

**THE POTTER HOUSE CHRISTIAN CENTRE  
NOTTINGHAM**

**Year Ended 31 March 2022**

Charity No: 1103146

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# **THE POTTER HOUSE CHRISTIAN CENTRE NOTTINGHAM**

## **Trustees' Annual Report**

### **For the Year Ended 31 March 2022**

#### **Reference and administration details**

Charity Number	1103146
Principle Address	Unit C10 Hartley Business Centre, 337 Hayden Road, Sherwood, Nottingham NG5 1DG.

#### **Names of charity trustees who manage the Charity**

Pastor Bryan Richmond

Mr Luciano Pasquini

Mr Kevin Hodges

#### **Structure Governance and management**

##### **Governing Document**

Constitution dated 1<sup>st</sup> December 2003

##### **Constitution of trustee and selection methods**

The charity is constituted as a trust and the trustees are appointed by the existing trustees.

##### **Objectives and activities**

###### **Objects of Charity**

A. The advancement of the Christian religion in accordance with the statement of beliefs set out in the first schedule and in particular in Nottingham and at the discretion of the church council elsewhere in the United Kingdom or the world.

B. The relief of poverty and sickness regardless of nationality, religious, political and other opinion in the said county and at the discretion of the church council elsewhere in the United Kingdom or the world.

###### **Summary of main activities in relation to these objects**

The Charity exists to proclaim the gospel of Jesus Christ and to teach people the bible. All our activities reflect these core goals. The Church arranges or participates in a number of activities to this end, namely Bible Conferences, Marriage Seminars, Men's Discipleships, Revival Meetings with visiting preachers, Tent Crusades (home and abroad).

# **THE POTTER HOUSE CHRISTIAN CENTRE NOTTINGHAM**

## **Trustees' Annual Report**

**For the Year Ended 31<sup>st</sup> March 2022**

### **Achievements and performance**

We continue to enjoy the advantages and benefits of leasing our church building.

However 2021/22 continued to be a challenging year for us as a congregation, as we continued to recover from covid 19 restrictions. Our church services continued to be live-streamed to help our congregation members, who were still not able to attend services.

The church was able to stay open with all the necessary social distancing and sanitation in place. However, not all of the congregation members returned to church, as the lockdowns and closure of the church had affected them, and this was evident when the church reopened in December 2020. As a church we are gradually rebuilding and looking forward to all that we can do in our community.

Despite the affects of covid 19, the church has managed to maintain its building and we've also been able to uphold our commitment to world evangelism, specifically for our churches in Trinidad & Antigua.

In August 2021 we held a Caribbean outdoor event which drew a number of visitors from our local community. We were able to start 2022 with a revival which helped our congregation and restarted our impact teams to other cities including Wakefield and Waltham Cross.

### **Financial review**

The church finances have been affected during and after the lockdown period, however we are hopeful that things will pick up in the coming years.

### **Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

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**Mr B Richmond**

Trustee

28<sup>th</sup> January 2023

# **INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS**

## **To the Trustees of Potter House Christian Centre Nottingham For the Year Ended 31 March 2022 Charity number 1103146**

I report on the accounts of the Trust for the year ended 31<sup>st</sup> March 2022, which are set out on Pages 6 and 7

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

### **Basis of independent examiner's statement**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**(Continued from page 4)**

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

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Mr Augustine Lee (BA Hons)

**Lee & Co (Accountants) 276 London Road  
Westcliff on Sea  
Essex SS0 7JG  
28th January 2023**

**THE POTTER HOUSE CHRISTIAN CENTRE NOTTINGHAM**  
**RECEIPTS AND PAYMENTS ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**  
**CHARITY COMMISSION REGISTERED NUMBER: 1103146**

	<u>Unrestricted Funds</u> <u>2022</u>		<u>Unrestricted Funds</u> <u>2021</u>	
	£	£	£	£
<b><u>Receipts</u></b>				
Offerings		62,664		59,769
Gift Aid Refund		20,532		17,365
		<u>83,196</u>		<u>77,133</u>
HMRC Grants				14,124
Equipment sales				-
Bank Interest		<u>0</u>		<u>1</u>
<b>Total Receipts</b>		<b>83,196</b>		<b>91,259</b>
<b><u>Payments</u></b>				
Tithes	4,228		4,198	
World evangelism & Conference	6,357		4,984	
Other offerings	1,910		7,000	
Rent & Parsonage Costs	28,700		30,614	
Wages and National Insurance	21,299		18,545	
Employers Pension Contributions	1,820		1,174	
Utilities/Running Expenses	5,582		4,865	
Printing and Advertising	1,290		1,917	
Postage & Stationery	11		351	
Telephone	454		154	
Insurance	1,035		1,194	
Motor and Travelling	1,849		3,051	
Hospitality	1,584		1,970	
General Expenses	3,460		6,042	
Legal and Professional	2,149		1,367	
Independent Exminers	360		360	
	<u>82,088</u>		<u>87,785</u>	
Purchase of Fixed assets etc.	3,338		3,986	
<b>Total Payments</b>		<b>85,426</b>		<b>91,771</b>
Net (Payments)		<u>(2,230)</u>		<u>(512)</u>
Opening cash fund		2,896.00		3,408
Cash funds this year end		<u>666</u>		<u>2,896</u>

**THE POTTER HOUSE CHRISTIAN CENTRE NOTTINGHAM**  
**STATEMENT OF ASSETS AND LIABILITIES**  
**AS AT 31 MARCH 2022**

	<b><u>Unrestricted</u></b> <b><u>Funds</u></b> <b><u>£</u></b>
<b><u>CASH FUNDS</u></b>	
Cash at Bank	<u>666</u>

This figure agrees with the amount on the receipts and payments account

**ASSETS RETAINED FOR THE CHARITY'S OWN USE**

	<b>Funds to which asset belongs</b>
Equipment	Unrestricted funds

**LIABILITIES**

	<b>Funds to which liability relates</b>
Independent Examiner fees	Unrestricted funds

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**Pastor Bryan Richmond**  
**Trustee**  
**Date of Approval**  
**28 January 2023**