

# **THE POTTER HOUSE CHRISTIAN CENTRE NOTTINGHAM**

**Year Ended 31 March 2021**

Charity No: 1103146

## ***Contents***

	<u>Page No.</u>
Trustees Annual Report	2 - 3
Independent Examiner's Report	4 - 5
Receipts and Payments Accounts	6
Statement of Assets and Liabilities	7

# **THE POTTER HOUSE CHRISTIAN CENTRE NOTTINGHAM**

## **Trustees' Annual Report For the Year Ended 31 March 2021**

### **Reference and administration details**

Charity Number	1103146
Principle Address	Unit C10 Hartley Business Centre, 337 Hayden Road, Sherwood, Nottingham NG5 1DG.

### **Names of charity trustees who manage the Charity**

Pastor Bryan Richmond

Mr Luciano Pasquini

Mr Kevin Hodges

### **Structure Governance and management**

#### **Governing Document**

Constitution dated 1<sup>st</sup> December 2003

#### **Constitution of trustee and selection methods**

The charity is constituted as a trust and the trustees are appointed by the existing trustees.

### **Objectives and activities**

#### **Objects of Charity**

A. The advancement of the Christian religion in accordance with the statement of beliefs set out in the first schedule and in particular in Nottingham and at the discretion of the church council elsewhere in the United Kingdom or the world.

B. The relief of poverty and sickness regardless of nationality, religious, political and other opinion in the said county and at the discretion of the church council elsewhere in the United Kingdom or the world.

### **Summary of main activities in relation to these objects**

The Charity exists to proclaim the gospel of Jesus Christ and to teach people the bible. All our activities reflect these core goals. The Church arranges or participates in a number of activities to this end, namely Bible Conferences, Marriage Seminars, Men's Discipleships, Revival Meetings with visiting preachers, Tent Crusades (home and abroad).

# **THE POTTER HOUSE CHRISTIAN CENTRE NOTTINGHAM**

## **Trustees' Annual Report**

### **For the Year Ended 31<sup>st</sup> March 2021**

#### **Achievements and performance**

We continue to enjoy the advantages and benefits of leasing our church building.

However 2020 proved to be a challenging year for us as a congregation, as we had to close our building due to the national lockdowns following the COVID 19 restrictions. Our church services were live-streamed and to help our congregation, during this difficult time, we had regular bible studies, prayer meetings and weekly catch-ups on Zoom.

The church was able to reopen in July 2020 with all the necessary social distancing and sanitation in place. However, the effects of the lockdowns and closure of the church had an effect on the members and this was evident when the church reopened. As a church we are gradually rebuilding and look forward to all that we can do in our community.

Despite the effects of covid 19 the church has managed to maintain its building and we've also been able to uphold our commitment to world evangelism specifically for our churches in Trinidad & Antigua.

#### **Financial review**

The church finances have been affected during the lockdown period, however we are hopeful that things will pick up in the coming years.

#### **Policy on reserves**

The Church Council has decided to have a reserve policy of £5,000.

#### **Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

-----  
**Mr B Richmond**  
Trustee  
8 February 2022

# **INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS**

## **To the Trustees of Potter House Christian Centre Nottingham**

**For the Year Ended 31 March 2021**

**Charity number 1103146**

I report on the accounts of the Trust for the year ended 31<sup>st</sup> March 2021, which are set out on Pages 6 and 7

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

### **Basis of independent examiner's statement**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**(Continued from page 4)**

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

-----  
Mr Augustine Lee (BA Hons)

**Lee & Co (Accountants)**  
**276 London Road**  
**Westcliff on Sea**  
**Essex**  
**SS0 7JG**

**8 February 2022**

**THE POTTER HOUSE CHRISTIAN CENTRE NOTTINGHAM**  
**RECEIPTS AND PAYMENTS ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2021**  
**CHARITY COMMISSION REGISTERED NUMBER: 1103146**

	<b><u>Unrestricted Funds</u></b>		<b><u>Unrestricted Funds</u></b>	
	<b><u>2021</u></b>		<b><u>2020</u></b>	
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b><u>Receipts</u></b>				
Offerings		59,769		73,788
Gift Aid Refund		<u>17,365</u>		<u>20,829</u>
		77,133		94,617
HMRC Grants		14,124		-
Equipment sales		-		-
Bank Interest		<u>1</u>		<u>9</u>
<b>Total Receipts</b>		<b>91,259</b>		<b>94,626</b>
<b><u>Payments</u></b>				
Tithes	4,198		5,706	
World evangelism & Conference	4,984		5,403	
Other offerings	7,000		7,860	
Rent & Parsonage Costs	30,614		27,760	
Wages and National Insurance	18,545		26,030	
Employers Pension Contributions	1,174		758	
Utilities/Running Expenses	4,865		3,576	
Printing and Advertising	1,917		3,557	
Postage & Stationery	351		437	
Telephone	154		242	
Insurance	1,194		742	
Motor and Travelling	3,051		6,257	
Hospitality	1,970		3,125	
General Expenses	6,042		6,108	
Legal and Professional	1,367		492	
Independent Exminers	360		360	
	<u>87,785</u>		<u>98,414</u>	
Purchase of Fixed assets etc.	<u>3,986</u>		<u>3,956</u>	
<b>Total Payments</b>		<b>91,771</b>		<b>102,370</b>
Net (Payments)		(512)		(7,744)
Opening cash fund		<u>3,408</u>		<u>11,152</u>
Cash funds this year end		<u>2,896</u>		<u>3,408</u>

**THE POTTER HOUSE CHRISTIAN CENTRE NOTTINGHAM**  
**STATEMENT OF ASSETS AND LIABILITIES**  
**AS AT 31 MARCH 2021**

**Unrestricted**  
**Funds**  
**£**

**CASH FUNDS**

Cash at Bank

2,896

This figure agrees with the amount on the receipts and payments account

**ASSETS RETAINED FOR THE CHARITY'S OWN USE**

**Funds to which  
asset belongs**

Equipment

Unrestricted funds

**LIABILITIES**

**Funds to which  
liability relates**

Independent Examiner fees

Unrestricted funds

.....  
**Pastor Bryan Richmond**  
**Trustee**  
**Date of Approval**  
**08 February 2022**