

2024/25 Trustees' Annual Report

Financial year	1 September 2024 to 31 August 2025
Charity name	Friends of Torridon Primary School PTA
Charity number	1103329

Objectives and Activities

Purpose

Friends of Torridon PTA exists to advance the education of pupils at Torridon Primary School, in particular by developing effective relationships between staff, parents, and others associated with the school, and by engaging in activities or providing facilities or equipment which support the school and advance the education of its pupils.

Charitable Objectives

The charity's activities are guided by six primary objectives:

- Build an active and supportive community, fostering positive relationships between families, school staff, and the wider community
- Provide fun and memorable experiences for children that help them engage positively with school and their learning
- Build the PTA's capacity and establish a culture of engagement
- Focus on inclusion: ensure every child can fully participate in a rich school life, regardless of background or individual needs
- Celebrate diversity: meaningfully involve minority community members and showcase their culture
- Raise funds to support the school and vulnerable families

Activities

We deliver our objectives primarily through community events and fundraisers. Since 2021/22 we have run 5 major annual events (Disco, Sponsored Bounce, Corbett Chase 10k/Half Marathon, Fun Run, and Summer Fair) as well as a range of pop-up sales, fundraisers, and enrichment activities. Our fundraising supports the school with equipment, facilities, and activities that enhance the curriculum and enrich the students' experience at school.

Public Benefit Statement

The trustees confirm that they have had regard to the Charity Commission's guidance on public benefit when planning and reviewing the charity's activities. All activities are designed to advance the education and wellbeing of pupils at Torridon Primary School and to support the wider school community. The charity's work benefits pupils, their families, and school staff directly, and the wider community through its community-facing events and activities.

Policy on Grant Making

The charity makes grants to Torridon Primary School to fund facilities, equipment, and activities that directly benefit pupils. The charity also supports vulnerable families through a policy of allocating 10% of annual net profits to hardship support, and makes occasional donations to external charitable causes when requested by the school. Grant decisions are made by the board of trustees following consideration of the school's priorities and the charity's available funds.

Achievements and Performance

Achievements

2024/25 was Friends of Torridon PTA's most successful fundraising year to date, with a net fundraising total of £22,158.43. The following sections summarise the charity's key activities during the year.

Major Annual Events

Event	Date	Description	Net raised
Disco	12 Dec	DJ entertainment provided by parent volunteers; tuck shop for KS2 children; Parents' Cafe offering homebaked goods and mulled wine	£878.22
Sponsored Bounce	30 Jan	Children bounced on hired bouncy castles set up in school halls while volunteers counted their bounces for 1 minute; participants received certificates and were encouraged to seek sponsorship donations from friends and family	£2,689.39
Corbett Chase	23 Mar	10k/half marathon road race and play street organised jointly with Sandhurst Primary School PTA; free entry with optional donations encouraged; additional funds raised through the sale of donated baked goods at the play street	£1,483.43
Fun Run	8 Jun	Kids' 1-mile fun run around Forster Park with medals and t-shirts for all participants; free entry with optional donations encouraged	£1,296.63
Summer Fair	6 Jul	Community event open to the public with free entry featuring classic carnival games, inflatables, arts and crafts, live student performances, raffle, silent auction, and other activities. Catering stalls, all managed by PTA volunteers, included BBQ, World Food, Licenced Bar, and Bubble Boba. Market stalls, with 100% of proceeds retained by the PTA, included second-hand toys, uniforms, and books as well as donated plants. We solicited sponsorship and prize donations from local businesses.	£5,764.53

Sales, Fundraisers, and Engagement Activities

Event	Date	Description	Net raised
Christmas Card Project	Autumn term	Third party company APFS produced greeting cards and other products featuring the children's artwork, with a portion of each sale supporting the PTA	Anticipated £525.00 ¹
Uniform Sales	2 Oct, 12 Feb	After school sales of donated, second-hand uniforms	£313.97
Non-Uniform Days	25 Oct, 14 Feb, 23 May	Children wore their own clothes to school for an optional £1 donation	£907.46
Autumn Bake Sale	25 Oct	After school pop up sale of donated homebaked treats	£491.01
INSET Day in Bellingham	22 Nov	A programme of activities offered with support from local service providers, including soft play, football and Thai boxing training, and an author visit	£272.65
Coffee Morning	2 May	Open meeting to discuss Summer Term events and encourage socialisation among parents and carers; free coffee and refreshments provided	-
INSET Day at LEGOLAND	20 Jun	Discounted LEGOLAND tickets offered at a slight markup	£698.97
Community Litter Pick	2 Jul	Volunteers collected and disposed of litter from streets surrounding the school	-
Summer Concert	8 Jul	Licenced bar at the music department's end of year concert to sell leftover stock from the fair	£112.56

¹ Excluded from figures reported in the Financial Review section as APFS failed to pay our share of proceeds following the company's insolvency. Their new owners pledged to honour the debt in the following year.

School Events

We also supported sales and activities organised by school pupils and staff:

Event	Date	Description	Net raised
Year 6 Bake Sale	13 Feb	Year 6 students organised the sale of donated baked goods to raise funds for the PTA; we provided payment processing support.	£246.78
Art Exhibition	13 & 14 Feb	The PTA processed payments for Torridon branded tote bags produced by the art department.	£459.72
Film Nights	15 & 20 May	The PTA recruited volunteers to serve refreshments at the film nights organised by school staff as part of their Oracy Project.	-

Passive Fundraising & One-Off Donations

We received funds through the following sources without active input from PTA volunteers:

Source	Description	Amount
On Point Associates	A company associated with a former Torridon parent offered a restricted donation to fund the regeneration of the school's wildlife pond.	£5,000.00
Gift Aid	PayPal Giving Fund, a third-party charity that processes online donation payments, claims Gift Aid on eligible donations and forwards the funds in full.	£609.25
Match Funding	One parent makes monthly contributions via salary sacrifice, which her employer matches. We receive these donations via Charities Trust.	£375.00
Retailer Schemes	Includes quarterly payments from	£131.00

	easyfundraising, an online platform that enables shoppers to nominate a charity to receive a donation from the retailer when they make a purchase. Also includes a single payment from ParentKind, who partnered with ASDA for their Cashpot for Schools scheme.	
Misc Donations	Anonymous donations made via our PayPal Giving Fund Donate Now page	£41.00

School Grants

In 2024/25 we funded over £22,000 worth of school improvements, resources, and enrichment activities:

Project	Description	Amount
Creative Corner	Large fixed canopy used for creative arts lessons and performances	£15,000.00
Year 6 Leavers	An annual payment for coaches to transport students on their Year 6 PGL trip; also includes a large, reusable banner for the end of year Leavers' party	£1,932.75
Digital Learning	The first payment towards our £36,000 goal to fund iPads with secure storage for each year group	£1,807.92
Vulnerable Families	10% of our net fundraising total from 2023/24 earmarked to support families in need with food and household essentials	£1,504.76
Pond Regeneration	The first phase of the project funded by On Point Associates' £5,000 donation: decking around the pond to improve accessibility for larger groups of children to observe wildlife	£1,500.00
School Fundraising	When school staff lead fundraising efforts, we forward their proceeds to school for use in their own department. This figure includes proceeds from staff-led stalls at the 2024 Summer Fair as well as the Art Department's tote bag sale.	£891.22

Achievements Against Objectives Set

Build an active and supportive community, fostering positive relationships between families, school staff, and the wider community

PTA events create opportunities for families to come together socially and to experience the school facilities beyond the gate.

Our business outreach activities connect the school to the local business community for mutual benefit: we provide promotional placements in digital and print communications in exchange for financial support.

We're actively seeking to strengthen our relationship with other local community groups, including Sandhurst PTA, with whom we organise the annual Corbett Chase 10k/Half Marathon, and Abbotshall HLC, to whom we loaned our games equipment for their fundraising event.

Members of the general public have frequently commented on how well organised and enjoyable our Summer Fair is.

Provide fun and memorable experiences for children that help them engage positively with school and their learning

Parents and school staff report that children are very excited to come to school on PTA event days.

Build the PTA's capacity and establish a culture of engagement

Our organisational structure, which clearly distinguishes between the PTA's governance and event planning functions, encourages broader participation and safeguards trustees against the burnout that is common among active committee members of other PTAs.

We continue to expand our use of technology, including SumUp POS and Google Workspace, to capture data and document processes and lessons learned to guide future decision making and support volunteers.

Focus on inclusion: ensure every child can fully participate in a rich school life, regardless of background or individual needs

We met with the school's Inclusion Lead ahead of the Disco to discuss options for sensory breakout spaces. Following her advice, we invested in ear defenders for children to use at the event that we have also made available for use at school throughout the year.

Our pricing reflects our commitment to affordability: we charge optional donations instead of fixed prices whenever possible. Where we do charge fixed prices, we waive or reduce fees for anyone in financial hardship, no questions asked. For instance, we fully subsidised LEGOLAND tickets for a family of 4 and gave discounts to 2 other families who requested financial relief. We also offered 20 families in need £40 worth of Torridon Tickets to spend at the Summer Fair.

Celebrate diversity: meaningfully involve minority community members and showcase their culture

The World Food stall at the Summer Fair is a fantastic showcase of the diverse cultures represented among our community members. World Food volunteers broadened the food offering at the fair and significantly added to the vibrant atmosphere by wearing brightly coloured clothing and playing music from around the world.

Raise funds to support the school and vulnerable families

Our net fundraising has continued to increase year on year; we raised over 40% more in 2024/25 than in the previous year. We reached our fundraising goal for the Creative Corner and launched the Digital Learning campaign; so far we've raised over one third of our £36,000 target to fund tablets for each year group.

Recognising the socioeconomic inequality within our community, we continued to earmark 10% of our net proceeds to support vulnerable families.

Financial Review

Financial position

These accounts have been prepared on a receipts and payments basis in accordance with the Charities Act 2011 and the Charity Commission's guidance for charities not required to prepare accruals accounts.

Total income	£31,282.46
Total expenditure	-£31,760.68
Net fundraising	£22,158.43
Opening bank balance	£20,670.62
Closing bank balance	£20,202.48

Income

Category	Event	Amount
Major Events	Summer Fair	£9,759.12
	Sponsored Bounce	£2,975.69
	Fun Run	£1,952.41
	Disco	£1,888.05
	Corbett Chase	£1,565.77
Major Events Total		£18,141.04
Passive Fundraising & One-off donations	On Point Associates	£5,000.00
	Gift Aid	£609.25
	Match Funding	£375.00
	Retailer Schemes	£131.00
	Misc Donations	£41.00
Passive Fundraising & One-off donations Total		£6,156.25
Sales & Fundraisers	INSET Day at LEGOLAND	£2999.82
	Non-Uniform Days	£907.46
	Autumn Bake Sale	£491.01
	Tote Bag Sales	£459.72
	Uniform Sales	£313.97
	INSET Day in Bellingham	£304.65
	Year 6 Bake Sale	£246.78
	Summer Concert Bar	£133.56
Sales & Fundraisers Total		£5,856.97
2023/24 Activity	Fun Run	£500.00
	Summer Fair	£628.20
2023/24 Activity Total		£1,128.20
TOTAL INCOME		£31,282.46

Expenditure

Category	Event	Amount
School Grants	Creative Corner	-£15,000.00 ²
	Year 6 Leavers	-£1,932.75
	Digital Learning	-£1,807.92
	Vulnerable Families	-£1,504.76
	Pond Regeneration	-£1,500.00
	School Fundraising	-£891.22
School Grants Total		-£22,636.65
Events, Sales & Fundraisers	Summer Fair	-£3,994.59
	INSET Day at LEGOLAND	-£2,300.85
	Disco	-£1,009.83
	Fun Run	-£655.78
	Sponsored Bounce	-£286.30
	Corbett Chase	-£82.34
	INSET Day in Bellingham	-£32.00
	Summer Concert Bar	-£21.00
Events, Sales & Fundraisers Total		-£8,382.69
PTA Operations	Supplies & Equipment	-£492.90
	Subscriptions	-£172.00
	Volunteer Appreciation	-£64.00
	Other	-£12.44
PTA Operations Total		-£741.34
Total Operational Expenditure		-£9,124.03
TOTAL EXPENDITURE		-£31,760.68

² Erroneously included in the 2023/24 return; funds were raised and committed in that year but did not clear our account until the start of 2024/25

Reconciliation

The charity's coded transactions are reconciled against the underlying source reports (SumUp, PayPal Giving Fund, and bank statement). Small discrepancies totalling £10.08 exist, arising from platform-level rounding in SumUp payouts (£9.26) and PayPal Giving Fund fee calculations (£0.82). These are rounding differences in third-party systems and do not represent errors in the charity's records.

Reserves

The trustees aim to maintain sufficient reserves to cover the operating costs of planned events in the event that income falls short of expectations, and to respond to urgent needs of the school community.

On 31 August 2025 the charity held a bank balance of £20,202.48. The trustees were awaiting invoices from the school's finance team to make further grants of approximately £18,000, which had been committed but not yet paid at the year end. After these payments, reserves would reduce to approximately £2,200.

Going concern

The trustees are satisfied that the charity has adequate resources to continue its activities for the foreseeable future.

Structure, Governance and Management

Governing Document

Friends of Torridon PTA is governed by a constitution that was adopted in 2005.

Legal Structure

Friends of Torridon PTA is an unincorporated association.

Trustee Election and Induction

Trustees are elected by the membership after the Annual General Meeting, held each autumn. Where a vacancy arises between AGMs, the board may co-opt a

trustee to serve until the next AGM. All trustees serve voluntarily and receive no remuneration. New trustees are provided with an information pack setting out the responsibilities of the role and the charity's governing document.

Organisational Structure

The charity is led by a board of trustees responsible for governance, financial management, regulatory compliance, and strategic direction. Day-to-day fundraising and event planning is carried out by a wider committee of volunteer event and project leads who plan and execute individual activities with the support of the board. This structure enables broader community participation and ensures that governance responsibilities are appropriately separated from operational delivery.

Membership

Friends of Torridon PTA is a member of ParentKind, a national representative organisation supporting PTAs with advice, best practice, and fundraising tools. Membership includes public liability insurance.

Reference and Administrative Details

Charity name Friends of Torridon Primary School PTA

Charity number 1103329

Registered address Hazelbank Road, London, SE6 1TG

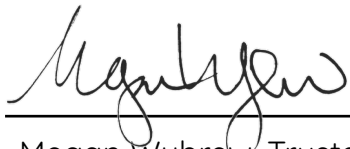
Trustees

Name	Role	Period served
Megan Wybrew	Trustee	Full year
Ruth Webster	Trustee	Full year
Teresa Dybeck	Trustee (co-opted)	From 29 May

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees



Megan Wybrew, Trustee



Ruth Webster, Trustee

25 June, 2026

Independent Examiner's Report

I report on the accounts of **Torridon PTA** for the year ended **31 August 2025**, which comprise the statement of financial activities, receipts and payments accounts, and supporting schedules.

In the course of my examination, I undertook a review of a representative sample of financial records, including:

- invoices payable and receivable
- review of summary financial outputs, including the pivot table consolidating the PTA finance spreadsheet

While I did not review every individual transaction (including bank transactions, SumUp, coded transaction entries, and PayPal Giving Fund receipts), the sample testing performed, provided sufficient evidence to assess overall consistency and completeness.

The accounts were found to be:

- well maintained, clearly structured, and orderly
- supported by detailed transaction-level records
- consistent between underlying data and summarised outputs

Income and expenditure are clearly documented resulting in a healthy closing bank balance.

Specific observations

- Minor differences between SumUp/PayPal Giving Fund totals and bank transactions were identified; these were clearly explained as rounding or batching differences and reconciled appropriately.
- The invoice for the SSL renewal with Lewisham Council did not display a visible amount; however, the recorded cost of approximately £20 is consistent with expected market rates and does not give rise to concern.

- For certain Amazon Business purchases (glitter tattoo supplies), supporting documentation did not show individual item pricing, meaning full reconciliation at item level was not possible. However:
 - transactions were recorded and categorised appropriately
 - purchases appear consistent with PTA event activity
 - no material concerns arise from this

Overall, based on the checks performed, the accounts appear:

- financially sound and appropriately controlled
- reflective of a high level of record-keeping discipline
- clearly aligned to the PTA's charitable purpose, with significant funds directed toward school grants

I have no concerns to report and have not identified any matters requiring further disclosure for a clear understanding of the accounts.

Olivia Jenkins

07960407041

A handwritten signature in black ink, consisting of several overlapping loops and a final flourish.