

Company registration number: 04823994

Charity registration number: 1103071

# Nottinghamshire Sexual Violence Support Services Ltd

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 March 2022

# **Nottinghamshire Sexual Violence Support Services Ltd**

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## **Nottinghamshire Sexual Violence Support Services Ltd**

### **Reference and Administrative Details**

<b>Trustees</b>	Shane Morgan, Chair Kate O'Neill, Treasurer Claire Ward, Vice Chair Clare Fox Leonie Mathers Kristen Hopkins Angela Piesold Ruth Tarlo
<b>Senior Management Team</b>	Novlet Holness, CEO Yulia Penhale, HR & Finance Manager Deborah Hooton, Operations Manager and Contracts Lead Helen Bolam, Clinical Policy Officer
<b>Charity Registration Number</b>	1103071
<b>Company Registration Number</b>	04823994
<b>Registered Office</b>	30 Chaucer Street Nottingham Nottinghamshire NG1 5LP
<b>Auditor</b>	Melvin Bailey Rogers Spencer Newstead House Pelham Road Nottingham NG5 1AP
<b>Bankers</b>	Barclays Bank Nottingham 2 High Street Nottingham NG1 2EN

# **Nottinghamshire Sexual Violence Support Services Ltd**

## **Trustees' Report**

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 March 2022.

### **Trustees and officers**

The trustees and officers serving during the year and since the year end were as follows:

Trustees:	Shane Morgan, Chair (appointed 16 March 2022)
	Kate O'Neill, Treasurer
	Claire Ward, Vice Chair (appointed 23 November 2021)
	Clare Fox (appointed 23 November 2021)
	Leonie Mathers (appointed 25 January 2022)
	Kristen Hopkins (appointed 13 July 2022)
	Angela Picsold (appointed 13 July 2022)
	Ruth Tarlo (appointed 13 July 2022)
	 Anne Sylvester, until 08 January 2022
	Susanna Atassi Wagner, until 04 March 2022
	Cheril Bascombe, until 13 July 2022

### **Structure, governance and management**

#### ***Nature of governing document***

The charity is a company limited by guarantee and registered charity. It is operated under the rules of its memorandum and articles of association dated 7/7/2003 and most recently amended 19/12/2008. It has no share capital and the liability of each member in the event of winding-up is limited to £10.

#### ***Recruitment and appointment of trustees***

New members are recruited by advertising on Social Media, the NSVSS Website, on-line job boards, other local newspapers and the internet. Application packs are sent to interested candidates, all returned applications are shortlisted. Successful shortlisted applicants are invited to attend an interview. If successful all prospective new members will receive training, then they are invited to attend a Trustee meeting, where they will be co-opted on to the committee.

#### ***Arrangements for setting key management personnel remuneration***

Potential trustees are required to complete an application form, all candidates are interviewed by the CEO and the Chair. Successful candidates get appointed at the trustee meeting.

Trustees are responsible for setting remuneration levels for the most senior employees based on recommendations provided by the CEO, in order to offer fair pay to attract and keep appropriately qualified staff, to lead, manage, support and deliver the charity's aims and objectives.

CEO's pay rate is set by the Trustees.

All staff's pay rates (including cost of living increase) are set in accordance with National Joint Council pay scales, budget and affordability.

Staff pay rates are benchmarked against similar positions for the other organisations in the sector.

# **Nottinghamshire Sexual Violence Support Services Ltd**

## **Trustees' Report**

### **Objectives and activities**

#### ***Objects and aims***

The principal objects of the charity are to relieve the trauma, distress and/or suffering of victims of rape, indecent assault and all other forms of sexual abuse, including but without limitation sexual harassment (the 'crisis issues').

#### ***Objectives, strategies and activities***

##### **Objectives:**

To provide the ASA Hub and Therapy Services for Adult Survivors of Sexual Violence  
To provide the Independent Sexual Violence Advisor Service  
To provide the Survivors Support Service  
To provide services to East Midlands Children and Young Peoples Sexual Assault Services  
To provide resources and information for statutory and voluntary organisations and the public  
To provide talks and training sessions in a variety of settings, e.g. Hospitals, Schools and the Police  
To deliver quality assured, performance managed, equitable services to the population served by each contract  
To secure funding to fulfil the aims and objectives of the organisation and fund new areas of development.

##### **Activities:**

Adult Mental Health Assessments  
Attending and Chairing Multi-Agency Meetings in Nottinghamshire and Nationally  
Awareness Raising  
Campaigns  
Cognitive Behavioural Therapy  
Counselling  
Drop-in Sessions  
East Midlands Children and Young People's Sexual Assault Service (Single Point of Access, Crisis Support Services, Therapeutic Support Services)  
Email Support  
Engagement and Consultation  
Eye Movement Desensitisation Regime  
Group Support Services, including Beyond Survival Group, Service User Forum & Mindfulness  
Helpline  
Hub Single Point of Access  
Independent Sexual Violence Advisor Service  
Policy and Procedure Development  
Provision of Information  
Quality Assurance  
Risk and Needs Assessments  
Resources  
Safeguarding  
Signposting and Referrals  
Support for partners, parents, families, and carers  
Survivors Support Service for survivors of Institutional Child Sexual Abuse  
Training and Talks.

## **Nottinghamshire Sexual Violence Support Services Ltd**

### **Trustees' Report**

#### **Our core values are:**

- To support and uphold the survivor's voice and experiences through free, confidential and non-judgmental support and to actively encourage survivors to participate in the further development of centre as a whole;
- To empower survivors by using appropriate person-centred counselling and support, enabling survivors to explore their experiences in a safe non-judgemental environment;
- To work in non-discriminatory way, by supporting survivors, regardless of their age, gender, ethnicity, sexuality, education or socio-economic background, religion or beliefs, health, ability or disability and challenging discriminatory practice in other organisations and wider society;
- To acknowledge diversity and to work on a basis of inclusivity, thus drawing on a range of ethnic, social and economic backgrounds and experiences and making the centre stronger as a whole;
- To uphold one-another's human rights;
- To be pro-choice in our support, by enabling and empowering survivors to make their own decisions with regards to their sexual health, reproductive rights and the right to safe abortion, in a safe, non-judgemental environment.;
- To promote social change through active campaigning, raising awareness and challenging misconceptions around issues of women's rights and empowerment, rape, sexual violence and abuse;
- To promote Substantive Equality by examining the root causes of inequality and challenging these through direct campaigning and leading by example and expectation.

#### **Achievements and performance**

Notts SVSS continues to be commissioned by The Police and Crime Commissioner for Nottinghamshire to deliver ASA SVA Hub and Specialist Therapy for adults in Nottinghamshire.

The funding secured has enabled Notts SVSS to continue with the provision of all our hub and therapy services raising the profile of Notts SVSS.

We have continued to be subcontracted by Nottingham University Hospitals NHS Trust to provide 24/7 hub and crisis support services at the East Midlands Children and Young People's Sexual Assault Service.

We have continued to deliver an Independent Sexual Violence Advisor (ISVA) Service and Survivors Support Service (for adult survivors of institutional Childhood Sexual Abuse) as commissioned by The Police and Crime Commissioner for Nottinghamshire.

We have been working with a full-time Mental Health Nurse seconded to us via Nottinghamshire NHS Trust. This person has worked to embed ethical and holistic mental health care that is risk managed & signposted to the appropriate services.

In 2020, due to the Covid-19 pandemic, the measures implemented by UK Government and in line with Notts SVSS health & safety protocols and Government guidelines, all Notts SVSS services and staff moved to operating remotely from home. This meant that face-to-face client appointments and all meetings were carried out via telephone or online/video to ensure as little disruption to service user support needs as practicably possible.

## **Nottinghamshire Sexual Violence Support Services Ltd**

### **Trustees' Report**

Over the past year we have worked towards a hybrid system of work and delivery. This has included developing operating procedures in line with Government, Public Health England and BACP guidelines and legislation, reorganising working spaces and building use, the installation of extra equipment and setting up of 'Living with Covid-19' protocols. This work has enabled us to offer a safe return to face-to-face, in-person appointments with clients.

Throughout the challenges of the Covid-19 pandemic, Notts SVSS have continued to achieve successful outcomes for clients and receive excellent feedback across all our services.

We have developed a Survivor's Charter in consultation with survivors and staff. This sets out how we work, what survivors can expect and how to get in touch with feedback or make a complaint.

Networking with partners has resulted in improved awareness and referral pathways and has strengthened joint working activity with other agencies, including probation and prison services and organisations working with the homeless and vulnerably housed.

Notts SVSS continues to be heavily involved with the development of campaigns and messaging around consent through our partnership work with the Consent Coalition. We host the Consent Coalition website and work we have been involved with this year includes the development and promotion of the A-Z of Consent and the Safe Spaces Pledge.

#### ***Public benefit***

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

#### **Financial review**

Despite the challenges post pandemic NSVSS financial position at the end of the 2021 -2022 financial year was stable. The organisations expenditure remained within the budget. The charity operates in an environment that is financially uncertain, the main risk is securing funding to continue with the level of activities we currently offer however we are estimating an increase in the funding received next year. The lease on the main premises is due to expire in 2022, which poses a risk for the organisation. However whilst NSVSS are in negotiations with other tenants and the Nottingham City Council, the lease will be set on a rolling-over basis for the period of negotiations until the new lease is agreed. Additionally, the healthy level of reserves would mitigate any relevant risks.

No funds were in deficit. Total income for this year was £ 1,960,060, making it a 14.5% income increase in comparison with the previous financial year.



# **Nottinghamshire Sexual Violence Support Services Ltd**

## **Trustees' Report**

### ***Policy on reserves***

NSVSS aims to hold approximately 3-6 months running costs in order to meet the following:

Meet contractual liabilities should the organisation have to close. This includes redundancy pay, amounts due to creditors and commitments under leases.

To meet unexpected costs such as break down of essential office machinery, staff cover regarding such eventualities as: illness, maternity leave, parental leave, and legal costs defending the charity's interest.

To replace equipment natural wear and tear.

Ensure that the charity can continue to provide a stable and quality service to those who need them. Within this context this includes the minimisation of recruitment, staff training, staff induction and marketing costs by avoiding the need for redundancies caused by financial crisis.

To provide working capital when funding is paid in arrears.

From time to time funding has certain restrictions which mean that by law it must be held in a restricted reserves until it is spent in line with the funding agreement.

Earmarked reserves are amounts set aside for specific policy purposes or for general contingencies and cash flow management.

The directors are happy with the level of unrestricted funds which are £672,340.

### ***Principal risks and uncertainties***

#### ***Uncertainty of future income***

The charity operates in an environment that is financially uncertain, the main risk is securing funding to continue with the level of activities we currently offer.

### **Plans for future periods**

#### ***Aims and key objectives for future periods***

Future plans

- To meet and exceed all outcomes of all contracts including SVA Hub and ISVA and SSS Police & Crime Commissioner funding and NUH sub-contract EMCYPSAS.
- To continue developing Funding Strategy to enhance delivery and resources of all services
- To continue with the digital transformation of all services
- To continue with campaigns to promote access and to a raise awareness of sexual violence issues such as low conviction rate and consent
- To develop a Survivors Charter
- To improve access by promoting all services
- To create the Nottinghamshire Sexual Violence Strategy in conjunction with the statutory and third sector agencies and partner agencies
- To continue working with Nottingham Women Centre, JUNO and Equation to research accommodation/rent options.

### **Statement of Trustees' Responsibilities**

The trustees (who are also the directors of Nottinghamshire Sexual Violence Support Services Ltd for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations. The report and accounts have been prepared in accordance with the provisions in the Companies Act 2006 relating to small companies.



## **Nottinghamshire Sexual Violence Support Services Ltd**

### **Trustees' Report**

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

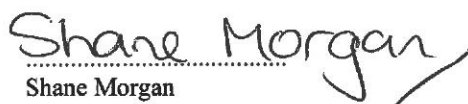
- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **Small companies provision statement**

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

The annual report was approved by the trustees of the charity on 30 November 2022 and signed on its behalf by:

  
Shane Morgan  
Trustee

## **Nottinghamshire Sexual Violence Support Services Ltd**

### **Independent Auditor's Report to the Members of Nottinghamshire Sexual Violence Support Services Ltd**

#### **Opinion**

We have audited the financial statements of Nottinghamshire Sexual Violence Support Services Ltd (the 'charity') for the year ended 31 March 2022, which comprise the Statement of Financial Activities, Balance Sheet, Statement of Cash Flows, and Notes to the Financial Statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is United Kingdom Accounting Standards, comprising Charities SORP - FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and applicable law (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2022 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and the provisions available for small entities, in the circumstances set out in note to the financial statements, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### **Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the trustees use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the original financial statements were authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

#### **Other information**

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

## **Nottinghamshire Sexual Violence Support Services Ltd**

### **Independent Auditor's Report to the Members of Nottinghamshire Sexual Violence Support Services Ltd**

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

#### **Opinion on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Trustees' Report has been prepared in accordance with applicable legal requirements.

#### **Matters on which we are required to report by exception**

In the light of our knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.
- the directors were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the directors' report and from the requirement to prepare a strategic report.

#### **Responsibilities of trustees**

As explained more fully in the Statement of Trustees' Responsibilities (set out on page 6), the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

#### **Auditor's responsibilities for the audit of the financial statements**

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.



## **Nottinghamshire Sexual Violence Support Services Ltd**

### **Independent Auditor's Report to the Members of Nottinghamshire Sexual Violence Support Services Ltd**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

#### **The extent to which the audit was considered capable of detecting irregularities including fraud**

Our approach to identifying and assessing the risk of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- The engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- We identified the laws and regulations applicable to the charity through discussions with trustees and other management, and from our knowledge and experience of the charity sector;
- We focused on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the charity, including data protection, anti-bribery, employment, environmental and health and safety legislation;
- We assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting relevant correspondence; and
- Identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.
- Considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations; and
- Understanding the design of the charity's remuneration policies.
- Tested journal entries to identify unusual transactions;
- Assessed whether judgements and assumptions made in determining the accounting estimates were indicative of potential bias; and
- Investigated the rationale behind significant or unusual transactions.
- Reading the minutes of meetings of those charged with governance;
- Enquiring of management as to actual and potential litigation and claims; and
- Reviewing correspondence with relevant regulators.

We assessed the susceptibility of the charity's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- Making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud;

To address the risk of fraud through management bias and override of controls, we:

- Performed analytical procedures to identify any unusual or unexpected relationships;

## **Nottinghamshire Sexual Violence Support Services Ltd**

### **Independent Auditor's Report to the Members of Nottinghamshire Sexual Violence Support Services Ltd**

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- Agreeing financial statement disclosures to underlying supporting documentation;

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the trustees and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

#### **Use of our report**

This report is made solely to the charitable company's trustees, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its trustees as a body, for our audit work, for this report, or for the opinions we have formed.



.....  
Melvin Bailey FCCA DChA (Senior Statutory Auditor)  
For and on behalf of Rogers Spencer, Statutory Auditor

Newstead House  
Pelham Road  
Nottingham  
NG5 1AP

Date:.....30/11/22

# Nottinghamshire Sexual Violence Support Services Ltd

## Statement of Financial Activities for the Year Ended 31 March 2022 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted £	Restricted £	Total 2022 £	Total 2021 £
<b>Income and Endowments from:</b>					
Donations and legacies	2	335,955	-	335,955	1,298,942
Charitable activities	3	5,008	1,619,069	1,624,077	411,377
Investment income	5	28	-	28	282
Total Income		<u>340,991</u>	<u>1,619,069</u>	<u>1,960,060</u>	<u>1,710,601</u>
<b>Expenditure on:</b>					
Charitable activities	17	<u>(347,689)</u>	<u>(1,616,906)</u>	<u>(1,964,595)</u>	<u>(1,577,188)</u>
Total Expenditure		<u>(347,689)</u>	<u>(1,616,906)</u>	<u>(1,964,595)</u>	<u>(1,577,188)</u>
Net (expenditure)/income		(6,698)	2,163	(4,535)	133,413
Transfers between funds		<u>52,483</u>	<u>(52,483)</u>	<u>-</u>	<u>-</u>
Net movement in funds		45,785	(50,320)	(4,535)	133,413
<b>Reconciliation of funds</b>					
Total funds brought forward		<u>617,112</u>	<u>108,940</u>	<u>726,052</u>	<u>592,639</u>
Total funds carried forward	12	<u>662,897</u>	<u>58,620</u>	<u>721,517</u>	<u>726,052</u>

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for the period is shown in note 12.



# Nottinghamshire Sexual Violence Support Services Ltd

## Statement of Financial Activities for the Year Ended 31 March 2022 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

These are the figures for the previous accounting period and are included for comparative purposes

	Note	Unrestricted funds £	Restricted funds £	Total 2021 £
<b>Income and Endowments from:</b>				
Donations and legacies	2	1,298,942	-	1,298,942
Charitable activities	3	-	411,377	411,377
Investment income	5	282	-	282
Total income		<u>1,299,224</u>	<u>411,377</u>	<u>1,710,601</u>
<b>Expenditure on:</b>				
Charitable activities	17	<u>(1,225,768)</u>	<u>(351,420)</u>	<u>(1,577,188)</u>
Total expenditure		<u>(1,225,768)</u>	<u>(351,420)</u>	<u>(1,577,188)</u>
Net income		<u>73,456</u>	<u>59,957</u>	<u>133,413</u>
Net movement in funds		73,456	59,957	133,413
<b>Reconciliation of funds</b>				
Total funds brought forward		<u>543,656</u>	<u>48,983</u>	<u>592,639</u>
Total funds carried forward	12	<u>617,112</u>	<u>108,940</u>	<u>726,052</u>

The notes on pages 16 to 26 form an integral part of these financial statements.

# Nottinghamshire Sexual Violence Support Services Ltd

(Registration number: 04823994)  
Balance Sheet as at 31 March 2022

	Note	2022 £	2021 £
<b>Fixed assets</b>			
Tangible assets	9	12,934	23,620
<b>Current assets</b>			
Debtors	10	252,415	262,549
Cash at bank and in hand		<u>533,265</u>	<u>516,892</u>
		785,680	779,441
<b>Creditors: Amounts falling due within one year</b>	11	<u>(77,097)</u>	<u>(77,009)</u>
<b>Net current assets</b>		<u>708,583</u>	<u>702,432</u>
<b>Net assets</b>		<u>721,517</u>	<u>726,052</u>
<b>Funds of the charity:</b>			
<b>Restricted income funds</b>			
Restricted funds	12	58,620	108,940
<b>Unrestricted income funds</b>			
Unrestricted funds		<u>662,897</u>	<u>617,112</u>
<b>Total funds</b>	12	<u>721,517</u>	<u>726,052</u>

These financial statements have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

The financial statements on pages 12 to 26 were approved by the trustees, and authorised for issue on 30 November 2022 and signed on their behalf by:

  
.....  
Kate O'Neill  
Trustee

The notes on pages 16 to 26 form an integral part of these financial statements.

**Nottinghamshire Sexual Violence Support Services Ltd**

**Statement of Cash Flows for the Year Ended 31 March 2022**

	Note	2022 £	2021 £
<b>Cash flows from operating activities</b>			
Net cash (expenditure)/income		(4,535)	133,413
<b>Adjustments to cash flows from non-cash items</b>			
Depreciation		12,486	7,357
Investment income	5	<u>(28)</u>	<u>(282)</u>
		7,923	140,488
<b>Working capital adjustments</b>			
Decrease/(increase) in debtors	10	10,134	(79,344)
Increase in creditors	11	<u>88</u>	<u>46,121</u>
Net cash flows from operating activities		<u>18,145</u>	<u>107,265</u>
<b>Cash flows from investing activities</b>			
Interest receivable and similar income	5	28	282
Purchase of tangible fixed assets	9	<u>(1,800)</u>	<u>(21,600)</u>
Net cash flows from investing activities		<u>(1,772)</u>	<u>(21,318)</u>
Net increase in cash and cash equivalents		16,373	85,947
Cash and cash equivalents at 1 April		<u>516,892</u>	<u>430,945</u>
Cash and cash equivalents at 31 March		<u><u>533,265</u></u>	<u><u>516,892</u></u>
<b>Reconciliation of net cash flow to movement in net funds</b>			
Increase in cash		16,373	85,947
Net funds at 1 April 2021		<u>516,892</u>	<u>430,945</u>
Net funds at 31 March 2022		<u><u>533,265</u></u>	<u><u>516,892</u></u>

All of the cash flows are derived from continuing operations during the above two periods.

The notes on pages 16 to 26 form an integral part of these financial statements.

## **Nottinghamshire Sexual Violence Support Services Ltd**

### **Notes to the Financial Statements for the Year Ended 31 March 2022**

#### **1 Accounting policies**

##### **Summary of significant accounting policies and key accounting estimates**

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

##### **Statement of compliance**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)) (issued in October 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

##### **Basis of preparation**

Nottinghamshire Sexual Violence Support Services Ltd meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

##### **Going concern**

The financial statements have been prepared on a going concern basis.

The trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The trustees make this assessment in respect of a period of one year from the date of approval of the financial statements.

##### **Income and endowments**

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

##### **Grants receivable**

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

##### **Expenditure**

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

## Nottinghamshire Sexual Violence Support Services Ltd

### Notes to the Financial Statements for the Year Ended 31 March 2022

#### *Charitable activities*

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

#### **Governance costs**

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees's meetings and reimbursed expenses.

#### **Government grants**

Government grants are recognised based on the accrual model and are measured at the fair value of the asset received or receivable. Grants are classified as relating either to revenue or to assets. Grants relating to revenue are recognised in income over the period in which the related costs are recognised. Grants relating to assets are recognised over the expected useful life of the asset. Where part of a grant relating to an asset is deferred, it is recognised as deferred income.

#### **Taxation**

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

#### **Tangible fixed assets**

Individual fixed assets costing £1,000 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

#### **Depreciation and amortisation**

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

<b>Asset class</b>	<b>Depreciation method and rate</b>
Computer equipment	33.3% straightline

#### **Trade debtors**

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

#### **Cash and cash equivalents**

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

## Nottinghamshire Sexual Violence Support Services Ltd

### Notes to the Financial Statements for the Year Ended 31 March 2022

#### Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

#### Fund structure

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Restricted income funds are those grants for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

#### Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme which is a pension plan under which fixed contributions are paid into a pension fund and the charity has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised in the Statement of Financial Activities when they are due. If contribution payments exceed the contribution due for service, the excess is recognised as a prepayment.

## 2 Income from donations and legacies

	Unrestricted funds General £	Total 2022 £	Total 2021 £
Grants, including capital grants;			
Government grants	335,955	335,955	1,298,192
Grants from other charities	-	-	750
	<u>335,955</u>	<u>335,955</u>	<u>1,298,942</u>



# Nottinghamshire Sexual Violence Support Services Ltd

## Notes to the Financial Statements for the Year Ended 31 March 2022

### 3 Income from charitable activities

	Unrestricted funds Designated £	Restricted funds £	Total 2022 £	Total 2021 £
Sundry income	5,008	-	5,008	-
Grants & donations	-	1,619,069	1,619,069	411,377
	<u>5,008</u>	<u>1,619,069</u>	<u>1,624,077</u>	<u>411,377</u>

### 4 Grants & donations

	Unrestricted funds £	Restricted funds £	Total £	2021 £
Police & Crime Commissioner	500	1,619,069	1,619,569	1,216,656
Nottingham University Hospital	330,786	-	330,786	330,786
Insight Health Care	-	-	-	2,480
Nottinghamshire County Council	-	-	-	17,402
Nottingham CDP	-	-	-	140,082
Sundry	4,669	-	4,669	2,913
	<u>335,955</u>	<u>1,619,069</u>	<u>1,955,024</u>	<u>1,710,319</u>

### 5 Investment income

	Unrestricted funds General £	Total 2022 £	Total 2021 £
Interest receivable and similar income;			
Interest receivable on bank deposits	<u>28</u>	<u>28</u>	<u>282</u>

### 6 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year or in the prior period.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year or in the prior period.

# **Nottinghamshire Sexual Violence Support Services Ltd**

## **Notes to the Financial Statements for the Year Ended 31 March 2022**

### **7 Staff costs**

The aggregate payroll costs were as follows:

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
<b>Staff costs during the year were:</b>		
Wages and salaries	1,428,138	803,967
Social security costs	120,620	347,718
Pension costs	<u>84,883</u>	<u>100,781</u>
	<u><b>1,633,641</b></u>	<u><b>1,252,466</b></u>

The monthly average number of persons (including senior management team) employed by the charity during the year was as follows:

	<b>2022</b>	<b>2021</b>
	<b>No</b>	<b>No</b>
<b>Average number of employees</b>	<u><b>53</b></u>	<u><b>45</b></u>

48 (2021 - 42) of the above employees participated in the Defined Contribution Pension Schemes.

Contributions to the employee pension schemes for the year totalled £84,883 (2021 - £100,781).

The number of employees whose emoluments fell within the following bands was:

	<b>2022</b>	<b>2021</b>
	<b>No</b>	<b>No</b>
£60,001 - £70,000	-	2
£70,001 - £80,000	<u>2</u>	<u>-</u>

The total employee benefits of the key management personnel of the charity were £223,311 (2021 - £82,667).

# **Nottinghamshire Sexual Violence Support Services Ltd**

## **Notes to the Financial Statements for the Year Ended 31 March 2022**

### **8 Taxation**

The charity is a registered charity and is therefore exempt from taxation.

### **9 Tangible fixed assets**

	<b>Computer equipment £</b>	<b>Total £</b>
<b>Cost</b>		
At 1 April 2021	35,659	35,659
Additions	<u>1,800</u>	<u>1,800</u>
At 31 March 2022	<u>37,459</u>	<u>37,459</u>
<b>Depreciation</b>		
At 1 April 2021	12,039	12,039
Charge for the year	<u>12,486</u>	<u>12,486</u>
At 31 March 2022	<u>24,525</u>	<u>24,525</u>
<b>Net book value</b>		
At 31 March 2022	<u>12,934</u>	<u>12,934</u>
At 31 March 2021	<u>23,620</u>	<u>23,620</u>

### **10 Debtors**

	<b>2022 £</b>	<b>2021 £</b>
Other debtors	<u>252,415</u>	<u>262,549</u>

### **11 Creditors: amounts falling due within one year**

	<b>2022 £</b>	<b>2021 £</b>
Trade creditors	16,285	20,949
Other taxation and social security	37,133	31,954
Other creditors	9,443	17,632
Accruals	<u>14,236</u>	<u>6,474</u>
	<u>77,097</u>	<u>77,009</u>

# Nottinghamshire Sexual Violence Support Services Ltd

## Notes to the Financial Statements for the Year Ended 31 March 2022

### 12 Funds

	Balance at 1 April 2021 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2022 £
<b>Unrestricted funds</b>					
<i>General</i>					
General	114,574	66,384	(99,026)	191,397	273,329
<i>Designated</i>					
PSARC	260,587	274,607	(248,663)	-	286,531
PCC Projects	110,784	-	-	(110,784)	-
Rape Support	4,204	-	-	(4,204)	-
ISVA Projects	68,463	-	-	(68,463)	-
Volunteers Training	6,746	-	-	(6,746)	-
Building	51,754	-	-	51,283	103,037
	<u>502,538</u>	<u>274,607</u>	<u>(248,663)</u>	<u>(138,914)</u>	<u>389,568</u>
<b>Total unrestricted funds</b>	<u>617,112</u>	<u>340,991</u>	<u>(347,689)</u>	<u>52,483</u>	<u>662,897</u>
<b>Restricted funds</b>					
ISVA Transformation	17,509	-	-	(17,509)	-
Norfolk PCC	9,849	-	-	(9,849)	-
Notts CC G Aid	6,711	-	(6,711)	-	-
CDP Joint	23,925	-	-	(23,925)	-
SVA Hub	50,946	1,015,842	(1,012,492)	(1,200)	53,096
Specialist Counselling (PCC)	-	61,379	(61,379)	-	-
Consent Coalition	-	49,274	(43,880)	-	5,394
SSS & ISVA (PCC)	-	492,574	(492,444)	-	130
	<u>108,940</u>	<u>1,619,069</u>	<u>(1,616,906)</u>	<u>(52,483)</u>	<u>58,620</u>
<b>Total restricted funds</b>	<u>108,940</u>	<u>1,619,069</u>	<u>(1,616,906)</u>	<u>(52,483)</u>	<u>58,620</u>
<b>Total funds</b>	<u>726,052</u>	<u>1,960,060</u>	<u>(1,964,595)</u>	<u>-</u>	<u>721,517</u>

# Nottinghamshire Sexual Violence Support Services Ltd

## Notes to the Financial Statements for the Year Ended 31 March 2022

	Balance at 1 April 2020 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2021 £
<b>Unrestricted funds</b>					
<i>General</i>					
General	134,510	66,460	(100,810)	14,414	114,574
<i>Designated</i>					
PSARC	226,720	273,460	(239,593)	-	260,587
Truth Project	4,756	-	-	(4,756)	-
PCC Projects	89,876	419,501	(398,593)	-	110,784
Women's Centre Consortium	1,261	-	-	(1,261)	-
Rape Support	2,344	138,013	(136,153)	-	4,204
ISVA Projects	17,292	401,790	(350,619)	-	68,463
Volunteers Training	6,746	-	-	-	6,746
Management	8,397	-	-	(8,397)	-
Building	51,754	-	-	-	51,754
	<u>409,146</u>	<u>1,232,764</u>	<u>(1,124,958)</u>	<u>(14,414)</u>	<u>502,538</u>
<b>Total unrestricted funds</b>	<u>543,656</u>	<u>1,299,224</u>	<u>(1,225,768)</u>	<u>-</u>	<u>617,112</u>
<b>Restricted</b>					
ISVA Transformation	15,442	2,480	(413)	-	17,509
Norfolk PCC	9,849	-	-	-	9,849
Notts CC G Aid	1,257	17,402	(11,948)	-	6,711
CDP Joint	22,435	140,082	(138,592)	-	23,925
SVA Hub	-	251,413	(200,467)	-	50,946
	<u>48,983</u>	<u>411,377</u>	<u>(351,420)</u>	<u>-</u>	<u>108,940</u>
<b>Total restricted funds</b>	<u>48,983</u>	<u>411,377</u>	<u>(351,420)</u>	<u>-</u>	<u>108,940</u>
<b>Total funds</b>	<u>592,639</u>	<u>1,710,601</u>	<u>(1,577,188)</u>	<u>-</u>	<u>726,052</u>

## Nottinghamshire Sexual Violence Support Services Ltd

### Notes to the Financial Statements for the Year Ended 31 March 2022

The specific purposes for which the funds are to be applied are as follows:

#### Designated

PSARC – Funding for the service delivery of East Midlands Children and Young People's Sexual Assault Service;

PCC Projects - Funding for the Management and Direct Delivery of Service;

Rape Support Fund – Funding for the Management, Administration and Delivery of Services;

ISVA Projects – Funding for the Independent Sexual Violence Advisor service;

Building - To be used for future relocation costs;

Management - To be used for additional management costs;

Truth Project - Funding for support;

Women's Centre Consortium – Funding for Counselling Services.

#### Restricted

ISVA - Services for City and County clients;

Norfolk PCC - Funding for Counselling Services;

Notts CC G Aid – Funding for the management and direct delivery of services in the County;

CDP Joint Commissioning Group – Sexual Violence Counselling and direct costs.

SVA Hub - Hub and specialist therapy for adults in Nottinghamshire;

Specialist Counselling - Reduction of the counselling waiting list;

Consent Coalition-Services for City and County clients;

SSS & ISVA (PCC) - Services for City and County clients.

The transfers between funds reflect the desire to streamline and consolidate the various funded activities of the charity.

### 13 Analysis of net assets between funds

	Unrestricted		2022
	General £	Restricted £	Total funds £
Tangible fixed assets	12,934	-	12,934
Current assets	675,691	109,989	785,680
Current liabilities	(25,728)	(51,369)	(77,097)
Total net assets	<u>662,897</u>	<u>58,620</u>	<u>721,517</u>

	Unrestricted		2021
	General £	Restricted £	Total funds £
Tangible fixed assets	23,620	-	23,620
Current assets	632,073	147,368	779,441
Current liabilities	(38,581)	(38,428)	(77,009)
Total net assets	<u>617,112</u>	<u>108,940</u>	<u>726,052</u>



## Nottinghamshire Sexual Violence Support Services Ltd

### Notes to the Financial Statements for the Year Ended 31 March 2022

#### 14 Related party transactions

There were no related party transactions in the year, or the prior period.

#### 15 Analysis of governance and support costs

##### Support Costs

Support costs have not been separately allocated and disclosed as the Trustees believe they are immaterial to the financial statements.

##### Governance costs

	Unrestricted funds General £	Total 2022 £	Total 2021 £
Audit fees			
Audit of the financial statements	4,000	4,000	3,000
Other governance costs	1,800	1,800	1,608
	<u>5,800</u>	<u>5,800</u>	<u>4,608</u>

#### 16 Auditors' remuneration

	2022 £	2021 £
Audit of the financial statements	<u>4,000</u>	<u>3,000</u>

## Nottinghamshire Sexual Violence Support Services Ltd

### Notes to the Financial Statements for the Year Ended 31 March 2022

#### 17 Expenditure on charitable activities

The following table presents expenditure using a natural classification.

	Unrestricted funds General £	Restricted funds £	Total 2022 £	Total 2021 £
Staff costs	276,884	1,356,757	1,633,641	1,027,157
Depreciation & impairment.	12,486	-	12,486	7,357
Equipment, repairs & renewals	766	11,022	11,788	11,101
Legal & professional	35,422	18,129	53,551	27,680
Printing & stationery	938	5,942	6,880	10,421
Publicity & fundraising	-	-	-	8,283
Rent & services	-	43,295	43,295	50,676
Events & services	871	3,093	3,964	-
Contractor fees	-	-	-	6,495
Staff expenses	5,955	631	6,586	11,833
Staff training	3,278	23,160	26,438	41,522
Supervision	2,977	25,588	28,565	22,598
Communications	5,854	41,838	47,692	37,387
Volunteer expenses	30	70	100	314
Recruitment	297	4,551	4,848	3,799
Hospitality	1,843	41	1,884	2,149
Repairs & maintenance	-	-	-	2,500
Support costs	88	82,789	82,877	305,916
	<u>347,689</u>	<u>1,616,906</u>	<u>1,964,595</u>	<u>1,577,188</u>