

EVESHAM VOLUNTEER CENTRE

England & Wales · Charity number 1103353

Details

Other names VALE OF EVESHAM VOLUNTEER CENTRE

Status Registered

Legal form Charitable company

Company number [05059379](#)

Registered 2004-04-23

Register [View on the Charity Commission register](#)

Contact

Address Evesham Volunteer Centre
Brick Kiln Street
Evesham
WR11 4AA

Phone 0138640165

Email co@eveshamvolunteers.org.uk

Website www.eveshamvolunteers.org.uk

Activities

Objects: TO PROMOTE ANY CHARITABLE PURPOSES FOR THE BENEFIT OF THE PUBLIC, PRINCIPALLY BUT NOT EXCLUSIVELY IN THE VALE OF EVESHAM AND ITS ENVIRONS (HEREINAFTER CALLED THE "AREA OF BENEFIT") AND, IN PARTICULAR UNDERTAKE VOLUNTARY WORK IN EDUCATION, SOCIAL SERVICES AND SIMILAR CHARITABLE ACTIVITIES AMONGST THOSE CLASSES IN NEED THEREOF

Activities: Community Car Scheme, Shopping Service, Befriending Scheme, Lunch Clubs, Social Clubs, Information Service. Recruit, advise and guide those willing to undertake voluntary work and to be a focal point for voluntary and statutory organisations who use volunteers.

Classification

- **How:** Provides Human Resources, Provides Services, Acts As An Umbrella Or Resource Body
- **What:** General Charitable Purposes, Education/training
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies

Geography

- **Area of benefit:** WORCESTERSHIRE
- Worcestershire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£121,605	£126,986	-	-
2024-03-31	£97,789	£138,656	-	-
2023-03-31	£84,168	£118,343	-	-
2022-03-31	£152,985	£97,505	-	-
2021-03-31	£84,742	£66,396	-	-

Trustees

Name	Role	Appointed
BARBARA FORD	Chair	2020-10-22
John Clatworthy		2022-11-22
Peter Malcolm Woodcock		2020-10-22
Peter Martin John Ashplant		2020-10-22
Peter Scurfield		2023-12-05
ROBERT RAPHAEL		
Trevor Roland Battersby		2020-10-22

Accounts

EVESHAM VOLUNTEER CENTRE



COMMUNITY SERVICES

ANNUAL REVIEW
2024 - 2025



Our Vision:

A developed, supported and strengthened volunteering and direct-service network throughout the Vale.

Our Aim:

To recruit, advise and guide those willing to undertake voluntary work.



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CHAIRMAN'S REPORT

The year April 2024 – March 2025 was again a very busy year for Evesham Volunteer Centre. The number of hospital and other medical trips continued to increase and our drivers were still doing the shopping for more than 60 people a week. We are doing an increasing number of driving jobs taking young people to various training and social options such as Working World and the Freedom Day Centre.

Chloe Gittings continues to work hard on publicity and media. She is happy to step in to help where ever needed, including filling in on the transport desk. Her social media work is innovative and has already been commended by those with experience in the field.

We continue to have a steady trickle of new drivers joining us.

The POPI Lunch Club is fully back up and running now, meeting monthly at the Parish Centre behind the Catholic church on the High Street.

Helen Gray, the Chief Officer, continued to be involved in the meetings (on Zoom and in person) of many county, regional and national organisations. These include meetings about community cohesiveness and also voluntary and statutory sector meetings on the role the voluntary sector can play in the future.

My thanks go to Helen, for the tremendous amount of work she has done over the last year, and to all other volunteers who give their time so that we are able to provide so many services to support the local community.

As usual I will finish on an advert: new drivers and volunteers to help on the transport desk will always be very welcome. If you know someone that might join us, do please tell them what interesting people our clients are and see if you can recruit them!

Barbara Ford

Chair
Management Committee

OFFICE STAFF

Helen Gray - Chief Officer and POPI Co-ordinator

Lindsay Roach – Community Builder

Chloe Gittings – Publicity & Media

OFFICE VOLUNTEERS

Elizabeth Collins

Pauline Curtis

Anne Evans

Tammy Fletcher

Barbara Ford

Martin Hammon

Rita Irons

Rosemarie Naylor

Karan Nuttall

Marguerita Pedley

Sue Pennifold

Judith Robertshaw

Kim Shepherd

MANAGEMENT COMMITTEE 2024 – 2025

Barbara Ford

Chair

Peter Ashplant

Volunteer

Anne Evans

Treasurer

Peter Woodcock

Volunteer

Trevor Battersby

Volunteer

Robert Raphael

Wychavon District Council

Sue Amor

Evesham Town Council

Peter Scurfield

Evesham Town Council

John Clatworthy

Evesham Town Council

Helen Gray

Chief Officer and POPI Co-ordinator

CHIEF OFFICER’S REPORT

Again we have had a year when our funding has decreased despite the fact that our work levels have increased enormously. We continue to look at our services to see how we can maintain them without letting the people in the community down who have come to heavily rely on us. This is especially the case for those who use us for regular weekly runs within the community transport scheme – particularly those being taken to dementia day centres and rehabilitation clubs, which in some cases are the only times they see a change in the four walls surrounding them. And, as always, my heartfelt thanks go out to the wonderful team of people who volunteer with us and without whom we would not be able to function or provide the help and respite needed by those living in Evesham and the surrounding twenty-three rural parishes which come under our remit.

The volunteer drivers who make up the Community Transport Scheme never cease to amaze me. They continue to go above and beyond the call of duty and we have had a huge number of plaudits come our way singing their praises. Many have ‘regular clients’ and it is nice to hear how that has created a bond as many of our transport clients fall into the vulnerable, isolated category. In the financial year of 2024/2025 we had over 1000 different clients use our service and our drivers clocked up over 11,000 miles taking clients shopping, to hospital appointments, to doctors, to day centres and to social clubs which proves that it is a valued and much-needed service.

Our Impact on hospital appointments in November



Alexandra hospital- 48 trips
Worcester Royal - 29 trips
Cheltenham hospital - 18 trips

Gloucester hospital - 8 trips

Bromsgrove hospital - 6 trips
Stratford hospital - 6 trips

New Medica hospital - 4 trips
Queen Elizabeth hospital - 4 trips
Evesham - 4 trips
Kidderminster hospital - 2 trips

Coventry hospital - 2 trips
Droitwich - 2 trips
Guys London - 2 trips
Kidderminster hospital - 2 trips
Malvern hospital - 2 trips

Rugby hospital - 1 trip



Our Impact on support & social groups in October.

WildGoose - 8 trips
Wildgoose Rural Training is a care farm for adults and young people based in the heart of Worcestershire. Wild Goose offer students the chance to learn about horticulture, conservation, farming, arts and crafts, cooking, mechanics and animal care.

Working World - 32 trips
Working World Evesham is a training centre for people with a learning disability who need a little extra support getting into the workplace.

Headway - 8 trips
Headway Worcestershire is a local, independent charity dedicated to supporting adults impacted by acquired brain injuries throughout Worcestershire

Church Street Centre - 36 trips
Evesham and District Meeting Centre is a local resource offering ongoing, warm and friendly expert support to people and families affected by dementia.

We now transport clients on a regular basis to bespoke day centres, mainly younger people with additional needs, who sometimes present a number of challenges. It is an enlightening experience to see how carers – and the bespoke centre services - are expected to cope with minimal outside assistance.

Two major factors continue to become more and more prominent in our work. Firstly, that there are an increasing number of isolated, lonely people out there and secondly many that have mental health problems of varying degrees. The latter may not be

apparent on first viewing but getting people to talk results in a growing awareness of the problems being faced, be it social or economic. Our office staff and drivers are skilled in listening to our clients and we have had some lovely comments from passengers that their driver made the trip more of a social event than the actual 'going to the hospital' appointment.

Our POPI Lunch Club still proves to be a popular event with members and thanks go to Working World's continued participation in making it such a success. There is always a lot of laughter and chatter at the club so it still appears to be of great value to all who attend.



The Volunteer Centre was nominated for the Community Award from BBC Hereford and Worcestershire in September, which was both exciting and gratifying to see how the Centre is seen within the area. Although we didn't win we were highly commended which was wonderful as there was a lot of stiff competition from around the area. We also had great fun with volunteers being interviewed by Nina Das Gupta.



Chloe Gittings, who deals with publicity and media, continues to be a boon to the Centre. Her innovative social media work has resulted in more new volunteers joining our ranks which is wonderful news for us as we continue to see an increase in demand on all fronts. The Centre uses social media not only to promote and publicise ourselves but also to promote other local charities and their volunteer requirements within the area. She continues to give training to other local charities who do not have her social media acumen.

Lindsay Roach, the Community Builder based with us, had her contract extended until March of 2025 which was welcome news. She continued to work on projects out in the villages that are under our remit, helping set up new groups and activities that are wanted by the community and are community run. We were sorry to see her leave but have not lost touch altogether as she now has a role with Pershore Plus Volunteer Centre.

We have been working on plans for the Centre for its future role and continued funding as the change to a unitary authority or north/south county divide will have implications for us regarding funding and how we maintain our services. This is scheduled to take effect in April 2027 but we need to start and forward plan now. This is still very much a work in progress currently, but there are some exciting innovations which I hope will prove to have acceptance and longevity.

As our name suggests, we exist as a Centre because of the people who give their time freely and selflessly to help others within our community. We have over 200 people associated with the Centre in a variety of volunteering roles – all of whom go out of their way to give a helping hand. To me, they are all stars, and they have my utmost gratitude for all that they do and how they make living in our town and surrounding villages a better and more caring place to live.

***The greatness of a community is
most accurately measured by the
compassionate actions of its members***

Helen Gray
Chief Officer

A decorative graphic at the bottom of the page consisting of two horizontal bars. The top bar is yellow and the bottom bar is green.

TREASURER'S REPORT

As can be seen from the accounts, the finances are not as healthy as previous years. V 5
fortunately had some generous donations and loans to tide us over at certain times, particularly at the end of 2024 and beginning of 2025 when promised funding was late arriving. Although Helen continues to work very hard at obtaining grants they are not as easily available as previously. John Martin's charity continues to support us for which we are very grateful and we also have regular monthly or annual donations from very kind supporters.

Evesham Town Council is a great support as is the Worcestershire County Council and Wychavon District Council for various grant initiatives and regular financial support for the transport scheme and the other work of the Centre.

Once again there was a Household Support initiative this year, which Helen spent a lot of time and effort overseeing. It is a sad reflection of the times that there are so many people desperate for help for basic food and commodities. We liaised with John Martin's Charity for any white goods needed, as they were more able to assess the need and acceptability of clients.

The weekly shopping continues with people who started to hep during Covid and who don't ask for mileage support for which we are very grateful. There is one other person who we support with shopping for whom we pay mileage expenses but again that client does donate to us!

The POPI scheme is at about the same level as before with some we have lost and others who have started, but unfortunately we experience ongoing expenses due to the fact we have to pay extra for hiring the hall at the Catholic Church – although we do share the hire cost with a men's group who lunch at the same time! We still incur extra costs when clients call in sick on the day (or even forget!!) and we have already booked the number of lunches for which Working World charge us.

The transport scheme is still at about the same level numbers wise as last year, although the support from the concessionary scheme from Worcestershire County Council remains at the same level as before Covid and irrespective of the number of journeys (as was the



case before Covid). The donations from clients has halved unfortunately – again presumably due to the current financial situation.

Vale Landscape Heritage Trust still rent an office although we don't see much of them except at certain times of the year – mainly when it is very wet outside!

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Sadly we were unable to increase Helen's or Chloe's salaries despite all the hard work they both do for us, but with Lyndsay leaving us in March our salary bill has been reduced slightly. We also received a small top up for the Community Builder from Wychavon District Council in March which was a great help.

We are very grateful for all the generous people who support us on a regular basis and for the unwavering support of John Martin's charity. Also we are grateful for the continuing support from the Rotary Club for their donation from the Tree of Light.



ACKNOWLEDGEMENTS

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The Volunteer Centre would like to extend thanks to the following for grants, donations and support in the year 2024/2025:

Grants:

Wychavon District Council

Worcestershire County Council

John Martin's Charity

Evesham Town Council

Voluntary and Community Sector Emergencies Partnership

St James Place Alumni Grant

Donations Received from:

Rotary Tree of Light

S Browning

Gift Aid

Mrs A C Evans

H Gray

F Johnson

Miss Sue Macgregor

Tim McCormick

M Peacock

E Weaver

And to the many friends of the Volunteer Centre who support us with small donations throughout the year, and anyone else whom we may have inadvertently mentioned. Anne Evans, Treasurer





ROLL OF HONOUR

1996

Robert Raphael	Sep 96	Tom Sandham	Apr 18
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1997

Rita Irons	Jul 97	David Timson	May 18
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Stephen Irons	Jul 97	Marguerita Pedley	Nov 18
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2003

Jean Bean	Feb 03	Peter Ashplant	Mar 19
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2004

Helen Gray	Mar 04	Diane Ashplant	Mar 19
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2006

Elizabeth Collins	May 06	Diane Nichols	Apr 19
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2007

Alan Eames	Jan 07	John Bailey	Jun 19
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Anne Evans	Sep 07	Trevor Battersby	Oct 20
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2013

Graham Franklin	Oct 13	Penny Bailey	Feb 21
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2015

Barbara Ford	Jun 15	Jane Maiden	Aug 21
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2016

Nigel Goode	Sep 16	Sue Pennifold	Dec 21
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Julie Snailham	Oct 16	Alan Jones	Jan 22
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2017

Ron Hillier	Feb 17	Lorna Hockley	Jan 22
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Peter Woodcock	Feb 17	Lindsay Roach	Feb 22
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Gwyn Bevan	Aug 17	Martin Hammon	Mar 22
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Shirley Davies	Sep 17	Pauline Curtis	May 22
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Kerry Newbury	Oct 17	John Clatworthy	May 22
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2018

Karan Nuttall	Jan 18	Nat Lewis	Jul 22
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Ann Carter	Jan 18	David Hart	Aug 22
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Judith Robertshaw	Jan 18	Gary Clubley	Aug 22
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		Thomas Albertini	Sep 22
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		Judith Noon	Nov 22
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		Nick Andrew	Dec 22
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		Tony Stock	Dec 22
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2023

Peter Scurfield	Jun 23
Chloe Gittings	Ju 9
Anna Lewis	Jul 23
Tammy Fletcher	Oct 23

2024

Annette Leavesley	Jan 24
Paul Pankhurst	Jan 24
Kim Shepherd	Feb 24
Douglas Crowe	Mar 24
Jane Loughney	May 24
Rosemarie Naylor	Nov 24
Martin Cunliffe	Nov 24
Robin McEwan	Nov 24

2025

Helen Scaife	Jan 25
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VOLUNTEERS APRIL 2024 - MARCH 2025

Dawn Allen	Robin Davis	David Kerr
Carole Baker	Martin Donaghue	Paul Leadson
Martin Baker	Michael Donaldson	Susan Leathers
Peter Barry	Denise Elkan	Cathy Masterson
Edward Bell	Robert Freeman	John MacMillan
Judy Bell	Juliet Garrison	David Porter
David Brodie	Jane Grainger	Carol Price
Mirren Brodie	James Green	Simon Rees
Trevor Burton	Louise Green	Clive Ryan
Sallie Campbell	Jenny Gutheridge	Daniel Sullivan
Louise Case	Mark Haggitt	Andrew Tucker
Lucy Clarke	Chloe Hall	Claire Turner
Teresa Cole	Clare Haste	Roger Tunstall
Sharon Collins	Jill Jacobi	Joanne Weston
Penny Cook	Mark Jameson	Janice Wetstone
Katie Cooke	Fiona Jinks	Sarah Yates
Cheryl Cuthbertson	Keri Jones	



This Roll of Honour includes all registered volunteers up until the end of March 2025 who work directly with Evesham Volunteer Centre.



**Evesham Volunteer Centre
The Lodge
Rear of Dresden House
Brick Kiln Street
Evesham
WR11 4AA**

Telephone: Transport - 01386 45035; Office - 01386 40165

www.eveshamvolunteers.org.uk

Charity No: 1103353

Company No: 5059379



REGISTERED COMPANY NUMBER: 5059379 (England and Wales)
REGISTERED CHARITY NUMBER: 1103353

**Report of the Trustees
and
Unaudited Financial Statements
for the Year Ended 31 March 2025
for
Evesham Volunteer Centre**

Evesham Volunteer Centre
Report of the Trustees
and
Unaudited Financial Statements
for the Year Ended 31 March 2025

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Evesham Volunteer Centre
Report of the Trustees for the Year Ended 31 March 2025

The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their annual directors' report with the financial statements of the charity for the year ended 31 March 2025 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes. The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard FRS 102.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number: 5059379 (England and Wales)

Registered Charity number: 1103353

Registered office: The Lodge,
Rear of Dresden House,
Brick Kiln Street,
Evesham,
Worcestershire WR11 4AA

Bankers: Barclays Bank, Evesham

Directors and trustees: The directors of the charitable company (the charity) are its trustees for the purposes of charity law. The trustees and officers serving during the year and since the year end were as follows:

Evesham Town Council nominees:

Mr J Clatworthy Appointed 15/02/2023

Mr. P. Scurfield Appointed 05/12/2023

Mrs. S. Amor Appointed 25/02/25

Wychavon District Council nominee: Mr. R. Raphael

Elected Trustees:

Mrs. B. Ford Chairperson

Mrs. A. Evans

Mr. T. Battersby

Mr. P. Ashplant

Mr. P. Woodcock

Senior Management Personnel: Chief Officer Mrs. H. Gray

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document:

The Centre was formed as an unincorporated association in 1983 and continued to be so until 1st March 2004 when the Vale of Evesham Volunteer Centre Limited, a company limited by guarantee was formed and work of the charity transferred to this new company in April 2004. Its objectives and regulations are regulated by the memorandum & articles of association of the company. On 27th April 2006 the company changed its name to Evesham Volunteer Centre.

Recruitment and appointment of new trustees:

The trustees of the Centre include councillors from the town as appointed by that body subject to the appointment processes of that body and the guidelines on appointment to public office as they apply to Local Government nominees and grant funding being given by those bodies to the Centre. All members are circulated with invitations to nominate trustees prior to the AGM, advising them of the retiring trustees and requesting nominations for the AGM. The trustees have the power to coopt further members to fill specialist roles as and when necessary.

Trustee induction and training

New trustees are given an induction pack to brief them on their legal obligations under charity and company law, the content of the Memorandum and Articles of Association, the committee and decision making processes, the business plan and recent financial performance of the charity. Trustees are encouraged to attend appropriate external training events where these will facilitate the undertaking of their role.

Organisation:

The board of trustees administers the charity. The board meet during the year and when necessary subcommittees are formed to cover aspects of the Centre's work. A Chief Officer has been appointed by the trustees to deal with the day-to-day operations of the charity and to facilitate effective operations. This officer has delegated authority, within terms approved by the trustees, for operational matters including finance, employment and performance related activity.

Related parties:

All related party transactions are disclosed in the notes to the accounts.

Pay policy for senior staff:

All directors, who are also the trustees, give of their time freely and no director received remuneration in the year. Details of directors' expenses and related party transactions are disclosed in the notes to the accounts. The pay of the senior staff is reviewed annually.

Risk Management:

The trustees have a risk management strategy which comprises an annual review of the risks the charity may face and have systems and procedures in place to mitigate those risks identified. Should these risks materialise procedures would be implemented to minimise and potential impact on the charity. Nonfinancial risks have also been considered, with attention being paid to fire and health and safety of all concerned with the Centre and its work. The Centre also has a financial reserves policy which is regularly reviewed by the trustees.

OBJECTIVES AND ACTIVITIES

The general object of the charity in the year was to continue to undertake voluntary work in education, social services and similar charitable activities amongst those classes in need. The specific activities undertaken were as follows:

- Operating a Community Transport Scheme;
- Administration of a Scheme to Promote Older People's Independence;
- Recruit, advise and guide those willing to undertake voluntary work in education, social services and similar charitable activities; and
- Continue to develop a supported and strengthened volunteering network throughout its area of provision by the direct services within its operation to contribute to the quality of life of the people of the Evesham Vale.

ACHIEVEMENT AND PERFORMANCE

Charitable activities:

The activities and achievements of the charity are shown elsewhere in the annual report.

FINANCIAL REVIEW

Reserves policy:

Reserves are needed to bridge the gap between spending and receiving of income and to cover unplanned expenditure. The trustees have a policy to earmark funds in a designated closure fund. These funds are what the trustees' prudently set aside to cover additional costs that may be incurred, if for any reason the company was to cease its activities. The Trust had unrestricted reserves of £5,930 (2023: £6,909) on remaining non-designated unrestricted funds, the details of which are given in the notes to the accounts. The trustees believe the current level of reserves held will enable the charity to continue its work in the foreseeable future and are regularly reviewing funding availability to ensure that the charity can continue its operations in the medium term.

Principal funding sources:

During the period of review, the principal funding came from various government organisations, charities and similar bodies.

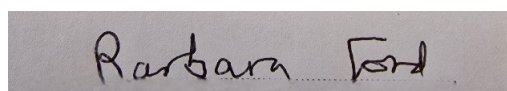
Plans for the future:

The trustees wish to continue the current areas of activities but can only do so if the charity in receipt of the appropriate resources to carry out such activities.

Public Benefit:

In pursuance of the objective, Evesham Volunteer Centre has had regard to the guidance from the Charities Commission on the provision of public benefit. The first principle requires Evesham Volunteer Centre to identify the benefits and second to demonstrate that these benefit the public or a section of the public. The principal object described above identifies the benefits, and the Chairman's Report details how the charity delivers those benefits to the local community.

ON BEHALF OF THE TRUSTEES: Barbara Ford, Chairperson



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Independent examiner's report on the accounts

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2025.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

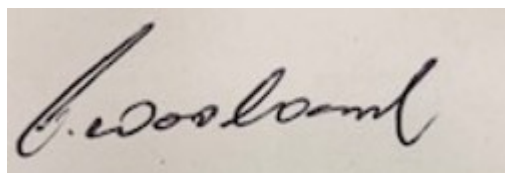
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

A handwritten signature in black ink, appearing to read 'L. Woodward', on a light-colored background.

Lloyd Woodward, FCMA

Pound House,
Main Street,
Offenham,
WR11 8QD

11th December 2025

Evesham Volunteer Centre

Statement of Financial Activities for the Year Ended 31 March 2025

	Notes	Unrestricted Funds £	Restricted Funds £	2025 Total Funds £	2024 Total Funds £
INCOMING RESOURCES					
Incoming resources from charitable activities:					
Voluntary income	2	6,107		6,107	2,257
Activities from generating funds	3	2,070		2,070	2,384
Investment income	4	311		311	19
Transport scheme	5	33,311	7,690	41,001	39,056
Covid Shopping	2	1,976		1,976	5,439
Household Support Fund	2	-	9,000	9,000	13,000
Community Builder Fund	2	-	26,000	26,000	6,745
Grants received	2	27,927		27,927	27,000
Lunch club	3	676		676	628
Gift Aid Recovered		238		238	227
Shop Utilities Repayment		-		-	1,034
Loan		6,300		6,300	
Other Income		-		-	0
Total incoming resources		78,915	42,689.76	121,605	97,789
RESOURCES EXPENDED					
Charitable activities					
Transport scheme		16,864	7,690	24,554	22,998
Covid Shopping		-	2,153	2,153	7,556
Covid 19 Other		-		-	0
Household Support Fund		-	8,020	8,020	17,199
Community Builder Fund		-		-	0
Shop expenses		-		-	716
Loan		2,300		2,300	
Other cost		1,264		1,264	1,075
Management and administration costs		88,695		88,695	89,112
Total resources expended		109,122	17,863	126,986	138,656
NET INCOMING/(OUTGOING) RESOURCES	-	30,207	24,826	- 5,380	-40,867
RECONCILIATION OF FUNDS					
		-			
Total funds brought forward		3,815	15,643	19,458	60,325
TOTAL FUNDS CARRIED FORWARD	-	26,392	40,470	14,077	19,458

Evesham Volunteer Centre

		Balance Sheet			
		Unrestricted Funds	Restricted Funds	2025 Total Funds	2024 Total Funds
	Notes	£	£	£	£
FIXED ASSETS					
Tangible assets	9	<u> </u>	<u> </u>	<u> </u>	<u> 0</u>
CURRENT ASSETS					
Debtors: amounts falling due within one year	10	2,876		2,876	2,876
Investments	11		8,147	8,147	7,705
Cash at bank and in hand		5,930		5,930	6,909
		<u>8,806</u>	<u>8,147</u>	<u>16,953</u>	<u>17,490</u>
CREDITORS					
Amounts falling due within one year		<u>2,876</u>	<u> </u>	<u>2,876</u>	<u>3337.77</u>
NET CURRENT ASSETS		<u>5,930</u>	<u>8,147</u>	<u>14,077</u>	<u>14,152</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>5,930</u>	<u>8,147</u>	<u>14,077</u>	<u>14,152</u>
FUNDS					
Unrestricted funds		14,077		14,077	14,614
Restricted funds		<u> </u>	<u> </u>	<u> 0</u>	<u> 4,844</u>
TOTAL FUNDS		<u>14,077</u>	<u> 0</u>	<u>14,077</u>	<u>19,458</u>
-	0				

**Evesham Volunteer Centre
Notes to the Financial Statements
for the Year Ended 31 March 2023**

1) ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard FRS102 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under the headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of the resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and equipment, etc. 25% to 50% on reducing balance

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity.

Restrictions arise when specified

by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Leasing commitments

Rentals paid under operating leases are charged to the profit and loss account as incurred.

2 VOLUNTARY INCOME	2025	2024
	£	£
Unrestricted		
Donations	£5,721	1,239
Grants	<u>£27,927</u>	<u>27,000</u>
	<u>33,648</u>	<u>28,239</u>
Restricted		
Grants	10,976	<u>18,439</u>
Total Voluntary Income	<u>10,976</u>	<u>18,439</u>
	<u>44,624</u>	<u>46,678</u>

3 ACTIVITIES FOR GENERATING FUNDS	2025	2024
	£	£

4 INVESTMENT INCOME	2025	2024
	£	£
Savings interest	<u> </u>	<u>19</u>

	2025			2024		
5 INCOMING RESOURCES FROM CHARITABLE ACTIVITIES	£	£	£	£	£	£
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
Transport Scheme						
Worcestershire CC- Community Transport		7,472	7,472		7,472	7,472
Connect Alex & Worc Hospitals Incentive			-			0
Fares charged	23,509		23,509	23,328		23,328
Administration charges	9,802		9,802	8,257		8,257
Donations received from passengers	<u>386</u>		<u>386</u>	<u>720.25</u>		<u>720.25</u>
	<u>33,697</u>	<u>7,472</u>	<u>41,169</u>	<u>32,305</u>	<u>7,472</u>	<u>39,777</u>

6 NET INCOMING/(OUTGOING) RESOURCES	2025	2024
	£	£
Net resources are stated after charging:		
Depreciation - owned assets	0	281
Independent examiners fee	<u>500</u>	<u>350</u>
	<u>500</u>	<u>631</u>

	2025			2024		
7 STAFF COSTS & TRUSTEE REMUNERATION	£	£	£	£	£	£
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
Wages and salaries	<u>£65,595.75</u>	<u>7,123</u>	<u>£72,718.47</u>	<u>£60,987.00</u>	<u>£6,745.00</u>	<u>£67,732.00</u>
	<u>£65,595.75</u>	<u>£7,122.72</u>	<u>£72,718.47</u>	<u>£60,987.00</u>	<u>£6,745.00</u>	<u>£67,732.00</u>

The charity trustees were not paid any remuneration or received any other benefits from employment with the Trust in the year (2024: £nil) neither were they reimbursed expenses during the year (2024: £nil). No charity trustee received payment for professional or other services supplied to the charity (2024: £nil).

Employee Numbers

The average monthly headcount during the year was 2 staff (2024: 2 staff).

8 RELATED PARTY TRANSACTIONS

The charity enjoys a close working relationship with Worcestershire County Council, Wychavon District Council and Evesham Town Council. Together these three entities nominate a significant number of trustees (see the trustee's annual report) and provide funding to enable the charity to carry out its charitable objectives. The following is a summary of funding provided by these entities:

	2025	2024
	£	£
Worcestershire County Council - Transport Consortium Funding	7,472	7,472
Wychavon District Council	£16,000	23,500
Evesham Town Council	£4,000	4,000
	<u>£27,472</u>	<u>34,972</u>

9 TANGIBLE FIXED ASSETS

	Unrestricted	2025 Restricted	Total	Unrestricted	2024 Restricted	Total
COST	25,986		25,986	25,986		25,986
At 1 April 2024						
Transfer						
Additions						
At 31 March 2025	<u>25,986</u>		<u>25,986</u>	<u>25,986</u>		<u>25,986</u>
DEPRECIATION						
At 1 April 2024			0	25,704		25,704
Charge for year			0	281		281
At 31 March 2025	<u>0</u>		<u>0</u>	<u>25,985</u>		<u>25,985</u>
NET BOOK VALUE						
At 31 March 2024	<u>0</u>		<u>0</u>	<u>0</u>		<u>0</u>
At 31 March 2025	<u>0</u>		<u>0</u>	<u>0</u>		<u>0</u>

	£	2025			£	2024		
		Unrestricted	Restricted	Total		Unrestricted	Restricted	Total
10 DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR								
Other debtors	2,876				2,876			
Prepayments	2,876				3,338			
	<u>5,752</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>6,214</u>	<u>0</u>	<u>0</u>	<u>0</u>
11 CURRENT ASSET INVESTMENTS								
	£							
	Unrestricted	Restricted	Total		Unrestricted	Restricted	Total	
Deposit - United Trust Bank		8,147	8,147			7,705	7,705	
12 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR								
	Unrestricted	Restricted	Total		Unrestricted	Restricted	Total	
Social security and other payroll taxes								
Other creditors and accruals	2,876		2,876		3,338		3,338	
	<u>2,876</u>		<u>2,876</u>		<u>3,338</u>		<u>3,338</u>	
13 MOVEMENT IN FUNDS								
	At 31/03/2024	Net movement in funds	At 31/03/2025		At 31/03/2023	Net movement in funds	At 31/03/2024	
Unrestricted funds								
General fund	5,930	0	5,930		20,980	-15,050	5,930	
Designated closure fund	7,705	442	8,147		13,000	-5,295	7,705	
	13,635	442	14,077		33,980	-20,345	13,635	
Restricted funds								
Transport Scheme	4,844	-4,844	0		5,377	-533	4,844	
Covid - 19 related activities	0	0			2,057	-2,057		
Household Support Fund	0	0			-2,645	2,645		
Community Builder Fund	0	0			21,556	-21,556		
TOTAL FUNDS	<u>18,479</u>	<u>-4,402</u>	<u>14,077</u>		<u>60,325</u>	<u>-41,846</u>	<u>18,479</u>	

PURPOSE OF RESTRICTED FUNDS

Community Transport Scheme - The charity's principal activity is running a community transport scheme to assist people who cannot easily access other forms of transport.

Restricted funds are given by donors earmarked for a specific purpose and as part of charity law such funds received must be used to carry out that purpose.

Community Builder Fund - To fund an individual to work within Evesham and surrounding villages to discover assets and promote village communities.

Accounts

REGISTERED COMPANY NUMBER: 5059379 (England and Wales)
REGISTERED CHARITY NUMBER: 1103353

**Report of the Trustees
and
Unaudited Financial Statements
for the Year Ended 31 March 2024
for
Evesham Volunteer Centre**

Evesham Volunteer Centre
Report of the Trustees
and
Unaudited Financial Statements
for the Year Ended 31 March 2024

Contents	
Report of the Trustees	1 – 3
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Balance Sheet	6
Notes to the Financial Statements	7 – 10

Evesham Volunteer Centre
Report of the Trustees for the Year Ended 31 March 2024

The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their annual directors' report with the financial statements of the charity for the year ended 31 March 2024 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes. The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard FRS 102.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number: 5059379 (England and Wales)

Registered Charity number: 1103353

Registered office: The Lodge,
Rear of Dresden House,
Brick Kiln Street,
Evesham,
Worcestershire WR11 4AA

Bankers: Barclays Bank, Evesham

Directors and trustees: The directors of the charitable company (the charity) are its trustees for the purposes of charity law. The trustees and officers serving during the year and since the year end were as follows:

Evesham Town Council nominees:

Mr J Clatworthy Appointed 15/02/2023
Mrs J Johnson Appointed 15/02/2023
Mr. P. Scurfield Appointed 05/12/2023
Mr. G. Bearcroft Resigned 15/02/2023
Mrs. C. Smith Resigned 15/02/2023

Wychavon District Council nominee: Mr. R. Raphael

Elected Trustees:

Mrs. B. Ford Chairperson
Mrs. A. Evans
Mr. R. Hillier
Mrs J Nicholl Resigned 15/02/2023
Mrs. K. Newbury
Mr. T. Battersby
Mr. P. Ashplant
Mr. P. Woodcock

Senior Management Personnel: Chief Officer Mrs. H. Gray

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document:

The Centre was formed as an unincorporated association in 1983 and continued to be so until 1st March 2004 when the Vale of Evesham Volunteer Centre Limited, a company limited by guarantee was formed and work of the charity transferred to this new company in April 2004. Its objectives and regulations are regulated by the memorandum & articles of association of the company. On 27th April 2006 the company changed its name to Evesham Volunteer Centre.

Recruitment and appointment of new trustees:

The trustees of the Centre include councillors from the town as appointed by that body subject to the appointment processes of that body and the guidelines on appointment to public office as they apply to Local Government nominees and grant funding being given by those bodies to the Centre. All members are circulated with invitations to nominate trustees prior to the AGM, advising them of the retiring trustees and requesting nominations for the AGM. The trustees have the power to coopt further members to fill specialist roles as and when necessary.

Trustee induction and training

New trustees are given an induction pack to brief them on their legal obligations under charity and company law, the content of the Memorandum and Articles of Association, the committee and decision making processes, the business plan and recent financial performance of the charity. Trustees are encouraged to attend appropriate external training events where these will facilitate the undertaking of their role.

Organisation:

The board of trustees administers the charity. The board meet during the year and when necessary subcommittees are formed to cover aspects of the Centre's work. A Chief Officer has been appointed by the trustees to deal with the day-to-day operations of the charity and to facilitate effective operations. This officer has delegated authority, within terms approved by the trustees, for operational matters including finance, employment and performance related activity.

Related parties:

All related party transactions are disclosed in the notes to the accounts.

Pay policy for senior staff:

All directors, who are also the trustees, give of their time freely and no director received remuneration in the year. Details of directors' expenses and related party transactions are disclosed in the notes to the accounts. The pay of the senior staff is reviewed annually.

Risk Management:

The trustees have a risk management strategy which comprises an annual review of the risks the charity may face and have systems and procedures in place to mitigate those risks identified. Should these risks materialise procedures would be implemented to minimise and potential impact on the charity. Nonfinancial risks have also been considered, with attention being paid to fire and health and safety of all concerned with the Centre and its work. The Centre also has a financial reserves policy which is regularly reviewed by the trustees.

OBJECTIVES AND ACTIVITIES

The general object of the charity in the year was to continue to undertake voluntary work in education, social services and similar charitable activities amongst those classes in need. The specific activities undertaken were as follows:

- Operating a Community Transport Scheme;
- Administration of a Scheme to Promote Older People's Independence;
- Recruit, advise and guide those willing to undertake voluntary work in education, social services and similar charitable activities; and
- Continue to develop a supported and strengthened volunteering network throughout its area of provision by the direct services within its operation to contribute to the quality of life of the people of the Evesham Vale.

ACHIEVEMENT AND PERFORMANCE

Charitable activities:

The activities and achievements of the charity are shown elsewhere in the annual report.

FINANCIAL REVIEW

Reserves policy:

Reserves are needed to bridge the gap between spending and receiving of income and to cover unplanned expenditure. The trustees have a policy to earmark funds in a designated closure fund. These funds are what the trustees' prudently set aside to cover additional costs that may be incurred, if for any reason the company was to cease its activities. The Trust had unrestricted reserves of £6,909 (2023: £20,980) on remaining non-designated unrestricted funds, the details of which are given in the notes to the accounts. The trustees believe the current level of reserves held will enable the charity to continue its work in the foreseeable future and are regularly reviewing funding availability to ensure that the charity can continue its operations in the medium term.

Principal funding sources:

During the period of review, the principal funding came from various government organisations, charities and similar bodies.

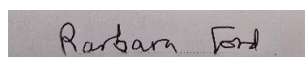
Plans for the future:

The trustees wish to continue the current areas of activities but can only do so if the charity is in receipt of the appropriate resources to carry out such activities.

Public Benefit:

In pursuance of the objective, Evesham Volunteer Centre has had regard to the guidance from the Charities Commission on the provision of public benefit. The first principle requires Evesham Volunteer Centre to identify the benefits and second to demonstrate that these benefit the public or a section of the public. The principal object described above identifies the benefits, and the Chairman's Report details how the charity delivers those benefits to the local community.

ON BEHALF OF THE TRUSTEES: Barbara Ford, Chairperson

A rectangular box containing a handwritten signature in dark ink that reads "Barbara Ford".

Independent examiner's report on the accounts

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2024.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

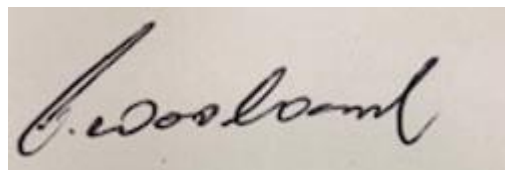
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

A handwritten signature in black ink, appearing to read 'L. Woodward', on a light-colored background.

Lloyd Woodward, FCMA

Pound House,
Main Street,
Offenham,
WR11 8QD

21st January 2025

Evesham Volunteer Centre

**Statement of Financial Activities
for the Year Ended 31 March 2024**

	Notes	Unrestricted Funds £	Restricted Funds £	2024 Total Funds £	2023 Total Funds £
INCOMING RESOURCES					
Incoming resources from charitable activities:					
Voluntary income	2	2,257		2,257	2,065
Activities from generating funds	3	2,384		2,384	1,000
Investment income	4	0	19	19	38
Transport scheme	5	31,632	7,424	39,056	41,363
Covid Shopping	2	5,439		5,439	4,356
Household Support Fund	2	-	13,000	13,000	11,513
Community Builder Fund	2	-	6,745	6,745	-2,536
Grants received	2	27,000		27,000	25,298
Lunch club	3	628		628	706
Gift Aid Recovered		227		227	341
Shop Utilities Repayment		- 0	1,034	1,034	
Other Income		0		0	23
Total incoming resources		69,567	28,222.00	97,789	84,168
RESOURCES EXPENDED					
Charitable activities					
Transport scheme		15,574	7,424	22,998	21,128
Covid Shopping		-	7,556	7,556	7,658
Covid 19 Other		-		-	-
Household Support Fund		-	17,199	17,199	14,309
Community Builder Fund		-		-	1,369
Shop expenses		716		716	822
Other cost		1,075		1,075	946
Management and administration costs		82,367	6745	89,112	72,112
Total resources expended		99,732	38,924	138,656	118,343
NET INCOMING/(OUTGOING) RESOURCES		- 30,165	- 10,702	- 40,867	-34,176
RECONCILIATION OF FUNDS					
		-			
Total funds brought forward		33,980	26,345	60,325	94,501
TOTAL FUNDS CARRIED FORWARD		3,815	15,643	19,458	60,325

Evesham Volunteer Centre
Balance Sheet

		Unrestricted Funds £	Restricted Funds £	2024 Total Funds £	2023 Total Funds £
FIXED ASSETS					
Tangible assets	9	<u> </u>	<u> </u>	<u> 0</u>	<u> 281</u>
CURRENT ASSETS					
Debtors: amounts falling due within one year	10	2,876		2,876	2,021
Investments	11		7,705	7,705	7,686
Cash at bank and in hand		6,909		6,909	50,781
		<u> 9,785</u>	<u> 7,705</u>	<u> 17,490</u>	<u> 60,487</u>
CREDITORS					
Amounts falling due within one year		<u> 3,338</u>	<u> </u>	<u> 3,338</u>	<u> 443</u>
NET CURRENT ASSETS		<u> 6,447</u>	<u> 7,705</u>	<u> 14,152</u>	<u> 60,044</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u> 6,447</u>	<u> 7,705</u>	<u> 14,152</u>	<u> 60,325</u>
FUNDS					
Unrestricted funds		14,614		14,614	33,980
Restricted funds		<u> </u>	<u> 4,844</u>	<u> 4,844</u>	<u> 26,345</u>
TOTAL FUNDS		<u> 14,614</u>	<u> 4,844</u>	<u> 19,458</u>	<u> 60,325</u>

**Evesham Volunteer Centre
Notes to the Financial Statements
for the Year Ended 31 March 2023**

1) ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard FRS102 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under the headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of the resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and equipment, etc. 25% to 50% on reducing balance

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity.

Restrictions arise when specified

by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Leasing commitments

Rentals paid under operating leases are charged to the profit and loss account as incurred.

2 VOLUNTARY INCOME	2024	2023
	£	£
Unrestricted		
Donations	£1,239	2,065
Grants	<u>£27,000</u>	<u>25,298</u>
	<u>28,239</u>	<u>27,363</u>
Restricted		
Grants	18,439	<u>13,333</u>
Total Voluntary Income	<u>18,439</u>	<u>13,333</u>
	<u>46,678</u>	<u>40,696</u>

3 ACTIVITIES FOR GENERATING FUNDS	2024	2023
	£	£

4 INVESTMENT INCOME	2024	2023
	£	£
Savings interest	<u>19</u>	<u>38</u>

5 INCOMING RESOURCES FROM CHARITABLE	2024	2023
	£	£
	Restricted	Total
Unrestricted		Total
Transport Scheme		
Worcestershire CC- Community Transport	7,472	12,865
Connect Alex & Worc Hospitals Incentive	-	
Fares charged	23,328	21,484
Administration charges	8,257	6,465
Donations received from passengers	<u>720</u>	<u>549</u>
	<u>32,305</u>	<u>41,363</u>
	<u>7,472</u>	<u>39,777</u>

6 NET INCOMING/(OUTGOING) RESOURCES	2024	2023
	£	£
Net resources are stated after charging:		
Depreciation - owned assets	281	203
Independent examiners fee	<u>350</u>	<u>350</u>
	<u>631</u>	<u>553</u>

7 STAFF COSTS & TRUSTEE REMUNERATION £	2024	2023
	£	£
	Restricted	Total
Unrestricted		Total
Wages and salaries	<u>£60,987.00</u>	<u>£67,732.00</u>
	<u>6,745</u>	<u>54,798</u>
	<u>£60,987.00</u>	<u>£67,732.00</u>
	<u>£6,745.00</u>	<u>54,798</u>

The charity trustees were not paid any remuneration or received any other benefits from employment with the Trust in the year (2023: £nil) neither were they reimbursed expenses during the year (2023: £nil). No charity trustee received payment for professional or other services supplied to the charity (2023: £nil).

Employee Numbers

The average monthly headcount during the year was 2 staff (2022: 1 staff).

8 RELATED PARTY TRANSACTIONS

The charity enjoys a close working relationship with Worcestershire County Council, Wychavon District Council and Evesham Council. Together these three entities nominate a significant number of trustees (see the trustee's annual report) and provide to enable the charity to carry out its charitable objectives. The following is a summary of funding provided by these entities

	2024	2023
	£	£
Worcestershire County Council - Transport Consortium Funding	7,472	12,865
Wychavon District Council	£23,500	22,310
Evesham Town Council	£4,000	3,000
	<u>£34,972</u>	<u>38,176</u>

From time to time trustees who are also County Council nominated trustees have allocated earmarked funds from within the Council to benefit the charity. During the year the charity received such donations amounting to £nil (2022: £nil).

The Trust benefits greatly from the involvement and enthusiastic support of its many volunteers, details of which are given in the annual report. In accordance with accounting standards, the economic contribution of general volunteers is not measured in the accounts.

9 TANGIBLE FIXED ASSETS

	Unrestricted	2024 Restricted	Total	2023 Total £
COST	25,986		25,986	
At 1 April 2023				25,986
Transfer				-
Additions	<u>25,986</u>	<u></u>	<u>25,986</u>	
At 31 March 2024	<u></u>	<u></u>	<u></u>	<u>25,986</u>
DEPRECIATION				
At 1 April 2023	25,704		25,704	25,704
Charge for year	<u>281</u>	<u></u>	<u>281</u>	<u>203</u>
At 31 March 2023	<u>25,985</u>	<u></u>	<u>25,985</u>	<u>25,907</u>
NET BOOK VALUE				
At 31 March 2024	<u>0</u>	<u></u>	<u>0</u>	<u>281</u>
At 31 March 2023	<u>281</u>	<u></u>	<u>281</u>	<u>281</u>

	£	2024		2023
10 DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YE.	Unrestricted	Restricted	Total	Total
Other debtors	2,876			2,013
Prepayments	3,338			8
	<u>6,214</u>	<u>0</u>	<u>0</u>	<u>2,021</u>
				<u>4,042</u>

	£	2024		2023
11 CURRENT ASSET INVESTMENTS	Unrestricted	Restricted	Total	Total
Deposit - United Trust Bank	<u></u>	<u>7,705</u>	<u>7,705</u>	<u>7,686</u>

		2024		2023
12 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	Unrestricted	Restricted	Total	Total
Social security and other payroll taxes	<u>3,338</u>	<u></u>	<u>3,338</u>	<u>443</u>
Other creditors and accruals	<u>3,338</u>	<u>2024</u>	<u>3,338</u>	<u>443</u>

13 MOVEMENT IN FUNDS	At 31/03/2023	Net movement in funds	At 31/03/2024
Unrestricted funds			
General fund	20,980	-14,071	6,909
Designated closure fund	<u>13,000</u>	<u>-5,295</u>	<u>7,705</u>
	33,980	-19,366	14,614
Restricted funds			
Transport Scheme	5,377	-533	4,844
Covid - 19 related activities	2,057	-2,057	
Household Support Fund	-2,645	2,645	
Community Builder Fund	<u>21,556</u>	<u>-21,556</u>	
TOTAL FUNDS	<u>60,325</u>	<u>-40,867</u>	<u>19,458</u>

PURPOSE OF RESTRICTED FUNDS

Community Transport Scheme - The charity's principal activity is running a community transport scheme to assist people who cannot easily access other forms of transport.

Restricted funds are given by donors earmarked for a specific purpose and as part of charity law such funds received must be used to carry out that purpose.

Community Builder Fund - To fund an individual to work within Evesham and surrounding villages to discover assets and promote village communities.

Accounts

EVESHAM VOLUNTEER CENTRE



COMMUNITY SERVICES

ANNUAL REVIEW
2022 - 2023



Our Vision:

A developed, supported and strengthened volunteering and direct-service network throughout the Vale.

Our Aim:

To recruit, advise and guide those willing to undertake voluntary work.



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CHAIRMAN'S REPORT

The year 2022 – 2023 has been much more like the pre-pandemic years for Evesham Volunteer Centre. The number of hospital and GP appointments increased and we were still involved in taking clients for their Covid vaccinations. Shopping was still being done for many clients who were shielding (and is ongoing with about 60 trips per week).

The POPI lunch club has continued to thrive, providing companionship to people who had been isolated at home.

Helen Gray, the Chief Officer, continued to be involved in the meetings (on Zoom and in person) of many county, regional and national organisations. These include meetings about community cohesiveness and also voluntary and statutory sector meetings on the role the voluntary sector can play in the future.

Asylum seekers continued to arrive at The Evesham Hotel with little more than the clothes they were wearing. Some have now been moved to houses in the town. Caring for this group and for the Ukrainians in Evesham has been ongoing, liaising with Evesham Vale Welcomes Refugees.

My thanks go to Helen, for the tremendous amount of work she has done over the last year, and to all of the volunteers who give their time so that we are able to provide so many services to support the local community.

This is the moment in my report where I include adverts. As ever we would welcome new drivers. Other volunteering opportunities include helping to organise the POPI lunch club and that of office volunteer, taking phone calls from clients and contacting drivers. If you know someone that might join us, do please tell them what interesting people our clients are and see if you can recruit them!

Barbara Ford
Chair of the Management Committee

CURRENT OFFICE STAFF

Helen Gray - Chief Officer and POPI Co-ordinator

Lindsay Roach – Community Builder

CURRENT OFFICE VOLUNTEERS

Cath Cox	Pauline Curtis	Anne Evans
Barbara Ford	Martin Hammon	Rita Irons
Karan Nuttall	Marguerita Pedley	Sue Pennifold
	Judith Robertshaw	

MANAGEMENT COMMITTEE 2021 – 2022

Barbara Ford	Chair	Peter Ashplant	Volunteer
Ron Hillier	Vice Chair	Kerry Newbury	Volunteer
Anne Evans	Treasurer	Joy Nicoll	Volunteer
		Peter Woodcock	Volunteer
Robert Raphael		Wychavon District Council	
Jenny Jones		Evesham Town Council	
John Clatworthy		Evesham Town Council	
Trevor Battersby		Rotary	
Helen Gray		Chief Officer and POPI Co-ordinator	

CHIEF OFFICER'S REPORT

This year the Volunteer Centre continued to build on the work it was recognised for during the pandemic, with continued recognition from the statutory sector – and with further funding for the new initiatives implemented.

Currently I am Vice-Chair of the Worcestershire Voluntary Sector Emergency Partnership – to be Chair next year - and sit on the West Mercia Local Resilience Forum along with the Police and Fire and Rescue Service. This is great recognition for the voluntary sector as a whole, but with it also comes the realisation that should an emergency arise there is an expectation that the voluntary sector will be ready to step in to assist. This means that there are a lot of formal protocols and procedures being put in place across the county – and indeed at a national level - for this to take place, plus the onus on individual volunteers to be ready to and take responsibility. The threat of terrorism is currently at a level not seen for a while and although Evesham is not a likely target, areas not far from the town have been designated as evacuation points for Birmingham should a major incident occur.

Locally we continue to help individuals struggling with the physical, mental and financial aftermath of covid – either through the direct services we offer or by way of the Wychavon short-term grant of the Household Support Fund, of which we have had two tranches this year, both heavily over-subscribed.

We continue to work in partnership with Evesham Vale Welcomes Refugees, allowing them to use our shop in the Riverside Shopping Centre as a clothing hub for those seeking asylum and as a meeting place. The Evesham Hotel continues to be a residence for these people, some having now moved out into accommodation within the community and have found jobs and who also making a contribution to the town by volunteering.

Lindsay Roach continues to work on new community-led initiatives in Evesham and the surrounding villages, forming links between residents and enabling them to start up community projects which we hope will have longevity as they are projects of perceived need and run by the communities themselves.

Our direct services of befriending and the community car scheme remain vibrant and well-subscribed – the holistic approach taken by our transport desk volunteers paying dividends in identifying those with extra needs. This year we look to increasing our profile by the appointment of a publicity and media staff member to bring us to the forefront of the community we serve and publicise our services and commitments to Evesham and the surrounding rural parishes.

With 2023 being our 40th Anniversary I believe we remain a capable, dependable and diverse organisation, thanks to the wonderful volunteers who help us provide a developed, supported and strengthened volunteering and direct-service network throughout the Vale. My heart-felt thanks go to each and every one of them.

Helen Gray
Chief Officer

TREASURER'S REPORT

Although there is a large decrease in the overall income the financial situation is quite healthy, due once again to Helen's hard work in applying for grants. Although last year we had the total income for the community builder for the 2 years of their contract we did have to refund a small amount in this financial year with a view to reclaiming any outstanding amounts in the next financial year. Grants included again monies expended under the Household Support Fund initiative for contributions for utility bills, and in conjunction with the John Martins Charity, monies for white goods and large household items and unfortunately as soon as money is available requests come in and it is spent in no time!

Harvington and Broadway Parish councils both supported us again, as did Evesham Town Council this year. Once again John Martins Charity has supported us with their grants, as have Wychavon District Council with a number of grants for various initiatives, plus funding for Helen's work with the VCSEP (Voluntary and Community Sector Emergencies Partnership) and a grant from Tesco towards supplying food parcels.

We continue to support a number of people with weekly shopping, but again there have been some grants to cover costs attributed to this as well as donations from some of the clients who give monthly or weekly donations. There are also many volunteers who continue to do shopping for clients having started during Covid lockdown and who don't require mileage payments.

The POPI lunch club is still very popular with the clients who come each month and although we have lost some we have gained others! Again Helen was able to obtain some small grants to help defray costs. The problem here of course is the fact that despite a client having every intention to come to the lunch club, if they are ill on the day and we have already booked a meal for them with Working World we are still charged for that meal but receive no remuneration from the client!

The transport scheme income shows a 5% drop on last year's, with a 5% increase in expenditure. Although we are not back to pre-Covid journeys, we anticipate that 2023 will see a return to those levels. Fortunately we have still received monies under the umbrella of the Worcestershire County Transport Partnership and from Worcestershire County Council. We also received a grant under the Countryside Rides Transport Provision initiative. A review of our charges to clients will be made in the New Year. We also continue to receive small donations from individual clients who use our transport scheme, together with a number of monthly or annual donations.

The One Stop volunteering shop in the Riverside Centre continues to cost us for electricity and water plus standing charges but we are negotiating with Evesham Vale Welcomes Refugees to take up these charges as they are using the unit. We hope to discontinue the use of the shop by the end of 2023.

Despite the financial climate we still have regular monthly or annual donations from several people for which we are very grateful! Once again John Martin have been generous in their support of the centre and we are now seeing an increase of use in person by Gary and his colleague, Ben, of the Vale Landscape Heritage Trust which continues to rent an office space within our office.

A review of Helen's salary was again made in November after all her hard work and it was agreed to increase her salary once again in line with national recommendations.

Anne Evans

Treasurer

ACKNOWLEDGEMENTS

The Volunteer Centre would like to extend thanks to the following for grants, donations and support in the year 2022/2023

Wychavon District Council

Worcestershire County Council

John Martin's Charity

Evesham Town Council

Voluntary and Community Sector Emergencies Partnership

Parish Councils

Broadway

Harvington

Further Donations Received from:

Rotary

Mrs Carter

The Weather Lottery

Mrs A C Evans

Droitwich Spa CVS

F Johnson

Gift Aid

Miss Sue Macgregor

Fellowship Meet, Hampton

Tim McCormick

Amazon Smile Donation

Fabrizio Mura

M Peacock

M W Smith

Mrs Tout

E Weaver

And to the many friends of the Volunteer Centre who support us with small donations throughout the year, and anyone else whom we may have inadvertently failed to mention.

ROLL OF HONOUR

1996

Robert Raphael

Sep 96

1997

Rita Irons

Jul 97

Stephen Irons

Jul 97

2003

Jean Bean

Feb 03

2004

Helen Gray

Nov 04

2006

Elizabeth Collins

May 06

2007

Alan Eames

Jan 07

Anne Evans

Sep 07

2009

Maurice Hartwell

Sep 09

2011

Alan Pipe

Dec 11

2013

Graham Franklin

Oct 13

2015

Barbara Ford

Jun 15

2016

Nigel Goode

Sep 16

Julie Snailham

Oct 16

2017

Ron Hillier

Feb 17

Peter Woodcock

Feb 17

Gwyn Bevan

Aug 17

Shirley Davies

Sep 17

Kerry Newbury

Oct 17

2018

Karan Nuttall

Jan 18

Ann Carter

Jan 18

Judith Robertshaw

Jan 18

Tom Sandham

Apr 18

David Timson

May 18

Marguerita Pedley

Nov 18

2019

Edward McLaren

Feb 19

Peter Ashplant

Mar 19

Diane Ashplant

Mar 19

Diane Nichols

Apr 19

John Bailey

Jun 19

Ged Bearcroft

Jun 19

2020

Trevor Battersby

Oct 20

Christine Smith

Oct 20

2021

Jane Maiden

Aug 21

Richard King

Aug 21

Sue Pennifold

Dec 21

2022

Alan Jones

Jan 22

Lorna Hockley

Jan 22

Lindsay Roach

Feb 22

Martin Hammon

Mar 22

Cath Cox

May 22

Pauline Curtis

May 22

John Clatworthy

May 22

Nat Lewis

Jul 22

David Hart

Aug 22

2022

Gary Clubley	Aug 22
Thomas Albertini	Sep 22
Judith Noon	Nov 22
Robert Mason	Nov 22
Nick Andrew	Dec 22
Tony Stock	Dec 22

2023

Vanessa Haycraft	Jan 23
------------------	--------

COVID 19 VOLUNTEERS APRIL 2022- MARCH 2023

Dawn Allen	Denise Elkan	Cathy Masterson
Carole Baker	Kirsty Foulds	John MacMillan
Martin Baker	Robert Freeman	Leanne Miles
Susan Barnett	John Gowers	Jane Mullett
Peter Barry	Roslyn Gowers	David Porter
Edward Bell	Juliet Garrison	Carol Price
Judy Bell	Jane Grainger	Simon Rees
Julian Bomyer	James Green	Clive Ryan
David Brodie	Louise Green	Alison Sinderbury
Mirren Brodie	Jenny Guthridge	Daniel Sullivan
Trevor Burton	Mark Haggitt	Helen Scaife
Sallie Campbell	Chloe Hall	Andrew Tucker
Louise Case	Toby Harper	Anne Tucker
Lucy Clarke	Clare Haste	Claire Turner
Teresa Cole	Katie Howson	Roger Tunstall
Christopher Collins	Jill Jacobi	Melisse Twist
Sharon Collins	Mark Jameson	Andrea Ward-Eversley
Penny Cook	Fiona Jinks	Joanne Weston
Katie Cooke	Keri Jones	Janice Wetstone
Cheryl Cuthbertson	David Kerr	Sarah Yates
Robin Davis	Paul Leadson	Pamela Young
Martin Donaghue	Hannah Leafe	
Michael Donaldson	Susan Leathers	
Margaret Dowdeswell	Ann Lyon	

This Roll of Honour includes all registered volunteers up until the end of March 2023 who work directly with Evesham Volunteer Centre.

**Evesham Volunteer Centre
The Lodge
Rear of Dresden House
Brick Kiln Street
Evesham
WR11 4AA**

Telephone: Transport - 01386 45035; Office - 01386 40165

www.eveshamvolunteers.org.uk

Charity No: 1103353

Company No: 5059379



REGISTERED COMPANY NUMBER: 5059379 (England and Wales)

REGISTERED CHARITY NUMBER: 1103353

**Report of the Trustees
and
Unaudited Financial Statements
for the Year Ended 31 March 2023
for**

Evesham Volunteer Centre

Evesham Volunteer Centre
Report of the Trustees
and
Unaudited Financial Statements
for the Year Ended 31 March 2023

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Report of the Trustees for the Year Ended 31 March 2023

The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their annual directors' report with the financial statements of the charity for the year ended 31 March 2023 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes. The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard FRS 102.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number: 5059379 (England and Wales)

Registered Charity number: 1103353

Registered office: The Lodge,
Rear of Dresden House,
Brick Kiln Street,
Evesham,
Worcestershire WR11 4AA

Bankers: Barclays Bank, Evesham

Directors and trustees: The directors of the charitable company (the charity) are its trustees for the purposes of charity law. The trustees and officers serving during the year and since the year end were as follows:

Evesham Town Council nominees:	Mr J Clatworthy	Appointed 15/02/2023
	Mrs J Johnson	Appointed 15/02/2023
	Mr. G. Bearcroft	Resigned 15/02/2023
	Mrs. C. Smith	Resigned 15/02/2023

Wychavon District Council nominee: Mr. R. Raphael

Elected Trustees:	Mrs. B. Ford	Chairperson
	Mrs. A. Evans	
	Mr. R. Hillier	
	Mrs J Nicholl	
	Mrs. K. Newbury	Resigned 15/02/2023
	Mr. T. Battersby	
	Mr. P. Ashplant	
	Mr. P. Woodcock	

Senior Management Personnel: Chief Officer Mrs. H. Gray

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document:

The Centre was formed as an unincorporated association in 1983 and continued to be so until 1st March 2004 when the Vale of Evesham Volunteer Centre Limited, a company limited by guarantee was formed and work of the charity transferred to this new company in April 2004. Its objectives

and regulations are regulated by the memorandum & articles of association of the company. On 27th April 2006 the company changed its name to Evesham Volunteer Centre.

Recruitment and appointment of new trustees:

The trustees of the Centre include councillors from the town as appointed by that body subject to the appointment processes of that body and the guidelines on appointment to public office as they apply to Local Government nominees and grant funding being given by those bodies to the Centre. All members are circulated with invitations to nominate trustees prior to the AGM, advising them of the retiring trustees and requesting nominations for the AGM. The trustees have the power to co-opt further members to fill specialist roles as and when necessary.

Trustee induction and training

New trustees are given an induction pack to brief them on their legal obligations under charity and company law, the content of the Memorandum and Articles of Association, the committee and decision making processes, the business plan and recent financial performance of the charity. Trustees are encouraged to attend appropriate external training events where these will facilitate the undertaking of their role.

Organisation:

The board of trustees administers the charity. The board meet during the year and when necessary subcommittees are formed to cover aspects of the Centre's work. A Chief Officer has been appointed by the trustees to deal with the day-to-day operations of the charity and to facilitate effective operations. This officer has delegated authority, within terms approved by the trustees, for operational matters including finance, employment and performance related activity.

Related parties:

All related party transactions are disclosed in the notes to the accounts.

Pay policy for senior staff:

All directors, who are also the trustees, give of their time freely and no director received remuneration in the year. Details of directors' expenses and related party transactions are disclosed in the notes to the accounts. The pay of the senior staff is reviewed annually.

Risk Management:

The trustees have a risk management strategy which comprises an annual review of the risks the charity may face and have systems and procedures in place to mitigate those risks identified. Should these risks materialise procedures would be implemented to minimise and potential impact on the charity. Nonfinancial risks have also been considered, with attention being paid to fire and health and safety of all concerned with the Centre and its work. The Centre also has a financial reserves policy which is regularly reviewed by the trustees.

OBJECTIVES AND ACTIVITIES

The general object of the charity in the year was to continue to undertake voluntary work in education, social services and similar charitable activities amongst those classes in need. The specific activities undertaken were as follows:

- Operating a Community Transport Scheme;
- Administration of a Scheme to Promote Older People's Independence;
- Recruit, advise and guide those willing to undertake voluntary work in education, social services and similar charitable activities; and
- Continue to develop a supported and strengthened volunteering network throughout its area of provision by the direct services within its operation to contribute to the quality of life of the people of the Evesham Vale.

ACHIEVEMENT AND PERFORMANCE

Charitable activities:

The activities and achievements of the charity are shown elsewhere in the annual report.

FINANCIAL REVIEW

Reserves policy:

Reserves are needed to bridge the gap between spending and receiving of income and to cover unplanned expenditure. The trustees have a policy to earmark funds in a designated closure fund. These funds are what the trustees' prudently set aside to cover additional costs that may be incurred, if for any reason the company was to cease its activities. The Trust had unrestricted reserves of £20,980 (2022: £22,565) on remaining non-designated unrestricted funds, the details of which are given in the notes to the accounts. The trustees believe the current level of reserves held will enable the charity to continue its work in the foreseeable future and are regularly reviewing funding availability to ensure that the charity can continue its operations in the medium term.

Principal funding sources:

During the period of review, the principal funding came from various government organisations, charities and similar bodies.

Plans for the future:

The trustees wish to continue the current areas of activities but can only do so if the charity is in receipt of the appropriate resources to carry out such activities.

Public Benefit:

In pursuance of the objective, Evesham Volunteer Centre has had regard to the guidance from the Charities Commission on the provision of public benefit. The first principle requires Evesham Volunteer Centre to identify the benefits and second to demonstrate that these benefit the public or a section of the public. The principal object described above identifies the benefits, and the Chairman's Report details how the charity delivers those benefits to the local community.

ON BEHALF OF THE TRUSTEES:

.....
Mrs. B. Ford

10th October 2023

Independent Examiner's Report to the Trustees of Evesham Volunteer Centre

I report to the Trustees on my examination of the accounts of the company for the year ended 31 March 2023 which are set out on pages 5 to 10 of the Report and Accounts.

Respective responsibilities of trustees and examiner

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination, I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that:

1. that accounting records were not kept as required by section 386 of the Companies Act 2006; or
2. that the accounts do not accord with those records; or
3. that the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



John Liggitt, FCMA
2 The Hopkln
Church Street
Harvington
Worcestershire
WR11 8PB

10th November 2023

Evesham Volunteer Centre

**Statement of Financial Activities
for the Year Ended 31 March 2023**

	Notes	Unrestricted Funds £	Restricted Funds £	2023 Total Funds £	2022 Total Funds £
INCOMING RESOURCES					
Incoming resources from charitable activities:					
Voluntary income	2	2,065	-	2,065	2,036
Activities from generating funds	3	1,000	-	1,000	1,000
Investment income	4	38	-	38	(193)
Transport scheme	5	28,498	12,865	41,363	43,595
Covid 19 Shopping	2	-	4,356	4,356	6,205
Household Support Fund	2	-	11,513	11,513	10,035
Community Builder Fund	2	-	(2,536)	(2,536)	54,841
Grants received	2	25,298	-	25,298	34,335
Lunch club	3	706	-	706	329
Gift Aid Recovered		341	-	341	284
Other Income		23	-	23	518
Total incoming resources		57,970	26,198	84,168	152,985
RESOURCES EXPENDED					
Charitable activities					
Transport scheme		10,763	10,365	21,128	20,072
Covid 19 Shopping		-	7,658	7,658	14,985
Covid 19 Other		-	-	-	-
Household Support Fund		-	14,309	14,309	9,885
Community Builder Fund		-	1,369	1,369	968
Shop expenses		822	-	822	390
Other costs		946	-	946	481
Management and administration costs		47,024	25,088	72,112	50,724
Total resources expended		59,554	58,789	118,343	97,505
NET INCOMING/(OUTGOING) RESOURCES		(1,585)	(32,591)	(34,176)	55,480
RECONCILIATION OF FUNDS					
Total funds brought forward		35,565	58,936	94,501	39,022
TOTAL FUNDS CARRIED FORWARD		33,980	26,345	60,325	94,501

Evesham Volunteer Centre

Balance Sheet
At 31 March 2023

	Notes	Unrestricted Funds £	Restricted Funds £	2023 Total Funds £	2022 Total Funds £
FIXED ASSETS					
Tangible assets	9	<u>281</u>	<u>-</u>	<u>281</u>	<u>484</u>
CURRENT ASSETS					
Debtors: amounts falling due within one year	10	2,021	-	2,021	4,299
Investments	11	7,686	-	7,686	7,647
Cash at bank and in hand		<u>24,436</u>	<u>26,345</u>	<u>50,781</u>	<u>83,310</u>
		34,142	26,345	60,487	95,257
CREDITORS					
Amounts falling due within one year	12	<u>443</u>	<u>-</u>	<u>443</u>	<u>1,239</u>
NET CURRENT ASSETS		<u>33,699</u>	<u>26,345</u>	<u>60,044</u>	<u>94,017</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>33,980</u>	<u>26,345</u>	<u>60,325</u>	<u>94,501</u>
FUNDS					
Unrestricted funds	14	33,980		33,980	35,565
Restricted funds			<u>26,345</u>	<u>26,345</u>	<u>58,936</u>
TOTAL FUNDS		<u>33,980</u>	<u>26,345</u>	<u>60,325</u>	<u>94,501</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2023.

The trustees have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2023 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard FRS102.

The financial statements were approved by the Board of Trustees on the 10th October 2023 and were signed on its behalf by:

Mrs B Ford

Evesham Volunteer Centre
Notes to the Financial Statements
for the Year Ended 31 March 2023

1 ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard FRS102 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under the headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of the resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and equipment, etc. 25% to 50% on reducing balance

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Leasing commitments

Rentals paid under operating leases are charged to the profit and loss account as incurred.

2 VOLUNTARY INCOME

	2023 £	2022 £
Unrestricted		
Donations	2,065	2,036
Grants	25,298	34,335
	<u>27,363</u>	<u>36,371</u>
Restricted		
Grants	13,333	71,080
	<u>13,333</u>	<u>71,080</u>
Total Voluntary Income	<u>40,696</u>	<u>107,452</u>

3 ACTIVITIES FOR GENERATING FUNDS

2023
£

2022
£

4 INVESTMENT INCOME

	2023 £	2022 £
Savings interest	38	(193)
(Note, the interest received was overstated in 2021 and was adjusted in 2022 the correct figures were 2022: £48 and 2021: £103)		

Evesham Volunteer Centre
Notes to the Financial Statements
for the Year Ended 31 March 2023

5 INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

	2023		2022
	£	£	£
	Unrestricted	Restricted	Total
Transport Scheme			
Worcestershire CC- Community Transport Scheme		12,865	12,865
Connect Alex & Worc Hospitals Incentive			
Fares charged	21,484		21,484
Administration charges	6,465		6,465
Donations received from passengers	549		549
	<u>28,498</u>	<u>12,865</u>	<u>41,363</u>
			<u>43,595</u>

6 NET INCOMING/(OUTGOING) RESOURCES

	2023	2022
	£	£
Net resources are stated after charging:		
Depreciation - owned assets	203	379
Independent examiners fee	350	350
	<u>553</u>	<u>729</u>

7 STAFF COSTS & TRUSTEE REMUNERATION

	2023		2022
	£	£	£
	Unrestricted	Restricted	Total
			£
			£
Wages and salaries	30,815	23,983	54,798
	<u>30,815</u>	<u>23,983</u>	<u>54,798</u>
			<u>32,900</u>

The charity trustees were not paid any remuneration or received any other benefits from employment with the Trust in the year (2022: £nil) neither were they reimbursed expenses during the year (2022: £nil). No charity trustee received payment for professional or other services supplied to the charity (2022: £nil).

Employee Numbers

The average monthly headcount during the year was 2 staff (2022: 1 staff).

8 RELATED PARTY TRANSACTIONS

The charity enjoys a close working relationship with Worcestershire County Council, Wychavon District Council and Evesham Town Council. Together these three entities nominate a significant number of trustees (see the trustee's annual report) and provide funding to enable the charity to carry out its charitable objectives. The following is a summary of funding provided by these entities:

	2023	2022
	£	£
Worcestershire County Council - Transport Consortium Funding	12,865	12,599
Wychavon District Council	22,310	81,521
Evesham Town Council	3,000	-
	<u>38,176</u>	<u>94,120</u>

From time to time trustees who are also County Council nominated trustees have allocated earmarked funds from within the County Council to benefit the charity. During the year the charity received such donations amounting to £nil (2022: £nil).

The Trust benefits greatly from the involvement and enthusiastic support of its many volunteers, details of which are given in our annual report. In accordance with accounting standards, the economic contribution of general volunteers is not measured in the accounts.

Evesham Volunteer Centre
Notes to the Financial Statements
for the Year Ended 31 March 2023

9 TANGIBLE FIXED ASSETS

	Plant and equipment etc		
	Unrestricted	Restricted	Total
	£	£	£
COST			
At 1 April 2022	25,986	-	25,986
Transfer			-
Additions	-		-
At 31 March 2023	25,986	-	25,986
DEPRECIATION			
At 1 April 2022	25,502	-	25,502
Charge for year	203		203
At 31 March 2023	25,704	-	25,704
NET BOOK VALUE			
At 31 March 2023	281	-	281
At 31 March 2022	484	-	484

10 DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023		2022
	£	£	£
	Unrestricted	Restricted	Total
Other debtors	2,013	-	2,013
Prepayments	8	-	8
	2,021	-	2,021

11 CURRENT ASSET INVESTMENTS

	2023		2022
	£	£	£
	Unrestricted	Restricted	Total
Deposit - United Trust Bank	7,686	-	7,686

12 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023		2022
	£	£	£
	Unrestricted	Restricted	Total
Social security and other payroll taxes	-	-	-
Other creditors and accruals	443	-	443
	443	-	443

Evesham Volunteer Centre
Notes to the Financial Statements
for the Year Ended 31 March 2023

13 MOVEMENT IN FUNDS

	At 31/03/2022 £	Net movement in funds £	At 31/03/2023 £
Unrestricted funds			
General fund	22,565	(1,585)	20,980
Designated closure fund	13,000	-	13,000
	35,565	(1,585)	33,980
Restricted funds			
Transport Scheme	2,877	2,500	5,377
Covid - 19 related activities	5,359	(3,302)	2,057
Household Support Fund	150	(2,796)	(2,645)
Community Builder Fund	50,550	(28,993)	21,556
TOTAL FUNDS	94,501	(34,176)	60,325

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	57,970	59,554	(1,585)
Designated closure fund	-	-	-
	57,970	59,554	(1,585)
Restricted funds			
Community Transport Scheme	12,865	10,365	2,500
Covid 19 Activities	4,356	7,658	(3,302)
Household Support Fund	11,513	14,309	(2,796)
Community Builder Fund	(2,536)	26,457	(28,993)
	26,198	58,789	(32,591)
TOTAL FUNDS	84,168	118,343	(34,176)

15 PURPOSE OF RESTRICTED FUNDS

Restricted funds are given by donors earmarked for a specific purpose and as part of charity law such funds received must be used to carry out that purpose.

Community Transport Scheme - The charity's principle activity is running a community transport scheme to assist people who cannot easily access other forms of transport.

Covid 19 Activities - Grants received were for PPE Equipment for volunteer drivers and for the provision of shopping and prescription collection services for people having to self isolate.

Household Support Fund - To support vulnerable households during current economic conditions.

Community Builder Fund - To fund an individual to work within Evesham and surrounding villages to discover assets and promote village communities. Funding of £54,841 for the post of Community Builder was received in 2021/22 to cover an 18 month contract. The employee started in post in March 2022 and has been employed for the full 2022/23 year. A sum of £2,536 was returned to WDC as requested by them. Therefore, as at 31st March 2023, total net funding received was £52,305 and total expenditure has been £4,291 in 2021/22 and £26,457 in 2022/23, leaving a balance of £21,557.

16 ANALYSIS OF NET ASSETS BETWEEN FUNDS

	General Funds £	Designated Funds £	Restricted Funds £	TOTAL Funds £
Fixed assets	281	-	-	281
Investments	-	7,686	-	7,686
Other current assets	21,142	5,314	26,345	52,802
Less current liabilities	(443)	-	-	(443)
NET ASSETS at 31 March 2023	20,980	13,000	26,345	60,325

REGISTERED COMPANY NUMBER: 5059379 (England and Wales)

REGISTERED CHARITY NUMBER: 1103353

**Report of the Trustees
and
Unaudited Financial Statements
for the Year Ended 31 March 2023
for**

Evesham Volunteer Centre

Evesham Volunteer Centre
Report of the Trustees
and
Unaudited Financial Statements
for the Year Ended 31 March 2023

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Balance Sheet	6
Notes to the Financial Statements	7 - 10

Report of the Trustees for the Year Ended 31 March 2023

The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their annual directors' report with the financial statements of the charity for the year ended 31 March 2023 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes. The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard FRS 102.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number: 5059379 (England and Wales)

Registered Charity number: 1103353

Registered office: The Lodge,
Rear of Dresden House,
Brick Kiln Street,
Evesham,
Worcestershire WR11 4AA

Bankers: Barclays Bank, Evesham

Directors and trustees: The directors of the charitable company (the charity) are its trustees for the purposes of charity law. The trustees and officers serving during the year and since the year end were as follows:

Evesham Town Council nominees:	Mr J Clatworthy	Appointed 15/02/2023
	Mrs J Johnson	Appointed 15/02/2023
	Mr. G. Bearcroft	Resigned 15/02/2023
	Mrs. C. Smith	Resigned 15/02/2023

Wychavon District Council nominee: Mr. R. Raphael

Elected Trustees:	Mrs. B. Ford	Chairperson
	Mrs. A. Evans	
	Mr. R. Hillier	
	Mrs J Nicholl	
	Mrs. K. Newbury	Resigned 15/02/2023
	Mr. T. Battersby	
	Mr. P. Ashplant	
	Mr. P. Woodcock	

Senior Management Personnel: Chief Officer Mrs. H. Gray

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document:

The Centre was formed as an unincorporated association in 1983 and continued to be so until 1st March 2004 when the Vale of Evesham Volunteer Centre Limited, a company limited by guarantee was formed and work of the charity transferred to this new company in April 2004. Its objectives

and regulations are regulated by the memorandum & articles of association of the company. On 27th April 2006 the company changed its name to Evesham Volunteer Centre.

Recruitment and appointment of new trustees:

The trustees of the Centre include councillors from the town as appointed by that body subject to the appointment processes of that body and the guidelines on appointment to public office as they apply to Local Government nominees and grant funding being given by those bodies to the Centre. All members are circulated with invitations to nominate trustees prior to the AGM, advising them of the retiring trustees and requesting nominations for the AGM. The trustees have the power to co-opt further members to fill specialist roles as and when necessary.

Trustee induction and training

New trustees are given an induction pack to brief them on their legal obligations under charity and company law, the content of the Memorandum and Articles of Association, the committee and decision making processes, the business plan and recent financial performance of the charity. Trustees are encouraged to attend appropriate external training events where these will facilitate the undertaking of their role.

Organisation:

The board of trustees administers the charity. The board meet during the year and when necessary subcommittees are formed to cover aspects of the Centre's work. A Chief Officer has been appointed by the trustees to deal with the day-to-day operations of the charity and to facilitate effective operations. This officer has delegated authority, within terms approved by the trustees, for operational matters including finance, employment and performance related activity.

Related parties:

All related party transactions are disclosed in the notes to the accounts.

Pay policy for senior staff:

All directors, who are also the trustees, give of their time freely and no director received remuneration in the year. Details of directors' expenses and related party transactions are disclosed in the notes to the accounts. The pay of the senior staff is reviewed annually.

Risk Management:

The trustees have a risk management strategy which comprises an annual review of the risks the charity may face and have systems and procedures in place to mitigate those risks identified. Should these risks materialise procedures would be implemented to minimise and potential impact on the charity. Nonfinancial risks have also been considered, with attention being paid to fire and health and safety of all concerned with the Centre and its work. The Centre also has a financial reserves policy which is regularly reviewed by the trustees.

OBJECTIVES AND ACTIVITIES

The general object of the charity in the year was to continue to undertake voluntary work in education, social services and similar charitable activities amongst those classes in need. The specific activities undertaken were as follows:

- Operating a Community Transport Scheme;
- Administration of a Scheme to Promote Older People's Independence;
- Recruit, advise and guide those willing to undertake voluntary work in education, social services and similar charitable activities; and
- Continue to develop a supported and strengthened volunteering network throughout its area of provision by the direct services within its operation to contribute to the quality of life of the people of the Evesham Vale.

ACHIEVEMENT AND PERFORMANCE

Charitable activities:

The activities and achievements of the charity are shown elsewhere in the annual report.

FINANCIAL REVIEW

Reserves policy:

Reserves are needed to bridge the gap between spending and receiving of income and to cover unplanned expenditure. The trustees have a policy to earmark funds in a designated closure fund. These funds are what the trustees' prudently set aside to cover additional costs that may be incurred, if for any reason the company was to cease its activities. The Trust had unrestricted reserves of £20,980 (2022: £22,565) on remaining non-designated unrestricted funds, the details of which are given in the notes to the accounts. The trustees believe the current level of reserves held will enable the charity to continue its work in the foreseeable future and are regularly reviewing funding availability to ensure that the charity can continue its operations in the medium term.

Principal funding sources:

During the period of review, the principal funding came from various government organisations, charities and similar bodies.

Plans for the future:

The trustees wish to continue the current areas of activities but can only do so if the charity is in receipt of the appropriate resources to carry out such activities.

Public Benefit:

In pursuance of the objective, Evesham Volunteer Centre has had regard to the guidance from the Charities Commission on the provision of public benefit. The first principle requires Evesham Volunteer Centre to identify the benefits and second to demonstrate that these benefit the public or a section of the public. The principal object described above identifies the benefits, and the Chairman's Report details how the charity delivers those benefits to the local community.

ON BEHALF OF THE TRUSTEES:

.....
Mrs. B. Ford

10th October 2023

Independent Examiner's Report to the Trustees of Evesham Volunteer Centre

I report to the Trustees on my examination of the accounts of the company for the year ended 31 March 2023 which are set out on pages 5 to 10 of the Report and Accounts.

Respective responsibilities of trustees and examiner

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination, I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that:

1. that accounting records were not kept as required by section 386 of the Companies Act 2006; or
2. that the accounts do not accord with those records; or
3. that the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



John Liggitt, FCMA
2 The Hopkln
Church Street
Harvington
Worcestershire
WR11 8PB

10th November 2023

Evesham Volunteer Centre

**Statement of Financial Activities
for the Year Ended 31 March 2023**

	Notes	Unrestricted Funds £	Restricted Funds £	2023 Total Funds £	2022 Total Funds £
INCOMING RESOURCES					
Incoming resources from charitable activities:					
Voluntary income	2	2,065	-	2,065	2,036
Activities from generating funds	3	1,000	-	1,000	1,000
Investment income	4	38	-	38	(193)
Transport scheme	5	28,498	12,865	41,363	43,595
Covid 19 Shopping	2	-	4,356	4,356	6,205
Household Support Fund	2	-	11,513	11,513	10,035
Community Builder Fund	2	-	(2,536)	(2,536)	54,841
Grants received	2	25,298	-	25,298	34,335
Lunch club	3	706	-	706	329
Gift Aid Recovered		341	-	341	284
Other Income		23	-	23	518
Total incoming resources		57,970	26,198	84,168	152,985
RESOURCES EXPENDED					
Charitable activities					
Transport scheme		10,763	10,365	21,128	20,072
Covid 19 Shopping		-	7,658	7,658	14,985
Covid 19 Other		-	-	-	-
Household Support Fund		-	14,309	14,309	9,885
Community Builder Fund		-	1,369	1,369	968
Shop expenses		822	-	822	390
Other costs		946	-	946	481
Management and administration costs		47,024	25,088	72,112	50,724
Total resources expended		59,554	58,789	118,343	97,505
NET INCOMING/(OUTGOING) RESOURCES		(1,585)	(32,591)	(34,176)	55,480
RECONCILIATION OF FUNDS					
Total funds brought forward		35,565	58,936	94,501	39,022
TOTAL FUNDS CARRIED FORWARD		33,980	26,345	60,325	94,501

Evesham Volunteer Centre

Balance Sheet
At 31 March 2023

	Notes	Unrestricted Funds £	Restricted Funds £	2023 Total Funds £	2022 Total Funds £
FIXED ASSETS					
Tangible assets	9	<u>281</u>	<u>-</u>	<u>281</u>	<u>484</u>
CURRENT ASSETS					
Debtors: amounts falling due within one year	10	2,021	-	2,021	4,299
Investments	11	7,686	-	7,686	7,647
Cash at bank and in hand		<u>24,436</u>	<u>26,345</u>	<u>50,781</u>	<u>83,310</u>
		34,142	26,345	60,487	95,257
CREDITORS					
Amounts falling due within one year	12	<u>443</u>	<u>-</u>	<u>443</u>	<u>1,239</u>
NET CURRENT ASSETS		<u>33,699</u>	<u>26,345</u>	<u>60,044</u>	<u>94,017</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>33,980</u>	<u>26,345</u>	<u>60,325</u>	<u>94,501</u>
FUNDS					
Unrestricted funds	14	33,980		33,980	35,565
Restricted funds			<u>26,345</u>	<u>26,345</u>	<u>58,936</u>
TOTAL FUNDS		<u>33,980</u>	<u>26,345</u>	<u>60,325</u>	<u>94,501</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2023.

The trustees have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2023 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard FRS102.

The financial statements were approved by the Board of Trustees on the 10th October 2023 and were signed on its behalf by:

Mrs B Ford

Evesham Volunteer Centre
Notes to the Financial Statements
for the Year Ended 31 March 2023

1 ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard FRS102 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under the headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of the resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and equipment, etc. 25% to 50% on reducing balance

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Leasing commitments

Rentals paid under operating leases are charged to the profit and loss account as incurred.

2 VOLUNTARY INCOME

	2023 £	2022 £
Unrestricted		
Donations	2,065	2,036
Grants	25,298	34,335
	<u>27,363</u>	<u>36,371</u>
Restricted		
Grants	13,333	71,080
	<u>13,333</u>	<u>71,080</u>
Total Voluntary Income	<u>40,696</u>	<u>107,452</u>

3 ACTIVITIES FOR GENERATING FUNDS

2023
£

2022
£

4 INVESTMENT INCOME

	2023 £	2022 £
Savings interest	38	(193)
(Note, the interest received was overstated in 2021 and was adjusted in 2022 the correct figures were 2022: £48 and 2021: £103)		

Evesham Volunteer Centre
Notes to the Financial Statements
for the Year Ended 31 March 2023

5 INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

	2023		2022
	£	£	£
	Unrestricted	Restricted	Total
Transport Scheme			
Worcestershire CC- Community Transport Scheme		12,865	12,865
Connect Alex & Worc Hospitals Incentive			
Fares charged	21,484		21,484
Administration charges	6,465		6,465
Donations received from passengers	549		549
	<u>28,498</u>	<u>12,865</u>	<u>41,363</u>

6 NET INCOMING/(OUTGOING) RESOURCES

	2023	2022
	£	£
Net resources are stated after charging:		
Depreciation - owned assets	203	379
Independent examiners fee	350	350
	<u>553</u>	<u>729</u>

7 STAFF COSTS & TRUSTEE REMUNERATION

	2023		2022
	£	£	£
	Unrestricted	Restricted	Total
			£
			£
Wages and salaries	30,815	23,983	54,798
	<u>30,815</u>	<u>23,983</u>	<u>54,798</u>

The charity trustees were not paid any remuneration or received any other benefits from employment with the Trust in the year (2022: £nil) neither were they reimbursed expenses during the year (2022: £nil). No charity trustee received payment for professional or other services supplied to the charity (2022: £nil).

Employee Numbers

The average monthly headcount during the year was 2 staff (2022: 1 staff).

8 RELATED PARTY TRANSACTIONS

The charity enjoys a close working relationship with Worcestershire County Council, Wychavon District Council and Evesham Town Council. Together these three entities nominate a significant number of trustees (see the trustee's annual report) and provide funding to enable the charity to carry out its charitable objectives. The following is a summary of funding provided by these entities:

	2023	2022
	£	£
Worcestershire County Council - Transport Consortium Funding	12,865	12,599
Wychavon District Council	22,310	81,521
Evesham Town Council	3,000	-
	<u>38,176</u>	<u>94,120</u>

From time to time trustees who are also County Council nominated trustees have allocated earmarked funds from within the County Council to benefit the charity. During the year the charity received such donations amounting to £nil (2022: £nil).

The Trust benefits greatly from the involvement and enthusiastic support of its many volunteers, details of which are given in our annual report. In accordance with accounting standards, the economic contribution of general volunteers is not measured in the accounts.

Evesham Volunteer Centre
Notes to the Financial Statements
for the Year Ended 31 March 2023

9 TANGIBLE FIXED ASSETS

	Plant and equipment etc		
	Unrestricted	Restricted	Total
	£	£	£
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At 1 April 2022	25,986	-	25,986
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At 1 April 2022	25,502	-	25,502
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At 31 March 2023	25,704	-	25,704
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At 31 March 2023	281	-	281
At 31 March 2022	484	-	484

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	2023		2022
	£	£	£
	Unrestricted	Restricted	Total
Other debtors	2,013	-	2,013
Prepayments	8	-	8
	2,021	-	2,021

11 CURRENT ASSET INVESTMENTS

	2023		2022
	£	£	£
	Unrestricted	Restricted	Total
Deposit - United Trust Bank	7,686	-	7,686

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	2023		2022
	£	£	£
	Unrestricted	Restricted	Total
Social security and other payroll taxes	-	-	-
Other creditors and accruals	443	-	443
	443	-	443

Evesham Volunteer Centre
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for the Year Ended 31 March 2023

13 MOVEMENT IN FUNDS

	At 31/03/2022 £	Net movement in funds £	At 31/03/2023 £
Unrestricted funds			
General fund	22,565	(1,585)	20,980
Designated closure fund	13,000	-	13,000
	35,565	(1,585)	33,980
Restricted funds			
Transport Scheme	2,877	2,500	5,377
Covid - 19 related activities	5,359	(3,302)	2,057
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	Incoming resources £	Resources expended £	Movement in funds £
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General fund	57,970	59,554	(1,585)
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	57,970	59,554	(1,585)
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Community Transport Scheme	12,865	10,365	2,500
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Household Support Fund	11,513	14,309	(2,796)
Community Builder Fund	(2,536)	26,457	(28,993)
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	General Funds £	Designated Funds £	Restricted Funds £	TOTAL Funds £
Fixed assets	281	-	-	281
Investments	-	7,686	-	7,686
Other current assets	21,142	5,314	26,345	52,802
Less current liabilities	(443)	-	-	(443)
NET ASSETS at 31 March 2023	20,980	13,000	26,345	60,325

Accounts

EVESHAM VOLUNTEER CENTRE



COMMUNITY SERVICES

ANNUAL REVIEW
2021 - 2022



Our Vision:

A developed, supported and strengthened volunteering and direct-service network throughout the Vale.

Our Aim:

To recruit, advise and guide those willing to undertake voluntary work.



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CHAIRMAN'S REPORT

The year 2021 – 2022 has again been an unusual year for Evesham Volunteer Centre. In the spring of 2021, we were just coming out of the third national lockdown. Hospital appointments were taking place but very few GP appointments. Shopping was still being done for many clients who were shielding (and is ongoing right to the present day).

Gradually the world opened up again, but even in the latter half of the period, the total mileage driven by volunteer drivers was only about 60% of what it had been in the last year before the pandemic.

The POPI lunch club started again in the autumn of 2021, providing companionship to people who had been isolated at home.

Helen Gray, the Chief Officer, continued to be involved in the meetings (on Zoom and in person) of many county, regional and national organisations. These include meetings about community cohesiveness and also voluntary and statutory sector meetings on the role the voluntary sector can play in the future.

In May 2021, because of the work the Centre had done during the pandemic, Helen and I were invited to meet Prince Edward to tell him of our trials and triumphs!

In February 2022 the first asylum seekers arrived at The Evesham Hotel with little more than the clothes they were wearing. Helen was involved in finding supplies of clothes, toiletries, appropriate food and many more things. Soon afterwards the first Ukrainians arrived in Evesham, fleeing from the war in their homeland. Caring for both of these groups has been ongoing.

My thanks go to Helen, for the tremendous amount of work she has done over the last year, and to all of the volunteers who give their time so that we are able to provide so many services to support the local community.

I will finish on an advert: now that the number of driving jobs is returning to pre-pandemic levels, new drivers will be very welcome. If you know someone that might join us, do please tell them what interesting people our clients are and see if you can recruit them!

BARBARA FORD

Chair of the Management Committee

CURRENT OFFICE STAFF

Helen Gray - Chief Officer and POPI Co-ordinator

Lindsay Roach – Community Builder

CURRENT OFFICE VOLUNTEERS

Cath Cox	Pauline Curtis	Anne Evans
Barbara Ford	Martin Hammon	Rita Irons
Karan Nuttall	Marguerita Pedley	Sue Pennifold
	Judith Robertshaw	

And the following who kindly gave their time during the past financial year

Eloise Gateley	Joy Nicoll	Barry Osborn
----------------	------------	--------------

MANAGEMENT COMMITTEE 2021 – 2022

Barbara Ford	Chairman	Joy Nicoll	Volunteer
Ron Hillier	Vice-Chairman	Peter Ashplant	Volunteer
Anne Evans	Treasurer	Kerry Newbury	Volunteer
		Peter Woodcock	Volunteer

Robert Raphael	Wychavon District Council
Christine Smith	Evesham Town Council
Ged Bearcroft	Evesham Town Council
Trevor Battersby	Rotary

Helen Gray	Chief Officer and POPI Co-ordinator
------------	-------------------------------------

CHIEF OFFICER'S REPORT

This year has been one where the Volunteer Centre was recognised for its' work during COVID-19 and where the statutory sector has acknowledged the worth of volunteering and how dependent communities are on volunteers. We have been given - or have successfully applied for - funding which has enabled us to continue with new initiatives started during the pandemic to ease the crises amongst local communities and help individuals struggling with the physical, mental and financial aftermath.

We became involved in a number of 'pop-up' vaccination clinics within the town – encouraging those reluctant to be vaccinated to find out more and to have their inoculations. A huge amount of work was done amongst the migrant population who were perhaps not as well informed as local residents on the benefits of vaccination or who worked long hours and were unable to get to appointments at normal times.

As a Centre we have been fortunate to be able to work in partnership with Evesham Vale Welcomes Refugees, chairing information sessions for Ukrainians and their host families following the outbreak of war with Russia; sourcing and providing SIM cards so that those arriving here have some form of communication and assisting with the provision of household goods and clothing for them and for the 50 plus asylum seekers now living at the Evesham Hotel. The latter come from a number of different countries, all have limited English and only the clothes on their backs. It has been frustrating to see how little had been thought out in this asylum process and how large the expectation was of the voluntary sector to assist with their well-being and mental health.

On the home front we were recipients of two Household Support Fund grants from the District Council to help families struggling with the increasing cost of living. These were only short-term funds and the uptake and requests for help was incredibly scary, with the monies being very quickly distributed to those needing help.

In February, Lindsay Roach joined the staff as a Community Builder – a post again funded by Wychavon District Council - to help with new community-led initiatives in Evesham and the surrounding villages. Lindsay has been instrumental in forming links between residents and enabling them to start up community projects which we hope will have longevity as they are projects of perceived need and run by the communities themselves.

Our befriending scheme – in all its forms – remains very vibrant and well-subscribed and we continue to look for more volunteers willing to take on roles within the scheme to prevent loneliness and isolation among our local communities. Following Barbara's advert, this is my turn!

I believe we remain a capable, dependable and diverse organisation with continued good links with our rural parishes and the town and are very much aware of the needs at a grass roots level of the people and communities we serve. 2023 is the 40th Anniversary of the Volunteer Centre and we hope to be able to celebrate this by being as innovative as we have been in the past.

HELEN GRAY
Chief Officer

TREASURER'S REPORT

As you can see from the annual accounts we are in a very good financial situation – mainly due to Helen's hard work in successful grant applications and the receipt of all the monies for paying for the new post of Community Builder, who began work in February 2022. Much of our income has again been in the form of grants including the Household Support Grant, from Wychavon District Council for mileage for vaccinations, food parcel support, shopping mileage, a specific grant to encourage vaccination take-up and general Covid grants. Sadly, we didn't receive any funding from Evesham Town Council this year although Hampton and Broadway parish councils once again supported us.

It is sadly a sign of the times that as fast as the Household Support Grant was received it was rapidly spent, with £10,000 being spent within 2 months - mainly supporting energy, water and food needs! We are still supporting many people by doing their shopping and providing food parcels, which in some cases, also means paying out money on mileage – but again Helen was successful in a number of grant applications for just these needs and there are some clients who also give donations to help defray mileage costs. There are also many volunteers who continue to do shopping for clients having started during Covid lockdown and who don't require mileage payments.

The POPI lunch club resumed in September 2021 but, once again, Helen was able to obtain some grants to help defray meal and transport costs – bearing in mind that transport for the lunch club is free to clients.

The transport scheme is considerably busier this year compared to last, but one financial change has been the subsidy with which Worcestershire County Council has supported the transport scheme. Previously it was dependent upon the number of journeys but during Covid it was set at a fixed amount per month – irrespective of the number of journeys which was obviously a great support. This was fine during lockdown and when journeys were gradually increasing but at some point, as the need increased, our journeys exceeded the level of the subsidy. I understand a further change will occur with effect from April 2023 when this subsidy will be withdrawn altogether. A review of our pricing structure will therefore be made in the New Year to counter this loss.

The One Stop volunteering shop in the Riverside Centre continues to cost us for electricity and water standing charges despite it being of little use to us. During lockdown periods the Riverside centre was itself completely closed down and now many of the properties in the Riverside Centre are empty. We are currently supporting Evesham Vale Welcomes Refugees who are using the shop for clothing but this will be reviewed in the near future.

Despite the financial climate we still have regular monthly or annual donations from several people for which we are very grateful! Once again John Martin have been generous in their support of the centre and despite not seeing much of Gary over the year, the Vale Landscape Heritage Trust still continues to have an office space within the Centre.

A review of Helen's salary was made in November and it was decided to increase her salary in line with national recommendations.

ANNE EVANS
Treasurer

ACKNOWLEDGEMENTS

The Volunteer Centre would like to extend thanks to the following for grants, donations and support in the year 2021/2022

Wychavon District Council

Worcestershire County Council

John Martin's Charity

Voluntary and Community Sector Emergencies Partnership

Parish Councils

Broadway

Harvington

Further Donations Received from:

Rotary

Mrs Carter

The Weather Lottery

Mr & Mrs Cowan

Droitwich Spa CVS

Donation from Funeral of M Edwards

Gift Aid

Mrs Evans

Mr Green/Torbay

Mrs Gray

F Johnson

Tim McCormick

M Peacock

Mr & Mrs Smith

E Weaver

And to the many friends of the Volunteer Centre who support us with small donations throughout the year - and anyone else whom we may have inadvertently failed to mention.

ROLL OF HONOUR

1995

Ray Hamson Dec 95

1996

Robert Raphael Sep 96

1997

Rita Irons Jul 97

Stephen Irons Jul 97

2001

Jacquie Gordon Oct 01

2002

Diana Cowan Aug 02

David Cowan Aug 02

2003

Jean Bean Feb 03

2004

Helen Gray Nov 04

2006

Elizabeth Collins May 06

2007

Alan Eames Jan 07

Anne Evans Sep 07

2008

David Wicks Apr 08

2009

Barry Osborn Jul 09

Maurice Hartwell Sep 09

Huw Miller Nov 09

2010

Judith Blundell Jun 10

Cefn Blundell Jun 10

2011

Alan Pipe Dec 11

2013

Graham Franklin Oct 13

2014

Andy Johns Feb 14

2015

Brian Taylor Mar 15

Barbara Ford Jun 15

2016

Nigel Goode Sep 16

Julie Snailham Oct 16

2017

Ron Hillier Feb 17

Peter Woodcock Feb 17

Gwyn Bevan Aug 17

Shirley Davies Sep 17

Kerry Newbury Oct 17

2018

Karan Nuttall Jan 18

Ann Carter Jan 18

Tony Powell Jan 18

Judith Robertshaw Jan 18

Eloise Gateley Feb 18

Pat Taylor Feb 18

Joy Nicoll Apr 18

Tom Sandham Apr 18

David Timson May 18

Chris Sainsbury Jul 18

Marguerita Pedley Nov 18

2019

Edward McLaren	Feb 19
Peter Ashplant	Mar 19
Diane Ashplant	Mar 19
Diane Nichols	Apr 19
John Bailey	Jun 19
Ged Bearcroft	Jun 19

2020

George Pye	Feb 20
Trevor Battersby	Oct 20
Christine Smith	Oct 20

2021

Or Kyle	Mar 21
Jane Maiden	Aug 21
Richard King	Aug 21
Sue Pennifold	Dec 21

2022

Lorna Hockley	Jan 22
Lindsay Roach	Feb 22
Martin Hammon	Mar 22

COVID 19 VOLUNTEERS APRIL 2021- MARCH 2022

Dawn Allen	Denise Elkan	Cathy Masterson
Carole Baker	Kirsty Foulds	John MacMillan
Martin Baker	Robert Freeman	Leanne Miles
Susan Barnett	John Gowers	Jane Mullett
Peter Barry	Roslyn Gowers	David Porter
Edward Bell	Juliet Garrison	Carol Price
Judy Bell	Jane Grainger	Simon Rees
Julian Bomyer	James Green	Clive Ryan
David Brodie	Louise Green	Alison Sinderbury
Mirren Brodie	Jenny Gutheridge	Daniel Sullivan
Trevor Burton	Mark Haggitt	Helen Scaife
Sallie Campbell	Chloe Hall	Andrew Tucker
Louise Case	Toby Harper	Anne Tucker
Lucy Clarke	Clare Haste	Claire Turner
Teresa Cole	Katie Howson	Roger Tunstall
Christopher Collins	Jill Jacobi	Melisse Twist
Sharon Collins	Mark Jameson	Andrea Ward-Eversley
Penny Cook	Fiona Jinks	Joanne Weston
Katie Cooke	Keri Jones	Janice Wetstone
Cheryl Cuthbertson	David Kerr	Sarah Yates
Robin Davis	Paul Leadson	Pamela Young
Martin Donaghue	Hannah Leafe	
Michael Donaldson	Susan Leathers	
Margaret Dowdeswell	Ann Lyon	

This Roll of Honour includes all registered volunteers up until the end of March 2022 who work directly with Evesham Volunteer Centre.

**Evesham Volunteer Centre
The Lodge
Rear of Dresden House
Brick Kiln Street
Evesham
WR11 4AA**

Telephone: Transport - 01386 45035; Office - 01386 40165

www.eveshamvolunteers.org.uk

Charity No: 1103353

Company No: 5059379



REGISTERED COMPANY NUMBER: 5059379 (England and Wales)

REGISTERED CHARITY NUMBER: 1103353

**Report of the Trustees
and
Unaudited Financial Statements
for the Year Ended 31 March 2022
for**

Evesham Volunteer Centre

Evesham Volunteer Centre
Report of the Trustees
and
Unaudited Financial Statements
for the Year Ended 31 March 2022

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Report of the Trustees for the Year Ended 31 March 2022

The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their annual directors' report with the financial statements of the charity for the year ended 31 March 2022 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes. The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard FRS 102.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number: 5059379 (England and Wales)

Registered Charity number: 1103353

Registered office: The Lodge,
Rear of Dresden House,
Brick Kiln Street,
Evesham,
Worcestershire WR11 4AA

Bankers: Barclays Bank, Evesham

Directors and trustees: The directors of the charitable company (the charity) are its trustees for the purposes of charity law. The trustees and officers serving during the year and since the year end were as follows:

Evesham Town Council nominees: Mr. G. Bearcroft
Mrs. C. Smith

Wychavon District Council nominee: Mr. R. Raphael

Elected Trustees:	Mrs. B. Ford	Chairperson
	Mrs. A. Evans	
	Mr. R. Hillier	
	Ms. E. Gateley	(Resigned 22/01/2022)
	Mrs. J. Nicoll	
	Mrs. K. Newbury	
	Mr. T. Battersby	
	Mr. P. Ashplant	
	Mr. P. Woodcock	

Senior Management Personnel: Chief Officer Mrs. H. Gray

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document:

The Centre was formed as an unincorporated association in 1983 and continued to be so until 1st March 2004 when the Vale of Evesham Volunteer Centre Limited, a company limited by guarantee was formed and work of the charity transferred to this new company in April 2004. Its objectives

and regulations are regulated by the memorandum & articles of association of the company. On 27th April 2006 the company changed its name to Evesham Volunteer Centre.

Recruitment and appointment of new trustees:

The trustees of the Centre include councillors from the town as appointed by that body subject to the appointment processes of that body and the guidelines on appointment to public office as they apply to Local Government nominees and grant funding being given by those bodies to the Centre. All members are circulated with invitations to nominate trustees prior to the AGM, advising them of the retiring trustees and requesting nominations for the AGM. The trustees have the power to co-opt further members to fill specialist roles as and when necessary.

Trustee induction and training new trustees are given an induction pack to brief them on their legal obligations under charity and company law, the content of the Memorandum and Articles of Association, the committee and decision making processes, the business plan and recent financial performance of the charity. Trustees are encouraged to attend appropriate external training events where these will facilitate the undertaking of their role.

Organisation:

The board of trustees administers the charity. The board meet during the year and when necessary subcommittees are formed to cover aspects of the Centre's work. A Chief Officer has been appointed by the trustees to deal with the day-to-day operations of the charity and to facilitate effective operations. This officer has delegated authority, within terms approved by the trustees, for operational matters including finance, employment and performance related activity.

Related parties:

All related party transactions are disclosed in the notes to the accounts.

Pay policy for senior staff:

All directors, who are also the trustees, give of their time freely and no director received remuneration in the year. Details of directors' expenses and related party transactions are disclosed in the notes to the accounts. The pay of the senior staff is reviewed annually.

Risk Management:

The trustees have a risk management strategy which comprises an annual review of the risks the charity may face and have systems and procedures in place to mitigate those risks identified. Should these risks materialise procedures would be implemented to minimise and potential impact on the charity. Nonfinancial risks have also been considered, with attention being paid to fire and health and safety of all concerned with the Centre and its work. The Centre also has a financial reserves policy which is regularly reviewed by the trustees.

OBJECTIVES AND ACTIVITIES

The general object of the charity in the year was to continue to undertake voluntary work in education, social services and similar charitable activities amongst those classes in need. The specific activities undertaken were as follows:

- Operating a Community Transport Scheme;
- Administration of a Scheme to Promote Older People's Independence;
- Recruit, advise and guide those willing to undertake voluntary work in education, social services and similar charitable activities; and
- Continue to develop a supported and strengthened volunteering network throughout its area of provision by the direct services within its operation to contribute to the quality of life of the people of the Evesham Vale.

ACHIEVEMENT AND PERFORMANCE

Charitable activities:

The activities and achievements of the charity are shown elsewhere in the annual report.

FINANCIAL REVIEW

Reserves policy:

Reserves are needed to bridge the gap between spending and receiving of income and to cover unplanned expenditure. The trustees have a policy to earmark funds in a designated closure fund. These funds are what the trustees' prudently set aside to cover additional costs that may be incurred, if for any reason the company was to cease its activities. The Trust had unrestricted reserves of £2,565 (2021: £9,006) on remaining non-designated unrestricted funds, the details of which are given in the notes to the accounts. The trustees believe the current level of reserves held will enable the charity to continue its work in the foreseeable future and are regularly reviewing funding availability to ensure that the charity can continue its operations in the medium term.

Principal funding sources:

During the period of review, the principal funding came from various government organisations, charities and similar bodies.

Plans for the future:

The trustees wish to continue the current areas of activities but can only do so if the charity in receipt of the appropriate resources to carry out such activities.

Public Benefit In pursuance of the objective, Evesham Volunteer Centre has had regard to the guidance from the Charities Commission on the provision of public benefit. The first principle requires Evesham Volunteer Centre to identify the benefits and second to demonstrate that these benefit the public or a section of the public. The principal object described above identifies the benefits, and the Chairman's Report details how the charity delivers those benefits to the local community.

ON BEHALF OF THE TRUSTEES:

.....
Mrs. B. Ford

November 2022

Independent Examiner's Report to the Trustees of Evesham Volunteer Centre

I report on the accounts of the company for the year ended 31 March 2022 which are set out on pages 5 to 10.

Respective responsibilities of trustees and examiner

As the charity's trustees (and also as directors of the company for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006.

Having satisfied myself that the charity is not subject to the requirement for an audit under company law and is eligible for independent examination, I have examined your charity's accounts as required by section 145 of the Charities Act 2011 ('the Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. that accounting records were not kept as required by section 386 of the Companies Act 2006; or
2. that the accounts do not accord with those records; or
3. that the accounts do not comply with the accounting requirements of section 396 of the Companies Act 2006 and the methods and principles of the Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland; or
4. that there is further information needed for a proper understanding of the accounts.

Independent examiner's statement

I have completed my examination and I have no concerns in respect of the matters listed in (1) to (4) above and in connection with following the Directions of the Charity Commission I have found no matters that require drawing to your attention.

John Liggitt, FCMA
2 The Hopkiln
Church Street
Harvington
Worcestershire
WR11 8PB

November 2022

Evesham Volunteer Centre

**Statement of Financial Activities
for the Year Ended 31 March 2022**

	Notes	Unrestricted Funds £	Restricted Funds £	2022 Total Funds £	2021 Total Funds £
INCOMING RESOURCES					
Incoming resources from charitable activities:					
Voluntary income	2	2,036	-	2,036	2,185
Activities from generating funds	3	1,000	-	1,000	1,000
Investment income	4	(193)	-	(193)	344
Transport scheme	5	30,997	12,599	43,595	26,339
Covid 19 Shopping	2	-	6,205	6,205	10,410
Household Support Fund	2	-	10,035	10,035	-
Community Builder Fund	2	-	54,841	54,841	-
Grants received	2	34,335	-	34,335	44,146
Lunch club	3	329	-	329	-
Gift Aid Recovered		284	-	284	271
Other Income		518	-	518	47
Total incoming resources		69,305	83,679	152,985	84,742
RESOURCES EXPENDED					
Charitable activities					
Transport scheme		7,473	12,599	20,072	7,542
Covid 19 Shopping		-	14,985	14,985	10,410
Covid 19 Other		-	-	-	7,065
Household Support Fund		-	9,885	9,885	
Community Builder Fund		-	968	968	
Shop expenses		390	-	390	604
Other costs		481	-	481	-
Management and administration costs		47,401	3,323	50,724	40,774
Total resources expended		55,746	41,759	97,505	66,396
NET INCOMING/(OUTGOING) RESOURCES		13,559	41,920	55,480	18,346
RECONCILIATION OF FUNDS					
Total funds brought forward		22,006	17,016	39,022	20,676
TOTAL FUNDS CARRIED FORWARD		35,565	58,936	94,501	39,022

Mrs. B. Ford

November 2022

Evesham Volunteer Centre

Balance Sheet
At 31 March 2022

	Notes	Unrestricted Funds £	Restricted Funds £	2022 Total Funds £	2021 Total Funds £
FIXED ASSETS					
Tangible assets	9	<u>484</u>	<u>-</u>	<u>484</u>	<u>863</u>
CURRENT ASSETS					
Debtors: amounts falling due within one year	10	1,395	2,904	4,299	569
Investments	11	7,647	-	7,647	7,840
Cash at bank and in hand		<u>27,278</u>	<u>56,032</u>	<u>83,310</u>	<u>30,566</u>
		36,321	58,936	95,257	38,975
CREDITORS					
Amounts falling due within one year	12	<u>1,239</u>	<u>-</u>	<u>1,239</u>	<u>815</u>
NET CURRENT ASSETS		<u>35,081</u>	<u>58,936</u>	<u>94,017</u>	<u>38,160</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>35,565</u>	<u>58,936</u>	<u>94,501</u>	<u>39,022</u>
FUNDS					
Unrestricted funds	14	35,565		35,565	22,006
Restricted funds			<u>58,936</u>	<u>58,936</u>	<u>17,016</u>
TOTAL FUNDS		<u>35,565</u>	<u>58,936</u>	<u>94,501</u>	<u>39,022</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2022.

The trustees have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2022 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard FRS102.

The financial statements were approved by the Board of Trustees on the November 2022 and were signed on its behalf by:

Mrs. B. Ford

Evesham Volunteer Centre
Notes to the Financial Statements
for the Year Ended 31 March 2022

1 ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard FR5102 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under the headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of the resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and equipment, etc.	25% to 50% on reducing balance
---------------------------	--------------------------------

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Leasing commitments

Rentals paid under operating leases are charged to the profit and loss account as incurred.

2 VOLUNTARY INCOME

	2022 £	2021 £
Unrestricted		
Donations	2,036	2,185
Grants	34,335	22,942
	<u>36,371</u>	<u>25,127</u>
Restricted		
Grants	71,080	31,615
	<u>71,080</u>	<u>31,615</u>
Total Voluntary Income	<u>107,452</u>	<u>56,741</u>

3 ACTIVITIES FOR GENERATING FUNDS

	2022 £	2021 £
Fundraising activities and events	329	-
Rent	1,000	1,000
	<u>1,329</u>	<u>1,000</u>

Page 6

4 INVESTMENT INCOME

November 2022

	2022 £	2021 £
Savings interest	(193)	344

(Note, the interest received was overstated in 2021 and has been adjusted in 2022 the correct figures were 2022: £48 and 2021: £103)

Evesham Volunteer Centre
Notes to the Financial Statements
for the Year Ended 31 March 2022

5 INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

	2022		2021
	£	£	£
	Unrestricted	Restricted	Total
Transport Scheme			
Worcestershire CC- Community Transport Scheme		12,599	12,599
Connect Alex & Worc Hospitals Incentive			
Fares charged	21,338		21,338
Administration charges	9,156		9,156
Donations received from passengers	503		503
	<u>30,997</u>	<u>12,599</u>	<u>43,595</u>
			<u>26,339</u>

6 NET INCOMING/(OUTGOING) RESOURCES

	2022	2021
	£	£
Net resources are stated after charging:		
Depreciation - owned assets	379	723
Independent examiners fee	350	350
	<u>729</u>	<u>1,073</u>

7 STAFF COSTS & TRUSTEE REMUNERATION

	2022		2021
	£	£	£
	Unrestricted	Restricted	Total
Wages and salaries	29,578	3,323	32,900
	<u>29,578</u>	<u>3,323</u>	<u>32,900</u>
			<u>25,548</u>

The charity trustees were not paid any remuneration or received any other benefits from employment with the Trust in the year (2021: £nil) neither were they reimbursed expenses during the year (2021: £nil). No charity trustee received payment for professional or other services supplied to the charity (2021: £nil).

Employee Numbers

The average monthly headcount during the year was 1 staff (2021: 1 staff).

8 RELATED PARTY TRANSACTIONS

The charity enjoys a close working relationship with Worcestershire County Council, Wychavon District Council and Evesham Town Council. Together these three entities nominate a significant number of trustees (see the trustee's annual report) and provide funding to enable the charity to carry out its charitable objectives. The following is a summary of funding provided by these entities:

	2022	2021
	£	£
Worcestershire County Council - Transport Consortium Funding	12,599	10,419
Wychavon District Council	81,521	7,942
Evesham Town Council	-	2,000
	<u>94,120</u>	<u>20,360</u>

From time to time trustees who are also County Council nominated trustees have allocated earmarked funds from within the County Council to benefit the charity. During the year the charity received such donations amounting to £nil (2021: £nil).

The Trust benefits greatly from the involvement and enthusiastic support of its many volunteers, details of which are given in our annual report. In accordance with accounting standards, the economic contribution of general volunteers is not measured in the accounts.

Evesham Volunteer Centre
Notes to the Financial Statements
for the Year Ended 31 March 2022

9 TANGIBLE FIXED ASSETS

	Plant and equipment etc		
	Unrestricted £	Restricted £	Total £
COST			
At 1 April 2021	25,986	-	25,986
Transfer			-
Additions	-		-
At 31 March 2022	<u>25,986</u>	<u>-</u>	<u>25,986</u>
DEPRECIATION			
At 1 April 2021	25,123	-	25,123
Charge for year	379		379
At 31 March 2022	<u>25,502</u>	<u>-</u>	<u>25,502</u>
NET BOOK VALUE			
At 31 March 2022	<u>484</u>	<u>-</u>	<u>484</u>
At 31 March 2021	<u>863</u>	<u>-</u>	<u>863</u>

10 DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022		2021
	£	£	£
	Unrestricted	Restricted	Total
Other debtors	1,303	2,904	4,207
Prepayments	93	-	93
	<u>1,395</u>	<u>2,904</u>	<u>4,299</u>

11 CURRENT ASSET INVESTMENTS

	2022		2021
	£	£	£
	Unrestricted	Restricted	Total
Deposit - United Trust Bank	<u>7,647</u>	<u>-</u>	<u>7,647</u>

12 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022		2021
	£	£	£
	Unrestricted	Restricted	Total
Social security and other payroll taxes	-	-	-
Other creditors and accruals	1,239	-	1,239
	<u>1,239</u>	<u>-</u>	<u>1,239</u>

Evesham Volunteer Centre
Notes to the Financial Statements
for the Year Ended 31 March 2022

13 MOVEMENT IN FUNDS

	At 31/03/2021 £	Net movement in funds £	At 31/03/2022 £
Unrestricted funds			
General fund	9,006	13,559	22,565
Designated closure fund	13,000	-	13,000
	22,006	13,559	35,565
Restricted funds			
Transport Scheme	2,877	-	2,877
Covid - 19 related activities	14,139	(8,780)	5,359
Household Support Fund	-	150	150
Community Builder Fund	-	50,550	50,550
TOTAL FUNDS	39,022	55,480	94,501

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	69,305	55,746	13,559
Designated closure fund	-	-	-
	69,305	55,746	13,559
Restricted funds			
Community Transport Scheme	12,599	12,599	-
Covid 19 Activities	6,205	14,985	(8,780)
Household Support Fund	10,035	9,885	150
Community Builder Fund	54,841	4,291	50,550
	83,679	41,759	41,920
TOTAL FUNDS	152,985	97,505	55,480

15 PURPOSE OF RESTRICTED FUNDS

Restricted funds are given by donors earmarked for a specific purpose and as part of charity law such funds received must be used to carry out that purpose.

Community Transport Scheme - The charity's principle activity is running a community transport scheme to assist people who cannot easily access other forms of transport.

Covid 19 Activities - Grants received were for PPE Equipment for volunteer drivers and for the provision of shopping and prescription collection services for people having to self isolate.

Household Support Fund - To support vulnerable households during current economic conditions.

Community Builder Fund - To fund an individual to work within Evesham and surrounding villages to discover assets and promote village communities. Funding of £54,841 for the post of Community Builder is to cover an 18 month contract, but the employee only started in post in March 2022, hence the expenditure of only £4,291.'

16 ANALYSIS OF NET ASSETS BETWEEN FUNDS

	General Funds £	Designated Funds £	Restricted Funds £	TOTAL Funds £
Fixed assets	484	-	-	484
Investments	-	7,647	-	7,647
Other current assets	23,321	5,353	58,936	87,609
Less current liabilities	(1,239)	-	-	(1,239)
NET ASSETS at 31 March 2022	22,565	13,000	58,936	94,501

REGISTERED COMPANY NUMBER: 5059379 (England and Wales)

REGISTERED CHARITY NUMBER: 1103353

**Report of the Trustees
and
Unaudited Financial Statements
for the Year Ended 31 March 2022
for**

Evesham Volunteer Centre

Evesham Volunteer Centre
Report of the Trustees
and
Unaudited Financial Statements
for the Year Ended 31 March 2022

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Report of the Trustees for the Year Ended 31 March 2022

The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their annual directors' report with the financial statements of the charity for the year ended 31 March 2022 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes. The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard FRS 102.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number: 5059379 (England and Wales)

Registered Charity number: 1103353

Registered office: The Lodge,
Rear of Dresden House,
Brick Kiln Street,
Evesham,
Worcestershire WR11 4AA

Bankers: Barclays Bank, Evesham

Directors and trustees: The directors of the charitable company (the charity) are its trustees for the purposes of charity law. The trustees and officers serving during the year and since the year end were as follows:

Evesham Town Council nominees: Mr. G. Bearcroft
Mrs. C. Smith

Wychavon District Council nominee: Mr. R. Raphael

Elected Trustees:	Mrs. B. Ford	Chairperson
	Mrs. A. Evans	
	Mr. R. Hillier	
	Ms. E. Gateley	(Resigned 22/01/2022)
	Mrs. J. Nicoll	
	Mrs. K. Newbury	
	Mr. T. Battersby	
	Mr. P. Ashplant	
	Mr. P. Woodcock	

Senior Management Personnel: Chief Officer Mrs. H. Gray

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document:

The Centre was formed as an unincorporated association in 1983 and continued to be so until 1st March 2004 when the Vale of Evesham Volunteer Centre Limited, a company limited by guarantee was formed and work of the charity transferred to this new company in April 2004. Its objectives

and regulations are regulated by the memorandum & articles of association of the company. On 27th April 2006 the company changed its name to Evesham Volunteer Centre.

Recruitment and appointment of new trustees:

The trustees of the Centre include councillors from the town as appointed by that body subject to the appointment processes of that body and the guidelines on appointment to public office as they apply to Local Government nominees and grant funding being given by those bodies to the Centre. All members are circulated with invitations to nominate trustees prior to the AGM, advising them of the retiring trustees and requesting nominations for the AGM. The trustees have the power to co-opt further members to fill specialist roles as and when necessary.

Trustee induction and training new trustees are given an induction pack to brief them on their legal obligations under charity and company law, the content of the Memorandum and Articles of Association, the committee and decision making processes, the business plan and recent financial performance of the charity. Trustees are encouraged to attend appropriate external training events where these will facilitate the undertaking of their role.

Organisation:

The board of trustees administers the charity. The board meet during the year and when necessary subcommittees are formed to cover aspects of the Centre's work. A Chief Officer has been appointed by the trustees to deal with the day-to-day operations of the charity and to facilitate effective operations. This officer has delegated authority, within terms approved by the trustees, for operational matters including finance, employment and performance related activity.

Related parties:

All related party transactions are disclosed in the notes to the accounts.

Pay policy for senior staff:

All directors, who are also the trustees, give of their time freely and no director received remuneration in the year. Details of directors' expenses and related party transactions are disclosed in the notes to the accounts. The pay of the senior staff is reviewed annually.

Risk Management:

The trustees have a risk management strategy which comprises an annual review of the risks the charity may face and have systems and procedures in place to mitigate those risks identified. Should these risks materialise procedures would be implemented to minimise and potential impact on the charity. Nonfinancial risks have also been considered, with attention being paid to fire and health and safety of all concerned with the Centre and its work. The Centre also has a financial reserves policy which is regularly reviewed by the trustees.

OBJECTIVES AND ACTIVITIES

The general object of the charity in the year was to continue to undertake voluntary work in education, social services and similar charitable activities amongst those classes in need. The specific activities undertaken were as follows:

- Operating a Community Transport Scheme;
- Administration of a Scheme to Promote Older People's Independence;
- Recruit, advise and guide those willing to undertake voluntary work in education, social services and similar charitable activities; and
- Continue to develop a supported and strengthened volunteering network throughout its area of provision by the direct services within its operation to contribute to the quality of life of the people of the Evesham Vale.

ACHIEVEMENT AND PERFORMANCE

Charitable activities:

The activities and achievements of the charity are shown elsewhere in the annual report.

FINANCIAL REVIEW

Reserves policy:

Reserves are needed to bridge the gap between spending and receiving of income and to cover unplanned expenditure. The trustees have a policy to earmark funds in a designated closure fund. These funds are what the trustees' prudently set aside to cover additional costs that may be incurred, if for any reason the company was to cease its activities. The Trust had unrestricted reserves of £2,565 (2021: £9,006) on remaining non-designated unrestricted funds, the details of which are given in the notes to the accounts. The trustees believe the current level of reserves held will enable the charity to continue its work in the foreseeable future and are regularly reviewing funding availability to ensure that the charity can continue its operations in the medium term.

Principal funding sources:

During the period of review, the principal funding came from various government organisations, charities and similar bodies.

Plans for the future:

The trustees wish to continue the current areas of activities but can only do so if the charity in receipt of the appropriate resources to carry out such activities.

Public Benefit In pursuance of the objective, Evesham Volunteer Centre has had regard to the guidance from the Charities Commission on the provision of public benefit. The first principle requires Evesham Volunteer Centre to identify the benefits and second to demonstrate that these benefit the public or a section of the public. The principal object described above identifies the benefits, and the Chairman's Report details how the charity delivers those benefits to the local community.

ON BEHALF OF THE TRUSTEES:

.....
Mrs. B. Ford

November 2022

Independent Examiner's Report to the Trustees of Evesham Volunteer Centre

I report on the accounts of the company for the year ended 31 March 2022 which are set out on pages 5 to 10.

Respective responsibilities of trustees and examiner

As the charity's trustees (and also as directors of the company for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006.

Having satisfied myself that the charity is not subject to the requirement for an audit under company law and is eligible for independent examination, I have examined your charity's accounts as required by section 145 of the Charities Act 2011 ('the Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. that accounting records were not kept as required by section 386 of the Companies Act 2006; or
2. that the accounts do not accord with those records; or
3. that the accounts do not comply with the accounting requirements of section 396 of the Companies Act 2006 and the methods and principles of the Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland; or
4. that there is further information needed for a proper understanding of the accounts.

Independent examiner's statement

I have completed my examination and I have no concerns in respect of the matters listed in (1) to (4) above and in connection with following the Directions of the Charity Commission I have found no matters that require drawing to your attention.

John Liggitt, FCMA
2 The Hopkiln
Church Street
Harvington
Worcestershire
WR11 8PB

November 2022

Evesham Volunteer Centre

**Statement of Financial Activities
for the Year Ended 31 March 2022**

	Notes	Unrestricted Funds £	Restricted Funds £	2022 Total Funds £	2021 Total Funds £
INCOMING RESOURCES					
Incoming resources from charitable activities:					
Voluntary income	2	2,036	-	2,036	2,185
Activities from generating funds	3	1,000	-	1,000	1,000
Investment income	4	(193)	-	(193)	344
Transport scheme	5	30,997	12,599	43,595	26,339
Covid 19 Shopping	2	-	6,205	6,205	10,410
Household Support Fund	2	-	10,035	10,035	-
Community Builder Fund	2	-	54,841	54,841	-
Grants received	2	34,335	-	34,335	44,146
Lunch club	3	329	-	329	-
Gift Aid Recovered		284	-	284	271
Other Income		518	-	518	47
Total incoming resources		69,305	83,679	152,985	84,742
RESOURCES EXPENDED					
Charitable activities					
Transport scheme		7,473	12,599	20,072	7,542
Covid 19 Shopping		-	14,985	14,985	10,410
Covid 19 Other		-	-	-	7,065
Household Support Fund		-	9,885	9,885	
Community Builder Fund		-	968	968	
Shop expenses		390	-	390	604
Other costs		481	-	481	-
Management and administration costs		47,401	3,323	50,724	40,774
Total resources expended		55,746	41,759	97,505	66,396
NET INCOMING/(OUTGOING) RESOURCES		13,559	41,920	55,480	18,346
RECONCILIATION OF FUNDS					
Total funds brought forward		22,006	17,016	39,022	20,676
TOTAL FUNDS CARRIED FORWARD		35,565	58,936	94,501	39,022

Mrs. B. Ford

November 2022

Evesham Volunteer Centre

Balance Sheet
At 31 March 2022

	Notes	Unrestricted Funds £	Restricted Funds £	2022 Total Funds £	2021 Total Funds £
FIXED ASSETS					
Tangible assets	9	<u>484</u>	<u>-</u>	<u>484</u>	<u>863</u>
CURRENT ASSETS					
Debtors: amounts falling due within one year	10	1,395	2,904	4,299	569
Investments	11	7,647	-	7,647	7,840
Cash at bank and in hand		<u>27,278</u>	<u>56,032</u>	<u>83,310</u>	<u>30,566</u>
		36,321	58,936	95,257	38,975
CREDITORS					
Amounts falling due within one year	12	<u>1,239</u>	<u>-</u>	<u>1,239</u>	<u>815</u>
NET CURRENT ASSETS		<u>35,081</u>	<u>58,936</u>	<u>94,017</u>	<u>38,160</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>35,565</u>	<u>58,936</u>	<u>94,501</u>	<u>39,022</u>
FUNDS					
Unrestricted funds	14	35,565		35,565	22,006
Restricted funds			<u>58,936</u>	<u>58,936</u>	<u>17,016</u>
TOTAL FUNDS		<u>35,565</u>	<u>58,936</u>	<u>94,501</u>	<u>39,022</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2022.

The trustees have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2022 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard FRS102.

The financial statements were approved by the Board of Trustees on the November 2022 and were signed on its behalf by:

Mrs. B. Ford

Evesham Volunteer Centre
Notes to the Financial Statements
for the Year Ended 31 March 2022

1 ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard FR5102 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under the headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of the resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and equipment, etc.	25% to 50% on reducing balance
---------------------------	--------------------------------

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Leasing commitments

Rentals paid under operating leases are charged to the profit and loss account as incurred.

2 VOLUNTARY INCOME

	2022 £	2021 £
Unrestricted		
Donations	2,036	2,185
Grants	34,335	22,942
	<u>36,371</u>	<u>25,127</u>
Restricted		
Grants	71,080	31,615
	<u>71,080</u>	<u>31,615</u>
Total Voluntary Income	<u>107,452</u>	<u>56,741</u>

3 ACTIVITIES FOR GENERATING FUNDS

	2022 £	2021 £
Fundraising activities and events	329	-
Rent	1,000	1,000
	<u>1,329</u>	<u>1,000</u>

Page 6

4 INVESTMENT INCOME

November 2022

	2022 £	2021 £
Savings interest	(193)	344

(Note, the interest received was overstated in 2021 and has been adjusted in 2022 the correct figures were 2022: £48 and 2021: £103)

Evesham Volunteer Centre
Notes to the Financial Statements
for the Year Ended 31 March 2022

5 INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

	2022		2021
	£	£	£
	Unrestricted	Restricted	Total
Transport Scheme			
Worcestershire CC- Community Transport Scheme		12,599	12,599
Connect Alex & Worc Hospitals Incentive			
Fares charged	21,338		21,338
Administration charges	9,156		9,156
Donations received from passengers	503		503
	<u>30,997</u>	<u>12,599</u>	<u>43,595</u>
			<u>26,339</u>

6 NET INCOMING/(OUTGOING) RESOURCES

	2022	2021
	£	£
Net resources are stated after charging:		
Depreciation - owned assets	379	723
Independent examiners fee	350	350
	<u>729</u>	<u>1,073</u>

7 STAFF COSTS & TRUSTEE REMUNERATION

	2022		2021
	£	£	£
	Unrestricted	Restricted	Total
Wages and salaries	29,578	3,323	32,900
	<u>29,578</u>	<u>3,323</u>	<u>32,900</u>
			<u>25,548</u>

The charity trustees were not paid any remuneration or received any other benefits from employment with the Trust in the year (2021: £nil) neither were they reimbursed expenses during the year (2021: £nil). No charity trustee received payment for professional or other services supplied to the charity (2021: £nil).

Employee Numbers

The average monthly headcount during the year was 1 staff (2021: 1 staff).

8 RELATED PARTY TRANSACTIONS

The charity enjoys a close working relationship with Worcestershire County Council, Wychavon District Council and Evesham Town Council. Together these three entities nominate a significant number of trustees (see the trustee's annual report) and provide funding to enable the charity to carry out its charitable objectives. The following is a summary of funding provided by these entities:

	2022	2021
	£	£
Worcestershire County Council - Transport Consortium Funding	12,599	10,419
Wychavon District Council	81,521	7,942
Evesham Town Council	-	2,000
	<u>94,120</u>	<u>20,360</u>

From time to time trustees who are also County Council nominated trustees have allocated earmarked funds from within the County Council to benefit the charity. During the year the charity received such donations amounting to £nil (2021: £nil).

The Trust benefits greatly from the involvement and enthusiastic support of its many volunteers, details of which are given in our annual report. In accordance with accounting standards, the economic contribution of general volunteers is not measured in the accounts.

Evesham Volunteer Centre
Notes to the Financial Statements
for the Year Ended 31 March 2022

9 TANGIBLE FIXED ASSETS

	Plant and equipment etc		
	Unrestricted £	Restricted £	Total £
COST			
At 1 April 2021	25,986	-	25,986
Transfer			-
Additions	-		-
At 31 March 2022	<u>25,986</u>	<u>-</u>	<u>25,986</u>
DEPRECIATION			
At 1 April 2021	25,123	-	25,123
Charge for year	379		379
At 31 March 2022	<u>25,502</u>	<u>-</u>	<u>25,502</u>
NET BOOK VALUE			
At 31 March 2022	<u>484</u>	<u>-</u>	<u>484</u>
At 31 March 2021	<u>863</u>	<u>-</u>	<u>863</u>

10 DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022		2021
	£	£	£
	Unrestricted	Restricted	Total
Other debtors	1,303	2,904	4,207
Prepayments	93	-	93
	<u>1,395</u>	<u>2,904</u>	<u>4,299</u>

11 CURRENT ASSET INVESTMENTS

	2022		2021
	£	£	£
	Unrestricted	Restricted	Total
Deposit - United Trust Bank	<u>7,647</u>	<u>-</u>	<u>7,647</u>

12 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022		2021
	£	£	£
	Unrestricted	Restricted	Total
Social security and other payroll taxes	-	-	-
Other creditors and accruals	1,239	-	1,239
	<u>1,239</u>	<u>-</u>	<u>1,239</u>

Evesham Volunteer Centre
Notes to the Financial Statements
for the Year Ended 31 March 2022

13 MOVEMENT IN FUNDS

	At 31/03/2021 £	Net movement in funds £	At 31/03/2022 £
Unrestricted funds			
General fund	9,006	13,559	22,565
Designated closure fund	13,000	-	13,000
	22,006	13,559	35,565
Restricted funds			
Transport Scheme	2,877	-	2,877
Covid - 19 related activities	14,139	(8,780)	5,359
Household Support Fund	-	150	150
Community Builder Fund	-	50,550	50,550
TOTAL FUNDS	39,022	55,480	94,501

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	69,305	55,746	13,559
Designated closure fund	-	-	-
	69,305	55,746	13,559
Restricted funds			
Community Transport Scheme	12,599	12,599	-
Covid 19 Activities	6,205	14,985	(8,780)
Household Support Fund	10,035	9,885	150
Community Builder Fund	54,841	4,291	50,550
	83,679	41,759	41,920
TOTAL FUNDS	152,985	97,505	55,480

15 PURPOSE OF RESTRICTED FUNDS

Restricted funds are given by donors earmarked for a specific purpose and as part of charity law such funds received must be used to carry out that purpose.

Community Transport Scheme - The charity's principle activity is running a community transport scheme to assist people who cannot easily access other forms of transport.

Covid 19 Activities - Grants received were for PPE Equipment for volunteer drivers and for the provision of shopping and prescription collection services for people having to self isolate.

Household Support Fund - To support vulnerable households during current economic conditions.

Community Builder Fund - To fund an individual to work within Evesham and surrounding villages to discover assets and promote village communities. Funding of £54,841 for the post of Community Builder is to cover an 18 month contract, but the employee only started in post in March 2022, hence the expenditure of only £4,291.'

16 ANALYSIS OF NET ASSETS BETWEEN FUNDS

	General Funds £	Designated Funds £	Restricted Funds £	TOTAL Funds £
Fixed assets	484	-	-	484
Investments	-	7,647	-	7,647
Other current assets	23,321	5,353	58,936	87,609
Less current liabilities	(1,239)	-	-	(1,239)
NET ASSETS at 31 March 2022	22,565	13,000	58,936	94,501

Accounts



ANNUAL REVIEW
2020 - 2021



Our Vision:

A developed, supported and strengthened volunteering and direct-service network throughout the Vale.

Our Aim:

To recruit, advise and guide those willing to undertake voluntary work.



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CHAIRMAN'S REPORT

The year 2020 – 2021 has been a year like no other for Evesham Volunteer Centre. Some volunteers were unable to continue, due to shielding either themselves or their relatives, but many more volunteers appeared, many of whom were furloughed.

Some of our activities either stopped (POPI lunch club) or were seriously cut back (GP and hospital appointments) but others came to fill the gap – shopping for those who were shielding, delivering prescriptions, taking clients for Covid vaccinations, as well as other more unusual requests, such as finding wool for knitters and organising jigsaw swapping for those shielding at home.

Helen Gray, the Chief Officer has been involved in the meetings (on Zoom, not in person) of many county, regional and national organisations. These include meetings about community cohesiveness and also voluntary and statutory sector meetings on the role the voluntary sector can play in the future.

My thanks go to Helen, for the tremendous amount of work she has done over the last year, and to all of the volunteers who give their time so that we are able to provide so many services to support the local community.

BARBARA FORD

Chair of the Management Committee

CURRENT OFFICE STAFF

Helen Gray - Chief Officer

CURRENT VOLUNTEER OFFICE STAFF

Anne Evans

Barbara Ford

Eloise Gateley

Rita Irons

Joy Nicoll

Karan Nuttall

Barry Osborn

Marguerita Pedley

Judith Robertshaw

And the following who kindly gave their time during the past financial year:

Rosemary Edwards-Bell

Denise McGann

Louise Williams

MANAGEMENT COMMITTEE 2020 – 2021

Barbara Ford	Chair	Peter Ashplant	Volunteer
Ron Hillier	Vice Chair	Kerry Newbury	Volunteer
Eloise Gately	Secretary	Joy Nicoll	Volunteer
Anne Evans	Treasurer	Trevor Battersby	Volunteer
		Peter Woodcock	Volunteer

Robert Raphael

Wychavon District Council

Christine Smith

Evesham Town Council

Ged Bearcroft

Evesham Town Council

Helen Gray

Chief Officer

CHIEF OFFICER'S REPORT

COVID-19 totally changed the volunteering landscape for the Centre with nearly all of the normal requirements put on hold as hospitals and social activities were curtailed, to be replaced by new challenges and with many of our usual volunteers falling into the vulnerable category.

Because we are a Volunteer Centre, from the moment lockdown was announced we had people ringing up to volunteer their help. They initially came to us directly, although later we were having volunteers signposted to us from the County's Here2Help initiative and our tally of new volunteers was 247. The majority were people on furlough and there was a great community spirit and some firm friendships made, especially by those shopping for the elderly. Many of these new volunteers have now returned to work but have asked to remain 'on our books' in case of future need – others have stayed with us and continue to volunteer.

From doing accompanied shopping for around 8 people a week we became shopper drivers for 84, (we were given their list, we did the shopping, paid up front, delivered the shopping to the doorstep and received reimbursement either by cheque or BACS transfer). A volunteer team of 35 people did this. We tried to ensure that the same person shopped for the same clients each week to help build up a rapport plus it makes it easier if you have some knowledge of the groceries etc. required and substitutions have to be made! We continue doing shopping for about sixty people a week and since the start of the pandemic have made over 4,000 shopping trips for those shielding, self-isolating or who are not confident about returning to supermarket shopping. We also bought and delivered food parcels to families in need each week and still do so for a small number.

From doing the odd one or two prescription deliveries a week the Centre was asked by a group of three pharmacies to deliver around 200 prescriptions a day to overcome the backlog required by those shielding or self-isolating. Fifty volunteers were involved in this, in teams of three volunteers per pharmacy per day during the months of June and July. We delivered over 10,000 prescriptions.

Our telephone befriending scheme expanded hugely and we called over 100 people each week on top of our usual telephone befriending scheme. Up to date we have made over 4,200 telephone befriending calls. This doesn't include the calls made to our regular transport clients who we checked in with on a regular basis to make sure all was well.

We took over 5,000 phone calls from people wanting help and advice and signposted appropriately. During lockdown we also walked 12 dogs on a daily basis, had volunteers fix digital TV aerials, sourced jam jars, knitting wool and jigsaw puzzles, found strawberry plants and veg plants for those who decided to dig for England and grow their own, made and delivered birthday cakes and also organised a zoom birthday party for a 100 year old.

I think this shows the capability, dependability and diversity of Evesham Volunteer Centre. We have good links with the rural parishes and the town and are aware of the needs, the isolation that occurs and how problems can be solved.

In recognition of the work of the Centre during Covid we were invited to meet Prince Edward who was interested in our achievements and congratulated us on our abilities and flexibility in meeting the challenges presented to us.

HELEN GRAY

Chief Officer 3

TREASURER'S REPORT

As you can see from the balance sheet, we are looking at a very healthy situation with just over £39,000 carried forward compared to £20,676 last year.

However, the transport side of the volunteer centre was considerably reduced to just over 30% of the total income, which is almost half of the previous year's contribution. The Community Transport Scheme was severely restricted as appointments for hospitals and doctors were virtually stopped for much of the year. This in itself was fortunate as many of our CTS drivers were also shielding so our pool of drivers was considerably reduced.

Most of the money received this year has been in the form of grants, whether for specific items such as pharmacy delivery mileage, food parcels delivery and mileage, Personal Protective Equipment (PPE), and for vaccinations as these were gradually rolled out, or in the form of general grants, in respect of Covid 19, from various organisations such as the Masons, Groundwork UK or authorities such as Worcestershire County Council, plus our regular grants from Evesham Town Council and Wychavon District Council.

We have also received the 1st quarters payment from John Martin's charity which has resumed their charitable funding and is providing grants to us for another year.

In addition, we have received grants from VCSEP (Voluntary and Community Sector Emergencies Partnership) relating to the work Helen has been doing as a member of this partnership.

Harvington and Broadway Parish Council were the only Parish Councils who supported us again this year, but we are very grateful to our ladies and gentlemen who regularly support us with their monthly and annual direct debits.

Although we didn't actually see Gary this year due to lockdowns etc, the Vale Landscape and Heritage Trust still have a presence in our office and duly pay for the privilege.

Although we have been unable to utilise the shop this year, Cards for Good Causes did use it for a period for which they paid us rent.

It was agreed that there would be an annual review of Helen's salary and this was increased in November, particularly in view of all her extra work caused by Covid 19.

Looking forward to next year the need for our transport is gradually increasing as we try to resume a more "normal" life. We are still doing shopping for many vulnerable people and we hope to resume the POPI lunch club from September – as I know our clients have been missing this social meeting.

ACKNOWLEDGEMENTS

The Volunteer Centre would like to extend thanks to the following for grants, donations and support in the year 2020/2021

Evesham Town Council	Wychavon District Council
Worcestershire County Council	John Martin's Charity
Voluntary and Community Sector Emergencies Partnership	

Parish Councils

Broadway	Harvington
----------	------------

Further Donations Received from:

Tree of Light	Mr & Mrs Ashplant
The Weather Lottery	Mrs Carter
Western Power Distribution	Mrs Coupland
The Masons	Mrs Evans
Caring Hands in the Vale	Mr Green
Droitwich Spa CVS	Mr James
Crowd Funding Initiative	F Johnson
Groundwork UK	Ms Jones
Cards for Good Causes	Mrs Keyte
Gift Aid	Mrs Kimberley
	R Magdalene
	M Peacock
	E Weaver

And to the many friends of the Volunteer Centre who support us with small donations throughout the year, and anyone else whom we may have inadvertently failed to mention.

ROLL OF HONOUR

1995

Ray Hamson

Dec 95

1996

Robert Raphael

Sep 96

1997

Rita Irons

Jul 97

Stephen Irons

Jul 97

2001

Jacque Gordon

Oct 01

2002

Margaret Perryman

Jun 02

Diana Cowan

Aug 02

David Cowan

Aug 02

2003

Jean Bean

Feb 03

2004

Helen Gray

Nov 04

2006

Elizabeth Collins

May 06

2007

Alan Eames

Jan 07

Anne Evans

Sep 07

2008

Christopher Bradley

Jan 08

David Wicks

Apr 08

2009

Barry Osborn

Jul 09

Maurice Hartwell

Sep 09

Huw Miller

Nov 09

2010

Judith Blundell

Jun 10

Cefn Blundell

Jun 10

Alan Boorman

Dec 10

2011

Gloria Hudson

May 11

Rita Scrafton

Jun 11

David Hudson

Oct 11

Alan Pipe

Dec 11

2012

John Pritchard

Mar 12

2013

Graham Franklin

Oct 13

2014

Andy Johns

Feb 14

Rosemary Edwards-Bell

May 14

2015

Brian Taylor

Mar 15

Barbara Ford

Jun 15

2016

Nigel Goode

Sep 16

Denise McGann

Oct 16

Julie Snailham

Oct 16

2017

Ron Hillier

Feb 17

Peter Woodcock

Feb 17

Gwyn Bevan

Aug 17

Shirley Davies

Sep 17

Kerry Newbury

Oct 17

2018

Karan Nuttall

Jan 18

Ann Carter

Jan 18

Tony Powell

Jan 18

Judith Robertshaw

Jan 18

Eloise Gateley

Feb 18

Pat Taylor

Feb 18

Joy Nicoll

Apr 18

Tom Sandham

Apr 18

David Timson

May 18

Chris Sainsbury

Jul 18

Marguerita Pedley	Nov 18		
2019		2020	
Hazel Goode	Jan 19	Louise Williams	Jan 20
Edward McLaren	Feb 19-	George Pye	Feb 20
Lynn Molyneux	Feb 19	Martin Baker	Mar 20
Peter Ashplant	Mar 19	Carole Baker	Mar 20
Diane Ashplant	Mar 19	Trevor Battersby	Oct 20
Diane Nichols	Apr 19	Christine Smith	Oct 20
John Bailey	Jun 19	2021	
Ged Bearcroft	Jun 19	Or Kyle	Mar 21
Marlene Sale	Jun 19		

COVID 19 VOLUNTEERS FEBRUARY 2020 – MARCH 2020

Dawn Allen	Denise Elkan	Cathy Masterson
Carole Baker	Kirsty Foulds	John MacMillan
Martin Baker	Robert Freeman	Leanne Miles
Susan Barnett	John Gowers	Jane Mullett
Peter Barry	Roslyn Gowers	David Porter
Edward Bell	Juliet Garrison	Carol Price
Judy Bell	Jane Grainger	Simon Rees
Julian Bomyer	James Green	Clive Ryan
David Brodie	Louise Green	Alison Sinderbury
Mirren Brodie	Jenny Guthridge	Daniel Sullivan
Trevor Burton	Mark Haggitt	Helen Scaife
Sallie Campbell	Chloe Hall	Andrew Tucker
Louise Case	Toby Harper	Anne Tucker
Lucy Clarke	Clare Haste	Claire Turner
Teresa Cole	Katie Howson	Roger Tunstall
Christopher Collins	Jill Jacobi	Melisse Twist
Sharon Collins	Mark Jameson	Andrea Ward-Eversley
Penny Cook	Fiona Jinks	Joanne Weston
Katie Cooke	Keri Jones	Janice Wetstone
Cheryl Cuthbertson	David Kerr	Sarah Yates
Robin Davis	Paul Leadson	Pamela Young
Martin Donaghue	Hannah Leafe	
Michael Donaldson	Susan Leathers	
Margaret Dowdeswell	Ann Lyon	



COVID 19 VOLUNTEERS APRIL 2020 – MARCH 2021

Keith Aaron	Peter Clovelly	Michael Dunn	Hilda Jeans
Kerrie Aitken	Henrietta Clouson	Charles Dunne	Esther Jensen
David Alstead	Andrew Cloves	Robert Dunne	Clive Johns
Pauline Amlett	Richard Clowson	Kevin Dunner	Eddie Johnson
Anna Anderson	Juliet Combe	Steven Dunnatt	Michael Johnston
Lesley Andrews	Andrew Cook	Chloe Dunnett	Sophie Johnstone
James Attley	Angela Cooke	Lloyd Dunnett	Patricia Johnstone
Helen Axeworth	Terry Cooke	Kathy Eager	Cleo Johnstone
Robert Baker	Brian Cooke	Jenny Eagle	Gary Keithleigh
Harry Barns	Louise Cookeson	Brian Edward	Brian Kettering
Peter Barnes	James Cookson	Michael Edwards	Sally Kittling
Ronald Ballantyne	Henry Cookson	Helena Edwardes	Katie Lang
Roy Baxter	Gail Collins	Brian Edwin	Jonathan Large
James Baxon	Harriet Combe	Denise Edwin	Katy Laston
Rachel Beaufort	Sophia Coombes	Kevin Fair	Susan Luton
David Benet	Rosemary Cooper	David Fairing	Robert Manley
Christine Benet	Daniel Cooper	Niall Farquharson	David Manning
Marcus Benn	Arthur Cope	Ralph Farr	Chris Manton
Sally Bennett	Leo Coper	Sue Farringdon	Jennifer Marsh
Paul Bentine	Andrew Copper	Sophia Farthers	Peter Marshall
Harry Bentine	Edward Coxon	Eloise Fathers	Michael Marston
Helen Billett	Stephen Dalton	Bill Findlay	David Newman
Cathy Bitterson	Roger Daniell	Carole Findley	Sally Newman
Susan Bixter	Karon Daniels	Jack Findon	Helena Norman
Alexander Boys	David Dannett	Colin Fine	Sophia Normand
Catherine Boxford	Susan Dante	Pauline Fine	David Oliver
Raymond Cadwallader	Cory Deane	Isobel Gardener	Mark Ollenshaw
Julie Calkhill	Sally Dent	Andrew Gardiner	Karen Ollerton
Margaret Candy	Jamie Denton	Frank Garratt	Muriel Parkin
Amanda Cann	Paul Denton	Diana Gerald	Kathy Parks
James Canning	Jessica Denton	Elizabeth Geralde	Sally Pennarth
Louise Capshaw	Louisa Denton	Andrew Gower	Henry Peters
Christine Carr	Neil Dentt	Robert Grant	Gavin Petrie
Caroline Carstairs	Charlene Dix	Sophie Grantham	Penny Petroc
Lucy Carter	Ellie Dixon	Janine Grantleigh	Colleen Rackett
Stephanie Carter	Nigel Dixon	Hallie Grantley	Iris Rackman
Alex Cartwright	Charis Dexter	Kevin Grantley	Rosie Roberts
Caroline Cartwright	Harry Dolland	Polly Gunn	Louisa Robshaw
Genevieve Castle	Christopher Dolter	David Hatherley	Cleo Robson
Chloe Castleton	Edwina Dorler	Karen Hathersleigh	Michael Royston
Anna Louise Cerrin	Jeannette Dorleston	Malcolm Hathersley	Ian Roystone
Andrew Chart	Catriona Dorler	Linda Heathers	Miles Satterthwaite
Jocelyn Cherry	Michele Dorlton	Monica Hide	Davis Sayers
Michael Chievely	Kerry Douglas	Davida Hidson	Miles Sayers
Michael Churt	Andrew Douglas	Tony Hilbrand	Kareen Spencer
Peter Clovelly	Martha Duggan	Keith Hildebrand	Jamie Sparrow
Henrietta Clouson	Michael Dunn	Catriona Hillingdon	Helena Stewart
Andrew Cloves	Charles Dunne	Louise Hills	Janine Stuart
Richard Clowson	Robert Dunne	Barbara Hudson	Andrew Stuart
Juliet Combe	Kevin Dunner	Graham Hutchison	Colin Tapper
Andrew Cook	Steven Dunnatt	Carly Hutchinson	Kevin Tatton
Angela Cooke	Chloe Dunnett	Daniel Hutchinson	Mary Trotman
Terry Cooke	Lloyd Dunnett	Mark Hutson	Connor Trotman
Brian Cooke	Kathy Eager	Jim James	Melodie Tustin
Louise Cookeson	Jenny Eagle	Niall Jameson	Loreen Vickers
James Cookson	Brian Edward	Colleen Jameson	Jeffery White

**Evesham Volunteer Centre
The Lodge
Rear of Dresden House
Brick Kiln Street
Evesham
WR11 4AA**

Telephone: Transport - 01386 45035; Office - 01386 40165

www.eveshamvolunteers.org.uk

Charity No: 1103353

Company No: 5059379



REGISTERED COMPANY NUMBER: 5059379 (England and Wales)

REGISTERED CHARITY NUMBER: 1103353

**Report of the Trustees
and
Unaudited Financial Statements
for the Year Ended 31 March 2021
for**

Evesham Volunteer Centre

Evesham Volunteer Centre
Report of the Trustees
and
Unaudited Financial Statements
for the Year Ended 31 March 2021

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Evesham Volunteer Centre

Report of the Trustees for the Year Ended 31 March 2021

The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their annual directors' report with the financial statements of the charity for the year ended 31 March 2021 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes. The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard FRS 102.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number: 5059379 (England and Wales)

Registered Charity number: 1103353

Registered office: The Lodge,
Rear of Dresden House,
Brick Kiln Street,
Evesham,
Worcestershire WR11 4AA

Bankers: Barclays Bank, Evesham

Directors and trustees: The directors of the charitable company (the charity) are its trustees for the purposes of charity law. The trustees and officers serving during the year and since the year end were as follows:

Evesham Town Council nominees: Mr. G. Bearcroft
Mrs. C. Smith (Appointed 08/05/2020)

Wychavon District Council nominee: Mr. R. Raphael

Elected Trustees:	Mr. F. Penny	Chair	(Resigned 03/09/2019)
	Mr. N. Goode	Chair	(Appointed 03/09/2019)
			(Resigned 22/10/2020)
	Mrs. B. Ford	Chair	(Appointed 22/10/2020)
	Mrs. A. Evans		
	Mr. R. Hillier		
	Ms. E. Gateley		
	Mrs. J. Nicoll		(Appointed 22/10/2020)
	Mrs. K. Newbury		(Appointed 22/10/2020)
	Mr. T. Battersby		(Appointed 22/10/2020)

Mr. O. Ashplant	(Appointed 22/10/2020)
Mr. P. Woodcock	(Appointed 22/10/2020)

Senior Management Personnel: Chief Officer Mrs. H. Gray

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document:

The Centre was formed as an unincorporated association in 1983 and continued to be so until 1st March 2004 when the Vale of Evesham Volunteer Centre Limited, a company limited by guarantee was formed and work of the charity transferred to this new company in April 2004. Its objectives

and regulations are regulated by the memorandum & articles of association of the company. On 27th April 2006 the company changed its name to Evesham Volunteer Centre.

Recruitment and appointment of new trustees:

The trustees of the Centre include councillors from the town as appointed by that body subject to the appointment processes of that body and the guidelines on appointment to public office as they apply to Local Government nominees and grant funding being given by those bodies to the Centre. All members are circulated with invitations to nominate trustees prior to the AGM, advising them of the retiring trustees and requesting nominations for the AGM. The trustees have the power to co-opt further members to fill specialist roles as and when necessary.

Trustee induction and training new trustees are given an induction pack to brief them on their legal obligations under charity and company law, the content of the Memorandum and Articles of Association, the committee and decision making processes, the business plan and recent financial performance of the charity. Trustees are encouraged to attend appropriate external training events where these will facilitate the undertaking of their role.

Organisation:

The board of trustees administers the charity. The board meet during the year and when necessary subcommittees are formed to cover aspects of the Centre's work. A Chief Officer has been appointed by the trustees to deal with the day-to-day operations of the charity and to facilitate effective operations. This officer has delegated authority, within terms approved by the trustees, for operational matters including finance, employment and performance related activity.

Related parties:

All related party transactions are disclosed in the notes to the accounts.

Pay policy for senior staff:

All directors, who are also the trustees, give of their time freely and no director received remuneration in the year. Details of directors' expenses and related party transactions are disclosed in the notes to the accounts. The pay of the senior staff is reviewed annually.

Risk Management:

The trustees have a risk management strategy which comprises an annual review of the risks the charity may face and have systems and procedures in place to mitigate those risks identified. Should these risks materialise procedures would be implemented to minimise and potential impact on the charity. Nonfinancial risks have also been considered, with attention being paid to fire and health and safety of all concerned with the Centre and its work. The Centre also has a financial reserves policy which is regularly reviewed by the trustees.

OBJECTIVES AND ACTIVITIES

The general object of the charity in the year was to continue to undertake voluntary work in education, social services and similar charitable activities amongst those classes in need. The specific activities undertaken were as follows:

- Operating a Community Transport Scheme;
- Administration of a Scheme to Promote Older People's Independence;
- Recruit, advise and guide those willing to undertake voluntary work in education, social services and similar charitable activities; and
- Continue to develop a supported and strengthened volunteering network throughout its area of provision by the direct services within its operation to contribute to the quality of life of the people of the Evesham Vale.

ACHIEVEMENT AND PERFORMANCE

Charitable activities:

The activities and achievements of the charity are shown elsewhere in the annual report.

FINANCIAL REVIEW

Reserves policy:

Reserves are needed to bridge the gap between spending and receiving of income and to cover unplanned expenditure. The trustees have a policy to earmark funds in a designated closure fund. These funds are what the trustees' prudently set aside to cover additional costs that may be incurred, if for any reason the company was to cease its activities. The Trust had unrestricted reserves of £9,006 (2020: £7,676) on remaining non-designated unrestricted funds, the details of which are given in the notes to the accounts. The trustees believe the current level of reserves held will enable the charity to continue its work in the foreseeable future and are regularly reviewing funding availability to ensure that the charity can continue its operations in the medium term.

Principal funding sources:

During the period of review, the principal funding came from various government organisations, charities and similar bodies.

Plans for the future:

The trustees wish to continue the current areas of activities but can only do so if the charity in receipt of the appropriate resources to carry out such activities.

Public Benefit In pursuance of the objective, Evesham Volunteer Centre has had regard to the guidance from the Charities Commission on the provision of public benefit. The first principle requires Evesham Volunteer Centre to identify the benefits and second to demonstrate that these benefit the public or a section of the public. The principal object described above identifies the benefits, and the Chairman's Report details how the charity delivers those benefits to the local community.

ON BEHALF OF THE TRUSTEES:

.....
Mrs. B. Ford

August 2021

Independent Examiner's Report to the Trustees of Evesham Volunteer Centre

I report on the accounts of the company for the year ended 31 March 2021 which are set out on pages 5 to 10.

Respective responsibilities of trustees and examiner

As the charity's trustees (and also as directors of the company for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006.

Having satisfied myself that the charity is not subject to the requirement for an audit under company law and is eligible for independent examination, I have examined your charity's accounts as required by section 145 of the Charities Act 2011 ('the Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. that accounting records were not kept as required by section 386 of the Companies Act 2006; or
2. that the accounts do not accord with those records; or
3. that the accounts do not comply with the accounting requirements of section 396 of the Companies Act 2006 and the methods and principles of the Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland; or
4. that there is further information needed for a proper understanding of the accounts.

Independent examiner's statement

I have completed my examination and I have no concerns in respect of the matters listed in (1) to (4) above and in connection with following the Directions of the Charity Commission I have found no matters that require drawing to your attention.

John Liggitt, FCMA
2 The Hopkiln
Church Street
Harvington
Worcestershire
WR11 8PB

August 2021

Evesham Volunteer Centre

**Statement of Financial Activities
for the Year Ended 31 March 2021**

	Notes	Unrestricted Funds £	Restricted Funds £	2021 Total Funds £	2020 Total Funds £
INCOMING RESOURCES					
Incoming resources from charitable activities:					
Voluntary income	2	2,185	-	2,185	3,978
Activities from generating funds	3	1,000	-	1,000	1,716
Investment income	4	344	-	344	122
Transport scheme	5	15,920	10,419	26,339	48,324
Covid 19 Shopping	2	-	10,410	10,410	-
Grants received	2	22,942	21,204	44,146	18,000
Lunch club		-	-	-	636
Gift Aid Recovered		271	-	271	505
Other Income		47	-	47	43
Total incoming resources		42,709	42,033	84,742	73,323
RESOURCES EXPENDED					
Charitable activities					
Transport scheme		-	7,542	7,542	33,822
Covid 19 Shopping		-	10,410	10,410	-
Covid 19 Other		-	7,065	7,065	-
Shop expenses		604	-	604	477
Other costs		-	-	-	840
Management and administration costs		40,774	-	40,774	40,222
Total resources expended		41,379	25,017	66,396	75,362
NET INCOMING/(OUTGOING) RESOURCES		1,330	17,016	18,346	(2,039)
RECONCILIATION OF FUNDS					
Total funds brought forward		20,676	-	20,676	22,715
TOTAL FUNDS CARRIED FORWARD		22,006	17,016	39,022	20,676

Mrs. B. Ford

Evesham Volunteer Centre

Balance Sheet
At 31 March 2021

	Notes	Unrestricted Funds £	Restricted Funds £	2021 Total Funds £	2020 Total Funds £
FIXED ASSETS					
Tangible assets	9	<u>863</u>	<u>-</u>	<u>863</u>	<u>1,586</u>
CURRENT ASSETS					
Debtors: amounts falling due within one year	10	569	-	569	3,334
Investments	11	7,840	-	7,840	7,496
Cash at bank and in hand		<u>13,550</u>	<u>17,016</u>	<u>30,566</u>	<u>10,978</u>
		21,959	17,016	38,975	21,808
CREDITORS					
Amounts falling due within one year	12	<u>815</u>	<u>-</u>	<u>815</u>	<u>2,717</u>
NET CURRENT ASSETS		<u>21,144</u>	<u>17,016</u>	<u>38,160</u>	<u>19,090</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>22,006</u>	<u>17,016</u>	<u>39,022</u>	<u>20,676</u>
FUNDS					
Unrestricted funds	14			22,006	20,676
Restricted funds				<u>17,016</u>	<u>-</u>
TOTAL FUNDS				<u>39,022</u>	<u>20,676</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.

The trustees have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard FRS102.

The financial statements were approved by the Board of Trustees on the _____ and were signed on its behalf by:

Mrs. B. Ford

Evesham Volunteer Centre
Notes to the Financial Statements
for the Year Ended 31 March 2021

1 ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard FRS102 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under the headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of the resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and equipment, etc.	25% to 50% on reducing balance
---------------------------	--------------------------------

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Leasing commitments

Rentals paid under operating leases are charged to the profit and loss account as incurred.

2 VOLUNTARY INCOME

	2021 £	2020 £
Unrestricted		
Donations	2,185	3,978
Grants	22,942	18,000
	<u>25,127</u>	<u>21,978</u>
Restricted		
	31,615	-
	<u>31,615</u>	<u>-</u>
Total Voluntary Income	<u>56,741</u>	<u>21,978</u>

3 ACTIVITIES FOR GENERATING FUNDS

	2021 £	2020 £
Fundraising activities and events	-	546
s. B. FrRent	1,000	1,170
	<u>1,000</u>	<u>1,716</u>

Page 6

4 INVESTMENT INCOME

	2021 £	2020 £
Savings interest	344	122

Evesham Volunteer Centre
Notes to the Financial Statements
for the Year Ended 31 March 2021

5 INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

	2021	2020
	£	£
Transport Scheme		
Worcestershire CC- Community Transport Scheme	10,419	4,845
Connect Alex & Worc Hospitals Incentive		
Fares charged	8,637	32,800
Administration charges	6,972	10,186
Donations received from passengers	311	493
	<u>26,339</u>	<u>48,324</u>

6 NET INCOMING/(OUTGOING) RESOURCES

Net resources are stated after charging:

	2021	2020
	£	£
Depreciation - owned assets	723	1,399
Independent examiners fee	350	350
	<u>1,073</u>	<u>1,749</u>

7 STAFF COSTS & TRUSTEE REMUNERATION

	2021	2020
	£	£
Wages and salaries	25,548	23,193
	<u>25,548</u>	<u>23,193</u>

The charity trustees were not paid any remuneration or received any other benefits from employment with the Trust in the year (2020: £nil) neither were they reimbursed expenses during the year (2020: £nil). No charity trustee received payment for professional or other services supplied to the charity (2020: £nil).

Employee Numbers

The average monthly headcount during the year was 1 staff (2020: 1 staff).

8 RELATED PARTY TRANSACTIONS

The charity enjoys a close working relationship with Worcestershire County Council, Wychavon District Council and Evesham Town Council. Together these three entities nominate a significant number of trustees (see the trustee's annual report) and provide funding to enable the charity to carry out its charitable objectives. The following is a summary of funding provided by these entities:

	2021	2019
	£	£
Worcestershire County Council - Transport Consortium Funding	10,419	4,845
Wychavon District Council	7,942	5,000
Evesham Town Council	2,000	4,000
	<u>20,360</u>	<u>13,845</u>

From time to time trustees who are also County Council nominated trustees have allocated earmarked funds from within the County Council to benefit the charity. During the year the charity received such donations amounting to £nil (2019: £nil).

The Trust benefits greatly from the involvement and enthusiastic support of its many volunteers, details of which are given in our annual report. In accordance with accounting standards, the economic contribution of general volunteers is not measured in the accounts.

Evesham Volunteer Centre
Notes to the Financial Statements
for the Year Ended 31 March 2021

9 TANGIBLE FIXED ASSETS

	Plant and equipment etc		
	Unrestricted	Restricted	Total
	£	£	£
COST			
At 1 April 2020	25,986	-	25,986
Transfer			-
Additions	-		-
At 31 March 2021	25,986	-	25,986
DEPRECIATION			
At 1 April 2020	24,400	-	24,400
Charge for year	723		723
At 31 March 2021	25,123	-	25,123
NET BOOK VALUE			
At 31 March 2021	863	-	863
At 31 March 2020	1,586	-	1,586

10 DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021	2020
	£	£
Trade debtors	-	2,615
Other debtors	509	657
Prepayments	60	61
	569	3,333

11 CURRENT ASSET INVESTMENTS

	2021	2020
	£	£
Deposit - United Trust Bank	7,840	7,496

12 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021		2020
	Unrestricted	Restricted	Total
	£	£	£
Social security and other payroll taxes	-	-	-
Other creditors and accruals	815	-	815
	815	-	815

Evesham Volunteer Centre
Notes to the Financial Statements
for the Year Ended 31 March 2021

13 MOVEMENT IN FUNDS

	At 31/03/2020 £	Net movement in funds £	At 31/03/2021 £
Unrestricted funds			
General fund	7,676	1,330	9,006
Designated closure fund	13,000	-	13,000
	20,676	1,330	22,006
Restricted funds			
Transport Scheme	-	2,877	2,877
Covid - 19 related activities	-	14,139	14,139
TOTAL FUNDS	20,676	18,346	39,022

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	42,709	41,379	1,330
Designated closure fund	-	-	-
	42,709	41,379	1,330
Restricted funds			
Community Transport Scheme	10,419	7,542	2,877
Covid 19 Activities	31,615	17,475	14,139
	42,033	25,017	17,016
TOTAL FUNDS	84,742	66,396	18,346

15 PURPOSE OF RESTRICTED FUNDS

Restricted funds are given by donors earmarked for a specific purpose and as part of charity law such funds received must be used to carry out that purpose.

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Covid 19 Activities - Grants received were for PPE Equipment for volunteer drivers and for the provision of shopping and prescription collection services for people having to self isolate.

Lottery Grant for IT Equipment - A grant for updating all IT Equipment was received during the previous year and was used to replace all IT Equipment.

16 ANALYSIS OF NET ASSETS BETWEEN FUNDS

	General Funds £	Designated Funds £	Restricted Funds £	TOTAL Funds £
Fixed assets	863	-	-	863
Investments	-	7,840	-	7,840
Other current assets	8,959	5,160	17,016	31,134
Less current liabilities	(815)	-	-	(815)
NET ASSETS at 31 March 2021	9,006	13,000	17,016	39,022

REGISTERED COMPANY NUMBER: 5059379 (England and Wales)

REGISTERED CHARITY NUMBER: 1103353

**Report of the Trustees
and
Unaudited Financial Statements
for the Year Ended 31 March 2021
for**

Evesham Volunteer Centre

Evesham Volunteer Centre
Report of the Trustees
and
Unaudited Financial Statements
for the Year Ended 31 March 2021

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Evesham Volunteer Centre

Report of the Trustees for the Year Ended 31 March 2021

The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their annual directors' report with the financial statements of the charity for the year ended 31 March 2021 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes. The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard FRS 102.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number: 5059379 (England and Wales)

Registered Charity number: 1103353

Registered office: The Lodge,
Rear of Dresden House,
Brick Kiln Street,
Evesham,
Worcestershire WR11 4AA

Bankers: Barclays Bank, Evesham

Directors and trustees: The directors of the charitable company (the charity) are its trustees for the purposes of charity law. The trustees and officers serving during the year and since the year end were as follows:

Evesham Town Council nominees: Mr. G. Bearcroft
Mrs. C. Smith (Appointed 08/05/2020)

Wychavon District Council nominee: Mr. R. Raphael

Elected Trustees:	Mr. F. Penny	Chair	(Resigned 03/09/2019)
	Mr. N. Goode	Chair	(Appointed 03/09/2019)
			(Resigned 22/10/2020)
	Mrs. B. Ford	Chair	(Appointed 22/10/2020)
	Mrs. A. Evans		
	Mr. R. Hillier		
	Ms. E. Gateley		
	Mrs. J. Nicoll		(Appointed 22/10/2020)
	Mrs. K. Newbury		(Appointed 22/10/2020)
	Mr. T. Battersby		(Appointed 22/10/2020)

Mr. O. Ashplant	(Appointed 22/10/2020)
Mr. P. Woodcock	(Appointed 22/10/2020)

Senior Management Personnel: Chief Officer Mrs. H. Gray

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document:

The Centre was formed as an unincorporated association in 1983 and continued to be so until 1st March 2004 when the Vale of Evesham Volunteer Centre Limited, a company limited by guarantee was formed and work of the charity transferred to this new company in April 2004. Its objectives

and regulations are regulated by the memorandum & articles of association of the company. On 27th April 2006 the company changed its name to Evesham Volunteer Centre.

Recruitment and appointment of new trustees:

The trustees of the Centre include councillors from the town as appointed by that body subject to the appointment processes of that body and the guidelines on appointment to public office as they apply to Local Government nominees and grant funding being given by those bodies to the Centre. All members are circulated with invitations to nominate trustees prior to the AGM, advising them of the retiring trustees and requesting nominations for the AGM. The trustees have the power to co-opt further members to fill specialist roles as and when necessary.

Trustee induction and training new trustees are given an induction pack to brief them on their legal obligations under charity and company law, the content of the Memorandum and Articles of Association, the committee and decision making processes, the business plan and recent financial performance of the charity. Trustees are encouraged to attend appropriate external training events where these will facilitate the undertaking of their role.

Organisation:

The board of trustees administers the charity. The board meet during the year and when necessary subcommittees are formed to cover aspects of the Centre's work. A Chief Officer has been appointed by the trustees to deal with the day-to-day operations of the charity and to facilitate effective operations. This officer has delegated authority, within terms approved by the trustees, for operational matters including finance, employment and performance related activity.

Related parties:

All related party transactions are disclosed in the notes to the accounts.

Pay policy for senior staff:

All directors, who are also the trustees, give of their time freely and no director received remuneration in the year. Details of directors' expenses and related party transactions are disclosed in the notes to the accounts. The pay of the senior staff is reviewed annually.

Risk Management:

The trustees have a risk management strategy which comprises an annual review of the risks the charity may face and have systems and procedures in place to mitigate those risks identified. Should these risks materialise procedures would be implemented to minimise and potential impact on the charity. Nonfinancial risks have also been considered, with attention being paid to fire and health and safety of all concerned with the Centre and its work. The Centre also has a financial reserves policy which is regularly reviewed by the trustees.

OBJECTIVES AND ACTIVITIES

The general object of the charity in the year was to continue to undertake voluntary work in education, social services and similar charitable activities amongst those classes in need. The specific activities undertaken were as follows:

- Operating a Community Transport Scheme;
- Administration of a Scheme to Promote Older People's Independence;
- Recruit, advise and guide those willing to undertake voluntary work in education, social services and similar charitable activities; and
- Continue to develop a supported and strengthened volunteering network throughout its area of provision by the direct services within its operation to contribute to the quality of life of the people of the Evesham Vale.

ACHIEVEMENT AND PERFORMANCE

Charitable activities:

The activities and achievements of the charity are shown elsewhere in the annual report.

FINANCIAL REVIEW

Reserves policy:

Reserves are needed to bridge the gap between spending and receiving of income and to cover unplanned expenditure. The trustees have a policy to earmark funds in a designated closure fund. These funds are what the trustees' prudently set aside to cover additional costs that may be incurred, if for any reason the company was to cease its activities. The Trust had unrestricted reserves of £9,006 (2020: £7,676) on remaining non-designated unrestricted funds, the details of which are given in the notes to the accounts. The trustees believe the current level of reserves held will enable the charity to continue its work in the foreseeable future and are regularly reviewing funding availability to ensure that the charity can continue its operations in the medium term.

Principal funding sources:

During the period of review, the principal funding came from various government organisations, charities and similar bodies.

Plans for the future:

The trustees wish to continue the current areas of activities but can only do so if the charity in receipt of the appropriate resources to carry out such activities.

Public Benefit In pursuance of the objective, Evesham Volunteer Centre has had regard to the guidance from the Charities Commission on the provision of public benefit. The first principle requires Evesham Volunteer Centre to identify the benefits and second to demonstrate that these benefit the public or a section of the public. The principal object described above identifies the benefits, and the Chairman's Report details how the charity delivers those benefits to the local community.

ON BEHALF OF THE TRUSTEES:

.....
Mrs. B. Ford

August 2021

Independent Examiner's Report to the Trustees of Evesham Volunteer Centre

I report on the accounts of the company for the year ended 31 March 2021 which are set out on pages 5 to 10.

Respective responsibilities of trustees and examiner

As the charity's trustees (and also as directors of the company for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006.

Having satisfied myself that the charity is not subject to the requirement for an audit under company law and is eligible for independent examination, I have examined your charity's accounts as required by section 145 of the Charities Act 2011 ('the Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. that accounting records were not kept as required by section 386 of the Companies Act 2006; or
2. that the accounts do not accord with those records; or
3. that the accounts do not comply with the accounting requirements of section 396 of the Companies Act 2006 and the methods and principles of the Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland; or
4. that there is further information needed for a proper understanding of the accounts.

Independent examiner's statement

I have completed my examination and I have no concerns in respect of the matters listed in (1) to (4) above and in connection with following the Directions of the Charity Commission I have found no matters that require drawing to your attention.

John Liggitt, FCMA
2 The Hopkiln
Church Street
Harvington
Worcestershire
WR11 8PB

August 2021

Evesham Volunteer Centre

**Statement of Financial Activities
for the Year Ended 31 March 2021**

	Notes	Unrestricted Funds £	Restricted Funds £	2021 Total Funds £	2020 Total Funds £
INCOMING RESOURCES					
Incoming resources from charitable activities:					
Voluntary income	2	2,185	-	2,185	3,978
Activities from generating funds	3	1,000	-	1,000	1,716
Investment income	4	344	-	344	122
Transport scheme	5	15,920	10,419	26,339	48,324
Covid 19 Shopping	2	-	10,410	10,410	-
Grants received	2	22,942	21,204	44,146	18,000
Lunch club		-	-	-	636
Gift Aid Recovered		271	-	271	505
Other Income		47	-	47	43
Total incoming resources		42,709	42,033	84,742	73,323
RESOURCES EXPENDED					
Charitable activities					
Transport scheme		-	7,542	7,542	33,822
Covid 19 Shopping		-	10,410	10,410	-
Covid 19 Other		-	7,065	7,065	-
Shop expenses		604	-	604	477
Other costs		-	-	-	840
Management and administration costs		40,774	-	40,774	40,222
Total resources expended		41,379	25,017	66,396	75,362
NET INCOMING/(OUTGOING) RESOURCES		1,330	17,016	18,346	(2,039)
RECONCILIATION OF FUNDS					
Total funds brought forward		20,676	-	20,676	22,715
TOTAL FUNDS CARRIED FORWARD		22,006	17,016	39,022	20,676

Mrs. B. Ford

Evesham Volunteer Centre

Balance Sheet
At 31 March 2021

	Notes	Unrestricted Funds £	Restricted Funds £	2021 Total Funds £	2020 Total Funds £
FIXED ASSETS					
Tangible assets	9	<u>863</u>	<u>-</u>	<u>863</u>	<u>1,586</u>
CURRENT ASSETS					
Debtors: amounts falling due within one year	10	569	-	569	3,334
Investments	11	7,840	-	7,840	7,496
Cash at bank and in hand		<u>13,550</u>	<u>17,016</u>	<u>30,566</u>	<u>10,978</u>
		21,959	17,016	38,975	21,808
CREDITORS					
Amounts falling due within one year	12	<u>815</u>	<u>-</u>	<u>815</u>	<u>2,717</u>
NET CURRENT ASSETS		<u>21,144</u>	<u>17,016</u>	<u>38,160</u>	<u>19,090</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>22,006</u>	<u>17,016</u>	<u>39,022</u>	<u>20,676</u>
FUNDS					
Unrestricted funds	14			22,006	20,676
Restricted funds				<u>17,016</u>	<u>-</u>
TOTAL FUNDS				<u>39,022</u>	<u>20,676</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.

The trustees have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard FRS102.

The financial statements were approved by the Board of Trustees on the _____ and were signed on its behalf by:

Mrs. B. Ford

Evesham Volunteer Centre
Notes to the Financial Statements
for the Year Ended 31 March 2021

1 ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard FRS102 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under the headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of the resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and equipment, etc.	25% to 50% on reducing balance
---------------------------	--------------------------------

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Leasing commitments

Rentals paid under operating leases are charged to the profit and loss account as incurred.

2 VOLUNTARY INCOME

	2021 £	2020 £
Unrestricted		
Donations	2,185	3,978
Grants	22,942	18,000
	<u>25,127</u>	<u>21,978</u>
Restricted		
	31,615	-
	<u>31,615</u>	<u>-</u>
Total Voluntary Income	<u>56,741</u>	<u>21,978</u>

3 ACTIVITIES FOR GENERATING FUNDS

	2021 £	2020 £
Fundraising activities and events	-	546
s. B. FrRent	1,000	1,170
	<u>1,000</u>	<u>1,716</u>

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4 INVESTMENT INCOME

	2021 £	2020 £
Savings interest	344	122

Evesham Volunteer Centre
Notes to the Financial Statements
for the Year Ended 31 March 2021

5 INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

	2021 £	2020 £
Transport Scheme		
Worcestershire CC- Community Transport Scheme	10,419	4,845
Connect Alex & Worc Hospitals Incentive		
Fares charged	8,637	32,800
Administration charges	6,972	10,186
Donations received from passengers	311	493
	<u>26,339</u>	<u>48,324</u>

6 NET INCOMING/(OUTGOING) RESOURCES

Net resources are stated after charging:

	2021 £	2020 £
Depreciation - owned assets	723	1,399
Independent examiners fee	350	350
	<u>1,073</u>	<u>1,749</u>

7 STAFF COSTS & TRUSTEE REMUNERATION

	2021 £	2020 £
Wages and salaries	25,548	23,193
	<u>25,548</u>	<u>23,193</u>

The charity trustees were not paid any remuneration or received any other benefits from employment with the Trust in the year (2020: £nil) neither were they reimbursed expenses during the year (2020: £nil). No charity trustee received payment for professional or other services supplied to the charity (2020: £nil).

Employee Numbers

The average monthly headcount during the year was 1 staff (2020: 1 staff).

8 RELATED PARTY TRANSACTIONS

The charity enjoys a close working relationship with Worcestershire County Council, Wychavon District Council and Evesham Town Council. Together these three entities nominate a significant number of trustees (see the trustee's annual report) and provide funding to enable the charity to carry out its charitable objectives. The following is a summary of funding provided by these entities:

	2021 £	2019 £
Worcestershire County Council - Transport Consortium Funding	10,419	4,845
Wychavon District Council	7,942	5,000
Evesham Town Council	2,000	4,000
	<u>20,360</u>	<u>13,845</u>

From time to time trustees who are also County Council nominated trustees have allocated earmarked funds from within the County Council to benefit the charity. During the year the charity received such donations amounting to £nil (2019: £nil).

The Trust benefits greatly from the involvement and enthusiastic support of its many volunteers, details of which are given in our annual report. In accordance with accounting standards, the economic contribution of general volunteers is not measured in the accounts.

Evesham Volunteer Centre
Notes to the Financial Statements
for the Year Ended 31 March 2021

9 TANGIBLE FIXED ASSETS

	Plant and equipment etc		
	Unrestricted	Restricted	Total
	£	£	£
COST			
At 1 April 2020	25,986	-	25,986
Transfer			-
Additions	-		-
At 31 March 2021	25,986	-	25,986
DEPRECIATION			
At 1 April 2020	24,400	-	24,400
Charge for year	723		723
At 31 March 2021	25,123	-	25,123
NET BOOK VALUE			
At 31 March 2021	863	-	863
At 31 March 2020	1,586	-	1,586

10 DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021	2020
	£	£
Trade debtors	-	2,615
Other debtors	509	657
Prepayments	60	61
	569	3,333

11 CURRENT ASSET INVESTMENTS

	2021	2020
	£	£
Deposit - United Trust Bank	7,840	7,496

12 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021		2020
	Unrestricted	Restricted	Total
	£	£	£
Social security and other payroll taxes	-	-	-
Other creditors and accruals	815	-	815
	815	-	815

Evesham Volunteer Centre
Notes to the Financial Statements
for the Year Ended 31 March 2021

13 MOVEMENT IN FUNDS

	At 31/03/2020 £	Net movement in funds £	At 31/03/2021 £
Unrestricted funds			
General fund	7,676	1,330	9,006
Designated closure fund	13,000	-	13,000
	20,676	1,330	22,006
Restricted funds			
Transport Scheme	-	2,877	2,877
Covid - 19 related activities	-	14,139	14,139
TOTAL FUNDS	20,676	18,346	39,022

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
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Lottery Grant for IT Equipment - A grant for updating all IT Equipment was received during the previous year and was used to replace all IT Equipment.

16 ANALYSIS OF NET ASSETS BETWEEN FUNDS

	General Funds £	Designated Funds £	Restricted Funds £	TOTAL Funds £
Fixed assets	863	-	-	863
Investments	-	7,840	-	7,840
Other current assets	8,959	5,160	17,016	31,134
Less current liabilities	(815)	-	-	(815)
NET ASSETS at 31 March 2021	9,006	13,000	17,016	39,022