

# SOCIETY OF SAINT GREGORY

England & Wales · Charity number 1103280

## Details

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**Other names** SSG

**Status** Registered

**Legal form** Other

**Registered** 2004-04-20

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 28 Lauriston Street  
Edinburgh  
EH3 9DJ

**Phone** 07517 416 466

**Email** [chairman@ssg.org.uk](mailto:chairman@ssg.org.uk)

**Website** [www.ssg.org.uk](http://www.ssg.org.uk)

## Activities

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**Objects:** TO PROMOTE STUDY, UNDERSTANDING AND GOOD PRACTICE IN THE CELEBRATION OF THE LITURGY OF THE ROMAN CATHOLIC CHURCH, IN ACCORDANCE WITH THE TEACHING OF THE CHURCH. THE SOCIETY AIMS TO ACHIEVE THIS OBJECT BY THE FOLLOWING MEANS, BROADLY BUT NOT EXCLUSIVELY EXPRESSED AS FOLLOWS:(I) BY FURTHERING THE STUDY AND UNDERSTANDING BY THE PEOPLE OF THE LITURGY OF THE ROMAN CATHOLIC CHURCH, WITH A VIEW TO PROMOTING THEIR ACTIVE PARTNERSHIP THEREIN;(II) BY PROVIDING FACILITIES FOR THE LITURGY AND SACRED MUSIC;(III) BY ORGANISING MEETINGS, SCHOOLS AND CONFERENCES WHICH INSTRUCTION IN THE LITURGY AND MUSIC GIVEN;(IV) BY PRODUCING, PRINTING, PUBLISHING AND MAKING AVAILABLE BOOKS, PERIODICALS, MUSIC, RECORDINGS, AND OTHER MATERIAL LIKELY TO BE REQUIRED BY PERSONS CONCERNED WITH THE LITURGY AND SACRED MUSIC.

**Activities:** The Society promotes, enhances and deepens the understanding and practice of the worship of the Roman Catholic Church. It does this by publishing an quarterly journal, 'Music and Liturgy', and by organising a Summer School and occasional other events. Membership of the Society is open to all.

## Classification

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- **How:** Makes Grants To Individuals, Provides Human Resources, Provides Advocacy/advice/information, Sponsors Or Undertakes Research, Acts As An Umbrella Or Resource Body
- **What:** Education/training, Religious Activities, Arts/culture/heritage/science, Environment/conservation/heritage
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, Other Defined Groups, The General Public/mankind

## Geography

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- **Area of benefit:** NOT DEFINED. IN PRACTICE WORLDWIDE
- Scotland
- Throughout England And Wales

## Finances

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Period end	Income	Expenditure	Assets	Employees
2025-06-30	-	-	-	-
2024-06-30	£39,174	£41,740	-	-
2023-06-30	£39,930	£41,665	-	-
2022-06-30	£24,996	£24,000	-	-
2021-06-30	£18,973	£18,998	-	-
2020-06-30	£54,104	£53,828	-	-

## Trustees

Name	Role	Appointed
<b>Fr Adrian Benedict Porter</b>	Chair	2022-10-08
Alison Lamb		2019-10-05
Andrew Jonathan Elliott		2022-10-08
David Kevin McCabe		2019-10-05
Helen Yvonne Jones		2024-11-23
Josephine Shepherd		2019-10-05
Mary Catherine Ryan		2018-10-13
Maureen Griffiths		2018-10-13
Susan Elizabeth Price		2024-11-23

**SOCIETY OF SAINT GREGORY**

England & Wales - Charity number 1103280

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# Accounts

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# **Society of Saint Gregory**

Charity Registration Number: 1103280

## **Annual Report and Accounts**

**2023-2024**

[www.ssg.org.uk](http://www.ssg.org.uk)

# Society of Saint Gregory

Charity Registration Number: 1103280

www.ssg.org.uk

## Annual Report and Accounts 2023-2024

### Principal Patron

HE Cardinal Vincent Nichols

### Patrons

HE Cardinal Arthur Roche

The Most Rev Bernard Longley

The Most Rev Malcolm McMahon, OP

The Rt Rev Peter Brignall

The Rt Rev Declan Lang

The Rt Rev Joseph Toal

### Trustees and Members of the Executive Committee

(as 30 June 2024)

#### *Officers*

Fr Adrian Porter sj

Mo Griffiths

Kevin McCabe

#### *Chair*

*Secretary*

*Treasurer*

#### *Ordinary Elected Members*

Mary Ryan

Alison Lamb

Jo Shepherd

Andrew Elliott

Sue Price – Co-opted

#### *Holding Trustees*

In accordance with Article 12 of its Constitution, the Executive Committee has appointed the following as Holding Trustees. The only property the Society holds is intellectual property, i.e. copyright.

Michael Hodgetts

Paul Moynihan

Rev Peter Tibke

#### **Membership Secretary**

Julie-Ann Gylaitis

#### **Summer School Team**

Mo Griffiths

Mary Ryan

Jo Shepherd

#### **Editorial Team**

Ann Blackett

Martin Foster

Kevin McGinnell

Helen Murphy

Alan Smith

#### **Protection of Children & Vulnerable Adults – sub-Committee**

Mary Ryan

Fr Adrian Porter sj

#### **Society's Bankers**

Lloyds Bank

CAF Bank Ltd

#### **Independent Scrutineer**

Roger Seaton, FCA

#### **Contact Address**

Sacred Heart Church

28 Lauriston Street,

Edinburgh EH3 9DJ

## **INTRODUCTION**

This report provides a summary of the activities and work of the Executive Committee of the Society of Saint Gregory during the period 1 July 2023–30 June 2024.

The Society's object is to promote study, understanding and good practice in the celebration of the liturgy of the Roman Catholic Church, in accordance with the teaching of the Church. The Society aims to achieve this object by the following means, broadly but not exclusively expressed as follows:

- i) by furthering the study and understanding by the people of the liturgy of the Roman Catholic Church, with a view to promoting their active participation therein;
- ii) by providing facilities for the study of liturgy and sacred music;
- iii) by organising meetings, schools and conferences at which instruction in the liturgy and music is given;
- iv) by producing, printing, publishing and making available books, periodicals, music, recordings and other material likely to be required by persons concerned with the liturgy and sacred music.
- v) In various ways the Trustees have pursued the fulfilment of the Society's objectives as required by Charity Law.

## **GOVERNANCE**

### **Meetings of the Executive Committee**

During the year, the Trustees met via Zoom on four occasions in August and November 2023, and February and June 2024 to deal with their responsibilities and to give direction to the Society's work in meeting its aims and objectives. The Chair also consulted fellow Trustees on a number of occasions by email.

### **Membership of the Executive Committee**

At the Annual General Meeting in October 2023, Monsignor Kevin McGinnell, Chair, and Julie-Ann Gylaitis, Trustee, having completed their terms of office retired from the Executive Committee. Fr Adrian Porter sj was elected and welcomed as the new Chair of the Society. The Trustees continue to look for two new Ordinary Trustees.

### **Holding Trustees**

In accordance with the provisions of the Society's Constitution, all property of the Society is held by special Trustees appointed for the purpose. The only possession of the Society that is relevant here is intellectual property, ie its copyright on its publications: the book *English Catholic Worship*; the compilation of the Society's journal, *Music and Liturgy*, of the 'Preparing the Liturgy' section of the journal and the Society's website.

### **Financial review**

The Executive Committee continues to keep careful control of the funds. Reserved and Designated Funds ring-fence amounts for specific purposes. Restricted Funds are the McElligott Bursary Fund (to support those with insufficient income to attend Society events) and the Crichton Memorial Fund (to support the costs of the annual JD Crichton Lecture).

### **Risk Management**

The Executive Committee has noted and considered its responsibility under charity law to mitigate against risks in all its activities and to be risk averse. Work continues to identify those areas which pose risks and take action to lessen them. This includes ensuring a sharing out of work among a wider circle of members.

### **Charity Commission: Public Interest**

The Executive Committee remains satisfied that:

- Membership of the Society does not require any special status or qualification but is open to all.
- The McElligott Bursary Fund makes provision for the financial assistance of those unable to afford the full fees for the Society's Summer School and other events it organises.

- The provision of reduced-rate membership subscriptions for senior citizens and students is also a recognition of its concern to assist those who have less ability to pay subscription fees.
- The Society's website, [www.ssg.org.uk](http://www.ssg.org.uk), is open to all, members and non-members alike, and all can participate in it and contribute to its discussion forum, which fulfils admirably the Society's role to inform and educate, free of charge.

### **Safeguarding**

The sub-Committee with responsibility for Safeguarding Children and Vulnerable Adults has not had occasion to meet separately during this period.

### **COMMUNICATIONS**

The Society's Facebook page and Twitter account are kept up to date by former Trustee, Michelle Chum. Julie-Ann Gylaitis, Trustee and Membership Secretary, continues to manage the online e-commerce facilities.

### **Social Media**

The monthly Reflections on the Sunday Scripture readings have continued in 2023-2024 on the Society's Facebook page and later made available on the website.

### **Music and Liturgy Journal**

*Music and Liturgy* continues to be published three times a year, with 'Preparing the Liturgy' an important section of each issue.

### **Composers' Group**

The Group continues to be active with meetings on Zoom, including some teaching sessions. Much of the Group's work this year has focused on making settings of the psalm texts in the new Lectionary.

The *RSCM Book of Psalm Songs*, in which SSG Composers' Group members will be strongly represented, is due for publication in November 2024.

Anyone who is composing music or writing texts for the Church's liturgy and would like to receive news and updates via the Group's mailing list should email its Secretary, Alan Smith ([alan.smith@ssg.org.uk](mailto:alan.smith@ssg.org.uk)).

For further information please visit the Group's own page on the SSG website: <https://www.ssg.org.uk/composers-group/>

There is also a private Facebook page. Contact Alan Smith for details.

### **EVENTS**

#### **Summer School, 26 July – 29 August 2023**

We were delighted to return to Liverpool Hope University for a fully booked Summer School, with Stephen Bryant as Director of Music and Ann Blackett, Mary Ryan and Gerard Shepherd as our Liturgy Team. The programme included four short talks about the Constitutions which came from the Second Vatican Council – Bishop John Arnold on *Lumen Gentium*, (the Constitution on the Church); David McLoughlin on *Dei Verbum* (Divine Revelation); Professor Claire Ozanne on *Gaudium et Spes* (the Church in the Modern World); and Rev Professor Peter McGrail on *Sacrosanctum Concilium* (the Sacred Liturgy). Workshops were based around practical liturgical skills and/or subjects which give a chance to reflect or talk about aspects of liturgy in our home parishes.

At our final Mass on Saturday, we remembered members of the Society who had died during the year.

#### **Autumn Assembly and AGM – October 2023**

The Society's Autumn Assembly and AGM took place, via Zoom, on Saturday 7 October 2023.

The day included Morning Prayer, a closing Liturgy of the Word and the annual Crichton Lecture. Avril Baigent, Co-director of the School of Synodality, delivered the Crichton Lecture, entitled '*Enlarging the space of our tents: What new learning is possible from the dialogue between synodality and liturgy?*'

The AGM was well attended with over 40 members.

## **MEMBERSHIP AND PATRONAGE**

### **Membership**

Membership of the Society remains at approximately 650 paying members. The Committee continues to give consideration to ways in which the Society's membership can be expanded further. Other than Summer School, no events have taken place where, historically, we have promoted membership of the Society and gained new memberships.

### **Patrons**

The Archbishop of Westminster, the other archbishops and two diocesan bishops of England and Wales, together with one bishop from Scotland, continue to be the Society's patrons.

### **External Links**

There is an annual meeting with the Department of Christian Life and Worship of the Bishops' Conference of England and Wales. The support of the Department for the Society's work is much appreciated.

For and on behalf of the Trustees.

**Fr Adrian Porter sj**

Chair

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
SOCIETY OF SAINT GREGORY**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 30 June 2024, which are set out on the attached pages.

**Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Roger J Seaton FCA

23 Greenhill Park, Barnet, Herts EN5 1HQ

25 June 2025



Society of Saint Gregory			Charity No (if any)	1103280	<b>CC17a</b>
<b>Annual accounts for the period</b>					
Period start date	<b>01/07/2023</b>	To	Period end date	30/06/2024	

## Section A Statement of financial activities

Recommended categories by activity	Details of own analysis	Note	Restricted			Total this year £	Total last year £
			Unrestricted funds £	income funds £	Endowment funds £		
			F01	F02	F03	F04	F05
<b>Incoming resources (Note 3)</b>							
<b>Incoming resources from generated funds</b>			-	-	-	-	-
Voluntary income		S01	14,964	676	-	15,640	18,060
Activities for generating funds		S02	-	-	-	-	-
Investment income		S03	1,833	-	-	1,833	653
<b>Incoming resources from charitable activities</b>		S04	21,701	-	-	21,701	21,218
<b>Other incoming resources</b>		S05	-	-	-	-	-
<b>Total incoming resources</b>		S06	38,498	676	-	39,174	39,930
<b>Resources expended (Notes 4-8)</b>							
<b>Costs of Generating Funds</b>			-	-	-	-	-
Costs of generating voluntary income		S07	30	-	-	30	298
Fundraising trading costs		S08	60	-	-	60	-
Investment management costs		S09	-	-	-	-	64
<b>Charitable activities</b>		S10	36,961	1,435	-	38,396	38,520
<b>Governance costs</b>		S11	3,254	-	-	3,254	2,784
<b>Other resources expended</b>		S12	-	-	-	-	-
<b>Total resources expended</b>		S13	40,305	1,435	-	41,740	41,665
<b>Net incoming/(outgoing) resources before transfers</b>		S14	- 1,807	- 759	-	- 2,566	- 1,735
<b>Gross transfers between funds</b>		S15	-	-	-	-	-
<b>Net incoming/(outgoing) resources before other recognised gains/(losses)</b>		S16	- 1,807	- 759	-	- 2,566	- 1,735
<b>Other recognised gains/(losses)</b>							
Gains and losses on revaluation of fixed assets for the charity's own use		S17	-	-	-	-	-
Gains and losses on investment assets		S18	-	-	-	-	-
<b>Net movement in funds</b>		S19	- 1,807	- 759	-	- 2,566	- 1,735
<b>Total funds brought forward</b>		S20	37,986	5,339	-	43,325	45,060
<b>Total funds carried forward</b>		S21	36,179	4,580	-	40,759	43,325

## Section B Balance sheet

	Note	Restricted			Total this year £	Total last year £
		Unrestricted funds £	income funds £	Endowment funds £		
		F01	F02	F03	F04	F05
<b>Fixed assets</b>						
Tangible assets (Note 9)	B01	-	-	-	-	-
	B02	-	-	-	-	-
Investments (Note 10)	B03	-	-	-	-	-
<i>Total fixed assets</i>	B04	-	-	-	-	-
<b>Current assets</b>						
Stock and work in progress	B05	-	-	-	-	-
Debtors (Note 11)	B06	1,913	-	-	1,913	1,648
(Short term) investments	B07	-	-	-	-	-
Cash at bank and in hand	B08	80,513	4,580	-	85,093	76,205
<i>Total current assets</i>	B09	82,426	4,580	-	87,006	77,853
<b>Creditors: amounts falling due within one year</b> (Note 12)	B10	26,497	-	-	26,497	14,777
<i>Net current assets/(liabilities)</i>	B11	55,929	4,580	-	60,509	63,075
<i>Total assets less current liabilities</i>	B12	55,929	4,580	-	60,509	63,075
<b>Creditors: amounts falling due after one year</b> (Note 12)	B13	-	-	-	-	-
Provisions for liabilities and charges	B14	19,750	-	-	19,750	19,750
<i>Net assets</i>	B15	36,179	4,580	-	40,759	43,325
<b>Funds of the Charity</b>						
Unrestricted funds	B16	25,798			25,798	26,928
	B17	10,381			10,381	11,058
Restricted income funds (Note 13)	B18		4,580		4,580	5,339
Endowment funds (Note 13)	B19			-	-	-
<i>Total funds</i>	B20	36,179	4,580	-	40,759	43,325

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval

**Section C****Notes to the accounts****Note 1 Basis of preparation**

***This section should be completed by all charities.***

**1.1 Basis of accounting**

These accounts have been prepared on the basis of historic cost (except that investments are shown at market value) in accordance with:

- Accounting and Reporting by Charities – Statement of Recommended Practice (SORP 2005);
- and with\*  Accounting Standards;
- or  Financial Reporting Standards for Smaller Enterprises (FRSSE);
- and with the Charities Act.

[\*\* except for the following].

***Give details in this box if a different standard has been followed.***

\* -Tick as appropriate:

- if all relevant disclosures shown in the pack have been given then please tick "Accounting Standards";
- if disclosures completed in these accounts have been restricted to those required by the FRSSE, then please tick "Financial Reporting Standards for Smaller Enterprises (FRSSE)".

\*\* - If no departures from the chosen standards have been made then delete these words; otherwise give details of any changes in the boxes.

**1.2 Change in basis of accounting**

There has been no change to the accounting policies (valuation rules and methods of accounting) since last year (§ except for the following).

***Give details in this box of any material changes that have been made.***

§ if no changes have been made to accounting policies then delete these words.

**1.3 Changes to previous accounts**

No changes have been made to accounts for previous years (§§ except for the following).

***Give details in this box of any material changes that have been made.***

§§ if no changes have been made to accounts for previous periods then delete these words.

**Note 2 Accounting policies**

*This standard list of accounting policies has been applied by the charity except for those deleted. Where a different or additional policy has been adopted then this is detailed in the box below.*

**INCOMING RESOURCES**

<b>Recognition of incoming resources</b>	These are included in the Statement of Financial Activities (SoFA) when: <ul style="list-style-type: none"> <li>the charity becomes entitled to the resources;</li> <li>the trustees are virtually certain they will receive the resources; and</li> <li>the monetary value can be measured with sufficient reliability.</li> </ul>
<b>Incoming resources with related expenditure</b>	Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.
<b>Grants and donations</b>	Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.
<b>Tax reclaims on donations and gifts</b>	Incoming resources from tax reclaims are included in the SoFA at the same time as the gift to which they relate.
<b>Contractual income and performance related grants</b>	This is only included in the SoFA once the related goods or services have been delivered.
<b>Gifts in kind</b>	Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised.  Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity.  Gifts in kind for use by the charity are included in the SoFA as incoming resources when receivable.
<b>Donated services and facilities</b>	These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.
<b>Volunteer help</b>	The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.
<b>Investment income</b>	This is included in the accounts when receivable.
<b>Investment gains and losses</b>	This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

**EXPENDITURE AND LIABILITIES**

<b>Liability recognition</b>	Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.
<b>Governance costs</b>	Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.
<b>Grants with performance conditions</b>	Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.
<b>Grants payable without performance conditions</b>	These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the charity.
<b>Support Costs</b>	Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

**ASSETS**

<b>Tangible fixed assets for use by charity</b>	These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or a reasonable value on receipt.
<b>Investments</b>	Investments quoted on a recognised stock exchange are valued at market value at the year end. Other investment assets are included at trustees' best estimate of market value.
<b>Stocks and work in progress</b>	These are valued at the lower of cost or market value.

**POLICIES ADOPTED  
ADDITIONAL TO OR  
DIFFERENT FROM THOSE  
ABOVE**

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**Note 3 Analysis of incoming resources**

*Incoming resources may be further analysed if this would help the reader of the accounts.*

	Analysis	This year £	Last year £
<b>Voluntary income</b>	Subscriptions	14,132	13,616
	Donations & Bequests	832	3,958
	McElligot Fund (Restricted)	676	486
		-	-
	<b>Total</b>	15,640	18,060
<b>Activities for generating funds</b>	Publicity	-	-
	Website	-	-
		-	-
		-	-
	<b>Total</b>	-	-
<b>Investment income</b>	Bank	1,833	653
		-	-
		-	-
		-	-
	<b>Total</b>	1,833	653
<b>Incoming resources from charitable activities</b>	Summer School Income	21,191	13,273
	Autumn Assembly	30	140
	Online Workshops	480	7,805
		-	-
	<b>Total</b>	21,701	21,218

**Note 4 Analysis of resources expended**

Resources expended may be further analysed if this would help the reader of the accounts.

	Analysis	This year £	Last year £
<b>Costs of generating voluntary income</b>	Society Publicity	-	-
	Website	30	298
		-	-
		-	-
	<b>Total</b>	30	298
<b>Fundraising trading costs</b>		-	-
		-	-
		-	-
		-	-
	<b>Total</b>	-	-
<b>Investment management costs</b>	Bank Charges	60	64
		-	-
	<b>Total</b>	60	64
<b>Charitable activities</b>	Music & Liturgy Journal	11,296	15,765
	Autumn Assembly	-	-
	Spring Events	-	-
	Summer School	26,854	18,489
	Online Workshops	100	2,095
	Composers Forum	146	144
	McElligot & Crichton Funds (Restricted)	-	2,027
<b>Total</b>	38,396	38,520	
<b>Governance costs</b>	Membership Services	3,254	2,784
		-	-
	<b>Total</b>	3,254	2,784

### Note 5 Support Costs

Please complete this note if the charity has analysed its expenses using activity categories and has support costs.

Support cost type	Fundraising activity £	Charitable Activity £	Governance Activity £	Total Cost £
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
<b>Total</b>	-	-	-	-

### Note 6 Details of certain items of expenditure

#### 6.1 Trustee expenses

Please provide details of the amount of any payment or reimbursement of out-of-pocket expenses made to trustees or to third parties for expenses incurred by trustees. If no expenses were paid, please enter 'None' in the appropriate box(es).

Number of trustees who were paid expenses

Nature of the expenses

Total amount paid

This year	Last year
3	3
Travel, Stationery postage, Event costs	Travel, Stationery postage, phone, broadband
537	939

#### 6.2 Fees for examination or audit of the accounts

Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner or auditor. If nothing was paid please enter NONE in the appropriate box(es).

Independent examiner's or auditors' fees for reporting on the accounts

Other fees (for example: advice, consultancy, accountancy services) paid to the independent examiner or auditor

This year £	Last year £
NONE	NONE
NONE	NONE

## Note 7

## Paid employees

Please complete this note if the charity has any employees.

## 7.1 Staff Costs

	This year £	Last year £
Gross wages, salaries and benefits in kind	-	-
Employer's National Insurance costs	-	-
Pension costs	-	-
<b>Total staff costs</b>	-	-

## 7.2 Average number of full-time equivalent employees in the year

	This year Number	Last year Number
The parts of the charity in which the employees work		
Administrative	-	-
Charitable Activities	-	-
Construction	-	-
Other	-	-
<b>Total</b>	-	-

## 7.3 Defined contribution pension scheme

Please complete if a defined contribution pension scheme is operated.

Brief details of the scheme

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	This year £	Last year £
The costs of the scheme to the charity for the year		
The amount of any contributions outstanding at the year end		
The amount of any contributions prepaid at the year end		

**Note 8 Grantmaking**

*Please complete this note if the charity made any grants or donations which in aggregate form a material part of the charitable activities undertaken.*

**8.1 Total value of grants**

Purpose for which grants made	Grants to institutions Total amount £	Grants to individuals Total amount £
Crichton Memorial Lecture (from Crichton Restricted Fund)	-	300
Summer School Bursary (from McElligott Bursary Fund)	-	1,135
	-	-
	-	-
	-	-
	-	-
<b>Total</b>	-	<b>1,435</b>

**8.1 Grantmaking costs**

*If the charity's accounts are prepared on the "activity basis" please give details of any support cost associated with grantmaking. Please enter "Nil" if the charity does not identify and/or allocate support costs.*

Support costs of grantmaking

£ **8.3 Grants made to institutions**

*If the charity has made grants to particular institutions that are material in the context of its grantmaking please give details of the institution supported, purpose of the grant and total paid to each institution listed. Sufficient information should be given to provide a reasonable understanding of the range of institutions supported.*

Names of institutions	Purpose	Total amount of grants paid £
		-
		-
		-
		-
		-
		-
		-
		-
		-
		-
<b>Total grants to institutions</b>		<b>-</b>

**Note 9 Tangible fixed assets***Please complete this note if the charity has any tangible fixed assets***9.1 Cost or valuation**

	Freehold land & buildings	Other land & buildings	Plant, machinery and motor vehicles	Fixtures, fittings and equipment	Payments on account and assets under construction	Total
	£	£	£	£	£	£
Balance brought forward	-	-	-	-	-	-
Additions	-	-	-	-	-	-
Revaluations	-	-	-	-	-	-
Disposals	-	-	-	-	-	-
Transfers *	-	-	-	-	-	-
Balance carried forward	-	-	-	-	-	-

**9.2 Accumulated depreciation and impairment provisions**

<b>**Basis</b>	SL or RB	SL or RB	SL or RB	SL or RB	SL or RB
<b>** Rate</b>					

Balance brought forward	-	-	-	-	-	-
Depreciation charge for year	-	-	-	-	-	-
Impairment provisions	-	-	-	-	-	-
Revaluations	-	-	-	-	-	-
Disposals	-	-	-	-	-	-
Transfers*	-	-	-	-	-	-
Balance carried forward	-	-	-	-	-	-

**9.3 Net book value**

Brought forward	-	-	-	-	-	-
Carried forward	-	-	-	-	-	-

**9.4 Revaluation***If any fixed assets have been revalued please give details of the valuer and method of valuation*

--

\* The "transfers" row is for movements between fixed asset categories.

\*\* Please indicate the method of depreciation by deleting the method not applicable (SL = straight line; RB = reducing balance). Also please indicate the rate of depreciation: for straight line, what is the anticipated life of the asset (in years); for reducing balance, what is the percentage annual deduction.

**Note 10 Investment assets**

*Please complete this note if the charity has any investment assets.*

**10.1 Fixed assets investments**

	£
Carrying (market) value at beginning of year	-
<b>Add:</b> additions to investments at cost	-
<b>Less:</b> disposals at carrying value	-
<b>Add/(deduct):</b> net gain/(loss) on revaluation	-
Carrying (market) value at end of year	-

*Please provide below:*

**10.2 A breakdown of the market values of investments shown above agreeing with the balance sheet row B03.**

**10.3 A breakdown of the income from investments agreeing with SOFA row S03.**

**Analysis of investments**

	10.2 Market value at year end £	10.3 Income from investments for the year £
<b>Investment properties</b>	-	-
<b>Investments listed on a recognised stock exchange or held in common investment funds, open ended investment companies, unit trusts or other collective investment schemes</b>	-	-
<b>Investments in subsidiary or connected undertakings and companies</b>	-	-
<b>Securities not listed on a recognised Stock Exchange</b>	-	-
<b>Cash held as part of the investment portfolio</b>	-	-
<b>Other investments</b>	-	-
<b>Total</b>	-	-

**10.4 Material investment holdings**

**If any single investment is material in terms of its value (for example represents more than 5 per cent of the value of the charity's total investments) please provide details.**

<b>Investment held</b>	
<b>Market Value</b>	

**Note 11 Debtors and prepayments**

*Please complete this note if the charity has any debtors or prepayments.*

**Analysis of debtors**

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Trade debtors	338	338	-	-
Amounts due from subsidiary and associated undertakings	-	-	-	-
Other debtors			-	-
Prepayments and accrued income	1,575	1,310	-	-
<b>Total</b>	<b>1,913</b>	<b>1,648</b>	<b>-</b>	<b>-</b>

**Note 12 Creditors and accruals**

*Please complete this note if the charity has any creditors or accruals.*

**12.1 Analysis of creditors**

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Loans and overdrafts	-	-	-	-
Trade creditors	1,142	1,058	-	-
Amounts due to subsidiary and associated undertakings	-	-	-	-
Other creditors- Deposits taken	23,405	11,424	-	-
Accruals and deferred income	1,950	2,295	-	-
<b>Total</b>	<b>26,497</b>	<b>14,777</b>	<b>-</b>	<b>-</b>

**12.2 Security over assets**

*If any loan, overdraft or other creditor holds a charge or other security over any assets of the charity please provide details.*

--

**Note 13 Endowment and restricted income funds**

*Please complete this section if the charity has any endowment or restricted income funds.*

**13.1 Funds held**

**Please give a brief description of any of the following type of funds held by the charity:**

- permanent endowment funds (PE);
- expendable endowment funds (EE); and
- restricted income funds, including special trusts, of the charity (R).

Fund Name	Type PE, EE or R	Purpose and Restrictions

**13.2 Movements of major funds**

*Please give details of the movements of the major funds summarised in the restricted and endowment columns of the Statement of Financial Activities.*

Fund names	Fund balances brought forward £	Incoming resources £	Outgoing resources £	Transfers £	Gains and losses £	Fund balances carried forward £
McElligott Bursary Fund	3,547	676	- 1,135	-	-	3,088
Crichton Memorial Fund	1,792	-	- 300	-	-	1,492
		-		-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
<b>Total Funds</b>	5,339	676	- 1,435	-	-	4,580

**13.3 Transfers between funds**

*Please give details of any transfers between funds.*

From Fund (Name)	To Fund (Name)	Reason	Amount

**Note 14 Transactions with related parties**

*If the charity has any transactions with related parties (other than the trustee expenses explained in note 6) details of such transactions should be provided in this note. If there are no transactions to report, please enter "None" in the relevant boxes.*

**14.1 Remuneration and benefits**

*Please give the amount of, and legal authority for, any remuneration or other benefits paid to a trustee or other related parties by the charity or any institution or company connected with it.*

Name of trustee or connected party	Legal authority (eg order, governing document)	Amounts paid or benefit value	
		This year £	Last year £

**14.2 Loans**

*Please give details of and amounts owing to or from the charity's trustees or other related parties by the charity at the year end.*

	Name of trustee or connected party	Legal authority	Amount owing	
			This year £	Last year £
Due to trustees and related parties				
Due from trustees and related parties				

**14.3 Other transaction(s) with trustees or related parties**

*Please give details of any transaction undertaken by (or on behalf of) the charity in which a trustee or related party has a material interest.*

Name of the trustee or related party	Relationship to charity	Description of the transaction(s)	This year £	Last year £
Kevin McGinnell	Former Trustee	Speaking engagements	0	400
Maureen Griffiths	Trustee	Proof reading	125	375
Adrian Porter	Chair of Trustees	Article written	150	

**Note 15**

**Additional Disclosures**

The following are significant matters which are not covered in other notes and need to be included to provide a proper understanding of the accounts. If there is insufficient room here, please add a separate sheet.

Empty box for additional disclosures.

**SOCIETY OF SAINT GREGORY**

England & Wales - Charity number 1103280

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# Accounts

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# Society of Saint Gregory

Charity Registration Number: 1103280

[www.ssg.org.uk](http://www.ssg.org.uk)

## Annual Report and Accounts 2022-2023

### Principal Patron

HE Cardinal Vincent Nichols

### Patrons

HE Cardinal Arthur Roche  
The Most Rev Bernard Longley  
The Most Rev Malcolm McMahon, OP  
The Rt Rev Peter Brignall  
The Rt Rev Declan Lang  
The Rt Rev Alan Hopes  
The Rt Rev Joseph Toal

### Trustees and Members of the Executive Committee (as 30 June 2023)

#### *Officers*

Mgr Kevin McGinnell *Chair*  
Mo Griffiths *Secretary*  
Kevin McCabe *Treasurer*

#### *Ordinary Elected Members*

Alison Lamb  
Jo Shepherd  
Julie-Ann Gylaitis  
Mary Ryan  
Adrian Porter sj  
Andrew Elliott  
Canon Pat Hartnett: Co-opted

#### *Holding Trustees*

In accordance with Article 12 of its Constitution, the Executive Committee has appointed the following as Holding Trustees. The only property the Society holds is intellectual property, i.e. copyright.

Michael Hodgetts  
Paul Moynihan  
Rev Peter Tibke

#### **Membership Secretary**

Julie-Ann Gylaitis

#### **Summer School Team**

Mo Griffiths  
Mary Ryan  
Jo Shepherd

#### **Editorial Team**

Frances Bibey  
Martin Foster  
Kevin McGinnell  
Helen Murphy  
Alan Smith

#### **Protection of Children & Vulnerable Adults – sub-Committee**

Mgr Kevin McGinnell  
Mary Ryan

#### **Society's Bankers**

Lloyds Bank  
CAF Bank Ltd

#### **Contact Address**

33 Westbourne Road  
Luton LU 8JD

#### **Independent Scrutineer**

Roger Seaton, FCA

## **INTRODUCTION**

This report provides a summary of the activities and work of the Executive Committee of the Society of Saint Gregory during the period 1 July 2022–30 June 2023.

The Society's object is to promote study, understanding and good practice in the celebration of the liturgy of the Roman Catholic Church, in accordance with the teaching of the Church. The Society aims to achieve this object by the following means, broadly but not exclusively expressed as follows:

- i) by furthering the study and understanding by the people of the liturgy of the Roman Catholic Church, with a view to promoting their active participation therein;
- ii) by providing facilities for the study of liturgy and sacred music;
- iii) by organising meetings, schools and conferences at which instruction in the liturgy and music is given;
- iv) by producing, printing, publishing and making available books, periodicals, music, recordings and other material likely to be required by persons concerned with the liturgy and sacred music.
- v) In various ways the Trustees have pursued the fulfilment of the Society's objectives as required by Charity Law.

## **GOVERNANCE**

### **Meetings of the Executive Committee**

During the year the Trustees met on three occasions, via Zoom, in November 2022, and February and June 2023 to deal with their responsibilities and to give direction to the Society's work in meeting its aims and objectives. The Chair also consulted fellow Trustees on a number of occasions by email.

### **Membership of the Executive Committee**

At the Annual General Meeting in October 2022, Fr Adrian Porter SJ, and Andrew Elliott were appointed as Trustees for a period of 3 years, Kevin McCabe, Treasurer, and Trustees, Jo Shepherd and Alison Lamb were all reappointed for a second term of office. Canon Pat Hartnett having completed his term of office stood down as Trustee but was co-opted to the Committee to continue his work as part of the Taking Liturgy Team.

### **Holding Trustees**

In accordance with the provisions of the Society's Constitution, all property of the Society is held by special Trustees appointed for the purpose. The only possession of the Society that is relevant here is intellectual property, ie its copyright on its publications: the book *English Catholic Worship*; the compilation of the Society's journal, *Music and Liturgy*, of the 'Preparing the Liturgy' section of the journal and the Society's website.

### **Financial review**

The Executive Committee continues to keep careful control of the funds. Reserved and Designated Funds ring-fence amounts for specific purposes. Restricted Funds are the McElligott Bursary Fund (to support those with insufficient income to attend Society events) and the Crichton Memorial Fund (to support the costs of the annual JD Crichton Memorial Lecture).

### **Risk Management**

The Executive Committee has noted and considered its responsibility under charity law to mitigate against risks in all its activities and to be risk averse. Work continues to identify those areas which pose risks and take action to lessen them. This includes ensuring a sharing out of work among a wider circle of members.

### **Charity Commission: Public Interest**

The Executive Committee remains satisfied that:

- Membership of the Society does not require any special status or qualification but is open to all.
- The McElligott Bursary Fund makes provision for the financial assistance of those unable to afford the full fees for the Society's Summer School and other events it organises.

- The provision of reduced-rate membership subscriptions for senior citizens and students is also a recognition of its concern to assist those who have less ability to pay subscription fees.
- The Society's website, [www.ssg.org.uk](http://www.ssg.org.uk), is open to all, members and non-members alike, and all can participate in it and contribute to its discussion forum, which fulfils admirably the Society's role to inform and educate, free of charge.

### **Safeguarding**

The sub-Committee with responsibility for Safeguarding Children and Vulnerable Adults has not had occasion to meet separately during this period.

## **COMMUNICATIONS**

The Society's Facebook page and Twitter account are kept up-to-date by former Trustee, Michelle Chum. Julie-Ann Gylaitis, Trustee and Membership Secretary, continues to manage the online e-commerce facilities.

### **Social Media**

The monthly Reflections on the Sunday Scripture readings have continued in 2022/2023 on the Society's Facebook page and later made available on the website.

<https://www.ssg.org.uk/weekly-reflections/>

### **Music and Liturgy Journal**

*Music and Liturgy* continues to be published three times a year, with 'Preparing the Liturgy' an important section of each issue.

### **Composers' Group**

Alan Smith has reported that currently there are 47 composers on the Group's mailing list and the Group continues to be very active. Continuing to meet using Zoom has proved to be beneficial to the Group, with continued good attendance and composers gaining confidence in presenting their own work.

The RSCM Book of Psalm Songs, in which SSG Composers' Group members will be strongly represented, is due for publication later in 2023.

For further information please visit the Group's own page on the SSG website:

<https://www.ssg.org.uk/composers-group/>

There is also a private Facebook page. Contact Alan Smith for details - [alan.smith@ssg.org.uk](mailto:alan.smith@ssg.org.uk)

## **EVENTS**

### **Summer School – August 2022**

#### ***Talking, Listening, Responding: the call to be a synodal church***

We were delighted to welcome delegates to Belsey Bridge in Ditchingham for this year's Summer School, the first in-person meeting since Covid. Our Director of Liturgy was Canon Pat Hartnett and Director of Music, Paul Wellicome. The programme included presentations from Bishop Peter Brignall, Dr Sue Price and Monsignor Kevin McGinnell, together with daily liturgies and a variety of workshops. At our final mass on Saturday, we remembered members of the Society who had died during the year.

### **Taking Liturgy Seriously 2 – Online Study Course (via Zoom)**

Following the success of the first year of *Taking Liturgy Seriously*, a second year is planned to begin in February 2023. The focus will be the Eucharist, exploring its theology, scripture, words in prayers, symbolism, music, and the environment.

### **Autumn Assembly and AGM – October 2022**

The Society's Autumn Assembly and AGM took place, via Zoom, on Saturday 8 October. The day included Morning Prayer, a closing Liturgy of the Word, and the 20<sup>th</sup> Annual Crichton Lecture, given by Cardinal Arthur Roche, Prefect of the Dicastery for Divine Worship and the Discipline of the Sacraments since May 2021, and Patron of the Society. His talk was entitled "Interpreted by Love" – Liturgical Formation and Participation in the light of *Desiderio Desideravi*.

The Assembly and AGM were well attended with around 40 members.

## **MEMBERSHIP AND PATRONAGE**

### **Membership**

Membership of the Society remains at approximately 650 paying members. The Committee continues to give consideration to ways in which the Society's membership can be expanded further. Other than Summer School, no events have taken place where, historically, we have promoted membership of the Society and gained new memberships.

### **Patrons**

The Archbishop of Westminster, the other archbishops and two diocesan bishops of England and Wales, together with one bishop from Scotland, continue to be the Society's patrons.

### **External Links**

There is an annual meeting with the Department of Christian Life and Worship of the Bishops' Conference of England and Wales. The support of the Department for the Society's work is much appreciated.

For and on behalf of the Trustees.

**Kevin McGinnell**

Chair

Society of Saint Gregory		Charity No (if any) 1103280	<b>CC17a</b>
<b>Annual accounts for the period</b>			
Period start date	<b>01/07/2022</b>	To Period end date	

## Section A Statement of financial activities

Recommended categories by activity	Details of own analysis	Note	Restricted			Total this year £	Total last year £
			Unrestricted funds £	income funds £	Endowment funds £		
			F01	F02	F03	F04	F05
<b>Incoming resources (Note 3)</b>							
<b>Incoming resources from generated funds</b>			-	-	-	-	-
Voluntary income		S01	17,574	486	-	18,060	16,182
Activities for generating funds		S02	-	-	-	-	-
Investment income		S03	653	-	-	653	5
<b>Incoming resources from charitable activities</b>		S04	21,218	-	-	21,218	8,810
<b>Other incoming resources</b>		S05	-	-	-	-	-
<b>Total incoming resources</b>		S06	39,444	486	-	39,930	24,997
<b>Resources expended (Notes 4-8)</b>							
<b>Costs of Generating Funds</b>				-	-	-	-
Costs of generating voluntary income		S07	298	-	-	298	478
Fundraising trading costs		S08	-	-	-	-	-
Investment management costs		S09	64	-	-	64	123
<b>Charitable activities</b>		S10	36,493	2,027	-	38,520	20,372
<b>Governance costs</b>		S11	2,784	-	-	2,784	2,988
<b>Other resources expended</b>		S12	-	-	-	-	-
<b>Total resources expended</b>		S13	39,638	2,027	-	41,665	23,960
<b>Net incoming/(outgoing) resources before transfers</b>		S14	- 194	- 1,541	-	- 1,735	1,037
<b>Gross transfers between funds</b>		S15	-	-	-	-	-
<b>Net incoming/(outgoing) resources before other recognised gains/(losses)</b>		S16	- 194	- 1,541	-	- 1,735	1,037
<b>Other recognised gains/(losses)</b>							
Gains and losses on revaluation of fixed assets for the charity's own use		S17	-	-	-	-	-
Gains and losses on investment assets		S18	-	-	-	-	-
<b>Net movement in funds</b>		S19	- 194	- 1,541	-	- 1,735	1,037
<b>Total funds brought forward</b>		S20	38,180	6,880	-	45,060	44,023
<b>Total funds carried forward</b>		S21	37,986	5,339	-	43,325	45,060

## Section B Balance sheet

	Note	Restricted			Total this year £	Total last year £
		Unrestricted funds	income funds	Endowment funds		
		£ F01	£ F02	£ F03		
<b>Fixed assets</b>						
<b>Tangible assets</b> (Note 9)	B01	-	-	-	-	
	B02	-	-	-	-	
<b>Investments</b> (Note 10)	B03	-	-	-	-	
<b>Total fixed assets</b>	B04	-	-	-	-	
<b>Current assets</b>						
<b>Stock and work in progress</b>	B05	-	-	-	-	
<b>Debtors</b> (Note 11)	B06	1,648	-	-	2,676	
<b>(Short term) investments</b>	B07	-	-	-	-	
<b>Cash at bank and in hand</b>	B08	76,205	-	-	76,071	
<b>Total current assets</b>	B09	77,853	-	-	78,747	
<b>Creditors: amounts falling due within one year</b> (Note 12)	B10	14,777	-	-	13,937	
<b>Net current assets/(liabilities)</b>	B11	63,075	-	-	64,810	
<b>Total assets less current liabilities</b>	B12	63,075	-	-	64,810	
<b>Creditors: amounts falling due after one year</b> (Note 12)	B13	-	-	-	-	
<b>Provisions for liabilities and charges</b>	B14	19,750	-	-	19,750	
<b>Net assets</b>	B15	43,325	-	-	45,060	
<b>Funds of the Charity</b>						
<b>Unrestricted funds</b>	B16	26,928			27,933	
	B17	11,058			10,247	
<b>Restricted income funds (Note 13)</b>	B18		5,339		6,880	
<b>Endowment funds (Note 13)</b>	B19			-	-	
<b>Total funds</b>	B20	37,986	5,339	-	45,060	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval

**Note 1 Basis of preparation**

***This section should be completed by all charities .***

**1.1 Basis of accounting**

These accounts have been prepared on the basis of historic cost (except that investments are shown at market value) in accordance with:

- Accounting and Reporting by Charities – Statement of Recommended Practice (SORP 2005);
- and with\*  Accounting Standards;
- or  Financial Reporting Standards for Smaller Enterprises (FRSSE);
- and with the Charities Act.

[\*\* except for the following].

***Give details in this box if a different standard has been followed.***

\* -Tick as appropriate:

- if all relevant disclosures shown in the pack have been given then please tick "Accounting Standards";
- if disclosures completed in these accounts have been restricted to those required by the FRSSE, then please tick "Financial Reporting Standards for Smaller Enterprises (FRSSE)".

\*\* - If no departures from the chosen standards have been made then delete these words; otherwise give details of any changes in the boxes.

**1.2 Change in basis of accounting**

There has been no change to the accounting policies (valuation rules and methods of accounting) since last year (§ except for the following).

***Give details in this box of any material changes that have been made.***

§ if no changes have been made to accounting policies then delete these words.

**1.3 Changes to previous accounts**

No changes have been made to accounts for previous years (§§ except for the following).

***Give details in this box of any material changes that have been made.***

§§ if no changes have been made to accounts for previous periods then delete these words.

**Note 2 Accounting policies**

*This standard list of accounting policies has been applied by the charity except for those deleted. Where a different or additional policy has been adopted then this is detailed in the box below.*

**INCOMING RESOURCES**

<b>Recognition of incoming resources</b>	These are included in the Statement of Financial Activities (SoFA) when: <ul style="list-style-type: none"> <li>the charity becomes entitled to the resources;</li> <li>the trustees are virtually certain they will receive the resources; and</li> <li>the monetary value can be measured with sufficient reliability.</li> </ul>
<b>Incoming resources with related expenditure</b>	Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.
<b>Grants and donations</b>	Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.
<b>Tax reclaims on donations and gifts</b>	Incoming resources from tax reclaims are included in the SoFA at the same time as the gift to which they relate.
<b>Contractual income and performance related grants</b>	This is only included in the SoFA once the related goods or services have been delivered.
<b>Gifts in kind</b>	Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised. Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity. Gifts in kind for use by the charity are included in the SoFA as incoming resources when receivable.
<b>Donated services and facilities</b>	These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.
<b>Volunteer help</b>	The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.
<b>Investment income</b>	This is included in the accounts when receivable.
<b>Investment gains and losses</b>	This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

**EXPENDITURE AND LIABILITIES**

<b>Liability recognition</b>	Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.
<b>Governance costs</b>	Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.
<b>Grants with performance conditions</b>	Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.
<b>Grants payable without performance conditions</b>	These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the charity.
<b>Support Costs</b>	Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

**ASSETS**

<b>Tangible fixed assets for use by charity</b>	These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or a reasonable value on receipt.
<b>Investments</b>	Investments quoted on a recognised stock exchange are valued at market value at the year end. Other investment assets are included at trustees' best estimate of market value.
<b>Stocks and work in progress</b>	These are valued at the lower of cost or market value.

**POLICIES ADOPTED  
ADDITIONAL TO OR  
DIFFERENT FROM THOSE  
ABOVE**

**Note 3 Analysis of incoming resources**

*Incoming resources may be further analysed if this would help the reader of the accounts.*

	Analysis	This year £	Last year £
<b>Voluntary income</b>	Subscriptions	13,616	14,559
	Donations & Bequests	3,958	1,099
	McElligot Fund (Restricted)	486	524
		-	-
		-	-
	<b>Total</b>	<b>18,060</b>	<b>16,182</b>
<b>Activities for generating funds</b>	Publicity	-	-
	Website	-	-
		-	-
		-	-
		-	-
	<b>Total</b>	<b>-</b>	<b>-</b>
<b>Investment income</b>	Bank	653	5
		-	-
		-	-
		-	-
		-	-
	<b>Total</b>	<b>653</b>	<b>5</b>
<b>Incoming resources from charitable activities</b>	Summer School Income	13,273	3,673
	Autumn Assembly	140	95
	Online Workshops	7,805	5,042
		-	-
		-	-
	<b>Total</b>	<b>21,218</b>	<b>8,810</b>

**Note 4 Analysis of resources expended**

Resources expended may be further analysed if this would help the reader of the accounts.

	Analysis	This year £	Last year £
<b>Costs of generating voluntary income</b>	Society Publicity	-	-
	Website	298	478
		-	-
		-	-
	<b>Total</b>	298	478
<b>Fundraising trading costs</b>		-	-
		-	-
		-	-
		-	-
	<b>Total</b>	-	-
<b>Investment management costs</b>	Bank Charges	64	123
		-	-
	<b>Total</b>	64	123
<b>Charitable activities</b>	Music & Liturgy Journal	15,765	15,279
	Autumn Assembly	-	3
	Spring Events	-	664
	Summer School	18,489	1,915
	Online Workshops	2,095	2,073
	Composers Forum	144	
	McElligot & Crichton Funds (Restricted)	2,027	438
<b>Total</b>	38,520	20,372	
<b>Governance costs</b>	Membership Services	2,784	2,988
		-	-
	<b>Total</b>	2,784	2,988

**Note 5 Support Costs**

**Please complete this note if the charity has analysed its expenses using activity categories and has support costs.**

Support cost type	Fundraising activity £	Charitable Activity £	Governance Activity £	Total Cost £
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
<b>Total</b>	-	-	-	-

**Note 6 Details of certain items of expenditure****6.1 Trustee expenses**

**Please provide details of the amount of any payment or reimbursement of out-of-pocket expenses made to trustees or to third parties for expenses incurred by trustees. If no expenses were paid, please enter 'None' in the appropriate box(es).**

Number of trustees who were paid expenses

Nature of the expenses

Total amount paid

This year	Last year
3	1
Travel, Stationery postage, Event costs	Travel, Stationery postage, phone, broadband
939	942

**6.2 Fees for examination or audit of the accounts**

**Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner or auditor. If nothing was paid please enter NONE in the appropriate box(es).**

Independent examiner's or auditors' fees for reporting on the accounts

Other fees (for example: advice, consultancy, accountancy services) paid to the independent examiner or auditor

This year £	Last year £
NONE	NONE
NONE	NONE

**Note 7**                      **Paid employees***Please complete this note if the charity has any employees.***7.1 Staff Costs**

	<b>This year £</b>	<b>Last year £</b>
Gross wages, salaries and benefits in kind	-	-
Employer's National Insurance costs	-	-
Pension costs	-	-
<b>Total staff costs</b>	-	-

**7.2 Average number of full-time equivalent employees in the year**

	<b>This year Number</b>	<b>Last year Number</b>
The parts of the charity in which the employees work	-	-
	-	-
	-	-
<b>Total</b>	-	-

**7.3 Defined contribution pension scheme***Please complete if a defined contribution pension scheme is operated.***Brief details of the scheme**

--

	<b>This year £</b>	<b>Last year £</b>
The costs of the scheme to the charity for the year		
The amount of any contributions outstanding at the year end		
The amount of any contributions prepaid at the year end		



**Note 9 Tangible fixed assets****Please complete this note if the charity has any tangible fixed assets****9.1 Cost or valuation**

	Freehold land & buildings	Other land & buildings	Plant, machinery and motor vehicles	Fixtures, fittings and equipment	Payments on account and assets under construction	Total
	£	£	£	£	£	£
Balance brought forward	-	-	-	-	-	-
Additions	-	-	-	-	-	-
Revaluations	-	-	-	-	-	-
Disposals	-	-	-	-	-	-
Transfers *	-	-	-	-	-	-
Balance carried forward	-	-	-	-	-	-

**9.2 Accumulated depreciation and impairment provisions**

<b>**Basis</b>	SL or RB	SL or RB	SL or RB	SL or RB	SL or RB
<b>** Rate</b>					

Balance brought forward	-	-	-	-	-	-
Depreciation charge for year	-	-	-	-	-	-
Impairment provisions	-	-	-	-	-	-
Revaluations	-	-	-	-	-	-
Disposals	-	-	-	-	-	-
Transfers*	-	-	-	-	-	-
Balance carried forward	-	-	-	-	-	-

**9.3 Net book value**

Brought forward	-	-	-	-	-	-
Carried forward	-	-	-	-	-	-

**9.4 Revaluation****If any fixed assets have been revalued please give details of the valuer and method of valuation**

--

\* The "transfers" row is for movements between fixed asset categories.

\*\* Please indicate the method of depreciation by deleting the method not applicable (SL = straight line; RB = reducing balance). Also please indicate the rate of depreciation: for straight line, what is the anticipated life of the asset (in years); for reducing balance, what is the percentage annual deduction.

**Note 10 Investment assets**

*Please complete this note if the charity has any investment assets.*

**10.1 Fixed assets investments**

	£
Carrying (market) value at beginning of year	-
<b>Add:</b> additions to investments at cost	-
<b>Less:</b> disposals at carrying value	-
<b>Add/(deduct):</b> net gain/(loss) on revaluation	-
Carrying (market) value at end of year	-

*Please provide below:*

**10.2 A breakdown of the market values of investments shown above agreeing with the balance sheet row B03.**

**10.3 A breakdown of the income from investments agreeing with SOFA row S03.**

**Analysis of investments**

	10.2 Market value at year end £	10.3 Income from investments for the year £
<b>Investment properties</b>	-	-
<b>Investments listed on a recognised stock exchange or held in common investment funds, open ended investment companies, unit trusts or other collective investment schemes</b>	-	-
<b>Investments in subsidiary or connected undertakings and companies</b>	-	-
<b>Securities not listed on a recognised Stock Exchange</b>	-	-
<b>Cash held as part of the investment portfolio</b>	-	-
<b>Other investments</b>	-	-
<b>Total</b>	-	-

**10.4 Material investment holdings**

If any single investment is material in terms of its value (for example represents more than 5 per cent of the value of the charity's total investments) please provide details.

**Investment held**

**Market Value**


**Note 11 Debtors and prepayments**

*Please complete this note if the charity has any debtors or prepayments.*

**Analysis of debtors**

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Trade debtors	338	338	-	-
Amounts due from subsidiary and associated undertakings	-	-	-	-
Other debtors	1,310	2,338	-	-
Prepayments and accrued income	-	-	-	-
<b>Total</b>	<b>1,648</b>	<b>2,676</b>	<b>-</b>	<b>-</b>

**Note 12 Creditors and accruals**

*Please complete this note if the charity has any creditors or accruals.*

**12.1 Analysis of creditors**

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Loans and overdrafts	-	-	-	-
Trade creditors	1,058	3,575	-	-
Amounts due to subsidiary and associated undertakings	-	-	-	-
Other creditors- Deposits taken	11,424	9,430	-	-
Accruals and deferred income	2,295	932	-	-
<b>Total</b>	<b>14,777</b>	<b>13,937</b>	<b>-</b>	<b>-</b>

**12.2 Security over assets**

*If any loan, overdraft or other creditor holds a charge or other security over any assets of the charity please provide details.*

--

**Note 13 Endowment and restricted income funds**

*Please complete this section if the charity has any endowment or restricted income funds.*

**13.1 Funds held**

**Please give a brief description of any of the following type of funds held by the charity:**

- permanent endowment funds (PE);
- expendable endowment funds (EE); and
- restricted income funds, including special trusts, of the charity (R).

Fund Name	Type PE, EE or R	Purpose and Restrictions

**13.2 Movements of major funds**

*Please give details of the movements of the major funds summarised in the restricted and endowment columns of the Statement of Financial Activities.*

Fund names	Fund balances brought forward £	Incoming resources £	Outgoing resources £	Transfers £	Gains and losses £	Fund balances carried forward £
McElligott Bursary Fund	4,536	486	- 1,475	-	-	3,547
Crichton Memorial Fund	2,344	-	- 552	-	-	1,792
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
<b>Total Funds</b>	6,880	486	- 2,027	-	-	5,339

**13.3 Transfers between funds**

*Please give details of any transfers between funds.*

From Fund (Name)	To Fund (Name)	Reason	Amount

## Note 14 Transactions with related parties

*If the charity has any transactions with related parties (other than the trustee expenses explained in note 6) details of such transactions should be provided in this note. If there are no transactions to report, please enter "None" in the relevant boxes.*

### 14.1 Remuneration and benefits

*Please give the amount of, and legal authority for, any remuneration or other benefits paid to a trustee or other related parties by the charity or any institution or company connected with it.*

Name of trustee or connected party	Legal authority (eg order, governing document)	Amounts paid or benefit value	
		This year £	Last year £

### 14.2 Loans

*Please give details of and amounts owing to or from the charity's trustees or other related parties by the charity at the year end.*

	Name of trustee or connected party	Legal authority	Amount owing	
			This year £	Last year £
Due to trustees and related parties				
Due from trustees and related parties				

### 14.3 Other transaction(s) with trustees or related parties

*Please give details of any transaction undertaken by (or on behalf of) the charity in which a trustee or related party has a material interest.*

Name of the trustee or related party	Relationship to charity	Description of the transaction(s)	This year £	Last year £
Kevin McGinnell	Chair of Trustees	Speaking engagements	400	144
Maureen Griffiths	Trustee	Proof reading	375	375

**Note 15**

**Additional Disclosures**

**The following are significant matters which are not covered in other notes and need to be included to provide a proper understanding of the accounts. If there is insufficient room here, please add a separate sheet.**

Empty box for additional disclosures.

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
SOCIETY OF SAINT GREGORY**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 30 June 2023, which are set out on the attached pages.

**Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Roger J Seaton FCA

23 Greenhill Park, Barnet, Herts EN5 1HQ

14 May 2025