

# CRASL

Accounting Services

**Young People Taking Action**

**Charity number 1102645**

**Statement of Accounts  
For The Year Ended  
31<sup>st</sup> August 2021**

Registered Office:  
Chapel Road Accounting Services Limited  
Wilton Park House  
Wilton Park Industrial Estate  
Norwich  
Norfolk  
NR1 2NL



Martin Anthony Fuller is licensed  
and regulated by the Association  
of Accounting Technicians to provide  
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Number 2913 details of which are  
displayed at the address shown

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Company No. 4717829  
VAT No. 922072650

Young People Taking Action

ESTABLISHED BY DEED

CHARITY NUMBER 1102645

Registered Address:	53 High Street Leiston Suffolk IP16 4EL
Trustees	Jack Fairweather, Chair of Trustees Tony Cooper Ronnie Hostler Spadge Hopkins Jasmine Trotter-Langlois Martin Collett Rebekah Williams
Young Trustees	Henri Midwinter, Vice Chair Tara Hannett Casie Jackson Jess Thorp Siobhan White Ethan Reade Reena Miah
Independent Examiner	CRASL
Bankers	Barclays Bank plc 4 Church Street Woodbridge Suffolk IP12 1DJ

Young People Taking Action  
CHARITY NUMBER 1102645

STATEMENT OF ACCOUNTS

For the year ended 31 August 2021

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TRUSTEES' REPORT FOR THE YEAR ENDED 31 August 2021

**Structure, Governance and Management**

**Governing Document**

The organisation is a charitable company limited by guarantee, incorporated on 5 December 2003 and registered as a charity on 16 March 2004. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association.

**Recruitment and Appointment of Directors**

The trustees (who are also directors of the charity for company law) are shown on page 1 and held office throughout the year. The charity aims to recruit trustees with a wide range of business and sector experience from which the charity will benefit.

**Trustee Induction and Training**

New trustees are provided with: -

The charity's Memorandum and Articles of Association

The latest accounts of the charity

Details of Charity Commission guidance notes CC3 - "The Essential Trustee"

In addition, trustees are encouraged to read Charity Commission and other newsletters and to keep them abreast of their duties and responsibilities.

**Organisational Structure**

Young People Taking Action has a well-defined internal structure: Members, who are consulted regularly in a variety of ways. Young people are instrumental in the direction the project takes. They are asked for their ideas for new projects, consulted over any changes, which are to be made as well as helping to maintain the vitality of the project overall. The Trustees, include member and volunteer representation, meet monthly and are responsible for the final decision about the organisation overall. The Main committee, including advisors, meets quarterly and are responsible for the strategic direction and overall policies of the charity. The Sub Committees, (finance policies, publicity, and personnel) meet monthly. These committees discuss the issues and topics surrounding their specialty in greater detail and feedback the information to the main committee, so decisions can be made. The Project Manager oversees day to day running of the whole organisation and attends all meetings. The project manager is the lynch pin between the different communities, the staff, and the young people, as well as being the representative for the organisation with other professionals. Project Workers support young people, attend the main committee meeting, and are involved in other committee meetings where appropriate to their skills and interests. Volunteers meet monthly to discuss any issues they have surrounding the work they have been doing within the project as well as being updated on any issues which



may have arisen from the committee meetings. Members are The trustees have taken due regard of the guidance published by the Charity Commission on public benefit.

### **Risk Review**

The trustees have conducted a review of the major risks to which the charity is exposed and systems have been established to mitigate those risks.

## **Objectives and activities**

### **Mission Statement**

Young People Taking Action (YPTA), locally known as the CYDS project, was set up in 1997 to support young people aged 8-29 in the Suffolk Coastal Area by the provision of an information and support service.

In particular to help young people to reach their full potential and to improve the conditions of life for young persons who have the need for such as service due to social or economic circumstances.

Young People Taking Action is dedicated to continuing to improve and update the services, giving continuity of care to all service users, especially those who are marginalised.

### **Primary Objectives**

- Free, confidential, open minded, non-judgmental support.
- To aid young people to reach their full potential.
- To empower young people to take control of their daily lives and future independence.
- To respect the rights of the individual and their choices.
- To provide information and advice on topics, which may hinder young people reaching their goals.
- To meet the needs of young people in the local community and surrounding area.
- To advocate on behalf of the young people so they receive the best and most useful service for them.
- To offer a service which is user- friendly and flexible to the needs of the users, which offers the opportunity for early intervention together with crisis support.

**Young People Taking Action aims to promote public benefit by tackling the issues outlined below:**

- Develop independence and empowerment.
- Develop self-awareness.
- Develop self-esteem and confidence.
- Gain an understanding of services available to them.
- Develop new skills and coping strategies.
- Change self-abusing patterns of behaviour.
- Reduce loneliness, isolation, and social marginalization.
- Receive opportunities to challenge themselves in a supportive environment.
- Gain relevant information to make informed choices.

The work we have undertaken in the past year and what we hope to achieve in the coming year will be explained in more detail over the following pages.

The trust have taken due sregard of the guidance published by the Charity Commission on public benefit.

## **Achievements and Performance**

### **Introduction to the year**

Over the last year CYDS has continued to deliver a valuable service to young people living in our area of benefit and for some from outside of it.

The project as a whole has been able to offer different and interesting learning experiences, such as short educational courses to help people into education, training or employment, diversionary holiday activities and hobby sessions allowing young people the chance to try something new, such as art, photography and film making.

The organisation also continues to be proactive in offering young people courses, which the staff team sees as being beneficial to the ongoing wellbeing of the young people, such as substance misuse, anger management and others helping them to be better equipped to reach their full potential.

Mental health has becaome a larger part of our work. Staff have undertaken training in ways to understand and spot issues earlier and how to better support young people with mental health needs.

We continue to be able to cover all sessions with paid qualified staff assisted by volunteers, some of which are young people from within the project and some local people from the wider community keen to help the young people.

### **Open Access**

Our centres in Leiston and Saxmundham offered open access time, a total of 40 hours per week. This open access work is of real importance as without it we would not be able to build the relationships with the members enabling us to support them into the other more more structured work we offer or into other training / employment opportunities. Also, it gives the members time to unwind, blow off steam, have fun, meet up with friends, try new things and relax in a safe comfortable environment. This year has been hard for us not being able to keep contact with many of our young and them with us, even though we offer online support.

### **Offer One 2 One Counselling**

This year we have been able to offer free Counselling to young people who need it. We offer an afternoon a week at our local college (Suffolk on the Coast) to support the young people there.

### **Fun Activities**

From our centre we offer a wide range of fun activities for members including arts and Crafts, photography, use of Internet, computer gaming, pool table, music, board games, TV,



film projects, music projects, cooking, competitions and trips out.

### **Targeted Courses**

We have been able to offer one to one support sessions to local young people to help them to get best possible transition from school life to adult life. Most of this work is aimed at young people not in, or at risk of being not in, education, employment, or training. Or young people who have been identified as young offenders or at real risk of becoming involved in crime.

### **Young Parents**

Our Young Parents group has been on hiatus since the start of the pandemic, but we will be restarting this very soon.

### **Welfare**

We were able to offer free use of phone and WiFi, washing machine, tumble dryer, shower, cooking facilities and basic food to young people in real need for these.

### **Holiday Activities**

These are a range of sport, creative or community projects run during school holidays to give young people a chance to have fun, gain resilience, make new friends, and learn to work as a team and to give something back to the local community.

### **Detached Work**

We have been going out and about around the streets of Leiston and Saxmundham offering information, advice and activities to young people who do not use our centre in Leiston. On top of all the normal information and advice work we also helped young people to understand the rules around Covid and the different levels of lockdowns and social distancing and protecting themselves and others.

### **Partnership Working**

We have not been able to deliver any face-to-face partnership work as our partners have not been able to send staff out due to Covid restrictions. We have however been in contact with partners to arrange referrals to our Counseling service.

### **Financial review**

Incoming resources amounted to £157,048 After incurring costs £150,191 the net credit balance for the year amounted to £6,857 as shown on page 9. The directors consider the yearend financial position to be satisfactory.

## **Principal Funding Sources**

The principal funding sources for the charity are grants to enable it to meet its charitable. During the year, these grants were chiefly from The National Lottery's Community Fund, Children in Need, Robert McAlpine Foundation, Limbourne Trust, East Suffolk District Council, and Saxmundham Town Council.

## **Reserves Policy**

Unrestricted funds represent the balance arising from the past operating activities. The charity is actively seeking funding for its ongoing work for the coming year.

The main expenditure incurred by the charity is in relation to wages, and the trustees are satisfied that the balance of the fund is sufficient to meet the day-to-day operating requirements of the charity for a period of three months, amounting to approximately £15,000.

Free reserves at 31st August 2020 amounted to £56,630.

Restricted funds are held in accordance with the terms of use for each project.

## **Plans for Future Periods**

### **Young Parents**

We are working towards bringing back our young parent's group, as soon as we can get a big enough group together to make it enjoyable for those taking part.

### **Work in Yoxford**

We are working with Yoxford Parrish Council to deliver a drop in youth club and detached youth work in their village. This should be up and running soon.

### **Detached Work**

We need to be able to offer detached work to make sure we can reestablish contact with any young people who we have not seen due to Covid plus engage with those younger one who have just come up into our age range.

### **Widen the age ranges of those who use CYDS**

Consult with the young people to see what days, time, and ages they think sessions should be aimed at.

### **Holiday Activities**

Offer a bigger holiday activities programme to a wider group of young people. To give young people something to look forward too. With fun activities away from home and back outside in the fresh air again.



## Partnerships

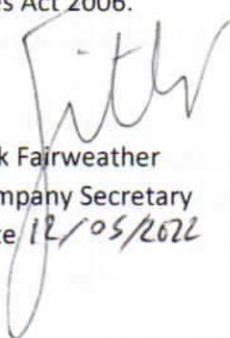
Continue to offer the use of our centre to other services and organisation that work with young people in our area and to work towards CYDS being at the centre of the local Integrated Youth Support Service.

## Independent Examiner

CRASL Accounting Services will be re-appointed as independent examiner for the ensuing year.

## Small Companies Provision

This report has been prepared in accordance with special provision for small companies under part 15 of the Companies Act 2006.



Jack Fairweather  
Company Secretary  
Date 12/05/2022

Young People Taking Action

CHARITY NUMBER 1102645

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF Young People Taking Action

I report on the accounts of the charity for the year ended 31 August 2021, which are set out on pages 7 to 12.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 144(2) of the Charities Act 2011 (The Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 145(5)(b) of the Act, whether particular matters have come to my attention.

Your attention is drawn to the fact that the charity has prepared accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published on 16 July 2014, the Financial Reporting Standard for Smaller Entities (FRSSE) is in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has since been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention:

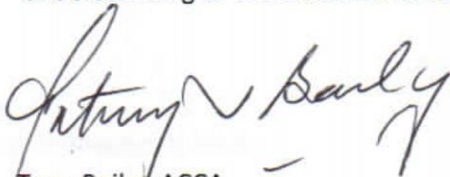
- 1 which gives me reasonable cause to believe that in any material respect the requirements
  - \* to keep accounting records in accordance with section 130 of the Act; and



- \* to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act.

have not been met; or

- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

A handwritten signature in black ink, appearing to read 'Tony Bailey', with a stylized flourish at the end.

Tony Bailey ACCA  
CRASL  
Saxmundham

## Young People Taking Action

### STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 August 2021

	<u>Note</u>	Unrestricted £	2021 <u>Total</u> £	2020 <u>Total</u> £
<b>Income and endowments from</b>				
<i>Voluntary Income:</i>				
Donations and legacies	2	115,634	115,634	55,741
Grants		9,907	9,907	10,000
<i>Activities for generating funds:</i>				
Charitable activities	3	31,507	31,507	61,163
Investments		0	0	0
<b>Total income and endowments</b>		<u>157,048</u>	<u>157,048</u>	<u>126,904</u>
<b>Expenditure</b>				
Cost of generating voluntary income				
Charitable activities	4	150,191	150,191	83,725
<b>Total expenditure</b>		<u>150,191</u>	<u>150,191</u>	<u>83,725</u>
<b>Net movement in funds</b>		6,857	6,857	43,179
Balances brought forward		<u>49,773</u>	<u>49,773</u>	<u>6,594</u>
		<u>56,630</u>	<u>56,630</u>	<u>49,773</u>

All of the Charity's activities are classed as continuing.

The Charity has no recognised gains or losses other than those shown above.

The notes on pages 9 to 12 form part of these accounts.



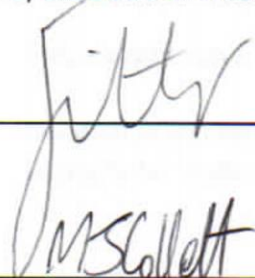
# Young People Taking Action

## BALANCE SHEET AS AT 31 August 2021

	Note	£	2021 £	£	2020 £
<b>Fixed Assets</b>					
Tangible Assets	5		222		0
			<u>222</u>		<u>0</u>
<b>Current Assets</b>					
Stock		0		0	
Debtors and prepayments	6	0		-26	
Cash at bank-current		33,348		50,995	
Cash at bank-deposit		25,000		0	
Cash in hand		<u>0</u>		<u>0</u>	
		58,348		50,969	
<b>Liabilities</b>					
Amounts falling due in one year	7	<u>1,940</u>		<u>1,196</u>	
<b>Net current assets</b>			<u>56,408</u>		<u>49,773</u>
<b>Net assets</b>			<u>56,630</u>		<u>49,773</u>
<b>Funds</b>					
General			56,630		49,773
			<u>56,630</u>		<u>49,773</u>

Approved by the Board of Trustees on

and signed on its behalf by:



Martin Collett  
Trustee

## NOTES TO THE ACCOUNT

For the year ended 31 August 2021

### **1 ACCOUNTING POLICIES**

#### **Basis of preparation**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice and in accordance with the Financial Reporting Standards for Smaller Entities (effective January 2015) and the Charities Act 2011. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note. The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following Accounting and Reporting by the Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRSSE) issued on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

#### **Preparation of accounts on a going concern basis**

The assessment of the trustees is that the charity is a going concern.

#### **Income**

All incoming resources are included on the Statement of Financial Activities when the charity has sufficient certainty that receipt of the income is probable and the amount can be measured reliably.

#### **Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party. It has been classified under headings that aggregate all costs related to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources. The charity is not registered for VAT and accordingly expenditure is shown gross of irrecoverable VAT. Grants offered subject to conditions which have not been met at the year end date are noted as commitment but not accrued as expenditure.

#### **Voluntary Income**

All donated income is included in income on receipt where the donor requires that the sum is to be treated as income in future accounting periods.



NOTES TO THE ACCOUNT

For the year ended 31 August 2021

**Investment Income**

Interest received is included when receivable.

**Fixed Assets**

Depreciation is provided on fixed assets at rates calculated to write off the costs, less estimated residual value, or each asset over its expected useful life as follows:-

Furniture, Fixtures and Fittings - 20% on reducing balance

**Stock**

Stock is valued at a lower of cost and net realisable value

# Young People Taking Action

## NOTES TO THE ACCOUNTS

For the year ended 31 August 2021

	Note	Unrestricted £	Restricted £	2021 Total £	2020 Total £
<b>2 Donations and legacies</b>					
Donations & Legacies		115,634	0	115,634	55,741
Grants		9,907	0	9,907	10000
		<u>125,541</u>	<u>0</u>	<u>125,541</u>	<u>65,741</u>
<b>3 Charitable activities</b>					
Fundraising	9	19,106		19,106	47,616
Youth Club		12,281		12,281	12,771
Snack Bar / Training		120		120	777
		<u>31,507</u>	<u>0</u>	<u>31,507</u>	<u>61,163</u>
<b>4 Charitable activities</b>					
Coffe bar & Food		547	0	547	367
Fundraising Costs		4,167	0	4,167	11,320
Wages & Salaries		85,653	0	85,653	39,547
Pension Contributions		3,338	0	3,338	1,925
Rent & Rates		11,700	0	11,700	10,800
Light & Heat		1,142	0	1,142	1,147
Telephone		742	0	742	781
Waste Disposal		224	0	224	133
Licences & Fees		254	0	254	174
Fire & Intruder Alarms		53	0	53	0
Insurance		712	0	712	700
Counselling		7,324	0	7,324	3,810
Equipment & Repairs		342	0	342	1,344
Water		178	0	178	0
Saxmundham		4,394	0	4,394	0
Holiday Activities		3,066	0	3,066	0
Stationery & General		1,236	0	1,236	428
Accounts		360	0	360	310
Depreciation		56	1	57	0
Projects		72	2	74	0
LYC		12,481	0	12,481	10,229
Training		12,150	0	12,150	710
		<u>150,191</u>	<u>3</u>	<u>150,194</u>	<u>83,725</u>

# Young People Taking Action

## NOTES TO THE ACCOUNTS

For the year ended 31 August 2021

### 5 Fixed Assets

	Equipment £	Furniture £	Total
Cost			
At 1 September 2020	0	61,040	61,040
Additions	278	0	278
Less: Grants	0	0	0
At 31 August 2021	<u>278</u>	<u>61,040</u>	<u>61,318</u>
Depreciation			
At 1 September 2020	0	61,040	61,040
Charge for the year	56	0	56
At 31 August 2021	<u>56</u>	<u>61,040</u>	<u>61,096</u>
Net book Value			
At 31 August 2021	<u>222</u>	<u>0</u>	<u>222</u>
At 31 August 2020	<u>0</u>	<u>0</u>	<u>0</u>

### 6 Debtors and prepayments

Debtors	0	0
Prepayments	0	-26
	<u>0</u>	<u>-26</u>

### 7 Liabilities: Amounts falling due within one year

Accruals and other creditors	1,940	1,196
	<u>1,940</u>	<u>1,196</u>

### 8 Grants received

Grants	9,907
	<u>0</u>
	<u>9,907</u>



## 9 Fundraising

Fundraising			Unrestricted	Restricted			
Date	Donated by	Amount	General	Juniors	Holidays	Counselling	Saxmundham
08/10/2019	Limborne Ch Trust	5,000.00				5,000.00	
08/10/2019	Cranfield Ch Trust	300.00	300.00				
14/09/2019	Alchemy Foundation	500.00	500.00				
07/10/2019	Woodroffe Benton Foundation	750.00	750.00				
18/11/2019	Amazon Smile	6.90	6.90				
25/11/2019	Sydney Vlack Charitable Trust	500.00				500.00	
05/12/2019	The Oak Trust	500.00	500.00				
09/12/2019	Garfield Weston	10,000.00	10,000.00				
09/12/2019	Robert McAlpine Foundation	5,000.00		5,000.00			
09/12/2019	Suffolk Community Foundation	7,093.00			7,093.00		
17/02/2020	Albert Hunt Charitable Trust	3,000.00				3,000.00	
09/03/2020	Lynn Foundation	500.00	500.00				
19/03/2020	Saxmundham Town Council	500.00					500.00
27/04/2020	Nichol Young Foundation	1,000.00				1,000.00	
21/05/2020	Amazon Smile	6.33	6.33				
28/05/2020	Foyle Foundation	5,000.00	5,000.00				
28/05/2020	Simon Gibson Charitable Trust	3,000.00			3,000.00		
16/06/2020	The Pixel Fund	2,500.00				2,500.00	
16/07/2020	Millenium Oak Trust	100.00	100.00				
20/08/2020	Ganzoni Charitable Trust	2,000.00	2,000.00				
		47,256.23	19,663.23	5,000.00	10,093.00	12,000.00	500.00

### Other Fund Raising

22/10/2019	Mid Point Comm		17.28				
25/11/2019	Verastar Ltd		342.18				
			359.46				

47,615.69	20,022.69	5,000.00	10,093.00	12,000.00	500.00
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