

**RICHMOND MENCAP LIMITED**  
**REPORT AND FINANCIAL STATEMENTS**  
**For the year ended 31 March 2021**

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## **RICHMOND MENCAP LIMITED**

### **LEGAL AND ADMINISTRATIVE INFORMATION YEAR ENDED 31 MARCH 2021**

Company number: 5002389

Registered Charity number: 1102587

Registered Office: 342 Richmond Road  
Twickenham TW1 2DU  
Tel: 020 8744 1923  
E-mail: [office@richmondmencap.org.uk](mailto:office@richmondmencap.org.uk)  
Website: [www.richmondmencap.org.uk](http://www.richmondmencap.org.uk)

Directors/Trustees: Denise Carr (Chair)  
Anthony Holdsworth (Treasurer)  
Richard Jeffries (Resigned 27<sup>th</sup> November 2020)  
Pamela Rayment  
Richard Poxton  
Philip Moshi  
Lloyd Gash  
Adrian Houston (appointed 27<sup>th</sup> November 2020)

Chief Officer Laura Turner

Independent Examiner: John Auber FCA  
JRG Auber Limited  
2 Castle Business Village  
Station Road  
Hampton TW12 2BX

Bankers: Lloyds Bank plc  
19-21 The Quadrant  
Richmond TW9 1BP

The Trustees would like to acknowledge the generous support of the following organisations without which the charity would not be able to provide such a range of services to people with learning disabilities and their families and carers in the London Borough of Richmond upon Thames:

London Borough of Richmond Upon Thames  
Achieving for Children  
Richmond Parish Lands Charity  
Hampton Fund  
Chelsea Square 1994 Trust  
The Barnes Fund and Walsingham Lodge Trust  
Makers of Playing Cards Charity  
Heathrow Community Trust

## **RICHMOND MENCAP LIMITED**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021**

The Trustees, who are also Directors of the company, submit the annual report and financial statements for the year to 31 March 2021. The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019). The trustees confirm that due regard has been paid to the Charity Commission's public benefit guidance in the decision making processes of the charity.

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

Richmond Mencap is a registered charity (No. 1102587) and a company limited by guarantee (No. 5002389) governed by its Memorandum and Articles of Association. Membership of the charity is open to any individual who supports its aims and objectives.

It is governed by the Trustees who are recruited from the membership and from members of the public who support the aims and objectives of the charity, with a view to ensuring an appropriate mix of skills and experience. Trustees receive no emoluments from the charity. They are responsible for the good governance of the charity, setting strategy and policies, ensuring effectiveness and accountability, maintaining prudent financial management to deliver the charity's aims and objectives and meeting the requirements of public benefit guidance. The Executive Committee meets six times a year and holds an annual "Awayday" with staff and volunteers to develop and monitor the work of the charity.

A Local Fundraising Sub-Committee, comprising trustees and other volunteers, leads a range of fundraising activities including an annual Dinner and Auction, stalls at a number of Summer Fairs across the borough, and other initiatives. The charity also has a "Working Together Group" of members with learning disabilities who inform the work of the Executive Committee, staff and volunteers - the Group elects its own Chair who can attend Committee meetings and meet with trustees and staff as and when required. Day-to-day running of the charity is carried out by employed staff who report to the Trustees.

The Trustees regularly review the charity's activities and performance and monitor risks. The major risks to which the charity is exposed have been identified and controls and policies implemented to mitigate those risks.

The Trustees have also approved a Reserves Policy aimed at building up free reserves to a level sufficient to ensure adequate working capital to meet operational needs and any exceptional demands resulting from unforeseen circumstances as recommended by the Charity Commission. The major part of the current reserves is in the form of the holiday home in Eastbourne.

#### **OBJECTIVES**

The main objectives are described below and are provided for people with learning disabilities, their families and carers in the London Borough of Richmond upon Thames and are undertaken to further our charitable purposes for the public benefit:

- to provide welfare, educational, leisure, holiday and respite services and support;
- to inform, represent, promote and advance their rights, needs, interests and well-being;
- to support them in securing services and support, commensurate with individual and family needs and to enable them to maximise their potential;
- to monitor the adequacy and suitability of services purchased or provided by the statutory authorities or their approved agents;
- to participate in, and contribute to, the development of services through the planning and consultation process.

## **ACHIEVEMENTS AND PERFORMANCE**

2020-21 was a strange year for everyone and at Richmond Mencap we focused on making it feel as normal as possible for our members. The Coronavirus pandemic swept the world and affected everyone and everything. This made for a uniquely busy year moving all of our services online, developing new services very quickly and changing our way of working, whilst keeping at the forefront of our minds that many of our members do not have access to technology.

Our **Partnership Working** has altered over the year as we have worked in partnership with other charities and supported the Local Authority and NHS during times of great stress and multi-agency collaboration. We supported the CCG with the vaccination rollout to adults with learning disabilities and have worked closely with social workers to ensure people are safe and well.

Sadly our **Campaigning** for the “Treat Me well” health Campaign had to be paused as professionals in the NHS were redeployed and snowed under. We have put much work into this campaign, along with our advocacy group, the Working Together group. They have been training healthcare professionals and raising awareness to support NHS professionals to reduce health inequalities for people with learning disabilities.

Our self-advocacy group the **Working Together Group** have continued to be very busy this year, albeit via telephone, online or outside in socially distanced meetings. They have worked with the local authority, CCG and local healthcare providers on consultations and feedback and co-chairing the Local Learning Disability Partnership. They speak out on behalf of people with learning disabilities to share experiences, fight for equal rights and raise awareness of unjust inequalities.

Our **Children and Young People’s Projects** have run either online or face to face outside of lockdowns and we have had to significantly adapt our way of working to incorporate change and parents report how important the respite is to their child’s sense of normality through the pandemic, as well as supporting them to feel connected and giving carers a break during a year which has been exceptionally hard.

We have not run all our usual activities as many do not translate to online services, so we quickly developed a series of **online activities** for adults including weekly discos, meditation, music sessions, drama sessions and taekwondo. We have provided **weekly video or telephone befriending** to our members without access to technology, which has proved invaluable over the last fourteen months.

Providing people with learning disabilities, social communication conditions, ADHD and other additional needs, carers and professional’s good information is also a key part of what we do and between our **Newsletters, monthly Activities Calendar**, the Richmond Mencap website and the services and opportunities we offer – we continue to reach over 1,000 people across the borough who care about learning disabilities. This year much of this has had to go online and in different formats but we remain committed to information sharing.

**RICHMOND MENCAP LIMITED**  
**REPORT OF THE TRUSTEES (continued)**

**FINANCIAL RESULTS**

Total income for the year was £153,080 and total expenditure was £150,402 thus producing a surplus of £2,678. Both income and expenditure were lower than budget due to the Coronavirus pandemic.

Income from Restricted funds was £145,816 while expenditure on charitable activities amounted to £150,402 resulting in a deficit on Restricted funds of £4,586. This deficit was set against the surplus on Unrestricted funds of £7,264 leaving a net surplus of funds for the year of £2,678. Added to the Unrestricted funds brought forward plus the surplus on the revaluation of the Eastbourne holiday home this resulted in Unrestricted funds carried forward of £109,277 of which £90,608 is represented by liquid assets.

This surplus means that there is more than adequate free liquid reserves as it is generally accepted that a prudent level should be at least three months operating expenses. The Trustees will continue to monitor the level of free reserves and review its Reserves and Working Capital Policy. The Trustees are not yet able to evaluate the effect of the Covid-19 pandemic although they are fairly confident that the normal activities of the charity will resume. Further fund raising activities continue to be undertaken and further grant applications will be made.

Local fund-raising activities contributed over £6,624 towards the costs of the charity's activities. The principal sources of income were donations. The Coronavirus pandemic severely curtailed any other fund raising activities.

**PLANS FOR 2021-22**

Unfortunately, the Coronavirus pandemic and national lockdown instigated by government on 24 March 2020 severely curtailed the delivery of normal services early during 2020. Some staff were furloughed and some worked from home, keeping in contact with the charity's users and their families and offering practical help and support for the duration. It still is the intention of Richmond Mencap to:

- offer an effective service to people with learning disabilities and their family carers, providing advice, information and support as appropriate;
- provide a range of activities, respite care and other practical services that are responsive to changing needs, delivered by both staff and volunteers;
- strengthen our representational role as the voice of people with learning disabilities;
- increase the involvement of people with learning disabilities and their carers in our work and further develop our partnership working;
- review our services for children and young people in preparation for the new Achieving for Children commissioning arrangements;
- refine and develop our quality assurance and performance processes.

**RICHMOND MENCAP LIMITED**  
**REPORT OF THE TRUSTEES (continued)**

**TRUSTEES' RESPONSIBILITIES**

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity at the end of the year. In preparing these financial statements, the Trustees are required to select suitable accounting policies and then apply them on a consistent basis, making judgements and estimates that are prudent and reasonable. The Trustees must also prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue to operate.

The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006 as applied to smaller companies. The Trustees are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**STAFF AND VOLUNTEERS**

As ever, the work of the charity could not be carried out without the dedication, commitment and enthusiasm of the employed staff supported by a large group of willing volunteers. On behalf of the members, users and family carers, the Trustees would like to acknowledge their valued and essential contribution to the continued success of the charity in providing a wide range of support and activities for children and adults with learning disabilities.

**SMALL COMPANY EXEMPTIONS**

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

Approved by the Trustees on 27th September 2021 and signed on their behalf by

Denise Carr  
Chair

Anthony Holdsworth  
Treasurer

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF RICHMOND MENCAP LIMITED**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31<sup>st</sup> March 2021

### **Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

John Auber FCA  
J R G Auber Limited  
2 Castle Business Village  
Station Road  
Hampton  
Middlesex  
TW12 2BX

Date: 11<sup>th</sup> October 2021

**RICHMOND MENCAP LIMITED**

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 MARCH 2021**

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
<b>INCOMING RESOURCES</b>						
Voluntary Income	2(a)	6,624			6,624	12,940
Activities for generating funds	2(b)	360			360	20,375
Investment income	2(c)	280			280	443
Grant and contract income	2(d)			142,341	142,341	150,170
Charges to clients				3,475	3,475	18,946
<b>TOTAL INCOMING RESOURCES</b>		<b>7,264</b>		<b>145,816</b>	<b>153,080</b>	<b>202,874</b>
<b>EXPENDITURE</b>						
Costs of Fund raising Activities		-	-	-	-	3,850
Charitable Activities	3	-	-	150,402	150,402	178,835
Governance Costs						
<b>TOTAL RESOURCES EXPENDED</b>				<b>150,402</b>	<b>150,402</b>	<b>182,685</b>
<b>Net Incoming/ (Outgoing) Resources before Transfers</b>		7,264		(4,586)	2,678	20,189
Gross transfer between funds		(4,586)		4,586	-	-
<b>Net movement on funds</b>		<b>2,678</b>		<b>-</b>	<b>2,678</b>	<b>20,189</b>
<b>Total funds at 1 April 2020</b>		<b>106,599</b>	<b>111,331</b>	<b>100,000</b>	<b>317,930</b>	<b>297,741</b>
<b>Total funds at 31 March 2021</b>		<b>109,277</b>	<b>111,331</b>	<b>100,000</b>	<b>320,608</b>	<b>317,930</b>

The notes on pages 9 to 15 form part of the financial statements



**RICHMOND MENCAP LIMITED**

**BALANCE SHEET**  
**31 MARCH 2021**

	Notes	2021		2020	
		£	£	£	£
<b>FIXED ASSETS</b>					
Tangible assets	6		<u>130,000</u>		<u>130,000</u>
<b>CURRENT ASSETS</b>					
Debtors and prepayments	7	16,324		10,759	
Cash at bank		<u>235,827</u>		<u>233,300</u>	
		252,151		244,059	
<b>CREDITORS: Amounts falling due within one year</b>	8	<u>61,543</u>		<u>56,129</u>	
<b>NET CURRENT ASSETS</b>			<u>190,608</u>		<u>187,930</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			<u><b>320,608</b></u>		<u><b>317,930</b></u>
General Funds	9	109,277		106,599	
Revaluation Reserve	10	111,331		111,331	
Restricted Funds	10	<u>100,000</u>		<u>100,000</u>	
<b>TOTAL FUNDS</b>			<u><b>320,608</b></u>		<u><b>317,930</b></u>

For the year ended March 2021 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies. No members have required the company to obtain an audit of its account for the year in question in accordance with section 476 of the Companies Act 2006.

The Trustees acknowledge their responsibility for:

- (a) ensuring that the company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so as far as applicable to the company.

Approved by the Trustee Board on 27th September 2021 and signed on their behalf by:

Denise Carr  
Chair

Anthony Holdsworth  
Treasurer

Company number: 5002389

The notes on pages 9 to 15 form part of the financial statements

**RICHMOND MENCAP LIMITED****STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED 31 MARCH 2021**

	Notes	2021 £	2020 £
Net movement in Funds		2,678	20,189
Deduct interest income shown below		(280)	(443)
Decrease (increase) in debtors		(5,565)	(3,170)
Increase (decrease) in creditors		5,414	18,084
<b>CASH GENERATED/(USED) IN OPERATING ACTIVITIES</b>		<b>2,247</b>	<b>34,660</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
Interest Income		280	443
Purchase of tangible fixed assets		-	-
<b>CASH PROVIDED BY INVESTING ACTIVITIES</b>		<b>280</b>	<b>443</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>			
Increase/(decrease) in cash in the year		2,527	35,103
Cash at the beginning of the year		233,300	198,197
<b>TOTAL CASH AT THE END OF THE YEAR</b>		<b>235,827</b>	<b>233,300</b>

The statement of financial activities includes all gains and losses recognised in the year.  
All income and expenditure derive from continuing activities.

**RICHMOND MENCAP LIMITED**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2021**

**1. ACCOUNTING POLICIES**

**Basis of Accounting**

The financial statements have been prepared under the historical cost convention and in accordance with the Companies Act 2006 and the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), using the following principal accounting policies:

**Incoming resources**

Income represents the amount receivable during the year.

**Resources expended**

Expenditure is charged to the Statement of Financial Activities inclusive of Value Added Tax when incurred.

**Fixed Assets**

The only Fixed Asset is the Eastbourne holiday home which is set out in note 6.

**Funds**

Funds held by the Charity are either:

Unrestricted general funds - These funds which can be used in accordance with the charitable objects at the discretion of the Trustees.

Restricted funds - These are funds that can be used for particular restricted purposes within the Charity.

Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

**Operating Leases**

Rental payable under operating leases for equipment are charged to the Statement of Financial Activities as incurred over the terms of the lease

**RICHMOND MENCAP LIMITED**  
**NOTES TO THE ACCOUNTS (continued)**  
**FOR THE YEAR ENDED 31 MARCH 2021**

**2. ANALYSIS OF INCOMING RESOURCES**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total 2021 £</b>	<b>Total 2020 £</b>
<b>2(a) Voluntary Income</b>				
Members subscriptions	-	-	-	-
Donations	6,624		6,624	12,940
	<b>6,624</b>		<b>6,624</b>	<b>12,940</b>
<b>2(b) Activities for generating funds</b>				
Christmas goods/sale of art/other	60	-	60	-
Fairs	-	-	-	2,450
Collections	-	-	-	155
Annual Dinner and Auction	-	-	-	17,320
Rental income	300	-	300	450
	<b>360</b>	<b>-</b>	<b>360</b>	<b>20,375</b>
<b>2(c) Investment income</b>				
Bank interest	<b>280</b>		<b>280</b>	<b>443</b>
<b>2(d) Incoming Resources for Charitable Activities</b>				
LB Richmond Upon Thames : Contracts		49,735	49,735	40,455
Achieving for Children : Contracts		13,345	13,345	13,345
Richmond Parish Lands Charity		28,781	28,781	28,765
Hampton Fund		35,575	35,575	44,750
Normansfield & Richmond Foundation		-	-	11,294
Heathrow Community Trust		5,905	5,905	1,968
The Barnes Fund and Walsingham Lodge Trust		5,000	5,000	5,000
Chelsea Square 1994 Trust		3,000	3,000	3,000
Makers of Playing Cards Charity		1,000	1,000	1,000
The Victoria Foundation		-	-	593
		<b>142,341</b>	<b>142,341</b>	<b>150,170</b>

**RICHMOND MENCAP LIMITED**  
**NOTES TO THE ACCOUNTS (continued)**  
**FOR THE YEAR ENDED 31 MARCH 2020**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
<b>3. COSTS &amp; TRUSTEE'S REMUNERATION</b>		
Full time and temporary staff salaries	99,113	98,929
Employers National Insurance	3,221	3,170
Pension contributions	4,632	4,063
<b>Total Staff costs</b>	<b>106,966</b>	<b>106,162</b>
Volunteer expenses	-	503
Training	405	45
Outings/activities	1,826	14,266
Holiday home expenses	4,217	6,534
Client Holiday expenses	-	9,038
Rent and Rates	17,000	17,094
Maintenance	1,534	1,623
Heating/lighting	1,032	1,022
Telephone	1,652	1,359
Room hire	1,745	5,584
Equipment and computer costs	11,435	7,819
Postage/stationary	419	2,441
Insurance	1,269	1,035
Welfare/other expenses	522	2,245
Publications/publicity/subscriptions	379	2,065
<b>Total Costs</b>	<b>150,402</b>	<b>178,835</b>

The average number of employees during the period was 1 full time (2020-1).

Estimated average number of full time equivalent employees who work part time. 3  
(2020 3)

The trustees received no remuneration during the year.

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
<b>4. MOVEMENT IN TOTAL FUNDS FOR THE YEAR</b>		
<b>These are stated after charging</b>		
Examiner's remuneration	-	-
Depreciation	-	-
	-	-

**5. TAXATION**

No taxation has been provided for in the Financial Statements.

As a Registered Charity, the income of the charity is exempt under Section 505 of the Income and Corporation Taxes Act 1988.

Irrecoverable VAT has been charged to the relevant expenditure headings.

**RICHMOND MENCAP LIMITED**  
**NOTES TO THE ACCOUNTS (continued)**  
**FOR THE YEAR ENDED 31 MARCH 2021**

**6. TANGIBLE FIXED ASSETS**

	<b>Freehold Holiday Home £</b>
<b>COST OR VALUATION</b>	
At 1 April 2020	130,000
Additions, Revaluations/(Disposals)	-
At 31 March 2021	<u><b>130,000</b></u>
<b>DEPRECIATION</b>	
At 1 April 2020	-
Charge for period	-
At 31 March 2021	<u><b>-</b></u>
<b>NET BOOK VALUE</b>	
At 31 March 2021	<u><b>130,000</b></u>
At 31 March 2020	130,000

The holiday home was revalued on 18<sup>th</sup> June 2013 at £130,000 by Reid + Dean, Chartered Surveyors & Estate Agents. It is proposed to dispose of the holiday home in the near future and early indications are that it is valued above £160,000.

	<b>2021 £</b>	<b>2020 £</b>
<b>7. DEBTORS AND PREPAYMENTS</b>		
Other Debtors	10,088	-
Sundry debtors and prepayments	6,236	10,759
<b>Total</b>	<u><b>16,324</b></u>	<u><b>10,759</b></u>

	<b>2021 £</b>	<b>2020 £</b>
<b>8. CREDITORS: Amounts falling due within one year</b>		
Social security and other taxes	2,076	1,425
Income received in advance	58,379	53,107
Sundry Creditors and Accruals	1,088	1,597
<b>Total</b>	<u><b>61,543</b></u>	<u><b>56,129</b></u>

	<b>2021 £</b>	<b>2020 £</b>
<b>9. GENERAL FUNDS</b>		
Opening balance 1 April 2020	106,599	86,410
Net incoming resources for the year	2,678	20,189
Closing balance at 31 March 2021	<u><b>109,277</b></u>	<u><b>106,599</b></u>

**RICHMOND MENCAP LIMITED**  
**NOTES TO THE ACCOUNTS (continued)**  
**FOR THE YEAR ENDED 31 MARCH 2021**

**10. FUND ANALYSIS**

	At 1st April 2020 £	Incoming Resources £	Outgoing Resources £	Transfers £	At 31st March 2021 £
<b>Restricted funds</b>					
Elsie Kirk Trust	100,000	-	-	-	100,000
LB Richmond Upon Thames : Contracts	-	49,735	(49,735)	-	-
Achieving for Children : Contracts	-	13,345	(13,345)	-	-
Richmond Parish Lands Charity	-	28,781	(28,781)	-	-
Hampton Fund	-	35,575	(35,575)	-	-
Heathrow Community Trust	-	5,905	(5,905)	-	-
The Barnes Fund and Walsingham Lodge Trust	-	5,000	(5,000)	-	-
Chelsea Square 1994 Trust	-	3,000	(3,000)	-	-
Makers of Playing Cards Charity	-	1,000	(1,000)	-	-
Charges to Clients	-	3,475	(3,475)	-	-
	<b>100,000</b>	<b>145,816</b>	<b>(145,816)</b>	<b>-</b>	<b>100,000</b>

The Elsie Kirk Trust Grant shown above is highly restrictive and can only be used for the office accommodation of Richmond Mencap Limited.

	At 1st April 2020 £	Incoming Resources £	Outgoing Resources £	Transfers £	At 31st March 2021 £
<b>Unrestricted Funds</b>					
General Purposes Funds	106,599	2,678	-	-	109,277
Revaluation Reserve	111,331	-	-	-	111,331
<b>Total Unrestricted Funds</b>	<b>217,930</b>	<b>2,678</b>	<b>-</b>	<b>-</b>	<b>220,608</b>

**11. COMMITMENT UNDER OPERATING  
LEASES**

At 31 March 2020 the Charity had annual commitments under non-cancellable operating leases as set out below

	2021		2020	
	Land and Buildings £	Other Items £	Land and Buildings £	Other Items £
<b>Operating leases which expires:</b>				
Within 2 to 5 years	17,000	4,035	17,000	2,720
After more than 5 years	-	-	-	-
	<b>17,000</b>	<b>4,035</b>	<b>17,000</b>	<b>2,720</b>

## **12. RELATED PARTY TRANSACTIONS**

The charity is controlled by its Trustees, who are directors of the company. No transactions with related parties were undertaken such are required to be disclosed under Financial Reporting Standard 8.

## **13. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020 and there were no trustees' expenses paid for the year ended 31 March 2021 nor for the year ended 31 March 2020.