



**Cambridgeshire  
Community  
Foundation**

For a better county

# **Cambridgeshire Community Foundation**

(A Company Limited by Guarantee)

## **Trustees' Report and Financial Statements**

### **For the year ended 31 March 2024**

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**Registered number: 04998990**

**Charity number: 1103314**

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## Reference and administrative details of the company, its Trustees and advisers for the year ended 31 March 2024

<b>Trustees</b>	S J Catling (Chair)  C Stenner S Thompson J Slota-Newson G Thomas P Lewis E Damazer A B Griffiths S Garnham J Jelley A Wolejko (appointed 1 November 2023) S Sperryn (appointed 1 November 2023) J Datta (appointed 1 November 2023) (resigned 20 Aug 24) K M'Marete (appointed 1 November 2023) C Manktelow (appointed 1 November 2023) L Sinclair (resigned 1 November 2023)
<b>Company registered number</b>	04998990
<b>Charity registered number</b>	1103314
<b>Registered office</b>	Hangar One, The Airport Newmarket Road Cambridge CB5 8TG
<b>Chief Executive Officer</b>	Michael O'Toole
<b>Independent auditors</b>	Price Bailey LLP Tennyson House Cambridge Business Park Cambridge CB4 0WZ

**Bankers**

Lloyds Bank  
Gonville Place  
Cambridge  
CB2 1BQ

Unity Trust Bank  
Nine Brindley Place  
Birmingham  
B1 2HB

**Investment managers**

Rathbone Investment Management Limited  
City House  
126-130 Hills Road  
Cambridge  
CB2 1RE

CCLA Investment Management Limited  
Senator House, 85 Queen Victoria Street  
London  
EC4V 4ET

# **Trustees' report**

## Chair's statement

We have great pleasure in presenting the Cambridgeshire Community Foundation Trustees' Annual Report and Financial Statements for the year ended 31 March 2024. This report highlights our key activities, achievements, and financial performance.

It is a privilege to be Chair of Trustees of the Foundation, the charity for a better Cambridgeshire. We work to increase the understanding of local needs and to raise funds to support charitable projects tackling issues in our local community. The projects we support contribute to a better quality of life across the county, including reducing disadvantage and inequalities.

2023-2024 was the second year of our three-year strategic plan. I am delighted that we have achieved most of our strategic aims and made significant progress against our longer-term goals. Most importantly, our grant-making for 2023-2024 reached a record level totalling £4,610,812 against our £4 million target and compared to £2,905,381 in the previous year. This represents year-on-year growth in grant-making of 59%. Our total income rose to £6,053,749, compared to £4,028,283 in 2022-2023.

Thanks to the incredible generosity of our donors, we were able to achieve this growth in grant-making. This year, we agreed significant new funds including the Cambridgeshire and Peterborough Combined Authority Learning & Skills Fund that offers grants to increase and broaden participation in adult learning and skills development, particularly to reduce inequalities in access to adult education. We also secured new funding from the North West Anglia Foundation Trust to establish the Integrated Neighbourhood VCSE Fund.

The impact these funds achieve is what drives us to make Cambridgeshire Community Foundation even more successful at supporting the local community. We are focused on growing local philanthropy and place-based grant-making in Cambridgeshire, maximising the positive impact of charitable giving. Our experience, research, and knowledge help donors effectively support causes that are important to them.

Stephen Catling



Chair of Trustees

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Stephen Catling (Tue, 22nd Oct 2024  
17:25:50 BST)

22 Oct 2024

## **CEO's introduction**

Preparing for 2023–2024, we knew that we had an ambitious set of aims for the year. Not only were we aiming for a record level of grant-making, but we also wanted to significantly develop our capacity, build stronger and wider partnerships, and grow the Foundation's profile.

Communities across Cambridgeshire face a complex and challenging environment, especially given the continuing pressures felt by many through the cost-of-living crisis.

Listening and responding to the community and the local voluntary sector is also really important for us. They really understand local issues and needs, and they know what solutions could work best to solve them. I am really pleased that we have significantly increased our community engagement work and continued to enhance the accessibility and diversity of our grants.

In terms of our ambitions to grow the Foundation's profile, I am delighted that, in 2023–2024, we launched a new visual brand identity and website. You will see these changes reflected in this report.

Thank you to everyone who made it possible for the Foundation to achieve this year's successes and impact. We rely on the generosity of individuals and organisations who are equally passionate about supporting our local community. Special thanks go to all the charitable organisations who have delivered such positive change in our communities, to our donors and to the whole team at Cambridgeshire Community Foundation – staff, trustees, and volunteers.

As we look forward to our 20<sup>th</sup> anniversary in 2024, I am more passionate than ever that we continue to support the community today and for the long term.

Michael O'Toole

Chief Executive Officer

## **Overview of report**

The Trustees (who are also directors of the Foundation for the purposes of the Companies Act) present their Annual Report together with the audited financial statements of Cambridgeshire Community Foundation (the Foundation) for the year ended 31 March 2024.

The Trustees confirm that the Annual Report and financial statements of the Foundation comply with the current statutory requirements, the requirements of the company's governing document and the provisions of the Statement of Recommended Practice "Accounting and Reporting by Charities (SORP 2019)" applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), effective 1 January 2019.



## **Objectives and activities**

Cambridgeshire Community Foundation's objectives, as set out in the governing document, are to award grants to local charitable causes working in the community in the county of Cambridgeshire and its immediate neighbourhood. Individuals, families, local companies, and public bodies make this possible by supporting charitable funds held by Cambridgeshire Community Foundation.

Cambridgeshire Community Foundation is the charity for a better Cambridgeshire, working to increase the understanding of local needs and to raise funds to support charitable projects tackling issues in our local community. Supported projects contribute to a better quality of life across the county, including reducing disadvantage and inequalities..

### **Our mission**

Cambridgeshire Community Foundation is a proactive community and philanthropic leader dedicated to improving the quality of life for the people of Cambridgeshire. To advance our mission we work with many partners to:

- Actively inspire philanthropy and increase permanent resources for the county of Cambridgeshire.
- Invest in important community programmes through grants.
- Provide leadership and a forum for dialogue on critical community issues.

### **Our vision**

Our strategic vision is to harness the county's success and economic performance to reduce inequity and social problems by empowering communities to help themselves.

To achieve this, our aims are:

- Be bigger – grow our endowment and increase our annual grant-making.
- Reach more people – reach more donors and support more causes.
- Understand needs – ensure we stay abreast of current issues in our county.

### **Objectives**

The Foundation's objectives, as defined in its Memorandum, are:

- The promotion of any charitable purposes for the benefit of the community in the county of Cambridgeshire and its immediate neighbourhood including, but not

limited to, the advancement of education, the protection of good health, both mental and physical, and the relief of poverty and sickness.

- Other exclusively charitable purposes in the United Kingdom (and elsewhere) which are in the opinion of the Trustees beneficial to the community with a preference for those in the area of benefit.

In line with the Charities Act, charitable purpose for Cambridgeshire Community Foundation therefore includes:

- The prevention or relief of poverty
- The advancement of education
- The advancement of health or the saving of lives
- The advancement of citizenship or community development
- The advancement of the arts, culture, heritage, or science
- The advancement of amateur sport
- The advancement of human rights, conflict resolution or reconciliation or the promotion of religious or racial harmony or equality and diversity
- The advancement of environmental protection or improvement
- The relief of those in need, by reason of youth, age, ill-health, disability, financial hardship, or other disadvantages
- Other purposes currently recognised as charitable and any new charitable purposes which are similar to another charitable purpose.

### **Understanding needs**

Cambridgeshire is rightly perceived as an affluent county in overall terms. However, this hides the reality that there are communities that face severe disadvantage and deprivation. Understanding needs and issues in a community is the first step to being able to solve them. Our Vital Signs report helps us to take the pulse of our community, to highlight the county's issues and opportunities for action. It looks at published statistics and facts gathered from local and national sources to identify the areas that need the most help.

### **Activities for achieving objectives**

Cambridgeshire Community Foundation aims to encourage philanthropy in Cambridgeshire, manage funds set up at the charity by donors, and award and monitor grants to local voluntary organisations that are effectively addressing local needs.

Cambridgeshire Community Foundation's principal target is to build funds, including endowed funds, to provide resources to tackle the needs identified in its research and the

advice it receives, whilst running the charity in the most efficient, equitable and sustainable way.

Through an ever-increasing number of funds managed on behalf of individual and corporate donors, local and national government and trusts, Cambridgeshire Community Foundation supports projects and initiatives that aim to improve the quality of life for local people who face disadvantages and tackle social issues.

## **Statement of public benefit**

The Trustees have complied with the duty to have due regard to public benefit guidance published by the Charities Commission. The Trustees have considered the public benefit delivered by Cambridgeshire Community Foundation and have made the following response:

*"Our aim is to improve the quality of life for people, predominantly residents of Cambridgeshire, and to target those that face disadvantage by making grants to support relevant, charitable or voluntary organisations which make a difference to their local communities. We ensure these organisations and their beneficiaries are appropriate and their aims meet our objectives. The groups we support deliver benefit to their communities in many different ways, they make no payment for our services and no relevant groups are excluded from our application procedures. Our primary focus is on Cambridgeshire; there are other members of UK Community Foundations providing similar services throughout the UK."*

## **Review of activities**

In carrying out its objectives, Cambridgeshire Community Foundation awards grants to local charitable organisations to support work they are undertaking for the benefit of the communities principally in Cambridgeshire. Donors make the grant making possible by supporting charitable funds held by the Foundation.

Throughout the year, Cambridgeshire Community Foundation was successful in developing relationships with both existing and new donors, and this led to further donations being received into existing funds, and new funds being established. The charity now holds over 50 different funds. A list of the live funds is on Cambridgeshire Community Foundation's website along with examples of many of the charitable projects the charity has been able to support.

## Key figures

**1,112**  
grants  
awarded

Record total  
awarded in grants  
**£4,610,812**

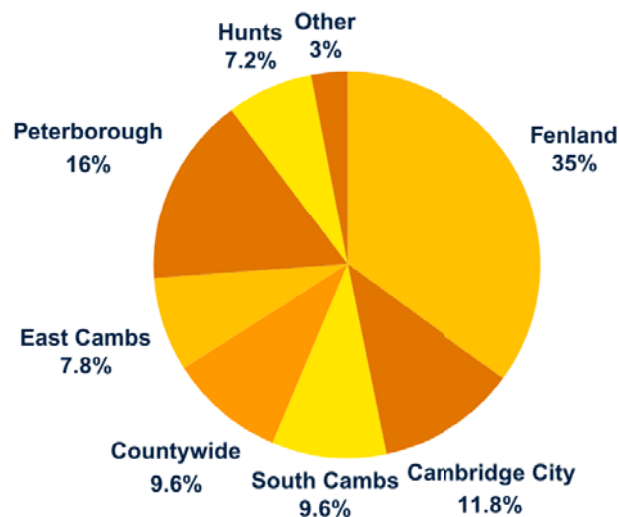
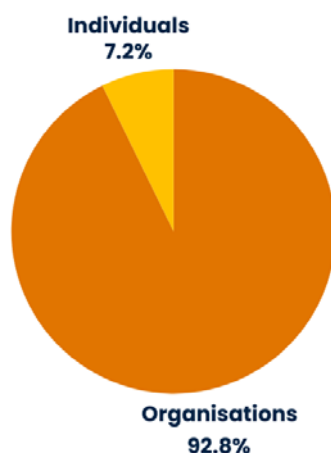
**53**  
live funds

### Range of grant sizes

**£70**  **£332,000**

### Percentage individual and organisation grants by grant value

#### Funding by primary area of benefit



### Amount awarded for the top 3 supported causes



**Health, wellbeing  
and serious illness**  
**£717,309**

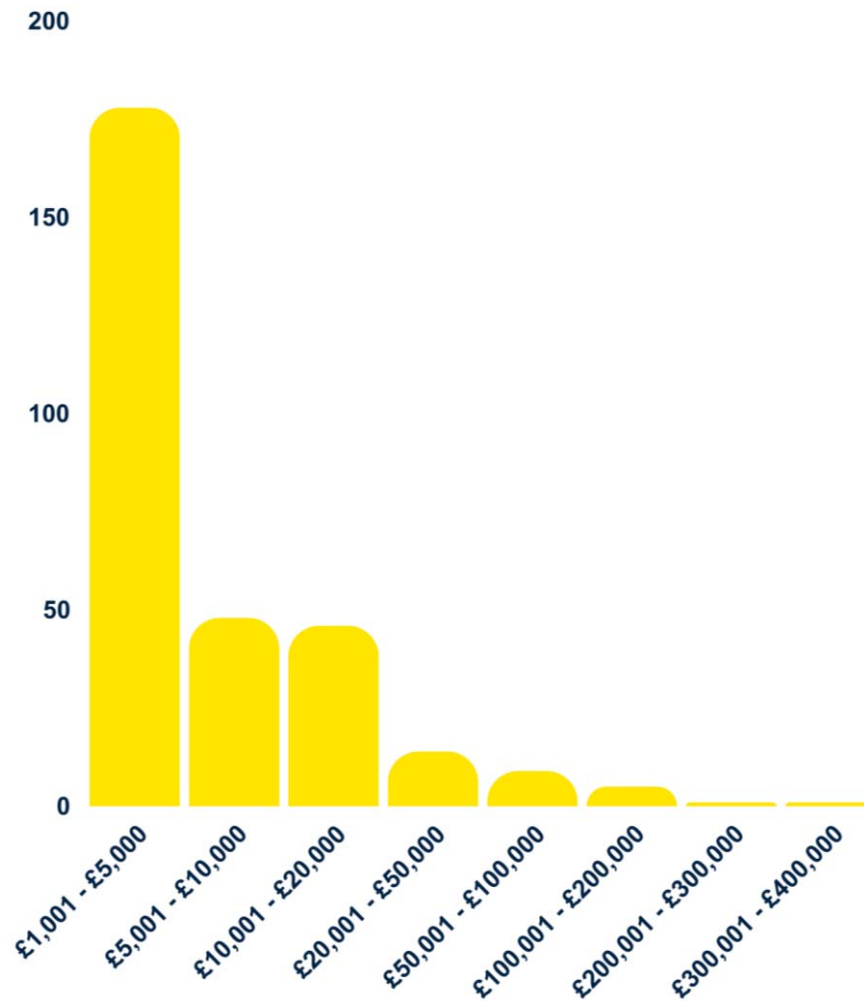


**Volunteering**  
**£626,905**



**Social connection for  
people experiencing  
chronic loneliness**  
**£511,827**

## No. of grants awarded to organisations by grant size



## Highlights of the year

<b>July 2023</b>	We became accredited as a Living Wage Employer
<b>August 2023</b>	Cambridge in Need launched
<b>October 2023</b>	S2 Partnership Community Fund launched
	Our Annual Golf Day raised over £3,500
	Cambridgeshire & Peterborough Fund for Nature launched
<b>November 2023</b>	Dementia Carers Fund launched
<b>February 2024</b>	Learning & Skills Fund launched
	Our 20 <sup>th</sup> anniversary celebrations commenced with a dinner hosted by our Vice-President
<b>March 2024</b>	Our first ever team entered the Cambridge Half Marathon, raising over £1,100
	Care Leavers Programme launched

## Examples of awarded grants

### Cambridge Community Arts' Creative Fenland Project

The DCMS Know Your Neighbourhood Fund supported the expansion of the Creative Fenland project, which engages socially isolated people in Fenland through arts and crafts activities designed for mental wellbeing. Supported activities have included the initial community outreach, the development of a volunteer network and the delivery of creative courses and workshops. Course participants have reported feeling less isolated and with an improved sense of wellbeing. The project also helps to address a gap in available creative opportunities in Fenland.



### Earth & Mind CIC's nature-based interventions

Our Healthier Futures Fund, delivered in partnership with Cambridgeshire & Peterborough Integrated Health System, has awarded funding for Earth & Mind CIC's staff and equipment costs to deliver nature-based interventions for high-frequency users of health services over 2 years, including the extension of existing gardening and woodworking sessions, plus wildlife habitat management and foraging courses.



The sessions have a variety of benefits for participants. They help participants establish a routine, socialise and give them a sense of purpose and accomplishment. Participants note how sessions help them to switch off from life's stresses, take a mental break and relax in a peaceful environment. This contributes to their overall sense of wellbeing.

*"I arrived feeling stressed and flustered – I wasn't having a good morning – but I left feeling relaxed and replenished."* – Foraging taster session participant

### **Wintercomfort's evenings for homeless and vulnerably housed women**

Wintercomfort received grants from our Fund for Cambridgeshire and Cambscuisine Community Fund to help them hold twice weekly evenings of activities for homeless and vulnerably housed women. It is a new project that forms part of their vital women's service.

Wintercomfort's women's support workers provide emotional and practical specialist support to women to help them recognise their own value, grow in self-confidence and resilience, and move beyond the vicious cycle of repeated homelessness.



Their newly introduced women's evenings provide a safe space for women to come together, reducing isolation and helping to build connections with each other. They have also been an opportunity for the women's project worker to build the trust needed to help the women receive further support.

The evenings involve numerous activities, ranging from craft sessions and movie nights to exercise sessions and cooking sessions. However, proving the most popular are pamper evenings. The women are always delighted to have an opportunity to relax under a face mask.

*"I know it's going to be a good day when I go to Wintercomfort."* – Service user

### **Frozen Light's production for people with profound and multiple learning disabilities, their carers and companions.**

Frozen Light is an innovative charity that tours multi-sensory theatre for audiences with profound and multiple learning disabilities (PMLD). They received grants from our D&J Lloyd Community First Fund and Olive and Jesse Palmer Fund to support the costs of bringing their new production, 'The Bar at The Edge of Time' to Cambridge Junction and The Key in Peterborough, allowing their audiences to experience an environment that they may ordinarily be excluded from accessing.



The high performer/audience ratio needed to make a theatre show relevant for most people with PMLD makes such shows unprofitable and reliant on subsidy, resulting in very limited opportunities to enjoy live theatre, despite the health and social benefits.

Access to the arts is a basic human right, and research suggests that, for people with PMLD, participation in the arts increases self-confidence and social skills, can help someone express themselves non-verbally, as well as developing community inclusion. Visibility in society can also help to change public attitudes, shifting perceptions about those with high support needs.

Frozen Light offers training to all venue staff and volunteers to build their understanding of how to warmly and safely welcome audiences with PMLD.

Carers report that coming to Frozen Light shows builds their confidence to accompany the person they support to experience more arts and culture in their community. Sharing artistic experiences brings people together and Frozen Light's shows enable audiences to share emotional responses and make memories with their friends and loved ones.

*"Fun, engaging, mature and enlightening. We had a fabulous experience centred around and adapted to our individual needs. Lots of laughter and feel-good vibes."* – A viewer

## **IVAR Update**

The Foundation is signed up to the Institute for Voluntary Action Research (IVAR)'s 8 commitments to being a flexible, open and trusting funder. As part of this commitment, we review our processes and seek to make the grant process accessible and proportionate, and to improve transparency. We publish application success rates and the top 10 reasons why applications were unsuccessful. We publish our grant-making online with 360Giving. In 2023, we published our entire year's grant-making and we are committed to doing that at least annually going forward.

The Foundation regularly seeks and reviews applicant feedback. 92% of negative feedback in 2022 was about project monitoring.

Therefore, from March 2023 we:

- Stopped scoring monitoring reports
- Updated the monitoring form to remove outdated outcomes and indicators in favour of case studies, quotes and images
- Increased the grant size threshold for a project visit, recognising the time it takes to arrange and deliver them
- Made it known to grantees that if they were already producing a suitable report on their work for another funder or themselves, we would accept that as evidence of their impact

These changes have been very positively received by the organisations the Foundation works with, as well as being praised by the infrastructure bodies supporting them.



## **Financial policies**

### **Overall financial performance**

The Trustees were very pleased to see that income surpassed the budget set for the year. The increase in income allowed us to increase our grant making compared to 2022-23 by 59% and to surpass our target for the year of £4m.

### **Plans for the future**

- Strategic Aim 1: To grow our philanthropy and impact through growth in Cambridgeshire Community Foundation donors.
- Strategic Aim 2: To understand Cambridgeshire's community needs and act on vital issues to deliver, targeted positive impact and measure this.
- Strategic Aim 3: To be a fantastic support to the region's charities and community organisations through effective, sustainable, accessible & inclusive grant-making.
- Strategic Aim 4: To build the Cambridgeshire Community Foundation brand, profile, value proposition and image as the philanthropic leader in the community.
- Strategic Aim 5: To develop our excellent organisational capability, both through staff, volunteers, Trustees and resources, at Cambridgeshire Community Foundation, to deliver our strategic goals.

### **Fund-raising standards information CA 162A**

Cambridgeshire Community Foundation raises some funds from the public. We are registered with the Fundraising Regulator and are committed to good fundraising practice:

- i) Cambridgeshire Community Foundation undertakes fund-raising through our internal resources, and we do not commission a professional fund-raiser/commercial participator for these;
- ii) Cambridgeshire Community Foundation is not subject to an undertaking to be bound by any voluntary scheme for regulating fund-raising, or voluntary standard for fund-raising in respect of activities on behalf of the charity.
- iii) Cambridgeshire Community Foundation monitors fund-raising activities via a board sub-committee (Development & Marketing Committee) and via the CEO board report.
- iv) Cambridgeshire Community Foundation received no complaints about activities for the purpose of fund-raising.
- v) Cambridgeshire Community Foundation has adopted principals of GDPR legislation and also has safeguarding policies to protect the data of vulnerable people and other members of the public from:

- a. Unreasonable intrusion on a person's privacy.
- b. Unreasonable persistent approaches for the purpose of soliciting or otherwise procuring money or other property on behalf of the charity.
- c. Placing undue pressure on a person to give money or other property.

### **Investment policy**

Endowed funds are invested to produce a return to cover annual grant making, contribute to Cambridgeshire Community Foundation's running costs, and to protect the capital against inflation.

External investment advisers (Rathbone Investment Management Limited and CCLA Investment Management Limited) manage the investment of the endowed funds.

The funds managed by Rathbone Investment Management Limited are within a portfolio that aims for a balance between income and capital growth and the investments are managed subject to medium level of risk. As such, the portfolio comprises UK company unit and investment trusts, including those investing in international markets, and some fixed interest securities.

The endowed funds held by CCLA are as a requirement of the Community First Endowment Match Challenge Programme.

### **Investment performance**

The Total Return for the year to 31 March 2024 was 10.2% nett delivered by Rathbone Investment Management Limited. The Board are satisfied with the performance, noting the greater diversification, and hence lower risk of the portfolio. The Total Return for the COIF Charities Investment Fund was 12.2% nett.

The investment performance of Rathbone Investment Management and the CCLA Investment Management Limited managed COIF Charities Investment Fund is regularly reviewed, and the Trustees were satisfied with the results compared to overall comparators of 7.5% for the year.

### **Grant making policy and grant making approach**

The criteria for grant programmes are set by the Trustees, but this process may include discussions with donors to consider any factors the donor would like to focus on with regard to, for example, targeted outcomes for the grant programme or beneficiary groups helped.

Applications for funding are assessed and those approved for funding by Cambridgeshire Community Foundation's grant panels are discussed with donors to determine any awards.

### **Principal funding sources and fundraising strategy**

As shown in Note 2, other income was from a variety of external sources including local companies, private donors, public sector bodies and other charitable entities.

### **Reserve fund policy**

During the year, the Trustees reviewed the Reserves Policy and amended it accordingly to reflect the current volatility within the sector:

- 1) General - A Reserve Fund targeted to hold a sum to cover current operational costs for nine months – taking into account any changes of costs anticipated over the period. This fund might be needed to meet an unforeseen emergency or other unexpected need.
- 2) Designated - The Designated Reserve will be separately shown in the Financial Statements, on the SOFA and in a separate note to show movement in the Designated Reserve.

The parameters for the Designated Reserve are:

- The Designated Reserve will be used when agreed by the Board, on the advice of the CEO and the Finance Committee, to enable the development and growth of the Community Foundation.
- Additions to the Designated Reserve will take place if Cambridgeshire Community Foundation receives direct donations to the Designated Reserve. Otherwise, additions will be recommended by the Finance Committee on an annual basis when the unrestricted surplus or deficit for a financial year has been determined and audited.

General Reserves as at 31 March 2024 are £404,064 (2022-23: £381,327) with anticipated expenditure in 2024-25 of £576,271.

## **Remuneration**

The remuneration of staff is overseen by a new Remuneration Committee and reviewed by the HR & Governance Committee and Finance Committee against comparable market rates and affordability. A manageable uplift for staff and the CEO was agreed for 2024-25.

## **Structure, governance, and management**

### **Constitution**

Cambridgeshire Community Foundation is a charitable company limited by guarantee and was set up on 18 December 2003. In the event of the charity being wound up, the members are each required to contribute an amount not exceeding £1.

The Memorandum of Association which establishes the objects and powers of Cambridgeshire Community Foundation and the Articles of Association which govern procedures were issued on 21 April 2004 and updated in November 2009, July 2011, and October 2016.

### **Policies adopted for the induction and training of Trustees**

Potential Trustees are selected for their skills and expertise in matters of relevance to the board such as marketing, finance, and legal matters. Potential Trustees are invited to meet members of the board to obtain an understanding of the operations and aims of Cambridgeshire Community Foundation.

### **Organisational structure and decision making**

The board meets for four full board meetings a year and on further occasions to focus on particular aspects of the charity, such as donor development and grants. The Trustees are responsible for the strategic direction and policy of Cambridgeshire Community Foundation.

A scheme of delegation is in place and day-to-day responsibility for the delivery of operations rests with the Chief Executive Officer.

Subcommittees of the Board operate to focus on the core activities of HR & Governance, Finance and Risk, Donor Development & Marketing, Grant & Community Impact. Under the Terms of Reference for each subcommittee, the majority of members must be Trustees, and each subcommittee is chaired by a Trustee.

### **Risk management**

The Trustees regularly conduct a review of the major risks to which Cambridgeshire Community Foundation is potentially exposed and ensure that appropriate systems and controls are in place to manage significant risks. The Trustees also track emerging risks by considering issues that are perceived to be potentially significant, but which may not be

fully understood yet. The risk register is regularly updated by each subcommittee and reviewed at main Board meetings and actions are taken to mitigate risk where appropriate.

Key risks and actions to address them are as follows:

- Investment risk: As outlined on page 17 under investment policy and performance, endowed funds are held and managed by Rathbone Investment Management Limited and CCLA Investment Management Limited. There is a risk that the yield generated from these investments does not continue at prior levels, and/or the investments reduce in value. Such investment risk is borne in mind in setting and reviewing the investment policy with the investment managers.
- Operational risk: The Trustees believe that operational risk exists in the areas of staff retention. Staff policies and procedures, including induction and documented processes and communication, are under constant review to minimise the loss of knowledge and continuity where staff leave the organisation.
- Reputational risk: The Trustees believe that donor confidence is vital so quality control and focus on good governance regarding the grant making programmes is essential to maintain a strong professional reputation and minimise the risk of programmes not operating at their fullest capability.

Financial matters are kept under close review and financial risk is considered to be relatively low. This is due in part to the Reserves Policy adopted by the Trustees, which means there is cover for operational costs and also funds to invest in the growth and development of Cambridgeshire Community Foundation. In addition, the agreed contribution the endowed funds make towards annual operating costs provides further stability. In order to ensure the financial risk remains low, the Trustees continue to examine ways to grow the level of endowment and the level of grant making to diversify further the income sources of the charity.

## **Trustees' responsibilities statement**

The Trustees (who are also directors of the Foundation for the purposes of the Companies Act) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the directors are required to:

- Select suitable accounting policies and then apply them consistently.
- Observe the methods and principles in the Charities FRS102 SORP.
- Make judgments and accounting estimates that are reasonable and prudent.
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions. These accounting records will also be sufficient to disclose with reasonable accuracy at any time the financial position of the charitable company and enable the Trustees to ensure that the financial statements comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for ensuring the maintenance and integrity of the corporate and financial information included on Cambridgeshire Community Foundation's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

## **Disclosure of information to auditor**

Each of the persons who are Trustees at the time when this Trustees' Report is approved has confirmed that:

- As far as that Trustee is aware, there is no relevant audit information of which the charitable company's auditors are unaware.
- The Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any information needed by the charitable company's auditors in connection with preparing their report and to establish that the charitable company's auditors are aware of that information.

In preparing this report, the Trustees have taken advantage of the small companies exemptions provided by section 415A of the Companies Act 2006.

This report was approved by the Trustees on 22 Oct 2024 and signed on their behalf by:



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Stephen Catling (Tue, 22nd Oct  
2024 17:25:50 BST)

S Catling, Chairman of Board of Trustees



# **Independent auditor's report to the Members of Cambridgeshire Community Foundation**

## Opinion

We have audited the financial statements of Cambridgeshire Community Foundation (the 'charitable company') for the year ended 31 March 2024 which comprise the Statement of Financial Activities, the Balance Sheet, the Cashflow Statement and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2024, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

## Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

## Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going

concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

#### Other information

The other information comprises the information included in the trustees' annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

#### Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report, which includes the directors' report prepared for the purposes of company law, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report included within the trustees' report has been prepared in accordance with applicable legal requirements.

#### Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit
- the Trustees were not entitled to prepare the financial statements in accordance with the small companies' regime and take advantage of the small companies' exemptions in preparing the directors' report and from the requirement to prepare a strategic report.

#### Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

#### Auditor responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

We gained an understanding of the legal and regulatory framework applicable to the charity and how it operates and considered the risk of the charity not complying with the applicable laws and regulations including fraud in particular those that could have a material impact on the financial statements. This included those regulations directly related to the financial statements. In relation to the charity this included financial reporting. The risks were discussed with the audit team and we remained alert to any indications of non-compliance throughout the audit. We carried out specific procedures to address the risks identified. These included the following:

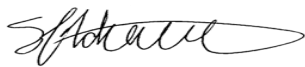
- We reviewed systems and procedures to identify potential areas for management override risk. In particular, we carried out testing of journal entries and other adjustments for appropriateness.
- We reviewed minutes of Trustee Board meetings and agreed the financial statement disclosures to underlying supporting documentation.
- We have made enquiries of management and officers of the charitable company regarding laws and regulations applicable to the organization.
- We have reviewed and correspondence with the Charity Commission and reviewed the procedures in place for the reporting of incidents to the Trustee Board including serious incident reporting of any such matters, if necessary.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation. A further description of our responsibilities is available on the FRC's website at: <https://www.frc.org.uk/auditors/audit-assurance/auditor-s-responsibilities-for-the-audit-of-the-fi/description-of->

[the-auditor%E2%80%99s-responsibilities-for](#)This description forms part of our auditor's report.

#### Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



*Suzanne Goldsmith FCA (Senior Statutory Auditor)*  
*For and on behalf of Price Bailey LLP*  
*Statutory Auditor*  
Tennyson House  
Cambridge Business Park  
Cambridge  
CB4 0WZ

Date: 8 November 2024

# **Financial statements**

**For the year ended March 2024**

**CAMBRIDGESHIRE COMMUNITY FOUNDATION**  
**(A Company Limited by Guarantee No 04998990)**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)**  
**FOR THE YEAR ENDED 31 MARCH 2024**

	Note	Endowment Funds	Restricted Funds	Unrestricted Funds	Total Funds	Total Funds
		2024	2024	2024	2024	2023
		£'000	£'000	£'000	£'000	£'000
<b>Income &amp; Endowments from:</b>						
Donations & Legacies	2	20,000	5,135,226	438,249	5,593,475	3,733,243
Investments	3	189,541	120,011	150,722	460,274	295,040
<b>Total Income</b>	14	209,541	5,255,237	588,971	6,053,749	4,028,283
<b>Expenditure on:</b>						
Raising funds	4	31,163	106,893	106,179	244,235	410,611
Charitable activities	5	-	4,646,982	358,165	5,005,147	3,268,602
<b>Total Expenditure</b>		31,163	4,753,875	464,344	5,249,382	3,672,213
Net(loss)/gain on investments		1,149,217	-	114,330	1,263,547	(201,764)
<b>Net income/ (Expenditure)</b>		1,327,595	501,362	238,957	2,067,914	147,306
Transfers between funds	14	(733,444)	534,664	198,780	-	-
<b>Net movement in funds</b>		594,151	1,036,026	437,737	2,067,914	147,306



**Reconciliation of  
funds:**

Total funds at 1 April 2023	13,101,903	1,588,196	616,053	15,306,152	15,158,846
<b>Total funds at 31 March 2024</b>	13,696,054	2,624,222	1,053,790	17,374,066	15,306,152

Notes on pages 35-55 form part of these accounts.

**CAMBRIDGESHIRE COMMUNITY FOUNDATION**  
**(A Company Limited by Guarantee No 04998990)**  
**BALANCE SHEET**  
**AS AT 31 MARCH 2024**

	Note	£	2024 £	£	2023 £
<b>Fixed assets</b>					
Tangible assets	10		-		36,655
Investments	11		13,831,252		12,854,690
			<u>13,831,252</u>		<u>12,891,345</u>
<b>Current assets</b>					
Debtors	12	76,576		294,396	
Short term deposits		3,082,817		1,429,357	
Cash at bank and in hand		2,498,616		1,870,776	
		<u>5,658,009</u>		<u>3,594,529</u>	
Creditors: amounts falling due within one year	13	<u>(2,115,195)</u>		<u>(1,179,722)</u>	
<b>Net current assets</b>			3,542,814		2,414,807
<b>Net assets</b>			<u><b>17,374,066</b></u>		<u><b>15,306,152</b></u>
<b>Charity Funds</b>					
Endowment funds	14		13,696,054		13,101,903
Restricted funds	14		2,624,222		1,588,196
Designated funds	14		649,726		234,726
General funds	14		404,064		381,327
<b>Total funds</b>			<u><b>17,374,066</b></u>		<u><b>15,306,152</b></u>

These accounts have been prepared in accordance with provisions applicable to companies subject to the small companies' regime.

The financial statements were approved on 22 Oct 2024 and signed on their behalf by:



Stephen Catling (Tue, 22nd Oct  
2024 17:21:50 BST)

S Catling

Chairman



Alison Griffiths (Tue, 22nd Oct  
2024 18:20:23 BST)

A B Griffiths

Trustee

The notes on pages 35-55 form part of these financial statements.

**CAMBRIDGESHIRE COMMUNITY FOUNDATION**  
**(A Company Limited by Guarantee No 04998990)**  
**CASH FLOW STATEMENT**  
**AS AT 31 MARCH 2024**

	Note	2024 £	2023 £
<b>Cash flows from operating activities:</b>			
net cash provided by operating activities	15a	1,574,625	(248,469)
<b>Cash flows from investing activities:</b>			
Dividends, interests, and rents from investments		460,274	295,040
Purchase of tangible fixed assets		-	(36,688)
Proceeds from the sale of investments		1,930,675	1,841,175
Purchase of investments		(1,684,275)	(1,706,667)
<b>Net cash provided by investing activities</b>		<b>706,674</b>	<b>392,860</b>
Net increase/(Decrease) in cash and cash equivalents		<b>2,281,299</b>	<b>144,391</b>
Cash and cash equivalents brought forward		3,300,134	3,155,743
Cash and cash equivalents carried forward	15b	5,581,433	3,300,134

The notes on pages 35-55 form part of these financial statements.

**CAMBRIDGESHIRE COMMUNITY FOUNDATION**  
**(A Company Limited by Guarantee No 04998990)**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2024**

## **1 ACCOUNTING POLICIES**

### **1.1 Basis of preparation of financial statements**

The financial statements have been prepared under the historical cost convention, in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities (SORP 2019)" applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), effective 1 January 2019; and the Companies Act 2006. The accounts are presented in pound sterling which is the functional currency of the charity.

The accounts are presented in pound sterling which is the functional currency of the charity.

### **1.2 Company status**

Cambridgeshire Community Foundation, a public benefit entity, is incorporated in England and Wales as a company limited by guarantee not having a share capital. The members of the company are the Trustees named on page 2. In the event of the company being wound up, the liability in respect of the guarantee is limited to £1 per member of the company. The Foundation is a registered charity. The registered office is given on page 2.

### **1.3 Fund accounting**

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the company and which have not been designated for other purposes. Designated funds are unrestricted funds that have been set aside for particular purposes as set out in the notes to the financial statements.

Restricted funds are funds subject to specific restrictions imposed by the funding authorities and donors. These funds are not available for the Trustees to apply at their discretion. The purpose and use of the restricted funds is set out in the notes to the financial statements.

Endowment funds are expendable endowment funds that are invested to produce income to be used in accordance with the objects of the Foundation. Although the Trustees are able to convert all or part of the endowed funds into a restricted fund

which can then be used in accordance with the objects of Cambridgeshire Community Foundation, the intention is to hold the funds as endowments on a permanent basis. Any capital gains or losses arising on the investments form part of the endowed funds. Any investment management charges are charged against the endowed funds.

#### **1.4 Income**

All income is included in the Statement of Financial Activities when the company has entitlement to the funds, probability of receipt and the amount can be measured with sufficient reliability.

Donations received are recognised by the Foundation on being notified of the amounts and likely date of receipt. If there are conditions attached to the donation, then these are treated as restricted and only released once the conditions have been met.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation. Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due. This is normally upon notification by the investment advisor of the dividend yield of the investment portfolio. Income from Government Securities is recognised when it is received; income accrued and not received on these securities at 31 March is included in the market value of the investments held.

#### **1.5 Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party. It is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources.

Support costs are those costs incurred directly in support of expenditure on the objects of the Foundation. Governance costs are those incurred in connection with administration of the Foundation and compliance with constitutional and statutory requirements.

Fundraising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities. Costs of raising funds include fund raising costs.

Grants payable are charged in the year when the offer is made except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure.

All resources expended are inclusive of irrecoverable Value Added Tax.

### **1.6 Tangible fixed assets and depreciation**

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Office equipment – 3 years straight line

During the year, the Trustees reviewed its Capitalisation Policy and agreed that it would only capitalise items over £1,000 and any current items costing less than this would be fully depreciated during the year.

### **1.7 Going concern**

At the date of the Trustees' Report, the Trustees aim to maintain or exceed the overall level of grant making achieved during 2023–24.

The designated fund allows for one-off costs that may arise in the growth of the charity.

The Trustees consider that there are no material uncertainties about the Foundation's ability to continue as a going concern. As such, they continue to adopt the going concern basis of accounts in the financial statements, which assumes the Foundation will continue in operational existence for the foreseeable future. The Trustees have given due consideration to the working capital and cash flow requirements of the Foundation for at least 12 months from the date of signature of the accounts.

### **1.8 Investments**

Fixed asset investments are a form of financial instrument and are stated in the balance sheet at their market value. Investment gains and losses, whether realised or unrealised, are combined and shown in the heading 'Gains/(losses) on investments' in the Statement of Financial Activities.

### **1.9 Pensions**

The company operates defined contribution pension schemes and the pension charge represents the amounts payable by the company to the funds in respect of the year.

### **1.10 Debtors**

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

### **1.11 Liabilities and provisions**

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the Foundation anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

### **1.12 Taxation**

The Foundation is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the Foundation is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes. Value Added Tax is not recoverable and is included in the relevant charges for administration expenses.

### **1.13 Cash at Bank and in hand**

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

### **1.14 Financial instruments**

The Foundation only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their market value. Debt instruments that are payable or receivable within one year, typically trade payables or receivables, are measured, initially and subsequently, at the undiscounted amount of the cash or other consideration, expected to be paid or received.



### 1.15 Significant Accounting Estimates and Judgements

No significant judgements, accounting policies or estimates have been made by management in applying the charity's accounting policies.

## 2 INCOME FROM DONATIONS AND GRANTS

	Endowment funds 2024 £	Restricted Funds 2024 £	Unrestricted Funds 2024 £	Total Funds 2024 £
Donations	20,000	5,033,986	399,995	5,453,981
Events	-	101,240	38,254	139,494
Voluntary income	20,000	5,135,226	438,249	5,593,475

### PRIOR YEAR

	Endowment funds 2023 £	Restricted Funds 2023 £	Unrestricted Funds 2023 £	Total Funds 2023 £
Donations	843,781	2,397,086	203,620	3,444,487
Events	-	259,169	29,587	288,756
Voluntary income	843,781	2,656,255	233,207	3,733,243

## 3 INVESTMENT INCOME

	Endowment funds 2024 £	Restricted Funds 2024 £	Unrestricted Funds 2024 £	Total Funds 2024 £
Investment income	189,541	120,011	150,722	460,274

### PRIOR YEAR

	Endowment funds 2023 £	Restricted Funds 2023 £	Unrestricted Funds 2023 £	Total Funds 2023 £
Investment income	171,173	101,741	22,126	295,040

#### 4 RAISING FUNDS

	Endowment funds 2024 £	Restricted Funds 2024 £	Unrestricted funds 2024 £	Total Funds 2024 £
Investment management fees	31,163	-	-	31,163
Marketing	-	106,893	12,710	119,603
Other support costs	-	-	93,469	93,469
	<u>31,163</u>	<u>106,893</u>	<u>106,179</u>	<u>244,235</u>

During the year, we administered the Feast on the Piece, an event to celebrate the coronation of King Charles III.

#### PRIOR YEAR

	Endowment funds 2023 £	Restricted Funds 2023 £	Unrestricted funds 2023 £	Total Funds 2023 £
Investment management fees	42,726	-	-	42,726
Marketing	-	277,767	13,194	290,961
Other support costs	-	-	76,924	76,924
	<u>42,726</u>	<u>277,767</u>	<u>90,118</u>	<u>410,611</u>

#### 5 CHARITABLE ACTIVITIES

	Grantmaking 2024 £	Support costs 2024 £	Direct costs 2024 £	Total 2024 £
Grantmaking	<u>4,610,812</u>	<u>357,812</u>	<u>36,523</u>	<u>5,005,147</u>

	Grantmaking 2023 £	Support costs 2023 £	Direct costs 2023 £	Total 2023 £
Grantmaking	<u>2,905,381</u>	<u>314,462</u>	<u>48,759</u>	<u>3,268,602</u>

## 6 GRANTS

	Number of grants awarded 2024	Restricted funds 2024 £	Total 2024 £
Grants to institutions	302	4,298,862	4,298,862
Grants to individuals	810	311,950	311,950
	1,112	4,610,812	4,610,812

### **PRIOR YEAR**

	Number of grants awarded 2023	Restricted funds 2023 £	Total 2023 £
Grants to institutions	306	2,668,314	2,668,314
Grants to individuals	665	237,067	237,067
	971	2,905,381	2,905,381

### **RECONCILIATION OF GRANTS PAYABLE:**

	2024 £	2023 £
Accrued at 1 April 2023	1,049,431	1,292,384
Grants awarded for the year	4,610,812	2,905,381
Grants paid during the year	(3,643,493)	(3,148,334)
Accrued at 31 March 2024	2,016,750	1,049,431
Payable as follows:		
Grants payable <1yr – institutional	2,016,750	1,049,431

All grants go to support charitable work, predominantly in Cambridgeshire.

<b>Grants awarded in the year fall under the following headings:</b>		2024	2023
		£	£
<b>Adults facing life crisis</b>			
Theme:	Economic hardship	484,999	469,638
Theme:	Homelessness	112,208	82,930
Theme:	Isolation	208,160	162,448
Theme:	Family crisis	90,257	45,314
Theme:	Health	364,743	269,761
Theme:	Impact of crime and antisocial behaviour	136,697	17,034
<b>Community development &amp; engagement</b>			
Theme:	Community cohesion	983,867	128,872
Theme:	Enhancing local charities	51,491	20,467
Theme:	Community assets	562,570	750,701
<b>Children, young people, and families</b>			
Theme:	Education & skills	112,491	128,016
Theme:	Social inclusion	734,142	342,283
Theme:	Health and wellbeing	28,430	
<b>Health</b>			
Theme:	Healthy living	209,246	61,230
Theme:	Mental health	196,921	169,383
<b>The natural environment</b>			
Theme:	Improved green spaces	151,911	136,875
Theme:	Help limit climate change	4,250	16,470
<b>Other</b>			
	Small miscellaneous amounts	178,429	103,959
<b>Total</b>		<b>4,610,812</b>	<b>2,905,381</b>

## 7 SUPPORT COSTS

	Raising Funds	Charitable activities	Total
	2024	2024	2024
	£	£	£
General office	11,973	47,891	59,864
Travel & other staff costs	1,085	28,184	29,269
Premises	1,200	4,800	6,000
Marketing	-	-	-
Subscription to National Network	3,661	3,661	7,322
Staff costs	66,806	220,520	287,326
National insurance	6,546	18,359	24,905
Pension cost	2,001	5,533	7,534
Depreciation	197	788	985
<b>Governance</b>			
Auditors' remuneration	-	12,000	12,000
Staff costs	-	15,904	15,904
Legal & Professional fees	-	13	13
Trustees' expenses	-	159	159
	<b>93,469</b>	<b>357,812</b>	<b>451,281</b>

	Raising Funds	Charitable activities	Total
<b>PRIOR YEAR</b>	2023	2023	2023
	£	£	£
General office	5,279	21,117	26,396
Subsistence	1,163	27,682	28,845
Premises	1,200	4,800	6,000
Marketing	-	9,248	9,248
Subscription to National Network	2,864	2,863	5,727
Staff costs	58,422	202,705	261,127
National insurance	5,949	16,727	22,676
Pension cost	1,796	4,542	6,338
Depreciation	251	1,002	1,253
<b>Governance</b>			
Auditors' remuneration	-	11,875	11,875
Staff costs	-	11,203	11,203
Legal & Professional fees	-	-	-
Trustees' expenses	-	698	698
	<b>76,924</b>	<b>314,462</b>	<b>391,386</b>

## 8 NET INCOME/EXPENDITURE

This is stated after charging:	2024	2023
	£	£
Depreciation of tangible fixed assets:		
Owned by the charity	985	1,253
Auditors' remuneration	12,000	11,875
Pension contributions	8,017	6,730

During the year Trustees received no remuneration or benefits in kind;  
reimbursement of expenses for travel amounted to £159 (2023:£698)

## 9 STAFF COSTS

	2024	2023
Staff costs were as follows:	£	£
Wages and salaries	301,407	270,852
Social security costs	26,059	23,763
Pension contributions	8,017	6,730
	<u>335,483</u>	<u>301,345</u>

Staff costs include 27 days (2023:19 days) of untaken leave.

The average monthly number of employees during the year was as follows:

2024	2023
No.	No.
<u>8</u>	<u>8</u>

The total number of key management personnel is 1 (2023:1)

Total remuneration of the key management personnel of the Foundation for the year is £107,854 (2023:£102,513).

	2024	2023
	No.	No.
No of staff earning £80,001 – £90,000		1
No of staff earning £90,001 – £100,000	<u>1</u>	

Pension contributions in respect of this employee were £4,341(2023: £3,918).

There are no other staff earning over £60,000 (2023:nil).

## 10 TANGIBLE FIXED ASSETS

	Office equipment	Restricted	Total
<b>Cost</b>	£	£	£
At 1 April 2023	12,343	35,670	48,013
Additions	-	-	-
Disposals	-	(35,670)	(35,670)
<b>At 31 March 2024</b>	<b>12,343</b>	<b>-</b>	<b>12,343</b>
<b>Depreciation</b>			
At 1 April 2023	11,358	-	11,358
Disposals	-	-	-
Charge for the year	985	-	985
<b>At 31 March 2023</b>	<b>12,343</b>	<b>-</b>	<b>12,343</b>
<b>Net book value</b>			
At 31 March 2024	-	-	-
At 31 March 2023	985	35,670	36,655

The restricted asset refers to a portrait of the Duke and Duchess of Cambridge, which is currently on loan to the National Portrait Gallery. Following discussion, this has been gifted to Cambridgeshire Community Foundation as an investment asset. The portrait was revalued at £150,000 as shown below.

## 11 FIXED ASSET INVESTMENTS

	Restricted investments £	Listed investments £	Portfolio cash £	Total £
At 1 April 2023	-	12,462,615	392,075	12,854,690
Additions	35,670	1,648,605	-	1,684,275
Disposals	-	(1,895,005)	-	(1,895,005)
Cash Movement	-	(141,874)	65,618	(76,256)
Revaluations	114,330	1,149,218	-	1,263,548
At 31 March 2024	150,000	13,223,559	457,693	13,831,252

### Listed investments at market value comprise:

	UK £	Overseas £	2024 £
UK Equities	7,781,426	4,616,212	12,397,638
Fixed interest	270,510	141,180	411,690
Alternatives	556,099	-	556,099
Cash	315,821	-	315,821
Total market value	8,923,856	4,757,392	13,681,248

	Listed investments £	Portfolio cash £	Total £
<b>PRIOR YEAR</b>			
At 1 April 2022	12,798,887	287,361	13,086,248
Additions	1,706,667	-	1,706,667
Disposals	(1,841,175)	-	(1,841,175)
Cash Movement	-	104,714	104,714
Revaluations	(201,764)	-	(201,764)
At 31 March 2023	12,462,615	392,075	12,854,690

### Investments at market value comprise:

	UK £	Overseas £	2023 £
UK Equities	6,753,141	4,196,686	10,949,827
Fixed Interest	475,105	-	475,105
Alternatives	1,037,683	-	1,037,683
Cash	392,075	-	392,075
Total market value	8,658,004	4,196,686	12,854,690



**12 DEBTORS**

	2024	2023
	£	£
Trade debtors	26,154	253,807
Prepayments and accrued income	50,422	40,589
	<u>76,576</u>	<u>294,396</u>

**13 CREDITORS: Amounts falling due within one year**

	2024	2023
	£	£
Trade creditors	4,504	17,312
Deferred income	70,218	77,544
Accruals & other creditors	23,723	35,435
Grants accrued – institutional (see note 6)	2,016,750	1,049,431
	<u>2,115,195</u>	<u>1,179,722</u>

Deferred income relates to funds held on behalf of funders and which is accounted for in the year during which grants are made.

**Deferred income reconciliation**

	2024	2023
	£	£
Brought forward	77,544	77,544
Amounts deferred in year	46,288	52,714
Amounts released	(53,614)	(52,714)
	<u>70,218</u>	<u>77,544</u>

## 14 STATEMENT OF FUNDS

<b>CURRENT YEAR</b>		Brought Forward	Income	Expenditure	Transfers in/(out)	Gains/ (Losses)	Carried Forward
		£	£	£	£	£	£
	Designated fund	234,726	-	-	415,000	-	649,726
	General fund	381,327	588,971	(464,344)	(216,220)	114,330	404,064
	<b>Total unrestricted funds</b>	616,053	588,971	(464,344)	198,780	114,330	1,053,790
	<b>Endowment funds</b>	13,101,903	209,541	(31,163)	(733,444)	1,149,217	13,696,054
	<b>Restricted funds:</b>						
i	Thalia WB Community Fund	132,902	593,135	(477,286)	-	-	248,751
ii	Healthy Fenland Fund	94,826	5,110	(99,936)	-	-	-
iii	Anglian Water	135,219	32,221	(73,109)	-	-	94,331
iv	Stay Well	184,189	123,949	(276,702)	-	-	31,436
v	Wryde Croft Wind Farm Community Fund	69,602	211,670	(85,843)	-	-	195,429
vi	NHS Healthier Futures Fund	-	1,971,600	(1,018,301)	-	-	953,299
vii	NW Anglia FT VCSE Fund	-	650,000	-	-	-	650,000
viii	Know Your Neighbourhood	-	601,722	(1,186,833)	(16,111)	-	(601,222)
ix	Other	971,458	1,065,830	(1,535,865)	550,775	-	1,052,198
		1,588,196	5,255,237	(4,753,875)	534,664	-	2,624,222
	<b>Total funds</b>	15,306,152	6,053,749	(5,249,382)	-	1,263,547	17,374,066

Transfers between funds relate to amounts drawn down from expendable endowments.

The Foundation has a wide range of restricted funds, some as revenue funds for those with an endowment fund and others that have been set up by individual donors.

- (i) The Thalia WB Community Fund offers grants of up to £100,000 for capital projects to improve the local environment.
- (ii) The Healthy Fenland Fund offers grants up to £5,000 for projects seeking to improve the health and well-being of people living in Fenland.
- (iii) Anglian Water have several funds covering a wide range of projects from protecting the environment from invasive species and enhancing wetland areas, to providing help to local communities.
- (iv) Stay Well awards grants to those facing fuel poverty and Cultivate Cambs Fund is for grants that build resilient, caring and supportive communities in Cambridgeshire. Both of these funds are operated on behalf of Cambridgeshire County Council.
- (v) We receive grants from several Wind Farms for community projects within several miles of the specific Wind Farm, and the Wryde Croft Wind Farm Community Fund is for those in Peterborough within 6km of the wind farm.
- (vi) The Healthier Futures Fund is to deliver projects that will improve the health and wellbeing of local people.
- (vii) The VCSE (Voluntary, Community and Social Enterprise) Fund offers financial support for projects that focus on the key priorities for the area
- (viii) The Know Your Neighbourhood Fund operates in Fenland and supports initiatives to increase volunteering and reduce loneliness. Income is received after the grants have been awarded,
- (vii) Other restricted funds offer grants to support projects working within the themes as detailed in Note 6.

#### SUMMARY OF FUNDS

	Brought Forward	Incoming Resources	Resources Expended	Transfers in/(out)	Gains/(Losses)	Carried Forward
	£	£	£	£	£	£
Unrestricted funds	616,053	588,971	(464,344)	198,780	-	939,460
Endowment funds	13,101,903	209,541	(31,163)	(733,444)	1,149,217	13,696,054
Restricted funds	1,588,196	5,255,237	(4,753,875)	534,664	-	2,624,222
	15,306,152	6,053,749	(5,249,382)	-	1,149,217	17,259,736

**Endowment Funds**

On an annual basis a percentage of the Endowment Fund held by Rathbones is released via transfers to be made available for grant making over the coming 12 months and to contribute to the operational costs of the Foundation in making those grants.

The endowed funds support projects under the following priorities:

- 1 Adults facing life crisis
- 2 Community development and engagement
- 3 Children, young people and families
- 4 Health
- 5 The natural environment

**Unrestricted Funds**

Unrestricted funds include those that have been designated for future expenditure that is outside of the normal day to day costs of running the charity. This may include an upgrade to IT systems, office accommodation or increasing the staff numbers.

Transfers between funds relate to amounts drawn down from expendable endowments.

<b>PRIOR YEAR</b>	Brought Forward £	Incoming Resources £	Resources Expended £	Transfers in/(out) £	Gains/ (Losses) £	Carried Forward £
Designated fund	158,226	-	-	76,500	-	234,726
General fund	430,011	255,333	(404,580)	100,563	-	381,327
<b>Total Unrestricted Funds</b>	588,237	255,333	(404,580)	177,063	-	616,053
<b>Endowment funds:</b>	13,075,097	1,014,954	(42,726)	(743,658)	(201,764)	13,101,903
<b>Restricted funds:</b>						
i Thalia WB Community Fund	153,918	706,875	(727,891)	-	-	132,902
ii Healthy Fenland Fund	188,866	-	(94,040)	-	-	94,826
iii Anglian Water	130,536	66,028	(61,345)	-	-	135,219
iv Stay Well	58,354	325,399	(199,564)	-	-	184,189
v Wryde Croft Wind Farm	141,249	-	(71,647)	-	-	69,602
Other	822,589	1,659,694	(2,077,420)	566,595	-	971,458
	1,495,512	2,757,996	(3,231,907)	566,595	-	1,588,196
<b>Total Funds</b>	15,158,846	4,028,283	(3,679,213)	-	(201,764)	15,306,152

## SUMMARY OF FUNDS

	Brought Forward £	Incoming Resources £	Resources Expended £	Transfers in/(out) £	Gains/(Losses) £	Carried Forward £
Unrestricted funds	588,237	255,333	(404,580)	177,063	-	616,053
Endowment funds	13,075,097	1,014,954	(42,726)	(743,658)	(201,764)	13,101,903
Restricted funds	1,495,512	2,757,996	(3,231,907)	566,595	-	1,588,196
	15,158,846	4,028,283	(3,679,213)	-	(201,764)	15,306,152

## 15A RECONCILIATION OF NET MOVEMENT IN FUNDS TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2024 £	2023 £
Net income/(Expenditure) for the year (as per Statement of Financial Activities)	2,067,914	147,306
<b>Adjustments for:</b>		
Depreciation	985	1,253
(Gains)/Losses on investments	(1,263,547)	201,764
Dividends, interests and rents from investments	(460,274)	(295,040)
(Increase)/decrease in cash investments	76,256	(98,154)
(Increase)/decrease in debtors	217,820	19,728
Increase/(decrease) in creditors	935,471	(225,326)
<b>Net cash generated from/ (used by) operating activities</b>	<b>1,574,625</b>	<b>(248,469)</b>

## 15B NET DEBT RECONCILIATION

	at 1 Apr 23	Cashflows	at 31 Mar 24
Short term deposits	1,429,357	1,653,460	3,082,817
Cash at bank and in hand	1,870,776	627,840	2,498,616
	3,300,133	2,281,300	5,581,433
<b>PRIOR YEAR</b>			
	at 1 Apr 22	Cashflows	at 31 Mar 23
Short term deposits	918,892	510,465	1,429,357
Cash at bank and in hand	2,243,411	(372,635)	1,870,776
	3,162,303	137,830	3,300,133

**16 ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	Endowment funds 2024	Restricted funds 2024	Unrestricted funds 2024	Total funds 2024
Fixed Asset	-	-	-	-
Investment s	13,831,252	-	-	13,831,252
Current	114,801	4,521,413	1,021,794	5,658,008
Assets				
Creditors due within one year	-	(2,016,750)	(98,445)	(2,115,195)
	13,946,053	2,504,663	923,349	17,374,065

<b>PRIOR YEAR</b>	Endowment funds 2023	Restricted funds 2023	Unrestricted funds 2023	Total funds 2023
Fixed Asset	-	35,670	985	36,655
Investment s	12,854,690	-	-	12,854,690
Current	257,750	2,601,957	734,822	3,594,529
Assets				
Creditors due within one year	(10,537)	(1,049,431)	(119,754)	(1,179,722)
	13,101,903	1,588,196	616,053	15,306,152

**17 PENSION COMMITMENTS**

The company contributes to personal pension plans of employees which are defined contributions pension schemes. The pension cost charge represents contributions payable by the company and amounted to £8,017(2023 - £6,730). Contributions outstanding at the balance sheet date were nil(2023 - £826).

**18 RELATED PARTY TRANSACTIONS**

There were no related party transactions to note. (2023:none)

**19 OPERATING LEASE COMMITMENTS**

The charity renewed a lease on 1 December 2022 with MGPH Ltd in respect of rent for the office building.

The lease expires on 16 October 2025 and allows for a six month notice clause within that period, free of any penalties.