

**REGISTERED COMPANY NUMBER: 04790742 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1102803**

**REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021  
FOR  
GILGAL, BIRMINGHAM**

Copia Wealth & Tax Limited  
Chartered Accountants  
8 Pendeford Place  
Pendeford Business Park  
Wobaston Road  
Wolverhampton  
WV9 5HD

**GILGAL, BIRMINGHAM**

**CONTENTS OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021**

	<b>Page</b>
<b>Reference and Administrative Details</b>	<b>1</b>
<b>Report of the Trustees</b>	<b>2 to 7</b>
<b>Independent Examiner's Report</b>	<b>8</b>
<b>Statement of Financial Activities</b>	<b>9</b>
<b>Balance Sheet</b>	<b>10 to 11</b>
<b>Cash Flow Statement</b>	<b>12</b>
<b>Notes to the Cash Flow Statement</b>	<b>13</b>
<b>Notes to the Financial Statements</b>	<b>14 to 23</b>
<b>Detailed Statement of Financial Activities</b>	<b>24 to 25</b>

**GILGAL, BIRMINGHAM**

**REFERENCE AND ADMINISTRATIVE DETAILS  
FOR THE YEAR ENDED 31 MARCH 2021**

<b>TRUSTEES</b>	E Goss K Hazel Y John
<b>COMPANY SECRETARY</b>	Y John
<b>REGISTERED OFFICE</b>	8 Mayland Road Birmingham B16 0NG
<b>REGISTERED COMPANY NUMBER</b>	04790742 (England and Wales)
<b>REGISTERED CHARITY NUMBER</b>	1102803
<b>INDEPENDENT EXAMINER</b>	Copia Wealth & Tax Limited Chartered Accountants 8 Pendeford Place Pendeford Business Park Wobaston Road Wolverhampton WV9 5HD

**GILGAL, BIRMINGHAM**

**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 MARCH 2021**

The Trustees, three of whom are who also Directors of the Charity for the purposes of the Companies Act 2006, present their report with the financial statements of the Charity for the year ended 31 March 2021. The Trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing Document**

Gilgal Birmingham (Gilgal) is a Company limited by guarantee and is a registered Charity. Gilgal has been established since 1994 under a previous name of Gilgal Project. The current company was established under a Memorandum of Association which established the objects and powers of the charitable company, and it is governed by its Articles of Association incorporated on 6th June 2003, amended on 9th February 2004. In effect therefore, the organisation itself has been in existence now for 27 years.

In the event of the company being wound up, members are required to contribute an amount not exceeding £1.00. Overall governance is the responsibility of a Management Committee which meets on a quarterly basis.

**Recruitment and Appointment of the Management Committee**

The Directors of the company are also Charity Trustees for the purpose of charity law and under the Articles of Association are known as members of the Management Committee. Members are elected to serve until he/she resigns, retires or is removed in accordance with the relevant provisions of the Articles.

Trustees and other Management Committee Members are recruited for the skills and experience they bring to the Organisation and come from the wider community.

The Company endeavours to recruit members from an ethnically diverse population in order to reflect the community and Clients that it represents.

**Organisational Structure**

Gilgal can have a Management Committee of up to 9 members which meets quarterly and is responsible for the strategic direction and policy of the Charity. At present we are actively seeking new members however, the Management Committee currently has 8 members from a variety of backgrounds relevant to the Charity.

Our current Management Committee Members in addition to the 3 Trustees named above are: Brenda Melhado (Chair), Suzie Duncan, Tamaan Wilkinson, Sanja Kalik and Brian Adams. Our Trustee Yvette John was appointed Company Secretary at our quarterly meeting held on 19th April 2021.

**Induction and Training of New Trustees**

All new Trustee Directors are required to attend an induction session to familiarise themselves with the Charity and the context in which it operates. This covers:-

- The Obligations of the Management Committee Members.
- The main document which sets out the operational framework for the Charity including the Memorandum and Articles.
- The current financial position as set out in the latest published Accounts.
- Future plans and objectives.

In addition, all Trustees are provided with a copy of the Charity Commission guide 'The Essential Trustee: What you need to know, what you need to do (May 2018)'.

Day to day responsibility for management of the refuge is delegated to the Chief Executive Officer (CEO). The CEO is responsible for ensuring that the Charity delivers the services specified, that key performance indicators are met, and provides guidance and advice to the Management Committee.

Gilgal is a managing agent for Citizen Housing Group Ltd. Citizen provide and maintain the Refuge premises.

## **GILGAL, BIRMINGHAM**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021**

#### **OBJECTIVES AND ACTIVITIES**

##### **Objectives and Activities**

Gilgal is a refuge which provides safe, short-term emergency access accommodation and support to women and children from all backgrounds who are made homeless as a direct result of domestic abuse. Gilgal aims to ensure that women are re-housed in safe and appropriate accommodation, within a reasonable timescale. Gilgal aims to support women, children, and young people to rebuild their lives and gain the relevant skills build emotional resilience to live in a positive and abuse free environment.

The work is enabled by a skilled Staff Team which now includes an Operations Manager who heads the Staff and is responsible for the day to day operation of the Refuge. The Staff work with women, children and young people at the Refuge and also provide a Floating Support Service to those women and families who have moved on into the community.

Gilgal also recognises that children and young people affected by domestic abuse are often unseen victims/survivors of abuse and have special needs. We therefore provide a dedicated service to the children and young people in our Refuge by employing Children, Young People and Family Workers (CYP&F) (2 x job-sharing a full-time post) and one part-time Children's Sessional Worker. This ensures that wherever possible and practicable, the needs of the children are met.

The Children's work at Gilgal has been funded by the Henry Smith Charity since 2017. We have in December 2020 successfully secured funding again, part by Henry Smith Charity for a further 3 years. This will enable us to continue to provide the very necessary services to children and young people in Refuge. This vital work is also supported by funding received from Grantham Yorke Trust and Tesco Bags of Help Covid-19 Community Grants. Our Children's Sessional Worker post which supports the work during evenings and some weekends is funded by a donation from William Cadbury Trust which ends in Sept 2021.

##### **How Our Activities Deliver Public Benefit**

The Trustees confirm that they have complied with the duty in Section 4 of the Charities Act 2006, to have regard to the Charity Commission's general guidance on public benefit 'Charities and Public Benefit'.

Our main activities and who we try to help are described below:-

##### **Refuge Accommodation and Support**

Gilgal are currently in the 2nd year of a 3 year Contract with Birmingham City Council Vulnerable Adults Housing & Well-being Service. This new Contract commenced in December 2019 and although considerably less than our previous Contract, enables Gilgal to continue to provide emergency access support.

##### **Covid-19 Pandemic**

As a result of the national lockdown during 2019, many women and children were forced to live in serious conditions, in fear of coming to harm at the hands of their perpetrator(s). Those who were fortunate enough to access Refuge accommodation were grateful to have been released from the coercive control of the perpetrator but then struggled desperately with the whole process of lockdown. Many experienced psychological deteriorations due to feeling controlled again and also experiencing isolation for another time, from extended family and friends. To help support our women through this process we set up a new project specifically addressing the impact of deteriorating mental health.

We are very pleased to report that we were able to access funding to support this new project, in the main from HS2 to provide salary costs for Mental Health and Well-Being Workers. This role is a full-time role job-shared between 2 part time Workers supporting the women with deeper mental health issues through the use of CBT and is able to have 1-1 and group sessions with the women in Refuge. The women continue to receive support in the community for up to 12 weeks once they have moved on from our Refuge, to help maintain that new sense mental stability and strength they have developed through our Mental Health and Well-being Service. In total 23 women have benefited from the service since it began in November 2020.

Part of the Mental Health and Well-Being Service will involve delivery of the Freedom Programme for the women. We anticipate this group being ready to commence in the next financial year.

## **GILGAL, BIRMINGHAM**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021**

As a result of the Covid-19 pandemic we had to adapt our services to ensure safety for our Service Users and Staff and to enable social distancing within the Refuge. We were successful in raising funds to purchase laptops and mobile phones for Staff and tablets for our Service Users. This allowed us to continue to provide our services remotely, whilst keeping everyone safe.

Residents' House Group Meetings were able to continue especially giving updates on lockdown restrictions, addressing Service Users concerns and, gaining their views and suggestions on changes needed to maintain a Covid free environment.

We are pleased to report that throughout the 12 months of Covid-19 we had no instances of Covid-19 within the Refuge. This has been due largely to the Staff and Service Users working together and maintaining regular lateral flow testing and, when it was available to their age group, many making the decision to receive the Covid vaccination.

One casualty of pandemic and greatly reduced local authority funding was having to make the decision to close our Out of Hours Service. This Service ended in December 2020 with the loss of 3 experienced and longstanding Staff to redundancy. This was a great loss to Gilgal, however, was necessary in order to maintain a refuge service for the future.

After consultation with our Staff and Service Users around what would be a safe provision of service for the out of hours emergencies, we are pleased to report that we successfully launched our new On-Call Service on 1 January 2021. We successfully obtained funding to extend our CCTV and install a new fob door entry system for the Staff and Service Users. Since launching our On-Call Service, our Service Users have advised that they feel very safe and say that the new system has also given them increased confidence and independence in readiness for move on to independent living.

Gilgal Staff team continue to provide support in Refuge until women move on to live free from violence and abuse. After moving on, Gilgal support women and their children for up to 12 weeks on a Floating Support basis. This helps ensure women settle into their new home and become familiar with their new community and local services. This also helps to support our women to maintain their tenancies and become a positive part of their local community. Even during the Covid-19 pandemic we have been able to maintain social distancing whilst still providing an effective service.

During this financial year Gilgal accommodated 55 women and 24 children. Delays in moving women on from Refuge came about due to the Covid-19 pandemic and services grounding to a virtual halt due to the resulting lockdown.

All rooms becoming available at Gilgal are cleaned and fully furnished with a single bed for mom and separate beds in family rooms for the children. Also included in each room is a wardrobe, chest of drawers, hand wash basin, a small fridge, bedding, toiletries, towels, flannels and a cuddly toy for all women and children. Cuddly toys help women and children to feel comforted after a traumatic move from family, friends and even schools/college etc., due to their experience of domestic abuse.

During the past 12 months Gilgal accommodated women from 15 different ethnic origins, all of whom required emergency accommodation and support due to fleeing domestic abuse.

Women came with varying degrees of support needs including some needing help rebuilding confidence and self-esteem, help with budgeting, needing support to apply for the correct benefits, assistance making housing applications for move on accommodation, needing advocacy support, assistance with the local authority bidding process, making appeals re refusal of benefits and housing applications, needing support accessing ESOL classes for those with little or no English as their first language, support to access GP, Dental, Opticians and many accessing our new Mental Health and Well-being Service due to depression and isolation around Covid-19 pandemic and the resulting lockdowns, assistance to access Immigration Solicitors (for those women who came to us with no recourse to public funds) and the need for Family and Criminal Law Solicitors for advice around protection orders such as Non-Molestation Orders and advice around child contact.

Some women have needed support engaging with Children's Services, signposting to other services such as drug and alcohol support, finding new Nursery/School/College placements where children and young people have been forced to move from educational establishments to remain safe from perpetrators.

**GILGAL, BIRMINGHAM**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 MARCH 2021**

**Children and Young People Services**

Gilgal has continued for a further year, to receive funding for our services to children and young people which has been used to cover a range of activities such as trips, new resources, age appropriate toys and equipment for use by children and young people in-house, although trips to the cinema and other soft play areas were closed due to the Covid-19 pandemic, our Children and Young People Workers were very creative in keeping the children and young people occupied with the use of tablets for online homework sessions, activities, games and even birthday parties together with gifts for all children and young people. Moms were encouraged to take the children out for a daily walk or play in the local park to help combat isolation from school friends and family. The online presence daily helped to maintain some sense of excitement and intrigue for children and young people whilst in lockdown. Online activities and one to one family sessions were enabled with the use of Microsoft Teams.

During the coming year we plan to have 2 of our Children and Young People Workers trained in Play Therapy, which will result in a Certificate in Play Therapy. Funding has already been received for this course of study. We will also be having a Staff from our Mental Health and Well-being Service trained later in the year to deliver the Children's Freedom. We are very excited about moving towards providing a more therapeutic way of working with our children. This will support our work in building emotional resilience, confidence and addressing issues around their experiences and witness of domestic abuse.

Our Services to children and young people and working with external agencies such as Children's Services will continue for up to 12 weeks after the families have moved on from refuge.

**Volunteering**

The work of the Charity with women, children and young people is greatly enhanced by input from regular volunteers who take time out of their busy lives to volunteer their help with administration tasks and reception work. This however has greatly reduced due to having to maintain social distancing within the Refuge, as a result of Covid-19.

It is hoped that by the end of the financial year our team of Volunteers would increase.

**FINANCIAL REVIEW**

**Reserves policy**

**Financial Review**

Overall income this year is £556,283 as opposed to the previous year of £413,351. Increased grant funding has resulted in a surplus for the year of £19,338 compared to a deficit of £30,741 for the previous year.

**Reserves Policy**

Gilgal have an ongoing commitment to our Service Users, Employees and Volunteers. To continue this, we need to hold reserves to cover unexpected events, unforeseen costs or shortfalls in income. These reserves are built up from general surpluses on operations and unrestricted grants and donations when available.

**Designated Reserves (General Service Continuity Fund)**

The aim is to hold in reserve the equivalent of approximately six (6) months running costs to cover unforeseen withdrawal of major funding Contracts. This will ensure accommodation and services continue at Gilgal or will enable alternative provision of services. In addition, this fund would provide redundancy payments and an orderly handover of services to other providers, should the need arise.

As at 31 March 2021 unrestricted reserves stand at £98,489 these consist of £37,710 tied in fixed assets and £60,779 free reserves. Included within free reserves is £23,607 net cash at bank. Estimated running costs to satisfy our reserves policy of 6 months would suggest reserves should be in the region of £200,000 and hence we are £139,221 short of the ideal reserves position (2020 - £127,500 short).

## **GILGAL, BIRMINGHAM**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021**

#### **FUTURE PLANS**

Although Gilgal has had a large reduction in local authority funding, Gilgal will continue to work to a very high standard to provide the necessary services our Service Users need and require. We will continue to work hard to rebuild our lost revenue and have a number of outstanding applications to various Funders still pending. This is supporting the aims of our Strategic Plan, to diversify our funding streams, which will strengthen our financial position and reduce risk.

This year we would like to thank the following Trusts, Grant Funders, and individual Donators for all their support and help towards keeping our various Services running at Gilgal. These have benefitted all our Service Users throughout this financial year, both women and children. We send many thanks to: Birmingham City Council Vulnerable Adults Housing and Well-being Support, the Grimmitt Trust, HS2 Community & Environment Fund, Edward Gostling Foundation, Edward & Dorothy Cadbury Trust, Sheldon Trust, Leslie Aldridge Trust, Tesco Bags of Help, Clothworkers Foundation, Awards for All - Covid-19, Morrisons Foundation, Heart of England Doing Things Differently, Rosa UK Covid-19 Fund, Dumbreck Charity, Tesco Bags of Help Covid-19 Community Grants, Henry Smith Charity, Tesco Bags of Help Covid-19 Community Grants Round 2, Comic Relief Big Night In Fund, Edgar E. Lawley, Smallwood Trust, Grantham Yorke Trust, CAF Resilience Fund, William Cadbury Trust, our Friends of Gilgal group, and those who donated through our Crowd Funding page. With support and encouragement our Staff Team will continue the much-needed work both in the Refuge and in the community during the forthcoming year.

We will continue to work in partnership with our various Stakeholders which include the National Women's Aid Federation, Refuge Line, Birmingham and Solihull Women's Aid, many other Refuges in and around Birmingham, Get Grants, West Midlands Police, West Midlands Fire Service, West Midlands Ambulance Service, Children's Services in and around Birmingham, local Supermarkets, various Food Banks, Small Heath Baptist Church, Kids Out, The Buddy Bag Foundation, 4 Steps to a Smile, and individuals who regularly provide donations for the women, children and young people we serve at Gilgal who also include our local Asda at Small Heath and Tesco at Fox and Goose Fare Share donators.

Although the Covid-19 pandemic has greatly disrupted normal life as most people know it, we still hope to remain on track with working towards the aims of our Strategic Plan for the next 3 years. It is still our plan to grow and develop the organisation by seeking new larger Refuge premises. This will be our main area of focus for this year. New premises will provide more emergency access bed spaces for women and children fleeing domestic abuse in the city, expanding the Staff Team so that we become more efficient during the business hours.

Gilgal have a vision to launch out into the community, providing more outreach services and prevention work in the area of domestic abuse. We are continuing to look at how this may be undertaken in the future.

Fundraising will be another key activity for the organisation throughout the year, to help rebuild our financial resources which is necessary to the safe running of the Refuge and services we provide.

#### **Birmingham Business Charter for Social Responsibility (BBC4SR) and Social Value**

Gilgal continues to meet its responsibilities under the BBC4SR and has included activities like employing locally, buying in Birmingham first, building partnerships in the community, being a good employer, being green and sustainable and being ethical in our procurements.

We continue to meet our responsibilities under the Social Value Act 2012 in various activities which help women receiving our support to move out into the local community more confident and motivated to making a positive contribution to their local community.

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006. The history of the charity is further expanded upon page 2 of this report under Governing Document.

##### **Risk management**

Risk Management is monitored via regular Management Committee meetings. Any major risks have been identified and Policies and Procedures are in place to provide for such contingencies. A major risk has been identified as the reliance of the charity on short term funding, in particular from Supporting People, and the charity is developing a strategy of diversification to reduce this risk.



**GILGAL, BIRMINGHAM**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 MARCH 2021**

Approved by order of the board of trustees on 21 October 2021 and signed on its behalf by:

A handwritten signature in black ink, appearing to be 'K Hazel', written in a cursive style.

K Hazel - Trustee

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF GILGAL, BIRMINGHAM

### Independent examiner's report to the trustees of Gilgal, Birmingham ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2021.

### Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

### Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of FCCA which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*Anthony Lee Morris*

Anthony Lee Morris  
FCCA  
Copia Wealth & Tax Limited  
Chartered Accountants  
8 Pendeford Place  
Pendeford Business Park  
Wobaston Road  
Wolverhampton  
WV9 5HD

21 October 2021

**GILGAL, BIRMINGHAM**

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 MARCH 2021**

	Notes	Unrestricted funds £	Restricted funds £	2021 Total funds £	2020 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	2	34,087	1,022	35,109	12,057
<b>Charitable activities</b>	5				
Accommodation and Support		383,741	108,616	492,357	362,852
Children's Projects		-	28,782	28,782	32,271
Other trading activities	3	-	-	-	6,061
Investment income	4	35	-	35	110
<b>Total</b>		<b>417,863</b>	<b>138,420</b>	<b>556,283</b>	<b>413,351</b>
<b>EXPENDITURE ON</b>					
Raising funds	6	11,880	-	11,880	4,980
<b>Charitable activities</b>	7				
Accommodation and Support		400,593	92,121	492,714	407,746
Children's Projects		-	32,351	32,351	31,366
<b>Total</b>		<b>412,473</b>	<b>124,472</b>	<b>536,945</b>	<b>444,092</b>
<b>NET INCOME/(EXPENDITURE)</b>		<b>5,390</b>	<b>13,948</b>	<b>19,338</b>	<b>(30,741)</b>
<b>Transfers between funds</b>	18	<b>(7,433)</b>	<b>7,433</b>	<b>-</b>	<b>-</b>
<b>Net movement in funds</b>		<b>(2,043)</b>	<b>21,381</b>	<b>19,338</b>	<b>(30,741)</b>
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		<b>100,532</b>	<b>30,445</b>	<b>130,977</b>	<b>161,718</b>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>98,489</b>	<b>51,826</b>	<b>150,315</b>	<b>130,977</b>

The notes form part of these financial statements

**GILGAL, BIRMINGHAM**

**BALANCE SHEET  
31 MARCH 2021**

	Notes	Unrestricted funds £	Restricted funds £	2021 Total funds £	2020 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	14	37,710	-	37,710	28,032
<b>CURRENT ASSETS</b>					
Debtors	15	46,058	-	46,058	48,120
Cash at bank and in hand		53,607	63,063	116,670	115,557
		<u>99,665</u>	<u>63,063</u>	<u>162,728</u>	<u>163,677</u>
<b>CREDITORS</b>					
Amounts falling due within one year	16	(38,886)	(11,237)	(50,123)	(60,732)
<b>NET CURRENT ASSETS</b>		<u>60,779</u>	<u>51,826</u>	<u>112,605</u>	<u>102,945</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>98,489</u>	<u>51,826</u>	<u>150,315</u>	<u>130,977</u>
<b>NET ASSETS</b>		<u>98,489</u>	<u>51,826</u>	<u>150,315</u>	<u>130,977</u>
<b>FUNDS</b>	18				
Unrestricted funds				98,489	100,532
Restricted funds				51,826	30,445
<b>TOTAL FUNDS</b>				<u>150,315</u>	<u>130,977</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

**GILGAL, BIRMINGHAM**

**BALANCE SHEET - continued**  
**31 MARCH 2021**

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 21 October 2021 and were signed on its behalf by:

E A Goss

E Goss - Trustee



K Hazel - Trustee

**GILGAL, BIRMINGHAM**

**CASH FLOW STATEMENT**  
**FOR THE YEAR ENDED 31 MARCH 2021**

	Notes	2021 £	2020 £
<b>Cash flows from operating activities</b>			
Cash generated from operations	1	<u>(4,147)</u>	<u>13,617</u>
Net cash (used in)/provided by operating activities		<u>(4,147)</u>	<u>13,617</u>
<b>Cash flows from investing activities</b>			
Purchase of tangible fixed assets		(24,775)	(5,866)
Interest received		<u>35</u>	<u>110</u>
Net cash used in investing activities		<u>(24,740)</u>	<u>(5,756)</u>
<b>Cash flows from financing activities</b>			
New loans in year		<u>30,000</u>	<u>-</u>
Net cash provided by financing activities		<u>30,000</u>	<u>-</u>
<b>Change in cash and cash equivalents in the reporting period</b>		<u>1,113</u>	<u>7,861</u>
<b>Cash and cash equivalents at the beginning of the reporting period</b>		<u>115,557</u>	<u>107,696</u>
<b>Cash and cash equivalents at the end of the reporting period</b>		<u><u>116,670</u></u>	<u><u>115,557</u></u>

The notes form part of these financial statements

**GILGAL, BIRMINGHAM**

**NOTES TO THE CASH FLOW STATEMENT  
FOR THE YEAR ENDED 31 MARCH 2021**

**1. RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES**

	<b>2021</b>	2020
	<b>£</b>	<b>£</b>
<b>Net income/(expenditure) for the reporting period (as per the Statement of Financial Activities)</b>	<b>19,338</b>	(30,741)
<b>Adjustments for:</b>		
Depreciation charges	<b>15,097</b>	7,768
Interest received	<b>(35)</b>	(110)
Decrease in debtors	<b>2,062</b>	9,531
(Decrease)/increase in creditors	<b>(40,609)</b>	27,169
<b>Net cash (used in)/provided by operations</b>	<b>(4,147)</b>	13,617

**2. ANALYSIS OF CHANGES IN NET FUNDS**

	At 1.4.20	Cash flow	At 31.3.21
	<b>£</b>	<b>£</b>	<b>£</b>
<b>Net cash</b>			
Cash at bank and in hand	<b>115,557</b>	<b>1,113</b>	<b>116,670</b>
	<b>115,557</b>	<b>1,113</b>	<b>116,670</b>
<b>Debt</b>			
Debts falling due within 1 year	<b>-</b>	<b>(30,000)</b>	<b>(30,000)</b>
	<b>-</b>	<b>(30,000)</b>	<b>(30,000)</b>
<b>Total</b>	<b>115,557</b>	<b>(28,887)</b>	<b>86,670</b>

The notes form part of these financial statements

## GILGAL, BIRMINGHAM

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

#### 1. ACCOUNTING POLICIES

##### **Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

##### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

##### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

##### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Improvements to property	- 10% on cost
Appliances	- 50% on cost
Fixtures and fittings	- 20% on cost
Office Equipment	- 33% on cost

##### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

##### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

#### 2. DONATIONS AND LEGACIES

	2021	2020
	£	£
Donations	33,842	9,134
Sundry income	1,267	2,923
	<hr/>	<hr/>
	35,109	12,057
	<hr/>	<hr/>



**GILGAL, BIRMINGHAM**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2021**

**3. OTHER TRADING ACTIVITIES**

	<b>2021</b>	2020
	£	£
Fundraising events	-	6,061
	<u>          </u>	<u>          </u>

**4. INVESTMENT INCOME**

	<b>2021</b>	2020
	£	£
Deposit account interest	35	110
	<u>          </u>	<u>          </u>

**5. INCOME FROM CHARITABLE ACTIVITIES**

	<b>2021</b>	2020
Activity	£	£
Vulnerable adults housing & Well-being support fund	92,667	188,456
Accommodation charges	162,298	134,821
Grants	237,392	39,575
Grants	28,782	32,271
	<u>          </u>	<u>          </u>
	<b>521,139</b>	395,123
	<u>          </u>	<u>          </u>

Grants received, included in the above, are as follows:

	<b>2021</b>	2020
	£	£
Eveson Trust	-	10,000
Hilden Charitable Trust	-	7,500
Children in Need	-	3,071
Edgar Lawley	1,500	1,500
The Henry Smith Charity	21,282	29,200
Roger Douglas	-	3,000
Heart of England - Transformation and Growth Fund	-	17,575
Other grant income	521	-
Birmingham City Council	10,000	-
Leslie Aldridge Foundation	15,000	-
Women's Aid Comic Relief	13,500	-
Grantham Yorke	5,000	-
Women's Aid	1,800	-
Smallwood Trust	27,471	-
CAF Resilience Fund	41,731	-
W A Cadbury	7,500	-
Edward Gostling Foundation	5,000	-
Heart of England	20,000	-
ROSA	7,530	-
Roughley Trust	4,000	-
Albert Hunt Trust	5,000	-
Awards For All	10,000	-
Edward and Dorothy Cadbury Trust	1,000	-
Sheldon Trust	7,000	-
MHCLG - (COVID-19)	13,353	-
Clothworkers Foundation	3,900	-
Tesco	500	-
	<u>          </u>	<u>          </u>
Carried forward	<b>222,588</b>	71,846

**GILGAL, BIRMINGHAM**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2021**

**5. INCOME FROM CHARITABLE ACTIVITIES - continued**

	2021	2020
	£	£
Brought forward	222,588	71,846
Morrisons	3,760	-
COVID-19	7,253	-
G J W Turner Trust	2,000	-
Birmingham BHX	1,000	-
Grimmitt Trust	2,000	-
HS2 - Community and Environment Fund	27,573	-
	<u>266,174</u>	<u>71,846</u>

**6. RAISING FUNDS**

**Raising donations and legacies**

	2021	2020
	£	£
Fund raising Consultancy costs	<u>11,880</u>	<u>-</u>

**Other trading activities**

	2021	2020
	£	£
Purchases	<u>-</u>	<u>4,980</u>
Aggregate amounts	<u>11,880</u>	<u>4,980</u>

**7. CHARITABLE ACTIVITIES COSTS**

	Direct Costs (see note 8) £	Support costs (see note 9) £	Totals £
Accommodation and Support	422,516	70,198	492,714
Children's Projects	31,151	1,200	32,351
	<u>453,667</u>	<u>71,398</u>	<u>525,065</u>

**GILGAL, BIRMINGHAM**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2021**

**8. DIRECT COSTS OF CHARITABLE ACTIVITIES**

	<b>2021</b>	2020
	£	£
Staff costs	<b>338,056</b>	271,797
Rates and water	<b>3,791</b>	3,651
Household costs and renewals	<b>6,605</b>	9,163
Light and heat	<b>14,033</b>	12,231
Cleaning and Pest control	<b>1,714</b>	3,162
Property repairs	<b>4,380</b>	1,403
Rent and service charges	<b>48,702</b>	52,979
Sundries	<b>5,484</b>	3,009
Welfare and activities	<b>4,494</b>	1,366
Agency costs	<b>11,311</b>	5,821
Depreciation	<b>15,097</b>	7,217
	<b><u>453,667</u></b>	<u>371,799</u>

**9. SUPPORT COSTS**

	Management £	Governance costs £	Totals £
Accommodation and Support	<b>67,918</b>	<b>2,280</b>	<b>70,198</b>
Children's Projects	<b>1,200</b>	-	<b>1,200</b>
	<b><u>69,118</u></b>	<b><u>2,280</u></b>	<b><u>71,398</u></b>

Support costs, included in the above, are as follows:

	<b>2021</b>	2020
	£	£
Accommodation and Support	18,149	21,078
Children's Projects	1,200	1,976
Total activities	19,349	23,054
Wages	18,149	21,078
Training	723	1,976
Insurance	2,926	3,615
Telephone and postage	11,679	11,842
IT Costs	11,268	8,652
Translation	(89)	810
Legal & Professional	23,021	16,611
Bank charges	241	378
Depreciation of tangible and heritage assets	-	551
Independent examiner's remuneration	2,280	1,800
	<b><u>70,198</u></b>	<b><u>67,313</u></b>

**GILGAL, BIRMINGHAM**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2021**

**10. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	<b>2021</b>	2020
	<b>£</b>	£
Independent examiner's remuneration	<b>2,280</b>	1,800
Depreciation - owned assets	<b>15,097</b>	7,765
	<u><b>17,377</b></u>	<u>9,565</u>

**11. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 March 2021 nor for the year ended 31 March 2020.

**12. STAFF COSTS**

	<b>2021</b>	2020
	<b>£</b>	£
Wages and salaries	<b>356,205</b>	292,875
	<u><b>356,205</b></u>	<u>292,875</u>

The average monthly number of employees during the year was as follows:

	<b>2021</b>	2020
	<b>18</b>	17
Charitable activities	<u><b>18</b></u>	<u>17</u>

No employees received emoluments in excess of £60,000.

**13. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted funds £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	8,849	3,208	12,057
<b>Charitable activities</b>			
Accommodation and Support	327,777	35,075	362,852
Children's Projects	-	32,271	32,271
Other trading activities	6,061	-	6,061
Investment income	110	-	110
<b>Total</b>	<u>342,797</u>	<u>70,554</u>	<u>413,351</u>
<b>EXPENDITURE ON</b>			
Raising funds	4,980	-	4,980
<b>Charitable activities</b>			
Accommodation and Support	360,522	47,224	407,746
Children's Projects	-	31,366	31,366

GILGAL, BIRMINGHAM

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2021

13. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted funds £	Restricted funds £	Total funds £
<b>Total</b>	365,502	78,590	444,092
<b>NET INCOME/(EXPENDITURE)</b>	(22,705)	(8,036)	(30,741)
<b>Transfers between funds</b>	(1,867)	1,867	-
<b>Net movement in funds</b>	(24,572)	(6,169)	(30,741)
<b>RECONCILIATION OF FUNDS</b>			
<b>Total funds brought forward</b>	125,103	36,615	161,718
<b>TOTAL FUNDS CARRIED FORWARD</b>	100,531	30,446	130,977

14. TANGIBLE FIXED ASSETS

	Improvements to property £	Appliances £	Fixtures and fittings £	Office Equipment £	Totals £
<b>COST</b>					
At 1 April 2020	49,807	6,694	14,140	25,683	96,324
Additions	-	2,071	7,403	15,301	24,775
At 31 March 2021	49,807	8,765	21,543	40,984	121,099
<b>DEPRECIATION</b>					
At 1 April 2020	29,106	6,703	12,177	20,306	68,292
Charge for year	4,981	1,027	2,266	6,823	15,097
At 31 March 2021	34,087	7,730	14,443	27,129	83,389
<b>NET BOOK VALUE</b>					
At 31 March 2021	15,720	1,035	7,100	13,855	37,710
At 31 March 2020	20,701	(9)	1,963	5,377	28,032

**GILGAL, BIRMINGHAM**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2021**

**15. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<b>2021</b>	2020
	<b>£</b>	£
Amounts recoverable on contract	<b>39,142</b>	40,739
Other debtors	<b>3,755</b>	5,674
Prepayments	<b>3,161</b>	1,707
	<u><b>46,058</b></u>	<u>48,120</u>

**16. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<b>2021</b>	2020
	<b>£</b>	£
Bank loans and overdrafts (see note 17)	<b>30,000</b>	-
Social security and other taxes	<b>6,704</b>	(186)
Other creditors	<b>1,395</b>	1,179
Accrued expenses	<b>787</b>	15,039
Deferred government grants	<b>11,237</b>	44,700
	<u><b>50,123</b></u>	<u>60,732</u>

**17. LOANS**

An analysis of the maturity of loans is given below:

	<b>2021</b>	2020
	<b>£</b>	£
Amounts falling due within one year on demand:		
Bank loans	<u><b>30,000</b></u>	<u>-</u>

GILGAL, BIRMINGHAM

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2021

18. MOVEMENT IN FUNDS

	At 1.4.20 £	Net movement in funds £	Transfers between funds £	At 31.3.21 £
<b>Unrestricted funds</b>				
Service Continuity	100,532	5,390	(7,433)	98,489
<b>Restricted funds</b>				
Residents Welfare Fund	3,425	241	-	3,666
Norton	239	-	(239)	-
Hub co-ordinator fund	4,724	(18,149)	13,425	-
Henry Smith	15,141	(5,874)	-	9,267
Edward Cadbury	106	-	(106)	-
Roughly Trust	1,500	-	(1,500)	-
Brett Young	5,310	125	(5,435)	-
Victims Fund	-	500	-	500
Childrens Worker Fund	-	2,305	-	2,305
Operations Manager Fund	-	899	-	899
Mental Health Worker Fund	-	30,862	-	30,862
MHCLG (COVID - 19)	-	2,055	-	2,055
Capital Funds	-	984	1,288	2,272
	<u>30,445</u>	<u>13,948</u>	<u>7,433</u>	<u>51,826</u>
<b>TOTAL FUNDS</b>	<u>130,977</u>	<u>19,338</u>	<u>-</u>	<u>150,315</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
Service Continuity	417,863	(412,473)	5,390
<b>Restricted funds</b>			
Residents Welfare Fund	397	(156)	241
Hub co-ordinator fund	-	(18,149)	(18,149)
Henry Smith	21,282	(27,156)	(5,874)
Brett Young	125	-	125
Victims Fund	500	-	500
Childrens Worker Fund	7,500	(5,195)	2,305
Operations Manager Fund	36,530	(35,631)	899
Mental Health Worker Fund	50,573	(19,711)	30,862
MHCLG (COVID - 19)	13,353	(11,298)	2,055
Capital Funds	8,160	(7,176)	984
	<u>138,420</u>	<u>(124,472)</u>	<u>13,948</u>
<b>TOTAL FUNDS</b>	<u>556,283</u>	<u>(536,945)</u>	<u>19,338</u>

GILGAL, BIRMINGHAM

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2021

18. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.19 £	Net movement in funds £	Transfers between funds £	At 31.3.20 £
<b>Unrestricted funds</b>				
Service Continuity	125,103	(22,704)	(1,867)	100,532
<b>Restricted funds</b>				
Residents Welfare Fund	3,639	(214)	-	3,425
Pyramid	6,279	(6,279)	-	-
Children in Need	2,688	(4,555)	1,867	-
Norton	239	-	-	239
Hub co-ordinator fund	8,302	(3,578)	-	4,724
Henry Smith	9,680	5,461	-	15,141
Edward Cadbury	666	(560)	-	106
Grimmit Trust	45	(45)	-	-
Roughly Trust	1,500	-	-	1,500
Brett Young	3,577	1,733	-	5,310
	<u>36,615</u>	<u>(8,037)</u>	<u>1,867</u>	<u>30,445</u>
<b>TOTAL FUNDS</b>	<u>161,718</u>	<u>(30,741)</u>	<u>-</u>	<u>130,977</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
Service Continuity	342,797	(365,501)	(22,704)
<b>Restricted funds</b>			
Residents Welfare Fund	250	(464)	(214)
Pyramid	-	(6,279)	(6,279)
Children in Need	3,071	(7,626)	(4,555)
Hub co-ordinator fund	17,500	(21,078)	(3,578)
Henry Smith	29,201	(23,740)	5,461
Edward Cadbury	1	(561)	(560)
Grimmit Trust	-	(45)	(45)
Brett Young	2,956	(1,223)	1,733
Heart of England	17,575	(17,575)	-
	<u>70,554</u>	<u>(78,591)</u>	<u>(8,037)</u>
<b>TOTAL FUNDS</b>	<u>413,351</u>	<u>(444,092)</u>	<u>(30,741)</u>



**GILGAL, BIRMINGHAM**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2021**

**19. RELATED PARTY DISCLOSURES**

The total amount paid to key management personnel during the year was £39,000.

**GILGAL, BIRMINGHAM**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 MARCH 2021**

	2021 £	2020 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations	33,842	9,134
Sundry income	1,267	2,923
	<hr/> 35,109	<hr/> 12,057
<b>Other trading activities</b>		
Fundraising events	-	6,061
<b>Investment income</b>		
Deposit account interest	35	110
<b>Charitable activities</b>		
Vulnerable adults housing & Well-being support fund	92,667	188,456
Accommodation charges	162,298	134,821
Grants	266,174	71,846
	<hr/> 521,139	<hr/> 395,123
<b>Total incoming resources</b>	556,283	413,351
<b>EXPENDITURE</b>		
<b>Raising donations and legacies</b>		
Fund raising Consultancy costs	11,880	-
<b>Other trading activities</b>		
Cost of fundraising events	-	4,980
<b>Charitable activities</b>		
Wages	338,056	271,797
Rates and water	3,791	3,651
Household costs and renewals	6,605	9,163
Light and heat	14,033	12,231
Cleaning and Pest control	1,714	3,162
Property repairs	4,380	1,403
Rent and service charges	48,702	52,979
Sundries	5,484	3,009
Welfare and activities	4,494	1,366
Agency costs	11,311	5,821
Depreciation of tangible fixed assets	15,097	7,217
	<hr/> 453,667	<hr/> 371,799
<b>Support costs</b>		
<b>Management</b>		
Wages	18,149	21,078
Carried forward	18,149	21,078

This page does not form part of the statutory financial statements

**GILGAL, BIRMINGHAM**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 MARCH 2021**

	2021 £	2020 £
<b>Management</b>		
Brought forward	<b>18,149</b>	21,078
Training	<b>1,923</b>	1,976
Insurance	<b>2,926</b>	3,615
Telephone and postage	<b>11,679</b>	11,842
IT Costs	<b>11,268</b>	8,652
Translation	<b>(89)</b>	810
Legal & Professional	<b>23,021</b>	16,611
Bank charges	<b>241</b>	378
Depreciation of tangible and heritage assets	<b>-</b>	551
	<b>69,118</b>	65,513
 <b>Governance costs</b>		
Independent examiner's remuneration	<b>2,280</b>	1,800
 Total resources expended	<b>536,945</b>	444,092
 <b>Net income/(expenditure)</b>	<b>19,338</b>	(30,741)

This page does not form part of the statutory financial statements



**Issuer** Copia Wealth & Tax

**Document generated** Thu, 21st Oct 2021 13:32:29 BST

**Document fingerprint** 98cacedc8ad3b21a25f77bf723222e1d

#### Parties involved with this document

Document processed	Party + Fingerprint
Thu, 21st Oct 2021 13:37:51 BST	Tony Morris - Signer (a27fc53e075d2338e23d7dcaf6e61913)
Wed, 27th Oct 2021 11:44:54 BST	Mr Kendrick John Hazel - Signer (48f930d45ff1f54afdaba11a3d9ead27)
Thu, 28th Oct 2021 17:10:34 BST	Ms Elizabeth Alice Goss - Signer (c27722f1191f93f28f9d83fecb175507)

#### Audit history log

Date	Action
Thu, 28th Oct 2021 17:10:34 BST	The envelope has been signed by all parties. (92.24.16.221)
Thu, 28th Oct 2021 17:10:34 BST	Ms Elizabeth Alice Goss signed the envelope. (92.24.16.221)
Thu, 28th Oct 2021 17:06:57 BST	Ms Elizabeth Alice Goss viewed the envelope. (92.24.16.221)
Wed, 27th Oct 2021 11:44:55 BST	Document emailed to party email (35.177.150.238)
Wed, 27th Oct 2021 11:44:54 BST	Sent the envelope to Ms Elizabeth Alice Goss for signing. (213.205.242.223)
Wed, 27th Oct 2021 11:44:54 BST	Mr Kendrick John Hazel signed the envelope. (213.205.242.223)
Wed, 27th Oct 2021 11:43:21 BST	Mr Kendrick John Hazel viewed the envelope. (213.205.242.223)
Tue, 26th Oct 2021 8:08:24 BST	Mr Kendrick John Hazel viewed the envelope. (86.2.205.84)
Tue, 26th Oct 2021 8:05:35 BST	Sent Mr Kendrick John Hazel a reminder to sign the document. (18.133.63.166)
Thu, 21st Oct 2021 13:37:51 BST	Document emailed to party email (35.176.35.197)
Thu, 21st Oct 2021 13:37:51 BST	Sent the envelope to Mr Kendrick John Hazel for signing. (109.73.121.1)
Thu, 21st Oct 2021 13:37:51 BST	Tony Morris signed the envelope. (109.73.121.1)
Thu, 21st Oct 2021 13:35:08 BST	Tony Morris viewed the envelope. (109.73.121.1)
Thu, 21st Oct 2021 13:32:40 BST	Document emailed to party email (18.134.180.53)
Thu, 21st Oct 2021 13:32:31 BST	Sent the envelope to Tony Morris for signing. (18.169.162.51)
Thu, 21st Oct 2021 13:32:31 BST	Envelope has been set to automatically remind the active signer every 7 day(s). (18.169.162.51)

Thu, 21st Oct 2021 13:32:31 BST	Ms Elizabeth Alice Goss has been assigned to this envelope. (18.169.162.51)
Thu, 21st Oct 2021 13:32:31 BST	Mr Kendrick John Hazel has been assigned to this envelope. (18.169.162.51)
Thu, 21st Oct 2021 13:32:31 BST	Tony Morris has been assigned to this envelope. (18.169.162.51)
Thu, 21st Oct 2021 13:32:31 BST	Envelope generated. (18.169.162.51)
Thu, 21st Oct 2021 13:32:31 BST	Document generated with fingerprint e65c500a60ccd63551438fe085e2c71d. (18.169.162.51)
Thu, 21st Oct 2021 13:32:31 BST	Document generated with fingerprint 98cacedc8ad3b21a25f77bf723222e1d. (18.169.162.51)
Thu, 21st Oct 2021 13:32:29 BST	Envelope generated with fingerprint e2eb083a8267aca1b2db5dea555b6aae (35.176.231.177)