

Company registration number: 04823994

Charity registration number: 1103071

# Nottinghamshire Sexual Violence Support Services Ltd

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 March 2024



# **Nottinghamshire Sexual Violence Support Services Ltd**

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# Nottinghamshire Sexual Violence Support Services Ltd

## Reference and Administrative Details

<b>Trustees</b>	Shane Morgan, Co-Chair
	Claire Ward, Co-Chair
	Ruth Tarlo, Treasurer
	Kate O'Neill
	Clare Fox
	Leonie Mathers
	Kristen Hopkins
	Angela Piesold
	Arya Suresh
	Leah Cleghorn
<b>Senior Management Team</b>	Novlet Holness, CEO
	Yulia Penhale, HR & Finance Manger
	Deborah Hooton, Operations Manager and Contracts Lead
	Helen Bolam, Clinical Policy Officer
<b>Charity Registration Number</b>	1103071
<b>Company Registration Number</b>	04823994
<b>Registered Office</b>	30 Chaucer Street Nottingham Nottinghamshire NG1 5LP
<b>Auditor</b>	Melvin Bailey Rogers Spencer Newstead House Pelham Road Nottingham NG5 1AP
<b>Solicitors:</b>	Wrigleys Solicitors LLP 3rd Floor 3 Wellington Place Leeds LS1 4AA
<b>Bankers</b>	Barclays Bank Nottingham 2 High Street Nottingham NG1 2EN



# **Nottinghamshire Sexual Violence Support Services Ltd**

## **Trustees' Report**

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements and auditors' report of the charitable company for the year ended 31 March 2024.

### **Trustees and officers**

The trustees and officers serving during the year and since the year end were as follows:

Trustees:	Shane Morgan, Co-Chair
	Claire Ward, Co-Chair
	Ruth Tarlo, Treasurer
	Kate O'Neill
	Clare Fox
	Leonie Mathers
	Kristen Hopkins
	Angela Piesold
	Arya Suresh (appointed 26 July 2023)
	Leah Cleghorn (appointed 17 May 2023)

### **Structure, governance and management**

#### ***Nature of governing document***

The charity is a company limited by guarantee and registered charity. It is operated under the rules of its memorandum and articles of association dated 7/7/2003 and most recently amended 19/12/2008. It has no share capital and the liability of each member in the event of winding-up is limited to £10.

#### ***Recruitment and appointment of trustees***

New members are recruited by advertising on Social Media, the NSVSS Website, on-line job boards, other local newspapers and the internet. Application packs are sent to interested candidates, all returned applications are shortlisted. Successful shortlisted applicants are invited to attend an interview. If successful all prospective new members will receive training, then they are invited to attend a Trustee meeting, where they will be co-opted on to the committee.

#### ***Arrangements for setting key management personnel remuneration***

Potential trustees are required to complete an application form, all candidates are interviewed by the CEO and the Chair. Successful candidates get appointed at the trustee meeting.

Trustees are responsible for setting remuneration levels for the most senior employees based on recommendations provided by the CEO, in order to offer fair pay to attract and keep appropriately qualified staff, to lead, manage, support and deliver the charity's aims and objectives.

All staff's pay rates (including cost of living increase) are set in accordance with National Joint Council pay scales, budget and affordability.

Staff pay rates are benchmarked against similar positions for the other organisations in the sector.



# Nottinghamshire Sexual Violence Support Services Ltd

## Trustees' Report

### Objectives and activities

#### *Objects and aims*

The principal objects of the charity are to relieve the trauma, distress and/or suffering of victims of rape, indecent assault and all other forms of sexual abuse, including but without limitation sexual harassment (the 'crisis issues').

#### *Objectives, strategies and activities*

##### **Objectives:**

To provide the ASA Hub and Therapy Services for Adult Survivors of Sexual Violence  
To provide the Independent Sexual Violence Advisor Service  
To provide the Survivors Support Service  
To provide services to East Midlands Children and Young Peoples Sexual Assault Services  
To provide resources and information for statutory and voluntary organisations and the public  
To provide talks and training sessions in a variety of settings, e.g. Hospitals, Schools and the Police  
To deliver quality assured, performance managed, equitable services to the population served by each contract  
To provide opportunities for engagement and consultation with all stakeholders to inform and shape our service delivery  
To secure funding to fulfil the aims and objectives of the organisation and fund new areas of development.

##### **Activities:**

Adult Mental Health Assessments, Attending and Chairing Multi-Agency Meetings in Nottinghamshire and Nationally, Awareness Raising, Audit, Campaigns, Cognitive Behavioural Therapy, Counselling, Drop-in Sessions, East Midlands Children and Young People's Sexual Assault Service (Single Point of Access, Crisis Support Services, Therapeutic Support Services), Email Support, Engagement and Consultation, Eye Movement Desensitisation Regime, Group Support Services, including Beyond Survival Group, Service User Forum, Creating Safety & Mindfulness, Helpline, Hub Single Point of Access, Independent Sexual Violence Advisor Service, Partnership Development, Performance Management, Policy and Procedure, Development, Provision of Information, Quality Assurance, Risk and Needs Assessments, Resources, Safeguarding, Signposting and Referrals, Support for partners, parents, families, and carers, Survivors Support Service for survivors of Institutional Child Sexual Abuse, Training and Talks, Waiting List Service, Website, Workforce Development.

##### **Our core values are:**

- To support and uphold the survivor's voice and experiences through free, confidential and non-judgmental support and to actively encourage survivors to participate in the further development of centre as a whole;
- To empower survivors by using appropriate person-centred counselling and support, enabling survivors to explore their experiences in a safe non-judgemental environment;
- To work in non-discriminatory way, by supporting survivors, regardless of their age, gender, ethnicity, sexuality, education or socio-economic background, religion or beliefs, health, ability or disability and challenging discriminatory practice in other organisations and wider society;
- To acknowledge diversity and to work on a basis of inclusivity, thus drawing on a range of ethnic, social and economic backgrounds and experiences and making the centre stronger as a whole;
- To uphold one-another's human rights;



# **Nottinghamshire Sexual Violence Support Services Ltd**

## **Trustees' Report**

- To be pro-choice in our support, by enabling and empowering survivors to make their own decisions with regards to their sexual health, reproductive rights and the right to safe abortion, in a safe, non-judgemental environment;
- To promote social change through active campaigning, raising awareness and challenging misconceptions around issues of women's rights and empowerment, rape, sexual violence and abuse;
- To promote Substantive Equality by examining the root causes of inequality and challenging these through direct campaigning and leading by example and expectation.

### **Achievements and performance**

Notts SVSS continued to be commissioned by The Police and Crime Commissioner for Nottinghamshire to deliver Asa Sexual Violence and Abuse Hub Support and Specialist Therapy for adults in Nottinghamshire. The funding secured has enabled Notts SVSS to continue with the provision of all our hub and therapy services raising our profile.

Our Asa Hub and Counselling/Therapy Services are Lime Culture Male Quality Standards accredited, assuring male survivors on the quality of services we offer to them.

We continued to meet the needs of service users on our waiting list through the Waiting List Initiative. This includes check-ins, mindfulness and Creating Safety groups and enables them to get the most from the counselling/therapy that follows.

Notts SVSS have continued to be subcontracted by Nottingham University Hospitals NHS Trust to provide 24/7 hub and crisis support services at the East Midlands Children and Young People's Sexual Assault Service.

Notts SVSS have continued to deliver an Independent Sexual Violence Advisor (ISVA) Service and Survivors Support Service (for adult survivors of institutional Childhood Sexual Abuse) as commissioned by The Police and Crime Commissioner for Nottinghamshire.

Notts SVSS have been working with a full-time Mental Health Nurse seconded to us via Nottinghamshire NHS Trust. This person has worked to embed ethical and holistic mental health care that is risk managed and signposted to the appropriate services

We contact and safeguard all referrals made into our service in a timely manner. All self-referrals for counselling/therapy services are contacted within one working day, while 93% of other referrals are contacted within 2 working days. 97% of referrals are offered a risk and needs assessment within one working week.

We have fully embedded a hybrid system of work and delivery, offering service users their choice of in-person or online face-to-face support for counselling.



# **Nottinghamshire Sexual Violence Support Services Ltd**

## **Trustees' Report**

We have focussed on removing barriers to our service. This has included specific work on meeting with and working with diverse groups, trans inclusion and continuing to use the Recite Me Accessibility Tool on our website. We have met targets set to us by commissioners with respect to reaching survivors from diverse groups.

Networking with partners has resulted in improved awareness and referral pathways and has strengthened joint working activity with other agencies, including probation and prison services and organisations working with the homeless and vulnerably housed.

Notts SVSS continues to be heavily involved with the development of campaigns and messaging around consent. This year we led a Week of Activism for Sexual Abuse and Sexual Violence Awareness Week. Our 'Surveys and Consultations' page empowered over 260 service users/interested members of the public to link through to the government's Call for Evidence on so-called 'Sex for Rent.'

We continue to work within the core group for the Consent Coalition. We took the lead on writing the Safe Space Guide which, as part of the Safe Space Pledge, was used in the bid for Nottingham's purple flag re-accreditation

### ***Public benefit***

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

### **Financial review**

The economic environment remained challenging during the financial year 2023-24, with inflation falling from the previous year's peak, but price rises and cost of living pressures continuing. Our income increased by just under 4% to £2.1m, as funders responded to these rising cost pressures.

During the previous financial year we drew on our reserves to award a flat-rate increase in staff salaries, in recognition of the unusually severe pressures on the cost of living. During 2023-24 we were able to award a 3% increase in staff salaries. Elsewhere we maintained a cautious approach to spending and we were able to bring our total expenditure down by 11% over the year, to just under £2m. As a result, we have rebuilt our reserves to a level very close to 4 months' operating costs, which is our long term aim.

The financial environment remains challenging and uncertain and we continue to be committed to budgeting carefully to protect the financial stability of the organisation and mitigate risks. We carried out a review of our reserves policy in 2024, to reflect our business plan, financial projections and funding strategy. Given the funding environment, we are continuing to pursue opportunities to increase and diversify our funding and protect our reserves.



# **Nottinghamshire Sexual Violence Support Services Ltd**

## **Trustees' Report**

### ***Policy on reserves***

The Trustees set a reserves policy which requires:

- Reserves be maintained at a level which ensures that core activities could continue during a period of unforeseen difficulty.
- A proportion of reserves be maintained in a readily reliable form.

Notts SVSS aims to have reserves amounting to four months' running costs with the minimum reserve amounting to three months running costs for the organisation as a whole. In the event of reserves dipping below this figure Notts SVSS will aim to restore the reserves at the first possible opportunity via increased fund raising, increasing earned income or reducing expenditure. If the reserves exceed four months' running costs Notts SVSS will consider proposals to use the excess to improve existing services or to support new or expanded services or activities.

The Trustees will consider the Business Plan, budget, financial projections and funding strategy each year and will review the reserves policy in light of their findings.

### ***Aims and key objectives for future periods***

- To continue to meet all outcomes of all contracts including SVA Hub and ISVA and SSS, Police & Crime Commissioner funding and NUH sub-contract EMCYPSAS.
- To continue developing a Funding Strategy to enhance delivery and resources of all services. This includes looking for additional sources of funding.
- To continue with campaigns to raise awareness of sexual violence issues such as low conviction rate and consent. This is an ongoing commitment. A significant amount of our awareness raising is via social media and is inclusive of all genders, races, religions, and abilities. We will continue our involvement with the Consent Coalition and hosting their website. We will continue to use campaigns such as Men's Health Week to raise awareness and link people to our services.
- To improve access by promoting all services. We have already improved access in a number of ways, and this is a continuing piece of work. We have written a draft Engagement Strategy to further this plan and intend to run our own professionals' advisory group and to join advisory groups in communities we are not currently reaching. This is intended to help answer any questions about our services, build relationships between services and help us to better understand how we can improve accessibility and perceived relevance.
- To continue creating the Nottinghamshire Sexual Violence Strategy in conjunction with the statutory and third sector agencies and partner agencies.
- To continue working with Nottingham Women Centre, JUNO and Equation to research accommodation/rent options that would enable all members of staff to be located in the same space.
- To prioritise employee engagement and retention. An anonymous satisfaction survey has been sent to all employees to help us focus on what they feel is going well, where the challenges are and where we might consider making changes. Staff are being provided with regular updates on where changes can be or have been made. This will be an annual exercise.
- To respond to staff requests for a more visible Board of Trustees by continuing to contribute to the staff newsletter, inviting all members of staff to attend the AGM and attending staff engagement events where appropriate



# Nottinghamshire Sexual Violence Support Services Ltd

## Trustees' Report

### *Principal risks and uncertainties*

#### *Uncertainty of future income*

The charity operates in an environment that is financially uncertain, the main risk is securing funding to continue with the level of activities we currently offer.

### **Disclosure of information to auditor**

Each trustee has taken steps that they ought to have taken as a trustee in order to make themselves aware of any relevant audit information and to establish that the charity's auditor is aware of that information. The trustees confirm that there is no relevant information that they know of and of which they know the auditor is unaware.

### **Statement of Responsibilities**

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

The trustees (who are also the directors of Nottinghamshire Sexual Violence Support Services Ltd for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland". The report and accounts have been prepared in accordance with the provisions in the Companies Act 2006 relating to small companies.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including its income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards, comprising FRS 102 have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records that can disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### **Small companies provision statement**

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

The annual report was approved by the trustees of the charity on ..... and signed on its behalf by:

.....

Shane Morgan

Trustee



## **Nottinghamshire Sexual Violence Support Services Ltd**

### **Independent Auditor's Report to the Members of Nottinghamshire Sexual Violence Support Services Ltd**

#### **Opinion**

We have audited the financial statements of Nottinghamshire Sexual Violence Support Services Ltd (the 'charity') for the year ended 31 March 2024, which comprise the Statement of Financial Activities, Balance Sheet, Statement of Cash Flows, and Notes to the Financial Statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is United Kingdom Accounting Standards, comprising Charities SORP - FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and applicable law (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2024 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and the provisions available for small entities, in the circumstances set out in note to the financial statements, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### **Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the trustees use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the original financial statements were authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

#### **Other information**

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.



## **Nottinghamshire Sexual Violence Support Services Ltd**

### **Independent Auditor's Report to the Members of Nottinghamshire Sexual Violence Support Services Ltd**

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

#### **Opinion on other matter prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Trustees' Report has been prepared in accordance with applicable legal requirements.

#### **Matters on which we are required to report by exception**

In the light of our knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.
- the directors were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the directors' report and from the requirement to prepare a strategic report.

#### **Responsibilities of trustees**

As explained more fully in the Statement of Responsibilities (set out on page 7), the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.



## **Nottinghamshire Sexual Violence Support Services Ltd**

### **Independent Auditor's Report to the Members of Nottinghamshire Sexual Violence Support Services Ltd**

#### **Auditor's responsibilities for the audit of the financial statements**

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

#### **The extent to which the audit was considered capable of detecting irregularities including fraud**

Our approach to identifying and assessing the risk of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- The engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- We identified the laws and regulations applicable to the charity through discussions with trustees and other management, and from our knowledge and experience of the charity sector;
- We focused on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the charity, including data protection, anti-bribery, employment, environmental and health and safety legislation;
- We assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting relevant correspondence; and
- Identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.
- Considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations; and
- Understanding the design of the charity's remuneration policies.
- Tested journal entries to identify unusual transactions;
- Assessed whether judgements and assumptions made in determining the accounting estimates were indicative of potential bias; and
- Investigated the rationale behind significant or unusual transactions.
- Reading the minutes of meetings of those charged with governance;
- Enquiring of management as to actual and potential litigation and claims; and
- Reviewing correspondence with relevant regulators.

We assessed the susceptibility of the charity's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:



## **Nottinghamshire Sexual Violence Support Services Ltd**

### **Independent Auditor's Report to the Members of Nottinghamshire Sexual Violence Support Services Ltd**

- Making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud;

To address the risk of fraud through management bias and override of controls, we:

- Performed analytical procedures to identify any unusual or unexpected relationships;

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- Agreeing financial statement disclosures to underlying supporting documentation;

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the trustees and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

#### **Use of our report**

This report is made solely to the charitable company's trustees, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its trustees as a body, for our audit work, for this report, or for the opinions we have formed.

.....  
Melvin Bailey FCCA DChA (Senior Statutory Auditor)  
For and on behalf of Rogers Spencer, Statutory Auditor

Newstead House  
Pelham Road  
Nottingham  
NG5 1AP

Date:.....



# Nottinghamshire Sexual Violence Support Services Ltd

## Statement of Financial Activities for the Year Ended 31 March 2024 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted £	Restricted £	Total 2024 £	Total 2023 £
<b>Income and Endowments from:</b>					
Donations and legacies	2	386,932	-	386,932	332,240
Charitable activities	3	1,138	1,725,309	1,726,447	1,706,531
Investment income	5	4,761	-	4,761	332
Total Income		<u>392,831</u>	<u>1,725,309</u>	<u>2,118,140</u>	<u>2,039,103</u>
<b>Expenditure on:</b>					
Charitable activities	6	<u>(254,568)</u>	<u>(1,737,791)</u>	<u>(1,992,359)</u>	<u>(2,239,718)</u>
Total Expenditure		<u>(254,568)</u>	<u>(1,737,791)</u>	<u>(1,992,359)</u>	<u>(2,239,718)</u>
Net income/(expenditure)		<u>138,263</u>	<u>(12,482)</u>	<u>125,781</u>	<u>(200,615)</u>
Net movement in funds		138,263	(12,482)	125,781	(200,615)
<b>Reconciliation of funds</b>					
Total funds brought forward		<u>508,420</u>	<u>12,482</u>	<u>520,902</u>	<u>721,517</u>
Total funds carried forward	13	<u><u>646,683</u></u>	<u><u>-</u></u>	<u><u>646,683</u></u>	<u><u>520,902</u></u>

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for the period is shown in note 13.

The notes on pages 16 to 25 form an integral part of these financial statements.



# Nottinghamshire Sexual Violence Support Services Ltd

## Statement of Financial Activities for the Year Ended 31 March 2024 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

These are the figures for the previous accounting period and are included for comparative purposes

	Note	Unrestricted funds £	Restricted funds £	Total 2023 £
<b>Income and Endowments from:</b>				
Donations and legacies	2	332,240	-	332,240
Charitable activities	3	-	1,706,531	1,706,531
Investment income	5	332	-	332
Total income		<u>332,572</u>	<u>1,706,531</u>	<u>2,039,103</u>
<b>Expenditure on:</b>				
Charitable activities	6	<u>(364,365)</u>	<u>(1,875,353)</u>	<u>(2,239,718)</u>
Total expenditure		<u>(364,365)</u>	<u>(1,875,353)</u>	<u>(2,239,718)</u>
Net expenditure		(31,793)	(168,822)	(200,615)
Transfers between funds		<u>(122,684)</u>	<u>122,684</u>	<u>-</u>
Net movement in funds		(154,477)	(46,138)	(200,615)
<b>Reconciliation of funds</b>				
Total funds brought forward		<u>662,897</u>	<u>58,620</u>	<u>721,517</u>
Total funds carried forward	13	<u><u>508,420</u></u>	<u><u>12,482</u></u>	<u><u>520,902</u></u>

The notes on pages 16 to 25 form an integral part of these financial statements.



# Nottinghamshire Sexual Violence Support Services Ltd

(Registration number: 04823994)  
Balance Sheet as at 31 March 2024

	Note	2024 £	2023 £
<b>Fixed assets</b>			
Tangible assets	10	13,479	600
<b>Current assets</b>			
Debtors	11	302,729	148,583
Cash at bank and in hand		<u>424,175</u>	<u>415,833</u>
		726,904	564,416
<b>Creditors: Amounts falling due within one year</b>	12	<u>(93,700)</u>	<u>(44,114)</u>
<b>Net current assets</b>		<u>633,204</u>	<u>520,302</u>
<b>Net assets</b>		<u><u>646,683</u></u>	<u><u>520,902</u></u>
<b>Funds of the charity:</b>			
<b>Restricted income funds</b>			
Restricted funds	13	-	12,482
<b>Unrestricted income funds</b>			
Unrestricted funds		<u>646,683</u>	<u>508,420</u>
<b>Total funds</b>	13	<u><u>646,683</u></u>	<u><u>520,902</u></u>

These financial statements have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

The financial statements on pages 12 to 25 were approved by the trustees, and authorised for issue on ..... and signed on their behalf by:

.....  
Ruth Tarlo  
Trustee

The notes on pages 16 to 25 form an integral part of these financial statements.



# Nottinghamshire Sexual Violence Support Services Ltd

## Statement of Cash Flows for the Year Ended 31 March 2024

	Note	2024 £	2023 £
<b>Cash flows from operating activities</b>			
Net cash income/(expenditure)		125,781	(200,615)
<b>Adjustments to cash flows from non-cash items</b>			
Depreciation		7,339	12,334
Investment income	5	<u>(4,761)</u>	<u>(332)</u>
		128,359	(188,613)
<b>Working capital adjustments</b>			
(Increase)/decrease in debtors	11	(154,146)	103,832
Increase/(decrease) in creditors	12	<u>49,586</u>	<u>(32,983)</u>
Net cash flows from operating activities		<u>23,799</u>	<u>(117,764)</u>
<b>Cash flows from investing activities</b>			
Interest receivable and similar income	5	4,761	332
Purchase of tangible fixed assets	10	<u>(20,218)</u>	<u>-</u>
Net cash flows from investing activities		<u>(15,457)</u>	<u>332</u>
Net increase/(decrease) in cash and cash equivalents		8,342	(117,432)
Cash and cash equivalents at 1 April		<u>415,833</u>	<u>533,265</u>
Cash and cash equivalents at 31 March		<u><u>424,175</u></u>	<u><u>415,833</u></u>
<b>Reconciliation of net cash flow to movement in net funds</b>			
Increase/(decrease) in cash		8,342	(117,432)
Net funds at 1 April 2023		<u>415,833</u>	<u>533,265</u>
Net funds at 31 March 2024		<u><u>424,175</u></u>	<u><u>415,833</u></u>

All of the cash flows are derived from continuing operations during the above two periods.

The notes on pages 16 to 25 form an integral part of these financial statements.



# **Nottinghamshire Sexual Violence Support Services Ltd**

## **Notes to the Financial Statements for the Year Ended 31 March 2024**

### **1 Accounting policies**

#### **Summary of significant accounting policies and key accounting estimates**

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

#### **Statement of compliance**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)) (issued in October 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

#### **Basis of preparation**

Nottinghamshire Sexual Violence Support Services Ltd meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

#### **Going concern**

The financial statements have been prepared on a going concern basis.

The trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The trustees make this assessment in respect of a period of one year from the date of approval of the financial statements.

#### **Income and endowments**

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

#### ***Donations and legacies***

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

#### ***Grants receivable***

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.



# Nottinghamshire Sexual Violence Support Services Ltd

## Notes to the Financial Statements for the Year Ended 31 March 2024

### Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

### Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

### Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees meetings and reimbursed expenses.

### Government grants

Government grants are recognised based on the accrual model and are measured at the fair value of the asset received or receivable. Grants are classified as relating either to revenue or to assets. Grants relating to revenue are recognised in income over the period in which the related costs are recognised. Grants relating to assets are recognised over the expected useful life of the asset. Where part of a grant relating to an asset is deferred, it is recognised as deferred income.

### Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

### Tangible fixed assets

Individual fixed assets costing £1,000 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

### Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Computer equipment	33.3% straight line



## **Nottinghamshire Sexual Violence Support Services Ltd**

### **Notes to the Financial Statements for the Year Ended 31 March 2024**

#### **Trade debtors**

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

#### **Cash and cash equivalents**

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

#### **Fund structure**

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Restricted income funds are those grants for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

#### **Pensions and other post retirement obligations**

The charity operates a defined contribution pension scheme which is a pension plan under which fixed contributions are paid into a pension fund and the charity has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised in the Statement of Financial Activities when they are due. If contribution payments exceed the contribution due for service, the excess is recognised as a prepayment.



# Nottinghamshire Sexual Violence Support Services Ltd

## Notes to the Financial Statements for the Year Ended 31 March 2024

### 2 Income from donations and legacies

	Unrestricted funds General £	Total 2024 £	Total 2023 £
Donations and legacies;			
Donations from companies, trusts and similar proceeds	6,528	6,528	1,454
Grants, including capital grants;			
Government grants	380,404	380,404	330,786
	<u>386,932</u>	<u>386,932</u>	<u>332,240</u>

### 3 Income from charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2024 £	Total 2023 £
Grants & donations	-	1,725,309	1,725,309	1,706,319
Sundry income	1,138	-	1,138	212
	<u>1,138</u>	<u>1,725,309</u>	<u>1,726,447</u>	<u>1,706,531</u>

### 4 Grants & donations

	Unrestricted funds £	Restricted funds £	Total £	2023 £
Police & Crime Commissioner	-	1,725,309	1,725,309	1,619,569
Nottingham University Hospital	380,404	-	380,404	330,786
Sundry	6,528	-	6,528	4,669
	<u>386,932</u>	<u>1,725,309</u>	<u>2,112,241</u>	<u>1,955,024</u>

### 5 Investment income

	Unrestricted funds General £	Total 2024 £	Total 2023 £
Interest receivable and similar income;			
Interest receivable on bank deposits	4,761	4,761	332
	<u>4,761</u>	<u>4,761</u>	<u>332</u>



# Nottinghamshire Sexual Violence Support Services Ltd

## Notes to the Financial Statements for the Year Ended 31 March 2024

### 6 Expenditure on charitable activities

The following table presents expenditure using a natural classification.

	Unrestricted funds Designated £	General £	Restricted funds £	Total 2024 £	Total 2023 £
Staff costs	201,362	-	1,445,769	1,647,131	1,673,105
Contract staff	-	(1,300)	80,566	79,266	281,464
Depreciation & impairment.	7,339	-	-	7,339	12,334
Advertising & website	2,400	-	29,032	31,432	40,100
Equipment, repairs & renewals	2,577	(15)	-	2,562	4,109
Legal, professional & insurance	11,876	200	17,308	29,384	40,736
Printing & office supplies	1,824	-	4,959	6,783	4,670
Rent & services	59	(358)	41,308	41,009	53,748
Hospitality	228	-	1,605	1,833	6,022
Publicity & fundraising	-	-	-	-	216
Recruitment	-	-	600	600	4,893
Staff expenses	969	-	2,862	3,831	2,707
Staff training	1,411	2,769	18,280	22,460	23,038
Supervision	3,221	-	26,957	30,178	24,560
Bank charges	24	-	108	132	-
Repairs & maintenance	5,024	-	111	5,135	494
Subscriptions	1,342	1,715	9,550	12,607	1,405
Communications	11,901	-	58,776	70,677	66,014
Volunteer expenses	-	-	-	-	103
	<u>251,557</u>	<u>3,011</u>	<u>1,737,791</u>	<u>1,992,359</u>	<u>2,239,718</u>

### 7 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year or in the prior period.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year or in the prior period.

### 8 Staff costs

The aggregate payroll costs were as follows:



# Nottinghamshire Sexual Violence Support Services Ltd

## Notes to the Financial Statements for the Year Ended 31 March 2024

	2024 £	2023 £
<b>Staff costs during the year were:</b>		
Wages and salaries	1,428,559	1,451,716
Social security costs	132,498	136,238
Pension costs	86,074	85,151
	<u>1,647,131</u>	<u>1,673,105</u>

The monthly average number of persons (including senior management team) employed by the charity during the year was as follows:

	2024 No	2023 No
Average number of employees	<u>48</u>	<u>50</u>

48 (2023 - 50) of the above employees participated in the Defined Contribution Pension Schemes.

Contributions to the employee pension schemes for the year totalled £86,074 (2023 - £85,151).

The number of employees whose emoluments fell within the following bands was:

	2024 No	2023 No
£70,001 - £80,000	1	2
£80,001 - £90,000	<u>1</u>	<u>-</u>

The total employee benefits of the key management personnel of the charity were £223,362 (2023 - £225,334).



# Nottinghamshire Sexual Violence Support Services Ltd

## Notes to the Financial Statements for the Year Ended 31 March 2024

### 9 Taxation

The charity is a registered charity and is therefore exempt from taxation.

### 10 Tangible fixed assets

	Computer equipment £	Total £
<b>Cost</b>		
At 1 April 2023	37,459	37,459
Additions	20,218	20,218
At 31 March 2024	57,677	57,677
<b>Depreciation</b>		
At 1 April 2023	36,859	36,859
Charge for the year	7,339	7,339
At 31 March 2024	44,198	44,198
<b>Net book value</b>		
At 31 March 2024	13,479	13,479
At 31 March 2023	600	600

### 11 Debtors

	2024 £	2023 £
Accrued income	56,754	-
Other debtors	245,975	148,583
	302,729	148,583

### 12 Creditors: amounts falling due within one year

	2024 £	2023 £
Other taxation and social security	-	28,272
Other creditors	10,464	8,922
Accruals	83,236	6,920
	93,700	44,114



# Nottinghamshire Sexual Violence Support Services Ltd

## Notes to the Financial Statements for the Year Ended 31 March 2024

### 13 Funds

	Balance at 1 April 2023 £	Incoming resources £	Resources expended £	Balance at 31 March 2024 £
<b>Unrestricted funds</b>				
<i>General</i>				
General	146,987	12,427	(3,011)	156,403
<i>Designated</i>				
PSARC	258,396	380,404	(246,557)	392,243
Building	103,037	-	(5,000)	98,037
	<u>361,433</u>	<u>380,404</u>	<u>(251,557)</u>	<u>490,280</u>
<b>Total unrestricted funds</b>	<u>508,420</u>	<u>392,831</u>	<u>(254,568)</u>	<u>646,683</u>
<b>Restricted funds</b>				
Consent Coalition	12,482	5,000	(17,482)	-
SSS & ISVA (PCC)	-	567,647	(567,647)	-
SVA Hub	-	973,862	(973,862)	-
Waiting List (PCC)	-	178,800	(178,800)	-
	<u>12,482</u>	<u>1,725,309</u>	<u>(1,737,791)</u>	<u>-</u>
<b>Total restricted funds</b>	<u>12,482</u>	<u>1,725,309</u>	<u>(1,737,791)</u>	<u>-</u>
<b>Total funds</b>	<u>520,902</u>	<u>2,118,140</u>	<u>(1,992,359)</u>	<u>646,683</u>

The specific purposes for which the funds are to be applied are as follows:

#### Designated

PSARC – Funding for the service delivery of East Midlands Children and Young People’s Sexual Assault Service.

Building - To be used for future relocation costs.

#### Restricted

Consent Coalition - Services for City and County clients.

SSS & ISVA (PCC) - Services for City and County clients.

Waiting List (PCC) - Support for those awaiting services.

SVA Hub - Hub and specialist therapy for adults in Nottinghamshire.



# Nottinghamshire Sexual Violence Support Services Ltd

## Notes to the Financial Statements for the Year Ended 31 March 2024

	Balance at 1 April 2022 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2023 £
<b>Unrestricted funds</b>					
<i>General</i>					
General	273,329	1,786	(5,444)	(122,684)	146,987
<i>Designated</i>					
PSARC	286,531	330,786	(358,921)	-	258,396
Building	103,037	-	-	-	103,037
	<u>389,568</u>	<u>330,786</u>	<u>(358,921)</u>	<u>-</u>	<u>361,433</u>
<b>Total unrestricted funds</b>	<u>662,897</u>	<u>332,572</u>	<u>(364,365)</u>	<u>(122,684)</u>	<u>508,420</u>
<b>Restricted</b>					
Consent Coalition	5,394	42,310	(35,222)	-	12,482
SSS & ISVA (PCC)	130	567,192	(632,644)	65,322	-
SVA Hub	53,096	969,605	(1,080,057)	57,356	-
Waiting List (PCC)	-	127,424	(127,430)	6	-
	<u>58,620</u>	<u>1,706,531</u>	<u>(1,875,353)</u>	<u>122,684</u>	<u>12,482</u>
<b>Total restricted funds</b>	<u>58,620</u>	<u>1,706,531</u>	<u>(1,875,353)</u>	<u>122,684</u>	<u>12,482</u>
<b>Total funds</b>	<u>721,517</u>	<u>2,039,103</u>	<u>(2,239,718)</u>	<u>-</u>	<u>520,902</u>

### 14 Analysis of net assets between funds

	Unrestricted		2024 Total funds
	General £	Restricted £	£
Tangible fixed assets	13,479	-	13,479
Current assets	726,904	-	726,904
Current liabilities	<u>(93,700)</u>	<u>-</u>	<u>(93,700)</u>
Total net assets	<u>646,683</u>	<u>-</u>	<u>646,683</u>
	Unrestricted		2023 Total funds
	General £	Restricted £	£
Tangible fixed assets	600	-	600
Current assets	507,820	56,596	564,416
Current liabilities	<u>-</u>	<u>(44,114)</u>	<u>(44,114)</u>
Total net assets	<u>508,420</u>	<u>12,482</u>	<u>520,902</u>



## Nottinghamshire Sexual Violence Support Services Ltd

### Notes to the Financial Statements for the Year Ended 31 March 2024

#### 15 Related party transactions

There were no related party transactions in the year, or the prior period.

#### 16 Analysis of governance and support costs

##### Support Costs

Support costs have not been separately allocated and disclosed as the Trustees believe they are immaterial to the financial statements.

##### Governance costs

	Unrestricted funds General £	Total 2024 £	Total 2023 £
Audit fees			
Audit of the financial statements	6,300	6,300	5,000
Other governance costs	2,124	2,124	1,920
	<u>8,424</u>	<u>8,424</u>	<u>6,920</u>

#### 17 Auditors' remuneration

	2024 £	2023 £
Audit of the financial statements	<u>6,300</u>	<u>5,000</u>