

SHOPMOBILITY (NUNEATON & BEDWORTH) LIMITED
(A company limited by guarantee)

**TRUSTEES ANNUAL REPORT
AND FINANCIAL STATEMENTS**

FOR THE YEAR ENDED 31st MARCH 2021

REGISTERED CHARITY NO. 1103013

REGISTERED COMPANY NO. 05047205

SHOPMOBILITY (NUNEATON & BEDWORTH) LIMITED
(A company limited by guarantee)

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SHOPMOBILITY (NUNEATON & BEDWORTH) LIMITED
(A company limited by guarantee)

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees: Mr T.Allan - Chairperson
Mrs J.Allan - Treasurer
Mr O. Gurung MBE
Mrs C.Neale

Company Secretary: Mr D.Harris

Registered Office: Unit 1 Ropewalk
Coton Road
Nuneaton
Warwickshire
CV11 5TQ

Registered Charity Number: 1103013

Registered Company Number: 05047205

Bankers: Yorkshire Bank
Warwick House
Coton Road
Nuneaton
Warwickshire
CV11 5TL

Accountants: RJT Accountancy Limited
Chartered Certified Accountants
4 Woodridge Avenue
Allesley Green
Coventry
CV5 7PN

SHOPMOBILITY (NUNEATON & BEDWORTH) LIMITED
(A company limited by guarantee)

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2021

The trustees, who are also the directors of the Charity for the purposes of the Companies Act, submit their annual report and the financial statements for the year ended 31st March 2021. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" in preparing the annual report and financial statements of the charity.

The Charity is a charitable company limited by guarantee.

Structure Governance and Management

The Company was incorporated on the 17th February 2004 and registered as a charity on 2nd April 2004. Established under a Memorandum of Association which established the objects and powers of the charitable company and is governed by its Articles of Association. In the event of the company being wound up, members are required to contribute an amount not exceeding ten (10) pounds.

Recruitment and appointment of directors

The directors of the company are also charitable trustees for the purposes of charity law. Under the requirements of the Memorandum and Articles of Association one third of the directors are required to retire by rotation after which they must be re-elected at the next Annual General Meeting.

The trustees seek to ensure that the objectives of the charity are met through the diversity of the trustee board.

Trustee Induction and Training

Most trustees are familiar with the practical work of the charity.

The induction process for the newly appointed trustees comprises an initial meeting with the Chairperson of the Board, followed by a series of meetings with other trustees on the role and responsibilities of being a director. New trustees are also given a history of the charity, copy of recent board meetings, recent accounts and annual reports, a copy of the Memorandum and Articles of Association and a copy of the Charity Commissions Guidance "The Essential Trustee"

Risk Management

The charity aims to manage risk at all levels of the organisation and has written policies on health and safety, equal opportunities, confidentiality, vulnerable adult/children, and reserves.

Organisation Structure

We currently have four trustees who meet at quarterly intervals during the year.

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SHOPMOBILITY (NUNEATON & BEDWORTH) LIMITED
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REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2021 (continued)

Objectives and Activities

The Charity's objects and principle activities are:

- a) To provide a shopmobility service for disabled people so enabling them to lead independent lives.
- b) To operate the service for people resident in Nuneaton and Bedworth and for visitors to the area.

Achievements and Performance

The trustees are responsible for managing the Organisation, supported in the following ways:

- a) The Company Secretary supports the Board of Directors and deals with company administration and legal issues.
- b) The Manager has overall operational and organisational responsibility and authority on a daily basis.
- c) By a team of employees and volunteers.

Services delivered:

- a) Mobility scooter hire in Nuneaton and Bedworth.
- b) Short term wheelchair hire service
- c) Long term wheelchair hire service.
- d) Attendance at local events where possible to promote our services
- e) General assistance to the disabled as and where possible

Financial Review

Principle Funding Sources

The service is funded in the following way:

- a) **Agreement with Nuneaton & Bedworth Borough Council**
To provide Shopmobility Services in Nuneaton and Bedworth.
- b) **Restricted Funds**
Grants and Donations which are to be used with specific restrictions imposed by the donor, or which have been raised by the charity for specific purposes.
- c) **General Funds**
Unrestricted funds which are available for use at the discretion of the trustees in furtherance of the objectives of the charity and which are not designated for a specific purpose.

continued.

SHOPMOBILITY (NUNEATON & BEDWORTH) LIMITED

(A company limited by guarantee)

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2021 (continued)


Reserves policy

The trustees have examined the charity's requirements for reserves in the light of the main risks to the organisation.

The trustees have financial responsibility for managing the charity; give a commitment to the stakeholders, funders, and service users that services identified will be delivered in accordance with the various contracts and agreements undertaken by Nuneaton & Bedworth Shopmobility.

The directors have established a policy of setting aside three months operational costs, including a redundancy liability, in reserve funds as an exit cost, to enable the charity to cease its activities in the event of a significant drop in funding.

This report was approved by the Board on 13th December 2021.

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Mrs J. Allan

Treasurer

SHOPMOBILITY (NUNEATON & BEDWORTH) LIMITED
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**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF SHOPMOBILITY
(NUNEATON & BEDWORTH) LIMITED**

I report to the charity trustees on my examination of the accounts of the company for the year ended 31st March 2021.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of The Charities Act 2011 ("The Charities Act") and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act,
- To follow the procedures laid down in the general directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- To state whether particular matters have come to my attention.

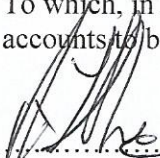
Basis of Independent examiner's statement

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination no matter has come to my attention:

1. Which gives me reasonable cause to believe that in, any material respect, the requirements:
 - To keep accounting records in accordance with section 130 of the Charities Act: and
 - To prepare accounts which accord with the accounting requirements of the Charities Act have not been met: or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


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RJT Accountancy Limited
Chartered Certified Accountants
4 Woodridge Avenue
Allesley Green
Coventry
CV5 7PN

13th December 2021

SHOPMOBILITY (NUNEATON & BEDWORTH) LIMITED
(A company limited by guarantee)

**INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31ST MARCH 2021**

	Unrestricted Funds 2021 £	Unrestricted Funds 2020 £
INCOMING RESOURCES		
Generated Funds:		
Donations and Grants	10,017	49
Wheelchair Rental	315	6,532
Sundry Sale items	34	532
Memberships	-	1,157
Other Fundraising Events	-	133
Bank Interest	12	54
Local Authority Funding	25,000	25,000
TOTAL INCOME	35,378	33,457
EXPENDITURE		
Charitable Activities	17,030	34,686
Governance	600	600
TOTAL EXPENDITURE	17,630	35,286
SURPLUS/(DEFICIT) FOR THE YEAR	17,748	(1,829)
Brought forward as at 1 April 2020	23,610	25,439
FUNDS CARRIED FORWARD AT 31 MARCH 2021	41,358	23,610

A detailed breakdown of Income and Expenditure is provided on page 13

SHOPMOBILITY (NUNEATON & BEDWORTH) LIMITED**(A company limited by guarantee)****BALANCE SHEET AS AT 31st MARCH 2021**

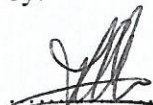
		<u>2021</u>		<u>2020</u>	
	Note	£	£	£	£
FIXED ASSETS					
Tangible Assets	4		1,749		1,973
CURRENT ASSETS					
Stocks	5	200		200	
Debtors and prepayments	6	13,795		1,768	
Cash at Bank		26,194		20,213	
Cash in Hand		20		56	
		<u>40,209</u>		<u>22,237</u>	
CREDITORS					
Amounts falling due within one year	7	600		600	
NET CURRENT ASSETS			<u>39,609</u>		<u>21,583</u>
TOTAL NET ASSETS			<u>41,358</u>		<u>23,610</u>
RESERVES					
Unrestricted Funds	8	32,358		14,610	
Designated Funds	8	<u>9,000</u>		<u>9,000</u>	
TOTAL FUNDS			<u>41,358</u>		<u>23,610</u>

The Directors are satisfied that the company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006 and that members have not required the company to obtain an audit in accordance with section 476 of the Act.

The Directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The financial statements have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

The financial statements were approved by the Trustees on 12th December 2021 and signed on its behalf by:



T.K.Allan
Director



Mrs J.Allan
Director/Treasurer

SHOPMOBILITY (NUNEATON & BEDWORTH) LIMITED
(A company limited by guarantee)

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31st MARCH 2021

1. Accounting Policies

- (a) The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.
- (b) The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), and with The Charities Act 2011.
- (b) The charity is a company limited by guarantee. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £10 per member of the charity.
- (c) Voluntary income is received by way of donations and gifts and is included in the full Statement of Financial Activities when receivable.
- (d) Grants, including grants for the purchase of fixed assets, are recognised in full in the Statement of Financial Activities in the year in which they are receivable.
- (e) Incoming resources from fund raising and investments are included when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.
- (f) Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT which cannot be recovered.

The Resources expended are allocated to the particular activity where the costs relate directly to that activity. Where costs are attributable to more than one activity, they are apportioned across the costs categories on a basis consistent with the use of these resources.

The costs of generating funds comprise those costs associated with attracting voluntary income. Charitable expenditure comprise those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that directly relate to an activity and those of an indirect nature necessary to support them. Governance costs include costs associated with meeting the constitutional and statutory requirements of the charitable company.

- (g) All additions greater than £150 are capitalised and brought into account in accordance with normal accounting practise. Depreciation is provided at rates calculated to write off the cost of fixed assets less their estimated residual value, over the expected useful lives on the following basis:

Office equipment	-	25% reducing balance
Scooters and wheelchairs	-	25% reducing balance

- (h) Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the charity without further specified purpose and are available as general funds.
- (i) Designated funds are unrestricted funds set aside by the management committee for particular purposes.
- (j) Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund, together with a fair allocation of management and support costs.
- (k) Stock is valued at the lower of cost and net realisable value.

SHOPMOBILITY (NUNEATON & BEDWORTH) LIMITED
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**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31st MARCH 2021**

2. STAFF COSTS AND NUMBERS

Staff costs were as follows:

	2021	2020
	£	£
Salaries	6,608	20,033
Employers National Insurance	-	-
	<u>6,608</u>	<u>20,033</u>
 The average number of employees during the year	 <u>3</u>	 <u>3</u>

3. TRUSTEES REMUNERATION AND EXPENSES

The Trustees received no remuneration during the year, nor were any trustees' expenses reimbursed.

4. FIXED ASSETS

	Total	Office Equipment	Scooters & Wheelchairs
	£	£	£
COST			
As at 1 April 2020	41,902	24,494	17,408
Additions	404	404	-
Disposals	-	-	-
As at 31 March 2021	<u>42,306</u>	<u>24,898</u>	<u>17,408</u>
 DEPRECIATION			
As at 1 April 2020	39,929	24,151	15,778
Provision for the Year	628	221	407
Elimination	-	-	-
As at 31 March 2021	<u>40,557</u>	<u>24,372</u>	<u>16,185</u>
 NET BOOK VALUE			
As at 31 March 2021	<u>1,749</u>	<u>526</u>	<u>1,223</u>
As at 31 March 2020	<u>1,973</u>	<u>343</u>	<u>1,630</u>

5. STOCK

	2021	2020
	£	£
Goods for resale	<u>200</u>	<u>200</u>

SHOPMOBILITY (NUNEATON & BEDWORTH) LIMITED
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NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31st MARCH 2021

6. DEBTORS

	2021	2020
	£	£
Long term Wheelchair Hire	170	170
Other Debtors	13,625	1,598
	<u>13,795</u>	<u>1,768</u>

7. CREDITORS

Accruals	<u>600</u>	<u>600</u>
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8. RESERVES

	Total	Designated Funds	Unrestricted Funds
	£	£	£
Fixed Assets	1,749	-	1,749
Current Assets	40,209	9,000	31,209
Current Liabilities	(600)	-	(600)
	<u>41,358</u>	<u>9,000</u>	<u>32,358</u>
Balance as at 31 March 2021			

9. ULTIMATE CONTROL

The charity is under the control of the trustee committee members.

10. TAXATION

As a charity, Shopmobility (Nuneaton & Bedworth) Limited is exempt from tax on income and gains falling within Section 505 of the Taxes Act 1988 or s256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

11. DESIGNATED FUNDS

	2021	2020
	£	£
Exit Strategy	<u>9,000</u>	<u>9,000</u>

The exit strategy fund is set aside to cover running costs should the company be wound up.

SHOPMOBILITY (NUNEATON & BEDWORTH) LIMITED
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DETAILED INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31st MARCH 2021

INCOMING RESOURCES

	Unrestricted Funds 2021 £	Unrestricted Funds 2020 £
INCOME		
Local Authority Funding		
Nuneaton and Bedworth Borough Council	25,000	25,000

EXPENDITURE

Charitable and Administration Costs

Staff Salaries	6,608	20,033
Staff Training	-	-
Keys, Badges & Resale Items	-	260
Staff and Volunteer Expenses	-	10
Printing, Postage and Stationery	884	242
Publications and Subscriptions	480	478
Telephone	975	1,064
Rent and Room Hire	3,750	4,700
Council Tax	-	736
Repairs and Maintenance	443	1,073
Energy and Water	789	1,965
Insurance	1,603	1,739
Sundry Expenses	158	905
Other Professional Fees	235	180
Machine Rental	459	510
Software	18	133
Depreciation of Fixed Assets	628	658
	17,030	34,686

Governance Costs

Independent Examiner's Fee	600	600
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This page does not form part of the Statutory Accounts