SWINTON LOCK ACTIVITY CENTRE

England & Wales · Charity number 1103160

Details

Status	Registered
Legal form	Charitable company
Company number	05037431
Registered	2004-04-13
Register	View on the Charity Commission register

Contact

Address	Swinton Lock Activity Centre Dun Street Swinton Mexborough S64 8AN
Phone	01709 578778
Email	info@swintonlock.org.uk
Website	www.swintonlock.org

Activities

Objects: 1. THE ADVANCEMENT OF EDUCATION, INCLUDING EDUCATION IN THE SOCIAL, PHYSICAL, ENVIRONMENTAL AND CULTURAL HERITAGE ASSOCIATED WITH CANALS2. THE PROVISION OF FACILITIES IN THE INTERESTS OF SOCIAL WELFARE AND SOCIAL INCLUSION FOR RECREATION OR OTHER LEISURE TIME OCCUPATION OF THE GENERAL PUBLIC, IN PARTICULAR (BUT NOT EXCLUSIVELY) THROUGH THE PROVISION OF AN ACTIVITY CENTRE AND CANAL AND ARTS BASED ACTIVITIES3. TO PROMOTE SUCH OTHER CHARITABLE PURPOSES AS MAY FROM TIME TO TIME BE DETERMINED BY THE TRUSTEES

Activities: Arts and environmental activities for all concentrating on the socially excluded. Art and Craft activities for adults including pottery, painting and drawing; Boat handling courses. Same for young people and children including environmental activities and park maintenance. Accredited courses available. Adult Support Services. Gallery for exhibitions, and local community boat trips.

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Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services
- **What:** General Charitable Purposes, Education/training, Arts/culture/heritage/science, Environment/conservation/heritage
- **Who:** Children/young People, Elderly/old People, People With Disabilities, The General Public/mankind

Geography

- **Area of benefit:** NOT DEFINED. IN PRACTICE SOUTH YORKSHIRE, NOTTINGHAMSHIRE AND LINCOLNSHIRE
- Barnsley
- Doncaster
- Nottinghamshire
- Rotherham
- Sheffield City

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£604,498	£486,125	£599,249	9
2024-03-31	£517,886	£455,290	£480,877	9
2023-03-31	£518,646	£413,099	£418,281	10
2022-03-31	£421,054	£324,364	-	-
2021-03-31	£352,149	£261,903	-	-

Trustees

Name	Role	Appointed
Gary Spooner		2025-07-17
RICHARD DICKINSON		2024-12-11
Stuart Gregory Ellis		2017-12-06
Timothy Allsopp		2019-03-04

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SWINTON LOCK ACTIVITY CENTRE

England & Wales - Charity number 1103160

Accounts

SWINTON LOCK ACTIVITY CENTRE

TRUSTEES' REPORT AND INDEPENDENTLY EXAMINED ACCOUNTS FOR THE YEAR ENDED 31st MARCH 2025

LEGAL AND ADMINISTRATIVE DETAILS

Charity Number: 1103160
Company Number: 05037431

Registered office:
Dun Street
Swinton
Rotherham
South Yorkshire
S64 8AN

Independent Examiner:
Nuvo Accountancy Limited, Chartered Accountants, Norham House, Mountenoy Road, Rotherham, S60 2AJ

Bankers:
Unity Trust Bank, PO Box 7193, Planetary Road, Willenhall, WV1 9DG
Natwest, 17 Howard Street, Rotherham, South Yorkshire, S65 1YT
Nationwide, Kings Park Road, Moulton Park, Northampton, NN3 6NW

Trustees:
Mr S G Ellis (Treasurer)
Mr T Allsopp
Mr Alan Diggles (Chair)
Mr Richard Dickinson

Company Secretary:
Mrs J E Senior

Key Management Personnel:
Mrs J E Senior (CEO)
Ms R Swift (Children & Young People's Services Manager)
Ms Jaclin Azoulay (Administration and Internal Accountant)

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TRUSTEES' REPORT FOR THE YEAR END 31 MARCH 2025

The Trustees, who are also Directors of Swinton Lock Activity Centre, present their report and accounts for the year ending 31 March 2025. The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Charity's memorandum and articles of association, the Companies Act 2006, and 'Accounting and Reporting by Charities' (FRS 102).

Objectives and Activities

Purposes and Aims

Our charity's purposes, as set out in the objects of the company, are for the advancement of education, including education in the social, physical, environmental, and cultural heritage associated with canals; also the provision of facilities in the interest of social welfare and social inclusion for recreation or other leisure time occupation of the general public, particularly through the provision of an activity centre and canal and arts-based activities.

Activities and Projects

Schools

Swinton Lock Activity Centre delivers a Re-engagement programme for children at risk of exclusion, providing alternative learning, vocational skills, and life skills development. In 2024-2025, 97 children from 28 education providers participated, achieving an average attendance of 81%.

Youth Club

Our term-time youth club, funded by Smiles for Miles and the Universal Youth Work Grant (RMBC), engaged 311 children during the year, providing safe spaces for social inclusion and recreation.

Boats

The Centre has two boats, including a fully inclusive boat, engaging 2724 participants (2118 adults and 606 children, including 456 with disabilities) for educational and leisure activities. The programme includes accredited training in narrowboat handling and promotes cultural heritage and social welfare.

Volunteers
64 volunteers contributed 9,642 hours, supporting children's programmes, youth clubs, boat trips, maintenance, events, and training. Volunteer contributions were valued at £117,728.

Emergency Food Bank
Our emergency food bank closed due to funding ending, but we maintain a small stock to assist our struggling families.

Family Hubs
Support for adults and families increased, including one-to-one sessions, advocacy, parent/child groups, and creative sessions. Services operated 7 days per week, including evenings and weekends.

Adult Learning
Pottery and creative classes continued, providing education, recreation, and social inclusion.

Men in Sheds
Expanded from one to three weekly sessions to support men with mental and physical health challenges. Activities include carpentry, organic gardening, cooking, and social support, enhancing wellbeing and inclusion.

Strategic Actions

The board focused on the needs of the vulnerable community, securing funding, strengthening unrestricted income, and developing programmes including Men in Sheds, boat training, and volunteer coordination. £100,000 unrestricted funding from Postcode Lottery Millionaire Street was used to refurbish the training boat and employ additional staff.

Achievements and Performance

Projects and programmes continued to deliver public benefit, including Re-engagement, Youth Club, adult/family support, and volunteer programmes. Additional funding supported food provision for children and young people. The volunteer programme was enhanced with monthly check-ins, development days, and recognition events.

Financial Review

The organisation secured three-year funding from the National Lottery Community Fund and continues to work on unrestricted funding. Future financial plans include marketing boats, strengthening volunteer support, and maintaining a balanced funding mix.

Reserves Policy

Free unrestricted reserves provide working capital, support unexpected opportunities, and cover risks. Target free reserves are six months of expenditure (~£150K), and when free reserves exceed this goal they will be distributed or held at the discretion of the board of trustees in order to best contribute towards the charity's objectives. A designated fund of £33,000 is held for potential redundancy costs. Additionally, the amount of reserves which can only be realized by disposing of tangible fixed assets (£38,000 as at the end of the current year) is identified separately, as accessing these reserves by selling the associated assets would be detrimental to the aims of the charity.

Risk Management

Trustees maintain a risk register, reviewed annually, and implement financial and operational procedures to mitigate risks. All staff and volunteers undergo DBS checks every two years.

Going Concern

With secured funding and ongoing income streams, the charity is confident in its ability to continue operations for at least 24 months from the date of signing the accounts.

Future Plans

Plans include expanding volunteering, raising organisational profile, improving fundraising, social media presence, website enhancements, and securing longer-term school partnerships for Re-engagement programmes.

Structure, Governance and Management

Governing Document

Swinton Lock Activity Centre is a charitable company limited by guarantee, governed by its Memorandum and Articles of Association.

Board of Trustees

The Board of Trustees seeks to appoint members with broad experience and skills relevant to the aims and activities of Swinton Lock Activity Centre and with skills in business, management, financial and legal backgrounds. Any Trustee who has stepped down can be re-appointed at any point at the approval of the board of Trustees. Trustees have no beneficial interest and guarantee £1 in case of winding up. Directors maintain liability insurance.

Organisation Structure

The Board meets every two months and oversees strategic direction. The CEO manages day-to-day operations. Policies require board majority approval; Chair has casting vote.

Trustee Induction and Training

Induction packs are provided to new trustees, updated annually, covering roles, responsibilities, and charity policies. External training is encouraged.

Salaries

The board reviews staff and key management pay annually, aligning with the Living Wage Foundation where possible. Benchmarking ensures competitive pay.

Wider Network

The charity works with statutory services, voluntary organisations, schools, social care, youth offending services, and local authorities. Membership in Rotherham Children and Families Consortium supports partnerships, influence, and development.

Related Parties

The charity has no related parties.

Approval

The trustees' report was approved by the Board of Trustees.

signed : _____ date: 27.10.25

Alan Diggles

Chairperson, Swinton Lock Activity Centre

Statement of Responsibilities of the Board of Trustees

The trustees, who are also directors of Swinton Lock Activity Centre for the purposes of company law, are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law, including FRS 102 the Financial Reporting Standard applicable in the UK and Republic of Ireland. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and the incoming resources and application of those resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

Select suitable accounting policies and then apply them consistently.

- Observe the methods and principles in the Charities SORP (FRS 102)
- Make judgements and accounting estimates that are reasonable and prudent.
- State whether applicable UK Accounting Standards have been followed subject to any materials departures disclosed and explained in the financial statements and
- Prepare the financial statement on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent Examiner's Report to the Trustees of Swinton Lock Activity Centre

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2025 which are set out on pages 11 to 26.

Responsibilities and basis of report

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ACCA, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Name Christopher Ian Walters FCCA

Nuvo Accountancy Limited, Norham House, Mountenoy Road, Rotherham, S60 2AJ

Date

SWINTON LOCK ACTIVITY CENTRE

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2025

	Notes	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Total 2024 £
Income:					
Gifts and donations		17,613	165	17,778	3,334
Charitable activities		233,834	350,397	584,231	512,910
Investment income	3	-	-		-
Other income		2,489	-	2,489	1,642
Total income		253,936	350,562	604,498	517,886
Expenditure on:					
Charitable activities	4	215,965	270,160	486,125	455,290
Net incoming resources before transfers		37,971	80,402	118,373	62,596
Transfers between funds	10a	(7,235)	7,235	-	-
Net income for the year/ Net movement in funds		30,736	87,637	118,373	62,596
Fund balances at 1 April		386,636	94,241	480,877	418,281
Fund balances at 31 March		417,372	181,878	599,250	480,877

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

SWINTON LOCK ACTIVITY CENTRE

BALANCE SHEET

AS AT 31 MARCH 2025

	Notes	2025		2024	
		£	£	£	£
Fixed assets					
Tangible assets	7		42,548		47,757
Current assets					
Stocks		-		-	
Debtors	8	33,210		56,894	
Cash at bank and in hand		562,342		418,994	
		595,552		475,888	
Creditors: amounts falling due within one year	9	(38,851)		(42,768)	
Net current assets			556,701		433,120
Total assets less current liabilities			599,250		480,877
Income funds					
Restricted funds	10a/10b		181,878		94,241
Unrestricted funds	11		417,372		386,636
	12		599,250		480,877

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2025. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these financial statements.

The Trustees acknowledge their responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on .....

27.10.25

Trustee

G.S. SPOONER

27/10/25.

Trustee

S.G. ELLIS

Company Registration No. 05037431

SWINTON LOCK ACTIVITY CENTRE

CASH FLOW STATEMENT

FOR THE YEAR ENDED 31 MARCH 2025

	2025 £	2024 £
Cash flows from operating activities		
Surplus for the financial year	**118,373**	62,596
Adjustments for:		
Depreciation of property, plant and equipment	**10,557**	9,496
Decrease in stocks	**-**	135
(Increase) in trade and other receivables	**23,684**	(15,037)
Increase in trade payables	**(3,917)**	3,651
Cash from operations	**148,696**	60,841
Interest paid	**-**	-
Net cash generated from operating activities	**148,696**	60,841
Cash flows from investing activities		
Purchases of property, plant and equipment	**(5,348)**	(1,149)
Interest received	**-**	-
Net cash from investing activities	**(5,348)**	(1,149)
Cash flows from financing activities	**-**	-
Net cash used in financing activities	**-**	-
Net increase/(decrease) in cash and cash equivalents	**143,348**	**59,692**
Cash and cash equivalents at beginning of year	**418,994**	359,302
Cash and cash equivalents at end of year	**562,342**	418,994

1 Accounting policies

Charity information
Swinton Lock Activity Centre is a private company limited by guarantee incorporated in England and Wales. The registered office is Dun Street, Swinton, Mexborough, South Yorkshire, S64 8AN.
The Charity is a public benefit entity.

1.1 Accounting convention

The financial statements have been prepared in accordance with the Charity's Memorandum and Articles of Association, the Companies Act 2006 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) published in October 2019. The Charity is a Public Benefit Entity as defined by FRS 102.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the Charity.

1.3 Incoming resources

Income is recognised when the Charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the Charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the Charity has been notified of an impending distribution, the amount is known, and receipt is expected, if the amount is not known, the legacy is treated as a contingent asset.

Turnover is measured at the fair value of the consideration received or receivable and represents amounts receivable for goods and services provided in the normal course of business, net of discounts and other sales related taxes.

1.4 Outgoing resources

Resources expended are classified by their natural classification (e.g., staff costs, operating lease rentals, depreciation) and when relevant, by activity.

Where staff costs and other support costs are not directly attributable to a activity programme, they have been apportioned based on the proportion of staff time or other relevant measures.

1 Accounting policies (Continued)

1.5 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Boats	5% straight line
Fixtures, fittings & equipment	15/25% straight line
Leasehold Improvements	Straight line over the remaining lease term

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.6 Impairment of fixed assets

At each reporting end date, the Charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).
Intangible assets with indefinite useful lives and intangible assets not yet available for use are tested for impairment annually, and whenever there is an indication that the asset may be impaired.

1.7 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

1 Accounting policies (Continued)

1.8 Employee benefits and pensions

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the Charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

The Charity's contributions to defined contribution and defined pension schemes for its employees are charged to the SOFA/income and expenditure account in accordance with Financial reporting Standard FRS102 - 'Employee Benefits'. See note 3 for details. The assets of the schemes are independent of the Charity's finances.

2 Critical accounting estimates and judgements

In the application of the Charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Pension costs

The Charity contributes to a defined contribution pension scheme for the majority of its staff, and is a member of a multi-employer pension scheme for one employee, providing benefits based on final pensionable pay.

As sufficient information is not available to use defined benefit accounting, the Charity accounts for the defined benefit plan as if it were a defined contribution plan.

The cost of funding the pension is charged to the Statement of Financial Activities in the year in which it was incurred.

The pension charge for the year comprises:	**2025**	2024
	£	£
Contributions to defined contribution scheme	4,596	4,816
Contributions to defined benefit scheme	1,014	1,014
	5,610	3,115

The Charity has been advised that should there be a withdrawal from the defined benefit scheme, the Charity, as at 30 September 2024, would have a debt on withdrawal of approximately £1,392. This is not provided within the accounts.

This figure is calculated on a solvency - or 'buy-out' - valuation which is the statutory basis for calculating an employer's debt on withdrawal. The debt on withdrawal is the withdrawing employer's share of the difference between the Scheme's assets and the Scheme Actuary's estimate of the amount an insurance company would charge to take on responsibility for paying all of the benefits due.

4 Charitable activities

	2025	2024
	£	£
Staff costs	267,204	284,635
Sessional tutors	67,319	43,020
Redundancy/DBS	1,844	360
Boat costs	6,677	6,684
Boat repairs costs	34,763	9,279
Travel	3,665	2,424
Activities	6,305	27,105
Training	2,739	3,188
Volunteer costs	1,928	2,167
Telephone	3,842	1,982
Computers and software	8,399	6,543
Mobile charges	80	165
Refreshments	12,703	25,432
Rent	11,969	11,881
Water rates	726	356
Business rates	499	216
Security	1,362	608
Gas and electricity	4,110	7,007
Electricity - reversal of prior year accruals	-	(9,279)
Printing	1,051	1,281
Postage	123	53
Office supplies	813	3,216
Photocopier costs	659	662
Payroll and other services provided by Independent Examiner	1,415	1,231
Professional fees	1,104	400
Contributions	-	150
Equipment	4	1,724
Repairs and renewals	14,106	-
Cleaning	1,371	1,212
Premises expenses	1,023	2,830
Bank charges	1,127	1,107
Depreciation	13,527	9,288
Bad debts	489	154
Insurance	8,770	6,146
Qualifications	2,659	413
	484,375	453,640
Governance costs		
Independent Examination fees	1,750	1,650
	486,125	455,290
Analysis by fund		
Unrestricted funds	215,965	162,812
Restricted funds	270,160	292,478
	486,125	455,290

5 Trustees

Other than as noted below, none of the Trustees (or any persons connected with them) received any remuneration during the year (2024 - £Nil). Also, none of the Trustees were reimbursed any travelling expenses (2024- £Nil).

One trustee was reimbursed for volunteer expenses during the year, totalling £144 of which £144 was donated back (2024: One trustee: £201, of which £201 was donated back).

6 Employees

Number of employees

The average monthly number of employees during the year was 8 (2024 11).

Employment costs	2025 £	2024 £
Wages and salaries (including Employer's NIC)	261,594	278,804
Employer's pension contributions	5,610	5,830
	267,204	284,634

No employees had employee benefits in excess of £60,000.

7 Tangible fixed assets

	Boats £	Fixtures, fittings & equipment £	Leasehold Improvements £	Total £
Cost				
At 1 April 2024	129,096	47,170		176,266
Additions		678	4,670	5,348
Disposals				-
At 31 March 2025	129,096	47,848	4,670	181,614
Depreciation and impairment				
At 1 April 2024	99,254	29,255		128,509
Disposals				-
Depreciation charged in the year	4,974	4,649	934	10,557
At 31 March 2025	104,228	33,904	934	139,066
Carrying amount				
At 31 March 2025	24,868	13,944	3,736	42,548
At 31 March 2024	29,842	17,915	-	47,757

8 Debtors

	2025 £	2024 £
Amounts falling due within one year:		
Trade debtors	25,630	49,183
Prepayments and accrued income	7,580	7,711
	33,210	56,894

9 Creditors: amounts falling due within one year

	202 £	2024 £
Other taxation and social security	8,022	5,801
Trade creditors	10,474	17,533
Other creditors	6,186	5,847
Accruals and deferred income	14,169	13,587
	38,851	42,768

10a Restricted funds 2024/2025

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

		Movement in funds			
	Balance at 1 April 2024	Incoming resources	Resources expended	Transfers	Balance at 31 March 2025
	£	£	£	£	£
Access to Nature	7,128		(1,188)		5,940
Bright Waters	850				850
Foodbank Donations	696		(242)		454
DWP Hampers	350				350
National Lottery Community Fund	67,453		(69,559)	2,106	-
BBC Children In Need	4,212		(6,486)	2,274	-
Violence Reduction Unit	5,225		(1,425)		3,800
Mindfest - Foodbank	691		(328)		363
VAR - Mental Health	(911)	10,209	(12,076)	2,778	-
VAR Soc - Capital	2,750		(750)		2,000
RMBC - Youth Worker	126		(126)		-
VAR - People In Need	2,000		(2,000)		-
SYCF - Social Prescribing - Extension	86		(57)		29
RMBC Youth Club	-	800	(800)		-
King's Coronation Grant - RMBC	142		(142)		-
PCC	357	2,229	(2,586)		-
VAR - Christmas Hampers	63		(63)		-
CLF Fund For Utilities	100				100
GW Taxis to be reclaimed from LA	(77)			77	-
Rotary Donation - Men in Sheds	3,000		(3,000)		-
Christmas Hampers 2024		5,000	(5,000)		
Smiles for Miles		30,500	(30,500)		-
RMBC Short Breaks		7,000	(7,000)		-
RMBC Universal Youth Work		7,200	(8,000)		(800)
Family Hubs		12,500	(9,205)		3,295
St James' Place		10,000	(6,536)		3,464
Motorway Comms		525	(495)		30
Community Connect - Lottery		89,599	(63,473)		26,126
Capital New Building		25,000			25,000
Millionaire Street		100,000	(28,808)		71,192
Private Donation		50,000	(10,315)		39,685
	94,241	350,562	(270,160)	7,235	181,878

Information regarding the nature of the funds is given on the following pages.

10b Restricted funds 2023/2024

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

		Movement in funds			
	Balance at 1 April 2023	Incoming resources	Resources expended	Transfers	Balance at 31 March 2024
	£	£	£	£	£
Access to Nature	8,315	-	(1,187)		7,128
Bright Waters	1,100		(250)		850
Foodbank Donations	581	115			696
DWP Hampers	350				350
National Lottery Community Fund	33,894	245,551	(222,698)	10,706	67,453
BBC Children In Need	4780	9,997	(10,565)		4,212
Violence Reduction Unit	6650		(1,425)		5,225
Mindfest - Foodbank	691				691
VAR - Mental Health	12,274		(13,185)		(911)
SYCF - Social Prescribing	-				-
VAR Soc - Capital	3,500		(750)		2,750
RMBC - Youth Worker	126				126
Christmas Meals for Kids	635		(635)		-
VAR - People In Need	2,000				2,000
Julia and Hans Rausing	9,784		(9,810)	26	-
VAR - Open Arms Funding	4,991		(4,991)		-
SYCF - Social Prescribing - Extension	3,926		(3,840)		86
RMBC Youth Club		7,200	(7,525)	325	-
King's Coronation Grant - RMBC		500	(358)		142
CLF - Ken Wyatt Feed The Children		250	(250)		-
CLF - Gina Monk Feed The Children		250	(250)		-
CLF - Stuart Sansome Feed The Children		250	(250)		-
CLF - Victoria Cusworth Feed The Children		250	(250)		-
SYCF - Key Fund		2,499	(2,499)		-
PCC		6,732	(6,375)		357
Men in Sheds		188	(188)		-
VAR - Christmas Hampers		5,000	(4,937)		63
Restricted Donation for a Family		20	(20)		-
CLF Fund - Selection Boxes		53	(53)		-
CLF Fund For Utilities		210	(110)		100
GW Taxis to be reclaimed from LA			(77)		(77)
Rotary Donation - Men in Sheds		3,000			3,000
	93,597	282,065	(292,478)	11,057	94,241

10 Restricted Funds - continued

Access to Nature
A legacy project with the outstanding balance relating to annual depreciation in relation to part funding of our fully accessible wide beam boat known as Spirit.

Bright Waters
A project set up to provide boat trips for children with disabilities.

Foodbank Donations
Donations specifically restricted for the purchase of food for food bank donations.

DWP Hampers
A grant provided by DWP to RMBC distributed by Voluntary Action Rotherham to provide Christmas food hampers.

National Lottery Community Fund
A new three year project commencing in June 2021 in relation to vulnerable adults work, boat training and volunteer co-ordination.

BBC Children in Need
A three year project which commenced in June 2021 initially to provide an activity club to take place during term time after school, together with a provision for activity packs for children/young people during the school holidays. The funding has subsequently been redirected to fund our term-time Youth Club known as 'The Base' on Thursday evenings.

Violence Reduction Unit

Funding towards a pilot youth club to be held in centre to reduce anti-social behaviour and knife crime.

Mindfest - Foodbank
Funding raised locally by Mindfest towards our food bank which serves our clients and the local communities.

VAR – Mental Health
Funding for three years to provide activities for people to access that are struggling with their mental health and wellbeing.

SYCF – Social Prescribing
Part of the social prescribing pilot scheme, we were initially to operate under the 'blue scheme' due to our project originally being water based. However, the referrals received included green activities based in centre.

VAR SOC – Capital
A grant towards the purchase of our new outdoor classroom.

RMBC - Youth Worker
Funding to centre for a youth worker to engage with children and young people over the whole children and young people's delivery.

10 Restricted Funds - continued

Christmas Meals for Kids
£1K received towards Christmas meals for kids and other associated costs during winter.

VAR - People in Need
VAR originally intended to supply luxury hampers to give out to food bank recipients at Christmas, however the plea for donations did not receive enough support to make this viable. Instead it was decided that we might be better placed to utilise these funds and it has been agreed that this will be used wholly for the deliver of our foodbank.

Julia and Hans Rausing
We bid for a grant from the Julia and Hans Rausing trust, this is short term funding from January 2023 to June 2023 to provide additional food, salary and costs associated with the same to support our food bank programme.

VAR - Open Arms Funding
Funding for warm spaces and information sharing for those struggling with the cost of living crisis. For short term delivery to around May 2023

SYCF - Social Prescribing Extension
South Yorkshire Community Foundation social prescribing extension, 12 week grant linked with boat trips.

RMBC - Youth Club
£8,000 to help deliver our Thursday night base youth club

King's Coronation Grant - RMBC
A grent of £500 for the King's coronation

CLF - Ken Wyatt - Feed the Children
Community Leadership Fund from Councillor Ken Wyatt - £250 towards the purchase of food items for

CLF - Gina Monk - Feed the Children
Community Leadership Fund from Councillor Gina Monk - £250 towards the purchase of food items for

CLF - Stuart Sansome - Feed the Children
Community Leadership Fund from Councillor Stuart Sansome - £250 towards the purchase of food

CLF - Victoria Cusworth - Feed the Children
Community Leadership Fund from Councillor Victoria Cusworth - £250 towards the purchase of food

SYCF - Key Fund
£2,499 towards equipment items for the centre

PCC
Originally for delivery to schools in the area, however it was verbally agreed by Jayne Senior and the PCC that delivery through our young people's work in centre would meet the grant requirements. No direct schools work has therefore been delivered

Men in Sheds
A restricted donation for our Men in Sheds project

10 Restricted Funds - continued

VAR - Christmas Hampers
Funding from local authority via Voluntary Action Rotherham of £5K, £4K to be spent directly on items for the hampers, the balance to be utilised towards staffing time, delivery, travel etc.

Restricted Donation for a Family
A donation received for one specific family - restricted

CLF Fund - Selection Boxes
Balance of CLF money, totalling £53, to be used for selection boxes for children

CLF Fund for Utilities
Money received from local councillor to provide gas and electricity top ups where needed using balance of their CLF funding.

GW Taxis to be reclaimed from LA
Taxi costs incurred by a client, reimbursed by us, intended to be claimed back through the local authority, however ultimately covered by our unrestricted funds

Rotary Donation - Men in Sheds
Restricted donations for the extension of the Men in Sheds space at the rear of the building

Christmas Hampers 2024
Grant to provide Christmas food hampers

Smiles for Miles
An ongoing restricted Lottery-funded grant for youth work

RMBC Short Breaks
A restricted local authority grant for youth work

RMBC Universal Youth Work
Restricted local authority grants for youth work

Family Hubs
A restricted grant for work in the community

St James' Place
A restricted grant for Men-in-Sheds / Swinton Sheds

Motorway Comms
Restricted corporate donation from Motorway contractor to encourage reporting of safety hazards – used only to buy food for children

Community Connect - Lottery
A restricted Lottery-funded grant for boat, volunteers, and mental health projects

10 Restricted Funds - continued

Capital New Building
A capital grant to fund the erection of an additional outdoor heated classroom. This new space will provide much-needed capacity to support our growing work with families. It will be used for group sessions, one-to-one support, and community activities.

Millionaire Street
A postcode lottery restricted grant for any Charity purposes

Private Donation
A donation from private benefactor in recognition of Jayne Senior's work to be used towards the aims of the charity, with the utilisation of the fund being reported annually to the donor

In addition to the above restricted grant funding, we also received donations that contributed to the overall work by the centre in the year including donations from CSJ, D and H White, and The Sitwell Rotary Club

11 Unrestricted funds - analysis of reserves

	2025	2024
	£	£
Fixed asset fund	38,226	38,506
Designated reserve - redundancy costs	33,395	28,362
Operating (free) reserves	345,751	319,768
	417,372	386,636

12 Analysis of net assets between funds

Fund balances at 31 March 2025 are represented by

	Unrestricted funds 2025	Restricted funds 2025	Total 2025	Total 2024
	£	£	£	£
Tangible assets	38,226	4,323	42,548	47,757
Current assets/(liabilities)	379,146	177,555	556,701	433,120
	417,372	181,878	599,250	480,877

13 Remuneration of key management personnel

The total remuneration of key management personnel was £128,344 (2024 £141,725). The total remuneration of staff who are related parties of 1 key management personnel was £29,911 (2024 2 personnel, £37,924).

The key management personnel (KMP) of the charitable company in the year to 31 March 2025 include the Chief Executive Officer, the Children and Young Peoples' Service Manager, and the Administration and Internal Accountant.

The remuneration of the key management personnel is determined by the Board annually.

In accordance with the organisation's expenses re-imbursement policies, KMP received in total £492 (2024 £596) for travel expenses incurred in the course of performing their work.

14 Operating lease commitments

The charity has entered into a non-cancellable operating lease for the premises it inhabits. The future minimum lease payments under this lease are as follows

	2025	2024
	£	£
Within one year	12,000	12,000
Later than one year but within five years	36,000	48,000

SWINTON LOCK ACTIVITY CENTRE

England & Wales - Charity number 1103160

Accounts

SWINTON LOCK ACTIVITY CENTRE

TRUSTEES' REPORT AND INDEPENDENTLY EXAMINED ACCOUNTS

FOR THE YEAR ENDED 31st MARCH 2024

SWINTON LOCK ACTIVITY CENTRE

LEGAL AND ADMINISTRATIVE DETAILS

Charity Number	1103160
Company Number	05037431
Registered office	Dun Street Swinton Rotherham South Yorkshire S64 8AN
Independent Examiner	Walters Hawson Limited Chartered Accountants Norham House Mountenoy Road Rotherham S60 2AJ
Bankers	Unity Trust Bank PO Box 7193 Planetary Road Willenhall WV1 9DG Natwest 17 Howard Street Rotherham South Yorkshire S65 1YT Nationwide Kings Park Road Moulton Park Northampton NN3 6NW
Trustees	Mr S G Ellis (Treasurer) Mr T Allsopp Mr Alan Diggles (Acting Chair) – Appointed 8 November 2023 Mr A Gosney – Resigned 4 March 2024 Mr C S Kidd – Resigned 11 March 2024 Mr S McAlpine – Resigned 8 November 2023
Company Secretary	Mrs J E Senior
Key Management Personnel	Mrs J E Senior (Chief Executive Officer) Ms R Swift (Children & Young People's Services Manager) Ms Jaclin Azoulay (Administration and Internal Accountant)

SWINTON LOCK ACTIVITY CENTRE

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TRUSTEES' REPORT

FOR THE YEAR END 31 MARCH 2024

The Trustees, who are also Directors of Swinton Lock Activity Centre present their report and accounts for the year ending 31 March 2024.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Charity's memorandum and articles of association, the Companies Act 2006 and 'Accounting and Reporting by Charities, Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting standard applicable in the UK and Republic of Ireland (FRS 102)' (as amended for accounting periods commencing from 1 January 2019).

Objectives and Activities

Purposes and Aims

Our charity's purposes as set out in the objects of the company, are for the advancement of education, including education in the social, physical, environmental and cultural heritage associated with canals; also the provision of facilities in the interest of social welfare and social inclusion for recreation or other leisure time occupation of the general public, in particular (but not exclusively) through the provision of an activity centre and canal and arts based activities; to promote such other charitable purposes as may from time to time be determined by the Trustees.

Activities and Projects

Swinton Lock Activity Centre has a blend of both restricted and unrestricted projects that operate within the centre in the financial year to the 31 March 2024 these included:

Schools
Swinton Lock Activity Centre continues to work with schools, in the delivery of its Re-engagement programme for children. This programme provides an alternative form of learning for those who have become disengaged from their normal education environments, or who face barriers towards learning and for those that present with challenging behaviours.

The programme continued in the year with a focus on establishing stronger links with referring schools and expanding into other areas including bespoke learning packages.

We employed a worker to work with our children in a youth work capacity. The majority of our sessions are supported by sessional tutors who are specialists in their field of work in relation to the direct delivery of the sessions.

Our Re-engagement provision currently includes spray can art, construction, boat handling, pottery and hair and wellbeing with a fishing provision during the summer months. We will continue to either extend or change our provision on a needs-led basis.

This delivery programme is in line with our objects around the advancement of education. It provides a portfolio of work for the children to take with them into further education/training and the opportunity to gain certified accreditations. In addition, we have a focus on improving life skills within this programme of work. Our Re-engagement project highlights our work around social inclusion for children at risk of exclusion from education and giving children the best chance we can, as they head into their college/adult life.

We will continue to work closely with schools moving forward, we are aware that there is competition within the field and that some schools have taken to bringing alternative provision internal to their school rather than using an external provider. We believe as an alternative learning provider that we offer opportunities that go outside any internal delivery in schools and allow children to build social and emotional skills with others from different areas and different backgrounds forming a community. We will continue to forge links and enhance our service to provide the best outcome for the children engaged in the same.

In the financial year we worked with 118 children at risk of exclusion or excluded from school from 26 different providers of education and achieved on average an attendance level of 77%. Furthermore, the project exceeded its KPI in relation to income stream consecutively throughout the year.

We will work to continue to actively engage with several different education providers, whilst keeping abreast of different offers available from other alternative learning providers. We will ensure that the mix of skills within the charity are kept relevant and work to improve the outcome for the children that attend the provision.

Youth Club

Our term-time based youth club continued in 2023-2024 utilising our funding from BBC Children in Need and the Universal Youth Work Grant (RMBC). This provision continues to be well attended by children in the locality and will continue into our next financial year. During the last year of our Children in Need and Universal Youth Work Grant funding we have engaged with 283 children.

Our Youth Club identifies with our purposes in line with the interests of social welfare and social inclusion for recreation or other leisure time occupation of the public. We continue to listen to the voice of the local community about safe spaces for children to engage out of school time.

Boats

Swinton Lock Activity Centre has two boats (one of which is fully inclusive) used for both educational and leisure day trips as well as boat training. During the year to the 31 March 2024, we had 296 boat trips, a 11.7% increase on the previous year.

We are an accredited narrowboat training provider and offer the opportunity for individuals to gain qualifications in handling narrowboats. In the year we had 18 people successfully complete their Community Crew Courses (CCC), 5 individuals achieve certificates in Boat Handling and 3 individuals achieve the CCBM. We also ran 7 Assessments and Qualifications Alliance (AQA) unit awards during boat training.

Due to the success of our National Lottery Community Fund grant which commenced for three years in June 2021, during our last year of funding we have focusing on boat training opportunities and volunteer co-ordination on the boats.

We have also obtained several pieces of restricted grant funding which centres around our boats and the mental health benefits of being out in nature on our local waterways which we hope to build on moving forward.

Our boats fulfil our objective around the advancement of education and around the cultural heritage associated with canals, which is delivered as part of our boat trips. It also provides facilities in the interest of social welfare and social inclusion as our main trip boat is fully accessible.

Feedback from many organisations that struggle to access provision that is inclusive, means that we know the value of our boat trips to those that make use of the same. The elderly community particularly those from care homes find our service invaluable to the wellbeing of their clients.

Volunteers

Swinton Lock Activity Centre continues to have a large contingent of willing volunteers who support the delivery of the work we do and the individuals we serve.

In the financial year these volunteers contributed 6730 hours of time to the organisation. For those centre and maintenance volunteers their donations equate to an in-kind donation of £38,734 at the living wage for 2023/2024. For those that volunteer on our boats their contribution equates to an in-kind donation of £45,347 meaning a total in kind donation of £84,081 in the year from 69 active volunteers.

Our programme of volunteering provides access to individuals for social inclusion and in the interest of social welfare. The volunteering can also lead to the advancement of education depending on the type of volunteering undertaken. In the year 2023-2024:

- 49 volunteer hours related to the delivery of our work with children.
- 96 hours related to our youth club delivery.
- 3120 hours were linked with our boat trips.
- 2790 hours were linked with maintenance.
- 425 hours were linked with our foodbank.
- 250 hours were linked with boat training.

- 396 hours were contributed to other volunteering opportunities including our trustees, open day, and marketing to name but a few.

We will continue to forge stronger links with our volunteers, learning from feedback from the same about things that would improve and enhance their experience. We continue to make changes regarding the same and are improving the mechanism by which volunteers that support us receive support and access to other provision within our remit. We are currently in the process of obtaining our Volunteer Kitemark.

Emergency Food Bank

Our emergency food bank came about in response to the global pandemic and has continued to meet the needs of our own clients as well as those in the local communities. In the financial year 2023-2024 the majority of those referred into the foodbank were linked with the cost-of-living crisis with people indicating that the choice was 'heating or eating'.

In the year, we have continued to receive supplies of food from Fairshare and secured some funding from our local councillors to supplement this work. Our National Lottery Community Fund also has built into the budget an amount towards the purchase of food to supplement that which we receive as and when needed. Additionally, we received donations from local groups/organisations and individuals both in the form of financial contributions and actual food/essential items which has allowed us to sustain the delivery of the programme.

Our National Lottery Community Fund grant provides staffing support for our emergency food bank until May 2024.

In the period June 2023 to May 2024, we had anticipated engagement of 70 households to our foodbank, in the period the actual number was 211. Our KPI for beneficiaries of foodbank had been set to 200 in the same period, the actual outcome was 393 beneficiaries of the same.

Our foodbank aligns with our charity purpose around provision of facilities in the interest of social welfare and social inclusion. The plan was to wait until demand for this provision was no longer relevant following the pandemic and then forward the few remaining clients to other local facilities, however, our clients remain at a set level and when we do have clients who no longer require our foodbank service, there are others that replace them quickly.

Adult and Family Support Services (Previously known as Vulnerable Adults)

Over the last 12 months we have continued our work in relation to adults and families. In the year we have appointed a new Adult and Family Support Services Worker who brings new skills to the team. The new worker has spent time listening to feedback from clients and overhauling the internal system to ensure it is fit for purpose. The manager has met with clients to bring documentation in line with new systems and to update plans where appropriate. We continue to see an ongoing need for this service.

Many of our clients are survivors of child sexual exploitation (CSE), child sexual abuse (CSA) domestic abuse and/or struggling with mental health, however, the provision of the service has extended to other adults and families in need of support through our programme of work. Referrals are received either through other statutory or third sector organisations or through self-referral.

Groups continued to be successful with both creative sessions and an additional walking group to help in relation to mental health. We have seen a reduction in the number of discussions around suicide and/or suicidal ideation linked with mental health issues. The support we provide under our adult and families work ranges widely from emotional support to raising self-esteem and confidence. But we also provide practical support by attending appointments, meetings, and court appearances.

We continue to support parents with contact visits with their children and continue to forge meaningful relationships with social care and Children and Family Court Advisory and Support Service (CAFCASS). We assist clients by working alongside South Yorkshire Police the Independent Office for Police Conduct (IOPC) and the National Crime Agency (NCA) when this forms part of their recovery journey. We help survivors challenge decisions from the authorities when we believe it is appropriate. We signpost to and work alongside other agencies on a need and client led basis. We continue to work at raising awareness around appropriate relationships and recognising abuse.

In the period June 2023 – May 2024 we anticipated 35 long term clients (those accessing services beyond 1 year) and 35 short term clients. The actual engagement was 43 long term clients and 96 short term clients meaning we exceeded our original expectations.

Our adult and family services centre on the advancement of education, including social and physical as well as provision of facilities in the interest of social welfare and social inclusion for recreation and other leisure time occupation through arts-based activities in relation to the objects of our organisation.

Adult Learning

Swinton Lock Activity Centre continues to provide creative classes to the local community. Our pottery class has continued, but once again has only been supported by the contributions from the participants.

The maximum class size is 12 people and with regular engagement of between 10 to 12 people that attend the class. Our pottery class provides for social welfare and social inclusion for recreational purposes as well as the advancement of education in relation to our charity objectives.

Mental Health

A mental health grant from the NHS via Voluntary Action Rotherham (VAR) has allowed us to develop creative activities for the public to engage with. In year 3 of this grant we trailed a new project, known as 'Men in Sheds', a male only support group to learn

heritage woodwork skills as well as the social engagement and support and interaction with others. This project has been highly successful with 43 attendees.
We have received several positive feedback comments from other organisations including health services and local GP's.
It meets our charitable objects around providing for social welfare and social inclusion for educational purposes as well as the advancement of education in relation to our charity objectives.

Strategic Actions

The board of trustees and the management team have continued to focus on the needs of the vulnerable community that we serve. Areas have included speaking to our service users and gaining their needs, wishes and feelings, sourcing appropriate funding streams and ensuring members of our team have the appropriate and relevant skills and qualifications.

During the year we have continued to strengthen our unrestricted income.

We have had some changes to personnel in the year and as the year progressed, we have continued to look towards growing the organisation and strengthening our current programme of work.

We have made some physical changes to our centre during the year, including the development of a new office, purchase of a new boat engine and redecoration of the outdoor classrooms, which has included refurbishment and the commencement of a community kitchen facility.

During the year we continued to deliver the work linked with our grant from the National Lottery Community Fund around our work with adults and families, boat training and volunteer co-ordination.

Following a successful grant from the Police and Crime Commissioner to support his education/awareness raising and support in relation to violence against women and girls we extended the work we complete with both our young women and adult females, working in partnership with several other external organisations both within the voluntary and statutory sectors.

In addition, in the year, we had a grant from VAR for 50 Christmas hampers which were allocated to clients and foodbank recipients with a total of 217 beneficiaries.

The dedication of our current staff team cannot be underestimated, and we leave the financial year in a good financial position. Moving forward we have a desire to grow the work around our boats delivery with a new engine fitted in our training boat in 2024.

Moving into the financial year 2024, we aim to work toward a balance of restricted and unrestricted funding. We want to secure longer term relationships with schools in relation to our Re-engagement work and enhance the programme of work.

We will continue to seek feedback from our clients and the local and wider community to gain insight into what they feel we should prioritise considering the release of the National Lottery Community Fund strategy from 2024 onwards.

We are currently in the process of completing a new grant to the National Lottery Community Fund for the period of 2024 to 2027.

We will look at further opportunities to enhance the provision around our boats and those that access the same including raising the profile of the organisation. We will also look at other larger grant funds to support other areas of work this may include work around adults and families. We will review the possibility of funding around our children's work that which supports our youth club provision.

Achievements and performance

Charitable activities and public benefit

Swinton Lock Activity Centre provided a host of projects and programmes of work during the financial year 2023 -2024, some of which were restricted for specific grant funds and some of which related to our unrestricted funding.

Our Re-engagement project was successful in the year achieving higher than targeted income figures, likewise our Youth Club has been well attended and we identified a social need within our young club around food where many were going without meals because of the cost-of-living crisis. We have been successful in additional funding to support food for children via small grants from our local councillors.

We are currently working with a UK business to develop our partnership working to secure donations that will assist us with purchasing food for our children, young people and families.

Adult and families work has re-established its parameters identifying the best way to support its clients and the creative sessions and walking group continue to be popular. We continue to make regular referrals and meet with the NCA in relation to Operation Stovewood.

We have strong links with VAR Children's consortium, which allows us to identify potential partners around the work we deliver and other service provision we can signpost to.

Our foodbank continues to see regular referrals and we have been successful in gaining additional grant support and regular food and monetary donations from the local and wider community.

Our volunteer programme continues to be sizeable, and we look to ways we can better support this work moving forward. We have acknowledged that the current volunteer co-ordination is inadequate in comparison to the number of volunteers we support and in turn who contribute to the work of Swinton Lock Activity Centre. The funding for this work will be reviewed as part of our autumn strategic plans.

Our new member to the team will be developing our offer to volunteers which will include monthly check ins, 4 development days per year and a celebration event.

Our boats remain to be one of our critical assets, we have had issues with our training boat engine which we rectified at a high cost to the charity but with some financial support from the Community Lottery Fund and our board of trustees who agreed to part of these costs being met using our unrestricted surplus.

We will continue to develop our mental health project and work around adult creative sessions and look at ways that these can be supported and maintained in the future.

We believe all the pieces of work undertaken in the year provide a difference to those that attend and, in some cases, wider society in line with our charitable aims and objectives and we look to enhance ways of capturing this information in the future. However, we acknowledge that there are always people in need, and we look to build on their voice to influence the future strategy of Swinton Lock Activity Centre.

We do not have a dedicated fundraiser but during this period our CEO has had several positive conversations that we believe will lead to donations to the charity for the year 2024 to 2025.

Financial Review

The organisation secured 3 years' funding from the National Lottery Community Fund from June 2021 for its adults and families work and work around boat training and volunteer co-ordinator.

We are currently in the process of completing a second 3-year grant which will encompass our work with volunteers, boats and focusing on our successful work with our men in sheds.

We continue to work hard on some of our unrestricted funding which forms an essential part of our organisation. Moving into the financial year 2024-2025 we will continue our work around marketing and promotion of our boats to obtain long term sustainability.

We also acknowledge the need to ensure that our volunteer support work is strengthened to attract the right volunteer for the right role whilst also retaining volunteers.

Many of the grants provided during the year were short term funding of 12 months or less and so we will work towards establishing further longer-term funding to allow for projects to develop, whilst also applying where appropriate for funding to support other short-term pieces of work.

Our current CIN grant is due to end in October 2024; however, we have been invited to complete a second grant application in November 2024.

As a living wage foundation employer our board of trustees addressed the cost-of-living crisis by approving an uplift to centre salaries that came into effect during April 2024.

We will look towards securing other savings accounts to support the organisation and minimise the risk to our organisation to fall in line with the Financial Services Compensation Scheme (FSCS), we have found identifying savings accounts not linked with a current account particularly challenging and will keep this under review with our board of trustees.

We acknowledge that whilst the Re-engagement programme of work provides the backbone to the organisation in relation to the unrestricted funding, it remains relatively precarious with regards to engagement of schools. We will therefore look to enhance the grant funded side of our children's work to balance this strand within the organisation.

The National Lottery Community Fund have released their strategy which will be their primary focus over the next 7 years with four key areas of focus. We will review these considering feedback from our community to complete a new bid from 2024 to 2027.

Reserves policy

Reserves are that part of a charity's unrestricted funds that is freely available to spend on any of the charity's purposes and excludes fixed assets.

Swinton Lock Activity Centre maintains free unrestricted reserves:

- to provide a level of working capital that protects the continuity of our work.
- to provide a level of funding for unexpected opportunities
- to provide cover for risks such as unforeseen expenditure or unanticipated loss of income including those linked with a pandemic.

The board of trustees will review the above criteria with reference to Swinton Lock Activity Centre's strategy and annual plan and determine the target level of free reserves to meet these, the current level of free cash reserves required is equivalent to 6 months expenditure which currently is estimated to be around £220K.

The organisation also retains a designated fund for potential redundancy costs. At the end of the financial year 31 March 2024, these have been calculated at £28,362 and a designation of this cost has been allocated. The redundancy costs will be recalculated at the end of each financial year and adjusted accordingly.

The board of trustees will at times designate funds from free reserves for potential liabilities as they see fit.

Risk Management

The trustees have a duty to identify and review the risks to which the charity is exposed. The business plan highlights the key areas that have previously been identified. A register of these business risks will continue to be reviewed and further risks that are identified will be added on an on-going basis. The information on the risk register will be discussed and reviewed annually at a board meeting.

Swinton Lock Activity Centre has financial procedures in place to limit the risk to the organisation and these are reviewed annually in line with good practice. Swinton Lock Activity Centre has a detailed risk assessment procedure for all its beneficiaries, the public who use the facilities and for its staff. All activities, undertaken by the charity are risk assessed, scored, and measures taken to reduce risks are recorded.

All staff and volunteers working for the charity undertake a Disclosure and Barring Service check every 2 years.

Going Concern

Swinton Lock Activity Centre works continuously to achieve long term sustainability of the organisation. Given the current circumstances of the organisation including the 3-year funding agreement with the National Lottery Community Fund until May 2024, together with other grant funding and the continuation of some of our unrestricted income work, the charity is confident that it has adequate resources to continue for at least 12 months from the date of signing the accounts. For that reason, the trustees of Swinton Lock Activity Centre continue to adopt the going concern basis in preparing the accounts.

Future Plans

Swinton Lock Activity Centre is working towards its long-term future and the need to have a mixed economy of work within the organisation. We plan on continuing to develop the volunteering opportunities in centre and overall raising the profile of the work we do and the people we serve, supported by the funding from the National Lottery Community Fund. Swinton Lock Activity Centre will continue to forge positive links with community champions and local businesses, with a view to raising its profile and increasing its fundraising.

Swinton Lock Activity Centre hopes to increase the number of volunteers and volunteering opportunities that we have within centre with emphasis on recruiting more volunteers in different capacities in the organisation including boats, and fundraising opportunities. We will also work towards volunteer retention and look to gaining feedback when a volunteer isn't retained to see if improvements can be made.

Swinton Lock Activity Centre hopes to secure the volunteering kitemark through VAR, which is seen as best practice, within the next 12 months.

Swinton Lock Activity Centre also hopes to continue to develop its social media presence and share the work that happens in centre so people in the local community and beyond are aware of the work that we do and the services that we offer. In addition to this we have recently relaunched our website and are now able to offer boat bookings directly through the same.

Structure, Governance and Management

Governing document

Swinton Lock Activity Centre is a charitable company limited by guarantee and is governed by its Memorandum and Articles of Association. The organisation works for the advancement of education, including education in the social, physical, environmental and cultural heritage associated with canals. To the provision of facilities in the interests of social welfare and social inclusion for recreation or other leisure time occupation of the general public, in particular (but not exclusively) the provision of an activity centre and canal and arts-based activities and to promote such other charitable purposes as may from time to time be determined by the Trustees.

Board of Trustees

Mr S G Ellis
Mr T Allsopp
Mr A Gosney

None of the Trustees has any beneficial interest in the company. All the Trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

The company maintains liability insurance for its Directors and Officers. The indemnity is categorised as a 'qualifying third-party indemnity' for the purposes of the Companies Act 2006 and will continue in force for the benefit of Directors and Officers on an ongoing basis.

The directors of the company are also charity trustees for the purposes of charity law. Under the requirements of the Memorandum and Articles of Association, at least one third (or the number nearest to one third) of the Trustees must retire at each AGM, those longest in office retiring first and the choice between any of equal service being made by drawing lots. The Board of Trustees seeks to appoint members with broad experience and skills relevant to the aims and activities of Swinton Lock Activity Centre and with skills in business, management, financial and legal backgrounds. Any Trustee who has stepped down can be re-appointed at any point at the approval of the board of Trustees.

Organisation Structure

The Board of Trustees meets every two months and is responsible for the strategic direction and policy of the charity. The Chief Executive Officer is accountable to the Board of Trustees, and they delegate day to day operational responsibility to the Chief Executive Officer.

Regular updates are provided to board in relation to strategic issues, in addition updated policies are sent to board for discussion and subsequent approval by email. Upon receipt of a majority in agreement of an amended/updated/introduced policy it is deemed the policy can be adopted. This is verified in the next board meeting by way of an official vote which is minuted. Should a decision be required at board level be dealt with via a vote which does not reach a majority the Chair has an additional deciding vote which can be utilised.

Trustee Induction and Training

Swinton Lock Activity Centre provides an induction pack to new trustees, which is updated annually. The induction pack covers all aspects of the charity's structure, and provides information about policies, procedures and includes information about the roles and responsibilities of trustees. All trustees are encouraged to engage with external training for their role, whether they are new or established trustees.

Salaries

The board of trustees review the rates of pay on an annual basis of all staff including key management personnel. The organisation is a living wage foundation employer and where possible seeks to mirror the increase in the living wage foundation rate across the organisation. However, it is noted that this will only be adopted if the board are in full agreement and have had sight of the proposed budget and are happy with the proposal. The board of trustees reserves the right to decline any rate of pay changes for members of staff or to choose a lower (or technically higher) percentage change. There may be occasions when the organisation undertakes a benchmarking exercise to ensure that the organisation is keeping pace with similar organisations of a similar size and remains a competitive option for employees.

Wider Network

Swinton Lock Activity Centre prides itself on its partnership work with relevant organisations, including statutory services and the voluntary and community sector organisations including other charities with whom we work closely. These include schools, social care services, youth offending services and local authorities in South Yorkshire, from where Swinton Lock Activity Centre receives its referrals to its children's Re-engagement programme. Swinton Lock Activity Centre also works with youth groups, local disabled groups and residential homes that use our arts and boating activities to benefit their user groups.

Swinton Lock Activity Centre is also a member of the Rotherham Children and Families Consortium, which is a group of voluntary sector organisations who provide services for children and families who act together to increase knowledge and good practice among members. The aim is to represent the views of its members and their service users and to exert influence and change things for the better and develop new projects and excellent services.

Related parties

The charity has no related parties with whom it deals.

The trustees' report was approved by the Board of Trustees

Chair

Dated 11 December 2024

Statement of responsibilities of the Board of Trustees

The trustees, who are also directors of Swinton Lock Activity Centre for the purposes of company law, are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law, including FRS 102 the Financial Reporting Standard applicable in the UK and Republic of Ireland. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and the incoming resources and application of those resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently.
- Observe the methods and principles in the Charities SORP (FRS 102)
- Make judgements and accounting estimates that are reasonable and prudent.
- State whether applicable UK Accounting Standards have been followed subject to any materials departures disclosed and explained in the financial statements and
- Prepare the financial statement on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent Examiner's Report to the Trustees of Swinton Lock Activity Centre

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2024 which are set out on pages 19 to 33.

Responsibilities and basis of report

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: Keith Hawson

Name Keith Dennis Hawson, FCA

Walters Hawson Limited, Norham House, Mountenoy Road, Rotherham, S60 2AJ

Date 11 December 2024

SWINTON LOCK ACTIVITY CENTRE

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2024

	Notes	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Total 2023 £
Income:					
Gifts and donations		2,841	493	3,334	9,477
Charitable activities		231,338	281,572	512,910	508,672
Investment income	3	-	-	-	-
Other income		1,642	-	1,642	497
Total income		235,821	282,065	517,886	518,646
Expenditure on:					
Charitable activities	4	162,812	292,478	455,290	413,099
Net incoming resources before transfers		73,009	(10,413)	62,596	105,547
Transfers between funds	10a	(11,057)	11,057	-	-
Net income for the year/ Net movement in funds		61,952	644	62,596	105,547
Fund balances at 1 April		324,684	93,597	418,281	312,734
Fund balances at 31 March		386,636	94,241	480,877	418,281

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

SWINTON LOCK ACTIVITY CENTRE

BALANCE SHEET

AS AT 31 MARCH 2024

	Notes	2024		2023	
		£	£	£	£
Fixed assets					
Tangible assets	7		47,757		56,104
Current assets					
Stocks		-		135	
Debtors	8	56,894		41,857	
Cash at bank and in hand		418,994		359,302	
		475,888		401,294	
Creditors: amounts falling due within one year	9	(42,768)		(39,117)	
Net current assets			433,120		362,177
Total assets less current liabilities			480,877		418,281
Income funds					
Restricted funds	10a/10b		94,241		93,597
Unrestricted funds	11		386,636		324,684
	12		480,877		418,281

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2024. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these financial statements.

The Trustees acknowledge their responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 11 December 2024

Mr S G Ellis
Trustee

.....
Trustee

Company Registration No. 05037431

SWINTON LOCK ACTIVITY CENTRE

CASH FLOW STATEMENT

FOR THE YEAR ENDED 31 MARCH 2024

	2024 £	2023 £
Cash flows from operating activities		
Surplus for the financial year	**62,596**	105,547
Adjustments for:		
Depreciation of property, plant and equipment	**9,496**	9,325
Decrease in stocks	**135**	7
(Increase) in trade and other receivables	**(15,037)**	23,879
Increase in trade payables	**3,651**	904
Cash from operations	**60,841**	139,662
Interest paid	**-**	-
Net cash generated from operating activities	**60,841**	139,662
Cash flows from investing activities		
Purchases of property, plant and equipment	**(1,149)**	(6,560)
Interest received	**-**	-
Net cash from investing activities	**(1,149)**	(6,560)
Cash flows from financing activities	**-**	-
Net cash used in financing activities	**-**	-
Net increase/(decrease) in cash and cash equivalents	**59,692**	**133,102**
Cash and cash equivalents at beginning of year	**359,302**	226,200
Cash and cash equivalents at end of year	**418,994**	359,302

SWINTON LOCK ACTIVITY CENTRE

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

Charity information
Swinton Lock Activity Centre is a private company limited by guarantee incorporated in England and Wales. The registered office is Dun Street, Swinton, Mexborough, South Yorkshire, S64 8AN.
The Charity is a public benefit entity.

1.1 Accounting convention

The financial statements have been prepared in accordance with the Charity's Memorandum and Articles of Association, the Companies Act 2006 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) published in October 2019. The Charity is a Public Benefit Entity as defined by FRS 102.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the Charity.

1.3 Incoming resources

Income is recognised when the Charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the Charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the Charity has been notified of an impending distribution, the amount is known, and receipt is expected, if the amount is not known, the legacy is treated as a contingent asset.

Turnover is measured at the fair value of the consideration received or receivable and represents amounts receivable for goods and services provided in the normal course of business, net of discounts and other sales related taxes.

1 Accounting policies (Continued)

1.4 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Boats	5% straight line
Fixtures, fittings & equipment	15/25% straight line
Motor vehicles	15% straight line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.5 Impairment of fixed assets

At each reporting end date, the Charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).
Intangible assets with indefinite useful lives and intangible assets not yet available for use are tested for impairment annually, and whenever there is an indication that the asset may be impaired.

1.6 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

1 Accounting policies (Continued)

1.7 Employee benefits and pensions

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the Charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

The Charity's contributions to defined contribution and defined pension schemes for its employees are charged to the SOFA/income and expenditure account in accordance with Financial reporting Standard FRS102 - 'Employee Benefits'. See note 3 for details. The assets of the schemes are independent of the Charity's finances.

2 Critical accounting estimates and judgements

In the application of the Charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Pension costs

The Charity contributes to a defined contribution pension scheme for the majority of its staff, and is a member of a multi-employer pension scheme for one employee, providing benefits based on final pensionable pay.

As sufficient information is not available to use defined benefit accounting, the Charity accounts for the defined benefit plan as if it were a defined contribution plan.

The cost of funding the pension is charged to the Statement of Financial Activities in the year in which it was incurred.

The pension charge for the year comprises:	**2024**	2023
	£	£
Contributions to defined contribution scheme	4,816	2,101
Contributions to defined benefit scheme	1,014	1,014
	5,830	3,115

The Charity has been advised that should there be a withdrawal from the defined benefit scheme, the Charity, as at 30 September 2023, would have a debt on withdrawal of approximately £1,271. This is not provided within the accounts.

This figure is calculated on a solvency - or 'buy-out' - valuation which is the statutory basis for calculating an employer's debt on withdrawal. The debt on withdrawal is the withdrawing employer's share of the difference between the Scheme's assets and the Scheme Actuary's estimate of the amount an insurance company would charge to take on responsibility for paying all of the benefits due.

4 Charitable activities

	2024	2023
	£	£
Staff costs	284,635	228,809
Sessional tutors	43,020	62,310
Redundancy/DBS	360	782
Boat costs	6,684	6,933
Boat repairs costs	9,279	-
Travel	2,424	2,029
Activities	27,105	21,880
Training	3,188	5,177
Volunteer costs	2,167	1,150
Telephone	1,982	1,417
Computers and software	6,543	3,613
Mobile charges	165	1,342
Publicity	-	310
Refreshments	25,432	9,562
Rent	11,881	12,000
Water rates	356	712
Business rates	216	410
Security	608	1,780
Gas and electricity	7,007	6,650
Electricity - reversal of prior year accruals	(9,279)	-
Printing	1,281	1,327
Postage	53	181
Office supplies	3,216	1,610
Photocopier costs	662	668
Legal fees	-	-
Payroll and other services provided by Independent Examiner	1,231	1,378
Professional fees	400	400
Contributions	150	-
Equipment	1,724	6,235
Repairs and renewals	-	1,720
Cleaning	1,212	1,242
Premises expenses	2,830	11,301
Bank charges	1,107	853
Depreciation	9,288	10,298
Bad debts	154	20
Insurance	6,146	5,262
Qualifications	413	2,178
	453,640	411,539
Governance costs		
Independent Examination fees	1,650	1,560
	455,290	413,099
Analysis by fund		
Unrestricted funds	162,812	180,131
Restricted funds	292,478	232,968
	455,290	413,099

5 Trustees

Other than as noted below, none of the Trustees (or any persons connected with them) received any remuneration during the year (2023 - £Nil). Also, none of the Trustees were reimbursed any travelling expenses (2023- £Nil).

One trustee was reimbursed for volunteer expenses during the year, totalling £201 of which £201 was donated back (2023: Two trustees: £259, of which £205 was donated back).

6 Employees

Number of employees

The average monthly number of employees during the year was 11 (2023 10).

Employment costs	2024 £	2023 £
Wages and salaries (including Employer's NIC)	278,804	225,694
Employer's pension contributions	5,830	3,115
	284,634	228,809

No employees had employee benefits in excess of £60,000.

7 Tangible fixed assets

	Boats £	Fixtures, fittings & equipment £	Total £
Cost			
At 1 April 2023	129,096	46,021	175,117
Additions		1,149	1,149
Disposals			-
At 31 March 2024	129,096	47,170	176,266
Depreciation and impairment			
At 1 April 2023	94,281	24,732	119,013
Disposals			-
Depreciation charged in the year	4,973	4,523	9,496
At 31 March 2024	99,254	29,255	128,509
Carrying amount			
At 31 March 2024	29,842	17,915	47,757
At 31 March 2023	34,815	21,289	56,104

8 Debtors

	2024	2023
	£	£
Amounts falling due within one year:		
Trade debtors	49,183	28,648
Prepayments and accrued income	7,711	13,209
	56,894	41,857

9 Creditors: amounts falling due within one year

	2024	2023
	£	£
Other taxation and social security	5,801	4,692
Trade creditors	17,533	5,195
Other creditors	5,847	5,847
Accruals and deferred income	13,587	23,383
	42,768	39,117

10a Restricted funds 2023/2024

The income funds of the charity include restricted funds comprising the following unexpended balances

		Movement in funds			
	Balance at 1 April 2023	Incoming resources	Resources expended	Transfers	Balance at 31 March 2024
	£	£	£	£	£
Access to Nature	8,315	-	(1,187)		7,128
Bright Waters	1,100		(250)		850
Foodbank Donations	581	115			696
DWP Hampers	350				350
National Lottery Community Fund	33,894	245,551	(222,698)	10,706	67,453
BBC Children In Need	4,780	9,997	(10,565)		4,212
Violence Reduction Unit	6,650		(1,425)		5,225
Mindfest - Foodbank	691				691
VAR - Mental Health	12,274		(13,185)		(911)
SYCF - Social Prescribing	-				-
VAR Soc - Capital	3,500		(750)		2,750
RMBC - Youth Worker	126				126
Christmas Meals for Kids	635		(635)		-
VAR - People In Need	2,000				2,000
Julia and Hans Rausing	9,784		(9,810)	26	-
VAR - Open Arms Funding	4,991		(4,991)		-
SYCF - Social Prescribing - Extension	3,926		(3,840)		86
RMBC Youth Club		7,200	(7,525)	325	-
King's Coronation Grant - RMBC		500	(358)		142
CLF - Ken Wyatt Feed The Children		250	(250)		-
CLF - Gina Monk Feed The Children		250	(250)		-
CLF - Stuart Sansome Feed The Children		250	(250)		-
CLF - Victoria Cusworth Feed The Children		250	(250)		-
SYCF - Key Fund		2,499	(2,499)		-
PCC		6,732	(6,375)		357
Men in Sheds		188	(188)		-
VAR - Christmas Hampers		5,000	(4,937)		63
Restricted Donation for a Family		20	(20)		-
CLF Fund - Selection Boxes		53	(53)		-
CLF Fund - For Utility Bills for Clients		210	(110)		100
GW Taxis to be reclaimed from LA			(77)		(77)
Rotary Donation - Men in Sheds		3,000			3,000
	93,597	282,065	(292,478)	11,057	94,241

Information regarding the nature of the funds is given on the following pages.

10b Restricted funds 2022/2023

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

		Movement in funds			
	Balance at 1 April 2022 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2023 £
Access to Nature	9,503	-	(1,188)		8,315
Big Lottery	209	-	(209)		-
Community Leadership Fund	300	-	(306)	6	-
Children in Need	1,270	-	-		1,270
Ignite	357	7,531	(7,888)		-
Bright Waters	1400	-	(300)		1,100
Foodbank Donations	391	190	-		581
DWP Hampers	350	-	-		350
National Lottery Community Fund	31,449	145,663	(143,218)		33,894
BBC Children In Need	3,780	10,497	(10,767)		3,510
Violence Reduction Unit	8,075	-	(1,425)		6,650
Mindfest - Foodbank	2,499	-	(1,808)		691
VAR - Supporting Our	3,057	-	(3,057)		-
VAR - Mental Health	8,908	10,209	(6,843)		12,274
VAR - Christmas Food Hampers	207	-	(207)		-
SYCF - Social Prescribing	9,994	-	(10,049)	55	-
VAR Soc - Capital	4,250	-	(750)		3,500
Donation Restricted - Newsletter	234	-	(234)		-
Coalfield - Foodbank		2,000	(2,015)	15	-
RMBC - Youth Worker		20,000	(19,874)		126
VRU - Women and Girls		14,487	(14,487)		-
Christmas Meals for Kids		1,000	(365)		635
RMBC - VAR Christmas Hampers		5,000	(5,000)		-
VAR - People In Need		2,000	-		2,000
Julia and Hans Rausing		12,089	(2,305)		9,784
VAR - Open Arms Funding		4,991	-		4,991
CLF - Ken Wyatt - Foodbank		300	(300)		-
CLF - Gina Monk - Foodbank		300	(300)		-
CLF - Victoria Cusworth -		73	(73)		-
SYCF - Social Prescribing -		3,926			3,926
	86,233	240,256	(232,968)	76	93,597

10 Restricted Funds - continued

Access to Nature
A legacy project with the outstanding balance relating to annual depreciation in relation to part funding of our fully accessible wide beam boat known as Spirit.

Big Lottery
A Reaching Communities project funded for three years to May 2020 in relation to work to deliver a mix of vulnerable adults, boat and young people's work. This fund was extended in May 2021 due to the pandemic.

Community Leadership Fund
A small grant to provide personal safety tuition for post abuse survivors. It was agreed with the councillors that we could reprofile this in line with our walking group and the needs thereof.

Children in Need
This project was funded until January 2021. The restricted balance has been utilised during our next grant fund from BBC Children in Need.

Ignite
We are a third party organisation to IVE who were successful in a Heritage Lottery Fund bid to pilot engaging young people aged 14-19 (up to 25 years with SEN) to engage with heritage. This project was due to ended in May 2022 but actually completed in the Autumn of 2022.

Bright Waters
A project set up to provide boat trips for children with disabilities.

Food Bank
Donations specifically restricted for the purchase of food for food bank donations.

DWP Hampers
A grant provided by DWP to RMBC distributed by Voluntary Action Rotherham to provide Christmas

National Lottery Community Fund
A new three year project commencing in June 2021 in relation to vulnerable adults work, boat training and volunteer co-ordination.

BBC Children in Need
A three year project which commenced in June 2021 initially to provide an activity club to take place during term time after school, together with a provision for activity packs for children/young people during the school holidays. The funding has subsequently been redirected to fund our term-time Youth Club known as 'The Base' on Thursday evenings.

Violence Reduction Unit
Funding towards a pilot youth club to be held in centre to reduce anti-social behaviour and knife crime.

Mindfest - Foodbank
Funding raised locally by Mindfest towards our food bank which serves our clients and the local communities.

10 Restricted Funds - continued

VAR – Supporting our Communities
Funding received for boat trips for those struggling as a result of the pandemic to re-engage in activities and struggling with mental health issues and social isolation.

VAR – Mental Health
Funding for three years to provide activities for people to access that are struggling with their mental health and wellbeing.

VAR - Christmas Food Hampers
Funding to provide Christmas and New Year hampers to our clients including those accessing our foodbank, we returned the balance to VAR as per their request.

SYCF – Social Prescribing
Part of the social prescribing pilot scheme, we were initially to operate under the 'blue scheme' due to our project originally being water based. However, the referrals received included green activities based in centre.

VAR SOC – Capital
A grant towards the purchase of our new outdoor classroom.

Donation Restricted - Newsletter
A donation was received which was restricted to the printing of a newletter. This was utilised as a contribution towards printing costs for a monthly newsletter for members and staff.

Coalfields - Foodbank
A grant of £2000.00 was received towards our foodbank, which was fully utilised during the year.

RMBC - Youth Worker
Funding to centre for a youth worker to engage with children and young people over the whole children and young people's delivery.

VRU - Women and Girls
Short term funding for a family link project support worker

Christmas Meals for Kids
£1K received towards Christmas meals for kids and other associated costs during winter.

RMBC - VAR Christmas Hampers
Funding from local authority via Voluntary Action Rotherham of £5K, £4K to be spent directly on items for the hampers, the balance to be utilised towards staffing time, delivery, travel etc.

10 Restricted Funds - continued

VAR - People in Need

VAR originally intended to supply luxury hampers to give out to food bank recipients at Christmas, however the plea for donations did not receive enough support to make this viable. Instead it was decided that we might be better placed to utilise these funds and it has been agreed that this will be used wholly for the deliver of our foodbank.

Julia and Hans Rausing

We bid for a grant from the Julia and Hans Rausing trust, this is short term funding from January 2023 to June 2023 to provide additional food, salary and costs associated with the same to support our food bank programme.

VAR - Open Arms Funding

Funding for warm spaces and information sharing for those struggling with the cost of living crisis. For short term delivery to around May 2023

CLF - Ken Wyatt - Foodbank

Community Leadership Fund from Councillor Ken Wyatt - £300 towards the purchase of food items for the foodbank

CLF - Gina Monk - Foodbank

Community Leadership Fund from Councillor Gina Monk - £300 towards the purchase of food items for the foodbank

CLF - Victoria Cusworth - Foodbank

Community Leadership Fund from Councillor Victoria Cusworth - £73 towards the purchase of food items for the foodbank

SYCF - Social Prescribing Extension

South Yorkshire Community Foundation social prescribing extension, 12 week grant linked with boat trips.

In addition to the above restricted grant funding, we also received donations that contributed to the overall work by the centre in the year including a donations from the High House and Rotary Club of Rotherham, as well as the donation of a new kiln.

11 Unrestricted funds - analysis of reserves

	2024	2023
	£	£
Fixed asset fund	38,506	45,311
Designated reserve - redundancy costs	28,362	35,020
Operating (free) reserves	319,768	244,353
	386,636	324,684

12 Analysis of net assets between funds

Fund balances at 31 March 2024 are represented by

	Unrestricted funds 2024	Restricted funds 2024	Total 2024	Total 2023
	£	£	£	£
Tangible assets	38,506	9,251	47,757	56,104
Current assets/(liabilities)	348,130	84,990	433,120	362,177
	386,636	94,241	480,877	418,281

13 Remuneration of key management personnel

The total remuneration of key management personnel was £141725 (2023 £137486). The total remuneration of staff who are related parties of 2 key management personnel was £37924 (2023 £31160).

The key management personnel (KMP) of the charitable company in the year to 31 March 2024 include the Chief Executive Officer, Business and Finance Manager, Adult and Families Support Services Manager (formerly Vulnerable Adults Manager), and the Children and Young Peoples' Service Manager.

The remuneration of the key management personnel is determined by the Board annually.

In accordance with the organisation's expenses re-imbursement policies, KMP received in total £596 (2023 £1652) for travel expenses incurred in the course of performing their work.

14 Operating lease commitments

The total minimum lease payments under non-cancellable operating leases, ending after more than 5 years, is £60000.

SWINTON LOCK ACTIVITY CENTRE

England & Wales - Charity number 1103160

Accounts

SWINTON LOCK ACTIVITY CENTRE

TRUSTEES' REPORT AND INDEPENDENTLY EXAMINED ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2023

REGISTERED COMPANY NUMBER: 5037431 (England & Wales)
REGISTERED CHARITY NUMBER: 1103160

SWINTON LOCK ACTIVITY CENTRE

LEGAL AND ADMINISTRATIVE DETAILS

Charity Number	1103160
Company Number	05037431
Registered office	Dun Street Swinton Rotherham South Yorkshire S64 8AN
Independent Examiner	Walters Hawson Limited Chartered Accountants Norham House Mountenoy Road Rotherham S60 2AJ
Bankers	Unity Trust Bank PO Box 7193 Planetary Road Willenhall WV1 9DG Natwest 17 Howard Street Rotherham South Yorkshire S65 1YT Nationwide Kings Park Road Moulton Park Northampton NN3 6NW
Trustees	Mr C Kidd (Chair) Mr S G Ellis (Treasurer) Mr T Allsopp Mr A Gosney Mr S McAlpine Mr D Bettney (resigned 22 August 2022)
Company Secretary	Mrs J E Senior
Key Management Personnel	Mrs J E Senior (Chief Executive Officer) Mrs V A Hoskings (Business & Finance Manager) Ms K Rose (Adults and Families Support Services Manager) Ms R Swift (Children & Young People's Services Manager)

SWINTON LOCK ACTIVITY CENTRE

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SWINTON LOCK ACTIVITY CENTRE

TRUSTEES' REPORT

FOR THE YEAR END 31 MARCH 2023

The Trustees, who are also Directors of Swinton Lock Activity Centre present their report and accounts for the year ending 31 March 2023.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Charity's memorandum and articles of association, the Companies Act 2006 and 'Accounting and Reporting by Charities, Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting standard applicable in the UK and Republic of Ireland (FRS 102)' (as amended for accounting periods commencing from 1 January 2016).

Objectives and Activities

Purposes and Aims

Our charity's purposes as set out in the objects of the company, are for the advancement of education, including education in the social, physical, environmental and cultural heritage associated with canals; also the provision of facilities in the interest of social welfare and social inclusion for recreation or other leisure time occupation of the general public, in particular (but not exclusively) through the provision of an activity centre and canal and arts based activities. To promote such other charitable purposes as may from time to time be determined by the Trustees.

Activities and Projects

Swinton Lock Activity Centre has a blend of both restricted and unrestricted projects that operate within the centre in the financial year to the 31 March 2023 these included:

Schools
Swinton Lock Activity Centre continues to work with schools, in the delivery of its Re-engagement programme for children. This programme provides an alternative form of learning for those who have become disengaged from their normal education environments, or who face barriers towards learning and for those that present with challenging behaviours.

The programme continued in the year with a focus on establishing stronger links with referring schools and enhancing the provision for our children. We employed an engagement officer to work with our children in a youth work capacity. At the end of our financial year we had a change in personnel overseeing the management of the children's work that we conduct. All sessions are supported by sessional tutors who are specialists in their field of work in relation to the direct delivery of the sessions.

SWINTON LOCK ACTIVITY CENTRE

Our Re-engagement provision currently includes spray can art, construction, boat handling, pottery and hair and wellbeing with a fishing provision during the summer months. We will continue to either extend or chance our provision on a needs-led basis. We would like to establish long term funding for a family link worker as we have identified this as a need in relation to our children's work.

This delivery programme is in line with our objects around the advancement of education. It provides a portfolio of work for the children to take with them into further education/training and also the opportunity to gain certified accreditations. In addition, we have a focus on improving life skills within this programme of work. Our Re-engagement project highlights our work around social inclusion for children at risk of exclusion from education and giving children the best chance we can, as they head into their adult life.

We will continue to work closely with schools moving forward, we are aware that there is competition within the field and that some schools have taken to bringing alternative provision internal to their school rather than using an external provider. We believe as an alternative learning provider that we offer opportunities that go outside any internal delivery in schools and allow children to build social skills with others from different areas and different backgrounds forming a community. We will continue to forge links and enhance our service to provide the best outcome for the children engaged in the same.

In the financial year we worked with 92 children at risk of exclusion or excluded from school from 23 different providers of education and achieved on average an attendance level of 75%. Furthermore, the project exceeded its KPI in relation to income stream consecutively throughout the year.

We will work to continue to actively engage with a number of different education providers, whilst keeping abreast of different offers available from other alternative learning providers. We will ensure that the mix of skills within the project are kept relevant and work to improve the outcome for the children that attend the provision.

Heritage Youth Work

Our heritage youth work known as Ignite had a showcase of creative work on display during our Jubilee Open Day in the summer of 2022. The project was due to end in May 2022 but this was extended and finally came to a close at the end of 2022 after the four-year programme of activities. 66 children engaged in the project during the final year of funding for this project and 210 adults were consulted.

This project fell in line with our charitable purposes of advancement of education in the cultural heritage including that of canals and creative activities.

Youth Club

Our term-time based youth club continued in 2022-2023 utilising our funding from BBC Children in Need. This provision continues to be well attended by children in the locality and will continue into our next financial year. In the second year of funding from BBC Children in Need which ran from August 2022 to July 2023 we were scheduled to engaged with 120 children. In that period, we engaged with 270

children. Furthermore, of those that engaged we identified 168 experienced improvements in their mental health through participation and reduction in anxiety and social isolation.

Our Youth Club identifies with our purposes in line with the interests of social welfare and social inclusion for recreation or other leisure time occupation of the general public. We continue to listen to the voice of the local community about safe spaces for children to engage out of school time.

Boats

Swinton Lock Activity Centre has two boats (one of which is fully inclusive) used for both educational and leisure day trips as well as boat training. During the year to the 31 March 2023, we had 265 boat trips, a 26% increase on the previous year.

We are an accredited narrowboat training provider and offer the opportunity for individuals to gain qualifications in handling narrowboats. In the year we had 34 people successfully complete their Community Crew Courses (CCC) and 4 individuals achieve certificates in Boat Handling. We also ran 31 Assessments and Qualifications Alliance (AQA) unit awards during boat training.

Due to the success of our National Lottery Community Fund grant which commenced for three years in June 2021, we are focusing on boat training opportunities and volunteer co-ordination on the boats.

We have also obtained several pieces of restricted grant funding which centres around our boats and the mental health benefits of being out in nature on our local waterways which we hope to build on moving forward.

Our boats fulfil our objective around the advancement of education and around the cultural heritage associated with canals, which is delivered as part of our boat trips. It also provides facilities in the interest of social welfare and social inclusion as our main trip boat is fully accessible.

Feedback from many organisations that struggle to access provision that is inclusive, means that we know the value of our boat trips to those that make use of the same. In particular the elderly community particularly those from care homes find our service invaluable to the wellbeing of their clients.

Volunteers

Swinton Lock Activity Centre continues to have a large contingent of willing volunteers who support the delivery of the work we do and the individuals we serve.

In the financial year these volunteers contributed 7618 hours of time to the organisation. For those centre and maintenance volunteers their donations equates to an in kind donation of £47620 at the living wage for 2022. For those that volunteer on our boats their contribution equates to an in-kind donation of £80781 meaning a total in kind donation of £128401 in the year from 63 active volunteers.

SWINTON LOCK ACTIVITY CENTRE

Our programme of volunteering provides access to individuals for social inclusion and in the interest of social welfare. The volunteering can also lead to the advancement of education depending on the type of volunteering undertaken. In the year 2022-2023:

- 243 volunteer hours related to the delivery of our work with children.
- 63 hours related to our youth club delivery.
- 2606 hours were linked with our boat trips.
- 2907 hours were linked with maintenance.
- 372 hours were linked with our foodbank.
- 356 hours were linked with boat training.
- 1071 hours were contributed to other volunteering opportunities including our trustees, open day, and marketing to name but a few.

We will continue to forge stronger links with our volunteers, learning from feedback from the same about things that would improve and enhance their experience. We continue to make changes regarding the same and are improving the mechanism by which volunteers that support us receive support and access to other provision within our remit.

Emergency Food Bank

Our emergency food bank came about in response to the global pandemic and has continued to meet the needs of our own clients as well as those in the local communities. In the financial year 2022-2023 the majority of those referred into the foodbank were linked with the cost-of-living crisis with people indicating that the choice was 'heating or eating'.

In the year, we have continued to receive supplies of food from Fareshare and secured some short-term funding from Coalfields and some of our local councillors to supplement this work as well as receiving a grant from the Julia and Hans Rausing Trust. Our National Lottery Community Fund also has built into the budget an amount towards the purchase of food to supplement that which we receive as and when needed. Additionally, we received donations from local groups/organisations and individuals both in the form of financial contributions and actual food/essential items which has allowed us to sustain the delivery of the programme.

Our National Lottery Community Fund grant provides staffing support for our emergency food bank until May 2024 together with the funding from the Julia and Hans Rausing Trust which runs until June 2023.

In the period June 2022 to May 2023, we had anticipated engagement of 70 households to our foodbank, in the period the actual number was 189. Our KPI for beneficiaries of foodbank had been set to 200 in the same period, the actual outcome was 317 beneficiaries of the same.

Our foodbank aligns with our charity purpose around provision of facilities in the interest of social welfare and social inclusion. The plan was to wait until demand for

this provision was no longer relevant following the pandemic and then forward the few remaining clients to other local facilities, however, our clients remain at a set level and when we do have clients who no longer require our foodbank service, there are others that replace them quickly.

Adult and Family Support Services (Previously known as Vulnerable Adults)
Over the last 12 months we have continued our work in relation to adults and families. In the year we have appointed a new Adult and Family Support Services Manager (formerly Vulnerable Adults Manager) and a new Adult and Family Support Services Assistant (formerly Vulnerable Adults Manager) who brings new skills to the team. The new manager has spent time listening to feedback from clients and overhauling the internal system to ensure it is fit for purpose. The manager has met with clients to bring documentation in line with new systems and to update plans where appropriate. We continue to see an ongoing need for this service.

Many of our clients are survivors of child sexual exploitation (CSE), child sexual abuse (CSA) and domestic abuse however, the provision of the service has extended to other adults and families in need of support through our programme of work. Referrals are received either through other statutory or third sector organisations or through self-referral.

Groups continued to be successful with both creative sessions and an additional walking group to help in relation to mental health. We have seen a reduction in the number of discussions around suicide and/or suicidal ideation linked with mental health issues. The support we provide under our adult and families work ranges widely from emotional support to raising self-esteem and confidence. But we also provide practical support by attending appointments, meetings, and court appearances.

We continue to support parents with contact visits with their children and continue to forge meaningful relationships with social care and Children and Family Court Advisory and Support Service (CAFCASS). We assist clients by working alongside South Yorkshire Police the Independent Office for Police Conduct (IOPC) and the National Crime Agency (NCA) when this forms part of their recovery journey. We help survivors challenge decisions from the authorities when we believe it is appropriate. We signpost to and work alongside other agencies on a need and client led basis. We continue to work at raising awareness around appropriate relationships and recognising abuse.

In the period June 2022 – May 2023 we anticipated 35 long term clients (those accessing services beyond 1 year) and 35 short term clients. The actual engagement was 36 long term clients and 57 short term clients meaning we exceeded our original expectations.

Our adult and family services centre on the advancement of education, including social and physical as well as provision of facilities in the interest of social welfare and social inclusion for recreation and other leisure time occupation through arts-based activities in relation to the objects of our organisation.

SWINTON LOCK ACTIVITY CENTRE

Adult Learning
Swinton Lock Activity Centre continues to provide creative classes to the local community. Our pottery class has continued, but once again has only been supported by the contributions from the participants which is a concern. There is no long-term contingency plan for any large expenses linked with the repair of the kiln. We did receive a donation of a brand-new kiln which was installed during the year, but the future depreciation of this new fixed asset will be an additional cost on this project. We are considering the long term viability of this project and consideration of how many attend in relation to mental health issues thereby potentially being eligible under our mental health grant.

The maximum class size is 12 people and we regular engagement of between 8 and 12 people attend the class. Our pottery class provides for social welfare and social inclusion for recreational purposes as well as the advancement of education in relation to our charity objectives.

Mental Health
A mental health grant from the NHS via Voluntary Action Rotherham (VAR) has allowed us to develop creative activities for the public to engage with. We have found engaging new people difficult, but the feedback is that as they have mental health issues it is sometimes difficult for them to engage with something new. We have learnt in the last 12 months that the one-off light touch engagements in the form of a single creative class whilst providing some benefits, does not provide as much benefit as a longer-term piece of work that a client can engage with over a longer period of time.

We are currently trialling a longer-term piece of work with our pottery class around mental health and have commenced a pilot project known as 'Men in Sheds' a male only support group to learn heritage woodwork skills as well as the social engagement and support and interaction with others. This project is already showing signs of significant success due to number of enquiries and attendees as well as positive outcomes which we have received through feedback. It meets our charitable objects around providing for social welfare and social inclusion for educational purposes as well as the advancement of education in relation to our charity objectives.

Strategic Actions

The board of trustees and the management team have continued to focus on the goals set as part of our three-year business plan and we continue to work towards the needs of the vulnerable community that we serve. During the year we have continued to strengthen our unrestricted projects that were adversely affected by the pandemic. We have had some changes to personnel in the year and as the year progressed, we have continued to look towards growing the organisation and strengthening our current programme of work.

We have made some physical changes to our centre during the year, including the renewal of several windows, redecoration of the office space and reflooring both the offices and the gallery space. We have renewed the signage around the centre, completed a memorial bench and installed the first of the memorial locks linked with

past volunteers. Both boats have now been out of the water for hull painting and a new propellor was installed on Spirit. We finished the year with new signage on both boats. An information board has also been installed by the waterside and centre volunteers have worked at improving the green space to the rear of the building.

During the year we continued to deliver the work linked with our grant from the National Lottery Community Fund around our work with adults and families, boat training and volunteer co-ordination. We extended our first year of BBC Children in Need funding until July 2022 and commenced our second year in August 2022, this funding delivers our term time youth club in centre on a Thursday evening.
We gained momentum with our mental health work with adults via funding from VAR in connection with the National Health Service (NHS) in which we deliver creative and wellbeing sessions. We were successful in funding for both a youth work role and for a short-term piece of work around violence against women and girls. We also delivered a grant relating to 'Social Prescribing' with a mix of creative sessions and boat trips and have had an extension to this grant which continues short term into our next financial year.

We were able to secure funding towards our food bank from Coalfields Regeneration Trust and obtained three Community Leadership Grants from Councillor Ken Wyatt, Councillor Gina Monk and Councillor Victoria Cusworth. More recently we have a grant awarded in relation to our foodbank from Julia and Hans Rausing Trust which will help fund some of our foodbank work until June 2023. In addition, in the year, we had a grant from VAR for 50 Christmas hampers which were allocated to clients and foodbank recipients with a total of 182 beneficiaries.

The dedication of our current staff team cannot be underestimated, and we leave the financial year in a good financial position. Moving forward we have a desire to grow the work around our boats delivery however we are currently being hampered due to an issue with our training boat, which in the long term will have an impact on both our training programme and our volunteer recruitment. We have had an active volunteer who is committed to increasing our public profile, brand build and actively markets our services to new organisations, business and individuals. However, currently this is on hold until our training boat issue is resolved.

We held a business planning day early in 2023 in readiness for our new financial year and are now working towards the ideas and plans established during that meeting.

Moving into the financial year 2023, we aim to work toward a balance of restricted and unrestricted funding. We want to secure longer term relationships with schools in relation to our Re-engagement work and enhance the programme of work.

We will be seeking feedback from our clients and the local and wider community to gain insight into what they feel we should prioritise considering the release of the National Lottery Community Fund strategy from 2023 onwards.

We will look at further opportunities to enhance the provision around our boats and those that access the same including raising the profile of the organisation. We will also look at other larger grant funds to support other areas of work this may include

work around adults and families. We will review the possibility of funding around our children's work in particular that which supports our youth club provision.

Achievements and performance

Charitable activities and public benefit

Swinton Lock Activity Centre provided a host of project and programmes of work during the financial year 2022 -2023, some of which were restricted for specific grant funds and some of which related to our unrestricted funding.

Our Re-engagement project was successful in the year achieving higher than targeted income figures, likewise our Youth Club has been well attended and we identified a social need within our young club around food where many were going without meals as a result of the cost-of-living crisis. We have been successful in additional funding to support food for children throughout our service.

Adult and families work has re-established its parameters identifying the best way to support its clients and the creative sessions and walking group continue to be popular. We continue to make regular referrals to the NCA in relation to Operation Stovewood.

We have strong links with VAR Children's consortium, which allows us to identify potential partners around the work we deliver and other service provision we can signpost to.

Our foodbank continues to see regular referrals and we have been successful in gaining additional grant support and regular food and monetary donations from the local and wider community.

Our volunteer programme continues to be sizeable and we look to ways we can better support this work moving forward. We have acknowledged that the current volunteer co-ordination is inadequate in comparison to the number of volunteers we support and in turn who contribute to the work of Swinton Lock Activity Centre. The funding for this work will be reviewed as part of our autumn strategic plans.

Our boats remain to be one of our critical assets but we currently have issues with our training boat's engine which need to be resolved which in the long term may have an impact on the number of volunteers we are able to achieve in the year. We will continue to monitor this and report it to our board of trustees. We will also seek out potential grant funding to assist on the same. If we are unable to identify grant funding we may be faced with utilising some of our unrestricted surplus to meet the cost of repair or potential replacement.

We will continue to develop our mental health project and work around adult creative sessions and look at ways that these can be supported and maintained in the future.

We believe all the pieces of work undertaken in the year provide a difference to those that attend and, in some cases, wider society in line with our charitable aims and

objectives and we look to enhance ways of capturing this information in the future. However, we acknowledge that there are always people in need and we look to build on their voice to influence the future strategy of Swinton Lock Activity Centre.

We do not have a dedicated fundraiser but have had some opportunities to talk about what we do as an organisation with various groups which has led to some one-off donations being received. We have been successful in being named the Rotherham Rotary Charity of the year and hope to receive donations in relation to the same moving forward.

Financial Review

The organisation secured 3 years' funding from the National Lottery Community Fund from June 2021 for its adults and families work and work around boat training and volunteer co-ordinator. The organisation continues to work hard on some of its unrestricted funding which forms an essential part of our organisation. Moving into the financial year 2023-2024 we will continue our work around marketing and promotion of our boats work once the issue with our training boat has been resolved, to help achieve long term sustainability. We also acknowledge the need to ensure that our volunteer support work is strengthened to attract the right volunteer for the right role whilst also retaining volunteers.

We were also successful with a three-year grant from BBC Children in Need in June 2021. Many of the grants provided during the year were short term funding of 12 months or less and so we will work towards establishing further longer-term funding to allow for projects to develop, whilst also applying where appropriate for funding to support other short-term pieces of work.

As a living wage foundation employer our board of trustees addressed the cost-of-living crisis by approving an uplift to centre salaries that come into effect during April 2023.

We will look towards securing other savings account to support the organisation and minimise the risk to our organisation to fall in line with the Financial Services Compensation Scheme (FSCS), we have found identifying savings accounts not linked with a current account particularly challenging and will keep this under review with our board of trustees.

We acknowledge that whilst the Re-engagement programme of work provides the backbone to the organisation in relation to the unrestricted funding, it remains relatively precarious with regards to engagement of schools. We will therefore look to enhance the grant funded side of our children's work to balance this strand within the organisation.

The National Lottery Community Fund have released their strategy which will be their primary focus over the next 7 years with four key areas of focus. We will review these considering feedback from our community to look at how future funding may support both their strategy and local need in a meaningful way.

Reserves policy

Reserves are that part of a charity's unrestricted funds that is freely available to spend on any of the charity's purposes and excludes fixed assets.

Swinton Lock Activity Centre maintains free unrestricted reserves:

- to provide a level of working capital that protects the continuity of our work.
- to provide a level of funding for unexpected opportunities
- to provide cover for risks such as unforeseen expenditure or unanticipated loss of income including those linked with a pandemic.

The board of trustees will review the above criteria with reference to Swinton Lock Activity Centre's strategy and annual plan and determine the target level of free reserves to meet these, the current level of free cash reserves required is equivalent to 6 months expenditure which currently is estimated to be around £250K, the organisation is still working towards this level and will continue to do so until it is met.

The organisation also retains a designated fund for potential redundancy costs. At the end of the financial year 31 March 2022, these have been calculated at £35020 and a designation of this cost has been allocated. The redundancy costs will be recalculated at the end of each financial year and adjusted accordingly.

The board of trustees will at times designate funds from free reserves for potential liabilities as they see fit.

Risk Management

The trustees have a duty to identify and review the risks to which the charity is exposed. The business plan highlights the key areas that have previously been identified. A register of these business risks will continue to be reviewed and further risks that are identified will be added on an on-going basis. The information on the risk register will be discussed and reviewed annually at a board meeting.

Swinton Lock Activity Centre has financial procedures in place to limit the risk to the organisation and these are reviewed annually in line with good practice. Swinton Lock Activity Centre has a detailed risk assessment procedure for all its beneficiaries, the public who use the facilities and for its staff. All activities, undertaken by the charity are risk assessed, scored, and measures taken to reduce risks are recorded.

All staff and volunteers working for the charity undertake a Disclosure and Barring Service check every 3 years.

SWINTON LOCK ACTIVITY CENTRE

Going Concern

Swinton Lock Activity Centre works continuously to achieve long term sustainability of the organisation. Given the current circumstances of the organisation including the 3-year funding agreement with the National Lottery Community Fund until May 2024, together with other grant funding and the continuation of some of our unrestricted income work, the charity is confident that it has adequate resources to continue for at least 12 months from the date of signing the accounts. For that reason, the trustees of Swinton Lock Activity Centre continue to adopt the going concern basis in preparing the accounts.

Future Plans

Swinton Lock Activity Centre is working towards its long-term future and the need to have a mixed economy of work within the organisation. We plan on continuing to develop the volunteering opportunities in centre and overall raising the profile of the work we do and the people we serve, supported by the funding from the National Lottery Community Fund. Swinton Lock Activity Centre will continue to forge positive links with community champions and local businesses, with a view to raising its profile and increasing its fundraising.

Swinton Lock Activity Centre hopes to increase the number of volunteers and volunteering opportunities that we have within centre with emphasis on recruiting more volunteers in different capacities in the organisation including boats, food bank and fundraising opportunities. We will also work towards volunteer retention and look to gaining feedback when a volunteer isn't retained to see if improvements can be made. Swinton Lock Activity Centre hopes to secure the volunteering kitemark through VAR which is seen as best practice, within the next 12 months.

Swinton Lock Activity Centre also hopes to continue to develop its social media presence and share the work that happens in centre so people in the local community and beyond are aware of the work that we do and the services that we offer. In addition to this we have recently relaunched our website and are now able to offer boat bookings directly through the same.

Structure, Governance and Management

Governing document

Swinton Lock Activity Centre is a charitable company limited by guarantee and is governed by its Memorandum and Articles of Association. The organisation works for the advancement of education, including education in the social, physical, environmental and cultural heritage associated with canals. To the provision of facilities in the interests of social welfare and social inclusion for recreation or other leisure time occupation of the general public, in particular (but not exclusively) the provision of an activity centre and canal and arts-based activities and to promote such other charitable purposes as may from time to time be determined by the Trustees.

SWINTON LOCK ACTIVITY CENTRE

Board of Trustees

Mr C Kidd
Mr S G Ellis
Mr T Allsopp
Mr A Gosney
Mr S McAlpine

None of the Trustees has any beneficial interest in the company. All of the Trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

The company maintains liability insurance for its Directors and Officers. The indemnity is categorised as a 'qualifying third-party indemnity' for the purposes of the Companies Act 2006 and will continue in force for the benefit of Directors and Officers on an ongoing basis.

The directors of the company are also charity trustees for the purposes of charity law. Under the requirements of the Memorandum and Articles of Association, at least one third (or the number nearest to one third) of the Trustees must retire at each AGM, those longest in office retiring first and the choice between any of equal service being made by drawing lots. The Board of Trustees seeks to appoint members with broad experience and skills relevant to the aims and activities of Swinton Lock Activity Centre and with skills in business, management, financial and legal backgrounds. Any Trustee who has stepped down can be re-appointed at any point at the approval of the board of Trustees.

Organisation Structure

The Board of Trustees meets every two months and is responsible for the strategic direction and policy of the charity. The Chief Executive Officer is accountable to the Board of Trustees and they delegate day to day operational responsibility to the Chief Executive Officer.

Regular updates are provided to board in relation to strategic issues, in addition updated policies are sent to board for discussion and subsequent approval by email. Upon receipt of a majority in agreement of an amended/updated/introduced policy it is deemed the policy can be adopted. This is verified in the next board meeting by way of an official vote which is minuted. Should a decision be required at board level be dealt with via a vote which does not reach a majority the Chair has an additional deciding vote which can be utilised.

SWINTON LOCK ACTIVITY CENTRE

Trustee Induction and Training

Swinton Lock Activity Centre provides an induction pack to new trustees, which is updated annually. The induction pack covers all aspects of the charity's structure, and provides information about policies, procedures and includes information about the roles and responsibilities of trustees. All trustees are encouraged to engage with external training for their role, whether they are new or established trustees.

Salaries

The board of trustees review the rates of pay on an annual basis of all staff including key management personnel. The organisation is a living wage foundation employer and where possible seeks to mirror the increase in the living wage foundation rate across the organisation. However, it is noted that this will only be adopted if the board are in full agreement and have had sight of the proposed budget and are happy with the proposal. The board of trustees reserves the right to decline any rate of pay changes for members of staff or to choose a lower (or technically higher) percentage change. There may be occasions when the organisation undertakes a benchmarking exercise to ensure that the organisation is keeping pace with similar organisations of a similar size and remains a competitive option for employees.

Wider Network

Swinton Lock Activity Centre prides itself on its partnership work with relevant organisations, including statutory services and the voluntary and community sector organisations including other charities with whom we work closely. These include schools, social care services, youth offending services and local authorities in South Yorkshire, from where Swinton Lock Activity Centre receives its referrals to its Children's Re-engagement programme. Swinton Lock Activity Centre also works with youth groups, local disabled groups and residential homes that use our arts and boating activities to benefit their user groups.

Swinton Lock Activity Centre is also a member of the Rotherham Children and Families Consortium, which is a group of voluntary sector organisations who provide services for children and families who act together to increase knowledge and good practice among members. The aim is to represent the views of its members and their service users and to exert influence and change things for the better and develop new projects and excellent services.

Related parties

The charity has no related parties with whom it deals.

The trustees' report was approved by the Board of Trustees

Chair C-S. Kirby

Dated 19 September 2023

SWINTON LOCK ACTIVITY CENTRE

Statement of responsibilities of the Board of Trustees

The trustees, who are also directors of Swinton Lock Activity Centre for the purposes of company law, are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law, including FRS 102 the Financial Reporting Standard applicable in the UK and Republic of Ireland. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and the incoming resources and application of those resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently.
- Observe the methods and principles in the Charities SORP (FRS 102)
- Make judgements and accounting estimates that are reasonable and prudent.
- State whether applicable UK Accounting Standards have been followed subject to any materials departures disclosed and explained in the financial statements and
- Prepare the financial statement on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent Examiner's Report to the Trustees of Swinton Lock Activity Centre

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2023 which are set out on pages 19 to 33.

Responsibilities and basis of report

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: K K

Name Keith Dennis Hawson, FCA

Walters Hawson Limited, Norham House, Mountenoy Road, Rotherham, S60 2AJ

Date 25 September 2023

SWINTON LOCK ACTIVITY CENTRE

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2023

	Notes	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Total 2022 £
Income:					
Gifts and donations		9,287	190	9,477	30,919
Charitable activities		268,606	240,066	508,672	390,135
Investment income	3	-	-	-	-
Other income		497	-	497	-
Total income		278,390	240,256	518,646	421,054
Expenditure on:					
Charitable activities	4	180,131	232,968	413,099	324,364
Net incoming resources before transfers		98,259	7,288	105,547	96,690
Transfers between funds	10a	(76)	76	-	-
Net income for the year/ Net movement in funds		98,183	7,364	105,547	96,690
Fund balances at 1 April 2022		226,501	86,233	312,734	216,044
Fund balances at 31 March 2023		324,684	93,597	418,281	312,734

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

SWINTON LOCK ACTIVITY CENTRE

BALANCE SHEET

AS AT 31 MARCH 2023

	Notes	2023		2022	
		£	£	£	£
Fixed assets					
Tangible assets	7		56,104		58,869
Current assets					
Stocks		135		142	
Debtors	8	41,857		65,736	
Cash at bank and in hand		359,302		226,200	
		401,294		292,078	
Creditors: amounts falling due within one year	9	(39,117)		(38,213)	
Net current assets			362,177		253,865
Total assets less current liabilities			418,281		312,734
Income funds					
Restricted funds	10a/10b		93,597		86,233
Unrestricted funds	11		324,684		226,501
	12		418,281		312,734

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2023. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these financial statements.

The Trustees acknowledge their responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 19 September 2023

Mr S G Ellis
Trustee

Mr C Kidd
Trustee

Company Registration No. 05037431

SWINTON LOCK ACTIVITY CENTRE

CASH FLOW STATEMENT

FOR THE YEAR ENDED 31 MARCH 2023

	2023 £	2022 £
Cash flows from operating activities		
Surplus for the financial year	**105,547**	96,690
Adjustments for:		
Depreciation of property, plant and equipment	**9,325**	8,341
(Decrease)/increase in stocks	**7**	(42)
(Increase)/decrease in trade and other receivables	**23,879**	(58,441)
(Decrease)/increase in trade payables	**904**	16,316
Cash from operations	**139,662**	62,864
Interest paid	**-**	-
Net cash generated from operating activities	**139,662**	62,864
Cash flows from investing activities		
Purchases of property, plant and equipment	**(6,560)**	(22,447)
Interest received	**-**	-
Net cash from investing activities	**(6,560)**	(22,447)
Cash flows from financing activities	**-**	-
Net cash used in financing activities	**-**	-
Net increase/(decrease) in cash and cash equivalents	**133,102**	40,417
Cash and cash equivalents at beginning of year	**226,200**	185,783
Cash and cash equivalents at end of year	**359,302**	226,200

1 Accounting policies

Charity information
Swinton Lock Activity Centre is a private company limited by guarantee incorporated in England and Wales. The registered office is Dun Street, Swinton, Mexborough, South Yorkshire, S64 8AN.
The Charity is a public benefit entity.

1.1 Accounting convention

The financial statements have been prepared in accordance with the Charity's Memorandum and Articles of Association, the Companies Act 2006 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) published in October 2019. The Charity is a Public Benefit Entity as defined by FRS 102.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the Charity.

1.3 Incoming resources

Income is recognised when the Charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the Charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the Charity has been notified of an impending distribution, the amount is known, and receipt is expected, if the amount is not known, the legacy is treated as a contingent asset.

Turnover is measured at the fair value of the consideration received or receivable and represents amounts receivable for goods and services provided in the normal course of business, net of discounts and other sales related taxes.

1 Accounting policies (Continued)

1.4 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Boats	5% straight line
Fixtures, fittings & equipment	15/25% straight line
Motor vehicles	15% straight line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.5 Impairment of fixed assets

At each reporting end date, the Charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).
Intangible assets with indefinite useful lives and intangible assets not yet available for use are tested for impairment annually, and whenever there is an indication that the asset may be impaired.

1.6 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

1 Accounting policies (Continued)

1.7 Employee benefits and pensions

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the Charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

The Charity's contributions to defined contribution and defined pension schemes for its employees are charged to the SOFA/income and expenditure account in accordance with Financial reporting Standard FRS102 - 'Employee Benefits'. See note 3 for details. The assets of the schemes are independent of the Charity's finances.

2 Critical accounting estimates and judgements

In the application of the Charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Pension costs

The Charity contributes to a defined contribution pension scheme for the majority of its staff, and is a member of a multi-employer pension scheme for one employee, providing benefits based on final pensionable pay.

As sufficient information is not available to use defined benefit accounting, the Charity accounts for the defined benefit plan as if it were a defined contribution plan.

The cost of funding the pension is charged to the Statement of Financial Activities in the year in which it was incurred.

The pension charge for the year comprises:	2023	2022
	£	£
Contributions to defined contribution scheme	2,101	3,656
Contributions to defined benefit scheme	1,014	1,014
	3,115	4,670

The Charity has been advised that should there be a withdrawal from the defined benefit scheme, the Charity, as at 30 September 2022, would have a debt on withdrawal of approximately £1,561. This is not provided within the accounts.

This figure is calculated on a solvency - or 'buy-out' - valuation which is the statutory basis for calculating an employer's debt on withdrawal. The debt on withdrawal is the withdrawing employer's share of the difference between the Scheme's assets and the Scheme Actuary's estimate of the amount an insurance company would charge to take on responsibility for paying all of the benefits due.

4 Charitable activities

	2023	2022
	£	£
Staff costs	228,809	174,146
Sessional tutors	62,310	43,602
Redundancy/DBS	782	677
Boat costs	6,933	9,632
Travel	2,029	9,943
Activities	21,880	26,865
Training	5,177	5,453
Volunteer costs	1,150	1,132
Telephone	1,417	1,293
Computers and software	3,613	1,039
Mobile charges	1,342	1,360
Publicity	310	455
Refreshments	9,562	3,602
Rent	12,000	11,969
Water rates	712	414
Business rates	410	209
Security	1,780	767
Gas and electricity	6,650	4,990
Printing	1,327	1,622
Postage	181	30
Office supplies	1,610	3,516
Photocopier costs	668	377
Legal fees	-	-
Payroll and other services provided by Independent Examiner	1,378	1,250
Professional fees	400	13
Contributions	-	(4,600)
Equipment	6,235	5,130
Repairs and renewals	1,720	4
Cleaning	1,242	698
Premises expenses	11,301	3,557
Bank charges	853	681
Depreciation	10,298	8,341
Bad debts	20	-
Insurance	5,262	4,939
Qualifications	2,178	18
	411,539	323,124
Governance costs		
Independent Examination fees	1,560	1,240
	413,099	324,364
Analysis by fund		
Unrestricted funds	180,131	118,813
Restricted funds	232,968	205,551
	413,099	324,364

5 Trustees

Other than as noted below, none of the Trustees (or any persons connected with them) received any remuneration during the year (2022 - £Nil). Also, none of the Trustees were reimbursed any travelling expenses (2022- £Nil).

Two trustees were reimbursed for volunteer expenses during the year, totalling £259 of which £205 was donated back (2022: £300, which was donated back).

6 Employees

Number of employees

The average monthly number of employees during the year was 10 (2022 8).

Employment costs	2023 £	2022 £
Wages and salaries (including Employer's NIC)	225,694	169,476
Employer's pension contributions	3,115	4,670
	228,809	166,506

No employees had employee benefits in excess of £60,000.

7 Tangible fixed assets

	Boats £	Fixtures, fittings & equipment £	Total £
Cost			
At 1 April 2022	129,096	39,461	168,557
Additions		6,560	6,560
Disposals			-
At 31 March 2023	129,096	46,021	175,117
Depreciation and impairment			
At 1 April 2022	89,307	20,381	109,688
Disposals			-
Depreciation charged in the year	4,974	4,351	9,325
At 31 March 2023	94,281	24,732	119,013
Carrying amount			
At 31 March 2023	34,815	21,289	56,104
At 31 March 2022	39,789	19,080	58,869

8 Debtors

	2023	2022
	£	£
Amounts falling due within one year:		
Trade debtors	28,648	47,385
Prepayments and accrued income	13,209	18,351
	41,857	65,736

9 Creditors: amounts falling due within one year

	2023	2022
	£	£
Other taxation and social security	4,692	4,072
Trade creditors	5,195	2,584
Other creditors	5,847	5,847
Accruals and deferred income	23,383	25,710
	39,117	38,213

10a Restricted funds 2022/2023

The income funds of the charity include restricted funds comprising the following unexpended balances

		Movement in funds			
	Balance at 1 April 2022 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2023 £
Access to Nature	9,503	-	(1,188)		8,315
Big Lottery	209	-	(209)		-
Community Leadership Fund	300	-	(306)	6	-
Children in Need	1,270	-	-		1,270
Ignite	357	7,531	(7,888)		-
Bright Waters	1400	-	(300)		1,100
Foodbank Donations	391	190	-		581
DWP Hampers	350	-	-		350
National Lottery Community Fund	31,449	145,663	(143,218)		33,894
BBC Children In Need	3,780	10,497	(10,767)		3,510
Violence Reduction Unit	8,075	-	(1,425)		6,650
Mindfest - Foodbank	2,499	-	(1,808)		691
VAR - Supporting Our Communities	3,057	-	(3,057)		-
VAR - Mental Health	8,908	10,209	(6,843)		12,274
VAR - Christmas Food Hampers	207	-	(207)		-
SYCF - Social Prescribing	9,994	-	(10,049)	55	-
VAR Soc - Capital	4,250	-	(750)		3,500
Donation Restricted - Newsletter	234	-	(234)		-
Coalfield - Foodbank		2,000	(2,015)	15	-
RMBC - Youth Worker		20,000	(19,874)		126
VRU - Women and Girls		14,487	(14,487)		-
Christmas Meals for Kids		1,000	(365)		635
RMBC - VAR Christmas Hampers		5,000	(5,000)		-
VAR - People In Need		2,000	-		2,000
Julia and Hans Rausing		12,089	(2,305)		9,784
VAR - Open Arms Funding		4,991	-		4,991
CLF - Ken Wyatt - Foodbank		300	(300)		-
CLF - Gina Monk - Foodbank		300	(300)		-
CLF - Victoria Cusworth - Foodbank		73	(73)		-
SYCF - Social Prescribing - Extension		3,926			3,926
	86,233	240,256	(232,968)	76	93,597

Information regarding the nature of the funds is given on the following pages.

10b Restricted funds 2021/2022

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

		Movement in funds			
	Balance at 1 April 2021 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2022 £
Access to Nature	10,691		(1,188)		9,503
Big Lottery	45,129		(44,920)		209
Community Leadership Fund	300				300
Children in Need	1,270				1,270
Ignite	358	13,303	(13,304)		357
Boiler fundraiser	669		(669)		-
D'Oyly Carte	2,573		(2,573)		-
Bright Waters	500	1,500	(600)		1,400
Foodbank donations	0	445	(54)		391
Contribution for volunteer	21		(21)		-
Reindeer Enterprise Project	189		(189)		-
DWP hampers	350				350
National Lottery Community Fund		141,992	(110,543)		31,449
BBC Children In Need		9,997	(6,217)		3,780
Violence Reduction Unit		19,827	(11,752)		8,075
Coalfields		2,500	(2,500)		-
Mindfest - Foodbank		2,900	(401)		2,499
VAR - Supporting Our		4,991	(1,934)		3,057
VAR - Mental Health		9,970	(1,062)		8,908
D'Oyly Carte		581	(581)		-
CLF - Kilnhurst		900	(900)		-
CLF - Rawmarsh		600	(600)		-
VAR - Christmas Food Hampers		5,000	(4,793)		207
SYCF - Social Prescribing		9,994			9,994
VAR Soc - Capital		5,000	(750)		4,250
Donation Restricted - Newsletter		234			234
	62,050	229,734	(205,551)	-	86,233

10 Restricted Funds - continued

Access to Nature
A legacy project with the outstanding balance relating to annual depreciation in relation to part funding of our fully accessible wide beam boat known as Spirit.

Big Lottery
A Reaching Communities project funded for three years to May 2020 in relation to work to deliver a mix of vulnerable adults, boat and young people's work. This fund was extended in May 2021 due to the pandemic.

Community Leadership Fund
A small grant to provide personal safety tuition for post abuse survivors. It was agreed with the councillors that we could reprofile this in line with our walking group and the needs thereof.

Children in Need
This project was funded until January 2021. The restricted balance has been utilised during our next grant fund from BBC Children in Need.

Ignite
We are a third party organisation to IVE who were successful in a Heritage Lottery Fund bid to pilot engaging young people aged 14-19 (up to 25 years with SEN) to engage with heritage. This project was due to ended in May 2022 but actually completed in the Autumn of 2022.

Bright Waters
A project set up to provide boat trips for children with disabilities.

Food Bank
Donations specifically restricted for the purchase of food for food bank donations.

DWP Hampers
A grant provided by DWP to RMBC distributed by Voluntary Action Rotherham to provide Christmas

National Lottery Community Fund
A new three year project commencing in June 2021 in relation to vulnerable adults work, boat training and volunteer co-ordination.

BBC Children in Need
A three year project which commenced in June 2021 initially to provide an activity club to take place during term time after school, together with a provision for activity packs for children/young people during the school holidays. The funding has subsequently been redirected to fund our term-time Youth Club known as 'The Base' on Thursday evenings.

Violence Reduction Unit

Funding towards a pilot youth club to be held in centre to reduce anti-social behaviour and knife crime.

Mindfest - Foodbank
Funding raised locally by Mindfest towards our food bank which serves our clients and the local communities.

10 Restricted Funds - continued

VAR – Supporting our Communities
Funding received for boat trips for those struggling as a result of the pandemic to re-engage in activities and struggling with mental health issues and social isolation.

VAR – Mental Health
Funding for three years to provide activities for people to access that are struggling with their mental health and wellbeing.

VAR - Christmas Food Hampers
Funding to provide Christmas and New Year hampers to our clients including those accessing our foodbank, we returned the balance to VAR as per their request.

SYCF – Social Prescribing
Part of the social prescribing pilot scheme, we were initially to operate under the 'blue scheme' due to our project originally being water based. However, the referrals received included green activities based in centre.

VAR SOC – Capital
A grant towards the purchase of our new outdoor classroom.

Donation Restricted - Newsletter
A donation was received which was restricted to the printing of a newletter. This was utilised as a contribution towards printing costs for a monthly newsletter for members and staff.

Coalfields - Foodbank
A grant of £2000.00 was received towards our foodbank, which was fully utilised during the year.

RMBC - Youth Worker
Funding to centre for a youth worker to engage with children and young people over the whole children and young people's delivery.

VRU - Women and Girls
Short term funding for a family link project support worker

Christmas Meals for Kids
£1K received towards Christmas meals for kids and other associated costs during winter.

RMBC - VAR Christmas Hampers
Funding from local authority via Voluntary Action Rotherham of £5K, £4K to be spent directly on items for the hampers, the balance to be utilised towards staffing time, delivery, travel etc.

10 Restricted Funds - continued

VAR - People in Need

VAR originally intended to supply luxury hampers to give out to food bank recipients at Christmas, however the plea for donations did not receive enough support to make this viable. Instead it was decided that we might be better placed to utilise these funds and it has been agreed that this will be used wholly for the deliver of our foodbank.

Julia and Hans Rausing

We bid for a grant from the Julia and Hans Rausing trust, this is short term funding from January 2023 to June 2023 to provide additional food, salary and costs associated with the same to support our food bank programme.

VAR - Open Arms Funding

Funding for warm spaces and information sharing for those struggling with the cost of living crisis. For short term delivery to around May 2023

CLF - Ken Wyatt - Foodbank

Community Leadership Fund from Councillor Ken Wyatt - £300 towards the purchase of food items for the foodbank

CLF - Gina Monk - Foodbank

Community Leadership Fund from Councillor Gina Monk - £300 towards the purchase of food items for the foodbank

CLF - Victoria Cusworth - Foodbank

Community Leadership Fund from Councillor Victoria Cusworth - £73 towards the purchase of food items for the foodbank

SYCF - Social Prescribing Extension

South Yorkshire Community Foundation social prescribing extension, 12 week grant linked with boat trips.

In addition to the above restricted grant funding, we also received donations that contributed to the overall work by the centre in the year including a donations from the High House and Rotary Club of Rotherham, as well as the donation of a new kiln.

11 Unrestricted funds - analysis of reserves

	2023	2022
	£	£
Fixed asset fund	45,311	46,990
Designated reserve - redundancy costs	35,020	33,213
Operating (free) reserves	244,353	146,298
	324,684	226,501

12 Analysis of net assets between funds

Fund balances at 31 March 2023 are represented by

	Unrestricted funds 2023	Restricted funds 2023	Total 2023	Total 2022
	£	£	£	£
Tangible assets	45,311	10,793	56,104	58,869
Current assets/(liabilities)	279,373	82,804	362,177	253,865
	324,684	93,597	418,281	312,734

13 Remuneration of key management personnel

The total remuneration of key management personnel was £137486 (2022 £113761). The total remuneration of staff who are related parties of 2 key management personnel was £31160 (2022 £5496).

The key management personnel (KMP) of the charitable company in the year to 31 March 2023 include the Chief Executive Officer, Business and Finance Manager, Adult and Families Support Services Manager (formerly Vulnerable Adults Manager), and the Children and Young Peoples' Service Manager.

The remuneration of the key management personnel is determined by the Board annually.

In accordance with the organisation's expenses re-imbursement policies, KMP received in total £1652 for travel expenses incurred in the course of performing their work.

14 Operating lease commitments

The total minimum lease payments under non-cancellable operating leases, ending after more than 5 years, is £72,000.

SWINTON LOCK ACTIVITY CENTRE

England & Wales - Charity number 1103160

Accounts

SWINTON LOCK ACTIVITY CENTRE

TRUSTEES' REPORT AND INDEPENDENTLY EXAMINED ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2022

REGISTERED COMPANY NUMBER: 5037431 (England & Wales)
REGISTERED CHARITY NUMBER: 1103160

SWINTON LOCK ACTIVITY CENTRE

LEGAL AND ADMINISTRATIVE DETAILS

Charity Number	1103160
Company Number	05037431
Registered office	Dun Street Swinton Rotherham South Yorkshire S64 8AN
Independent Examiner	Walters Hawson Limited Chartered Accountants Norham House Mountenoy Road Rotherham S60 2AJ
Bankers	Unity Trust Bank PO Box 7193 Planetary Road Willenhall WV1 9DG Natwest 17 Howard Street Rotherham South Yorkshire S65 1YT Nationwide Kings Park Road Moulton Park Northampton NN3 6NW
Trustees	Mr C Kidd (Chair) Mr S G Ellis (Treasurer) Mr T Allsopp Mr A Gosney Mr S McAlpine Mr D Bettney – resigned 22 August 2022
Company Secretary	Mrs J E Senior
Key Management Personnel	Mrs J E Senior (Chief Executive Officer) Mrs V A Hoskings (Business & Finance Manager) Ms K Kelwick (Vulnerable Adults Manager) Ms K Eastburn (Children & Young People's Manager)

SWINTON LOCK ACTIVITY CENTRE

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SWINTON LOCK ACTIVITY CENTRE

TRUSTEES' REPORT

FOR THE YEAR END 31 MARCH 2022

The Trustees, who are also Directors of Swinton Lock Activity Centre present their report and accounts for the year ending 31 March 2022.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Charity's memorandum and articles of association, the Companies Act 2006 and 'Accounting and Reporting by Charities, Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting standard applicable in the UK and Republic of Ireland (FRS 102)' (as amended for accounting periods commencing from 1 January 2016).

Objectives and Activities

Purposes and aims

Our charity's purposes as set out in the objects of the company, are for the advancement of education, including education in the social, physical, environmental and cultural heritage associated with canals; also the provision of facilities in the interest of social welfare and social inclusion for recreation or other leisure time occupation of the general public, in particular (but not exclusively) through the provision of an activity centre and canal and arts based activities.

Strategic Actions

The board of trustees and the management team have as always worked hard in the year to meet the needs of the vulnerable community that we serve. In addition to this a need to re-establish unrestricted work that was adversely affected by the pandemic was met with a cautious approach. There was also a change in key personnel within the organisation and a need to ensure we were meeting all the objectives set as part of our grant funding. As the year progressed new members of staff joined our team and reinvigorated the drive forward to improve projects and the work we delivered. As we end the year we have been successful in obtaining funding for a new outdoor classroom from various grant funders. This new classroom will be a significant asset to the organisation and the work it delivers.

During the year we were successful in gaining 3 years' funding from the National Lottery Community Fund around our vulnerable adults work, boat training and volunteer co-ordination. We were also successful in a 3 year grant fund with BBC Children in Need. Additionally, 3 years' funding via Voluntary Action Rotherham around mental health work for adults has also been established and we hope to grow this work moving forward. We piloted a youth club during the financial year and have now utilised the remaining funding from our BBC Children in Need grant towards this piece of work which we see as an essential part of our delivery.

The dedication of our staff team cannot be underestimated and we leave the financial year in a good financial position. Moving forward we have a desire to grow the work around our boats delivery in the new financial year, establishing a strong marketing plan.

We held a business planning day during the Easter break to update our business plan and are now working towards the ideas and plans established during that meeting.

Achievements and performance

Charitable activities and public benefit

Schools

Swinton Lock Activity Centre continues to work with schools in the delivery of its Re-engagement Programme for young people, which provides an alternative form of learning for young people who have become disengaged from the normal learning environment or who face barriers towards learning and for those that present with challenging behaviours. The programme has grown gradually throughout the year with a key turning point being the appointment of a new Children and Young People's Manager who has re-established the programme, extending the provision, obtaining feedback from both young people and schools. We are currently recruiting for a Children and Young People's Engagement Officer which initially will be grant funded, as we see this as an essential part of the delivery of our schools work.

Our Re-engagement provision currently includes spray can art, construction, boat handling, pottery and hair and wellbeing. We will be extending/changing our provision on a needs led basis. As the provision now includes much more engagement with professionals centred on the young person we have identified a need for a family link worker and hope to establish this position through grant funding during the financial year 2022-2023.

Heritage Youth Work

Our heritage youth work is a four year programme of activities for young people aged 14 to 19 years (up to 25 years with SEN). This project aims to engage young people with heritage learning opportunities and boost the number of young people moving on to consider further training and/or employment within the heritage sector. We had a celebration of the work created during the project at our Platinum Jubilee Open Day during the summer which was attended by over 400 people. The funding for this project was due to end in May 2022, however an extension has been granted which will see this project finally end in September 2022.

SWINTON LOCK ACTIVITY CENTRE

Youth Club
A pilot project funded by the Violence Reduction Unit has been established in the financial year 2021-2022 with an emphasis on this providing an 'old fashioned' youth club with music and activities for young people to engage with. In addition to this identifying concerns/issues raised by young people forms part of the project delivery this funding ended at the 31 March 2022.

Boats
Swinton Lock Activity Centre has two boats (one of which is fully inclusive) used for both educational and leisure day trips as well as boat training. During the year to the 31 March 2022 we had 210 boat trips a 110% increase on the previous year which shows that despite some pandemic restrictions affecting the year we were able to provide opportunities out on our boats once more.

We are an accredited narrowboat training provider and offer the opportunity for people to gain qualifications in handling narrowboats. In the year we had 27 people successfully complete their Community Crew Courses (CCC), 5 individuals achieve certificates in Boat Handling and 5 achieve their Certificate in Community Boat Management (CCBM) courses. We also ran 28 Assessments and Qualifications Alliance (AQA) unit awards in boat handling courses.

Moving forward our board of trustees are keen to ensure that the boats are a widely used resource of the centre for both grant funded work and for areas of our unrestricted work.

Due to the success of our National Lottery Community Fund grant which commenced for three years in June 2021, we are focusing on boat training opportunities and volunteer co-ordination in particular on the boats.

We have also obtained several pieces of restricted grant funding which centres around our boats and the mental health benefits of being out in nature on our local waterways which we hope to build on moving forward.

Emergency Food Bank
Our emergency food bank came about in response to the global pandemic and has continued to meet the needs of our own clients as well as those in the local communities. In the year we have continued to receive supplies of food from Fareshare and secured some short term funding from Coalfields and some of our local councillors to supplement this work. Additionally we received donations from local groups/organisations and individuals both in the form of financial contributions and actual food/essential items which has allowed us to sustain the delivery of the programme.

We changed the way the food bank was administered in December 2021 when food bank recipients were asked to collect the food items from centre rather than volunteers delivering the same. This change in method has meant that we have been able to engage with the recipients in a way that we were unable to through the former method and have been able to signpost and identify additional needs as a result.

Whilst the original premise for the foodbank was linked directly with the global pandemic, in the current year the needs have been less Covid related and more low income/poverty in particular fuel poverty. Our numbers have continued to remain relatively high and therefore we have with the agreement of our grant funder decided to continue this piece of work until May 2023.

Our new National Lottery Community Fund grant which commenced in June 2021 provides staffing support for our emergency food bank until May 2023.

After School Provision
We were successful in a further 3 year bid with BBC Children in Need which commenced in June 2021. Initially this was centred on delivery of a term time creative group and activity packs, however, given the success of our youth club we are now utilising this funding towards he continuation of our youth club.

Vulnerable Adults
Over the last 12 months we have continued to work with our clients who are survivors of child sexual exploitation (CSE), child sexual abuse (CSA) and domestic abuse together with other vulnerable adults that are identified either through other statutory or third sector organisations or through self-referral. We support these clients, together with a significant number of their family members.

We have re-established creative activities which form our group work activities directed by the client needs which has proved extremely beneficial and positive for those at the right stage of their journey to engage.

The support we provide under our vulnerable adults work ranges widely from emotional support to raising self-esteem and confidence. But we also provide practical support by attending appointments, meetings and court appearances.

We continue to support parents with contact visits with their children and continue to forge meaningful relationships with social care and CAFCASS. We assist clients by working alongside South Yorkshire Police the IOPC and the National Crime Agency when this forms part of their recovery journey. We help survivors challenge decisions from the authorities when we believe it is appropriate. We signpost to and work alongside other agencies on a need and client led basis. We continue to work at raising awareness around appropriate relationships and recognising abuse. Our Vulnerable Adults' manager has also undertaken training on the Freedom programme and this is forming part of the delivery work for vulnerable adults.

Adult Learning
Swinton Lock Activity Centre continues to provide creative classes to the local community. Our pottery class was supported for part of the year by the D'Oyly Carte Trust, but is now once again supported only by the contributions from the participants which is a concern. There is no long term contingency plan for any large expenses linked with the repair and/or renewal of the kiln.

SWINTON LOCK ACTIVITY CENTRE

We have been successful in gaining funding for mental health provision around creative/wellbeing activities for 3 years, which commenced delivery in March 2022. Furthermore, our vulnerable adults work includes creative sessions for the benefit of the clients that access the service.

Financial Review

The organisation secured 3 years' funding from the National Lottery Community Fund from June 2021 for its vulnerable adults work and work around boat training and volunteer co-ordinator. The organisation has worked hard to re-establish some of its unrestricted funding which forms an essential part of our organisation. Moving into the financial year 2022-2023 we will work towards long term sustainability of our boats delivery.

Reserves policy

The beneficiaries of Swinton Lock Activity Centre include the general public who access programmes of work in line with their interests. Swinton Lock Activity Centre also focuses a large proportion of its work on those that identify as vulnerable and socially isolated, these programmes of work change over time according to the needs of the clients that present themselves to the organisation as we develop and deliver programmes that are client and needs led.

Swinton Lock Activity Centre currently runs programmes of work for children and young people, post abuse survivors of child sexual exploitation/abuse and domestic abuse, volunteering opportunities, boat related training and leisure and creative activities in line with its memorandum and articles of association. The reserves policy is to maintain sufficient levels of unrestricted reserves to enable the normal operating activities to continue over a period of 6 months should a shortfall in income occur and to take account of potential risks and contingencies that may arise from time to time.

Reserves are that part of a charity's unrestricted funds that is freely available to spend on any of the charity's purposes and excludes fixed assets.
Swinton Lock Activity Centre maintains free unrestricted reserves:

- to provide a level of working capital that protects the continuity of our work
- to provide a level of funding for unexpected opportunities
- to provide cover for risks such as unforeseen expenditure or unanticipated loss of income including those linked with a pandemic.

The board of trustees will review the above criteria with reference to Swinton Lock Activity Centre's strategy and annual plan and determine the target level of free reserves to meet these, the current level of free reserves required is equivalent to 6 months expenditure which currently is estimated to be around £150K, the organisation is still working towards this level and will continue to do so until it is met.

The organisation also retains a designated fund for potential redundancy costs. At the end of the financial year 31 March 2022, these have been calculated at £33213 and a designation of this cost has been allocated. The redundancy costs will be recalculated at the end of each financial year and adjusted accordingly.

The board of trustees will at times designate funds from free reserves for potential liabilities as they see fit.

Risk Management

The trustees have a duty to identify and review the risks to which the charity is exposed. The business plan highlights the key areas that have previously been identified. A register of these business risks will continue to be reviewed and further risks that are identified will be added on an on-going basis. The information on the risk register will be discussed and reviewed annually at a board meeting.

Swinton Lock Activity Centre has financial procedures in place to limit the risk to the organisation and these are reviewed annually in line with good practice. Swinton Lock Activity Centre has a detailed risk assessment procedure for all its beneficiaries, the public who use the facilities and for its staff. All activities, undertaken by the charity are risk assessed, scored, and measures taken to reduce risks are recorded.

All staff and volunteers working for the charity undertake a Disclosure and Barring Service check every 3 years.

Going Concern

Swinton Lock Activity Centre works continuously to achieve long term sustainability of the organisation. Given the current circumstances of the organisation including the 3 year funding agreement with the National Lottery Community Fund until May 2024, together with other grant funding and the re-establishment of some of our unrestricted income work, the charity is confident that it has adequate resources to continue for at least 12 months from the date of signing the accounts. For that reason the trustees of Swinton Lock Activity Centre continue to adopt the going concern basis in preparing the accounts.

Future Plans

Swinton Lock Activity Centre is working towards its long-term future and the need to have a mixed economy of work within the organisation. We plan on continuing to develop the volunteering opportunities in centre and overall raising the profile of the work we do and the people we serve, supported by the funding from the National Lottery Community Fund. Swinton Lock Activity Centre will continue to forge positive links with community champions and local businesses, with a view to raising its profile and increasing its fundraising.

Swinton Lock Activity Centre hopes to increase the number of volunteers and volunteering opportunities that we have within centre with emphasis on recruiting more volunteers in different capacities in the organisation including boats, food bank and fundraising opportunities. Swinton Lock Activity Centre also hopes to continue to develop its social media presence and share the work that happens in centre so people in the local community and beyond are aware of the work that we do and the services that we offer. In addition to this we have recently relaunched our website and are now able to offer boat booking directly through the same.

Structure, Governance and Management
Governing document

Swinton Lock Activity Centre is a charitable company limited by guarantee and is governed by its Memorandum and Articles of Association. The organisation works for the advancement of education, including education in the social, physical, environmental and cultural heritage associated with canals. To the provision of facilities in the interests of social welfare and social inclusion for recreation or other leisure time occupation of the general public, in particular (but not exclusively) the provision of an activity centre and canal and arts based activities and to promote such other charitable purposes as may from time to time be determined by the Trustees.

Board of Trustees

Mr C Kidd
Mr S G Ellis
Mr T Allsopp
Mr A Gosney
Mr S McAlpine
Mr D Bettney – resigned 22 August 2022

None of the Trustees has any beneficial interest in the company. All of the Trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

The directors of the company are also charity trustees for the purposes of charity law. Under the requirements of the Memorandum and Articles of Association, at least one third (or the number nearest to one third) of the Trustees must retire at each AGM, those longest in office retiring first and the choice between any of equal service being made by drawing lots. The Board of Trustees seeks to appoint members with broad experience and skills relevant to the aims and activities of Swinton Lock Activity Centre and with skills in business, management, financial and legal backgrounds. Any Trustee who has stepped down can be re-appointed at any point at the approval of the board of Trustees.

Organisation Structure

The Board of Trustees meets every two months and is responsible for the strategic direction and policy of the charity. The Chief Executive Officer is accountable to the Board of Trustees.

Trustee Induction and Training

Swinton Lock Activity Centre provides an induction pack to new trustees, which is updated annually. The induction pack covers all aspects of the charity's structure, and provides information about policies, procedures and includes information about the roles and responsibilities of trustees. All trustees are encouraged to engage with external training for their role, whether they are new or established trustees.

Wider Network

Swinton Lock Activity Centre prides itself on its partnership work with all relevant organisation, including statutory services and the voluntary and community sector organisations including other charities with whom we work closely. These include schools, social care services, youth offending services and local authorities in South Yorkshire, from where Swinton Lock Activity Centre receives its referrals to its Young People's Re-engagement programme. Swinton Lock Activity Centre also works with youth groups, local disabled groups and residential homes that use our arts and boating activities to benefit their user groups.

Swinton Lock Activity Centre is also a member of the Rotherham Children, Young People and Families Consortium, which is a group of voluntary sector organisations who provide services for children, young people and families who act together to increase knowledge and good practice among members. The aim is to represent the views of its members and their service users and so exert influence and change things for the better and develop new projects and excellent services.

Related parties

Except as disclosed in note 5 to the accounts, the charity has no related parties with whom it deals.

The trustees' report was approved by the Board of Trustees

Chair 

Dated 27 September 2022

SWINTON LOCK ACTIVITY CENTRE

Statement of responsibilities of the Board of Trustees

The trustees, who are also directors of Swinton Lock Activity Centre for the purposes of company law, are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law, including FRS 102 the Financial Reporting Standard applicable in the UK and Republic of Ireland. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and the incoming resources and application of those resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently.
- Observe the methods and principles in the Charities SORP (FRS 102)
- Make judgements and accounting estimates that are reasonable and prudent
- State whether applicable UK Accounting Standards have been followed subject to any materials departures disclosed and explained in the financial statements and
- Prepare the financial statement on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent Examiner's Report to the Trustees of Swinton Lock Activity Centre

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2022 which are set out on pages 15 to 27.

Responsibilities and basis of report

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Name Keith Dennis Hawson, FCA

Walters Hawson Limited, Norham House, Mountenoy Road, Rotherham, S60 2AJ

Date 13/10/2022

SWINTON LOCK ACTIVITY CENTRE

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2022

	Notes	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £	Total 2021 £
Income:					
Gifts and donations		30,276	643	30,919	31,895
Charitable activities		161,044	229,091	390,135	320,256
Investment income	3	-	-	-	-
Other income		-	-	-	(2)
Total income		191,320	229,734	421,054	352,149
Expenditure on:					
Charitable activities	4	118,813	205,551	324,364	261,903
Net incoming resources before transfers		72,507	24,183	96,690	90,246
Transfers between funds	10	-	-	-	-
Net income for the year/ Net movement in funds		72,507	24,183	96,690	90,246
Fund balances at 1 April 2021		153,994	62,050	216,044	125,798
Fund balances at 31 March 2022		226,501	86,233	312,734	216,044

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

SWINTON LOCK ACTIVITY CENTRE

BALANCE SHEET

AS AT 31 MARCH 2022

	Notes	2022		2021	
		£	£	£	£
Fixed assets					
Tangible assets	7		58,869		44,763
Current assets					
Stocks		142		100	
Debtors	8	65,736		7,295	
Cash at bank and in hand		226,200		185,783	
		292,078		193,178	
Creditors: amounts falling due within one year	9	(38,213)		(21,897)	
Net current assets			253,865		171,281
Total assets less current liabilities			312,734		216,044
Income funds					
Restricted funds	10		86,233		62,050
Unrestricted funds	11		226,501		153,994
	12		312,734		216,044

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2022. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these financial statements.

The Trustees acknowledge their responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 27 September 2022.

Mr S G Ellis
Trustee

Mr C Kidd
Trustee

Company Registration No. 05037431

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

Charity information
Swinton Lock Activity Centre is a private company limited by guarantee incorporated in England and Wales. The registered office is Dun Street, Swinton, Mexborough, South Yorkshire, S64 8AN.

1.1 Accounting convention

The financial statements have been prepared in accordance with the Charity's Memorandum and Articles of Association, the Companies Act 2006 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) published in October 2019. The Charity is a Public Benefit Entity as defined by FRS 102.

The Charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the Charity.

1.3 Incoming resources

Income is recognised when the Charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the Charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the Charity has been notified of an impending distribution, the amount is known, and receipt is expected, if the amount is not known, the legacy is treated as a contingent asset.

Turnover is measured at the fair value of the consideration received or receivable and represents amounts receivable for goods and services provided in the normal course of business, net of discounts and other sales related taxes.

1 Accounting policies (Continued)

1.4 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Boats	5% straight line
Fixtures, fittings & equipment	15/25% straight line
Motor vehicles	15% straight line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.5 Impairment of fixed assets

At each reporting end date, the Charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).
Intangible assets with indefinite useful lives and intangible assets not yet available for use are tested for impairment annually, and whenever there is an indication that the asset may be impaired.

1.6 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies (Continued)

1.7 Employee benefits and pensions

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the Charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

The Charity's contributions to defined contribution and defined pension schemes for its employees are charged to the SOFA/income and expenditure account in accordance with Financial reporting Standard FRS102 - 'Employee Benefits'. See note 3 for details. The assets of the schemes are independent of the Charity's finances.

2 Critical accounting estimates and judgements

In the application of the Charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Pension costs

The Charity contributes to a defined contribution pension scheme for the majority of its staff, and is a member of a multi-employer pension scheme for one employee, providing benefits based on final pensionable pay.

As sufficient information is not available to use defined benefit accounting, the Charity accounts for the defined benefit plan as if it were a defined contribution plan.

The cost of funding the pension is charged to the Statement of Financial Activities in the year in which it was incurred.

The pension charge for the year comprises:	2022	2021
	£	£
Contributions to defined contribution scheme	3,656	3,809
Contributions to defined benefit scheme	1,014	1,014
	4,670	4,823

The Charity has been advised that should there be a withdrawal from the defined benefit scheme, the Charity, as at 30 September 2021, would have a debt on withdrawal of approximately £2100. This is not provided within the accounts.

This figure is calculated on a solvency - or 'buy-out' - valuation which is the statutory basis for calculating an employer's debt on withdrawal. The debt on withdrawal is the withdrawing employer's share of the difference between the Scheme's assets and the Scheme Actuary's estimate of the amount an insurance company would charge to take on responsibility for paying all of the benefits due.

4 Charitable activities

	2022	2021
	£	£
Staff costs	174,146	166,506
Sessional tutors	43,602	14,635
Redundancy/DBS	677	25
Boat costs	9,632	4,970
Minibus costs	-	-
Travel	9,943	1,489
Activities	26,865	26,767
Training	5,453	1,181
Volunteer costs	1,132	1,764
Telephone	1,293	1,217
Computers and software	1,039	
Mobile charges	1,360	-
Publicity	455	2,993
Refreshments	3,602	1,748
Rent	11,969	12,031
Water rates	414	411
Business rates	209	-
Security	767	1,354
Gas and electricity	4,990	5,108
Oil	-	-
Printing	1,622	2,378
Postage	30	72
Office supplies	3,516	1,767
Photocopier costs	377	90
Legal fees	-	-
Accountancy fees	1,250	234
Consultancy fees	-	-
Professional fees	13	-
Contributions	(4,600)	-
Equipment	5,130	-
Repairs and renewals	4	-
Cleaning	698	1,255
Premises expenses	3,557	1,862
Bank charges	681	705
Depreciation	8,341	5,093
Bad debts	-	-
Insurance	4,939	4,469
Qualifications	18	(21)
	323,124	260,103
Governance costs		
Independent examination fees	1,240	1,800
	324,364	261,903
Analysis by fund		
Unrestricted funds	118,813	19,897
Restricted funds	205,551	242,006
	324,364	261,903

5 Trustees

Other than as noted below, none of the Trustees (or any persons connected with them) received any remuneration during the year (2021 - £Nil). Also, none of the Trustees were reimbursed any travelling expenses (2021- £Nil).

One trustee charged the Centre £300 for training services. This fee was donated back.

6 Employees

Number of employees

The average monthly number of employees during the year was 8 (2021 7).

Employment costs	2022 £	2021 £
Wages and salaries (including Employer's NIC)	169,476	161,683
Employer's pension contributions	4,670	4,823
	174,146	166,506

No employees had employee benefits in excess of £60,000.

7 Tangible fixed assets

	Boats £	Fixtures, fittings & equipment £	Total £
Cost			
At 1 April 2021	129,096	41,326	170,422
Additions		22,447	22,447
Disposals		(24,312)	(24,312)
At 31 March 2022	129,096	39,461	168,557
Depreciation and impairment			
At 1 April 2021	84,333	41,326	125,659
Disposals		(24,312)	(24,312)
Depreciation charged in the year	4,974	3,367	8,341
At 31 March 2022	89,307	20,381	109,688
Carrying amount			
At 31 March 2022	39,789	19,080	58,869
At 31 March 2021	44,763	-	44,763

8 Debtors

	2022	2021
	£	£
Amounts falling due within one year:		
Trade debtors	47,385	745
Prepayments and accrued income	18,351	6,550
	65,736	7,295

9 Creditors: amounts falling due within one year

	2022	2021
	£	£
Other taxation and social security	4,072	3,106
Trade creditors	2,584	303
Other creditors	5,847	5,649
Accruals and deferred income	25,710	12,839
	38,213	21,897

10 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended

		Movement in funds			
	Balance at 1 April 2021	Incoming resources	Resources expended	Transfers	Balance at 31 March 2022
	£	£	£	£	£
Access to Nature	10,691		(1,188)		9,503
Big Lottery	45,129		(44,920)		209
Community Leadership Fund	300				300
Children in Need	1,270				1,270
Ignite	358	13,303	(13,304)		357
Boiler fundraiser	669		(669)		-
D'Oyly Carte	2,573		(2,573)		-
Bright Waters	500	1,500	(600)		1,400
Foodbank donations	0	445	(54)		391
Contribution for volunteer	21		(21)		-
Reindeer Enterprise Project	189		(189)		-
DWP hampers	350				350
National Lottery Community Fund		141,992	(110,543)		31,449
BBC Children In Need		9,997	(6,217)		3,780
Violence Reduction Unit		19,827	(11,752)		8,075
Coalfields		2,500	(2,500)		-
Mindfest - Foodbank		2,900	(401)		2,499
VAR - Supporting Our		4,991	(1,934)		3,057
VAR - Mental Health		9,970	(1,062)		8,908
D'Oyly Carte		581	(581)		-
CLF - Kilnhurst		900	(900)		-
CLF - Rawmarsh		600	(600)		-
VAR - Christmas Food Hampers		5,000	(4,793)		207
SYCF - Social Prescribing		9,994			9,994
VAR Soc - Capital		5,000	(750)		4,250
Donation Restricted - Newsletter		234			234
	62,050	229,734	(205,551)	-	86,233

Information regarding the nature of the funds is given on the following pages.

10 Restricted Funds - continued

Access to Nature
A legacy project with the outstanding balance relating to annual depreciation in relation to part funding of our fully accessible wide beam boat known as Spirit.

Big Lottery
A Reaching Communities project funded for three years to May 2020 in relation to work to deliver a mix of vulnerable adults, boat and young people's work. This fund was extended to May 2021 due to the pandemic.

Community Leadership Fund
A small grant to provide personal safety tuition for post abuse survivors.

Children in Need
This project was funded until January 2021. There is a restricted balance on this project.

Ignite
We are a third party organisation to IVE who were successful in a Heritage Lottery Fund bid to pilot engaging young people aged 14-19 (up to 25 years with SEN) to engage with heritage. This project is due to end in May 2022.

Boiler fundraiser
A fundraising initiative to purchase a new boiler for the centre, this work was carried out during the autumn of 2021.

D'Oyly Carte
Adult Pottery Class targeting those at risk of social isolation and loneliness to build social connections and skills

Bright Waters
A project set up to provide boat trips for children with disabilities.

Contribution for Volunteer
Small restricted fund the balance of which has been utilised on the memorial bench in centre.

Reindeer Enterprise Project
A centre based enterprise project with the Re-engagement students, the surplus of which has been utilised in the year to purchase further enterprise equipment.

10 **Restricted Funds - continued**

Local Authority Covid Winter Grant – DWP Hampers

A grant provided by DWP to RMBC distributed by Voluntary Action Rotherham to provide Christmas food hampers.

National Lottery Community Fund

A new three year project commencing in June 2021 in relation to vulnerable adults work, boat training and volunteer co-ordination.

BBC Children in Need

A new three year project which commenced in June 2021 to provide an activity club to take place during term time after school, together with a provision for activity packs for children/young people during the school holidays.

Violence Reduction Unit

Funding towards a pilot youth club to be held in centre to reduce anti-social behaviour and knife crime.

Coalfields

Funding to purchase food and essential items for our food bank

Mindfest

Funding raised locally by Mindfest towards our food bank which serves our clients and the local communities.

Voluntary Action Rotherham – Supporting our Communities

Funding received for boat trips for those struggling as a result of the pandemic to re-engage in activities and struggling with mental health issues and social isolation.

Voluntary Action Rotherham – Mental health Project

Funding for three years to provide activities for people to access that are struggling with their mental health and wellbeing.

Community Leadership Fund – Kilnhurst

Grant provided by local councillors towards the delivery our food bank.

Community Leadership Fund – Rawmarsh

Grant provided by local councillors towards the delivery of our food bank.

Voluntary Action Rotherham – Christmas Food Hamper

Grant provided via Voluntary Action Rotherham towards the purchase of Christmas food hampers.

10 Restricted Funds - continued

South Yorkshire Community Foundation – Social Prescribing
Part of the green social prescribing pilot scheme, we will be operating a 'blue scheme' due to ours being water based. This will consist of 35 social prescribing days for people to access the waterways as a way of reducing issues around mental health.

Voluntary Action Rotherham – Supporting Our Communities – Capital

A grant towards the purchase of our new outdoor classroom.

In addition to the above restricted grant funding, we also received donations that contributed to the overall work by the centre in the year including a donation from a fundraising event held by the Gate Inn in Swinton towards our food bank and an unrestricted donation from the Rotary Club.

11 Unrestricted funds - analysis of reserves

	2022 £
Fixed asset fund	46,990
Designated reserve - redundancy costs	33,213
Operating (free) reserves	146,298
	226,501

12 Analysis of net assets between funds

Fund balances at 31 March 2022 are represented by

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £	Total 2021 £
Tangible assets	46,990	11,879	58,869	44,763
Current assets/(liabilities)	179,511	74,354	253,865	171,281
	226,501	86,233	312,734	216,044

13 Remuneration of key management personnel

The remuneration of key management personnel is as follows.

	2022 £	2021 £
Wages and salaries	113,761	83,000

The key management personnel (KMP) of the charitable company in the year to 31 March 2022 include the Chief Executive Officer, Business and Finance Manager, Vulnerable Adults Manager, and the Children and Young Peoples' Service Manager.

The remuneration of the key management personnel is determined by the Board annually.

In accordance with the organisation's expenses re-imbursement policies, KMP received in total £2401 for travel expenses incurred in the course of performing their work.

14 Operating lease commitments

The total minimum lease payments under non-cancellable operating leases, ending after more than 5 years, is £84,000.

SWINTON LOCK ACTIVITY CENTRE

England & Wales - Charity number 1103160

Accounts

SWINTON LOCK ACTIVITY CENTRE

TRUSTEES' REPORT AND INDEPENDENTLY EXAMINED ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2021

REGISTERED COMPANY NUMBER: 5037431 (England & Wales)
REGISTERED CHARITY NUMBER: 1103160

SWINTON LOCK ACTIVITY CENTRE

LEGAL AND ADMINISTRATIVE DETAILS

Charity Number	1103160
Company Number	05037431
Registered office	Dun Street Swinton Rotherham South Yorkshire S64 8AN
Independent Examiner	Walters Hawson Ltd Norham House Mountenoy Road Rotherham South Yorkshire S60 2AJ
Bankers	Unity Trust Bank PO Box 7193 Planetary Road Willenhall WV1 9DG Natwest 17 Howard Street Rotherham South Yorkshire S65 1YT
Trustees	Mr C Kidd (appointed 7.9.20, appointed to role of Chair on 12.10.20) Mr S G Ellis (Treasurer) Mr T Allsopp Mr A Gosney (appointed 12.10.20) Mr S McAlpine (appointed 12.10.20) Mr D Bettney (appointed 27.1.21) Mr S M Telling (passed away 3.2.2021) Mr J Parry (resigned 12.10.2020) Mr D Blakemore (Resigned 1 May 2020)
Company Secretary	Mrs J E Senior
Key Management Personnel	Mrs J E Senior (Chief Executive Officer) Mrs V A Hoskings (Business & Finance Manager) Ms K Kelwick (Post Abuse Manager)

SWINTON LOCK ACTIVITY CENTRE

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SWINTON LOCK ACTIVITY CENTRE

TRUSTEES' REPORT

FOR THE YEAR END 31 MARCH 2021

The Trustees, who are also Directors of Swinton Lock Activity Centre present their report and accounts for the year ending 31 March 2021.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Charity's memorandum and articles of association, the Companies Act 2006 and Accounting and Reporting by Charities, Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting standard applicable in the UK and Republic of Ireland (FRS 102) published in October 2019.

Objectives and Activities

Purposes and aims

Our charity's purposes as set out in the objects of the company, are for the advancement of education, including education in the social, physical, environmental and cultural heritage associated with canals; also the provision of facilities in the interest of social welfare and social inclusion for recreation or other leisure time occupation of the general public, in particular (but not exclusively) through the provision of an activity centre and canal and arts based activities.

In shaping our objectives and planning our activities, the trustees have considered the Charity Commission's guidance on public benefit, including the guidance 'public benefit: running a charity (PB2)'.

Strategic Actions

The board of trustees and the management team have worked tirelessly throughout what has been one of the most difficult years, due to the global pandemic. It is through the dedication of staff, trustees and volunteers, that we have been able to not only continue to work throughout the pandemic in line with government restrictions, but adjust our delivery plans during the year to help support some of the most vulnerable individuals in our community. At the beginning of the financial year we saw a collapse in our unrestricted income as both our schools work and work on our boats stopped. However, a slow rebuild on the part of the schools work has provided some comfort in our ability to rebuild this work into a stronger model than before. We have benefitted throughout the year from some key unrestricted grant funding and donations as well as grant funding from various funders the key one being an extension to our National Lottery Community Fund without which we believe the centre would not have survived.

At the beginning of the financial year our long term security was very much in the balance and whilst this was of great concern the need for us to serve our community continued to be our key focus. We are pleased to report that we leave

the financial year in a better position both with regards to our financial situation but also with regards to our plans for the coming years. We held a business planning day early in the financial year 2021-2022 which allowed completion of our three year business plan. We are meeting once more during the summer with a view to specifically look at marketing and fundraising. We have restructured the organisation so it is fit for purpose moving forward in its three year plan. We look forward to working closely with our board of trustees many of whom are relatively new to the organisation, who are keen to support the centre in its future endeavours. We look forward to a positive future ahead.

Achievements and performance

Charitable activities and public benefit

Schools
Swinton Lock Activity Centre continues to work with schools in the delivery of its Re-engagement Programme for young people, which provides an alternative form of learning for young people who have become disengaged from the normal learning environment or who face barriers towards learning and for those that present with challenging behaviours. The programme was decimated as a result of the pandemic and we saw a collapse of the income stream at the beginning of the financial year as schools removed young people from the programme. Concerned about the impact we continued to work with many young people and their families during the first lockdown and were able to provide activities and support not only for the young people but for their extended families. At the beginning of the new school year we were able to make tentative steps to rebuild the programme and increased our fees and reworked our schools agreement a full review of the programme is being undertaken over the summer of 2021.

Our Re-engagement provision includes spray can art, construction, boat handling and hair and wellbeing and we are hoping to expand our offer moving forward in the financial year. We have worked remotely with young people when government restrictions affected delivery but we have been operating in centre during the summer term. We wish to continue to offer a varied service as we move forward and hope to develop the services we offer and the organisations that wish to place young people with us.

Heritage Youth Work
Our heritage youth work is a four year programme of activities for young people aged 14 to 19 years (up to 25 years with SEN). This project aims to engage young people with heritage learning opportunities and boost the number of young people moving on to consider further training and/or employment within the heritage sector. Activity plans are submitted to the lead organisation on a yearly basis and these are then collated with other partner organisations and submitted to the Heritage Lottery Fund. The pandemic meant that we had to find alternative delivery methods to achieve the aims and objectives for the project during its third year of funding. A plan for the final year which commences in June 2021 has been agreed by the lead organisation.

SWINTON LOCK ACTIVITY CENTRE

Boats

Swinton Lock Activity Centre has two narrowboats used for both educational and leisure day trips as well as boat training. During the year to the 31 March 2021 we had 100 boat trips a 73% decrease on the previous year due wholly to the restrictions on the waterways and social interaction due to the pandemic.
We are an accredited narrowboat training provider and offer the opportunity for people to gain qualifications in handling narrowboats. Despite the pandemic, during the year we had eight people successfully complete their Community Crew Courses (CCC), two individuals achieve certificates in Boat handling and two achieve their Certificate in Community Boat Management (CCBM) courses. We also ran three Assessments and Qualifications Alliance (AQA) unit awards in boat handling courses.

In normal circumstances, we provide opportunities for local people, schools and community groups to hire the boat for different activities on the local waterways unfortunately the global pandemic has seen the boats at a virtual standstill for the majority of the year. Moving forward our board of trustees are keen to ensure that the boats are a widely used resource of the centre for both grant funded work and for areas of our unrestricted work.

Due to the success of our National Lottery Community Fund grant which commences for three years in June 2021, we will be focusing on boat training opportunities and volunteer co-ordination in particular on the boats.

Emergency Food Bank

It became apparent at the beginning of the pandemic that there was a need for an emergency foodbank for both our clients and the local community. We joined with two of our local Councillors to provide essential supplies at the beginning of the pandemic before taking on the role of emergency foodbank officially in the summer. We received supplies of food from Fareshare and in the year secured some short term funding in the delivery of our food bank provision.

In the year we had 16 volunteers helping us in the delivery of our work a significant decrease on the previous year, but this as already stated has been attributable to the pandemic. These 16 volunteers have given us 726 volunteer hours in the year and the value of these hours cannot be underestimated as many were related to our foodbank, providing much needed supplies during the pandemic and we are immensely grateful for all of their assistance and time given during this period. Working with volunteers is embedded in the ethos of Swinton Lock Activity Centre and all the staff and trustees appreciate the valuable contribution they make, which is integral to the organisation's work.

Our new National Lottery Community Fund grant which commenced in June 2021 provides staffing support for our emergency food bank.

SWINTON LOCK ACTIVITY CENTRE

After School Provision
We continued to deliver our Children in Need after school club until the end of January 2021, we were also successful in obtaining a booster grant from BBC Children in Need and when the after school club was unable to meet in person, we converted our delivery to activity packs for completion at home, reaching more young people as a consequence when they were struggling with the anxieties and issues around the pandemic. We have been successful in a further 3 year bid with BBC Children in Need which commenced in June 2021.

Survivors
Over the last 12 months we have continued to work with our clients who are survivors of child sexual exploitation (CSE), child sexual abuse (CSA) and domestic abuse. We support these clients, together with a significant number of their family members.

We have re-established creative activities which form our group work activities directed by the client needs which has proved extremely beneficial and positive for those at the right stage of their journey to engage, some of these creative sessions were funded by the Coalfields Regeneration Trust. This creative outlet has proved both positive and beneficial and the work is now continuing with our National Lottery Community Fund grant.

We have submitted and been successful in our bid to the National Lottery Community Fund grant funding for 3 years funding predominantly for our vulnerable adults and boat work.

The support we provide under our vulnerable adults work ranges widely from emotional support to raising self-esteem and confidence. But we also provide practical support by attending appointments, meetings and court appearances as we faced the Covid-19 pandemic, the vulnerabilities of this group became even more apparent and as a team we continued to work to support these clients on a day to day basis from both emotional support to practical support including medication and food requirements.

We continue to support parents with contact visits with their children and continue to forge meaningful relationships with social care and CAFCASS. We assist clients by working alongside South Yorkshire Police the IOPC and the National Crime Agency when this forms part of their recovery journey. We help survivors challenge decisions from the authorities when we believe it is appropriate. We signpost to and work alongside other agencies on a need and client led basis. We continue to work at raising awareness around appropriate relationships and recognising abuse. We are aware that we were one of the few services for survivors that continued to operate throughout the pandemic.

SWINTON LOCK ACTIVITY CENTRE

Adult Learning
Swinton Lock Activity Centre continues to provide creative classes to the local community. The current provision however is proving difficult to sustain due to the pandemic and we are now looking to re-establish our weekly pottery class following funding from D'oyly Carte Trust. Our creative opportunities will be considered in our centre review as part of our business planning day, however it is noted that the value of these sessions goes beyond a creative class to providing a social outlet and skills improvement which goes beyond the creative but includes confidence and self-esteem that we continue to acknowledge when considering the centre plan moving forward.

Financial Review

The organisation having secured 3 years' funding from the National Lottery Community Fund is now ready for the challenge of firmly re-establishing our unrestricted funding and expanding and contracting various parts of the work we do to meet the needs and demands of our client group. Whilst the long term sustainability of the centre is never guaranteed we feel increasingly optimistic as we now have a three year business plan that will work towards a more stable and balanced organisation where it is hoped at the end of the three year period we will have reduced our reliance on grant funding.

Reserves policy

The beneficiaries of Swinton Lock Activity Centre include the general public who access programmes of work in line with their interests. Swinton Lock Activity Centre also focuses a large proportion of its work on those that identify as vulnerable and socially isolated, these programmes of work change over time according to the needs of the clients that present themselves to the organisation as we develop and deliver programmes that are client and need led.

Swinton Lock Activity Centre currently runs programmes of work for children and young people, post abuse survivors of child sexual exploitation/abuse and domestic abuse, volunteering opportunities, boat related training and leisure and creative activities in line with its memorandum and articles of association. The reserves policy is to maintain sufficient levels of unrestricted reserves to enable the normal operating activities to continue over a period of 6 months should a shortfall in income occur and to take account of potential risks and contingencies that may arise from time to time.

Reserves are that part of a charity's unrestricted funds that is freely available to spend on any of the charity's purposes and excludes fixed assets.
Swinton Lock Activity Centre maintains free unrestricted reserves:

- to provide a level of working capital that protects the continuity of our work
- to provide a level of funding for unexpected opportunities
- to provide cover for risks such as unforeseen expenditure or unanticipated loss of income including those linked with a pandemic.

The board of trustees will review the above criteria with reference to Swinton Lock Activity Centre's strategy and annual plan and determine the target level of free reserves to meet these, the current level of free reserves required is equivalent to 6 months expenditure which currently is estimated to be around £150K, the organisation is still working towards this level and will continue to do so until it is met.

During the financial year the need to designate funds for potential redundancy costs has been acknowledged and agreed by the board of trustees, at the end of the financial year 31 March 2021, these have been calculated at £31840 and a designation of this cost has been allocated. The redundancy costs will be recalculated at the end of each financial year and adjusted accordingly.

The board of trustees will at times designate funds from free reserves for potential liabilities as they see fit.

Risk Management

The trustees have a duty to identify and review the risks to which the charity is exposed. The business plan highlights the key areas that have previously been identified. A register of these business risks will continue to be reviewed and further risks that are identified will be added on an on-going basis including those identified as a result of the pandemic. The information on the risk register will be discussed and reviewed annually at a board meeting.

Swinton Lock Activity Centre has financial procedures in place to limit the risk to the organisation and these are reviewed annually in line with good practice. Swinton Lock Activity Centre has a detailed risk assessment procedure for all its beneficiaries, the public who use the facilities and for its staff. All activities, undertaken by the charity are risk assessed, scored, and measures taken to reduce risks are recorded.

All staff and volunteers working for the charity undertake a Disclosure and Barring Service check every 3 years.

Going Concern

Swinton Lock Activity Centre works continuously to achieve long term sustainability of the organisation. Following the positive news from the National Lottery Community Fund, together with other grant funding and the commencement of rebuilding our unrestricted income work, the charity is confident that it has adequate resources to continue for at least 12 months from the date of signing the accounts. For that reason the trustees of Swinton Lock Activity Centre continue to adopt the going concern basis in preparing the accounts

Future Plans

Swinton Lock Activity Centre is working towards its long-term future and the need to have a mixed economy of work within the organisation. Swinton Lock Activity Centre has been affected by the pandemic but has continued to adapt its delivery during the period, these new methods of working will continue to be explored and we will continue to be client led and look at ways to sustain the work we do with post abuse survivors and their families as well as re-developing our schools work. We plan on continuing to develop the volunteering opportunities in centre and overall raising the profile of the work we do and the people we serve, supported by the funding from the National Lottery Community Fund. Swinton Lock Activity Centre will continue to forge positive links with community champions and local businesses, with a view to raising its profile and increasing its fundraising.

Swinton Lock Activity Centre hopes to increase the number of volunteers and volunteering opportunities that we have within centre with emphasis on recruiting more volunteers in different capacities in the organisation including boats, food bank and fundraising opportunities. Swinton Lock Activity Centre also hopes to continue to develop its social media presence and share the work that happens in centre so people in the local community and beyond are aware of the work that we do and the services that we offer. In addition to this the board of trustees have authorise the redevelopment of our website which we hope will launch in the autumn of 2021.

Structure, Governance and Management
Governing document

Swinton Lock Activity Centre is a charitable company limited by guarantee and is governed by its Memorandum and Articles of Association. The organisation works for the advancement of education, including education in the social, physical, environmental and cultural heritage associated with canals. To the provision of facilities in the interests of social welfare and social inclusion for recreation or other leisure time occupation of the general public, in particular (but not exclusively) the provision of an activity centre and canal and arts based activities and to promote such other charitable purposes as may from time to time be determined by the Trustees.

SWINTON LOCK ACTIVITY CENTRE

Board of Trustees

Mr C Kidd
Mr S G Ellis
Mr T Allsopp
Mr A Gosney
Mr S McAlpine
Mr D Bettney

None of the Trustees has any beneficial interest in the company. All of the Trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

The directors of the company are also charity trustees for the purposes of charity law. Under the requirements of the Memorandum and Articles of Association, at least one third (or the number nearest to one third) of the Trustees must retire at each AGM, those longest in office retiring first and the choice between any of equal service being made by drawing lots. The Board of Trustees seeks to appoint members with broad experience and skills relevant to the aims and activities of Swinton Lock Activity Centre and with skills in business, management, financial and legal backgrounds. Any Trustee who has stepped down can be re-appointed at any point at the approval of the board of Trustees. A new Chair of the board of trustees, Craig Kidd was appointed in October 2020.

Organisation Structure

The Board of Trustees meets bi-monthly and is responsible for the strategic direction and policy of the charity. The Chief Executive Officer is accountable to the Board of Trustees.

Trustee Induction and Training

Swinton Lock Activity Centre provides an induction pack to new trustees, which is updated annually. The induction pack covers all aspects of the charity's structure, and provides information about policies, procedures and includes information about the roles and responsibilities of trustees. All trustees are encouraged to engage with external training for their role, whether they are new or established trustees.

Wider Network

Swinton Lock Activity Centre prides itself on its partnership work with all relevant organisation, including statutory services and the voluntary and community sector organisations including other charities with whom we work closely. These include schools, social care services, youth offending services and local authorities in South Yorkshire, from where Swinton Lock Activity Centre receives its referrals to its Young People's Re-engagement programme. Swinton Lock Activity Centre also works with youth groups, local disabled groups and residential homes that use our arts and boating activities to benefit their user groups.

Swinton Lock Activity Centre is also a member of the Rotherham Children, Young People and Families Consortium, which is a group of voluntary sector organisations who provide services for children, young people and families who act together to increase knowledge and good practice among members. Swinton Lock Activity Centre has re-established this key link over the summer of 2020 which has led to further collaborative working and sharing of information. The aim is to represent the views of its members and their service users and so exert influence and change things for the better and develop new projects and excellent services.

Related parties

The charity has no related parties with whom it deals.



The trustees' report was approved by the Board of Trustees.

Chair
Dated 24 November 2021

Statement of responsibilities of the Board of Trustees

The trustees, who are also directors of Swinton Lock Activity Centre for the purposes of company law, are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law, including FRS 102 the Financial Reporting Standard applicable in the UK and Republic of Ireland. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and the incoming resources and application of those resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently.
- Observe the methods and principles in the Charities SORP (FRS 102)
- Make judgements and accounting estimates that are reasonable and prudent
- State whether applicable UK Accounting Standards have been followed subject to any materials departures disclosed and explained in the financial statements and
- Prepare the financial statement on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2005. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent Examiner's Report to the Trustees of Swinton Lock Activity Centre

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2021 which are set out on pages 15 to 27.

Responsibilities and basis of report

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Name Keith Dennis Hawson, FCA

Walters Hawson Limited, Norham House, Mountenoy Road, Rotherham, S60 2AJ

Date 25/11/2021

SWINTON LOCK ACTIVITY CENTRE

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2021

	Notes	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £	Total 2019 £
Income:					
Gifts and donations		30,702	1,193	31,895	13,128
Charitable activities		60,563	259,693	320,256	261,432
Investment income	3	-	-	-	-
Other income		(2)	-	(2)	100
Total income		91,263	260,886	352,149	274,660
Expenditure on:					
Charitable activities	4	19,897	242,006	261,903	256,969
Net incoming resources before transfers		71,366	18,880	90,246	17,691
Transfers between funds	10	(56)	56	-	-
Net income for the year/ Net movement in funds		71,310	18,936	90,246	17,691
Fund balances at 1 April 2020		82,684	43,114	125,798	108,107
Fund balances at 31 March 2021		153,994	62,050	216,044	125,798

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

SWINTON LOCK ACTIVITY CENTRE

BALANCE SHEET

AS AT 31 MARCH 2021

	Notes	2021		2020	
		£	£	£	£
Fixed assets					
Tangible assets	7		44,763		49,856
Current assets					
Stocks		100		181	
Debtors	8	7,295		5,037	
Cash at bank and in hand		185,783		89,573	
		193,178		94,791	
Creditors: amounts falling due within one year	9	(21,897)		(18,849)	
Net current assets			171,281		75,942
Total assets less current liabilities			216,044		125,798
Income funds					
Restricted funds	10		62,050		43,113
Unrestricted funds	11		153,994		82,685
	12		216,044		125,798

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2020. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these financial statements.

The Trustees acknowledge their responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 24 November 2021.

Mr S G Ellis
Trustee

Mr C Kidd
Trustee

Company Registration No. 05037431

1 Accounting policies

Charity information
Swinton Lock Activity Centre is a private company limited by guarantee incorporated in England and Wales. The registered office is Dun Street, Swinton, Mexborough, South Yorkshire, S64 8AN.

1.1 Accounting convention

The financial statements have been prepared in accordance with the Charity's Memorandum and Articles of Association, the Companies Act 2006 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) published in October 2019. The Charity is a Public Benefit Entity as defined by FRS 102.

The Charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the Charity.

1.3 Incoming resources

Income is recognised when the Charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the Charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the Charity has been notified of an impending distribution, the amount is known, and receipt is expected, if the amount is not known, the legacy is treated as a contingent asset.

Turnover is measured at the fair value of the consideration received or receivable and represents amounts receivable for goods and services provided in the normal course of business, net of discounts and other sales related taxes.

1 Accounting policies (Continued)

1.4 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Boats	5% straight line
Fixtures, fittings & equipment	15/25% straight line
Motor vehicles	15% straight line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.5 Impairment of fixed assets

At each reporting end date, the Charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).
Intangible assets with indefinite useful lives and intangible assets not yet available for use are tested for impairment annually, and whenever there is an indication that the asset may be impaired.

1.6 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies (Continued)

1.7 Employee benefits and pensions

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the Charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

The Charity's contributions to defined contribution and defined pension schemes for its employees are charged to the SOFA/income and expenditure account in accordance with Financial reporting Standard FRS102 - 'Employee Benefits'. See note 3 for details. The assets of the schemes are independent of the Charity's finances.

2 Critical accounting estimates and judgements

In the application of the Charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Pension costs

The Charity contributes to a defined contribution pension scheme for the majority of its staff, and is a member of a multi-employer pension scheme for one employee, providing benefits based on final pensionable pay.

As sufficient information is not available to use defined benefit accounting, the Charity accounts for the defined benefit plan as if it were a defined contribution plan.

The cost of funding the pension is charged to the Statement of Financial Activities in the year in which it was incurred.

The pension charge for the year comprises:	2021	2020
	£	£
Contributions to defined contribution scheme	3,809	3,492
Contributions to defined benefit scheme	1,014	1,014
	4,823	4,506

The Charity has been advised that should there be a withdrawal from the defined benefit scheme, the Charity would have a debt on withdrawal of approximately £3000. This is not provided within the accounts.

This figure is calculated on a solvency - or 'buy-out' - valuation which is the statutory basis for calculating an employer's debt on withdrawal. The debt on withdrawal is the withdrawing employer's share of the difference between the Scheme's assets and the Scheme Actuary's estimate of the amount an insurance company would charge to take on responsibility for paying all of the benefits due.

4 Charitable activities

	2021	2020
	£	£
Staff costs	166,506	158,888
Sessional tutors	14,635	22,911
Redundancy/DBS	25	653
Boat costs	4,970	5,325
Minibus costs	-	-
Travel	1,489	2,729
Activities	26,767	11,770
Training	1,181	1,430
Volunteer costs	1,764	1,523
Telephone	1,217	1,178
Mobile charges	-	260
Publicity	2,993	-
Refreshments	1,748	3,823
Rent	12,031	13,991
Water rates	411	491
Business rates	-	806
Security	1,354	1,569
Gas and electricity	5,108	4,896
Oil	-	-
Printing	2,378	1,398
Postage	72	82
Office supplies	1,767	1,622
Photocopier costs	90	-
Legal fees	-	-
Accountancy fees	234	672
Consultancy fees	-	8,000
Professional fees	-	-
Contributions	-	(2,544)
Equipment	-	-
Repairs and renewals	-	-
Cleaning	1,255	1,141
Premises expenses	1,862	518
Bank charges	705	761
Depreciation	5,093	6,660
Bad debts	-	-
Insurance	4,469	4,122
Qualifications	(21)	494
	260,103	255,169
Governance costs		
Independent examination fees	1,800	1,800
	261,903	256,969
Analysis by fund		
Unrestricted funds	19,897	74,526
Restricted funds	242,006	182,443
	261,903	256,969

5 Trustees

None of the Trustees (or any persons connected with them) received any remuneration during the year (2020 - £Nil). Also, none of the Trustees were reimbursed any travelling expenses (2020- £Nil).

6 Employees

Number of employees

The average monthly number of employees during the year was 7 (2020 6).

Employment costs	**2021** £	2020 £
Wages and salaries (including Employer's NIC)	161,683	154,382
Employer's pension contributions	4,823	4,506
	166,506	158,888

No employees had employee benefits in excess of £60,000.

7 Tangible fixed assets

	Boats £	**Fixtures, fittings & equipment** £	**Total** £
Cost			
At 1 April 2020	129,096	41,326	170,422
Additions			-
Disposals			-
At 31 March 2021	129,096	41,326	170,422
Depreciation and impairment			
At 1 April 2020	79,360	41,206	120,566
Disposals			-
Depreciation charged in the year	4,973	120	5,093
At 31 March 2021	84,333	41,326	125,659
Carrying amount			
At 31 March 2021	44,763	-	44,763
At 31 March 2020	49,736	120	49,856

8 Debtors

	2021	2020
	£	£
Amounts falling due within one year:		
Trade debtors	745	424
Prepayments and accrued income	6,550	4,613
	7,295	5,037

9 Creditors: amounts falling due within one year

	2021	2020
	£	£
Other taxation and social security	3,106	2,360
Trade creditors	303	6,935
Other creditors	5,649	
Accruals and deferred income	12,839	9,553
	21,897	18,849

10 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances

		Movement in funds			
	Balance at 1 April 2020	Incoming resources	Resources expended	Transfers	Balance at 31 March 2021
	£	£	£	£	£
Access to Nature	11,879	-	(1,188)		10,691
Big Lottery	24,601	173,455	(152,927)		45,129
Community Leadership Fund	300	-	-		300
Children in Need	248	9,999	(8,977)		1,270
Ignite	-	19,991	(20,947)	1,314	358
Tampon tax -Emerge project	4	-	-	(4)	-
Tesco Groundwork	1,200	-	(1,232)	32	-
#1400 Campaign	(1)	498	(497)		-
AFA 19-20	512	-	(515)	3	-
Boiler fundraiser	669	-	-		669
RMBC -Open Day funding	23	-	(23)		-
Ignite Yr 2 C/F	281	3,619	(2,589)	(1,311)	-
Butterfield donation	397	-	(397)		-
Co-op donation	-	-	-		-
D'Oyly Carte	3,000	-	(427)		2,573
Bright Waters		500	-		500
Tesco - Covid 19	-	500	(500)		-
Foodbank donations		55	(55)		-
CLF - V Cusworth		150	(150)		-
CLF - K Wyatt		150	(151)	1	-
CAF - £5k		5,000	(5,000)		-
Coalfields - Interlock		9,947	(9,938)	(9)	-
SYCF - Net		5,000	(5,026)	26	-
BBC Children in Need Booster		3,483	(3,482)	(1)	-
Consortium Covid 19 Response		9,071	(9,085)	14	-
Coalfields Extension		9,634	(9,632)	(2)	-
VAR local authority foodbank grant		5,000	(4,993)	(7)	-
Contribution for volunteer		228	(207)		21
Coop Coronavirus £500		500	(500)		-
Reindeer Enterprise Project		479	(290)		189
Swinton Athletic FC		928	(928)		-
Christmas LA Covid winter grant		200	(200)		-
DWP hampers		2,500	(2,150)		350
	43,113	260,887	(242,006)	56	62,050

Transfers comprise an internal transfer between the 'Ignite' restricted funds and sundry other administrative adjustments.

10 Restricted Funds - continued

Access to Nature
A legacy project with the outstanding balance relating to annual depreciation in relation to part funding of our fully accessible wide beam boat known as Spirit.

Big Lottery
A Reaching Communities project funded for three years to May 2020 in relation to work to deliver a mix of vulnerable adults, boat and young people's work. This fund was extended due to the pandemic to May 2021.

Children in Need
A three year project which commenced in April 2018 to provide an after school activity club. The club is for children that struggle to engage with out of school activities due to disabilities, social isolation or due to being a young carer. The project ended in January 2021.

Tampon tax - Emerge project
A one year project to support the post abuse work that we do, both on a one to one basis and as part of group creative activities.

Tesco Groundwork
Funding received via the blue token scheme to purchase items of equipment and items to aid with repair and maintenance of the boats, together with an allocation towards training.

#1400 Campaign
A campaign started by survivors of child sexual exploitation, this Go Fund Me campaign was used by the organisation towards the costs of delivering this work that is above and beyond what we are grant funded for. The Go Fund Me page has now been closed.

Community Leadership Fund
A small grant to provide personal safety tuition for post abuse survivors.

Ignite/Ignite yr 2
We are a third party organisation to IVE who were successful in a Heritage Lottery Fund bid to pilot engaging young people aged 14-19 (up to 25 years with SEN) to engage with heritage.

AFA 19-20

12 month funding from Awards for All to deliver artistic provision through pottery/art class and once the emerge project funding ceased for the Tuesday afternoon group.

10 Restricted Funds - continued

Boiler fundraiser
A fundraiser for the replacement of the boiler.

RMBC -Open Day funding
Funding received from the Community Leadership Fund to help towards our autism hour that we held during the day. The small balance of funding was utilised towards materials for use with individuals with autism.

Butterfield donation
Funding received from Butterfield's funeral directors to be spent on boat equipment.

D'Oyly Carte
Adult Pottery Class targeting those at risk of social isolation and loneliness to build social connections and skills

Bright Waters
A project set up to provide boat trips for children with disabilities.

Tesco – Covid 19
A grant to purchase essential items linked with the work we were doing with clients during the pandemic.

Food Bank Donations
Restricted funds received in relation to our food bank and the purchase of food items to support the same.

Community Leadership Fund – Councillor Victoria Cusworth
A grant provider by one of our local councillors towards the delivery of activity packs and food parcels during the height of the pandemic.

Community Leadership Fund – Councillor Ken Wyatt
A grant provider by one of our local councillors towards the delivery of activity packs and food parcels during the height of the pandemic.

Charities Aid Foundation £5K
A Covid-19 pandemic fund received this support grant for the organisation.

Coalfields – Interlock
A creative based project to support survivors of CSE/CSA and/or domestic abuse and adults suffering with mental health issues.

South Yorkshire Community Foundation – NET
The grant was for the creation and distribution of activity packs for both adults and children and to support the work we were doing in our emergency food bank.

BBC Children in Need Booster Grant
Extended funding from our original BBC Children in Need grant which provided additional funding for additional resources to create activity packs.

10 Restricted Funds - continued

Consortium Covid-19 Response
A consortium based National Lottery Community Fund project to provide family support boat trips. Unfortunately due to government lockdowns the delivery plan was altered to a 'family night in' to engage the whole family in a fun family evening.

Coalfields Extension
An extension of our Interlock funding to provide a positive creative focus.

Voluntary Action Rotherham Foodbank Grant
This grant assisted us in the additional costs for running an emergency foodbank.

Contribution for Volunteer
A restricted fund designated for volunteers of the centre to provide support for those identified.

Coop Coronavirus
£500 grant provided to support the wellbeing of the community

Reindeer Enterprise Project
A centre based Christmas reindeer enterprise project with the young people that attended centre sold to create a surplus to be utilised on further enterprise work/young people work in the future.

Swinton Athletic Football Club
Funding raised by Swinton Athletic Football Club utilising Go Fund Me toward the emergency foodbank and providing Christmas presents to our community.

Community Leadership fund – Councillor Victoria Cusworth
To assist in the additional costs in delivery our emergency foodbank and associated costs.

Local Authority Covid Winter Grant – DWP Hampers
A grant provided by DWP via RMBC to provide Christmas food hampers.

In addition to the above restricted grant funding, we also received donations that contributed to the overall work by the centre in the year from Century Cladding, Swinton Spartan Athletic, West Riding Masonic Lodge, Cutlers Company, Trustees of David Solomon Charity, T K Maxx, and the Cleeves and Whitehead Trust.

11 Unrestricted funds - analysis of reserves

	2021 £
Fixed asset fund	31,399
Designated reserve - redundancy costs	31,840
Operating (free) reserves	90,755
	153,994

12 Analysis of net assets between funds

Fund balances at 31 March 2021 are represented by

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £	Total 2020 £
Tangible assets	31,399	13,364	44,763	49,856
Current assets/(liabilities)	122,595	48,686	171,281	95,942
	153,994	62,050	216,044	125,798

13 Remuneration of key management personnel

The remuneration of key management personnel is as follows.

	2021 £	2020 £
Wages and salaries	83,000	114,384

The key management personnel of the charitable company in the year to 31 March 2021 include the Chief Executive Officer, Business and Finance Manager,and the Post Abuse manager. In the previous year, also included in key management personnel were the HR & Admin Manager and the Young People's Provision Manager.

The remuneration of the key management personnel is determined by the Board annually.

14 Operating lease commitments

The total minimum lease payments under non-cancellable operating leases, ending after more than 5 years, is £96,000.