

BASINGSTOKE AMATEUR OPERATIC SOCIETY

ACCOUNTS FOR YEAR ENDED

30 JUNE, 2022

CHARITY NUMBER 1103166

Basingstoke Amateur Operatic Society – Year Ended 30 June, 2022

Trustees Report

The trustee presents the accounts for the year ended 30 June, 2022

Structure, governance and management

The Basingstoke Amateur Operatic Society, 9 Lightfoot Grove, Basingstoke, Hampshire RG21 3HU, is registered with the Charities Commissioners No. 1103166 and constituted by Deed of Trust. The charity is administered by its management committee who meet on a regular basis during the year. Andrew Wood, the treasurer, is also a charity trustee. The charity is also a member of the National Dramatic and Operatic Association (NODA) which provides helpful advice and guidance to amateur societies and individuals. New trustees are elected at the AGM. The management of the charity have examined the major risks to which the society is exposed and confirm that systems are in place to mitigate our exposure to the major risks.

Objectives and activities

The society was registered with the Charity Commissioners on 13 April, 2004. Its objectives are to promote, improve, develop and maintain public education by the presentation of musical productions. The focus of its activities remains the main musical production. They welcome membership regardless of personal background, faith, gender or personal circumstance to promote openness and the sharing of skills and life experiences. They also encourage people to help out behind the scenes as well as to be involved with the performance to support and educate in all aspects of the theatre.

Achievements and performance

The main achievements of this year were:

The Wind in The Willows, The Haymarket, September 2021

BAOS Limelight production *All Together Now*, November 2021

Christmas Celebration, December 2021

The Pirates of Penzance, The Anvil, March 2022

Kinky Boots, The Haymarket, March/April 2022

Financial Review

The results of the year are set out on pages 5-8. The management of the charity consider the year end position to be good but feels we must make sure we continue to monitor our overall financial position very carefully in future years. It is the policy of the charity to maintain its free reserves at a level which equates to between 3 and 6 months' unrestricted expenditure. This provides sufficient funds to cover management, administration and support costs and to respond to emergency needs which arise from time to time.

Future Plans (as of 1st July 2022)

The coming year will see BAOS perform:

Centenary Concert, The Haymarket, July 2022

BAOS Limelight Seussical, The Haymarket, October 2022

The Little Mermaid, The Haymarket, March 2023

Declaration: By order of the board:



Trustee – Andrew Wood

14 September 2022

Date

Basingstoke Amateur Operatic Society – Year Ended 30 June, 2022

Independent Examiner's Report

Independent Examiner's Report to the Trustees of Basingstoke Amateur Operatic Society

I report on the accounts of the charity for the year ended 30 June, 2022 which are set out on pages 5 to 8.

Respective responsibilities of trustees and examiner.

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 43 of the 1993 Act;
- To follow the procedure laid down in the general directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act); and
- To state whether particular matters have come to my attention.

Basis of the Examiner's Report

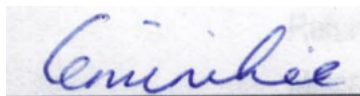
My examination was carried out in accordance with the general directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below:

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that any material respect the requirements:
to keep accounting records in accordance with section 41 of the Act; and
to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act have not been met.
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Dated: 16 September 2022

Names: Coral Minifie

Relevant professional qualifications or body (if any)

Fellow of the Association of Chartered Certified Accountants

Address: 3 Lyn Court, Basingstoke, Hants, RG21 4PY

Basingstoke Amateur Operatic Society – Year Ended 30 June, 2022

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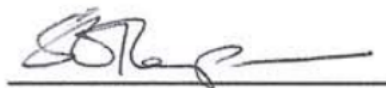
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Signed:



Dated: 16 September 2022

Names: Shelagh Thompson

Relevant professional qualifications or body (if any): N/A

Address: 48 Burgess Road, Basingstoke, RG21 5NP

INCOME/RECEIPTS		2021/2022		2020/2021	2019/2020
BAOS		KB	WITW		
Main Shows (not concerts)	Tickets	£37,933.50	£17,581.00		
	Programmes/Programme Ads	£848.10	£671.15	£50.00	
	Show Fees	£3,277.97	£1,200.00	£1,180.00	£2,960.00
	Insurance Claim				£12,423.00
	Licence Refund			£450.00	
	Concerts. - ALL income				
	Class Apart (2018/19)				£1,451.40
	Opening Up 2020				£1,380.50
	Christmas Concert 2021	£232.30			
	Pirates of Penzance 2022	£2,297.08			
	Centenary Concert 2022	£831.84			
LIMELIGHT					
Main Shows (not concerts)	Tickets				£12,431.00
	Programmes/Programme Ads				£649.65
	Show Fees	£400.00			£2,144.00
	FOH Sales				£120.75
	Licence Refund			£500.00	
Concerts. - ALL income					
	All Together Now 2021	£1,120.24			
GENERAL					
Membership	Membership	£2,854.32		£1,620.00	£1,575.00
	Ambassador Payments	£70.00			£55.00
Workshops	Limelight Workshop Fees	£379.83			£190.00
Social	Limelight Tea Party				£240.00
	Christmas Party				£145.00
Sundries	DVDs/Photo DVDs	£252.00			£40.00
	T shirts/Hoodies BAOS and Limelight	£958.22			£343.50
	Carol Singing Bucket Donation				£97.29
	Programme Late Print Refund (Little Shop)				£290.10
	Cloth Refund Damaged (Little Shop)				£25.00
	Refunds/Deposits Returned	£225.00			£250.00
	Miscellaneous	£12.91		£25.00	£10.00
	BAOS Donations	£703.31		£289.50	£1,650.47
	Limelight Donations (including Cisco)			£428.91	£1,233.11
	Score Deposits Kept	£50.00		£110.00	£50.00
	Score Printing Donations			£45.00	
	Murder Mystery Tickets Sold			£175.00	
	Centenary Brochures	£103.92			
	Props	£70.00			
	Aftershow/Gifts	£350.00			
TOTAL INCOME		£72,422.69		£4,873.41	£39,754.77

OUTGOINGS/PAYMENTS		2021/22	2020/21	2019/20
BAOS Shows, Workshops and Concerts				
	Rehearsal Hall Hire (Plus Concert Hall Hire)	£4,191.50	£1,202.50	£2,484.81
	Haymarket Theatre Hire	£16,375.22		
	Directors	£2,450.00	£500.00	£1,500.00
	Musical Directors	£3,600.00	£750.00	£1,500.00
	Orchestra	£6,003.00		£1,080.00
	Choreographer	£350.00		
	Rights/Royalties/Show Kit/Libs/Scores	£10,949.62		
	Sound	£4,585.30		£1,843.60
	Set	£3,872.85	£2,394.00	£4,227.20
	Lighting	£3,560.00		£1,600.00
	Costumes	£6,781.99	£90.50	
	Wigs and Props/Props Storage	£904.93	£84.00	£197.11
	Credit Card Commission	£1,929.48		
	Gratuities/Misc FOH Costs	£209.39		£39.50
	Programmes	£814.97		£373.60
	Back Stage Miscellaneous Items	£78.49		
	Zoom	£71.95	£129.51	
Limelight Shows, Workshops and Concerts				
	Rehearsal/Hall Hire	£467.50	£182.50	£1,061.50
	Theatre Hire			£6,252.00
	Directors			£500.00
	Musical Directors			£500.00
	Orchestra			£1,680.00
	Rights/Royalties/Show Kit/Libs/Scores	£500.00		£2,368.75
	Chaperone Licences			£10.00
	Sound			£1,000.00
	Set	£535.50		£1,601.29
	Lighting			£710.00
	Costumes			£300.00
	Technical Crew and Get Out Hours			£714.34
	Van Hire			£172.60
	Programmes			£346.34
	Credit Card Commission			£452.60
	• Forge Box Office Commissions and Performer Right Charge			£131.98
	Partial Show Fee Refund		£75.00	
Next Shows				
	Urinetown (2020) Deposit			£500.00
	Wind in the Willows (2021) First Payment			£760.00
	Kinky Boots (2022) Deposit			£500.00
	Little Mermaid (2023) Deposit		£500.00	

OUTGOINGS/PAYMENTS (cont.)		2021/22	2020/21	2019/20
Sundries				
	Bar Purchases/VP Drinks	£13.20		
	Murder Mystery Game Hire and Food		£107.36	
	Sum-up Fees (Fee for using Card rdr)		£12.01	£32.54
	COVID PPE		£54.94	
	Miscellaneous	£71.75	£25.00	£10.00
	NODA Subscriptions	£163.00	£200.00	£200.00
	NODA/Long Service Awards	£116.00		£36.00
	NODA Insurance	£1,055.37	£1,095.59	£934.73
	Presidents Award Engraving			£30.00
	Publicity (BAOS and Limelight)	£410.76		£202.20
	T Shirts/Hoodies	£1,019.30		£583.30
	Thank You Gifts	£183.39	£73.20	£90.91
	Lib Deposit Returns	£200.00	£110.00	
	Return Costs for Items (e.g. Libs)			£101.83
	Card Reader Batteries			£8.00
	Piano Stand Replacement			£79.00
	Piano Repair	£33.00		£200.00
	Photography	£193.00		
	Music stand covers/folders	£164.92		
	Refund	£60.00		
	Centenary Ball	£270.00		
Social				
TOTAL		£72,185.38	£7,586.11	£36,915.73

TOTALS		2021/22	2020/21	2019/20
	Income/Receipts	£72,422.69	£4,873.41	£39,754.77
	Outgoings/Payments	£72,185.38	£7,586.11	£36,915.73
Net Receipts/Payments		£237.31	-£2,712.70	£2,839.04
Represented by Movement in Cash Assets				
Movement on Bank Accounts				
	Bank balance at start of FY	£33,692.10	£34,747.83	£33,565.76
	Bank Balance at end of FY	£32,693.01	£33,692.10	£34,747.83
	Uncashed cheques at end of FY	£500.00	£0.00	£1,436.97
	Prior year cheques cashed	£0.00	-£1,436.97	£0.00
Net Movement on Bank Accounts		-£499.09	-£2,492.70	£2,619.04
Movement on Cash Float				
	Float at beginning of FY	£0.00	£220.00	£0.00
	Float at end of FY	£736.40	£0.00	£220.00
Net Movement on Cash Float		£736.40	-£220.00	£220.00
Net Movement on Cash Assets		£237.31	-£2,712.70	£2,839.04

These accounts have been prepared on the receipts and payments basis and were signed on behalf of the trustees by:

Signed

A. Wood

Dated

14 September 2022

Name

Andrew Wood