

Charity Number: 1102516

Company Number: 04708232

**A Place To Call Our Own Limited**  
**(A company limited by guarantee)**

**Trustees' Report and Unaudited Accounts**

**For the year ended 31 July 2022**

**A Place To Call Our Own Limited**  
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**A Place To Call Our Own Limited**  
**REFERENCE AND ADMINISTRATIVE DETAILS**

**Company Number** 04708232

**Charity Number** 1102516

**Registered Office**

Unit 15, Botany Park  
Botany Avenue  
Mansfield  
Notts  
NG18 5NF

**Independent Examiner**

Cedar + Co.  
Chartered Certified Accountants  
The Greenhouse  
106-108 Ashbourne Road  
Derby  
DE22 3AG

**Bankers**

Unity Trust Bank  
Four Brindley Place  
Birmingham  
B1 2JB

**Directors and Trustees**

The following served as directors and trustees during the year:

David Liggins	Chairman and lead trustee on governance and enterprise
Patricia Green	Lead trustee on care services and safeguarding
Lee Piercy	Lead trustee on finance
Michael Holmes	
Rebecca Hayes	Resigned 17 November
Matthew Abdy	
Karen Kilner	

## **A Place to Call Our Own**

### **DIRECTORS' AND STRATEGIC REPORT**

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Constitution, governing document and organisational structure**

The board of Trustees as a whole, and individually, accept collective responsibility for ensuring that the charity has a clear and relevant set of aims and an appropriate strategy for achieving them; the board agrees to the charity's vision, values and reputation and leads by example, requiring anyone representing the charity reflects its values positively.

The board recognises the charity's values are reflected in all its work and that the ethos and culture of the organisation underpin the delivery of all activities.

The Trustees of the charity are also the Board of Governors to the Independent School who meet on a quarterly basis; whilst its sub-committees and task and finish groups meet monthly and/or as required.

The board periodically reviews the organisation's charitable purposes, and the external environment in which it works, to make sure that the charity, and its purposes, stay relevant and valid.

The board leads the development of, and agrees, a strategy or plan that aims to achieve the organisation's charitable aims and objectives and is clear about the desired outputs, outcomes, and impacts. The board evaluates the charity's impact, outputs, and outcomes on an ongoing basis, analysing the external environment and planning for sustainability.

The CEO (Chief Executive Officer) and Finance Lead attend the Trustee meetings; the Headteacher presents the school report and other members of the Senior Management Team report on operations and service developments of the charity and independent school.

Reporting to the board are sub-committees linked to the strategic plan and organisational development:

- Finance, Audit, Infrastructure and Estates
- Governance and Risk
- Safeguarding, Quality of Teaching and Learning, Looked After Children (LAC)
- Business Development and Performance
- Equality Diversity & Inclusion - Community Engagement
- Organisational Development, Human Resources and Remuneration

Trustees consider the benefits and risks of partnership working, merger or dissolution if other organisations are fulfilling similar charitable purposes more effectively and/or if the charity's viability is uncertain.

The board recognise its broader responsibilities towards communities, stakeholders, wider society and the environment, and acts on them in a manner consistent with the charity's purposes, values, and available resources.

##### **Induction and training of new trustees**

As part of the recruitment process, prospective trustees receive a Trustee Information Pack, which includes the Charity Commission publication "CC3 The Essential Trustee: What you need to know". Prospective trustees are invited to attend a full board meeting to observe and discuss the responsibilities of being a APTCOO trustee. They visit the activity groups, meet with parents to see and feel the Charity in operation, meet the staff and volunteers and follow an induction programme.



Trustee training is continually reviewed and information is provided of training courses available. Trustees have access to online training, face to face and membership to NCVO (National Council for Voluntary Organisations), Andrew Hall Safeguarding, and a range of Third Sector, Governance and Leadership publications. They are encouraged to visit the Charity Commission website, where documents outlining Trustee responsibilities, charity law and other training opportunities can be accessed.

Our effective system of integrated charity/school governance enables the Trustees to make informed decisions by providing them with an overview of the organisation's key objectives, the systems needed to achieve them and the risks that might be involved. We have now recruited a new member of the senior management team who supports the school Governor role with training and overall compliance responsibilities.

### **Pay and remuneration**

APTCOO offer fair pay to attract and retain appropriately qualified staff to lead, manage, support, and deliver the charity's aims. It should always be consistent with these aims and recognise that for certain charities it is possible to attract senior executives with lower pay than public or private sector market rates.

Trustees are responsible for setting remuneration levels for the charity's most senior staff. These senior staff should be clearly identified by the Trustees and will typically, although not always, be part of the charity's executive or senior management team.

To set appropriate pay and rewards for these staff requires making informed judgments and following the charity's governance and constitutional arrangements.

### **Public Benefit**

Parent and family support is central to the purpose of the charity and all that we do. APTCOO seeks to listen, inform, and encourage parents of children and young people who have additional needs and disabilities, which enables them to grow in strength and knowledge. The focus is on enhancing the balance between caring and parenting whilst maintaining family life and enabling positive plans for the future.

APTCOO make an enormous difference to the families we work with providing them with nurture, time to talk and reflect, plan and reset in a place of choice, non-clinical and non-judgemental. For this reason, we invested in the Anna Freud Reflective Parenting Training. During the last year of COVID we adapted and delivered remotely to over 200 families, and over 100 paediatric health, education, and social care teams. Reflective parenting is an approach, which helps parents better understand their children's behaviour and their own. We have piloted this service in partnership with the commissioners and funding received from Bassetlaw Clinical Commissioning Group, including social prescribing, and Sensory Integration, working creatively together to match the services with the needs wants and choices of families during a period of unprecedented and turbulent change, the positive feedback is transformational and providing the blueprint for APTCOO in the future.

The benefit of services like APTCOO was summed up by the Children's Commissioner for England recently when she said, "Providing support in this way provides a wide range of benefits. It relieves pressure on specialist CAMHS services, it enables children to learn and engage together with their parents and it reduces upsetting behaviour, and family breakdown." Post Covid our plans include a full rollout of the training programme taking place in our family hubs, allowing parents to socialise and learn with each other and realise they are not alone.

During the past 12 months we have taken some significant steps on our journey towards delivering 'outstanding' specialist family services, improving the quality of the services that support children and young people with Special Educational Needs and Disabilities (SEND) and their whole family unit in Nottinghamshire. Our service provides a safety net working in

partnership with local services whose primary aim is to support families who often do not know where to turn for help or how to ask for help; the Charity has worked closely with social workers, the virtual school and paediatric team, mental health and the police offering a trusted safety net with wrap around care and support.

The services offered provide emotional, practical, and educational support to vulnerable children and young people together with their whole family unit; specialising in early life trauma, intervention and preventative practise with an aim to keep children and young adults safe, healthy, happy, and achieving.

The APTCOO team represents health and care, education, private and voluntary sector. Our investment in training and development is exemplary. Each year we support staff and volunteers within their chosen fields of work to develop their skills, qualifications, and aspirations. We work together with local colleges and universities providing high quality clinical placements. Our safe and complex environments lend themselves to research and development, this is recognised and rewarded with master's level students, paediatric doctors and qualified therapists spending quality time with APTCOO, and in some cases continuing to volunteer and becoming part of the APTCOO workforce.

The public benefit of our service is to raise aspirations and improve the life chances of disadvantaged families so that their negative experiences do not translate into poor outcomes. Research shows that children are less likely to suffer from serious mental health difficulties in later life if they receive support at an early age, often saving the far higher costs of engaging statutory mental health services.

The Trustees confirm that they have complied with the requirements of section 4 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

### **Equality, Diversity, and Inclusion**

Addressing equality, diversity and inclusion helps APTCOO make better decisions. This requires commitment, but it means that a charity is more likely to stay relevant to those it serves and to deliver its public benefit. Recognising and countering any imbalances in power, perspectives, and opportunities in the charity, and in the attitudes and behaviour of Trustees, staff and volunteers, helps to make sure that a charity achieves its aims.

All Trustees have the same responsibility for APTCOO, so they must have equal opportunity to contribute to decision making. Trustee diversity, in the widest sense, is important because it encourages more balanced decision making, in turn this increases legitimacy and impact. APTCOO ensures all trustees are welcomed, valued and able to contribute.

Our Trustees commit to equality, diversity and inclusion and set a positive example and tone for the charity, delivering its purpose, and setting inclusive values and culture.

### **Objectives and Activities**

Looking back at how much Covid dominated our activities, none of us could imagine that it would continue to do so in such a profound way during 2022 as well. The team at APTCOO once again showed the resilience to continue to deliver, develop and adapt the outstanding service they are known for, despite at times suffering from Covid themselves.

During and post Covid, more and more children became vulnerable and off the radar particularly in Education, I am pleased and relieved to share that all children placed with APTCOO attended and thrived in their unique bubbles. Feeding the children and the local community through our food club, remained a vital supply of food and keep warm checks with our families who in some cases became cut off and forgotten. We delivered food to the family homes, together with clothing and

warm blankets to help throughout what for some families became an unknown period of darkness, isolation, poverty and more.

We have many children and families that are entering APTCOO with higher anxiety levels, we are also seeing more family breakdowns and families in crisis. These families need a safe space to express themselves, the intensity of the support, trust and relationship building is difficult to quantify, reliant on the emotional intelligence, knowledge, and experience of a small, committed team.

With this in mind, one of the main aims of the Health and Social Care Act 2022 is to move the health and social care system away from a competitive internal market approach which is thought not to have succeeded in bringing about the level of improvement in outcomes, quality and choice originally expected. This has been the focus reinforced by the response to the Covid-19 pandemic where collaboration at pace has led to innovation and breaking down of organisational silos and boundaries. The introduction of Integrated Care Boards and the joining up of care, health and support is now happening at place and neighbourhood levels. It is here where APTCOO feel most connection can be made to people's lives and their insights, achieving this in practice requires engagement and co-production with people and communities in a place where they feel confident and able to contribute to the re shaping of services in the future.

It is once again a testament to the CEO and the team that they have continued to renew and revitalise the full range of APTCOO services. Following Government advice, the Family Hub remained largely closed to the public, until April 2022. However, the information advice and guidance, social prescribing signposting and crisis support website and on-line Microsoft Teams sessions continued and flourished. Education remained open as the children attending APTCOO are vulnerable by the nature of their placement, we formed bubbles and extended the use of the outdoor spaces and places based in the beautiful Sherwood Forest. We all had the luxury of spending time in the green space and bringing nature into everyday life benefitting the young people and staff alike both mentally and physically; from growing food and flowers, exercising outdoors to looking after animals all became known as "The APTCOO Good Life". An extraordinary experience, with extraordinary people, the positive effects and changes to how we work are now forming the direction of travel for APTCOO for the years to come.

In the course of good relationships with statutory funders, care providers, local authorities and other agencies, APTCOO utilises its hands-on experience to advocate that the needs of the child and family are fully understood. To deliver the charity's vision APTCOO provides safe environments offering a wide range of support and specialist services, achieving an outcome of increased resilience and empowerment within our families. The Trustees carefully consider how planned activities will contribute to APTCOO's aims and objectives. To ensure APTCOO's work remains focused on our stated aims and objectives, performance and outcomes are continuously monitored. APTCOO systematically seeks feedback from our families which, along with monitoring and evaluation, indicates we are providing essential and high-quality services and activities. We are committed to measuring the impact of our work. We seek to triangulate the impact of our services through service user feedback, compliance with contractually agreed outcomes and self-assessment of the effectiveness of our service models.

APTCOO provides emotional, practical, and educational support to vulnerable children and young people with additional needs and life limiting conditions and their whole family unit; specialising in early intervention and preventative practise with an aim to keep children and young people safe, healthy, and happy. We work across and in between health, education, and social care, acting as a safety net and a professional ally to safeguard looked after children and vulnerable families. Our services are bespoke and flexible, designed to encourage engagement and participation at the right time for a family, bringing families together so they can support each other, make friends, and socialise reducing isolation and loneliness.

Our services include:

- Crisis support - nurture unit acting as safety net between agencies.
- Delivery of specialist training programmes
- Emotional wellbeing support for families
- After school activity groups for children and young people across all age ranges
- Parents and sibling groups
- Young carer group
- Therapeutic sensory space
- Outreach and home support
- Flexible short breaks
- Volunteering
- Education, training, and employability
- Workforce development APTCOO provides hosting to other complementary providers and agencies enabling families to benefit from joined up services and coordinated care.

We embrace the importance and power of learning through fun without the fear of failure, changing the emphasis from surviving into thriving. We support families to make informed choices and work together with a wide range of complementary partners to provide access to the right services, at the right time, with the right people.

APTCOO is an Independent Special School using highly innovative and creative practical strategies that offer new opportunities for a small number of vulnerable young people together with their families. We are a positive learning centre where families and professionals come together to improve the health, education, and wellbeing within our locations each with their own specialism based in the local community and close to home.

### **Volunteers**

We are committed to supporting, enabling, and celebrating volunteering in all its diversity. APTCOO volunteers include people from all levels of society. We have an established and growing team of volunteers including parents, carers, students, professionals, and willing members of the community.

The natural development from passive recipient to becoming an active paid member of the workforce is now embedded within the culture of APTCOO, we call this Grow2Grow. We are extremely proud to share that over 80% of our workforce started out as volunteers. Grow2Grow is now embedded within the culture of APTCOO; this applies to how we deliver, as well as the social impact and value on families that we serve. We are motivated by the social, economic, health, environmental and community benefits; we are committed to bringing those benefits to as many people as possible, including marginalised and vulnerable groups.

### **Financial Review**

#### **Policy on reserves**

The utilisation of the charity's reserves can only be undertaken within the limits and parameters set by the Trustees, who have agreed that sufficient reserves be retained to cover re-investment in capital/premises, equipment and the funding needed to operate for a minimum of three months running costs. In the next financial year, we will work towards a target of three to six months running costs, reflecting organisational growth and sustainable business plans.

We are pleased to report at the end of this financial year a surplus that will now allow the Charity to purchase a property as an investment for the future.



**Principal funding sources**

We strive to secure as many funding streams as possible to reduce risk by not depending on one source of income. This year and the previous year have been particularly difficult due to grants, changes in commissioning and donations in the form of direct Covid-19 response. In this regard we are happy to report funding to deliver specialist education continues to provide the sustainability of our Charity support without any cost to the families.

We are grateful to have had continued fundraising support from local community organisations and contracted income through the local authority, and Health including:

- Nottingham City Council and Nottinghamshire County Council (Education) - APTCOO deliver commissioned education, health and care placements
- Nottinghamshire County Council Local Improvement Scheme - APTCOO family support services; providing emotional and practical support to vulnerable children and young people with additional needs and life limiting conditions and their whole family unit; specialising in early intervention and preventative practise with an aim to keep children and young people safe, healthy and happy
- Bassetlaw CCG (Clinical Commissioning Group) - APTCOO in Bassetlaw provides a range of high, quality support services to empower families pre and post diagnosis, who have children and young people with behaviours that challenge including Autism, ADHD (attention deficit hyperactivity disorder) and SEND (Special Educational Needs and Disability). Services include information, advice ASD (autism spectrum disorder) guidance, family learning programme and ASD (autism spectrum disorder) (autism spectrum disorder) Sensory Therapies
- Nottinghamshire County Council Short Breaks – APTCOO provide a flexible Short Breaks Service supporting young people with additional needs APTCOO activity groups and the local community
- Fundays in Nottinghamshire – Funding to support families access activities and excursions throughout the summer holidays

Holiday Activities and Food Programme (HAF) - the HAF Programme provides support to children in receipt of free school meals throughout school holiday periods ensuring young people have access to accessible, enrichment activities.

**Related parties**

There are no Directors or Trustees related party issues.

**Risk management**

The Trustees have a risk register acting as a management strategy which comprises:

- the principal risks and uncertainties that the charity faces are updated by the senior management team and presented to the full board, for review and discussion
- the establishment of policies, systems and procedures to mitigate those risks identified in the annual review
- the implementation of procedures designed to minimise or manage any potential impact on the charity should those risks materialise

The Trustees ensure that its decision-making processes are informed, rigorous and timely, and that effective delegation, control and risk-assessment, and management systems are set up and monitored. The Trustees promote a culture of sound management of resources but also understands that being over-cautious and risk averse can itself be a risk and hinder innovation.

Where aspects of the board's role are delegated to committees, staff, volunteers or contractors, the board keeps responsibility and oversight. The Trustees retain overall responsibility for risk management and discusses and decides the level of risk it is prepared to accept for specific and combined risks.

The Trustees regularly review the charity's specific significant risks and the effect of these risks added together. It makes plans to mitigate and manage these risks appropriately. Trustees consider risk that relates to their situation and where they work, for example charities working with children or vulnerable adults will look at risks relating to safeguarding.

The Trustees regularly check the charity's process for identifying, prioritising, escalating and managing risks and, where applicable, the charity's system of internal controls to manage these risks. The Trustees review the effectiveness of the charity's approach to risk at least every year. The board describes the charity's approach to risk in its annual report and in line with regulatory requirements.

The Trustees operate a risk management approach to the charity's business and the process involves:

- Setting out objectives/targets to be achieved annually
- Setting out an annual budget
- Delegating authority to ensure objectives and targets are achieved
- Undertaking an annual Financial Risk Assessment. In addition, the Trustees have also set out and implemented policies and procedures to cover quality assurance, equal opportunities, health and safety, environmental issues and recycling, IT data and financial policies covering investment, reserves, and limits of authority for expenditure.

These policies are reviewed annually, and monitoring takes place to measure the impact of the implementation of these policies the results of which are used to improve the quality and effectiveness of staff and the services by the charity.

#### **Plans for the future**

APTCOO retains its ambition to acquire a new premise in Bassetlaw to create a positive learning centre with a focus to set up a new positive learning centre for our families with a focus on sensory therapy in honour and memory of the Faye Williams Legacy. As we learn to live with Covid and things return more and more to the new normal, we are redeveloping our strategic and business plans, consulting and co -designing a new centre in Bassetlaw to meet the needs wants and choices of parents, young people and partners.

We will:

- Re-evaluate current service delivery mechanisms, developing the offering in light of the experience gained during lockdown
- Ensure that APTCOO remains in a good position financially with adequate reserves to cover expenditure requirements for three to six months
- Adjust staffing levels to ensure that APTCOO is able to meet growing demand for our services across the whole of Nottinghamshire
- Progress investment plans for upgrading and or re-locating both our premises in Mansfield, including our back-office infrastructure
- Review the functionality of the Website and mobile access. Ensure it is fit for purpose and user friendly
- Sustain and develop new relationships with our commissioners, supporters and volunteers
- Refocus fundraising for the Charity seeking new sources of funds as well as recognising the difficult economic conditions our supporters will face not least due to post Covid demands and the rising inflation due to the Cost-of-Living crisis
- Continue to monitor the health and wellbeing of staff who have dealt so well with the very difficult circumstances of the last two years

### **Involvement and engagement**

Our services are co-designed with our customers to meet the needs of our communities, reducing the strain on public services and empowering individuals by putting families and young people at the heart of what we do.

Central to our core values is our ability to tell a compelling story (through the APTCOO legacy) and inspiring people to take action – whether getting and/or giving support – thereby increasing the impact we make on the lives of children, young people, and their families.

APTCOO attracts many people who believe in what we are doing, we now need to grow relationships with partners, to diversify our income streams, grow our business and remain sustainable.

Raising income through the delivery of our own bespoke services to expand is key to our sustainability. We need to be pro-active when considering partnerships, seeking out good partners with shared values, and aligned services to work collaboratively. We are working together with our partners from public, private, and other VCSE (Voluntary Community and Social Enterprise).

What we do know is the significant role of the voluntary sector in supporting education, health, and social care as part of the local sustainability and transformation plans. APTCOO is a valued third sector partner in transforming our local community services.

APTCOO's support is holistic and evolves over time, in response to the level of need and age of the children and young people with additional needs and disabilities. APTCOO recognises the changes and demands that families encounter as their children grow older. Families develop new skills and resilience with the knowledge that APTCOO is always there when needed. APTCOO actively seeks the views and opinions of our families to help measure the impact of services and to assist in the development and planning of future provision.

### **Statement of Trustees Responsibilities**

The trustees (who are also the directors of A Place To Call Our Own Limited for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations. Company law requires the trustees to prepare financial statements for each financial year.

Under company law, the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is appropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions, and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. The above report has been prepared in accordance with the provisions applicable to companies subject to the small companies regime as set out in Part 15 of the Companies Act 2006 and in accordance with the Charities SORP (FRS102).

Signed on behalf of the board

A handwritten signature in black ink, appearing to be 'Matthew Adby', written over a horizontal line.

Matthew Adby  
Trustee

Date 20/04/23



## **Independent Examiner's Report to the trustees of A Place To Call Our Own Limited**

I report to the charity trustees on my examination of the accounts of A Place To Call Our Own Limited ("the Company") for the period ended 31 July 2022.

### **Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

### **Independent examiner's statement**

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a Fellow of the Association of Chartered Certified Accountants which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe:

- accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
- the accounts do not accord with those records; or
- the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Neil M King FCCA  
Cedar + Co.  
Chartered Certified Accountants  
The Greenhouse  
106-108 Ashbourne Road  
Derby DE22 3AG  
Date 20/04/23

## Statement of Financial Activities

(Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)  
for the year ended 31 July 2022

		Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 31 July 2022 £	Total funds 31 July 2021 £
	Notes				
<b>Income and endowments from:</b>					
Donations and Legacies	3	5,759	-	5,759	866
Charitable activities	4	58,554	930,830	989,364	757,062
Investments	5	-	81	81	-
<b>Total Income</b>		64,313	930,911	995,224	757,948
<b>Expenditure on:</b>					
Raising funds	6	16	-	16	823
Charitable activities	7	82,934	645,485	728,419	623,336
Interest payable		-	1,016	1,016	466
<b>Total Expenditure</b>		82,950	646,501	729,451	624,159
<b>Net income/(expenditure)</b>	9	(19,653)	285,426	265,773	133,789
<b>Net income/(expenditure) before other gains/(losses)</b>		(19,653)	285,426	265,773	133,789
<b>Net movement in funds</b>	13	(19,653)	285,426	265,773	133,789
<b>Reconciliation of funds:</b>					
Total funds brought forward		(77,887)	432,528	354,641	220,852
<b>Total funds carried forward</b>	13	(97,540)	717,954	620,414	354,641

All of the charity's activities derive from continuing operations during the above two periods.

The statement of financial activities for 2021 is shown in Note 2 and the funds breakdown for 2021 is shown in Note 13.

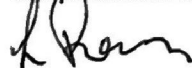
**Balance Sheet**  
**at 31 July 2022**  
**Company No. 4708232**

	<b>Notes</b>	<b>2022</b>	<b>2021</b>
<b>Fixed assets</b>			
Tangible assets	10	12,439	16,256
		<u>12,439</u>	<u>16,256</u>
<b>Current assets</b>			
Debtors	11	179,524	20,843
Cash at bank and in hand		552,144	418,189
		<u>731,668</u>	<u>439,032</u>
<b>Liabilities</b>			
Creditors: Amounts falling due within one year	12	119,831	94,187
<b>Net Current Assets</b>		611,837	344,845
<b>Total Assets less current liabilities</b>		624,276	361,101
<b>Creditors: Amounts falling due after more than one year</b>	12	3,862	6,460
<b>Total net assets</b>	13	<u>620,414</u>	<u>354,641</u>
<b>Funds of the Charity</b>			
<b>Restricted Funds</b>			
Restricted Income funds	13	769,513	485,286
		<u>769,513</u>	<u>485,286</u>
<b>Unrestricted Funds</b>	13	(149,099)	(130,646)
<b>Total Funds</b>	13	<u>620,414</u>	<u>354,641</u>

These accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies. For the year ended 31 March 2021 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.



Lee Piercy  
Trustee

Date 20/04/23

**Statement of Cashflows  
for the year ended 31 July 2022  
Company No. 4708232**

	Notes	2022	2021
<b>Net cash provided by/ (used in) in operating activities</b>	15	<b>134,889</b>	<b>153,968</b>
<b>Cash flows from investing activities</b>			
Interest received		81	-
Purchase of tangible fixed assets		-	(15,749)
<b>Cash provided by (used in) investing activities</b>		<b>81</b>	<b>(15,749)</b>
<b>Cash flows from financing activities</b>			
Borrowing		-	12,904
Repayment of borrowings		-	(3,753)
Repayment of loans		-	(23,600)
Amounts paid under finance lease		-	(4,891)
Interest paid		(1,016)	-
<b>Cash provided by (used in) financing activities</b>		<b>(1,016)</b>	<b>(19,340)</b>
<b>Increase (decrease) in cash and cash equivalents in the year</b>		<b>133,955</b>	<b>118,880</b>
Cash and cash equivalents at the beginning of the year		418,189	299,309
<b>Total cash and cash equivalents at the end of the year</b>		<b>552,144</b>	<b>418,189</b>

**Notes to the Accounts**  
**for the year ended 31 July 2022**

**1 Accounting policies**

**Basis of preparation**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

**Change in basis of accounting or to previous accounts**

There has been no change to the accounting policies (valuation rules and method of accounting) since last year and no changes have been made to accounts for previous years.

**Going concern**

The financial statements have been prepared on a going concern basis. The trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The trustees make this assessment in respect of a period of one year from the date of approval of the financial statements.

**Fund accounting**

Unrestricted funds	- These are available for use at the discretion of the trustees in furtherance of the general objects of the charity.
Designated funds	These are unrestricted funds earmarked by the trustees for particular
Revaluation funds	These are unrestricted funds which include a revaluation reserve representing the restatement of investment assets at their market values.
Restricted funds	- These are available for use subject to restrictions imposed by the donor or through terms of the contract

**Income**

Recognition of income and expenditure	- Income is included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to, and virtually certain to receive the income and the amount of the income can be measured with sufficient reliability. Where income has related expenditure, the income and related expenditure is reported gross in the SOFA.
Donations and legacies	- Voluntary income received by way of donations and gifts is included in the SOFA when receivable and only when the Charity has unconditional entitlement to the income.
Grants	- Income from grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached be receive and the amount can be measured reliably and is not deferred.

### 1. Accounting policies (continued)

Contracted services	Income from contracted services is recognised as unrestricted income when the relevant service is performed. However, if the terms of the contract limit payments to amounts expended by the charity on purposes specified in the contract and restrict the charity's use of any surplus then the income from that contract is presented as restricted in the accounts.
Tax reclaims on donations and gifts	- Income from tax reclaims is included in the SOFA at the same time as the gift/donation to which it relates.
Donated services and facilities	- These are only included in income (with an equivalent amount in expenditure) where the benefit to the Charity is reasonably quantifiable, measurable and
Volunteer help	- The value of any volunteer help received is not included in the accounts.
Investment income	- This is included in the accounts when receivable.
Gains/(losses) on	- This includes any gain or loss resulting from revaluing investments to market revaluation of value at the end of the year.
Fixed	
Gains/(losses) on investment assets	- This includes any gain or loss on the sale of investments.

### Expenditure

Recognition of expenditure	- Expenditure is recognised on an accruals basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.
Expenditure on raising funds	- These comprise the costs associated with attracting voluntary income, fundraising trading costs and investment management costs.
Expenditure on charitable activities	- These comprise the costs incurred by the Charity in the delivery of its activities and services in the furtherance of its objects for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
Grants payable	- All grant expenditure is accounted for on an actual paid basis plus an accrual for grants that have been approved by the trustees at the end of the year but not yet paid.
Governance costs	- These include those costs associated with meeting the constitutional and statutory requirements of the Charity, including any audit/independent examination fees, costs linked to the strategic management of the Charity together with a share of other administration costs.
Other expenditure	- These are support costs not allocated to a particular activity.

### Taxation

The charity is exempt from corporation tax on its charitable activities.

### Tangible fixed assets and depreciation

Depreciation is provided at the following annual rates in order to write off each asset over its estimated

Land and Buildings improvements	10% Straight line basis
Motor vehicles	25% Reducing balance basis
Equipment	20% Straight line basis

**Trade and other debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**Cash and cash equivalents**

Cash and cash equivalents comprise cash at bank and on hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. In the statement of financial position, bank overdrafts are shown within borrowings or current liabilities. In the Statement of Cash Flows, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the company's cash management.

**Trade and other creditors**

Short term creditors are measured at the transaction price. Other creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

**Leased assets**

Where the charity enters into a lease which entails taking substantially all the risks and rewards of ownership of an asset, the lease is treated as a finance lease. Leases which do not transfer substantially all the risks and rewards of ownership to charity are classified as operating leases.

Assets held under finance leases are initially recognised as assets of the charity at their fair value at the inception of the lease or, if lower, at the present value of the minimum lease payments. The corresponding liability to the lessor is included in the balance sheet as a finance lease obligation. Lease payments are apportioned between finance expenses and reduction of the lease obligation so as to achieve a constant rate of interest on the remaining balance of the liability.

Finance expenses are recognised immediately, unless they are directly attributable to qualifying assets, in which case they are capitalised in accordance with the charity's policy on borrowing costs.

Assets held under finance leases are depreciated in the same way as owned assets.

Operating lease payments are recognised as an expense on a straight-line basis over the lease term. In the event that lease incentives are received to enter into operating leases, such incentives are recognised as a liability. The aggregate benefit of incentives is recognised as a reduction of rental expense on a straight-line basis.

**Pension costs**

The charity operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the company pays fixed contributions into a separate entity.

Once the contributions have been paid the company has no further payments obligations. The contributions are recognised as expenses when they fall due. Amounts not paid are shown in accruals in the balance sheet. The assets of the plan are held separately from the company in independently administered funds.

**Company status**

The company is a private company limited by guarantee and consequently does not have share capital.

Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

<b>2. Statement of Financial Activities - prior year</b>	<b>Unrestricted funds 2021</b>	<b>Restricted funds 2021</b>	<b>Total funds 2021</b>
<b>Income and endowments from:</b>			
Donations and Legacies	886	-	886
Charitable activities	23,540	733,522	757,062
Investments	-	-	-
<b>Total</b>	<b>24,426</b>	<b>733,522</b>	<b>757,948</b>
<b>Expenditure on:</b>			
Raising funds	823	-	823
Charitable activities	49,462	573,874	623,336
Interest payable	466	-	446
<b>Total</b>	<b>50,285</b>	<b>573,874</b>	<b>624,159</b>
<b>Net expenditure</b>	<b>(25,859)</b>	<b>159,648</b>	<b>133,789</b>
<b>Net income before other gains/(losses)</b>	<b>(25,859)</b>	<b>159,648</b>	<b>133,759</b>
<b>Net Movement in funds</b>	<b>(25,859)</b>	<b>159,648</b>	<b>133,759</b>
<b>Reconciliation of funds</b>			
Total funds brought forward	(52,058)	272,880	220,852
<b>Total Funds carried forward</b>	<b>(77,887)</b>	<b>432,528</b>	<b>354,641</b>



## Notes to the Accounts

### 3. Income from Donations and legacies

	Unrestrict ed	Restricted	Total funds 2022	Total funds 2021
Personal donations	783		783	122
Donations from companies	4,976		4,976	764
	5,759		5,759	886

### 4. Income from charitable activities

	Unrestricted	Restricted	Total funds 2022	Total funds 2021
Contracted Services	58,554	779,145	837,699	634,107
Grants	-	151,685	151,685	121,664
Generated Income	-	81	81	1,291
	58,554	930,911	989,465	757,062

### 5. Income from Investments

	Total 2022	Total 2021
Interest receivable on bank deposits	81	0
	81	0

### 6. Expenditure on raising funds

	Unrestricted	Restricted	Total 2022	Total 2021
Activities and Events	16		16	823
	16		16	823

### 7. Expenditure on charitable activities

	Unrestricted	Restricted	Total 2022	Total 2021
Contracted services	82,934	646,501	729,435	479,793
Grants and donations	-	-	-	116,330
Generated income	-	-	-	27,213
	82,934	646,501	729,435	623,336

All cost relates to the Charity's primary activity.

## 8. Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the period.

## 9. Net income before transfers

	2022	2021
This is stated after charging:		
Depreciation of owned fixed assets	3,816	3,529
Independent Examiner's fee	1,800	1,800
Other fees paid to the auditor or independent examiner	3,355	3,355
Salaries and wages	420,180	368,868
Social security costs and pensions	71,467	34,362
	<u>500,618</u>	<u>403,230</u>

No employee received emoluments in excess of £60,000. None of the trustees have been paid any remuneration or received any other benefits from an employment with the charity or a related entity.

The average monthly number of full time equivalent employees during the year was as follows:

	2022 Number	2021 Number
Management	5	4
Admin support	6	3
Frontline staff	13	9
<b>Total</b>	<b>24</b>	<b>16</b>

## 10. Tangible fixed assets

	Land and building improvements	Equipment	Motor vehicles	Total
Cost or revaluation				
At 1 August 2021	31,094	1,495	25,009	57,598
At 31 July 2022	<u>31,094</u>	<u>1,495</u>	<u>25,009</u>	<u>57,598</u>
Depreciation and impairment				
At 1 August 2021	29,861	8	11,473	41,342
Depreciation charge for the year	135	297	3,384	3,816
At 31 July 2022	<u>29,996</u>	<u>305</u>	<u>14,857</u>	<u>45,158</u>
Net book values				
At 31 July 2022	<u>1,098</u>	<u>1,190</u>	<u>10,151</u>	<u>12,439</u>
At 31 July 2021	<u>1,233</u>	<u>1,487</u>	<u>13,536</u>	<u>16,256</u>

**11. Debtors**

	<b>2022</b>	<b>2021</b>
Trade debtors	174,484	2,678
Prepayments and accrued income	5,040	18,165
	<u>179,524</u>	<u>20,843</u>

**12. Creditors:**

amounts falling due within one year	<b>2022</b>	<b>2021</b>
Obligations under finance lease and hire purchase contracts	2,599	2,599
Trade creditors	15,746	5,899
Other taxes and social security	15,843	9,240
Other loans	-	3,573
Accruals and deferred income	85,644	72,876
	<u>119,832</u>	<u>94,187</u>

**Creditors:**

amounts falling due after one year	<b>2022</b>	<b>2021</b>
Obligations under finance lease and hire purchase contracts	3,862	5,866
Other loans	-	604
	<u>3,862</u>	<u>6,460</u>

The hire purchase creditor is secured on the assets acquired under the contract.

Deferred income includes a legacy donation of £55,033 which is preserved in a separate bank account and against which no expenditure has been incurred. The charity is continuing to conduct a scoping exercise for a property in Bassetlaw that meets the terms of the deed.

### 13. Movement in funds

	At 1 August 2021	Incoming resources (including other gains/losse s)	Resources expended	At 31 July 2022
Restricted funds:				
Restricted income funds:				
Education	479,953	772,744	(492,772)	759,925
Donations and Other		7,322	(7,322)	
Teacher Pension Grant	5,334	4,254		9,588
Bassetlaw CCG		146,591	(146,591)	
<i>Total</i>	485,287	930,911	(646,685)	769,513
Unrestricted funds:				
General funds	(130,646)	64,313	(82,766)	(149,099)
<b>Total funds</b>	<b>354,641</b>	<b>995,224</b>	<b>(729,451)</b>	<b>(620,414)</b>

#### Movement in funds (continued)

##### Purposes and restrictions in relation to the funds:

##### Restricted funds:

Education	Funding to deliver commissioned education, health and care placements. The education offer is supported by the holistic family support provided through the charity.
Fundays in Nottinghamshire	Funding to support our families throughout the Summer delivering Grow, Make and Eat sessions, these sessions included activities comprising simple construction, gardening, cooking, wildlife, friendly activities, making planting quick and easy, team activities increasing interest and engagement in gardening, cooking, and healthier lifestyles, raising self-esteem, self-belief and enthusiasm.
Notts CC LIS	Funding was also awarded for trips out for families.
Lloyds Foundation	APTCOO support services for Nottinghamshire County Council.
Teacher Pension Grant	Investment for training, enterprise, and employability work carried out by the charity.
Notts CC Short Breaks	The teachers' pension employer contribution grant (TPECG) supports schools and local authorities with the cost of the increase in employer contributions to the teachers' pension scheme. APTCOO is contracted to provide a Flexible Short Breaks Service supporting children and young people with special needs and disabilities within the community, these children and young adults are unable to access universal settings.

**Movement in funds (continued)**

Purposes and restrictions in relation to the funds:

**Restricted funds:**

Bassetlaw CCG

To offer APTCOO support services from an approved location within Bassetlaw District.

	<b>At 1 July 2020</b>	<b>Incoming resources</b>	<b>Resources expended</b>	<b>At 31 July 2021</b>
Education	280,344	596,670	(397,062)	479,952
Fundays in Nottinghamshire		4,243	(4,243)	
Notts CC Grant Aid		4,375	(4,375)	
Lloyds Invest		25,000	(25,000)	
Teacher Pension Grant		5,334		5,334
Notts CC Short Breaks		10,945	(10,945)	
Bassetlaw CCG		86,955	(86,955)	
<b>Total</b>	<b>280,344</b>	<b>733,522</b>	<b>(528,580)</b>	<b>485,286</b>
Unrestricted funds:				
General funds	(59,492)	24,426	(95,579)	(130,646)
<b>Total funds</b>	<b>220,852</b>	<b>757,948</b>	<b>(624,159)</b>	<b>354,641</b>

**14. Commitments****Operating lease commitments**

Annual commitments under non-cancellable operating leases are as follows:

	<b>2022 Land and buildings</b>	<b>2021 Land and buildings</b>
Operating leases with expiry date:		
Within one year	65,600	10,800
Within 2-5 years	52,300	-
Over five years	42,800	51,600

**15. Reconciliation of net movement in funds to net cash flow from operating activities**

	<b>2022</b>	<b>2021</b>
Net movement in funds	265,773	133,789
Add back depreciation charge	3,816	3,529
Add interest payable on hire purchase	589	442
Add interest payable on loans	427	465
Deduct interest income shown in investing activities	(81)	-
Decrease (increase) in debtors	(158,681)	6,900
Increase (decrease) in creditors	23,046	8,843
Net cash generated by operating activities	<u>134,889</u>	<u>153,968</u>

**16. Related party disclosures**

There have been no related party transactions during the period.

**Controlling party**

The company is limited by guarantee and has no share capital; thus no single party controls the company.