

— WORKINGTON —
TRANSPORT HERITAGE
— T R U S T —

Reports, Accounts & Agenda
Year Ending 31st March 2021 for
Workington Transport Heritage Trust
Annual General Meeting to be held on
Thu 16th Sep 2021 at 7.00pm
with members voting by proxy forms



**Volunteers Cameron Bragg and Dave Wallace of the Trust's
Friends of Workington Station group with a re-created heritage
sign for the station's signalbox in November 2020**

You are invited to vote at our “virtual” 18th AGM as a Limited Company to be held using proxy voting facility.

This is the thirteenth year of issuing these reports, financial accounts and agenda in advance of the meeting in line with revised charity procedures. It also allows members to familiarise themselves with information relating to our financial year ended on 31st March 2021 in advance of the meeting.

Workington Transport Heritage Trust is a Company Limited by Guarantee.

It is registered in England & Wales as Company Number 04767337

Registered charity number 1102725

VAT Registration number 301 3813 53

Registered Address: 22 Calva Rd, Seaton, Workington, Cumbria CA14 1DF

Agenda for WTHT AGM

Thursday 16th September 2021 at 7pm

With voting by proxy forms

1. Apologies for absence
2. To adopt the minutes of the 17th AGM of 19th Nov 2020
3. Chairman's Report
4. Secretary's Report
5. Treasurer's Report and Accounts to 31st March 2021
6. Reports of other Officers
7. Election of Council of Management (directors)
8. Any other business

In accordance with the Articles of Association, nominations for the election of Council members (directors) should be received by the Secretary by 26th August 2021, along with names & signatures of proposer & seconder.

Any resolution for alteration of the Articles must also be received in writing by the Secretary by 26th August for it to be considered at this meeting.

Directors

Our current 9 directors, in alphabetical surname order, are:

- John Burrow (Pottery Field Shed Manager),
- Neil Dickinson (Health & Safety),
- Ian Dunn (Chairman, Trips Manager),
- Alistair Grey (Secretary, Transport Manager),
- Sandra Marley (Fundraising)
- Mike Morton (Vice Chairman, Archivist)
- Jim Osborn (Membership),
- Brian Pritchard (Newsletter Editor, Auditor),
- Derek Woodruff (Historian, sales stand).

In line with WTH Articles, all directors serve for three years. Each year one third of the directors will retire in rotation. At this AGM, the directors to stand down will be N Dickinson, S Marley, M Morton, and D Woodruff

All are offering themselves for re-election.

In 2016, A Grey & J Osborn stood down and were re-elected

In 2017, J Burrow, I Dunn & B Pritchard stood down & were re-elected.

In 2018, N Dickinson & D Woodruff stood down and were re-elected.

In 2019, A Grey & J Osborn stood down and were re-elected.

In 2020, J Burrow, I Dunn & B Pritchard stood down & were re-elected

In 2022, A Grey & J Osborn are due for re-election.

Treasurer

Our Treasurer is non-director Denise Grey.

Secretary's Report

Workington Transport Heritage Trust
(A Company Limited by Guarantee)

Financial Statements

For the Year Ended 31st March 2021

Report of the Management Committee for the year ended 31st March 2021

Reference and Administrative Information

Charity Name: Workington Transport Heritage Trust

Charity Registration Number: 1102725

Company Registration No: 04767337

Registered Office: 22 Calva Road, Seaton,
Workington, Cumbria, CA14 1DF

Site Addresses:

Unit 23, Joseph Noble Rd
Lillyhall
Workington
CA14 4JX

Pottery Field Workshop
Lowther Road
Clay Flatts
Workington CA14 2TG

Sales Outlet Room at Workington Railway Station
Station Road, Workington, CA14 2XE

Management Committee at 31st March 2021:

Ian Dunn	Chairman
Mike Morton	Vice Chairman
Alistair Grey	Secretary
Neil Dickinson	Health & Safety
Jim Osborn	Membership Secretary
Brian Pritchard	Auditor
John Burrow	Pottery Field Manager
Derek Woodruff	Historian
Sandra Marley	Fundraising

Bankers: Cumberland Building Society
19-21 Pow Street, Workington, CA14 3AG

Solicitors: Paisley & Co, 31 Jane Street, Workington, CA14 3BN

Accountants: Quills, Rear of 64 Main Street, Cockermouth CA13 9LU

Aims and Objectives

Purposes and Aims

The charity's purposes as set out in the objects contained in the company's Memorandum of Association are the advancement of the public interest by the preservation and display of railway locomotives, railway vehicles, buses, coaches and transport items of all kinds and age of technical or historic interest (both operational and static display) and of related rolling stock, buildings, track, machinery, equipment, memorabilia and archive material in Cumbria and elsewhere.

Ensuring our work delivers our aims

We monitor our aims, objectives and activities each year.

This review looks at what we have achieved in the past 12 months, how that relates to our aims and objectives, and how we aim to develop next year.

We have referred to the Charity Commission's general guidance on public benefit when reviewing our aims & objectives and in planning future activities.

The focus of our work

Our main objectives continue to be education and interpretation to the public of the transport and related industrial history of the local and wider area around Workington and West Cumbria.

The strategies we used to meet these objectives included:

- Trips in some of our heritage vehicles to events and vehicle rallies.
- Development of educational material in printed booklets, on our website and social media.
- Ongoing repair and maintenance of our fleet of historic vehicles.
- Developing plans for a building at our Lillyhall site to ensure that we can safely house our collections.
- Running our PCV Operators Licence to generate extra funds from hiring out buses, running trips and rail replacement services.
- Working with the National Association of Road Transport Museums to improve our standards.
- Working with local schools, museums and other groups to promote a wider interest in the history of road and rail transport.
- Working with other groups to ensure that historically significant vehicles are not lost.
- Our 28 page members newsletter *Wheels and Tracks* continues to be published quarterly.

Coronavirus statement

Lockdown had been imposed by the government in the March leading up to the start of this financial year.

This led to the cancellation of all of our planned day trips, private hires, and events that we were due to attend. It also led to the closure of our shop at Workington railway station. All existing trip bookings and private hire deposits were 100% refunded, a total figure of £1,788.

Only a few trips ran during a relaxing of lockdown in August & September, though rail work continued intermittently. The shop was also able to open for this limited period.

This could have had serious negative effect on our annual income. But we were in the fortunate position of having regular local rail replacement work due to high tides damaging an underbridge on the coast railway south of the town. This gave us a regular duty on most days up to 28th June.

A number of monthly meetings were cancelled. Then we learned how to use Zoom, so meetings were resumed online.

The delayed AGM was held using proxy voting and Zoom.

How our activities deliver public benefit

Who used and benefitted from our services

As an educationally based charity, our focus is on attracting visitors to view and interact with our vehicles, displays and other attractions.

But we had limited opportunities to take our vehicles out for the public to experience, so a minimal number of people were able to interact with us.



Low floor M.A.N 805, in the foreground, on rail replacement duties at Sellafield

Trips and outreach activities

Our vehicles were out and about on a variety of occasions:

- 88 rail replacement duties (down on last year's 107),
- 8 day trips on our touring coach (27 last year),
- no private hires (16 last year),
- no days at external events, vehicle rallies or school fetes,
- no park & ride services,
- no free Boxing Day bus service.

Volunteer development

We continue to invest time and effort in developing the skills of our volunteers.

Safety briefs are held regularly to keep volunteers updated on safety matters.

Existing drivers continue to have their professional training kept up to date with periodic courses towards their Certificates of Professional Competence.

Website, social media and publicity

Our website is used to keep the public updated, and also provides pages of historical educational information.

Our Facebook pages have over 1,000 followers and continue to play an important part in reaching out to our supporters.

We have had a number of articles in the local and wider media, and have continued with our publicity in the trade and enthusiast press.

Schools work

This has been on hold this year, as has development of our education outreach bus.

Work with other groups

We are members of:

- National Association of Road Transport Museums
- Community Rail Network
- Cumbria Council for Voluntary Service
- Cumbria Community Foundation

Additionally, we work with:

- Barrow Transport Museum Trust
- Carlisle Bus Group
- North West Vehicle Restoration Trust
- Workington Rotary

Environmental

We try to be responsible in our operations as outlined in our Environmental policy which is aimed at minimizing our detrimental impact on the planet.

For 2020/21 we were able to calculate a more accurate figure for our emissions using an online tool provided by Cumbria Action For Sustainability. This takes into account our vehicle emissions plus an estimate for consumption of electricity, internet, phone, stationery and other consumables.

With our reduced level of activity, this gave an estimated CO₂e footprint of 25 tonnes, compared with last year's 44 tonnes just based on use of fuel.

Our chosen charity for tree planting this year is Buy Land Plant Trees which has land near Bassenthwaite. A donation of £250 was calculated to offset this year's emissions over the next 5 years by the planting of tree saplings.

Solar Power

Our Lillyhall site has no mains power. During the year a solar panel electricity supply was installed on the roof of our container. This is useful for lighting, battery charging and allowing the use of hand power tools.



Health and Safety

An assistant H&S Officer was appointed to keep us working safely. He has given us guidance on rearranging premises and reviewing working practices.

Friends of Workington and Whitehaven Railway Stations

The Trust runs two sub-groups, one for each station. These involve our volunteers working in Workington station shop and in conjunction with train crew to improve the appearance of both stations with the provision and maintenance of flower displays, signage, and other work.

Income to cover this work comes as grants from Cumbria County Council, Northern Railway, Community Rail Network and Workington Town Council.

Work has continued with other groups and the County's Community Rail team to develop a series of *Rails That Circled the World* interpretation boards for erection in the wall recesses of platform 2 at Workington station.

Premises

Work continued throughout the year towards erection of a building at our Lillyhall premises to protect our fleet. A quote for a simple portal frame building was agreed, with planning permission being granted in March 2021 and the initial deposit paid.

We maintain our leased Pottery Field site for undercover storage of some Trust and guest vehicles. This has had problems of access through the year but this now shows signs of being resolved to allow free entry and exit of our vehicles on to the highway.

Other vehicles are kept under cover at sites in Silloth and Great Harwood.

Our Collection

A further two buses have been bought in the year, one to keep, and one to be used for spares to keep others of its type on the road.

The coach currently used on day trips is showing signs of its age through increasing repair bills. We are currently on the lookout for a more modern vehicle that should not need so much ongoing maintenance.

The bulk of heritage vehicles are kept under cover at Pottery Field or in spaces rented at Silloth and Great Harwood in Lancashire. All heritage vehicles were laid-up for much of the year to save on tax, insurance and maintenance.

Our collections of paper archives, mementoes and memorabilia are in safe storage on our premises.



Our four Volvo B10 buses in the snow at Lillyhall

Financial Review

Budgets are prepared annually. These are updated and monitored monthly by the management committee.

The opportunity to organize fund-raising events has been limited this year, but some income has been raised by the online sale of surplus and donated items.

This year the Operator Licence has provided a bonus due to ongoing disruption on the railways, helping us to add to our existing surplus which will go towards the development of the Lillyhall site.

After resisting it for several years, we have invested in a card payment system which is proving useful in taking shop, trip, private hire and membership payments. There is a £1 minimum transaction fee.

The year's activities generated an adjusted surplus of over £19,000 from an income of just over £89,000.

Principal Funding Sources

- We were fortunate to receive three virus related Additional Resources Grants from Allerdale Council totalling £10,807.
- We signed up in December to the new Allerdale Lottery where members of the public support nominated worthy causes. This is predicted to earn us around £900 in a full year.
- Donations were over £2,900, including some generous amounts from members at renewal time.
- The Operator Licence generated income of over £52,000, of which 95% was from rail replacement work.
- Our VAT registration allowed us to reclaim £6,500 as charges for bus & coach travel are zero rated, yet we can still claim for VAT spent on fuel, maintenance, etc.
- Owners of guest vehicles paid just over £5,000 in storage fees.
- Our shop at Workington rail station generated sales of under £1,700 which was just 15% of the previous year's figure. Income in the shop is dependent on the number of passengers travelling which is predicted to remain low for some months..
- Railway station traincrew mess room tuck shops generated £1,150.
- We claimed £1,760 in Gift Aid.
- The Christmas raffle was not operated this year due to fears around spreading the virus on paper tickets.
- The "59 Club" generated a modest £300 surplus; this gives members the chance of winning cash prizes whilst contributing to funds.

Investment Policy

Sufficient funds for 2 month's expenses are kept in our current account. Anything above this is kept in a higher interest savings account.

The trustees will consider investing any funds accumulating for future plans in commercial investment funds whenever this becomes appropriate.

Reserves Policy

The Trust continues to build reserves towards anticipated expenses connected with acquiring a building.

The year-end reserves of £102,000 amount to 20 months of expenses, excluding one-off capital items.

The Operator Licence dictates that we hold free reserves of at least £12,500.

Implementation of previous plans

Coronavirus interrupted our plans this year. Despite this we made progress:

- Planning permission was received for our new Lillyhall building.
- Work on the education bus resumed towards the year-end.
- We continued income generation using our heritage assets.
- Education and outreach activities were paused.
- Further volunteer training was paused.

Future Plans

- To erect the building at Lillyhall, bringing vehicles from remote sites.
- To resume our educational open days and outreach activities.
- To investigate further opportunities for training of volunteers.
- To complete fitting out our schools educational bus.
- To improve Pottery Field site with better maintenance facilities.
- To create extra space by disposing of at least 2 surplus vehicles.
- To continue to be self sufficient by generating income from trips, hires and rail replacement work under our Operator Licence, using heritage assets.



Station running-in board created by "Friends" volunteers

Structure, Governance and Management

Governing Document

The Trust is a charitable company limited by guarantee, incorporated on 16th May 2003 and registered as a charity on 19th March 2004. The Company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

Recruitment and Appointment of Management Committee

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as members of the Management Committee. Under the requirements of the Memorandum and Articles of Association, the members of the Management Committee are elected to serve for a period of 3 years after which they must stand down, but may offer themselves for re-election. All members of the Management Committee give their time voluntarily and received no benefits from the charity.

Trustee Induction and Training

Our Trustee Vetting Policy asks that potential trustees are already familiar with the work of the charity before being appointed. Additionally, formal and informal training sessions are carried out as required to ensure that all trustees are familiar with aspects of running the charity, including:

- The obligations of Management Committee members,
- The main documents setting out the operational framework of the charity including the Memorandum and Articles,
- Knowledge of policies and procedures,
- Familiarisation with financial plans and budgets,
- Future plans and objectives.



An article featuring WHTH in Coach & Bus Weekly in November 2020

Risk Management

Risk assessments for individual activities are carried out as required.

The Management Committee has agreed to undertake a review of the major risks to which it may potentially be exposed. A risk register will be established, to be reviewed and updated annually.

Where appropriate, procedures will be established to minimize risks.

Policies and procedures are in place to ensure the health and safety of trustees, volunteers and visitors engaging with the charity. These were reviewed in February 2020, the next review being due in February 2022.

Future risks being monitored include:

- Unseen costs in connection with the new building,
- New city clean air zones impacting on our day trips programme,
- Income plans upset by ongoing coronavirus restrictions.
- Changes in vehicle specifications for rail replacement leading to a reduction in work.

Organisational Structure

The Management Committee normally meets monthly and is responsible for the strategic direction and policy of the charity. Because of coronavirus no meetings were held in March, April, May or June. Meetings from July onwards were held online using Zoom.

At the end of the year the Committee had 9 members drawn from a variety of backgrounds relevant to the work of the charity.

The Secretary is also a director with voting rights.

Directors have specific responsibilities, with other responsibilities being devolved to other active volunteers.

All those in the charity are volunteers. No-one is paid any remuneration.

Related Parties

The charity is not part of any bigger group. It is an independent organisation.

However it is a member of other bodies as shown in "How our activities deliver public benefit" on page 7.

Responsibilities of the Management Committee

- To ensure the Trust is run in accordance with its governing documents and all relevant legislation.
- To select suitable accounting policies and apply them consistently.
- To maintain proper accounting records.
- To prepare financial statements in compliance with Companies Act 1985.
- To safeguard the assets of the charitable company by taking reasonable steps to prevent and detect fraud and other irregularities.

To help with the above, the budget is updated for review at each monthly Management Committee meeting.

Individual directors' responsibilities are shown on page 4.

Reporting of serious Incidents

There have been no incidents to report.

Auditors

Our internal auditor is trustee Brian Pritchard.

Our external Independent Examiner is John Belford of Quills, rear of 64 Main Street, Cockermouth, CA13 9LU.

This report has been prepared in accordance with the Statement of Recommended Practice Accounting and Reporting by Charities (issued in March 2005) and in accordance with the special provisions in part VII of the Companies Act relating to small entities.

Alistair Grey, Secretary



Normally we work with a team from a local supermarket who take part in the annual Race For Life raising funds for a medical charity – but not this year!

Financial Report for April 2020 to March 2021

We have all been affected by the continuous reign of the pandemic and my thoughts go out to everyone.

Our shop in the station has been closed for much of the year and there have been no opportunities to have our sales stand at venues as all have been closed. Trips and private hires have also been suspended.

On the positive side we have been called to do quite a few rail replacement buses, but this means more expenses for repairs, fuel and of course keeping up with the Operator's Licence rules.

Allerdale Borough Council have been generous with grants in this year which has also helped.

At this time we are all watching carefully at the growing expense in arranging for a building on our Lillyhall site. It is proving more complicated and expensive than we imagined.

My thanks go out once again to all our volunteers that give time and patience to keep us going in a positive way.

I try to keep a close eye on our finances and if I find things look a bit worrying I raise a 'red flag' so that Directors are aware of the situation.

Stay well and stay safe everyone.

As usual I have listed the totals in all accounts at the year end, and all the payments and receipts above £4,000.00.

Petty Cash

Once again this has not been used this year so there is no movement in or out.

Total held - £ 185.64 (this includes £40.00 held as a float in the shop.)

Cumberland Current Account

Receipts -	£89713.61
Donations -	£4180.46
O Licence -	£52,748.50
Vehicle Rents -	£5,072.00
VAT reclaimed -	£6,502.29
Grants -	£11,807.00
Payments -	£73,506.23
O Licence -	£22,349.66
O Licence Fuel -	£4,619.37
Vehicle Costs – non O Licence -	14,593.50
Building costs – Lillyhall -	£22,860.39

Cumberland Savings Account - **£89,045.87**

The total amount includes receipts as shown below.

Transfer in from current account – June 2020	£10,000.00
Interest added – April 2020	£656.46
March 2021 -	£646.10

It is always wise to remember that it is a provision for having an Operators Licence to hold at least £12,450.00 in reserve.

26th June 2021 – Denise J Grey , Treasurer

Audited Income & Expenditure to 31 March 2021

INCOME	2020/21	2019/20	2018/19
Subscriptions	779	845	665
Donations	4180	6515	5915
59 Club	684	888	852
Operator Licence	52749	57647	103809
Station tuck shops	1150	1370	1045
Open days	0	150	0
Vehicle rents	5072	5279	5395
Grants	11807	3000	5000
Shop & sales stand	1682	11666	8786
Raffles & quizzes	49	856	42
Gift Aid	1760	1383	1173
Christmas dinner	0	200	260
Friends of rail stns	600	792	3200
Bank interest	1307	970	298
VAT reclaimed	6502	6600	5651
Sale of surplus coach	0	0	1500
Misc	<u>1392</u>	<u>2732</u>	<u>1299</u>
	89,713	100,893	144,890

EXPENDITURE

Newsletters, publicity	980	1228	1053
59 Club	388	576	488
Operator licence	26969	53883	49550
Raffles & quizzes	40	98	20
Shop & sales stand	1289	6242	4392
Non O Lic veh costs	14593	8197	9558
Buildings costs	26043	16041	20015
Christmas dinner	0	180	208
Volunteer expenses	1783	10546	4225
Friends of rail stns	363	977	1909
Misc	<u>1058</u>	<u>518</u>	<u>4491</u>
	73,506	98,486	95,909

Excess income over expenditure =	16,207
Add Opening Balance	<u>86,520</u>
Total	102,727
Less opening uncleared cheques	<u>105</u>
Closing account balance	102,622
Add cancelled cheque & error	275
Add closing uncleared cheque	<u>41</u>
Accounts balance at 31st March	102,938

Balance Sheet At 31 March 2021

ACCOUNT BALANCES	Opening	Closing
Cumberland BS Current a/c	8,591	13,706
Cumberland BS Savings a/c	77,743	89,046
Petty Cash	<u>186</u>	<u>186</u>
	<u>86,520</u>	<u>102,938</u>

CUMBERLAND BUILDING SOCIETY CURRENT ACCOUNT

Opening balance	8,591
Add income	88,407
Add interest paid	<u>4</u>
	97,002
Less transfers to savings account	10,000
Less other expenses	<u>73,506</u>
	13,496
Less opening uncleared cheques	105
Add cancelled cheques etc	275
Add closing uncleared cheques	<u>40</u>
	13,706

CUMBERLAND BUILDING SOCIETY SAVINGS ACCOUNT

Opening balance	77,743
Add transfers in	10,000
Minus transfers out	0
Add interest paid	<u>1,303</u>
Final balance	<u>89,046</u>

PETTY CASH

Opening balance	186
Add transfers in	0
Minus total payments	<u>0</u>
Final balance	186

Notes to WTH accounts 2020/21

Final account shows a surplus of	16,207
Less balance of Tesco grant for education bus not spent	876
Less "59 Club" prepayments	<u>137</u>
	15,194
Add January – March VAT repayment due in arrears	1,896
Add credit note from insurer Ernest R Shaw	809
Add sales stock valuation	727
Add Arriva March invoice due	1,100
	<hr/>
Revised surplus	£19,726



Stagecoach driver trainer Volvo B10 R983 XVM was acquired in November 2020 to dismantle for spares but turned out to be too good to break up

Asset List & Valuation 31st March 2020

Item	Notes	Valuation
GRM 353L	National Mk 1	3,000
WHH 556S	National Mk 1	3,000
CHH 210T	National Mk 1	3,000
KHH 378W	National 2	3,000
CEO 720W	National 2	3,000
F251 JRM	Lynx	3,000
DBV 134Y	Olympian	3,000
X805 SRM	MAN Low floor	3,000
K779 DAO	Volvo B10 bus	3,000
R910 XVM	Volvo B10 education bus	3,000
R924 XVM	Volvo B10 bus for spares	1,000
R938 XVM	Volvo B10 training bus	2,000
S797 KRM	Volvo B10 coach	3,000
N214 HWX	Volvo coach	3,000
VKU 78S	Store	500
NHH 855W	Dodge fire engine	2,000
E746 AHH	Scammell truck	10,000
Body of Carlisle tram		500
Four Godiva type water pumps		500
Paper archives, files & boxes		1,000
Larger objects archive		5,000
Portacabin & container		2,500
Station shop fridge		100
Display cabinet & boards		150
Racking, trolleys, displays, barriers		160
Vehicles spares & paint		1,365
Bus & rail station plaques		400
Station adoption pic frames , tools		800
Tools & equipment at Pottery Field		250
Tools & equipment at Lillyhall		350
Compressor, batt charger, generator		300
Workshop & maintenance manuals		230
Cleaning materials		50
Mannequins, 2		100
TVs, DVD player, heaters, fridge, etc		100
Fire extinguishers		150
Sub-total		65,505
Station shop & sales stock c/f		727
Monies due		4,532
Monies owing		1,054
Nominal figure for goodwill		1,000
Cash in bank		102,938
Nominal value of WTHT		£173,648
<u>Items on loan</u>		
Mercedes minibus P545 PNE		2000
Collection bus models		200

Minutes of the 17th AGM on 19th Nov 2020

(Held online by Zoom due to government coronavirus restrictions)

Present on Zoom: 4 directors and 1 member

Proxy votes received from: 2 directors and 12 members

1) Apologies for absence Two absences.

2) Adoption of minutes of WHT AGM held on 5th Sept 2019

Proposed as true & accurate record by P Tuer, seconded by S Marley.

Agreed, with the support of 12 valid proxy votes.

3) Chairman's Report

I Dunn reported that the Secretary's report covered everything.

4) Secretary's Report

A Grey referred to his written report to confirm the structures and operations of the Trust for the year. The report is laid out to satisfy the needs of Charity Commission and Companies House.

He thanked all who had helped in their different capacities and roles to keep the Trust going forward.

Proposed for acceptance by I Dunn, seconded by P Tuer. Agreed, with the support of 12 valid proxy votes.

5) Treasurer's Report and Accounts to 31st March 2019

D Grey's published accounts were presented.

A Grey noted that our internal auditor, B Pritchard, had moved some items between categories, but the final totals remained the same. Our independent examiner, Quills of Cockermouth, noted that a savings account interest figure was marked 31st March, but this was actually credited some months later. Her advice will be incorporated into preparation of future accounts.

Proposed for acceptance by I Dunn, seconded by P Tuer. Agreed, with the support of 12 valid proxy votes.

6) Reports of Other Officers

None presented.

7) Election of Council of Management Members (Directors)

In line with our Articles of Association, J Burrow, I Dunn and B Pritchard retired at this meeting after their 3 year terms of office. All offered themselves for re-election.

There were no other nominations.

Proposed by A Grey, seconded by S Marley, that all be re-elected en bloc. Agreed, with the support of at least 11 valid proxy votes for each nominee.

8) Any Other Business

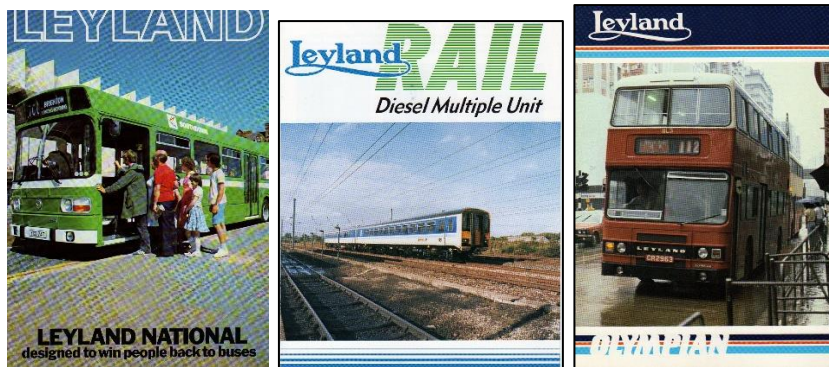
a) Tram

P Tuer gave details of the work to move the tram body to new premises at Denton Holme, which are rent free and more amenable for working than the previous site.

b) Model rail show

P Tuer reported that this should have taken place this coming weekend. Despite the lack of a show the organisers will still make a donation to WTHT for storage of safety barriers.

The Chairman thanked attendees for their ongoing support and for attending the meeting which closed at 7.35pm.



A selection of promotional sales material produced by Leyland at Lillyhall. National single decker buses, class 155 diesel multiple units, and Olympian double decker buses were produced there in the 1970s and 1980s.



Lost railways of Workington

Above: a Jinty 0-6-0 loco & train head south through High Harrington station.

Below: Workington Bridge station looking east towards Cockermouth.



Workington Transport Heritage Trust

Company limited by guarantee, number 04767337, reg charity 1102725

Audited Income and Expenditure Account

For the year to 31st March 2021

INCOME	£	Surplus/loss on each item
Membership	779.00	
Donations	4,180.46	
Station shop & sales stand	1,702.78	376.90
Str mess room tuck shop	1,150.00	
59 Club	684.00	296.00
Operator licence	52,772.50	30,474
Vehicle rents	5,072.00	
VAT reclaimed	6,502.29	
Friends of rail stations	600.00	236.91
Raffles & Allerdale Lottery	48.50	8.50
Gift aid	1,760.36	
Grants	11,807.00	
Bank interest	1,306.56	
Misc	<u>1,392.53</u>	
		89757.98
EXPENDITURE		
Publicity, web, stationery, etc	980.40	
Station shop & sales stand	1,325.88	
59 Club	388.00	
Operator licence	22,298.45	
O Licence fuel	4,766.58	
Vehicle costs - non O Licence	14,593.50	
Building costs - Pottery Field	3,182.24	
Building costs - Lillyhall	22,862.37	
Friends of rail stations	363.09	
Raffles	40.00	
Volunteer training & other expenses	1,783.34	
Professional fees	0.00	
Misc	<u>1,058.06</u>	
		73,641.91
Excess of income over expenditure		16,116.07
Add opening account balance		<u>86,520.46</u>
Sub-total		102,636.53
Less opening uncleared cheques		<u>105.60</u>
Closing account balance		102,530.93
Add cheques cancelled or not cashed		250.13
Add error on cheque 765		25.20
Add closing uncleared cheque 880		40.74
Add unpaid Lightbulb Company invoice 342503 Jun 2020 (actually paid in Nov 2021)		72.30
Add adjustments noted by auditor		<u>19.01</u>
Bank balance at 31st March 2020		<u>102938.31</u>

Workington Transport Heritage Trust

Company limited by guarantee, number 04767337, reg charity 1102725

Audited Balance Sheet at 31st March 2021

	Opened at	Closed at
Cumberland building Society current account	8,591.51	13,706.80
Cumberland building Society savings account	77,743.31	89,045.87
Petty Cash	185.64	185.64
	<u>86,520.46</u>	<u>102,938.31</u>

CUMBERLAND CURRENT ACCOUNT

Opening balance		8,591.51
Add income	88,451.42	
Add interest	<u>4.00</u>	
		88,455.42
Less transfers out to savings account		10,000.00
Less other expenses		<u>73,641.91</u>
		13,405.02
Balance		
Less opening uncleared cheque 739 (£105.60)		105.60
Add cheque 760 not cashed		24.50
Add error on cheque 765		25.20
Add cheque 800 not cashed		149.13
Add cheque 831 not cashed		17.50
Add cancelled cheque 835		20.00
Add cheque 850 not cashed		9.00
Add cheque 853 not cashed		30.00
Add closing uncleared cheque 880		40.74
Add unpaid Lightbulb Company invoice 342503 Jun 2020 (actually paid in Nov 2021)		72.30
Add adjustments noted by auditor		<u>19.01</u>
		<u>13,706.80</u>

CUMBERLAND SAVINGS ACCOUNT

Opening balance	77,743.31
Add transfers in from current account	10,000.00
Add interest	<u>1,302.56</u>
Final balance	<u>89,045.87</u>

PETTY CASH

Opening balance	185.64
Add transfers from Treasurer's Account	0.00
Minus total payments	<u>0.00</u>
Final balance	<u>185.64</u>

For the year ended 31st March 2021, the company was entitled to exemption under section 249A(1) of the Companies Act 1985. No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 249B(2). The directors acknowledge their responsibility for:

- Ensuring the company keeps accounting records which comply with section 221
- Preparing accounts which give a true & fair view of the state of affairs of the company at the end of its profit and loss account for the financial year in accordance with section 226, and which otherwise comply with the requirements of the Companies Act relating to accounts, so far as applicable to the company.

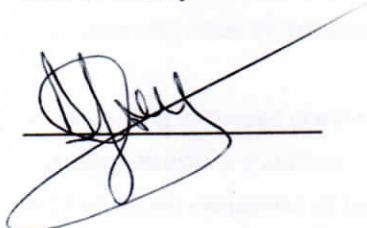
Notes to audited WTHT accounts 2020/21

Coronavirus continued to affect the Trust's activities throughout the year.
Additional Resources Grants of £10,807 were received from Allerdale Council in 3 lots.
Rail work held up at the start of the year due to a line closure at Parton.
But the bulk of trips were cancelled, with some vehicles put on SORN.

Final account shows a surplus of	16,116
Less balance of Tesco grant for education bus still not spent	876
Less "59 Club" advance payments	137
	<hr/> 15,103
Add January - March VAT repayment due in arrears	1,896
Add credit note from insurer Ernest Shaw	809
Add sales stock	727
Add Arriva March invoice due	1,100
	<hr/> 1,100
Revised effective surplus =	<hr/> £19,635

We the undersigned, having access to all books invoices, bills, etc, agree that in our opinion the above statement is a true and fair record of assets and liabilities of the Trust.

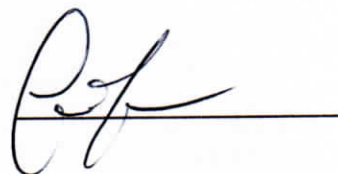
Compiled by Treasurer
Denise J Grey



Checked by Auditor
Brian Pritchard



Verified by Chairman
Ian Dunn



4th November 2021



Section A

Independent Examiner's Report

Report to the trustees/
members of

WORKINGTON TRANSPORT HERITAGE TRUST

On accounts for the year
ended

31 MARCH 2021

Charity no
(if any)

1102725

Set out on pages

ONE TO THREE

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

R M Tomlinson

Date:

16/11/2021

Name:

R M TOMLINSON - QUILLS OF COCKERMOUTH

Relevant professional
qualification(s) or body
(if any):

MAAT

Address:

ROOM 2, 1ST FLOOR, LIFESTYLE BUILDING, REAR 64
MAIN STREET, COCKERMOUTH, CA13 9LH

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Section A		Independent Examiner's Report		Give here brief details of any items that the examiner wishes to disclose.	
Report to the trustees/ members of					
On accounts for the year ended		Charity no (if any)			
Set out on pages					
Responsibilities and basis of report		<p>I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2007 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(2)(b) of the Act.</p> <p>I have completed my examination. I confirm that no material matters have come to my attention other than those disclosed below. In connection with the examination which gives rise to a need to believe that in any material respect:</p> <ul style="list-style-type: none"> the accounts do not comply with the accounting records accounting records were not kept in accordance with section 145(2)(b) of the Act or <p>I have no concerns and have taken across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.</p> <p>* Please delete the words in the brackets if they do not apply.</p>			
Independent examiner's statement		<p>Signed: _____ Date: _____</p> <p>Name: _____</p> <p>Relevant professional qualification(s) or body (if any): _____</p> <p>Address: _____</p>			