

SWINTON LOCK ACTIVITY CENTRE
TRUSTEES' REPORT AND INDEPENDENTLY EXAMINED ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2023

REGISTERED COMPANY NUMBER: 5037431 (England & Wales)
REGISTERED CHARITY NUMBER: 1103160

SWINTON LOCK ACTIVITY CENTRE

LEGAL AND ADMINISTRATIVE DETAILS

Charity Number	1103160
Company Number	05037431
Registered office	Dun Street Swinton Rotherham South Yorkshire S64 8AN
Independent Examiner	Walters Hawson Limited Chartered Accountants Norham House Moutenoy Road Rotherham S60 2AJ
Bankers	Unity Trust Bank PO Box 7193 Planetary Road Willenhall WV1 9DG Natwest 17 Howard Street Rotherham South Yorkshire S65 1YT Nationwide Kings Park Road Moulton Park Northampton NN3 6NW
Trustees	Mr C Kidd (Chair) Mr S G Ellis (Treasurer) Mr T Allsopp Mr A Gosney Mr S McAlpine Mr D Bettney (resigned 22 August 2022)
Company Secretary	Mrs J E Senior
Key Management Personnel	Mrs J E Senior (Chief Executive Officer) Mrs V A Hoskings (Business & Finance Manager) Ms K Rose (Adults and Families Support Services Manager) Ms R Swift (Children & Young People's Services Manager)

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TRUSTEES' REPORT

FOR THE YEAR END 31 MARCH 2023

The Trustees, who are also Directors of Swinton Lock Activity Centre present their report and accounts for the year ending 31 March 2023.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Charity's memorandum and articles of association, the Companies Act 2006 and 'Accounting and Reporting by Charities, Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting standard applicable in the UK and Republic of Ireland (FRS 102)' (as amended for accounting periods commencing from 1 January 2016).

Objectives and Activities

Purposes and Aims

Our charity's purposes as set out in the objects of the company, are for the advancement of education, including education in the social, physical, environmental and cultural heritage associated with canals; also the provision of facilities in the interest of social welfare and social inclusion for recreation or other leisure time occupation of the general public, in particular (but not exclusively) through the provision of an activity centre and canal and arts based activities. To promote such other charitable purposes as may from time to time be determined by the Trustees.

Activities and Projects

Swinton Lock Activity Centre has a blend of both restricted and unrestricted projects that operate within the centre in the financial year to the 31 March 2023 these included:

Schools

Swinton Lock Activity Centre continues to work with schools, in the delivery of its Re-engagement programme for children. This programme provides an alternative form of learning for those who have become disengaged from their normal education environments, or who face barriers towards learning and for those that present with challenging behaviours.

The programme continued in the year with a focus on establishing stronger links with referring schools and enhancing the provision for our children. We employed an engagement officer to work with our children in a youth work capacity. At the end of our financial year we had a change in personnel overseeing the management of the children's work that we conduct. All sessions are supported by sessional tutors who are specialists in their field of work in relation to the direct delivery of the sessions.

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Our Re-engagement provision currently includes spray can art, construction, boat handling, pottery and hair and wellbeing with a fishing provision during the summer months. We will continue to either extend or change our provision on a needs-led basis. We would like to establish long term funding for a family link worker as we have identified this as a need in relation to our children's work.

This delivery programme is in line with our objects around the advancement of education. It provides a portfolio of work for the children to take with them into further education/training and also the opportunity to gain certified accreditations. In addition, we have a focus on improving life skills within this programme of work. Our Re-engagement project highlights our work around social inclusion for children at risk of exclusion from education and giving children the best chance we can, as they head into their adult life.

We will continue to work closely with schools moving forward, we are aware that there is competition within the field and that some schools have taken to bringing alternative provision internal to their school rather than using an external provider. We believe as an alternative learning provider that we offer opportunities that go outside any internal delivery in schools and allow children to build social skills with others from different areas and different backgrounds forming a community. We will continue to forge links and enhance our service to provide the best outcome for the children engaged in the same.

In the financial year we worked with 92 children at risk of exclusion or excluded from school from 23 different providers of education and achieved on average an attendance level of 75%. Furthermore, the project exceeded its KPI in relation to income stream consecutively throughout the year.

We will work to continue to actively engage with a number of different education providers, whilst keeping abreast of different offers available from other alternative learning providers. We will ensure that the mix of skills within the project are kept relevant and work to improve the outcome for the children that attend the provision.

Heritage Youth Work

Our heritage youth work known as Ignite had a showcase of creative work on display during our Jubilee Open Day in the summer of 2022. The project was due to end in May 2022 but this was extended and finally came to a close at the end of 2022 after the four-year programme of activities. 66 children engaged in the project during the final year of funding for this project and 210 adults were consulted.

This project fell in line with our charitable purposes of advancement of education in the cultural heritage including that of canals and creative activities.

Youth Club

Our term-time based youth club continued in 2022-2023 utilising our funding from BBC Children in Need. This provision continues to be well attended by children in the locality and will continue into our next financial year. In the second year of funding from BBC Children in Need which ran from August 2022 to July 2023 we were scheduled to engaged with 120 children. In that period, we engaged with 270

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children. Furthermore, of those that engaged we identified 168 experienced improvements in their mental health through participation and reduction in anxiety and social isolation.

Our Youth Club identifies with our purposes in line with the interests of social welfare and social inclusion for recreation or other leisure time occupation of the general public. We continue to listen to the voice of the local community about safe spaces for children to engage out of school time.

Boats

Swinton Lock Activity Centre has two boats (one of which is fully inclusive) used for both educational and leisure day trips as well as boat training. During the year to the 31 March 2023, we had 265 boat trips, a 26% increase on the previous year.

We are an accredited narrowboat training provider and offer the opportunity for individuals to gain qualifications in handling narrowboats. In the year we had 34 people successfully complete their Community Crew Courses (CCC) and 4 individuals achieve certificates in Boat Handling. We also ran 31 Assessments and Qualifications Alliance (AQA) unit awards during boat training.

Due to the success of our National Lottery Community Fund grant which commenced for three years in June 2021, we are focusing on boat training opportunities and volunteer co-ordination on the boats.

We have also obtained several pieces of restricted grant funding which centres around our boats and the mental health benefits of being out in nature on our local waterways which we hope to build on moving forward.

Our boats fulfil our objective around the advancement of education and around the cultural heritage associated with canals, which is delivered as part of our boat trips. It also provides facilities in the interest of social welfare and social inclusion as our main trip boat is fully accessible.

Feedback from many organisations that struggle to access provision that is inclusive, means that we know the value of our boat trips to those that make use of the same. In particular the elderly community particularly those from care homes find our service invaluable to the wellbeing of their clients.

Volunteers

Swinton Lock Activity Centre continues to have a large contingent of willing volunteers who support the delivery of the work we do and the individuals we serve.

In the financial year these volunteers contributed 7618 hours of time to the organisation. For those centre and maintenance volunteers their donations equates to an in kind donation of £47620 at the living wage for 2022. For those that volunteer on our boats their contribution equates to an in-kind donation of £80781 meaning a total in kind donation of £128401 in the year from 63 active volunteers.

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Our programme of volunteering provides access to individuals for social inclusion and in the interest of social welfare. The volunteering can also lead to the advancement of education depending on the type of volunteering undertaken. In the year 2022-2023:

- 243 volunteer hours related to the delivery of our work with children.
- 63 hours related to our youth club delivery.
- 2606 hours were linked with our boat trips.
- 2907 hours were linked with maintenance.
- 372 hours were linked with our foodbank.
- 356 hours were linked with boat training.
- 1071 hours were contributed to other volunteering opportunities including our trustees, open day, and marketing to name but a few.

We will continue to forge stronger links with our volunteers, learning from feedback from the same about things that would improve and enhance their experience. We continue to make changes regarding the same and are improving the mechanism by which volunteers that support us receive support and access to other provision within our remit.

Emergency Food Bank

Our emergency food bank came about in response to the global pandemic and has continued to meet the needs of our own clients as well as those in the local communities. In the financial year 2022-2023 the majority of those referred into the foodbank were linked with the cost-of-living crisis with people indicating that the choice was 'heating or eating'.

In the year, we have continued to receive supplies of food from Fareshare and secured some short-term funding from Coalfields and some of our local councillors to supplement this work as well as receiving a grant from the Julia and Hans Rausing Trust. Our National Lottery Community Fund also has built into the budget an amount towards the purchase of food to supplement that which we receive as and when needed. Additionally, we received donations from local groups/organisations and individuals both in the form of financial contributions and actual food/essential items which has allowed us to sustain the delivery of the programme.

Our National Lottery Community Fund grant provides staffing support for our emergency food bank until May 2024 together with the funding from the Julia and Hans Rausing Trust which runs until June 2023.

In the period June 2022 to May 2023, we had anticipated engagement of 70 households to our foodbank, in the period the actual number was 189. Our KPI for beneficiaries of foodbank had been set to 200 in the same period, the actual outcome was 317 beneficiaries of the same.

Our foodbank aligns with our charity purpose around provision of facilities in the interest of social welfare and social inclusion. The plan was to wait until demand for

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this provision was no longer relevant following the pandemic and then forward the few remaining clients to other local facilities, however, our clients remain at a set level and when we do have clients who no longer require our foodbank service, there are others that replace them quickly.

Adult and Family Support Services (Previously known as Vulnerable Adults)

Over the last 12 months we have continued our work in relation to adults and families. In the year we have appointed a new Adult and Family Support Services Manager (formerly Vulnerable Adults Manager) and a new Adult and Family Support Services Assistant (formerly Vulnerable Adults Manager) who brings new skills to the team. The new manager has spent time listening to feedback from clients and overhauling the internal system to ensure it is fit for purpose. The manager has met with clients to bring documentation in line with new systems and to update plans where appropriate. We continue to see an ongoing need for this service.

Many of our clients are survivors of child sexual exploitation (CSE), child sexual abuse (CSA) and domestic abuse however, the provision of the service has extended to other adults and families in need of support through our programme of work. Referrals are received either through other statutory or third sector organisations or through self-referral.

Groups continued to be successful with both creative sessions and an additional walking group to help in relation to mental health. We have seen a reduction in the number of discussions around suicide and/or suicidal ideation linked with mental health issues. The support we provide under our adult and families work ranges widely from emotional support to raising self-esteem and confidence. But we also provide practical support by attending appointments, meetings, and court appearances.

We continue to support parents with contact visits with their children and continue to forge meaningful relationships with social care and Children and Family Court Advisory and Support Service (CAFCASS). We assist clients by working alongside South Yorkshire Police the Independent Office for Police Conduct (IOPC) and the National Crime Agency (NCA) when this forms part of their recovery journey. We help survivors challenge decisions from the authorities when we believe it is appropriate. We signpost to and work alongside other agencies on a need and client led basis. We continue to work at raising awareness around appropriate relationships and recognising abuse.

In the period June 2022 – May 2023 we anticipated 35 long term clients (those accessing services beyond 1 year) and 35 short term clients. The actual engagement was 36 long term clients and 57 short term clients meaning we exceeded our original expectations.

Our adult and family services centre on the advancement of education, including social and physical as well as provision of facilities in the interest of social welfare and social inclusion for recreation and other leisure time occupation through arts-based activities in relation to the objects of our organisation.

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Adult Learning

Swinton Lock Activity Centre continues to provide creative classes to the local community. Our pottery class has continued, but once again has only been supported by the contributions from the participants which is a concern. There is no long-term contingency plan for any large expenses linked with the repair of the kiln. We did receive a donation of a brand-new kiln which was installed during the year, but the future depreciation of this new fixed asset will be an additional cost on this project. We are considering the long term viability of this project and consideration of how many attend in relation to mental health issues thereby potentially being eligible under our mental health grant.

The maximum class size is 12 people and we regular engagement of between 8 and 12 people attend the class. Our pottery class provides for social welfare and social inclusion for recreational purposes as well as the advancement of education in relation to our charity objectives.

Mental Health

A mental health grant from the NHS via Voluntary Action Rotherham (VAR) has allowed us to develop creative activities for the public to engage with. We have found engaging new people difficult, but the feedback is that as they have mental health issues it is sometimes difficult for them to engage with something new. We have learnt in the last 12 months that the one-off light touch engagements in the form of a single creative class whilst providing some benefits, does not provide as much benefit as a longer-term piece of work that a client can engage with over a longer period of time.

We are currently trialling a longer-term piece of work with our pottery class around mental health and have commenced a pilot project known as 'Men in Sheds' a male only support group to learn heritage woodwork skills as well as the social engagement and support and interaction with others. This project is already showing signs of significant success due to number of enquiries and attendees as well as positive outcomes which we have received through feedback. It meets our charitable objects around providing for social welfare and social inclusion for educational purposes as well as the advancement of education in relation to our charity objectives.

Strategic Actions

The board of trustees and the management team have continued to focus on the goals set as part of our three-year business plan and we continue to work towards the needs of the vulnerable community that we serve. During the year we have continued to strengthen our unrestricted projects that were adversely affected by the pandemic. We have had some changes to personnel in the year and as the year progressed, we have continued to look towards growing the organisation and strengthening our current programme of work.

We have made some physical changes to our centre during the year, including the renewal of several windows, redecoration of the office space and reflooring both the offices and the gallery space. We have renewed the signage around the centre, completed a memorial bench and installed the first of the memorial locks linked with

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past volunteers. Both boats have now been out of the water for hull painting and a new propellor was installed on Spirit. We finished the year with new signage on both boats. An information board has also been installed by the waterside and centre volunteers have worked at improving the green space to the rear of the building.

During the year we continued to deliver the work linked with our grant from the National Lottery Community Fund around our work with adults and families, boat training and volunteer co-ordination. We extended our first year of BBC Children in Need funding until July 2022 and commenced our second year in August 2022, this funding delivers our term time youth club in centre on a Thursday evening.

We gained momentum with our mental health work with adults via funding from VAR in connection with the National Health Service (NHS) in which we deliver creative and wellbeing sessions. We were successful in funding for both a youth work role and for a short-term piece of work around violence against women and girls. We also delivered a grant relating to 'Social Prescribing' with a mix of creative sessions and boat trips and have had an extension to this grant which continues short term into our next financial year.

We were able to secure funding towards our food bank from Coalfields Regeneration Trust and obtained three Community Leadership Grants from Councillor Ken Wyatt, Councillor Gina Monk and Councillor Victoria Cusworth. More recently we have a grant awarded in relation to our foodbank from Julia and Hans Rausing Trust which will help fund some of our foodbank work until June 2023. In addition, in the year, we had a grant from VAR for 50 Christmas hampers which were allocated to clients and foodbank recipients with a total of 182 beneficiaries.

The dedication of our current staff team cannot be underestimated, and we leave the financial year in a good financial position. Moving forward we have a desire to grow the work around our boats delivery however we are currently being hampered due to an issue with our training boat, which in the long term will have an impact on both our training programme and our volunteer recruitment. We have had an active volunteer who is committed to increasing our public profile, brand build and actively markets our services to new organisations, business and individuals. However, currently this is on hold until our training boat issue is resolved.

We held a business planning day early in 2023 in readiness for our new financial year and are now working towards the ideas and plans established during that meeting.

Moving into the financial year 2023, we aim to work toward a balance of restricted and unrestricted funding. We want to secure longer term relationships with schools in relation to our Re-engagement work and enhance the programme of work.

We will be seeking feedback from our clients and the local and wider community to gain insight into what they feel we should prioritise considering the release of the National Lottery Community Fund strategy from 2023 onwards.

We will look at further opportunities to enhance the provision around our boats and those that access the same including raising the profile of the organisation. We will also look at other larger grant funds to support other areas of work this may include

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work around adults and families. We will review the possibility of funding around our children's work in particular that which supports our youth club provision.

Achievements and performance

Charitable activities and public benefit

Swinton Lock Activity Centre provided a host of project and programmes of work during the financial year 2022 -2023, some of which were restricted for specific grant funds and some of which related to our unrestricted funding.

Our Re-engagement project was successful in the year achieving higher than targeted income figures, likewise our Youth Club has been well attended and we identified a social need within our young club around food where many were going without meals as a result of the cost-of-living crisis. We have been successful in additional funding to support food for children throughout our service.

Adult and families work has re-established its parameters identifying the best way to support its clients and the creative sessions and walking group continue to be popular. We continue to make regular referrals to the NCA in relation to Operation Stovewood.

We have strong links with VAR Children's consortium, which allows us to identify potential partners around the work we deliver and other service provision we can signpost to.

Our foodbank continues to see regular referrals and we have been successful in gaining additional grant support and regular food and monetary donations from the local and wider community.

Our volunteer programme continues to be sizeable and we look to ways we can better support this work moving forward. We have acknowledged that the current volunteer co-ordination is inadequate in comparison to the number of volunteers we support and in turn who contribute to the work of Swinton Lock Activity Centre. The funding for this work will be reviewed as part of our autumn strategic plans.

Our boats remain to be one of our critical assets but we currently have issues with our training boat's engine which need to be resolved which in the long term may have an impact on the number of volunteers we are able to achieve in the year. We will continue to monitor this and report it to our board of trustees. We will also seek out potential grant funding to assist on the same. If we are unable to identify grant funding we may be faced with utilising some of our unrestricted surplus to meet the cost of repair or potential replacement.

We will continue to develop our mental health project and work around adult creative sessions and look at ways that these can be supported and maintained in the future.

We believe all the pieces of work undertaken in the year provide a difference to those that attend and, in some cases, wider society in line with our charitable aims and

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objectives and we look to enhance ways of capturing this information in the future. However, we acknowledge that there are always people in need and we look to build on their voice to influence the future strategy of Swinton Lock Activity Centre.

We do not have a dedicated fundraiser but have had some opportunities to talk about what we do as an organisation with various groups which has led to some one-off donations being received. We have been successful in being named the Rotherham Rotary Charity of the year and hope to receive donations in relation to the same moving forward.

Financial Review

The organisation secured 3 years' funding from the National Lottery Community Fund from June 2021 for its adults and families work and work around boat training and volunteer co-ordinator. The organisation continues to work hard on some of its unrestricted funding which forms an essential part of our organisation. Moving into the financial year 2023-2024 we will continue our work around marketing and promotion of our boats work once the issue with our training boat has been resolved, to help achieve long term sustainability. We also acknowledge the need to ensure that our volunteer support work is strengthened to attract the right volunteer for the right role whilst also retaining volunteers.

We were also successful with a three-year grant from BBC Children in Need in June 2021. Many of the grants provided during the year were short term funding of 12 months or less and so we will work towards establishing further longer-term funding to allow for projects to develop, whilst also applying where appropriate for funding to support other short-term pieces of work.

As a living wage foundation employer our board of trustees addressed the cost-of-living crisis by approving an uplift to centre salaries that come into effect during April 2023.

We will look towards securing other savings account to support the organisation and minimise the risk to our organisation to fall in line with the Financial Services Compensation Scheme (FSCS), we have found identifying savings accounts not linked with a current account particularly challenging and will keep this under review with our board of trustees.

We acknowledge that whilst the Re-engagement programme of work provides the backbone to the organisation in relation to the unrestricted funding, it remains relatively precarious with regards to engagement of schools. We will therefore look to enhance the grant funded side of our children's work to balance this strand within the organisation.

The National Lottery Community Fund have released their strategy which will be their primary focus over the next 7 years with four key areas of focus. We will review these considering feedback from our community to look at how future funding may support both their strategy and local need in a meaningful way.

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Reserves policy

Reserves are that part of a charity's unrestricted funds that is freely available to spend on any of the charity's purposes and excludes fixed assets.

Swinton Lock Activity Centre maintains free unrestricted reserves:

- to provide a level of working capital that protects the continuity of our work.
- to provide a level of funding for unexpected opportunities
- to provide cover for risks such as unforeseen expenditure or unanticipated loss of income including those linked with a pandemic.

The board of trustees will review the above criteria with reference to Swinton Lock Activity Centre's strategy and annual plan and determine the target level of free reserves to meet these, the current level of free cash reserves required is equivalent to 6 months expenditure which currently is estimated to be around £250K, the organisation is still working towards this level and will continue to do so until it is met.

The organisation also retains a designated fund for potential redundancy costs. At the end of the financial year 31 March 2022, these have been calculated at £35020 and a designation of this cost has been allocated. The redundancy costs will be recalculated at the end of each financial year and adjusted accordingly.

The board of trustees will at times designate funds from free reserves for potential liabilities as they see fit.

Risk Management

The trustees have a duty to identify and review the risks to which the charity is exposed. The business plan highlights the key areas that have previously been identified. A register of these business risks will continue to be reviewed and further risks that are identified will be added on an on-going basis. The information on the risk register will be discussed and reviewed annually at a board meeting.

Swinton Lock Activity Centre has financial procedures in place to limit the risk to the organisation and these are reviewed annually in line with good practice. Swinton Lock Activity Centre has a detailed risk assessment procedure for all its beneficiaries, the public who use the facilities and for its staff. All activities, undertaken by the charity are risk assessed, scored, and measures taken to reduce risks are recorded.

All staff and volunteers working for the charity undertake a Disclosure and Barring Service check every 3 years.

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Going Concern

Swinton Lock Activity Centre works continuously to achieve long term sustainability of the organisation. Given the current circumstances of the organisation including the 3-year funding agreement with the National Lottery Community Fund until May 2024, together with other grant funding and the continuation of some of our unrestricted income work, the charity is confident that it has adequate resources to continue for at least 12 months from the date of signing the accounts. For that reason, the trustees of Swinton Lock Activity Centre continue to adopt the going concern basis in preparing the accounts.

Future Plans

Swinton Lock Activity Centre is working towards its long-term future and the need to have a mixed economy of work within the organisation. We plan on continuing to develop the volunteering opportunities in centre and overall raising the profile of the work we do and the people we serve, supported by the funding from the National Lottery Community Fund. Swinton Lock Activity Centre will continue to forge positive links with community champions and local businesses, with a view to raising its profile and increasing its fundraising.

Swinton Lock Activity Centre hopes to increase the number of volunteers and volunteering opportunities that we have within centre with emphasis on recruiting more volunteers in different capacities in the organisation including boats, food bank and fundraising opportunities. We will also work towards volunteer retention and look to gaining feedback when a volunteer isn't retained to see if improvements can be made. Swinton Lock Activity Centre hopes to secure the volunteering kitemark through VAR which is seen as best practice, within the next 12 months.

Swinton Lock Activity Centre also hopes to continue to develop its social media presence and share the work that happens in centre so people in the local community and beyond are aware of the work that we do and the services that we offer. In addition to this we have recently relaunched our website and are now able to offer boat bookings directly through the same.

Structure, Governance and Management

Governing document

Swinton Lock Activity Centre is a charitable company limited by guarantee and is governed by its Memorandum and Articles of Association. The organisation works for the advancement of education, including education in the social, physical, environmental and cultural heritage associated with canals. To the provision of facilities in the interests of social welfare and social inclusion for recreation or other leisure time occupation of the general public, in particular (but not exclusively) the provision of an activity centre and canal and arts-based activities and to promote such other charitable purposes as may from time to time be determined by the Trustees.

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Board of Trustees

Mr C Kidd
Mr S G Ellis
Mr T Allsopp
Mr A Gosney
Mr S McAlpine

None of the Trustees has any beneficial interest in the company. All of the Trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

The company maintains liability insurance for its Directors and Officers. The indemnity is categorised as a 'qualifying third-party indemnity' for the purposes of the Companies Act 2006 and will continue in force for the benefit of Directors and Officers on an ongoing basis.

The directors of the company are also charity trustees for the purposes of charity law. Under the requirements of the Memorandum and Articles of Association, at least one third (or the number nearest to one third) of the Trustees must retire at each AGM, those longest in office retiring first and the choice between any of equal service being made by drawing lots. The Board of Trustees seeks to appoint members with broad experience and skills relevant to the aims and activities of Swinton Lock Activity Centre and with skills in business, management, financial and legal backgrounds. Any Trustee who has stepped down can be re-appointed at any point at the approval of the board of Trustees.

Organisation Structure

The Board of Trustees meets every two months and is responsible for the strategic direction and policy of the charity. The Chief Executive Officer is accountable to the Board of Trustees and they delegate day to day operational responsibility to the Chief Executive Officer.

Regular updates are provided to board in relation to strategic issues, in addition updated policies are sent to board for discussion and subsequent approval by email. Upon receipt of a majority in agreement of an amended/updated/introduced policy it is deemed the policy can be adopted. This is verified in the next board meeting by way of an official vote which is minuted. Should a decision be required at board level be dealt with via a vote which does not reach a majority the Chair has an additional deciding vote which can be utilised.

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Trustee Induction and Training

Swinton Lock Activity Centre provides an induction pack to new trustees, which is updated annually. The induction pack covers all aspects of the charity's structure, and provides information about policies, procedures and includes information about the roles and responsibilities of trustees. All trustees are encouraged to engage with external training for their role, whether they are new or established trustees.

Salaries

The board of trustees review the rates of pay on an annual basis of all staff including key management personnel. The organisation is a living wage foundation employer and where possible seeks to mirror the increase in the living wage foundation rate across the organisation. However, it is noted that this will only be adopted if the board are in full agreement and have had sight of the proposed budget and are happy with the proposal. The board of trustees reserves the right to decline any rate of pay changes for members of staff or to choose a lower (or technically higher) percentage change. There may be occasions when the organisation undertakes a benchmarking exercise to ensure that the organisation is keeping pace with similar organisations of a similar size and remains a competitive option for employees.

Wider Network

Swinton Lock Activity Centre prides itself on its partnership work with relevant organisations, including statutory services and the voluntary and community sector organisations including other charities with whom we work closely. These include schools, social care services, youth offending services and local authorities in South Yorkshire, from where Swinton Lock Activity Centre receives its referrals to its Children's Re-engagement programme. Swinton Lock Activity Centre also works with youth groups, local disabled groups and residential homes that use our arts and boating activities to benefit their user groups.

Swinton Lock Activity Centre is also a member of the Rotherham Children and Families Consortium, which is a group of voluntary sector organisations who provide services for children and families who act together to increase knowledge and good practice among members. The aim is to represent the views of its members and their service users and to exert influence and change things for the better and develop new projects and excellent services.

Related parties

The charity has no related parties with whom it deals.

The trustees' report was approved by the Board of Trustees

Chair
Dated


19 September 2023

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Statement of responsibilities of the Board of Trustees

The trustees, who are also directors of Swinton Lock Activity Centre for the purposes of company law, are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law, including FRS 102 the Financial Reporting Standard applicable in the UK and Republic of Ireland). Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and the incoming resources and application of those resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently.
- Observe the methods and principles in the Charities SORP (FRS 102)
- Make judgements and accounting estimates that are reasonable and prudent.
- State whether applicable UK Accounting Standards have been followed subject to any material departures disclosed and explained in the financial statements and
- Prepare the financial statement on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent Examiner's Report to the Trustees of Swinton Lock Activity Centre

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2023 which are set out on pages 19 to 33.

Responsibilities and basis of report

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name

Keith Dennis Hawson, FCA

Walters Hawson Limited, Norham House, Mountenoy Road, Rotherham, S60 2AJ

Date

25 September 2023

SWINTON LOCK ACTIVITY CENTRE

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2023

	Notes	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Total 2022 £
Income:					
Gifts and donations		9,287	190	9,477	30,919
Charitable activities		268,606	240,066	508,672	390,135
Investment income	3	-	-	-	-
Other income		497	-	497	-
Total income		278,390	240,256	518,646	421,054
Expenditure on:					
Charitable activities	4	180,131	232,968	413,099	324,364
Net incoming resources before transfers		98,259	7,288	105,547	96,690
Transfers between funds	10a	(76)	76	-	-
Net income for the year/ Net movement in funds		98,183	7,364	105,547	96,690
Fund balances at 1 April 2022		226,501	86,233	312,734	216,044
Fund balances at 31 March 2023		324,684	93,597	418,281	312,734

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

SWINTON LOCK ACTIVITY CENTRE

BALANCE SHEET

AS AT 31 MARCH 2023

	Notes	2023		2022	
		£	£	£	£
Fixed assets					
Tangible assets	7		56,104		58,869
Current assets					
Stocks		135		142	
Debtors	8	41,857		65,736	
Cash at bank and in hand		359,302		226,200	
		<u>401,294</u>		<u>292,078</u>	
Creditors: amounts falling due within one year	9	<u>(39,117)</u>		<u>(38,213)</u>	
Net current assets			362,177		253,865
Total assets less current liabilities			<u>418,281</u>		<u>312,734</u>
Income funds					
Restricted funds	10a/10b		93,597		86,233
Unrestricted funds	11		324,684		226,501
	12		<u>418,281</u>		<u>312,734</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2023. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these financial statements.

The Trustees acknowledge their responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 19 September 2023

Mr S G Ellis
Trustee



Mr C Kidd
Trustee



Company Registration No. 05037431

SWINTON LOCK ACTIVITY CENTRE

CASH FLOW STATEMENT

FOR THE YEAR ENDED 31 MARCH 2023

	2023 £	2022 £
Cash flows from operating activities		
Surplus for the financial year	105,547	96,690
Adjustments for:		
Depreciation of property, plant and equipment	9,325	8,341
(Decrease)/increase in stocks	7	(42)
(Increase)/decrease in trade and other receivables	23,879	(58,441)
(Decrease)/increase in trade payables	904	16,316
Cash from operations	139,662	62,864
Interest paid	-	-
Net cash generated from operating activities	139,662	62,864
Cash flows from investing activities		
Purchases of property, plant and equipment	(6,560)	(22,447)
Interest received	-	-
Net cash from investing activities	(6,560)	(22,447)
Cash flows from financing activities	-	-
Net cash used in financing activities	-	-
Net increase/(decrease) in cash and cash equivalents	133,102	40,417
Cash and cash equivalents at beginning of year	226,200	185,783
Cash and cash equivalents at end of year	359,302	226,200

SWINTON LOCK ACTIVITY CENTRE

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

Charity information

Swinton Lock Activity Centre is a private company limited by guarantee incorporated in England and Wales. The registered office is Dun Street, Swinton, Mexborough, South Yorkshire, S64 8AN.

The Charity is a public benefit entity.

1.1 Accounting convention

The financial statements have been prepared in accordance with the Charity's Memorandum and Articles of Association, the Companies Act 2006 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) published in October 2019. The Charity is a Public Benefit Entity as defined by FRS 102.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the Charity.

1.3 Incoming resources

Income is recognised when the Charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the Charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the Charity has been notified of an impending distribution, the amount is known, and receipt is expected, if the amount is not known, the legacy is treated as a contingent asset.

Turnover is measured at the fair value of the consideration received or receivable and represents amounts receivable for goods and services provided in the normal course of business, net of discounts and other sales related taxes.

SWINTON LOCK ACTIVITY CENTRE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies (Continued)

1.4 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Boats	5% straight line
Fixtures, fittings & equipment	15/25% straight line
Motor vehicles	15% straight line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.5 Impairment of fixed assets

At each reporting end date, the Charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

Intangible assets with indefinite useful lives and intangible assets not yet available for use are tested for impairment annually, and whenever there is an indication that the asset may be impaired.

1.6 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

SWINTON LOCK ACTIVITY CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies (Continued)

1.7 Employee benefits and pensions

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the Charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

The Charity's contributions to defined contribution and defined pension schemes for its employees are charged to the SOFA/income and expenditure account in accordance with Financial reporting Standard FRS102 - 'Employee Benefits'. See note 3 for details. The assets of the schemes are independent of the Charity's finances.

2 Critical accounting estimates and judgements

In the application of the Charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Pension costs

The Charity contributes to a defined contribution pension scheme for the majority of its staff, and is a member of a multi-employer pension scheme for one employee, providing benefits based on final pensionable pay.

As sufficient information is not available to use defined benefit accounting, the Charity accounts for the defined benefit plan as if it were a defined contribution plan.

The cost of funding the pension is charged to the Statement of Financial Activities in the year in which it was incurred.

The pension charge for the year comprises:	2023	2022
	£	£
Contributions to defined contribution scheme	2,101	3,656
Contributions to defined benefit scheme	1,014	1,014
	<u>3,115</u>	<u>4,670</u>

The Charity has been advised that should there be a withdrawal from the defined benefit scheme, the Charity, as at 30 September 2022, would have a debt on withdrawal of approximately £1,561. This is not provided within the accounts.

This figure is calculated on a solvency - or 'buy-out' - valuation which is the statutory basis for calculating an employer's debt on withdrawal. The debt on withdrawal is the withdrawing employer's share of the difference between the Scheme's assets and the Scheme Actuary's estimate of the amount an insurance company would charge to take on responsibility for paying all of the benefits due.

SWINTON LOCK ACTIVITY CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

4 Charitable activities

	2023	2022
	£	£
Staff costs	228,809	174,146
Sessional tutors	62,310	43,602
Redundancy/DBS	782	677
Boat costs	6,933	9,632
Travel	2,029	9,943
Activities	21,880	26,865
Training	5,177	5,453
Volunteer costs	1,150	1,132
Telephone	1,417	1,293
Computers and software	3,613	1,039
Mobile charges	1,342	1,360
Publicity	310	455
Refreshments	9,562	3,602
Rent	12,000	11,969
Water rates	712	414
Business rates	410	209
Security	1,780	767
Gas and electricity	6,650	4,990
Printing	1,327	1,622
Postage	181	30
Office supplies	1,610	3,516
Photocopier costs	668	377
Legal fees	-	-
Payroll and other services provided by Independent Examiner	1,378	1,250
Professional fees	400	13
Contributions	-	(4,600)
Equipment	6,235	5,130
Repairs and renewals	1,720	4
Cleaning	1,242	698
Premises expenses	11,301	3,557
Bank charges	853	681
Depreciation	10,298	8,341
Bad debts	20	-
Insurance	5,262	4,939
Qualifications	2,178	18
	<u>411,539</u>	<u>323,124</u>
Governance costs		
Independent Examination fees	1,560	1,240
	<u>413,099</u>	<u>324,364</u>
Analysis by fund		
Unrestricted funds	180,131	118,813
Restricted funds	232,968	205,551
	<u>413,099</u>	<u>324,364</u>

SWINTON LOCK ACTIVITY CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

5 Trustees

Other than as noted below, none of the Trustees (or any persons connected with them) received any remuneration during the year (2022 - £Nil). Also, none of the Trustees were reimbursed any travelling expenses (2022- £Nil).

Two trustees were reimbursed for volunteer expenses during the year, totalling £259 of which £205 was donated back (2022: £300, which was donated back).

6 Employees

Number of employees

The average monthly number of employees during the year was 10 (2022 8).

	2023 £	2022 £
Employment costs		
Wages and salaries (including Employer's NIC)	225,694	169,476
Employer's pension contributions	3,115	4,670
	<u>228,809</u>	<u>166,506</u>

No employees had employee benefits in excess of £60,000.

7 Tangible fixed assets

	Boats £	Fixtures, fittings & equipment £	Total £
Cost			
At 1 April 2022	129,096	39,461	168,557
Additions		6,560	6,560
Disposals			-
At 31 March 2023	<u>129,096</u>	<u>46,021</u>	<u>175,117</u>
Depreciation and impairment			
At 1 April 2022	89,307	20,381	109,688
Disposals			-
Depreciation charged in the year	4,974	4,351	9,325
At 31 March 2023	<u>94,281</u>	<u>24,732</u>	<u>119,013</u>
Carrying amount			
At 31 March 2023	<u>34,815</u>	<u>21,289</u>	<u>56,104</u>
At 31 March 2022	<u>39,789</u>	<u>19,080</u>	<u>58,869</u>

SWINTON LOCK ACTIVITY CENTRE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

8 Debtors

	2023	2022
	£	£
Amounts falling due within one year:		
Trade debtors	28,648	47,385
Prepayments and accrued income	13,209	18,351
	<u>41,857</u>	<u>65,736</u>

9 Creditors: amounts falling due within one year

	2023	2022
	£	£
Other taxation and social security	4,692	4,072
Trade creditors	5,195	2,584
Other creditors	5,847	5,847
Accruals and deferred income	23,383	25,710
	<u>39,117</u>	<u>38,213</u>

SWINTON LOCK ACTIVITY CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

10a Restricted funds 2022/2023

The income funds of the charity include restricted funds comprising the following unexpended balances

	Movement in funds				
	Balance at 1 April 2022 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2023 £
Access to Nature	9,503	-	(1,188)		8,315
Big Lottery	209	-	(209)		-
Community Leadership Fund	300	-	(306)	6	-
Children in Need	1,270	-	-		1,270
Ignite	357	7,531	(7,888)		-
Bright Waters	1400	-	(300)		1,100
Foodbank Donations	391	190	-		581
DWP Hampers	350	-	-		350
National Lottery Community Fund	31,449	145,663	(143,218)		33,894
BBC Children In Need	3,780	10,497	(10,767)		3,510
Violence Reduction Unit	8,075	-	(1,425)		6,650
Mindfest - Foodbank	2,499	-	(1,808)		691
VAR - Supporting Our Communities	3,057	-	(3,057)		-
VAR - Mental Health	8,908	10,209	(6,843)		12,274
VAR - Christmas Food Hampers	207	-	(207)		-
SYCF - Social Prescribing	9,994	-	(10,049)	55	-
VAR Soc - Capital	4,250	-	(750)		3,500
Donation Restricted - Newsletter	234	-	(234)		-
Coalfield - Foodbank		2,000	(2,015)	15	-
RMBC - Youth Worker		20,000	(19,874)		126
VRU - Women and Girls		14,487	(14,487)		-
Christmas Meals for Kids		1,000	(365)		635
RMBC - VAR Christmas Hampers		5,000	(5,000)		-
VAR - People In Need		2,000	-		2,000
Julia and Hans Rausing		12,089	(2,305)		9,784
VAR - Open Arms Funding		4,991	-		4,991
CLF - Ken Wyatt - Foodbank		300	(300)		-
CLF - Gina Monk - Foodbank		300	(300)		-
CLF - Victoria Cusworth - Foodbank		73	(73)		-
SYCF - Social Prescribing - Extension		3,926			3,926
	<u>86,233</u>	<u>240,256</u>	<u>(232,968)</u>	<u>76</u>	<u>93,597</u>

Information regarding the nature of the funds is given on the following pages.

SWINTON LOCK ACTIVITY CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

10b Restricted funds 2021/2022

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds				Balance
	Balance	Incoming	Resources	Transfers	at 31
	at 1 April	resources	expended		March
	2021				2022
	£	£	£	£	£
Access to Nature	10,691		(1,188)		9,503
Big Lottery	45,129		(44,920)		209
Community Leadership Fund	300				300
Children in Need	1,270				1,270
Ignite	358	13,303	(13,304)		357
Boiler fundraiser	669		(669)		-
D'Oyly Carte	2,573		(2,573)		-
Bright Waters	500	1,500	(600)		1,400
Foodbank donations	0	445	(54)		391
Contribution for volunteer	21		(21)		-
Reindeer Enterprise Project	189		(189)		-
DWP hampers	350				350
National Lottery Community Fund		141,992	(110,543)		31,449
BBC Children In Need		9,997	(6,217)		3,780
Violence Reduction Unit		19,827	(11,752)		8,075
Coalfields		2,500	(2,500)		-
Mindfest - Foodbank		2,900	(401)		2,499
VAR - Supporting Our		4,991	(1,934)		3,057
VAR - Mental Health		9,970	(1,062)		8,908
D'Oyly Carte		581	(581)		-
CLF - Kilnhurst		900	(900)		-
CLF - Rawmarsh		600	(600)		-
VAR - Christmas Food Hampers		5,000	(4,793)		207
SYCF - Social Prescribing		9,994			9,994
VAR Soc - Capital		5,000	(750)		4,250
Donation Restricted - Newsletter		234			234
	<u>62,050</u>	<u>229,734</u>	<u>(205,551)</u>	<u>-</u>	<u>86,233</u>

SWINTON LOCK ACTIVITY CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

10 Restricted Funds - continued

Access to Nature

A legacy project with the outstanding balance relating to annual depreciation in relation to part funding of our fully accessible wide beam boat known as Spirit.

Big Lottery

A Reaching Communities project funded for three years to May 2020 in relation to work to deliver a mix of vulnerable adults, boat and young people's work. This fund was extended in May 2021 due to the pandemic.

Community Leadership Fund

A small grant to provide personal safety tuition for post abuse survivors. It was agreed with the councillors that we could reprofile this in line with our walking group and the needs thereof.

Children in Need

This project was funded until January 2021. The restricted balance has been utilised during our next grant fund from BBC Children in Need.

Ignite

We are a third party organisation to IVE who were successful in a Heritage Lottery Fund bid to pilot engaging young people aged 14-19 (up to 25 years with SEN) to engage with heritage. This project was due to ended in May 2022 but actually completed in the Autumn of 2022.

Bright Waters

A project set up to provide boat trips for children with disabilities.

Food Bank

Donations specifically restricted for the purchase of food for food bank donations.

DWP Hampers

A grant provided by DWP to RMBC distributed by Voluntary Action Rotherham to provide Christmas

National Lottery Community Fund

A new three year project commencing in June 2021 in relation to vulnerable adults work, boat training and volunteer co-ordination.

BBC Children in Need

A three year project which commenced in June 2021 initially to provide an activity club to take place during term time after school, together with a provision for activity packs for children/young people during the school holidays. The funding has subsequently been redirected to fund our term-time Youth Club known as 'The Base' on Thursday evenings.

Violence Reduction Unit

Funding towards a pilot youth club to be held in centre to reduce anti-social behaviour and knife crime.

Mindfest - Foodbank

Funding raised locally by Mindfest towards our food bank which serves our clients and the local communities.

SWINTON LOCK ACTIVITY CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

10 Restricted Funds - continued

VAR – Supporting our Communities

Funding received for boat trips for those struggling as a result of the pandemic to re-engage in activities and struggling with mental health issues and social isolation.

VAR – Mental Health

Funding for three years to provide activities for people to access that are struggling with their mental health and wellbeing.

VAR - Christmas Food Hampers

Funding to provide Christmas and New Year hampers to our clients including those accessing our foodbank, we returned the balance to VAR as per their request.

SYCF – Social Prescribing

Part of the social prescribing pilot scheme, we were initially to operate under the 'blue scheme' due to our project originally being water based. However, the referrals received included green activities based in centre.

VAR SOC – Capital

A grant towards the purchase of our new outdoor classroom.

Donation Restricted - Newsletter

A donation was received which was restricted to the printing of a newsletter. This was utilised as a contribution towards printing costs for a monthly newsletter for members and staff.

Coalfields - Foodbank

A grant of £2000.00 was received towards our foodbank, which was fully utilised during the year.

RMBC - Youth Worker

Funding to centre for a youth worker to engage with children and young people over the whole children and young people's delivery.

VRU - Women and Girls

Short term funding for a family link project support worker

Christmas Meals for Kids

£1K received towards Christmas meals for kids and other associated costs during winter.

RMBC - VAR Christmas Hampers

Funding from local authority via Voluntary Action Rotherham of £5K, £4K to be spent directly on items for the hampers, the balance to be utilised towards staffing time, delivery, travel etc.

SWINTON LOCK ACTIVITY CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

10 Restricted Funds - continued

VAR - People in Need

VAR originally intended to supply luxury hampers to give out to food bank recipients at Christmas, however the plea for donations did not receive enough support to make this viable. Instead it was decided that we might be better placed to utilise these funds and it has been agreed that this will be used wholly for the deliver of our foodbank.

Julia and Hans Rausing

We bid for a grant from the Julia and Hans Rausing trust, this is short term funding from January 2023 to June 2023 to provide additional food, salary and costs associated with the same to support our food bank programme.

VAR - Open Arms Funding

Funding for warm spaces and information sharing for those struggling with the cost of living crisis. For short term delivery to around May 2023

CLF - Ken Wyatt - Foodbank

Community Leadership Fund from Councillor Ken Wyatt - £300 towards the purchase of food items for the foodbank

CLF - Gina Monk - Foodbank

Community Leadership Fund from Councillor Gina Monk - £300 towards the purchase of food items for the foodbank

CLF - Victoria Cusworth - Foodbank

Community Leadership Fund from Councillor Victoria Cusworth - £73 towards the purchase of food items for the foodbank

SYCF - Social Prescribing Extension

South Yorkshire Community Foundation social prescribing extension, 12 week grant linked with boat trips.

In addition to the above restricted grant funding, we also received donations that contributed to the overall work by the centre in the year including a donations from the High House and Rotary Club of Rotherham, as well as the donation of a new kiln.

SWINTON LOCK ACTIVITY CENTRE
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

11 Unrestricted funds - analysis of reserves	2023	2022
	£	£
Fixed asset fund	45,311	46,990
Designated reserve - redundancy costs	35,020	33,213
Operating (free) reserves	244,353	146,298
	<u>324,684</u>	<u>226,501</u>

12 Analysis of net assets between funds

Fund balances at 31 March 2023 are represented by

	Unrestricted funds	Restricted funds	Total	Total
	2023	2023	2023	2022
	£	£	£	£
Tangible assets	45,311	10,793	56,104	58,869
Current assets/(liabilities)	279,373	82,804	362,177	253,865
	<u>324,684</u>	<u>93,597</u>	<u>418,281</u>	<u>312,734</u>

13 Remuneration of key management personnel

The total remuneration of key management personnel was £137,486 (2022 £113,761). The total remuneration of staff who are related parties of 2 key management personnel was £31,160 (2022 £54,96).

The key management personnel (KMP) of the charitable company in the year to 31 March 2023 include the Chief Executive Officer, Business and Finance Manager, Adult and Families Support Services Manager (formerly Vulnerable Adults Manager), and the Children and Young Peoples' Service Manager.

The remuneration of the key management personnel is determined by the Board annually.

In accordance with the organisation's expenses re-imbursement policies, KMP received in total £1652 for travel expenses incurred in the course of performing their work.

14 Operating lease commitments

The total minimum lease payments under non-cancellable operating leases, ending after more than 5 years, is £72,000.

