

BASINGSTOKE AMATEUR OPERATIC SOCIETY

ACCOUNTS FOR YEAR ENDED

30 JUNE, 2024

CHARITY NUMBER 1103166

Basingstoke Amateur Operatic Society – Year Ended 30 June, 2024

Trustees Report

The trustee presents the accounts for the year ended 30 June, 2024

Structure, governance and management

The Basingstoke Amateur Operatic Society, 26 Stilwell Close, Yately, Hampshire GU46 6XH, is registered with the Charities Commissioners No. 1103166 and constituted by Deed of Trust. The charity is administered by its management committee who meet on a regular basis during the year. Andrew Wood, the treasurer, is also a charity trustee. The charity is also a member of the National Dramatic and Operatic Association (NODA) which provides helpful advice and guidance to amateur societies and individuals. New trustees are elected at the AGM. The management of the charity have examined the major risks to which the society is exposed and confirm that systems are in place to mitigate our exposure to the major risks.

Objectives and activities

The society was registered with the Charity Commissioners on 13 April, 2004. Its objectives are to promote, improve, develop and maintain public education by the presentation of musical productions. The focus of its activities remains the main musical production. They welcome membership regardless of personal background, faith, gender or personal circumstance to promote openness and the sharing of skills and life experiences. They also encourage people to help out behind the scenes as well as to be involved with the performance to support and educate in all aspects of the theatre.

Achievements and performance

The main achievements of this year were:

Godspell, Central Studio, July 2023

BAOS Limelight Anything Goes, QM Hall, October 2023

Evita, The Haymarket, March 2024

Disney's High School Musical (24 Hour Musical), QM Hall, April 2024

Financial Review

The results of the year are set out on pages 5-7. The society is in a better position after this financial year when compared to last with successful fundraising attempts such as the 24 hour musical. It is important to maintain the focus on fundraising in the upcoming year as shows are becoming increasingly more challenging to finance. It is the policy of the charity to maintain its free reserves at a level which equates to between 3 and 6 months' unrestricted expenditure (~£20,000). This provides sufficient funds to cover management, administration and support costs and to respond to emergency needs which arise from time to time.

Future Plans (as of 1st July 2024)

The coming year will see BAOS perform:

Avenue Q, Central Studio, July 2024

Charlie and the Chocolate Factory, The Haymarket, March 2025

24 Hour Musical (TBD), TBC, April 2025

Declaration: By order of the board:



Trustee – Andrew Wood

20 August 2024

Date

Independent Examiner's Report

Independent Examiner's Report to the Trustees of Basingstoke Amateur Operatic Society

I report on the accounts of the charity for the year ended 30 June, 2024 which are set out on pages 5 to 7.

Respective responsibilities of trustees and examiner.

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 43 of the 1993 Act;
- To follow the procedure laid down in the general directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act); and
- To state whether particular matters have come to my attention.

Basis of the Examiner's Report

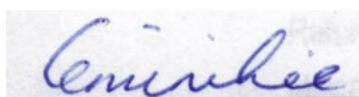
My examination was carried out in accordance with the general directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below:

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that any material respect the requirements:
to keep accounting records in accordance with section 41 of the Act; and
to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act have not been met.
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Dated: 7 September 2024

Names: Coral Minifie

Relevant professional qualifications or body (if any):

Fellow of the Association of Chartered Certified Accountants

Address: 3 Lyn Court, Basingstoke, Hants, RG21 4PY

Independent Examiner's Report

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Signed:



Dated: 1 September 2024

Names: Shelagh Thompson

Relevant professional qualifications or body (if any): N/A

Address: 48 Burgess Road, Basingstoke, RG21 5NP

INCOME/RECEIPTS		2023/2024	2022/2023	2021/2022	
BAOS				KB	WITW
Main Shows (not concerts)	Tickets	£ 35,159.25	£ 31,467.50	£ 37,933.50	£ 17,581.00
	Programmes/Programme Ads	£ 1,021.00	£ 1,101.68	£ 848.10	£ 671.15
	Show Fees	£ 5,035.00	£ 4,753.43	£ 3,277.97	£ 1,200.00
	Licence Refund	£ 799.00	£ -	£ -	
	Grant	£ 1,290.00	£ -	£ -	
Other shows	Godspell 2023	£ 4,544.99	£ 271.24	£ -	
	24 Hour Show	£ 6,850.59	£ -	£ -	
	Avenue Q 2024	£ 9,399.33	£ -	£ -	
Concerts. - ALL income					
	Christmas Concert 2021	£ -	£ -	£ 232.30	
	Pirates of Penzance 2022	£ -	£ 1,962.64	£ 2,297.08	
	Centenary Concert 2022	£ -	£ 8,217.45	£ 831.84	
Limelight					
Main Shows (not concerts)	Tickets	£ 7,876.45	£ 10,032.00	£ -	
	Programmes/Programme Ads	£ 347.00	£ 377.36	£ -	
	Show Fees	£ 1,590.00	£ 3,930.00	£ 400.00	
	Grant	£ 1,200.00	£ 1,015.00	£ -	
Concerts. - ALL income					
	All Together Now 2021	£ -	£ -	£ 1,120.24	
General					
Membership	Membership	£ 1,660.00	£ 1,400.00	£ 2,854.32	
	Ambassador Payments	£ 90.00	£ -	£ 70.00	
Workshops	Limelight Workshop Fees	£ 1,050.00	£ 200.00	£ 379.83	
Social	Centenary Ball	£ -	£ 1,470.00	£ -	
	Quiz	£ 562.00	£ 542.09	£ -	
	Christmas Social	£ 170.00	£ -	£ -	
Sundries	DVDs/Photo DVDs	£ 103.90	£ 10.00	£ 252.00	
	T shirts/Hoodies BAOS and Limelight	£ 710.00	£ 473.74	£ 958.22	
	Carol Singing Bucket Donation	£ 60.00	£ 294.00	£ -	
	Refunds/Deposits Returned	£ 175.00	£ -	£ 225.00	
	Miscellaneous	£ -	£ 71.51	£ 12.91	
	BAOS Donations	£ 2,675.00	£ 1,500.00	£ 703.31	
	Limelight Donations (including Cisco)	£ 149.00	£ -	£ -	
	Score Deposits Kept	£ -	£ 199.58	£ 50.00	
	Centenary Brochures	£ -	£ 281.03	£ 103.92	
	Props / Costumes	£ 180.00	£ 10.00	£ 70.00	
	Money Received by BAOS in Error	£ 510.00	£ 477.27	£ -	
	Aftershow/Gifts	£ 125.00	£ -	£ 350.00	
TOTAL INCOME		£ 83,332.51	£ 70,057.52	£	72,422.69

Notes:

1. The £1290 grant is for Charlie and the Chocolate Factory.
2. The Licence refunded was for Footloose which was swapped for Charlie when the rights for Charlie became available.

OUTGOINGS/PAYMENTS		2023/24	2022/23	2021/22
BAOS Shows, Workshops and Concerts				
	Rehearsal Hall Hire	£ 3,912.75	£ 4,790.00	£ 4,191.50
	Haymarket Theatre Hire	£ 9,935.62	£ 13,268.69	£ 16,375.22
	Central Studio/QM Hall Hire	£ 4,395.50	£ -	£ -
	Directors	£ -	£ 1,300.00	£ 2,450.00
	Musical Directors	£ 2,030.00	£ 3,730.00	£ 3,600.00
	Orchestra	£ 3,285.00	£ 5,930.00	£ 6,003.00
	Choreographer	£ -	£ 350.00	£ 350.00
	Rights/Royalties/Show Kit/Libs/Scores	£ 9,933.25	£ 6,880.26	£ 10,949.62
	Sound	£ 2,974.30	£ 2,434.82	£ 4,585.30
	Set	£ 6,157.60	£ 3,908.40	£ 3,872.85
	Lighting	£ 2,060.00	£ 2,160.00	£ 3,560.00
	Costumes	£ 2,694.54	£ 2,736.93	£ 6,781.99
	Wigs and Props/Props Storage	£ 565.37	£ 258.49	£ 904.93
	Credit Card Commission / Stripe	£ 2,281.62	£ 1,365.06	£ 1,929.48
	Gratuities/Misc FOH Costs	£ 230.18	£ 162.00	£ 209.39
	Programmes	£ 718.26	£ 939.44	£ 814.97
	Back Stage Miscellaneous Items	£ 91.67	£ 88.07	£ 78.49
	AV	£ 3,275.51	£ -	£ -
	Q Puppets	£ 2,120.00	£ -	£ -
Limelight Shows, Workshops and Concerts				
	Rehearsal/Hall Hire	£ 1,072.50	£ 1,285.00	£ 467.50
	Theatre Hire	£ 2,859.00	£ 6,264.00	£ -
	Musical Directors	£ 500.00	£ 500.00	£ -
	Orchestra	£ 1,620.00	£ 1,980.00	£ -
	Choreography	£ 350.00	£ -	£ -
	Rights/Royalties/Show Kit/Libs/Scores	£ 1,641.60	£ 3,755.49	£ 500.00
	DBS	£ -	£ 29.00	£ -
	Sound	£ 2,051.80	£ 1,625.00	£ -
	Set	£ 219.11	£ 1,174.50	£ 535.50
	Lighting	£ 150.00	£ 465.61	£ -
	Costumes/makeup	£ 2,000.00	£ 780.15	£ -
	Props	£ -	£ 91.31	£ -
	Technical Crew and Get Out Hours	£ -	£ 623.62	£ -
	Programmes	£ 235.78	£ 358.90	£ -
	Workshops	£ 495.00	£ -	£ -
	Closing balance	£ 545.00	£ -	£ -
	Credit Card Commission / Stripe	£ 458.63	£ 335.66	£ -
Next Shows				
	Godspell (2023) Deposit		£ 500.00	£ -
	Evita (2024) Deposit		£ 1,215.60	£ -
	Footloose (previous 2025) Deposit	£ 849.00	£ -	£ -
	Charlie and the Chocolate Factory (2025) Deposits			
	Rights	£ 500.00	£ -	£ -
	Set	£ 2,400.00	£ -	£ -
	Costume	£ 800.00	£ -	£ -
	Company (2025) Deposit	£ 500.00	£ -	£ -
	Guys And Dolls (2026) Deposit	£ 500.00	£ -	£ -

OUTGOINGS/PAYMENTS (cont.)		2023/24	2022/23	2021/22
Sundries				
	Bar Purchases/VP Drinks	£ -	£ -	£ 13.20
	Misc fees (Sum up/other stripe)	£ 76.31	£ -	£ -
	Miscellaneous	£ 147.52	£ 71.20	£ 71.75
	NODA Subscriptions	£ 245.00	£ 230.00	£ 163.00
	NODA/Long Service Awards	£ 125.99	£ 30.00	£ 116.00
	NODA Insurance	£ 1,021.19	£ 1,015.16	£ 1,055.37
	Presidents Award Engraving	£ 25.00	£ 25.00	£ -
	Publicity (BAOS and Limelight)	£ 197.43	£ 575.00	£ 410.76
	T Shirts/Hoodies	£ 1,119.25	£ 1,122.70	£ 1,019.30
	Thank You Gifts / Aftershow	£ 232.49	£ 122.90	£ 183.39
	Lib Deposit Returns	£ 90.00	£ -	£ 200.00
	Zoom	£ -	£ 215.85	£ 71.95
	Piano Repair	£ -	£ -	£ 33.00
	Photography	£ 457.00	£ 323.44	£ 193.00
	Music stand covers/folders	£ -	£ -	£ 164.92
	Centenary Brochure	£ -	£ 745.00	£ -
	Refund	£ 510.00	£ 512.27	£ 60.00
	Exhibition	£ -	£ 106.81	£ -
	General hall hire	£ 77.50	£ -	£ -
	Chaperone/DBS	£ 18.00	£ -	£ -
	PAT Testing	£ 100.00	£ -	£ -
	Postage	£ 22.29	£ -	£ -
Socials	Christmas	£ 179.95	£ -	£ -
	October Quiz	£ 145.00	£ 395.00	£ -
	Centenary Ball	£ -	£ 1,610.00	£ 270.00
TOTAL OUTGOINGS		£ 81,198.51	£ 78,386.33	£ 72,185.38

TOTALS		2023/24	2022/23	2021/22
	Income/Receipts	£ 83,332.51	£ 70,057.52	£ 72,422.69
	Outgoings/Payments	£ 81,198.51	£ 78,386.33	£ 72,185.38
Net Receipts/Payments		£ 2,134.00	£ (8,328.81)	£ 237.31

Represented by Movement in Cash Assets

Movement on Bank Accounts	Bank balance at start of FY	£ 23,946.00	£ 32,693.01	£ 33,692.10
	Bank Balance at end of FY	£ 27,011.40	£ 23,946.00	£ 32,693.01
	Uncashed cheques at end of FY	£ -	£ -	£ 500.00
	Prior year cheques cashed	£ -	£ -	£ -
	Net Movement on Bank Accounts	£ 3,065.40	£ (8,747.01)	£ (499.09)

Movement on Cash Float	Float at beginning of FY	£ 1,154.60	£ 736.40	£ -
	Float at end of FY	£ 223.20	£ 1,154.60	£ 736.40
	Net Movement on Cash Float	£ (931.40)	£ 418.20	£ 736.40

Net Movement on Cash Assets		£ 2,134.00	£ (8,328.81)	£ 237.31
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These accounts have been prepared on the receipts and payments basis and were signed on behalf of the trustees by:

Signed

A. Wood

Dated

20 August 2024

Name

Andrew Wood