

— WORKINGTON — TRANSPORT HERITAGE — T R U S T —

Reports, Accounts & Agenda
Year Ending 31st March 2022 for
Workington Transport Heritage Trust
Annual General Meeting to be held at
The Railway Club, Workington, on
Thu 1st Sep 2022 at 7.00pm



**Our preserved ex Cumberland Leyland National CHH 210T passes
the redeveloped bus station at Whitehaven on 20th June 2021
recreating a lost route – *photo Mike Morton***

Agenda for WTHT AGM

Thursday 1st September 2022 at 7pm
At the Railway Club, Falcon Street, Workington

1. Apologies for absence
2. To adopt the minutes of the 18th AGM of 16th Sep 2021
3. Chairman's Report
4. Secretary's Report
5. Treasurer's Report and Accounts to 31st March 2022
6. Reports of other Officers
7. Election of Council of Management (directors)
8. Any other business

In accordance with the Articles of Association, nominations for the election of Council members (directors) should be received by the Secretary by 11th August 2022, along with names & signatures of proposer & seconder.

Any resolution for alteration of the Articles must also be received in writing by the Secretary by 11th August for it to be considered at this meeting.

Workington Transport Heritage Trust is a Company Limited by Guarantee.

It is registered in England & Wales as Company Number 04767337

Registered charity number 1102725

VAT Registration number 301 3813 53

Registered Address: 22 Calva Rd, Seaton, Workington, Cumbria CA14 1DF

Directors

Our current 9 directors, in alphabetical surname order, are:

- John Burrow (Pottery Field Shed Manager),
- Neil Dickinson (Health & Safety),
- Ian Dunn (Chairman, Trips Manager),
- Alistair Grey (Secretary, Transport Manager),
- Sandra Marley (Fundraising)
- Mike Morton (Vice Chairman, Archivist)
- Jim Osborn (Membership),
- Brian Pritchard (Newsletter Editor, Auditor),
- Derek Woodruff (Historian, sales stand).

In line with WTHT Articles, all directors serve for three years. Each year one third of the directors will retire in rotation. At this AGM, the directors to stand down will be A Grey and J Osborn.

A Grey is offering himself for re-election.

J Osborn is resigning from the board.

In 2017, J Burrow, I Dunn & B Pritchard stood down & were re-elected.

In 2018, N Dickinson & D Woodruff stood down and were re-elected.

In 2019, A Grey & J Osborn stood down and were re-elected.

In 2020, J Burrow, I Dunn & B Pritchard stood down & were re-elected

In 2021, N Dickinson, S Marley, M Morton, and D Woodruff

In 2023, J Burrow, I Dunn & B Pritchard are due for re-election

Treasurer

Our Treasurer is non-director Denise Grey.

Chairman's Report

To say the last few years has been a bit strange is somewhat of an understatement! But in terms of the trust, the wheels have continued to turn. Although we have been hindered with the lack of suitable space to continue with our aim of preservation, the trust continues to function very well. Hopefully this will change in the near future, by either repurposing existing space or a new building which will allow volunteers return to hands on restoration work.

The fantastic LN50 event put the spotlight on us for the weekend in April. We celebrated 50 years since the factory started production back in 1972. The event was well run to everyone enjoying the show, but to all the hardworking organisers and volunteers on the ground it was busier than expected and the harbourside had a definite buzz to it. We, as a trust pulled together as a unit and performed well. Thanks to all those who gave up their free time to help with the event. Mike Morton has done such a fantastic job organising the event, he's doing it again next year!

It's been a busy year for the operating licence, with the help of a limited number of drivers. This income is our life blood and will allow us to continue our mission with preservation of local vehicles. Although it has its moments, the things the trust achieve is never going to be done with 100 members paying £10 a year. The operator's licence will eventually pay for our own building to offer safe and secure housing for our collection and guarantee our survival for many years to come.

Lastly, I would like to thank everyone who has given up their time for the trust. No matter what role, or the amount of time given, the trust wouldn't survive without like-minded individuals striving to make Workington Transport Heritage Trust what it is today and what it can be in the future.



Volunteers line up with the High Sheriff of Cumbria at his site visit in July 2021

Volunteer Coordinator's Report

The healthy state of WHT is solely down to the dedicated volunteers that keep it on the straight & narrow. None of us are paid, so do their role as a labour of love. Not all volunteers have the same abilities, but the main focus of my role is to take each person's ability and guide them in a direction that they are both happy & able to deal with.

There are volunteers that carry out some very important roles, Trips Manager looking after the trip bookings- all time consuming, Secretary, looking after the paperwork, tiresome at times but essential, then there is our Treasurer, accounting for every penny but never accounting for the hours of unseen work that she puts in to balance the books.

I am sure that the Treasurers job would be a lot easier if we were a stagnant organisation, earning nowt, doing nowt & achieving nowt, but why would we want to exist. The money in & out makes the Treasurers job harder, but it is carried out in a non-fussy way, nobody in the WHT should ever underestimate the work that Denise Grey does for us all.

These roles enable the WHT to be able to organise big events like LN50, which put the trust in the National spotlight. Photos of the event appeared in the enthusiast press, one volunteer featured was one who came through the ranks to gain his PCV licence, TV interviews by young volunteer Oscar Morton, remember that youngster that used to attend the Volunteer nights at the Fire Station, all of which put us in the spotlight.

From what I see, we have a good active cross section of active volunteers, all of which have the trust's best interests at heart, each doing their bit to make the trust successful, which is what it's all about. From me, my contact details are always in W&T so anyone can contact me; this enables any volunteer both present & future to find their role in WHT as every volunteer hour is appreciated by every member of the trust.

When I became involved at the trust I had a dream that one day a bus that I remember as a child on the streets of Workington would be restored and returned to its rightful place. GRM 353L was that bus, and with the efforts of all volunteers both hands on & behind the scenes this icon did take to the roads again & I realised my dream of driving it.

This is a result of Volunteer efforts, and along with other projects we should all be proud to say we are volunteers at the Workington Transport Heritage Trust.



Secretary's Report

Workington Transport Heritage Trust
(A Company Limited by Guarantee)

Financial Statements

For the Year Ended 31st March 2022

Report of the Management Committee for the year ended 31st March 2022

Reference and Administrative Information

Charity Name: Workington Transport Heritage Trust

Charity Registration Number: 1102725

Company Registration No: 04767337

Registered Office: 22 Calva Road, Seaton,
Workington, Cumbria, CA14 1DF

Site Addresses:

Unit 23, Joseph Noble Rd
Lillyhall
Workington
CA14 4JX

Pottery Field Workshop
Lowther Road
Clay Flatts
Workington CA14 2TG

Sales Outlet Room at Workington Railway Station
Station Road, Workington, CA14 2XE

Management Committee at 31st March 2022:

Ian Dunn	Chairman
Mike Morton	Vice Chairman
Alistair Grey	Secretary
Neil Dickinson	Health & Safety
Jim Osborn	Membership Secretary
Brian Pritchard	Auditor
John Burrow	Pottery Field Manager
Derek Woodruff	Historian
Sandra Marley	Fundraising

Bankers: Cumberland Building Society
19-21 Pow Street, Workington, CA14 3AG

Solicitors: Paisley & Co, 31 Jane Street, Workington, CA14 3BN

Accountants: Quills, Rear of 64 Main Street, Cockermouth CA13 9LU

Aims and Objectives

Purposes and Aims

The charity's purposes as set out in the objects contained in the company's Memorandum of Association are the advancement of the public interest by the preservation and display of railway locomotives, railway vehicles, buses, coaches and transport items of all kinds and age of technical or historic interest (both operational and static display) and of related rolling stock, buildings, track, machinery, equipment, memorabilia and archive material in Cumbria and elsewhere.

Ensuring our work delivers our aims

We monitor our aims, objectives and activities each year.

This review looks at what we have achieved in the past 12 months, how that relates to our aims and objectives, and how we aim to develop next year.

We have referred to the Charity Commission's general guidance on public benefit when reviewing our aims & objectives and in planning future activities.

The focus of our work

Our main objectives continue to be education and interpretation to the public of the transport and related industrial history of the local and wider area around Workington and West Cumbria.

The strategies we used to meet these objectives included:

- Trips in some of our heritage vehicles to events and vehicle rallies.
- Development of educational material in printed booklets, on our website and social media.
- Ongoing repair and maintenance of our fleet of historic vehicles.
- Developing plans for a building at our Lillyhall site to ensure that we can safely house our collections.
- Running our PCV Operators Licence to generate extra funds from hiring out buses, running trips and rail replacement services.
- Working with the National Association of Road Transport Museums to improve our standards.
- Working with local schools, museums and other groups to promote a wider interest in the history of road and rail transport.
- Working with other groups to ensure that historically significant vehicles are not lost.
- Our 28 page members newsletter *Wheels and Tracks* continues to be published quarterly.

Coronavirus statement

During recovery from lockdowns our day trips resumed, though with greatly reduced capacity due to social distancing rules. There were few private hires, and events that we were due to attend were still being cancelled.

The shop at Workington railway station was open again.

Rail replacement work continued to provide an income.

How our activities deliver public benefit

Who used and benefitted from our services

As an educationally based charity, our focus is on attracting visitors to view and interact with our vehicles, displays and other attractions.

But we had limited opportunities to take our vehicles out for the public to experience, so a minimal number of people were able to interact with us.

Trips and outreach activities

Our vehicles were out and about on a variety of occasions:

- 138 rail replacement duties (up from last year's 88),
- 27 coach day trips (8 last year), though a further 10 were cancelled due to lack of numbers and 1 due to Scottish virus restrictions,
- 9 private hires (none last year),
- Just one vehicle rally attended,
- no park & ride services,
- no free Boxing Day bus service.

Volunteer development

We continue to invest time and effort in developing the skills of our volunteers.

Safety briefs are held regularly to keep volunteers updated on safety matters.

Existing drivers continue to have their professional training kept up to date with periodic courses towards their Certificates of Professional Competence.

Website, social media and publicity

Our website is used to keep the public updated, and also provides pages of historical educational information.

Our Facebook pages have over 1,000 followers and continue to play an important part in reaching out to our supporters.

We have had a number of articles in the local and wider media, and have continued with our publicity in the trade and enthusiast press.

Work with other groups

We are members of:

- National Association of Road Transport Museums
- Community Rail Network
- Cumbria Council for Voluntary Service
- Cumbria Community Foundation

Additionally, we work with:

- Barrow Transport Museum Trust
- Carlisle Bus Group
- North West Vehicle Restoration Trust
- Workington Rotary
- Local schools

Environmental

We try to be responsible in our operations as outlined in our Environmental policy which is aimed at minimizing our detrimental impact on the planet.

We use an online tool provided by Cumbria Action For Sustainability to estimate our carbon footprint. This takes into account our vehicle emissions plus an estimate for consumption of electricity, internet, phone, stationery and other consumables.

With our restored level of activity, this gave an estimated CO₂e footprint of 54 tonnes, compared with last year's 25, and the previous year's 44 tonnes (which was just based on use of fuel and ignoring other items).

Our chosen charity for tree planting continues to be Buy Land Plant Trees which has land locally near Bassenthwaite. A donation of £500 was calculated to offset this year's emissions over the next 5 years by the planting of tree saplings and restoration of wild habitats.

Health and Safety

Our lead and assistant H&S Officers continue to audit our premises, and provide guidance to keep us working safely.

Friends of Workington and Whitehaven Railway Stations

The Trust runs two sub-groups, one for each station. These involve our volunteers working in Workington station shop and in conjunction with train crew to improve the appearance of both stations with the provision and maintenance of flower displays, signage, and other work.

Income to cover this work comes as grants from Cumbria County Council, Northern Railway, Community Rail Network and Workington Town Council.

The *Rails That Circled the World* interpretation boards at Workington station were officially unveiled in May, with our contribution being recognized on the boards.

Premises

Work towards erection of a building at our Lillyhall premises was halted. A quote for an affordable simple portal frame building became unaffordable after building regulations decreed that the designed fire protection measures and foundations were inadequate.

This was after having spent over £15,000 on the project. Further options are now being investigated to provide cover for our vehicles.

We maintain our leased Pottery Field site for undercover storage of some Trust and guest vehicles. Previous access problems have now been resolved.

Other vehicles are kept under cover at sites in Silloth. The vehicle stored at Great Harwood came home after having some repair work completed.

Our Collection

A replacement touring coach, Volvo B12 Y14 CCT, was acquired to replace N214 HWX which was showing signs of its age through increasing repair bills. The idea was to save on repair bills, but Y14 was full of electronic systems which gave no end of trouble and cost far too much to correct. At the end of the year it was up for disposal.

Y99 TLC, an easier to maintain Volvo B10, was then bought in August and has proved to be a much more reliable machine.

The bulk of heritage vehicles were kept under cover at Pottery Field or in spaces rented at Silloth and Great Harwood in Lancashire. All heritage vehicles were laid-up for much of the year to save on tax, insurance and maintenance.

Our collections of paper archives, mementoes and memorabilia are in safe storage on our premises.

Financial Review

Budgets are prepared annually. These are updated and monitored monthly by the management committee.

The opportunity to organize fund-raising events has been limited this year, but some income has been raised by the online sale of surplus and donated items.

This year the Operator Licence has provided a bonus due to ongoing disruption on the railways, helping us to add to our existing surplus which will go towards the development of the Lillyhall site.

The year's activities generated an adjusted surplus of over £9,000 from an income of £131,000. The surplus would have been much higher but for

- excess expenses on buying and ongoing repairs to replacement touring coach Y14 CCT, detailed above. £28,000 went on this over the year.
- £5,000 spent on foundations on the Lillyhall building which has yet to be erected.

Principal Funding Sources

- We were fortunate to receive a further two virus related Additional Resources Grants from Allerdale Council totalling £5,167.
- We continue to be involved in Allerdale Lottery where members of the public support nominated causes. This earns us around £800 a year.
- Donations were over £4,900, including some generous amounts from members at renewal time.
- The Operator Licence generated an increased income of over £85,000, of which 68% was from rail replacement work.
- Our VAT registration allowed us to reclaim £12,300 as charges for bus & coach travel are zero rated, yet we can still claim for VAT spent on fuel, maintenance, etc.
- Owners of guest vehicles paid just over £5,000 in storage fees.
- With increased activity, our shop at Workington rail station and outside sales stand generated sales of £7,800. Income in the shop is dependent on the number of passengers travelling by train which has still not returned to pre-pandemic levels.
- Railway station traincrew mess room tuck shops generated £1,630.
- We claimed £1,200 in Gift Aid.
- The Christmas raffle returned this year to generate an £800 surplus.
- The "59 Club" generated a modest £270 surplus; this gives members the chance of winning cash prizes whilst contributing to funds.

Investment Policy

Sufficient funds for 2 month's expenses are kept in our current account. Anything above this is kept in a higher interest savings account.

The trustees will consider investing any funds accumulating for future plans in commercial investment funds whenever this becomes appropriate.

Reserves Policy

The Trust continues to build reserves towards anticipated expenses connected with acquiring a building.

The year-end reserves of £99,000 amount to 12 months of expenses, excluding one-off capital items.

The Operator Licence dictates that we hold free reserves of at least £12,500.

Implementation of previous plans

Coronavirus interrupted our plans this year. Despite this we made progress:

- Foundations were laid was received for our new Lillyhall building.
- Work on the education bus progressed.
- We continued income generation using our heritage assets.
- Education and outreach activities were slowly resumed.
- Further volunteer training was carried out.

Future Plans

- To erect a building at Lillyhall, bringing vehicles from remote sites.
- To increase our educational open days and outreach activities.
- To investigate further opportunities for training of volunteers.
- To complete fitting out our schools educational bus.
- To improve Pottery Field site with better maintenance facilities.
- To create extra space by disposing of at least 2 surplus vehicles.
- To continue to be self sufficient by generating income from trips, hires and rail replacement work under our Operator Licence, using heritage assets.
- To progress plans for a celebration of 50 years since the start of Leyland National bus production at Lillyhall in April/May 2022.

Structure, Governance and Management

Governing Document

The Trust is a charitable company limited by guarantee, incorporated on 16th May 2003 and registered as a charity on 19th March 2004. The Company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

Recruitment and Appointment of Management Committee

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as members of the Management Committee. Under the requirements of the Memorandum and Articles of Association, the members of the Management Committee are elected to serve for a period of 3 years after which they must stand down, but may offer themselves for re-election. All members of the Management Committee give their time voluntarily and received no benefits from the charity.

Trustee Induction and Training

Our Trustee Vetting Policy asks that potential trustees are already familiar with the work of the charity before being appointed. Additionally, formal and informal training sessions are carried out as required to ensure that all trustees are familiar with aspects of running the charity, including:

- The obligations of Management Committee members,
- The main documents setting out the operational framework of the charity including the Memorandum and Articles,
- Knowledge of policies and procedures,
- Familiarisation with financial plans and budgets,
- Future plans and objectives.

Risk Management

Risk assessments for individual activities are carried out as required.

The Management Committee has agreed to undertake a review of the major risks to which it may potentially be exposed. A risk register will be established, to be reviewed and updated annually.

Where appropriate, procedures will be established to minimize risks.

Policies and procedures are in place to ensure the health and safety of trustees, volunteers and visitors engaging with the charity. These were reviewed in February 2022, the next review being due in February 2024.

Future risks being monitored include:

- Unseen costs in connection with the new building,
- New city clean air zones impacting on our day trips programme,
- Income plans upset by reduced rail replacement work.

Organisational Structure

The Management Committee meets monthly and is responsible for the strategic direction and policy of the charity. Face to face meetings have now resumed.

At the end of the year the Committee had 9 members drawn from a variety of backgrounds relevant to the work of the charity.

The Secretary is also a director with voting rights.

Directors have specific responsibilities, with other responsibilities being devolved to other active volunteers.

All those in the charity are volunteers. No-one is paid any remuneration.

Related Parties

The charity is not part of any bigger group. It is an independent organisation.

However it is a member of other bodies as shown in "How our activities deliver public benefit" on page 7.

Responsibilities of the Management Committee

- To ensure the Trust is run in accordance with its governing documents.
- To select suitable accounting policies and apply them consistently.
- To maintain proper accounting records.
- To prepare financial statements in compliance with Companies Act 1985.
- To safeguard the assets of the charitable company by taking reasonable steps to prevent and detect fraud and other irregularities.

To help with the above, the budget is updated for review at each monthly Management Committee meeting.

Individual directors' responsibilities are shown on page 3.

Reporting of serious Incidents

There have been no incidents to report.

Auditors

Our internal auditor is trustee Brian Pritchard.

Our external Independent Examiner is John Belford of Quills, 54A Main Street, Cockermouth, CA13 9LU.

This report has been prepared in accordance with the Statement of Recommended Practice Accounting and Reporting by Charities (issued in March 2005) and in accordance with the special provisions in part VII of the Companies Act relating to small entities.

Alistair Grey, Secretary



In May 2021 our contribution to the "Rails Which Circled the World" murals on Workington station was recognised at the official opening.

Financial Report for April 2021 to March 2022

Things are slowly getting back to normal. We have been able to do trips, however sometimes the vehicles are not always full as people are still being wary.

Our shop has been open, and customers are returning, and the sales stand has been going out to events. Both venues helped boost the finances a little.

Rail replacement buses are a great help to our income, but we must remember the additional fuel to run them and, also, the extra maintenance costs to keep these older vehicles fit for the road as they are being used more.

We have had some high expenses, one of which is for Y14 CCT which has cost us £28000.00 so far. This includes the cost of purchasing it and the many repairs that have had to be done on it since. The bills are still coming in for it before we can finally sell it in a fit condition!

The plans for a building on the Lillyhall site are on hold for now as it is proving very complicated and expensive.

Because of the high expenses, and to stop running at a loss, I have had to transfer money from the Savings account twice this year, totaling £35000.00, which means this account has dwindled immensely.

Many thanks to all our volunteers that give their time and patience to help us keep afloat

I have listed the totals of all accounts at the year end, and all the payments and receipts above £1000.00.

Petty Cash

Once again this has not been used this year so there is no movement in or out.

Total held is - £185.64 (this includes £40 held as float in the shop.)

Cumberland Current Account

Receipts - £165,654.16

Donations -	£7,365.14
O Licence -	£67,111.96
Vehicle Rents -	£5,383.00
VAT reclaimed -	£12,373.86
Grants -	£2,500.00
Raffles & Allerdale Lottery -	£1,689.00
Station shop & Sales Stands -	£7,848.27
Tuck Shop -	£1,630.00
Trips -	£17,382.00
Transfers in from Savings	£35,000.00

Payments - £142,096.00

O Licence -	£74,921.12
O Licence Fuel -	£26,668.77
Vehicle Costs – non O Licence -	£14,593.50
Building costs – Lillyhall -	£19,065.27
Building Costs – Pottery Field -	£4,454.25
Station Shop & Sales Stands -	£1,013.62

Cumberland Savings Account - £54,493.53

The total amount includes receipts and transfers out as shown below.

Transfers out to current account – Apr 2021 & Feb 2022 - £35,000.00

Interest added – March 2022 - £447.66

It is always wise to remember that it is a provision for having an Operators Licence to hold at least £12,450.00 in reserve.

28th July 2022 – Denise J Grey , Treasurer

Unaudited Income & Expenditure to 31 March 2022

INCOME	2021/22	2020/21	2019/20
Subscriptions	705	779	845
Donations	7,365	4180	6515
59 Club	572	684	888
Operator Licence	84,494	52749	57647
Station tuck shops	1,630	1150	1370
Open days	0	0	150
Vehicle rents	5,383	5072	5279
Grants	5,167	11807	3000
Shop & sales stand	7,848	1682	11666
Raffles & quizzes	1,689	49	856
Gift Aid	1,222	1760	1383
Christmas dinner	0	0	200
Friends of rail stns	550	600	792
Bank interest	448	1307	970
VAT reclaimed	12,374	6502	6600
Misc	<u>1,655</u>	<u>1392</u>	<u>2732</u>
	131,102	89,713	100,893

EXPENDITURE

Newsletters, publicity	1,014	980	1228
59 Club	374	388	576
Operator licence	101,658	26969	53883
Raffles & quizzes	294	40	98
Shop & sales stand	3,696	1289	6242
Non O Lic veh costs	7,372	14593	8197
Buildings costs	23,519	26043	16041
Christmas dinner	0	0	180
Volunteer expenses	2,858	1783	10546
Friends of rail stns	186	363	977
Card reader comm.	304	0	0
Misc	<u>1,193</u>	<u>1058</u>	<u>518</u>
	142,468	73,506	98,486

Excess income over expenditure = **-11,366**

Add Opening Balance 102,938

Total **91,572**

Less opening uncleared cheques 71

Add cancelled & uncashed cheques 7,143

Add credit notes & errors 638

Add closing uncleared cheques 469

Accounts balance at 31st March **99,751**

Balance Sheet At 31 March 2022

ACCOUNT BALANCES	Opening	Closing
Cumberland BS Current a/c	13,706	45,072
Cumberland BS Savings a/c	89,046	54,493
Petty Cash	<u>186</u>	<u>186</u>
	102,938	<u>99,751</u>

CUMBERLAND BUILDING SOCIETY CURRENT ACCOUNT

Opening balance	13,706
Add income	130,570
Add transfers in	<u>35,000</u>
	179,276
Less Square card reader commission	304
Less other expenses	<u>134,309</u>
	44,663
Less opening uncleared cheques	70
Add correction error	10
Add closing uncleared cheques	<u>469</u>
	45,072

CUMBERLAND BUILDING SOCIETY SAVINGS ACCOUNT

Opening balance	89,045
Minus transfers out	35,000
Add interest paid	<u>448</u>
Final balance	<u>54,493</u>

PETTY CASH

Opening balance	186
Add transfers in	0
Minus total payments	<u>0</u>
Final balance	186

Notes to WTH accounts 2021/22

Final account shows a surplus of	-11,366
Less prepaid trips and hires	1,435
Less "59 Club" prepayments	<u>215</u>
	-13,016
Add January – March VAT repayment due in arrears	5,573
Add Gift Aid due for 2021/22	1,900
Add sales stock valuation	678
Add Arriva March invoice due	<u>6,562</u>
Revised surplus	£1,697

Minutes of the 18th AGM on 16th Sept 2021

(With voting by proxy forms due to coronavirus restrictions)

Present: 4 directors and 1 member

Proxy votes received from: 7 members

These make a quorum, totalling more than 10% of our membership of 70.

1) **Apologies for absence** Four absences.

2) **Adoption of minutes of WTHT AGM held on 19th Nov 2020**

Proposed as true & accurate record by A Grey, seconded by J Burrow.

Agreed, with the support of valid proxy votes.

3) **Chairman's Report**

I Dunn reported that the Secretary's report covered everything.

4) **Secretary's Report**

AG pointed the meeting towards his comprehensive report which he had written in the AGM booklet. The informative report not only keeps members up to date on the aims of the trust but also satisfies the Charity Commission & Companies House.

5) **Reports from other officers**

In the absence of our Treasurer, AG took the meeting through the Treasurer's report which was laid out in great detail in the AGM booklet. JB asked about the figure for Lillyhall Site, AG explained that this included the rent we pay for the site, but would attempt to get a more detailed breakdown on this figure from the Treasurer.

6) **Election of Directors**

In line with the Articles of Association, Neil Dickinson, Sandy Marley, Mike Morton & Derek Woodruff retired after their 3 years in office & all four offered themselves for re-election. Proxy votes from 5 members, combined with those present in person, enabled the re-election of those four directors.

7) **Any Other Business**

JB proposed a vote of thanks to both Denise & Alistair Grey for their continued efforts throughout the year, steering the trust through the most difficult of years. This vote of thanks was seconded by Mike Morton & passed unanimously by those gathered at the meeting.

AG pointed out that it was a team effort that has got us through to where we are today & this bodes well for the future of the trust.

The Chairman thanked attendees for their ongoing support and for attending the meeting which closed at 7.35pm.



805 passes Walney's Round House on free service in July 2021 at Barrow's festival of transport



Low floor Scania and Volvo coach at Carlisle station on rail replacement duties



Plans progressed for LN50 - the celebration in April/May 2022 of 50 years since the start of Leyland National production at Lillyhall

© WTHT 1st August 2022

Workington Transport Heritage Trust

Company limited by guarantee, number 04767337, reg charity 1102725

Audited Income and Expenditure Account For the year to 31st March 2022

INCOME		£	
Membership		699.00	
Donations		7,371.14	
Station shop & sales stand		7,848.27	
Stn mess room tuck shop		1,630.00	
59 Club		572.00	
Operator licence rail rep & hires		67,111.96	
Operator licence trips		17,382.00	
Vehicle rents		5,383.00	
VAT reclaimed		12,373.86	
Friends of rail stations		550.00	
Raffles & Allerdale Lottery		1,689.00	
Grants & loans received		5,167.00	
Gift aid		1,221.66	
Bank interest		447.66	
Misc		1,655.27	
			131,101.82
EXPENDITURE			
Publicity, web, stationery, etc		1,013.62	
Station shop & sales stand		3,696.23	
59 Club		374.25	
Operator licence vehicles, insurance, etc		74,989.12	
O Licence fuel		26,668.77	
Vehicle costs - non O Licence		7,371.65	
Building costs - Pottery Field		4,454.25	
Building costs - Lillyhall		19,065.27	
Friends of rail stations		185.89	
Raffles		293.63	
Volunteer training & other expenses		2,857.84	
Square card reader commission		303.72	
Misc		1,193.49	
			142,467.73
Excess of income over expenditure			-11,365.91
Add opening account balance			102,938.31
Sub-total			91,572.40
Less opening uncleared cheques			70.74
Add cheques cancelled or not cashed	£43.25, £689.88, £4989.60, £34.00, £29.00, £1357.00,		7,142.73
Add credit notes 388.50, 81.26, 187.04			656.80
Less misc errors £12.51, £7.00			19.51
Add misc error			0.38
Add closing uncleared cheques 1041 (200.00), 1051 (269.51)			469.51
Closing bank balance at 31st March 2022			99,751.57

Square
24.70
22.38
31.33
54.82
25.38
20.70
29.73
25.59
4.95
10.53
23.19
30.42
303.72

Workington Transport Heritage Trust

Company limited by guarantee, number 04767337, reg charity 1102725

Audited Balance Sheet at 31st March 2022

	Opened at	Closed at
Cumberland building Society current account	13,706.80	45,072.40
Cumberland building Society savings account	89,045.87	54,493.53
Petty Cash	185.64	185.64
	<u>102,938.31</u>	<u>99,751.57</u>

Opening balance		13,706.80
Add income	130,645.16	
Add transfers in from savings account	<u>35,000.00</u>	
		165,645.16
Less transfers out to savings account		0.00
Less Square commission		303.72
Less other expenses		<u>142,096.01</u>
		36,952.23
Balance		70.74
Less opening uncleared cheques 853 (£30.00) & 880 (£40.74)		
Less amount overpaid on cheque 890		12.51
Add cheque 888 not cashed		43.25
Add overpayment to SBE re chq 897		10.00
Less overpayment to SBE re chq 897		10.00
Add credit note from SBE in June		388.50
Add credit note from Dingbro in August		81.26
Add cancelled cheques, only 1 signature 942 (£689.88) & 944 (£4,989.60)		5,679.48
Add credit note from Dingbro in October		187.04
Less cheque 992 error		0.38
Add cancelled cheque 991		34.00
Add cheque 1016 not cashed		29.00
Add cancelled cheque 1023, wrong amount		1,357.00
Less cancelled membership cheque in June - Steele £7		7.00
Less trip refunds in September		68.00
Add closing uncleared cheques 1041 (£200.00) & 1051 (£269.51)		469.51
Add correction error		<u>9.76</u>
		45,072.40

Opening balance	89,045.87
Less transfers out to current account	35,000.00
Add interest	<u>447.66</u>
Final balance	<u>54,493.53</u>

Opening balance	185.64
Add transfers from Treasurer's Account	0.00
Minus total payments	<u>0.00</u>
Final balance	<u>185.64</u>

Ensuring the company keeps accounting records which comply with section 221

Preparing accounts which give a true & fair view of the state of affairs of the company at the end of its profit and loss account for the financial year in accordance with section 226, and which otherwise comply with the requirements of the Companies Act relating to accounts, so far as applicable to the company.

20th October 2022

Notes to WTH accounts 2021/22

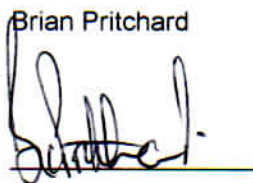
Final account shows a surplus of	-11,366
Less trips and hires prebooked	1,435
Less "59 Club" advance payments	215
	<u>-13,016</u>
Add January - March VAT repayment due in arrears	5,573
Add Gift Aid due for 2021/22	1,900
Add sales stock	678
Add Arriva March invoice due	6,562
Revised effective surplus =	<u>£1,697</u>

We the undersigned, having access to all books invoices, bills, etc, agree that in our opinion the above statement is a true and fair record of assets and liabilities of the Trust.

Compiled by Treasurer
Denise J Grey



Checked by Auditor
Brian Pritchard



Verified by Chairman
Ian Dunn



20th October 2022



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Workington Transport Heritage Trust

On accounts for the year
ended

31st March 2022

Charity no
(if any) 1102725

Set out on pages

ONE TO THREE

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

02/12/22

Name:

RACHAEL TOMLINSON

Relevant professional
qualification(s) or body

MAAT

(if any):

Address:

54A MAIN STREET,
COCKERMOUTH, WABRI, CA13 9LH

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.