



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Reigate Parish PTA

On accounts for the year  
ended

31 August 2023

Charity no  
(if any)

1103371

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 08/ 2023.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

*RW Taylor*

Date:

05/06/2024

Name:

Robert William Taylor

Relevant professional  
qualification(s) or body  
(if any):

ICAEW

Address:

28 Reigate Road

Reigate

RH2 0QN

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

# REIGATE PARISH CHURCH SCHOOL PTA

## FINANCIAL ACCOUNTS - 1 September 2022 - 31st August 2023

FUNDRAISING EVENTS		Income	Expenses	Profit	Prior Year
<b>AUTUMN TERM</b>	<b>£12,629</b>				
		Juniors Movie Nights x2	£892	£78	£814
		Fireworks evening	£8,927	£3,837	£5,090
	PY £11.9k	Christmas Fair	£4,847	£1,159	£3,687
		Christmas cards	£478	£175	£302
		Christmas wreath workshop	£518	£410	£107
		Christmas trees	£2,883	£2,176	£707
		Christmas raffle	£1,100	£0	£1,100
		Autumn term no uniform day	£821	£0	£821
<b>SPRING TERM</b>	<b>£4,953</b>				
		Parish PTA Quiz Night	£3,839	£792	£3,046
		Mothering Sunday Gifts	£0	£203	£203
	PY £2.3k	Juniors Movie Night	£461	£56	£405
		Spring Disco	£1,753	£227	£1,526
		Spring Term no uniform day	£150	£0	£150
		Match Box Challenge	£115	£86	£28
<b>SUMMER TERM</b>	<b>£4,325</b>				
		Summer Fair	£4,404	£1,591	£2,813
		Juniors Movie Nights x2	£918	£182	£736
	PY £5.1k	Jubilee	£0	£0	£0
		Grooveline Music Concert	£0	£0	£0
		PTA Summer Raffle	£520	£0	£520
		Ice Lolly sales	£266	£68	£198
		Summer Term no uniform day	£58	£0	£58
<b>ON GOING</b>	<b>£1,935</b>				
		Pre-loved uniform sale	£763	£0	£763
		Party box hire	£122	£0	£122
		The Giving Machine	£0	£0	£0
	PY £3.9k	Amazon Smile	£252	£0	£252
		Easy Fundraising	£103	£0	£103
		Donations	£964	£0	£964
		Cake sales	£1,132	£35	£1,096
		Gift Aid	£0	£0	£0
		Y6 Leaver events	£2,606	£2,865	£259
		Other income/expenses	£61	£1,166	£1,105
<b>TOTAL EVENT PROFIT</b>		<b>£38,949</b>	<b>£15,107</b>	<b>£23,842</b>	<b>£23,190</b>

ADDITIONAL SPENDING OUTSIDE PTA EVENTS		Income	Expenses	Profit	
	FROM 2021-2022 ACADEMIC YEAR	£0	£371	£371	£690
<b>TOTAL</b>		<b>£0</b>	<b>£371</b>	<b>£371</b>	<b>£690</b>

RPCPS INVOICES - SCHOOL ACTIVITIES PURCHASED & SPECIAL FUNDING		Credit Notes	Invoices	Sent	
	RPCPS Invoices 2022-2023	£318	£20,801	£20,483	£37,391
	RPCPS spent but not yet invoiced	£0	£0	£0	£0
<b>TOTAL</b>		<b>£318</b>	<b>£20,801</b>	<b>£20,483</b>	<b>£37,391</b>

2022 - 2023 Academic Year	TOTAL	TOTAL	TOTAL INC / DEC	
<b>OVERALL ACCOUNTING TOTALS</b>	<b>£39,267</b>	<b>£36,279</b>	<b>£2,988</b>	<b>£13,511</b>

Cash in bank as at 01/09/22	£7,515	£21,025
Net Spend	£2,988	£13,511
Cash in bank as at 31/08/23	£10,503	£7,515

## **PTA Chair's Annual Report**

### **2022/2023**

Firstly, welcome everyone to this year's AGM. We have had a wonderful fundraising year and have added more members to our PTA committee and fundraising teams.

We are still looking for a Chair & Co-Chair for the PTA as well as a Head of Events.

We really need to get these roles filled, so please help us fill them by asking around your classes. I have thoroughly enjoyed the last 3 years running the PTA. It was sad to say goodbye to Colin, who can never be replaced!

### **Summary of the year**

Looking back on the fundraising year, we kicked off the Autumn term with the Firework night, which was extremely successful (minus the weather which caused delays to lighting the fireworks!).

We then held our fabulous Christmas Fair, another excellent event that everyone really enjoyed. A big thanks to the Christmas Fair team for organising this event.

We also did some smaller fundraisers, Christmas Cards, we held a Christmas Wreath making course, no uniform days, Christmas Trees, Cake Sales, a Christmas Raffle, Junior Film nights, Second hand Uniform Sales and our Eco Friendly Party Box Hires.

Moving into 2023, we held our traditional quiz night hosted by Mr Murtagh and team. It was the first year since COVID that we held the event in person. It was a great success and everyone had a wonderful time.

We then held the Spring disco which the children very much looked forward to as it had been cancelled the last few years due to COVID. We had DJ Nina with her neon disco. We held the infant disco first then juniors. Everyone had a great time, and we will re-do this event next year.

At Easter we decided to do something different and ask the children to take part in our Matchbox challenge. They needed to find as many items as they could and fill the box. Well done to our winners and a thank you to Hound and Porter for sponsoring our event.

As we moved into the Summer Term we held our Summer Fair, thanks to Stef for running it. The Circus theme was excellent, and the tokens were in a much better position this year!!

Rob our Treasurer will provide a detailed financial breakdown of the year.

### **Objectives**

For anyone new who is attending their first AGM, I thought it would be worth highlighting a few key bits of information.

The Objectives of our school PTA is to organise fundraising events and activities where possible and make these as much fun as possible for the children and to involve as many people as we can. All funds raised are spent for the benefit of the school. All parents, carers, grandparents, teachers and children of the school are automatically members of the PTA and anyone can volunteer to help the PTA at any time no matter how big or small and how little free time.

## **Committee**

Thank you to our elected committee and trustees who manage all aspects of the PTA and these positions are crucial and once again are volunteer roles. Thanks go to our Secretary Monisola Akinyemi and Treasurer Rob Reid, Event Organisers Jess Child and Leanne Williams, Uniform Coordinators Gill Reid, Jennifer Kennedy (NEW) and Joanna Goddard (NEW) and website Coordinator Sam Woodward (NEW).

This year there are 3 resignations, Chair - Polly Grimstone and Vice-Chair Haydn Davison and our Head of Events - Colin Best. Our very special thanks to the three for playing such important and integral roles in our committee.

The Chair is up for re-election as is the Co-Chair/Vice Chair and Head of events. For the PTA to continue we need a new Chair out of the 3 roles. We are still looking for other members to come forward to become a trustee to help form the committee and work on shaping the future of The School PTA. Also, we continue to welcome ideas from members new and old who are also willing to help implement them. If you do have any suggestions, these can be made at PTA meetings by PTA email, or via your class reps.

The AGM is the PTA's only formal meeting, covering committee elections, and the treasurer's annual financial report.

I'd like to thank everyone who has made raising over £38,000 for our school possible. Thank you to all the other volunteers who raise their hands for each event, we couldn't do it without you. Thank you to the teachers and support staff who are always on hand to help us when we need them. Thank you to our sponsors Hound and Porter, we appreciate your sponsorship and look forward to another year's partnership with you.

I hope this year that the PTA will continue to gain more support and build upon what we have previously achieved.

Polly Grimstone

PTA Chair

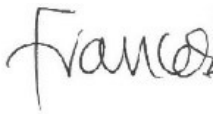
## HT Report for PTA Meeting September 2023

Throughout the last academic year, the money raised by the PTA has gone a huge way to provide valuable educational experiences to enhance and embed children's learning. To recap, this is what your hard work and fundraising has enabled school to provide:

<b>Whole school items</b>
Microsoft Licence
Money to support IT in school
Play equipment - play and lunchtime
Spiritual garden activities / bulbs and plants
SEND resources
Support for KS2 residentials
Contribution to investment in books for libraries / RWI / guided reading
Money to pay for the new crosses in school project
<b>Whole school curriculum events</b>
Coach/minibus to support attending PE event - year 1 coach to take them to the dance festival
Cost of dance tuition from Star Steppers
Art Week
PE equipment
PE sporting coach during Sports Week
Book day/week visitor
<b>Support for classes</b>
<b>Year 6</b>
Contribution to end of year celebration
Greek Day
WW2
<b>Year 5</b>
Planetarium
Victorian day
<b>Year 4</b>
Egyptian day
Contribution towards transport for Hampton Court visit
<b>Year 3</b>
Roman Day
French Cafe Day

<b>Year 2</b>
Indian workshop
Animal workshop
<b>Year 1</b>
African dance and drumming workshop
Spirit of the wild workshop
<b>Reception</b>
Pirate workshop day
Travelling farm to school

Thank you for all you do and for all the money you raise.



Frances