's time here at Kingslea.

### Communication

We continue to send out regular newsletters about our activities via ParentMail. Our social media following is also steadily increasing, with 445 followers on our FB page and 53 on our Twitter feed. These are great ways to keep up to date with what's going on.

### Thank yous

We have had a lot of support from the wider Horsham community this year, with sponsorship for the whole academic year from Brock Taylor, and event support and sponsorship from Howdens, GreenBuild, QM Studios, Horsham Massage and Well-being Clinic, Hush Yoga, Speedy Build, The Horsham Mortgage Centre, Tesco and The Co-op.

A special thanks goes to Carly Hacker at 1348 Design, who is responsible for designing all our fantastic posters, and the wonderful banners and programme for Kingslea Fest.

We'd like to extend our thanks to the school staff for their support both at our events and behind the scenes, and of course to everyone who volunteers with Klass – our wonderful committee, the Klass reps, those who help out at individual events, and those who join us at our events and donate money!

Contact us: [www.facebook.com/KlassPTA](https://www.facebook.com/KlassPTA) or [KlassPTA@gmail.com](mailto:KlassPTA@gmail.com)

Registered charity no. 1103406

# Klass Accounts

## Charity No. 1103406

### Accounts for the Yeat to 31 August 2022

#### Receipts

Fundraising Events	28,018	See Table 1
Grant Income	950	
Easy Fund Raising	433	
Amazon Smile	151	
Donations	258	
Sponsorship	1,900	
The Entertainer Donation	1,000	
Refunds & Prior Year Sales	64	

#### Total Receipts

**32,773.82**

#### Payments

School Donations  
Other Expenditure

7,191.40 See Table 3

Fundraising Event Costs	11,494.12	
Parentkind Subscription	128.00	
Stripe Costs	33.90	
PTA Costs	1,664.04	See Table 2

#### Total Payments

**20,511.46**

Net Payments/Receipts for the year  
Cash and bank balances previous year

12,262.36  
21,351.55

Cash and bank balances at 31 August 2022

33,613.91

**Table 1**

**Fund Raising Profits**

	Income	Total Income	Costs	Net Income
Kingslea Fest Autumn Term	6,748.58	6,748.58	4,066.92	2,681.66
Fireworks	6,621.39	6,621.39	1,560.76	5,060.63
Circus	2,708.63	2,708.63	1,280.00	1,428.63
Kingslea Fest Summer Term	9,521.67	9,521.67	4,305.74	5,215.93
Discos	850.90	850.90	223.30	627.60
Sports Day / Ice Lollies	292.10	292.10	57.40	234.70
Book Sale / Trail	1,274.55	1,274.55	-	1,274.55
	<b>28,017.82</b>	<b>28,017.82</b>	<b>11,494.12</b>	<b>16,523.70</b>

**Table 2**

**PTA Costs**

£

Gazebos and Cable Ties	1,043.49
Fireworks 22 Deposit	310.00
Garage Clearance	190.00
Books for Reception Starters	98.81
Gifts	21.74
<b>Total</b>	<b>1,664.04</b>

**Table 3**

**School Donations**

Neighbourly Grant Payment	400.00
Klass Books Donation	2,616.00
Klass Timeline Donation	4,175.40
<b>Total</b>	<b>7,191.40</b>



# CHARITY COMMISSION FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Klass

On accounts for the year  
ended

31-Aug-2022

Charity no  
(if any)

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2021

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- ~~accounting records were not kept in accordance with section 130 of the Act or~~
- ~~the accounts do not accord with the accounting records~~

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

J Craig

Date:

27/6/2023

Name:

JUDITH CRAIG

Relevant professional  
qualification(s) or body  
(if any):

FMAAT ICAEW

Address:

3 Holly Bush Close  
Cranleigh  
GU6 8GD

### Section B

### Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of  
any items that the  
examiner wishes to  
disclose.

A large, empty rectangular box with a thin black border, intended for the user to provide details of items for disclosure. It occupies the majority of the page area below the instruction.