

MORFA FAMILY CENTRE

England & Wales · Charity number 1102670

Details

Status Registered

Legal form Other

Registered 2004-03-17

Register [View on the Charity Commission register](#)

Contact

Address Morfa Children's Centre
Ysgol Maes Y Morfa
School Road
Morfa
Llanelli
CARMS

Phone 01267 221551

Email jane@plantdewi.co.uk

Activities

Objects: 1. THE PRESERVATION AND PROTECTION OF HEALTH AND THE RELIEF OF DISTRESS WITHIN FAMILY RELATIONSHIPS BY THE PROVISION OF A RESOURCE AND ADVICE CENTRE AND BY THE EDUCATION OF THE PUBLIC IN GOOD PARENTING SKILLS;2. THE PROVISION OF FACILITIES FOR RECREATION AND OTHER LEISURE TIME ACTIVITIES FOR FAMILIES WITH YOUNG CHILDREN IN THE INTERESTS OF SOCIAL WELFARE WITH A VIEW TO IMPROVING CONDITIONS OF LIFE.

Activities: PRE SCHOOL ACTIVITIES INCLUDING ROLE PLAY, ART & CRAFT, STORY TIME. WE ALSO PROVIDE TRAINING TOPICS PROVIDED BY EITHER OUR OWN EMOTIONAL HEALTH WORKER OR LOCAL AGENCIES/ORGANISATIONS, THERE IS ALSO TRAINING FOR STAFF MEMBERS.PARTNERSHIP WORKING WITHIN LOCAL AREA ATTENDING LOCAL EVENTS/ACTIVITIES.THE PLAY WORKER ALSO WORKS BY THEMES OF THE YEAR CHRISTMAS, EASTER, MOTHERS/FATHERS DAY, WINTER.

Classification

- **How:** Provides Human Resources, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Education/training, The Prevention Or Relief Of Poverty, Economic/community Development/employment
- **Who:** Children/young People

Geography

- **Area of benefit:** CARMARTHENSHIRE
- Carmarthenshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-05-31	£41,333	£35,511	-	-
2024-05-31	£25,850	£18,040	-	-
2023-05-31	£25,531	£37,154	-	-
2022-05-31	£25,516	£31,031	-	-
2021-05-31	£40,529	£28,237	-	-

Trustees

Name	Role	Appointed
Sean Rees	Chair	2023-01-19
Christine Lee		2023-04-26
Christine Marie Evans		2014-01-24
Sarah Davies		2025-11-27
Trudy Walters		2023-04-26

Accounts

Registered Charity Number: 1102670

**MORFA FAMILY CENTRE
ANNUAL ACCOUNTS
FOR THE YEAR ENDING 31 MAY 2025**

MORFA FAMILY CENTRE
CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2025

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MORFA FAMILY CENTRE
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MAY 2025

The trustees present their report with the financial statements of the charity for the year ended 31 May 2025. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's trust deed and, the Charities Act 2011, and Accounting and Reporting by Charities, Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity Number	1102670
Registered Address	Morfa Children's Centre School Road Morfa Llanelli SA15 2AP
Trustees	Ms Christine Marie Evans Mr Sean Rees Ms Shaunna Williams Ms Trudy Walters Ms Christine Lee
Centre Manager	Mrs Lucy Craggs
Bankers	Lloyds Bank Llanelli
Independent Examiners	Harris Bassett Ltd Chartered Accountants 19 Murray Street Llanelli Carmarthenshire SA15 1AQ

MORFA FAMILY CENTRE
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MAY 2025

STRUCTURE, GOVERNANCE AND MANAGEMENT

Morfa Family Centre is a charity governed by a constitution as adopted 21st October 2003. It is registered as a charity with the Charity Commission.

The aims and objects of the charity are to develop at a local level the skills and nurturing capacity of families, parents and carers so the wellbeing and life chances of their children are enhanced.

Plant Dewi are the employer for the staff at Morfa Family Centre and the appointed Plant Dewi Project Worker advises and manages the Centre manager.

Public Benefit

The public benefit through having a service that provides families with children aged 0-4 years (0-11 during school holidays) with free access to a wide variety of play activities, free accredited training/courses on parenting skills, free trips and outings, and an open door policy promoting equal opportunities for all families. The centre also works closely with other like-minded organisations and therefore is able to sign-post families in need to other professionals. By providing this service we preserve and protect health and relieve stress within family relationships.

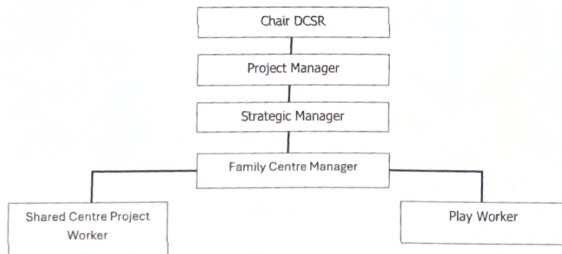
Appointment of Trustees

Trustees are appointed, as set out in the constitution. Professionals and service users within the community who have a personal interest in the charity, are invited to join the management committee as appropriate. Committee members can also be co-opted when appropriate.

Trustee Induction and Training

As part of induction all trustees are DBS checked and shown the relevant documentation regarding the running of the family centre.

Organisation Structure



MORFA FAMILY CENTRE
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MAY 2025 Cont'd

Trustees are consulted on all aspects of accounting, policies and procedures and are involved in the decision making regarding the day-to-day running of the centre. The Centre Manager is responsible for keeping order of files, office work and over seeing all other day-to-day activities at the centre.

Related Parties

Plant Dewi are the employer for the staff at Morfa Family Centre and an appointed Plant Dewi Project Worker advises and manages the Centre manager.

Risk Management

Risk management has been reviewed in terms of child protection policies, risk assessments of events and trips, the undertaking of the Disclosure and Barring Service and health and safety issues. The trustees feel that they have taken all reasonable steps to protect beneficiaries, staff, volunteers and the organisation itself.

OBJECTIVES AND ACTIVITIES

The object of the charity is about prevention and early intervention.

The constitution states the two objects as

- I. The preservation and protection of health and the relief of distress within family relationships by the provision of a resource and advice centre and by the education of the public in good parenting skills.
- II. The provision of facilities for recreation and other leisure time activities for families with young children in the interests of social welfare with a view to improving conditions of life.

The charity works in partnership with parents and carers. It empowers them in order to better cope with family life and therefore gives their children a better start in life.

The aims of Morfa Family Centre is to ensure children:-

- Have a flying start in life
- Have a range of educational and learning opportunities
- Enjoy the best possible health, free from abuse
- Have access to play, leisure and cultural activities
- Are listened to, respected and have their identity recognised
- Have a safe home and community
- Are not disadvantaged by poverty

The objectives for the next year are:-

- Provide a safe, warm and welcoming environment
- Provide access to various play equipment and activities
- Empower parents by offering training and support
- Provide opportunities to go on trips and outings
- Continue outreach work to identify isolated families
- Provide courses, workshops, play activities for parents and their children to do together.
- Provide a weekly lunch club at the centre to provide and teach families how to cook and promote healthy eating/recipes on a budget.
- Provide a programme of exercise and fun activities for the family
- Promote childrens independence through play
- Provide Meal Packs to encourage families to cook healthy meals at home, grow confidence cooking from scratch and trying new recipes.

MORFA FAMILY CENTRE
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MAY 2025 Cont'd

ACHIEVEMENT AND PERFORMANCE

Morfa Family Centre is based in a state of the art room with excellent facilities. Partnership working is strong and agencies such as Health Visitors come to the centre on a regular basis. The staff have provided a variety of activities and sessions for the children and their families and work in partnership with Plant Dewi, ICC, Flying Start and other providers to provide parents and children with information sessions together with practical activities and workshops.

Activities

General activities at the centre have included cooking, gardening, themed arts and craft sessions, messy play, play-day activities, fun days, nature walks and read with me sessions. Healthy eating and active lifestyles are promoted at the centre and there is a weekly lunch club. Parents benefited enjoyed the healthy eating and low budget meals that are demonstrated in the health promotion sessions.

The weekly structure includes:

- Baby group on Thursday morning, that gives parents and babies the space to enjoy free play, messy play and crafts e.g. baby keepsakes.
- Well-being sessions on a Thursday afternoon for parents and children which incorporates crafts, cooking activities, as well as various play opportunities. Sessions are focused on supporting the cost of living crisis.
- Stay and Play is held on a Friday with free play, crafts, messy play, stories, songs, dancing, cooking and various learning and play opportunities for parents and their children.
- Lunch Club is held on Friday during Stay and Play and provides parents and children with a two-course healthy meal, with at least three fruit or vegetable servings. The children where possible will help prepare the food.
- Morfa Meals, each week a recipe is chosen, all the ingredients are provided, to up to 20 families. The meal is then cooked with their children at home. The packs are collected Thursday or Friday during the centre opening times.

Links with Flying Start, Health Visitors, Maes Y Morfa School, Jellitotz Nursery, Perinatal Mental Health Service as well as other professional agencies such as Legacy Project, DWP, Wales PPA and Communities First are very strong and we continue to work closely with these agencies and families within Morfa and the surrounding areas.

Highlights

- The centre has attracted a number of funding pots to sustain the setting over the last year
- The centre has 2 regular members of staff which has enabled us to offer continuity for families attending the centre instead of relying on sessional staff to deliver sessions
- Local families are feeling less isolated due to attending Morfa Family Centre, with a lot of families moving in and out of the area, parents feel like they belong to something when they come to the Family Centre. They, therefore, feel more secure in the community as they know more people.
- Lunch club allows children and parents to try new foods. It also develops children's social skills by teaching them and getting them used to sitting at the table, using cutlery etc. These skills have been developed and used in the home. Furthermore, it has also inspired families to recreate the dishes made at the family centre and try them at home.
- Activities this year have included themed events such as Christmas, Chinese New Year, Valentines day, St David's Day, Mothers Day, Easter, Fathers Day and Summer trips. We made a conscious effort this year to also celebrate more Welsh holidays such as Santes Dwywnwen, to strengthen, teach and promote Welsh culture and history.

MORFA FAMILY CENTRE

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MAY 2025 Cont'd

- Positives partnerships have been formed with ICC staff, Morfa school staff, Communities for Work and Flying Start and the foodbank.
- Lunch Club is very well attended with regular group of attendees and some who come for the social aspect for themselves and their children. We have noticed a dramatic increase in attendees especially since the cost-of-living crisis, with numbers reaching twenty families for lunch. It also allows children and parents to try new foods and develops children's social skills by teaching them and getting them used to sitting at the table, using cutlery etc. These skills have been developed and used in the home. Furthermore, it has also inspired families to recreate the dishes made at the family centre and try them at home.
- We have also seen an increase in our Baby Group attendance as more parents are feeling more confident to attend groups with infants as the pandemic has moved further behind us.
- This year has seen our Morfa Meals project enter our second year. We have been providing families with the ingredients to make a recipe at home. We have been providing between 15-20 meals a week, each pack contains a meal to feed a family of 4. This cooking experience includes input from all family, to help widen healthy meal choices in the home, grow parents' confidence cooking from scratch, encouraging young children to read, measure, mix, cut and food hygiene. It also provides an opportunity to try new foods and flavours to broaden the families food choices.
- The centre has managed to secure funding for trips and socialising events. This has meant a lot to families as it has enabled not only the children to gain social skills but parents themselves have benefitted from the interactions together. It has been hard for some families to take the step to getting out and about again and the trips have helped them to feel less anxious and start to enjoy their surroundings together.

Reserves Policy

The trustees reviewed the charity's needs for reserves in line with the guidance issued by the Charity Commission. The greatest area of risk to the effectiveness of the charity is loss of grant funding. In the event of such a loss the trustees wish to be able to maintain services for at least 3 months to enable other sources of funding to be secured or to make changes to existing services. The trustees therefore feel that reserves should normally approximate to 3 – 6 months of the largest grant. This currently equates to approximately £5,000 - £10,000. As of 31 May 2025, reserves held equated to £8,966, which is below the top end of this range. The trustees are considering ways to increase unrestricted funds and continue to monitor reserves on an annual basis.

STATEMENT OF TRUSTEES RESPONSIBILITIES IN RELATION TO THE FINANCIAL STATEMENTS

The trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charity and of the income resources and application of resources including the income and expenditure, of the charity for that period. In preparing the financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the applicable Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

MORFA FAMILY CENTRE

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MAY 2025 Cont'd**

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the Provisions of the Trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This Report was approved by the Trustees on.....20-11-2025..... and signed on its behalf by

..........

MORFA FAMILY CENTRE
REPORT OF THE INDEPENDENT EXAMINER
FOR THE YEAR ENDED 31 MAY 2025

Independent examiner's report to the Trustees of Morfa Family Centre

I report on the accounts of the Charity for the year ended 31 May 2025, which are set out on pages 8 to 13.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to an audit and is eligible for independent examination, it is my responsibility to:

- to examine the accounts under section 145 of the Charities 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that, in any material respect, the requirements:
 - (a) to keep accounting records in accordance with section 130 of the 2011 Act; and
 - (b) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

E Truman FCA
Harris Bassett Ltd
Chartered Accountants
19 Murray Street
Llanelli
Carmarthenshire
SA15 1AQ

Date:

MORFA FAMILY CENTRE

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MAY 2025

	Note	Unrestricted Funds 2025 £	Restricted Funds 2025 £	Total Funds 2025 £	Total Funds 2024 £
Receipts					
Gifts and donations		835	-	835	1,073
Grants	2	<u>500</u>	<u>39,998</u>	<u>40,498</u>	<u>24,777</u>
Total receipts		<u>1,335</u>	<u>39,998</u>	<u>41,333</u>	<u>25,850</u>
Payments					
Governance costs	4	-	5,077	5,077	3,295
Charitable activities					
Activity Resources & Trips		-	380	380	48
Insurance		-	673	673	629
Membership		-	30	30	-
Equipment		-	-	-	-
Room Hire		-	12	12	115
Stationery & Computer Costs		-	186	186	125
Food Club		109	2,105	2,214	1,500
Salaries, tax and NIC	3	-	26,566	26,566	12,148
DBS		-	28	28	123
Telephone		-	32	32	-
Training		-	313	313	-
Sundries		-	-	-	57
Total charitable payments		<u>109</u>	<u>35,402</u>	<u>35,511</u>	<u>18,040</u>
Total payments					
Net Funds		<u>1,226</u>	<u>4,596</u>	<u>5,822</u>	<u>7,810</u>
B/Fwd funds previous year end		7,740	14,549	22,289	14,479
Transfer between funds		-	-	-	-
C/Fwd fund current year end		<u>8,966</u>	<u>19,145</u>	<u>28,111</u>	<u>22,289</u>

MORFA FAMILY CENTRE

BALANCE SHEET
AS AT 31 MAY 2025

	2025	2024
	£	£
ASSETS		
Current assets		
Cash at bank and in hand		
Bank Account	27,711	22,125
Petty cash & Sum Up Account	<u>400</u>	<u>164</u>
NET CURRENT ASSETS	<u>28,111</u>	<u>22,289</u>
TOTAL ASSETS LESS CURRENT LIABILITIES	<u>28,111</u>	<u>22,289</u>
NET ASSETS	<u>28,111</u>	<u>22,289</u>
Fund Breakdown		
Unrestricted funds - Reserve	8,966	7,740
Restricted funds	<u>19,145</u>	<u>14,549</u>
Total Funds	<u>28,111</u>	<u>22,289</u>

Signed on behalf of the Trustees

Name SEAN REESSignature S. ReesDate 20-11-2025

MORFA FAMILY CENTRE

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2025

Notes to the accounts for period ended 31 May 2025

1. ACCOUNTING POLICIES

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

Basis of Preparation

The financial statements have been prepared on a receipts and payments basis on a consistent basis.

INCOMING RESOURCES**Recognition of incoming resources**

These are included in the Statement of Financial Activities (SoFA) when the charity receives the resources.

Incoming resources with related expenditure

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.

Grants and donations

Grants and donations are only included in the SoFA when the charity has received the resources.

Contractual income and performance related grants

This is only included in the SoFA once the related goods or services have been delivered.

Gifts in kind

Gifts in kind are accounted for as a reasonable estimate of their value to the charity or the amount actually realised. Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity. Gifts in kind for use by the charity are included in the SoFA as incoming resources when receivable.

Donated services and facilities

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

**MORFA FAMILY CENTRE
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2025 Cont'd**

Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Investment income

This is included in the accounts when received.

Investment gains and losses

This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

EXPENDITURE AND LIABILITIES**Liability recognition**

Liabilities are recognised as soon as paid by the charity.

Governance costs

This includes costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or charity matters.

Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

2. RESTRICTED INCOME

Restricted funds are received for a specific purpose within the objects of the charity and must be accounted for separately. All income has therefore been shown as restricted where the donor has stated that the income can only be used for a specified purpose or where it has been raised through an appeal for a specified purpose. Fund movements were as follows:

Restricted Funds breakdown	2024 Balance B/F	Income Additions	Expenditure Funds	2025 Balance C/F
	£	£	£	£
Moondance	-	16,373	16,329	44
National Lottery	-	7,861	490	7,371
Community Postcode	2,429	-	2,429	-
Garfield Weston	3,032	5,000	3,196	4,836
Community Foundation Wales	2,088	4,639	4,756	1,971
Tesco	-	1,125	1,202	(77)
Foyles	5,000	-	5,000	-
Leathersellers	2,000	-	2,000	-
Leathersellers	-	5,000	-	5,000
Restricted	<u>14,549</u>	<u>39,998</u>	<u>35,402</u>	<u>19,145</u>
Unrestricted	<u>7,740</u>	<u>1,335</u>	<u>109</u>	<u>8,966</u>

MORFA FAMILY CENTRE

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2025

3. SALARY AND WAGES

£

Total staff costs comprised:

Wages and salaries (including employers NI & pension) £26,566

Total staff costs

The average monthly number of employees in the year was 2

No employees received emoluments of more than £60,000

4. GOVERNANCE COSTS

Includes costs of the preparation and examination of statutory accounts, the costs of trustee meetings and costs of any legal advice to trustees on governance or charity matters.

There was no trustee remuneration.

Governance costs were as follows:

	£
HR Support Consultancy	3,248
Health and Safety Support Services	1,325
Independence examination	504
	<u>£5,077</u>

Accounts

Registered Charity Number: 1102670

**MORFA FAMILY CENTRE
ANNUAL ACCOUNTS
FOR THE YEAR ENDING 31 MAY 2024**

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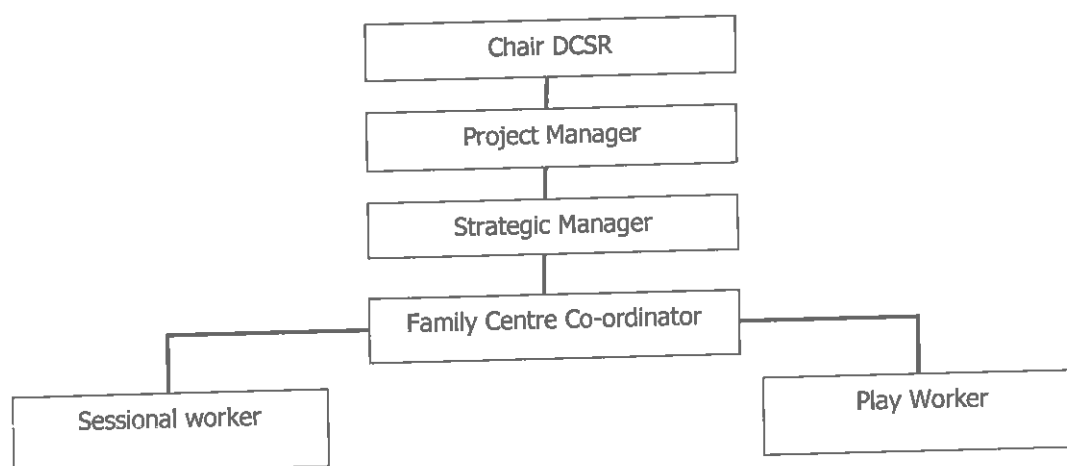
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FOR THE YEAR ENDED 31 MAY 2024 Cont'd

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Activities

General activities at the centre have included cooking, gardening, themed arts and craft sessions, messy play, play-day activities, fun days, nature walks and read with me sessions. Healthy eating and active lifestyles are promoted at the centre and there is a weekly lunch club. Parents benefited enjoyed the healthy eating and low budget meals that are demonstrated in the health promotion sessions.

The weekly structure includes:

- Baby group on Thursday morning, that gives parents and babies the space to enjoy free play, messy play and crafts e.g. baby keepsakes.
- Together Time on a Thursday afternoon for parents and their children which incorporates crafts, cooking activities, as well as various play opportunities.
- Stay and Play is held on a Friday with free play, crafts, messy play, stories, songs, dancing, cooking and various learning and play opportunities for parents and their children.
- Lunch Club is held on Friday during Stay and Play and provides parents and children with a two-course healthy meal, with at least three fruit or vegetable servings. The children where possible will help prepare the food.
- Morfa Meals, each week a recipe is chosen, all the ingredients are provided, to up to 20 families. The meal is then cooked with their children at home. The packs are collected Thursday or Friday during the centre opening times.

Links with Flying Start, Health Visitors, Maes Y Morfa School, Jellitotz Nursery, Perinatal Mental Health Service as well as other professional agencies such as Legacy Project, DWP, Wales PPA and Communities First are very strong and we continue to work closely with these agencies and families within Morfa and the surrounding areas.

Highlights

- The centre has attracted a number of funding pots to sustain the setting over the last year
- The centre has 2 regular members of staff which has enabled us to offer continuity for families attending the centre instead of relying on sessional staff to deliver sessions
- Local families are feeling less isolated due to attending Morfa Family Centre, with a lot of families moving in and out of the area, parents feel like they belong to something when they come to the Family Centre. They, therefore, feel more secure in the community as they know more people.
- Lunch club allows children and parents to try new foods. It also develops children's social skills by teaching them and getting them used to sitting at the table, using cutlery etc. These skills have been developed and used in the home. Furthermore, it has also inspired families to recreate the dishes made at the family centre and try them at home.
- Activities this year have included themed events such as Christmas, Chinese New Year, Valentines day, St David's Day, Mothers Day, Easter, Fathers Day and Summer trips. We made a conscious effort this year to also celebrate more Welsh holidays such as Santes Dwynwen, to strengthen, teach and promote Welsh culture and history.

MORFA FAMILY CENTRE

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MAY 2024 Cont'd

- Positives partnerships have been formed with ICC staff, Morfa school staff, Communities for Work and Flying Start and the foodbank.
- Lunch Club is very well attended with regular group of attendees and some who come for the social aspect for themselves and their children. We have noticed a dramatic increase in attendees especially since the cost-of-living crisis, with numbers reaching twenty families for lunch. It also allows children and parents to try new foods and develops children's social skills by teaching them and getting them used to sitting at the table, using cutlery etc. These skills have been developed and used in the home. Furthermore, it has also inspired families to recreate the dishes made at the family centre and try them at home.
- We have also seen an increase in our Baby Group attendance as more parents are feeling more confident to attend groups with infants as the pandemic has moved further behind us.
- This year has seen a new project come into play, Morfa Meals. We have been providing families with the ingredients to make a recipe at home. We have been providing between 15-20 meals a week, each pack contains a meal to feed a family of 4. This cooking experience includes input from all family, to help widen healthy meal choices in the home, grow parents' confidence cooking from scratch, encouraging young children to read, measure, mix, cut and food hygiene. It also provides an opportunity to try new foods and flavours to broaden the families food choices.
- The centre has managed to secure funding for trips and socialising after the pandemic. This has meant a lot to families as it has enabled not only the children to gain social skills but parents themselves have benefitted from the interactions together. It has been hard for some families to take the step to getting out and about again and the trips have helped them to feel less anxious and start to enjoy their surroundings together.

Reserves Policy

The trustees reviewed the charity's needs for reserves in line with the guidance issued by the Charity Commission. The greatest area of risk to the effectiveness of the charity is loss of grant funding. In the event of such a loss the trustees wish to be able to maintain services for at least 3 months to enable other sources of funding to be secured or to make changes to existing services. The trustees therefore feel that reserves should normally approximate to 3 – 6 months of the largest grant. This currently equates to approximately £5,000 - £10,000. As of 31 May 2024, reserves held equated to £7,740, which is below the top end of this range. The trustees are considering ways to increase unrestricted funds and continue to monitor reserves on an annual basis.

STATEMENT OF TRUSTEES RESPONSIBILITIES IN RELATION TO THE FINANCIAL STATEMENTS

The trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources including the income and expenditure, of the charity for that period. In preparing the financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the applicable Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

MORFA FAMILY CENTRE
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MAY 2024 Cont'd

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the Provisions of the Trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This Report was approved by the Trustees on 1-11-24 and signed on its behalf

by AM Evans

MORFA FAMILY CENTRE

**REPORT OF THE INDEPENDENT EXAMINER
FOR THE YEAR ENDED 31 MAY 2024**

Independent examiner's report to the Trustees of Morfa Family Centre

I report on the accounts of the Charity for the year ended 31 May 2024, which are set out on pages 8 to 13.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to an audit and is eligible for independent examination, it is my responsibility to:

- to examine the accounts under section 145 of the Charities 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that, in any material respect, the requirements:
 - (a) to keep accounting records in accordance with section 130 of the 2011 Act; and
 - (b) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

E. Truman

E Truman FCA
Harris Bassett Ltd
Chartered Accountants
19 Murray Street
Llanelli
Carmarthenshire
SA15 1AQ

Date: 14. 11. 24

MORFA FAMILY CENTRE

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MAY 2024

	Note	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total Funds 2024 £	Total Funds 2023 £
Receipts					
Gifts and donations		1,073	-	1,073	215
Grants	2	-	24,777	24,777	25,316
Total receipts		<u>1,073</u>	<u>24,777</u>	<u>25,850</u>	<u>25,531</u>
Payments					
Governance costs	4	-	3,295	3,295	4,733
Charitable activities					
Activity Resources & Trips		-	48	48	4,441
Insurance		-	629	629	624
Uniforms		-	-	-	76
Equipment		-	-	-	-
Room Hire		-	115	115	-
Stationery & Computer Costs		-	125	125	240
Petty Cash/ Food Club		64	1,436	1,500	970
Salaries, tax and NIC	3	-	12,148	12,148	25,599
DBS		-	123	123	53
Telephone		-	-	-	-
Training		-	-	-	286
Sundries		-	57	57	132
Total charitable payments		<u>64</u>	<u>17,976</u>	<u>18,040</u>	<u>37,154</u>
Total payments					
Net Funds		<u>1,009</u>	<u>6,801</u>	<u>7,810</u>	<u>(11,623)</u>
B/Fwd funds previous year end		6,731	7,748	14,479	26,102
Transfer between funds		-	-	-	-
C/Fwd fund current year end		<u>7,740</u>	<u>14,549</u>	<u>22,289</u>	<u>14,479</u>

MORFA FAMILY CENTRE

BALANCE SHEET
AS AT 31 MAY 2024

	2024	2023
	£	£
ASSETS		
Current assets		
Cash at bank and in hand		
Bank	22,125	14,414
Petty cash	<u>164</u>	<u>65</u>
NET CURRENT ASSETS	<u>22,289</u>	<u>14,479</u>
TOTAL ASSETS LESS CURRENT LIABILITIES	<u>22,289</u>	<u>14,479</u>
NET ASSETS	<u>22,289</u>	<u>14,479</u>
Fund Breakdown		
Unrestricted funds - Reserve	7,740	6,731
Restricted funds	<u>14,549</u>	<u>7,748</u>
Total Funds	<u>22,289</u>	<u>14,479</u>

Signed on behalf of the Trustees

Name Christine EvansSignature CM EvansDate 1-11-24

MORFA FAMILY CENTRE

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2024**

Notes to the accounts for period ended 31 May 2024

1. ACCOUNTING POLICIES

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

Basis of Preparation

The financial statements have been prepared on a receipts and payments basis on a consistent basis.

INCOMING RESOURCES

Recognition of incoming resources

These are included in the Statement of Financial Activities (SoFA) when the charity receives the resources.

Incoming resources with related expenditure

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.

Grants and donations

Grants and donations are only included in the SoFA when the charity has received the resources.

Contractual income and performance related grants

This is only included in the SoFA once the related goods or services have been delivered.

Gifts in kind

Gifts in kind are accounted for as a reasonable estimate of their value to the charity or the amount actually realised. Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity. Gifts in kind for use by the charity are included in the SoFA as incoming resources when receivable.

Donated services and facilities

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

**MORFA FAMILY CENTRE
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2024 Cont'd**

Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Investment income

This is included in the accounts when received.

Investment gains and losses

This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

EXPENDITURE AND LIABILITIES**Liability recognition**

Liabilities are recognised as soon as paid by the charity.

Governance costs

This includes costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or charity matters.

Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

2. RESTRICTED INCOME

Restricted funds are received for a specific purpose within the objects of the charity and must be accounted for separately. All income has therefore been shown as restricted where the donor has stated that the income can only be used for a specified purpose or where it has been raised through an appeal for a specified purpose. Fund movements were as follows:

Restricted Funds breakdown	2023 Balance B/F £	Income Additions £	Expenditure Funds £	2024 Balance C/F £
Awards for All	3,467	-	3,467	-
Davies Charity	1,264	-	1,264	-
Community Postcode	-	8,498	6,069	2,429
Garfield and Weston	-	5,000	1,968	3,032
Community Foundation Wales	-	4,279	2,191	2,088
Community Foundation Wales	1,517	-	1,517	-
Oakdale	1,500	-	1,500	-
Foyles	-	5,000	-	5,000
Leather Sellers	-	2,000	-	2,000
Restricted	<u>7,748</u>	<u>24,777</u>	<u>17,976</u>	<u>14,549</u>
Unrestricted	<u>6,731</u>	<u>1,073</u>	<u>64</u>	<u>7,740</u>

MORFA FAMILY CENTRE

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2024**3. SALARY AND WAGES**

£

Total staff costs comprised:

Wages and salaries (including employers NI & pension) £12,148**Total staff costs**

The average monthly number of employees in the year was 1

No employees received emoluments of more than £60,000

4. GOVERNANCE COSTS

Includes costs of the preparation and examination of statutory accounts, the costs of trustee meetings and costs of any legal advice to trustees on governance or charity matters.

There was no trustee remuneration.

Governance costs were as follows:

	£
HR Support Consultancy	1,532
Health and Safety Support Services	1,283
Independence examination	<u>480</u>
	<u>3,295</u>

Accounts

Registered Charity Number: 1102670

**MORFA FAMILY CENTRE
ANNUAL ACCOUNTS
FOR THE YEAR ENDING 31 MAY 2023**

MORFA FAMILY CENTRE
CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2023

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Statement of Financial Activities	8
Statement of Assets and Liabilities	9
Notes to the Financial Statements	10 - 12

MORFA FAMILY CENTRE
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MAY 2023

The trustees present their report with the financial statements of the charity for the year ended 31 May 2023. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's trust deed and, the Charities Act 2011, and Accounting and Reporting by Charities, Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2021).

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity Number	1102670
Registered Address	Morfa Children's Centre School Road Morfa Llanelli SA15 2AP
Trustees	Ms Christine Marie Evans Mr Sean Rees
Centre Manager	Ms Shaunna Williams
Bankers	Lloyds Bank Llanelli
Independent Examiners	Harris Bassett Ltd Chartered Accountants 19 Murray Street Llanelli Carmarthenshire SA15 1AQ

MORFA FAMILY CENTRE
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MAY 2023

STRUCTURE, GOVERNANCE AND MANAGEMENT

Morfa Family Centre is a charity governed by a constitution as adopted 21st October 2003. It is registered as a charity with the Charity Commission.

The aims and objects of the charity are to develop at a local level the skills and nurturing capacity of families, parents and carers so the wellbeing and life chances of their children are enhanced.

Plant Dewi are the employer for the staff at Morfa Family Centre and the appointed Plant Dewi Project Worker advises and manages the Co-ordinator.

Public Benefit

The public benefit through having a service that provides families with children aged 0-4 years (0-11 during school holidays) with free access to a wide variety of play activities, free accredited training/courses on parenting skills, free trips and outings, and an open door policy promoting equal opportunities for all families. The centre also works closely with other like-minded organisations and therefore is able to sign-post families in need to other professionals. By providing this service we preserve and protect health and relieve stress within family relationships.

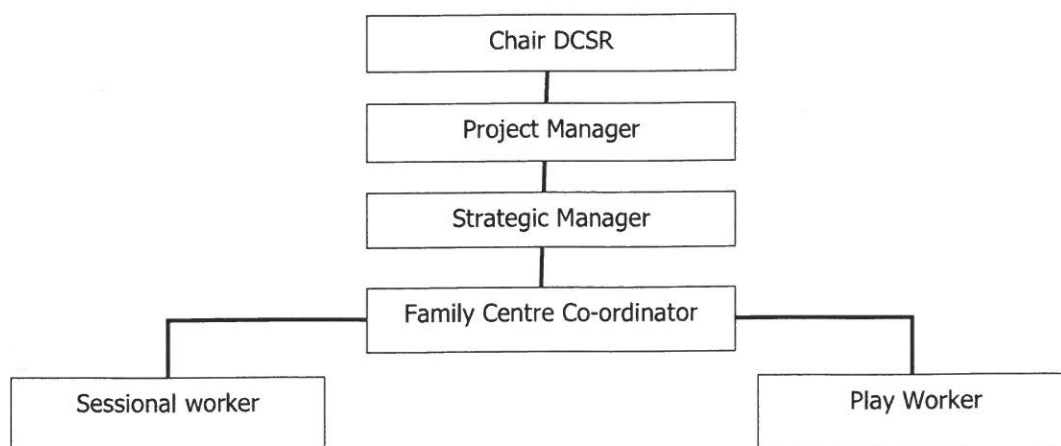
Appointment of Trustees

Trustees are appointed, as set out in the constitution. Professionals and service users within the community who have a personal interest in the charity, are invited to join the management committee as appropriate. Committee members can also be co-opted when appropriate.

Trustee Induction and Training

As part of induction all trustees are DBS checked and shown the relevant documentation regarding the running of the family centre.

Organisation Structure



MORFA FAMILY CENTRE
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MAY 2023 Cont'd

Trustees are consulted on all aspects of accounting, policies and procedures and are involved in the decision making regarding the day-to-day running of the centre. The Co-ordinator is responsible for keeping order of files, office work and over seeing all other day-to-day activities at the centre.

Related Parties

Plant Dewi are the employer for the staff at Morfa Family Centre and an appointed Plant Dewi Project Worker advises and manages the Co-ordinator.

Risk Management

Risk management has been reviewed in terms of child protection policies, risk assessments of events and trips, the undertaking of the Disclosure and Barring Service and health and safety issues. The trustees feel that they have taken all reasonable steps to protect beneficiaries, staff, volunteers and the organisation itself.

OBJECTIVES AND ACTIVITIES

The object of the charity is about prevention and early intervention.

The constitution states the two objects as

- I. The preservation and protection of health and the relief of distress within family relationships by the provision of a resource and advice centre and by the education of the public in good parenting skills.
- II. The provision of facilities for recreation and other leisure time activities for families with young children in the interests of social welfare with a view to improving conditions of life.

The charity works in partnership with parents and carers. It empowers them in order to better cope with family life and therefore gives their children a better start in life.

The aims of Morfa Family Centre is to ensure children:-

- Have a flying start in life
- Have a range of educational and learning opportunities
- Enjoy the best possible health, free from abuse
- Have access to play, leisure and cultural activities
- Are listened to, respected and have their identity recognised
- Have a safe home and community
- Are not disadvantaged by poverty

The objectives for the next year are:-

- Provide a safe, warm and welcoming environment
- Provide access to various play equipment and activities
- Empower parents by offering training and support
- Provide opportunities to go on trips and outings
- Continue outreach work to identify isolated families
- Provide courses, workshops, play activities for parents and their children to do together.
- Provide a weekly lunch club at the centre to provide and teach families how to cook and promote healthy eating/recipes on a budget.
- Provide a programme of exercise and fun activities for the family
- Promote childrens independence through play

MORFA FAMILY CENTRE
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MAY 2023 Cont'd

ACHIEVEMENT AND PERFORMANCE

Morfa Family Centre is based in a state of the art room with excellent facilities. Partnership working is strong and agencies such as Health Visitors come to the centre on a regular basis. The staff have provided a variety of activities and sessions for the children and their families and work in partnership with Plant Dewi, ICC, Flying Start and other providers to provide parents and children with information sessions together with practical activities and workshops.

Activities

General activities at the centre have included cooking, gardening, themed arts and craft sessions, messy play, play-day activities, fun days, nature walks and read with me sessions. Healthy eating and active lifestyles are promoted at the centre and there is a weekly lunch club. Parents benefited enjoyed the healthy eating and low budget meals that are demonstrated in the health promotion sessions.

The weekly structure includes:

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- Lunch Club is held on Friday during Stay and Play and provides parents and children with a two course health meal, with at least three fruit or vegetable servings. The children where possible will help prepare the food.

Links with Flying Start, Health Visitors, Maes Y Morfa School, Jellitotz Nursery, Perinatal Mental Health Service as well as other professional agencies such as Legacy Project, DWP, Wales PPA and Communities First are very strong and we continue to work closely with these agencies and families within Morfa and the surrounding areas.

Highlights

- The centre has attracted a number of funding pots to sustain the setting over the last year
- The centre has 2 regular members of staff which has enabled us to offer continuity for families attending the centre instead of relying on sessional staff to deliver sessions
- Local families are feeling less isolated due to attending Morfa Family Centre, with a lot of families moving in and out of the area, parents feel like they belong to something when they come to the Family Centre. They, therefore, feel more secure in the community as they know more people.
- Lunch club allows children and parents to try new foods. It also develops children's social skills by teaching them and getting them used to sitting at the table, using cutlery etc. These skills have been developed and used in the home. Furthermore it has also inspired families to recreate the dishes made at the family centre and try them at home.
- Activities this year have included themed events such as Christmas, Chinese New Year, Valentines day, St David's Day, Mothers Day, Easter, Fathers day and Summer trips. We made a conscious effort this year to also celebrate more Welsh holidays such as Santes Dwynwen, to strengthen, teach and promote Welsh culture and history

MORFA FAMILY CENTRE

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MAY 2023 Cont'd

- Positives partnerships have been formed with ICC staff, Morfa school staff, Communities for Work and Flying Start and the foodbank.
- Lunch Club is very well attended with regular group of attendees and some who come for the social aspect for themselves and their children. We have noticed a dramatic increase in attendees especially since the cost-of-living crisis, with numbers reaching twenty families for lunch. It also allows children and parents to try new foods and develops children's social skills by teaching them and getting them used to sitting at the table, using cutlery etc. These skills have been developed and used in the home. Furthermore, it has also inspired families to recreate the dishes made at the family centre and try them at home.
- The centre has managed to secure funding for trips and socialising after the pandemic. This has meant a lot to families as it has enabled not only the children to gain social skills but parents themselves have benefitted from the interactions together. It has been hard for some families to take the step to getting out and about again and the trips have helped them to feel less anxious and start to enjoy their surroundings together.

Reserves Policy

The trustees reviewed the charity's needs for reserves in line with the guidance issued by the Charity Commission. The greatest area of risk to the effectiveness of the charity is loss of grant funding. In the event of such a loss the trustees wish to be able to maintain services for at least 3 months to enable other sources of funding to be secured or to make changes to existing services. The trustees therefore feel that reserves should normally approximate to 3 – 6 months of the largest grant. This currently equates to approximately £5,000 - £10,000. As of 31 May 2023, reserves held equated to £6,731, which is below the top end of this range. The trustees are considering ways to increase unrestricted funds and continue to monitor reserves on an annual basis.

STATEMENT OF TRUSTEES RESPONSIBILITIES IN RELATION TO THE FINANCIAL STATEMENTS

The trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources including the income and expenditure, of the charity for that period. In preparing the financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the applicable Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the Provisions of the Trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This Report was approved by the Trustees on 29-11-23 and signed on its behalf by

..... CHL Treasurer

MORFA FAMILY CENTRE

REPORT OF THE INDEPENDENT EXAMINER
FOR THE YEAR ENDED 31 MAY 2023

Independent examiner's report to the Trustees of Morfa Family Centre

I report on the accounts of the Charity for the year ended 31 May 2023, which are set out on pages 8 to 13.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to an audit and is eligible for independent examination, it is my responsibility to:

- to examine the accounts under section 145 of the Charities 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that, in any material respect, the requirements:
 - (a) to keep accounting records in accordance with section 130 of the 2011 Act; and
 - (b) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



E Truman FCA
Harris Bassett Ltd
Chartered Accountants
19 Murray Street
Llanelli
Carmarthenshire
SA15 1AQ

Date: 11. 12. 23

MORFA FAMILY CENTRE
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MAY 2023

	Note	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total Funds 2023 £	Total Funds 2022 £
<u>Receipts</u>					
Gifts and donations		215	-	215	216
Grants	2	<u>500</u>	<u>24,816</u>	<u>25,316</u>	<u>25,300</u>
Total receipts		<u>715</u>	<u>24,816</u>	<u>25,531</u>	<u>25,516</u>
<u>Payments</u>					
Governance costs	3	-	4,733	4,733	4,348
Charitable activities					
Activity Resources & Trips		-	4,441	4,441	1,876
Insurance		-	624	624	632
Uniforms		-	76	76	-
Equipment		-	-	-	-
Hall Hire		-	-	-	23
Stationery & Computer Costs		-	240	240	80
Petty Cash		-	970	970	650
Salaries, tax and NIC	5	-	25,599	25,599	23,319
DBS		-	53	53	-
Telephone		-	-	-	-
Training		-	286	286	103
Sundries		<u>-</u>	<u>132</u>	<u>132</u>	<u>-</u>
Total charitable payments		<u>-</u>	<u>37,154</u>	<u>37,154</u>	<u>31,031</u>
Total payments		<u>-</u>	<u>37,154</u>	<u>37,154</u>	<u>31,031</u>
Net Funds		<u>715</u>	<u>(12,338)</u>	<u>(11,623)</u>	<u>(5,515)</u>
B/Fwd funds previous year end		6,016	20,086	26,102	31,617
Transfer between funds		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
C/Fwd fund current year end		<u>6,731</u>	<u>7,748</u>	<u>14,479</u>	<u>26,102</u>

MORFA FAMILY CENTRE

BALANCE SHEET
AS AT 31 MAY 2023

	2023 £	2022 £
ASSETS		
Current assets		
Cash at bank and in hand		
Bank	14,414	26,038
Petty cash	<u>65</u>	<u>64</u>
NET CURRENT ASSETS	<u>14,479</u>	<u>26,102</u>
TOTAL ASSETS LESS CURRENT LIABILITIES	<u>14,479</u>	<u>26,102</u>
NET ASSETS	<u>14,479</u>	<u>26,102</u>
Fund Breakdown		
Unrestricted funds - Reserve	6,731	6,016
Restricted funds	<u>7,748</u>	<u>20,086</u>
Total Funds	<u>14,479</u>	<u>26,102</u>

Signed on behalf of the Trustees

Name Sean ReesSignature [Signature]Date 29-11-2023

MORFA FAMILY CENTRE

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2023**

Notes to the accounts for period ended 31 May 2023

1. ACCOUNTING POLICIES

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

Basis of Preparation

The financial statements have been prepared on a receipts and payments basis on a consistent basis.

INCOMING RESOURCES

Recognition of incoming resources

These are included in the Statement of Financial Activities (SoFA) when the charity receives the resources.

Incoming resources with related expenditure

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.

Grants and donations

Grants and donations are only included in the SoFA when the charity has received the resources.

Contractual income and performance related grants

This is only included in the SoFA once the related goods or services have been delivered.

Gifts in kind

Gifts in kind are accounted for as a reasonable estimate of their value to the charity or the amount actually realised. Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity. Gifts in kind for use by the charity are included in the SoFA as incoming resources when receivable.

Donated services and facilities

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

**MORFA FAMILY CENTRE
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2023 Cont'd**

Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Investment income

This is included in the accounts when received.

Investment gains and losses

This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

EXPENDITURE AND LIABILITIES**Liability recognition**

Liabilities are recognised as soon as paid by the charity.

Governance costs

This includes costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or charity matters.

Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

2. RESTRICTED INCOME

Restricted funds are received for a specific purpose within the objects of the charity and must be accounted for separately. All income has therefore been shown as restricted where the donor has stated that the income can only be used for a specified purpose or where it has been raised through an appeal for a specified purpose. Fund movements were as follows:

Restricted Funds breakdown	2022 Balance B/F £	Income Additions £	Expenditure Funds £	2023 Balance C/F £
Awards for All	-	10,000	6,533	3,467
Big Lottery – Awards for All	57	-	57	-
Davies Charity	-	2,000	736	1,264
Community Foundation	1,075	-	1,075	-
Garfield and Weston	-	5,000	5,000	-
Summer of Fun	-	4,316	4,316	-
Oakdale Trust	88	-	88	-
Waterloo Foundation	100	-	100	-
Postcode Community Foundation	18,766	-	18,766	-
Community Foundation Wales	-	2,000	483	1,517
Oakdale	-	1,500	-	1,500
Restricted	20,086	24,816	37,154	7,748
Unrestricted	6,016	715	-	6,731

MORFA FAMILY CENTRE

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2023**

3. SALARY AND WAGES

£

Total staff costs comprised:

Wages and salaries (including employers NI & pension) 25,599**Total staff costs**

The average monthly number of employees in the year was 2

No employees received emoluments of more than £60,000

4. GOVERNANCE COSTS

Includes costs of the preparation and examination of statutory accounts, the costs of trustee meetings and costs of any legal advice to trustees on governance or charity matters.

There was no trustee remuneration.

Governance costs were as follows:

	£
HR Support Costs	3,140
Health and Safety Costs	1,113
Independence examination	<u>480</u>
	<u>4,733</u>

MORFA FAMILY CENTRE

England & Wales - Charity number 1102670

Accounts

MORFA FAMILY CENTRE
ANNUAL ACCOUNTS
FOR THE YEAR ENDING 31 MAY 2022

MORFA FAMILY CENTRE
CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2022

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7	Report of the Independent Examiner
8	Statement of Financial Activities
9	Statement of Assets and Liabilities
10 - 12	Notes to the Financial Statements

MORFA FAMILY CENTRE

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MAY 2022**

The trustees present their report with the financial statements of the charity for the year ended 31 May 2022. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's trust deed and, the Charities Act 2011, and Accounting and Reporting by Charities, Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2021).

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity Number

1102670

Registered Address

Morfa Children's Centre
School Road
Morfa
Llanelli
SA15 2AP

Trustees

Cllr John Jones
Ms Linda Stedman
Ms Christine Marie Evans
Mr Sean Rees

Centre Manager

Ms Shauna Williams

Bankers

Lloyds Bank
Llanelli

Independent Examiners

Rimmer & May
Chartered Accountants
19 Murray Street
Llanelli
Carmarthenshire
SA15 1AQ

MORFA FAMILY CENTRE
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MAY 2022

STRUCTURE, GOVERNANCE AND MANAGEMENT

Morfa Family Centre is a charity governed by a constitution as adopted 21st October 2003. It is registered as a charity with the Charity Commission.

The aims and objects of the charity are to develop at a local level the skills and nurturing capacity of families, parents and carers so the wellbeing and life chances of their children are enhanced.

Plant Dewi are the employer for the staff at Morfa Family Centre and the appointed Plant Dewi Project Worker advises and manages the Co-ordinator.

Public Benefit

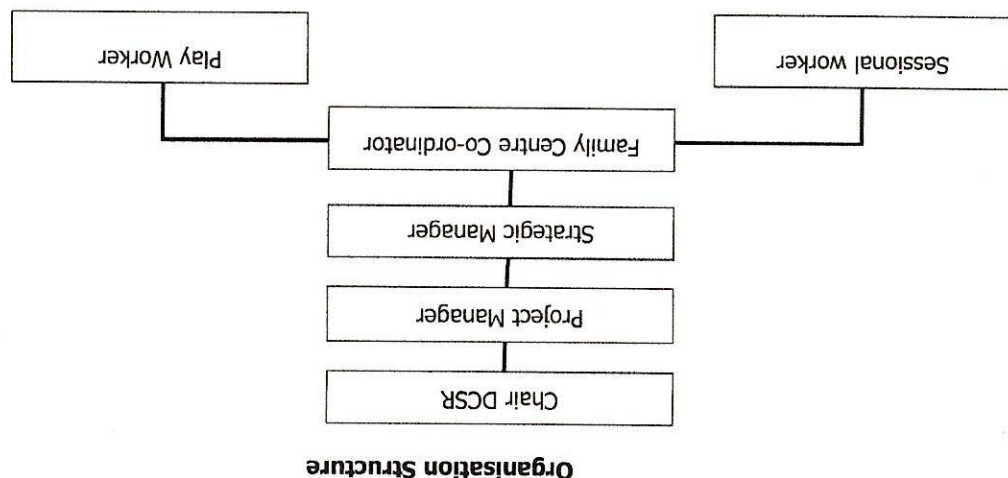
The public benefit through having a service that provides families with children aged 0-4 years (0-11 during school holidays) with free access to a wide variety of play activities, free accredited training/courses on parenting skills, free trips and outings, and an open door policy promoting equal opportunities for all families. The centre also works closely with other like-minded organisations and therefore is able to sign-post families in need to other professionals. By providing this service we preserve and protect health and relieve stress within family relationships.

Appointment of Trustees

Trustees are appointed, as set out in the constitution. Professionals and service users within the community who have a personal interest in the charity, are invited to join the management committee as appropriate. Committee members can also be co-opted when appropriate.

Trustee Induction and Training

As part of induction all trustees are DBS checked and shown the relevant documentation regarding the running of the family centre.



MORFA FAMILY CENTRE

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MAY 2022 Cont'd

Trustees are consulted on all aspects of accounting, policies and procedures and are involved in the decision making regarding the day-to-day running of the centre. The Co-ordinator is responsible for keeping order of files, office work and over seeing all other day-to-day activities at the centre.

Related Parties

Plant Dewi are the employer for the staff at Morfa Family Centre and an appointed Plant Dewi Project Worker advises and manages the Co-ordinator.

Risk Management

Risk management has been reviewed in terms of child protection policies, risk assessments of events and trips, the undertaking of the Disclosure and Barring Service and health and safety issues. The trustees feel that they have taken all reasonable steps to protect beneficiaries, staff, volunteers and the organisation itself.

OBJECTIVES AND ACTIVITIES

The object of the charity is about prevention and early intervention.

The constitution states the two objects as

- I. The preservation and protection of health and the relief of distress within family relationships by the provision of a resource and advice centre and by the education of the public in good parenting skills.
- II. The provision of facilities for recreation and other leisure time activities for families with young children in the interests of social welfare with a view to improving conditions of life.

The charity works in partnership with parents and carers. It empowers them in order to better cope with family life and therefore gives their children a better start in life.

The aims of Morfa Family Centre is to ensure children:-

- Have a flying start in life
- Have a range of educational and learning opportunities
- Enjoy the best possible health, free from abuse
- Have access to play, leisure and cultural activities
- Are listened to, respected and have their identity recognised
- Have a safe home and community
- Are not disadvantaged by poverty

The objectives for the next year are:-

- Provide a safe, warm and welcoming environment
- Provide access to various play equipment and activities
- Empower parents by offering training and support
- Provide opportunities to go on trips and outings
- Continue outreach work to identify isolated families
- Provide courses, workshops, play activities for parents and their children to do together.
- Provide a weekly lunch club at the centre to provide and teach families how to cook and promote healthy eating/recipes on a budget.
- Provide a programme of exercise and fun activities for the family
- Promote childrens independence through play

MORFA FAMILY CENTRE

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MAY 2022 Cont'd

ACHIEVEMENT AND PERFORMANCE

Morfa Family Centre is based in a state of the art room with excellent facilities. Partnership working is strong and agencies such as Health Visitors come to the centre on a regular basis. The staff have provided a variety of activities and sessions for the children and their families and work in partnership with Plant Dewi, ICC, Flying Start and other providers to provide parents and children with information sessions together with practical activities and workshops.

Activities

General activities at the centre have included cooking, gardening, themed arts and craft sessions, messy play, play-day activities, fun days, nature walks and read with me sessions. Healthy eating and active lifestyles are promoted at the centre and there is a weekly lunch club. Parents benefited enjoyed the healthy eating and low budget meals that are demonstrated in the health promotion sessions.

The weekly structure includes:

- Baby group on Thursday morning, that gives parents and babies the space to enjoy free play, messy play and crafts e.g. baby keepsakes.
- Together Time on a Thursday afternoon for parents and their children which incorporates a craft, cooking activity, as well as various play opportunities.
- Stay and Play is held on a Friday with free play, crafts, messy play, stories, songs, dancing, cooking and various learning and play opportunities for parents and their children.
- Lunch Club is held on Friday during Stay and Play and provides parents and children with a two course health meal, with at least three fruit or vegetable servings. The children where possible will help prepare the food.

Links with Flying Start, Health Visitors, Maes Y Morfa School, Jelliotz Nursery, Perinatal Mental Health Service as well as other professional agencies such as Legacy Project, DWP, Wales PFA and Communities First are very strong and we continue to work closely with these agencies and families within Morfa and the surrounding areas.

Highlights

- The centre has attracted a number of funding pots to sustain the setting over the last year
- The centre has 2 regular members of staff which has enabled us to offer continuity for families attending the centre instead of relying on sessional staff to deliver sessions
- We have successfully returned to the family centre after using online resources. We have transitioned from being outside for sessions only, to having limited numbers of families indoors for sessions. Now we have gone back to 'normal' as before the COVID-19 pandemic to having no restrictions on numbers and no use of masks or PPE.
- Local families are feeling less isolated due to attending Morfa Family Centre, with a lot of families moving in and out of the area, parents feel like they belong to something when they come to the Family Centre. They, therefore, feel more secure in the community as they know more people. Many people/parents have also commented how much the centre has helped them over come the challenges and anxieties they faced after the COVID-19 pandemic
- Lunch club allows children and parents to try new foods. It also develops children's social skills by teaching them and getting them used to sitting at the table, using cutlery etc. These skills have been developed and used in the home. Furthermore it has also inspired families to recreate the dishes made at the family centre and try them at home.
- Activities this year have included themed events such as Christmas, Chinese New Year, Valentines day, St David's Day, Mothers Day, Easter and Summer trips. We made a conscious effort this year to also celebrate more Welsh holidays such as Santes Dwynwen, to strengthen, teach and promote Welsh culture and Welsh history

MORFA FAMILY CENTRE

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MAY 2022 Cont'd

- Positives partnerships have been formed with ICC staff, Morfa school staff, Communities for Work and Flying Start. We have also made many connections and positive relationships with small local businesses which we felt was important after COVID-19 pandemic to support. These businesses have helped provide Fun Days, messy play sessions, trips and outings and many more. Families have noticed this and told staff how this is appreciated.
- Baby Group has become very successful with some extra families being referred to us from an ICC baby massage group. Parents joining has been very vocal on the troubles they have not only faced with being a new parent but also the challenges that COVID-19 pandemic presented them. Many have said that the centre is their therapy and safe space.

Reserves Policy

The trustees reviewed the charity's needs for reserves in line with the guidance issued by the Charity Commission. The greatest area of risk to the effectiveness of the charity is loss of grant funding. In the event of such a loss the trustees wish to be able to maintain services for at least 3 months to enable other sources of funding to be secured or to make changes to existing services. The trustees therefore feel that reserves should normally approximate to 3 – 6 months of the largest grant. This currently equates to approximately £5,000 - £10,000. As of 31 May 2022, reserves held equated to £6,016, which is below the top end of this range. The trustees are considering ways to increase unrestricted funds and continue to monitor reserves on an annual basis.

STATEMENT OF TRUSTEES RESPONSIBILITIES IN RELATION TO THE FINANCIAL STATEMENTS

The trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources including the income and expenditure, of the charity for that period. In preparing the financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the applicable Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the Provisions of the Trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This Report was approved by the Trustees on 19/01/23 and signed on its behalf by



MORFA FAMILY CENTRE

**REPORT OF THE INDEPENDENT EXAMINER
FOR THE YEAR ENDED 31 MAY 2022**

Independent examiner's report to the Trustees of Morfa Family Centre

I report on the accounts of the Charity for the year ended 31 May 2022, which are set out on pages 8 to 13.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to an audit and is eligible for independent examination, it is my responsibility to:

- to examine the accounts under section 145 of the Charities 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts, presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that, in any material respect, the requirements:
 - (a) to keep accounting records in accordance with section 130 of the 2011 Act; and
 - (b) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

E Truman FCA
Rimmer and May
Chartered Accountants
19 Murray Street
Llanelli
Carmarthenshire
SA15 1AQ

Date:

MORFA FAMILY CENTRE
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MAY 2022

	Note	Unrestricted Funds 2022	Restricted Funds 2022	Total Funds 2022	Total Funds 2021
Receipts					
Gifts and donations		216	-	216	1,819
Grants		300	25,000	25,300	38,710
Total receipts	2	516	25,000	25,516	40,529
Payments					
Governance costs					
Charitable activities	3	-	4,348	4,348	5,000
Insurance		-	1,876	1,876	62
Equipment – Consumables		-	632	632	28
Equipment		-	-	-	1,174
Hall Hire		-	23	23	31
Stationery & Computer Costs		-	80	80	160
Petty Cash		-	650	650	21,668
Salaries, tax and NIC		-	23,319	23,319	122
Subscriptions		-	-	-	10
Telephone		-	-	-	54
Training		-	103	103	17
Travel		-	-	-	28,327
Total charitable payments	5	-	31,031	31,031	31,617
Net Funds					
B/Fwd funds previous year end		516	(6,031)	(5,515)	12,203
Transfer between funds		5,500	26,117	31,617	19,414
C/Fwd fund current year end		6,016	20,086	26,102	31,617

MORFA FAMILY CENTRE

BALANCE SHEET
AS AT 31 MAY 2022

2022	2021
£	£
26,038	31,553
64	64
26,102	31,617
26,102	31,617
26,102	31,617
20,086	26,117
6,016	5,500
26,102	31,617
ASSETS	
Current assets	
Cash at bank and in hand	
Bank	
Petty cash	
NET CURRENT ASSETS	
TOTAL ASSETS LESS CURRENT LIABILITIES	
NET ASSETS	
Fund Breakdown	
Unrestricted funds - Reserve	
Restricted funds	
Total Funds	

Signed on behalf of the Trustees

Name JOHN FUAL JONES

Signature [Signature]

Date 19/01/2023

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2022**

Notes to the accounts for period ended 31 May 2022

1.

ACCOUNTING POLICIES

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

Basis of Preparation

The financial statements have been prepared on a receipts and payments basis on a consistent basis.

INCOMING RESOURCES

Recognition of incoming resources

These are included in the Statement of Financial Activities (SoFA) when the charity receives the resources.

Incoming resources with related expenditure

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.

Grants and donations

Grants and donations are only included in the SoFA when the charity has received the resources.

Contractual income and performance related grants

This is only included in the SoFA once the related goods or services have been delivered.

Gifts in kind

Gifts in kind are accounted for as a reasonable estimate of their value to the charity or the amount actually realised. Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity. Gifts in kind for use by the charity are included in the SoFA as incoming resources when receivable.

Donated services and facilities

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

MORFA FAMILY CENTRE
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2022 cont'd

Volunteer help
The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Investment income

This is included in the accounts when received.

Investment gains and losses

This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

EXPENDITURE AND LIABILITIES

Liability recognition

Liabilities are recognised as soon as paid by the charity.

Governance costs

This includes costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or charity matters.

Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

RESTRICTED INCOME

2.

Restricted funds are received for a specific purpose within the objects of the charity and must be accounted for separately. All income has therefore been shown as restricted where the donor has stated that the income can only be used for a specified purpose or where it has been raised through an appeal for a specified purpose. Fund movements were as follows:

Restricted Funds breakdown		2021	2022	2021	2022
		Balance B/F	Income Additions	Expenditure	Balance C/F
		£	£	£	£
BBC Children in Need		29	-	29	-
Big Lottery – Awards for All		14,607	-	14,550	57
Community Foundation Wales		28	-	28	-
Community Foundation		-	5,000	3,925	1,075
Garfield and Weston		5,988	-	5,988	-
The Moondance Foundation		264	-	264	-
Oakdale Trust		88	-	-	88
Waterloo Foundation		5,113	-	5,013	100
Postcode Community Foundation		-	20,000	1,234	18,766
Restricted		26,117	25,000	31,031	20,086
Unrestricted		5,500	516	-	6,016

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2022**

MORFA FAMILY CENTRE

3.

SALARY AND WAGES

£

Total staff costs comprised:

Wages and salaries (including employers NI & pension)

23,319

Total staff costs

The average monthly number of employees in the year was 3

No employees received emoluments of more than £60,000

4.

GOVERNANCE COSTS

Includes costs of the preparation and examination of statutory accounts, the costs of trustee meetings and costs of any legal advice to trustees on governance or charity matters.

There was no trustee remuneration.

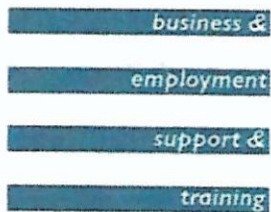
Governance costs were as follows:

HR Support Costs	2,861
Health and Safety Costs	1,188
Independence examination	<u>299</u>
	<u>4,348</u>

MORFA FAMILY CENTRE

England & Wales - Charity number 1102670

Accounts



Business & Employment Support & Training
17 Milton Meadows
Milton, Near Tenby
Pembrokeshire
SA70 8PL

www.bestuk.org.uk

01646 651655

ANNUAL ACCOUNTS

Morfa Family Centre

1 June 2020 to 31 May 2021

MORFA FAMILY CENTRE**CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MAY 2021**

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**MORFA FAMILY CENTRE
REPORT OF THE TRUSTEES - continued
FOR THE YEAR ENDED 31 MAY 2021**

CHARITY COMMISSION NUMBER 1102670

STRUCTURE, GOVERNANCE AND MANAGEMENT

Morfa Family Centre is a charity governed by a constitution as adopted 21st October 2003. It is registered as a charity with the Charity Commission.

The aims and objects of the charity are to develop at a local level the skills and nurturing capacity of families, parents and carers so that the well-being and life chances of their children are enhanced.

Plant Dewi are the employer for the staff at Morfa Family Centre and an appointed Plant Dewi Project Worker advises and manages the Co-ordinator.

Public Benefit

The public benefit through having a service that provides families with children aged 0-4 years (0-11 school holidays) with free access to a wide variety of play activities, free accredited training/courses on parenting skills, free trips and outings, and an open-door policy promoting equal opportunities for all families. The centre also works closely with other like-minded organisations and therefore is able to sign-post families in need to other professionals. By providing this service we preserve and protect health and relieve stress within family relationships.

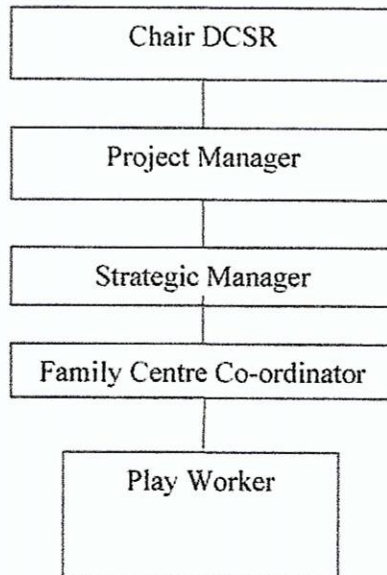
Appointment of Trustees

Trustees are appointed as set out in the constitution. Professionals and service users within the community, who have a personal interest in the charity, are invited to join the management committee. Nomination forms are completed, and applicants are voted onto the committee as appropriate. Committee members can also be co-opted when appropriate.

Trustee Induction and Training

As part of induction all trustees are CRB checked and shown the relevant documentation regarding the running of the family centre.

Organisation Structure



**MORFA FAMILY CENTRE
REPORT OF THE TRUSTEES - continued
FOR THE YEAR ENDED 31 MAY 2021**

CHARITY COMMISSION NUMBER 1102670

Trustees are consulted on all aspects of accounting, policies and procedures and involved in the decision-making regarding the day-to-day running of the centre. The Co-ordinator is responsible for keeping order of files, office work and over-seeing all other day-to-day activities at the centre.

Related Parties

Plant Dewi are the employer for the staff at Morfa Family Centre and an appointed Plant Dewi Project Worker advises and manages the Co-ordinator.

Risk Management

Risk management has been reviewed in terms of child protection policies, risk assessments of events and trips, the undertaking of Criminal Record Bureau checks and health and safety issues. The trustees feel that they have taken all reasonable steps to protect beneficiaries, staff, volunteers and the organisation itself.

Financial risks have been reviewed and procedures put in place accordingly. A reserves policy has been established in line with the identified risks.

OBJECTIVES AND ACTIVITIES

The object of the charity is about prevention and early intervention.

The constitution states the two objects as "I. The preservation and protection of health and the relief of distress within family relationships by the provision of a resource and advice centre and by the education of the public in good parenting skills. II. The provision of facilities for recreation and other leisure time activities for families with young children in the interests of social welfare with a view to improving conditions of life"

The charity works in partnership with parents and carers. It empowers them in order to better cope with family life and therefore gives their children a better start in life.

The Aims of the Family Centre is to ensure children:-

- Have a flying start in life
- Have a range of education and learning opportunities
- Enjoy the best possible health, free from abuse
- Have access to play, leisure and cultural activities
- Are listened to and respected and have their identity recognised
- Have a safe home and community
- Are not disadvantaged by poverty

The objectives for the next year are to:

- Provide a safe, warm and welcoming environment.
- Provide access to various play equipment and activities.
- Empower Parents by offering training and support
- Provide opportunities to go on trips and outings.
- Provide open-door policy where everyone is welcomed.
- Continue outreach work to identify isolated families.
- Provide courses, workshops, play activities for parents and their children to do together.

**MORFA FAMILY CENTRE
REPORT OF THE TRUSTEES - continued
FOR THE YEAR ENDED 31 MAY 2021**

CHARITY COMMISSION NUMBER 1102670

- Provide a daily breakfast and lunch club at the centre and teach families how to cook healthily on a budget
- Provide a programme of exercise and fun activities for the family
- Promote children's independence through play.

ACHIEVEMENT AND PERFORMANCE

Morfa Family Centre is based in a state-of-the-art room with excellent facilities. Partnership working is strong and agencies such as the Health Visitor come to the Centre on a regular basis. The staff have provided a variety of activities and sessions for the children and their families and work in partnership with Plant Dewi, ICC, Flying Start, Perinatal Mental Health and other providers to provide parents and children with information sessions together with practical activities and workshops.

Activities

General activities at the Centre have included cooking, gardening, themed art and craft sessions, messy play, play-day activities, fun-days, nature walks, mindfulness sessions, home safety sessions and much more. Healthy eating and active lifestyles are promoted at the centre and there is a free healthy snack provided. Parents have enjoyed the healthy eating and low budget meals that are demonstrated in the health promotion sessions, including the introduction of walking sessions aimed at families when it was safe to resume face to face sessions during the Covid-19 pandemic.

The typical weekly structure includes:

- Baby group on a Thursday morning gives parents and babies the space to enjoy free play, messy play and crafts e.g. baby keepsakes.
- Together Time on a Thursday afternoon for parents and their children which incorporates a craft and cooking activity as well as various play opportunities.
- Parent and Toddler group is held all day on a Friday with free play, crafts, messy play, stories, songs, dancing and lunch club and split into two sessions.
- After School club is held on a Friday at 3.00pm until 4pm for parents and their school age children.

During the Covid—19 pandemic, we had to close the Centre doors on March 20th 2021 and adapted our way of working to provide online support using Facebook, Instagram, Zoom and WhatsApp. When it was safe to do so, we resumed face to face sessions and based ourselves within the local community in safe outdoor areas for families.

Links with Flying Start, Health Visitors, Maes Y Morfa School, Jellitotz Nursery, Morfa Residents Committee, Perinatal Mental Health Service as well as other professional agencies such as Legacy Project, DWP, Wales PPA and Communities First are very strong and we continue to work closely with these agencies and families within Morfa and the surrounding areas.

Highlights

- The centre has attracted a number of funding pots to sustain the setting over the last year
- Families have adapted well to the new 'blended' model of delivery although our most popular sessions when available are still face to face sessions. They also appreciate the health benefits of going on local walks and visiting parks to keep families fit and active and the opportunity to meet in a safe environment.

**MORFA FAMILY CENTRE
REPORT OF THE TRUSTEES - continued
FOR THE YEAR ENDED 31 MAY 2021**

CHARITY COMMISSION NUMBER 1102670

- Local families are feeling less isolated due to attending Morfa Family Centre. With a lot of moving in and out of the area, parents feel like they belong to something when they come to the family centre. They feel more secure in the community as they know more people
- Families have also reported that children's speech and language skills are developing more as they engage with Centre sessions and have appreciated tips given by staff on how to develop their children's language skills further.
- Activities this year have included themed events such as Christmas party, Chinese New Year, Valentines, Mother's Day, Easter family fun days and online fun sessions.
- Positive partnerships have been formed with ICC staff and Morfa school staff, the Legacy Project, Communities for Work and Flying Start teams.
- Staff have been trained in safeguarding, Autism Awareness training, ACES training, Prevent training
- Successful toddler group – parents attending baby group have begun to access the toddler groups as their babies have become mobile

Reserves Policy

The trustees have reviewed the charity's needs for reserves in line with the guidance issued by the Charity Commission. The greatest area of risk to the effectiveness of the charity is loss of grant funding. In the event of such a loss the trustees wish to be able to maintain services for at least 3 months to enable other sources of funding to be secured or to make changes to existing services. The trustees therefore feel that reserves should normally approximate to 3 – 6 months of the largest grant. This currently equates to approximately £7,082 - £14,164. As of 31 May 2021, reserves held equated to £5,500, which is below this range. The trustees are considering ways to increase unrestricted funds and continue to monitor reserves on an annual basis.

FINANCIAL REVIEW

During 2020-21 the centre was funded by Awards for All, Community Foundation Wales, Foyle Foundation, The Moondance Foundation, Oakdale Trust, Waterloo Foundation, and unrestricted donations. The charity is grateful for the support of its funders.

STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees are responsible for preparing the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**MORFA FAMILY CENTRE
FOR THE YEAR ENDED 31 MAY 2021**

CHARITY COMMISSION NUMBER 1102670

Independent Examiner's Report to the Trustees of Morfa Family Centre

I report to the trustees my examination of the accounts of the above charity for the year ended 31 May 2021, which are set out on pages 8 to 11.

Responsibilities and Basis of the Report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

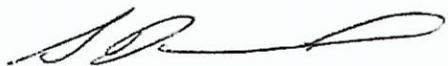
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Date 31st January 2022

Shirley David, BA Hon., Dip HE, MILM
Consultant
Business & Employment Support & Training
17 Milton Meadows
Milton, Nr Tenby
Pembrokeshire
SA70 8PL

**MORFA FAMILY CENTRE
FOR THE YEAR ENDED 31 MAY 2021**

CHARITY COMMISSION NUMBER 1102670

	Notes	Unrestricted Funds	Restricted Funds	Total Funds	Total Funds 2020
Receipts					
Voluntary Income					
Gifts and Donations		1,819	0	1,819	1,517
Grants		300	38,410	38,710	14,912
Total Voluntary Income		2,119	38,410	40,529	16,429
Total Receipts	2	<u>2,119</u>	<u>38,410</u>	<u>40,529</u>	<u>16,429</u>
Payments					
Support Costs	3	0	5,000	5,000	4,496
Revenue Costs					
Activity Resources		0	62	62	220
Bus Hire		0	0	0	170
Equipment - Consumables		0	28	28	0
Equipment		0	1,174	1,174	0
Hall Hire		0	31	31	0
Marketing and Publicity		0	0	0	29
Petty Cash		0	160	160	545
Salaries, Tax and NI	5	0	21,668	21,668	27,125
Subscriptions		0	122	122	0
Telephone		0	10	10	0
Training		0	54	54	0
Travel		0	17	17	341
Total Revenue Costs	2	<u>0</u>	<u>23,327</u>	<u>23,327</u>	<u>28,430</u>
Total Payments		<u>0</u>	<u>28,327</u>	<u>28,327</u>	<u>32,926</u>
Net Funds		2,119	10,083	12,203	-16,497
B/F Funds Previous Year End		3380	16034	19414	35912
C/F Funds Current Year End	2	<u>5,500</u>	<u>26,117</u>	<u>31,617</u>	<u>19,414</u>

**MORFA FAMILY CENTRE
FOR THE YEAR ENDED 31 MAY 2021**

CHARITY COMMISSION NUMBER 1102670

	31 May 2021	31 May 2020
ASSETS		
Current Assets		
Cash at bank and in hand		
Lloyds TSB	31,553	19,404
Petty Cash	64	10
Total Cash at bank and in hand	31,617	19,414
Total Current Assets	31,617	19,424
NET CURRENT ASSETS	31,617	38,838
TOTAL ASSETS LESS CURRENT LIABILITIES	31,617	58,262
NET ASSETS	31,617	97,100
 Breakdown of Funds		
Unrestricted Funds - Reserves	5,500	3380
Restricted Funds	26,117	16034
Total Funds	31,617	19414

Signed on behalf of the trustees

Name JOHN E. JONES

Signature J E Jones

Date 22-02-2022

**MORFA FAMILY CENTRE
FOR THE YEAR ENDED 31 MAY 2021**

CHARITY COMMISSION NUMBER 1102670

Notes to the accounts for the period ended 31 May 2021.

1. Accounting Policies

The accounts have been prepared under the receipts and payments convention and in accordance with:

- Charities SORP
- Applicable accounting standards and
- The Charities Act 1993.

The principal accounting policies adopted in the preparation of the accounts are as follows:

Restricted funds are to be used for specified purposes as specified by the donor. Expenditure that meets these criteria is identified to the fund.

Unrestricted funds are donations and other income received or generated for the objects of the charity without further specified purpose and is available as general funds

2. Restricted Fund Movements

Restricted funds breakdown	2020	2020-21	2020-21	2020-21	2021
	Balance B/F	Received	Spent	Transfers	Balance C/F
BBC Children in Need	4,136	0	4,107	0	29
Big Lottery – Awards for All	0	20,000	5,393	0	14,607
Community Foundation Wales	0	4,250	4,222	0	28
Foyle Foundation	238	0	238	0	0
Garfield and Weston	11,315	0	5,327	0	5,988
HDH Wills	80	0	80	0	0
The Moondance Foundation	0	3,160	2,896	0	264
Oakdale Trust	0	1,000	912	0	88
Waterloo Foundation	0	10,000	4,887	0	5,113
Williams Brownhill	265	0	265	0	0
Restricted	16,034	38,410	28,237	3,500	26,117
Unrestricted	3,380	2119	0	0	5,500

3. Support Costs

HR Support Costs:	£ 594
Health and Safety Costs	£ 594
Governance costs	£3,812
Total	£5,000

**MORFA FAMILY CENTRE
FOR THE YEAR ENDED 31 MAY 2021**

CHARITY COMMISSION NUMBER 1102670

4. Designated Funds

There were no designated funds in the current or previous year.

5. Paid Employees

Total staff salaries and wages were £21,668 for 2 part-time positions.

6. Accounts Payable

There were no accounts payable as of 31 May 2021