

**A Place To Call Our Own Limited**

**(A company limited by guarantee)**

**Charity No. 1102516**

**Company No. 04708232**

**Trustees' Report and Unaudited Accounts**

**31 July 2021**



**A Place To Call Our Own Limited**  
**CONTENTS**

	Pages
Information Page	2
Directors' and Strategic Report	3 to 10
Independent Examiner's Report	11
Statement of Financial Activities	12
Balance Sheet	13
Statement of Cashflows	14
Notes to the Accounts	15 to 24

**A Place To Call Our Own Limited**  
**REFERENCE AND ADMINISTRATIVE DETAILS**

**Company No. 04708232**

**Charity No. 1102516**

**Registered Office**

Unit 15, Botany Park  
Botany Avenue  
Mansfield  
Notts  
NG18 5NF

**Independent Examiner**

Caroline Hopkinson FMAAT  
Emerald Accountancy Services  
Third Floor, Staveley Hall  
Staveley Hall Drive  
Staveley  
Chesterfield  
S43 3TN

**Bankers**

Unity Trust Bank  
Four Brindleyplace  
Birmingham  
B1 2JB

**Directors and Trustees**

The following served as directors and trustees during the year:

David Liggins	-	Chairman and lead trustee on governance and enterprise
Patricia Green	-	Lead trustee on care services and safeguarding
Lee Piercy	-	Lead trustee on finance
Michael Holmes		
Rebecca Hayes		
James Wilson	-	resigned 21 July 2020
Matthew Abdy	-	appointed 7 April 2021
Karen Kilner	-	appointed 7 April 2021



## **A Place To Our Own Limited**

### **DIRECTORS' AND STRATEGIC REPORT**

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Constitution and governing document**

##### **Organisational structure**

The board, as a whole, and Trustees individually, accept collective responsibility for ensuring that the charity has a clear and relevant set of aims and an appropriate strategy for achieving them.

The board agrees to the charity's vision, values and reputation and leads by example, requiring anyone representing the charity reflects its values positively.

The board makes sure that the charity's values are reflected in all its work, and that the ethos and culture of the organisation underpin the delivery of all activities.

The Trustees of the charity are also the Board of Governors to the independent school who meet on a quarterly basis; whilst its sub-committees and task and finish groups meet monthly and/or as required.

The board periodically reviews the organisation's charitable purposes, and the external environment in which it works, to make sure that the charity, and its purposes, stay relevant and valid.

The board leads the development of, and agrees, a strategy or plan that aims to achieve the organisation's charitable aims and objectives and is clear about the desired outputs, outcomes, and impacts.

All Trustees can explain the charity's public benefit. The board evaluates the charity's impact, outputs, and outcomes on an ongoing basis, analysing the external environment and planning for sustainability.

The CEO (Chief Executive Officer) and Finance Lead attend the Trustee meetings; the Headteacher presents the school report and other members of the Senior Management Team report on operations and service developments of the charity and independent school.

Reporting to the board are sub-committees linked to the strategic plan and organisational development:

- Finance, Audit, Infrastructure and Estates
- Governance and Risk
- Safeguarding, Quality of Teaching and Learning, Looked After Children (LAC)
- Business Development and Performance
- Equality Diversity & Inclusion - Community Engagement
- Organisational Development, Human Resources and Remuneration

The board regularly review the sustainability of its income sources and their impact on achieving charitable purposes in the short, medium, and longer term.

Trustees consider the benefits and risks of partnership working, merger or dissolution if other organisations are fulfilling similar charitable purposes more effectively and/or if the charity's viability is uncertain.

The board recognise its broader responsibilities towards communities, stakeholders, wider society and the environment, and acts on them in a manner consistent with the charity's purposes, values, and available resources.

##### **Induction and training of new trustees**

Prospective and new Trustees meet with the CEO, Chair of the Board, and members of the team to enable familiarisation with the charity and the complexity of the working environment, to gain an understanding of the current financial position and funding arrangements, staffing and other resources, and the future and objectives of the charity. A comprehensive induction, training and development programme is planned and delivered for new Trustees including refresher training. Trustees attend staff training days to gain an understanding and overview of the quality of training for the team and the competency of

## **A Place To Our Own Limited**

### **DIRECTORS' AND STRATEGIC REPORT**

themselves and others. Trustees have access to online training, face to face and membership to NCVO (National Council for Voluntary Organisations), Andrew Hall Safeguarding, and a range of Third Sector, Governance and Leadership publications. They are encouraged to visit the Charity Commission website, where documents outlining Trustee responsibilities, charity law and other training opportunities can be accessed.

APTCOO (A Place to Call Our Own) is pro-active in seeking out suitable potential Trustees through a wide range of methods such as word of mouth, AGM (Annual General Meeting) and/or advertising. Our aim is always to achieve a diverse team with an appropriate skills mix, recruitment will always be based on merit. If approved, the Chair will then arrange for co-option/election at the earliest opportunity consistent with the Articles. Our effective system of integrated charity/school governance enables Trustees to make informed decisions by providing them with an overview of the organisation's key objectives, the systems needed to achieve them and the risks that might be involved.

#### **Pay and remuneration**

APTCOO offer fair pay to attract and retain appropriately qualified staff to lead, manage, support, and deliver the charity's aims. It should always be consistent with these aims and recognise that for certain charities it is possible to attract senior executives with lower pay than public or private sector market rates.

Trustees are responsible for setting remuneration levels for the charity's most senior staff. These senior staff should be clearly identified by the Trustees and will typically, although not always, be part of the charity's executive or senior management team.

To set appropriate pay and rewards for these staff requires making informed judgments and following the charity's governance and constitutional arrangements.

#### **PUBLIC BENEFIT**

APTCOO is a trusted friend, a professional service and more aware of the complex lives that our families live within. APTCOO services are person-centred, flexible, friendly, and delivered within non-clinical environments.

We work on issues that affect children and young people across the full range of education, health, and social care needs, from promoting public health needs through to working with clinical colleagues providing highly specialised services to children with the most complex health needs.

APTCOO encourages the people's voice to share what is sacred, what needs to change and what is currently not available. Family support helps to improve the mental and physical wellbeing, increasing people's resilience and improving health outcomes for the whole family unit.

Our service provides a safety net working in partnership with local services whose primary aim is to support families who often do not know where to turn for help or how to ask for help; the Charity has evolved from listening to parents/carers who share 'that nobody wants to know until it's too late.' We offer preventive rather than reactive support that prevents the problem from deteriorating to the point where expensive specialist services are needed.

The public benefit of our service is to raise aspirations and improve the life chances of disadvantaged families so that their negative experiences do not translate into poor outcomes. Research shows that children are less likely to suffer from serious mental health difficulties in later life if they receive support at an early age, often saving the far higher costs of engaging statutory mental health services.



## **A Place To Our Own Limited**

### **DIRECTORS' AND STRATEGIC REPORT**

#### **Equality, Diversity, and Inclusion**

Given the many challenges presented by Covid-19 it is not surprising to see considerable changes in the financial position of the Charity during a time of crisis. The potential impacts are widespread in many ways including reductions in contracts, fewer donations, and a loss of income from trading activities. The speed and gravity of the change meant that our organisation had to change funding strategies very quickly. We have a fundraising strategy and an annual funding plan, suddenly those plans were out the window because they just closed.

All Trustees have the same responsibility for APTCOO, so they must have equal opportunity to contribute to decision making. Trustee diversity, in the widest sense, is important because it encourages more balanced decision making, in turn this increases legitimacy and impact. APTCOO ensures all trustees are welcomed, valued and able to contribute.

Our Trustees commit to equality, diversity and inclusion and set a positive example and tone for the charity, delivering its purpose, and setting inclusive values and culture.

The Trustees confirm that they have complied with the requirements of section 4 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

#### **OBJECTIVES AND ACTIVITIES**

APTCOO provides emotional, practical, and educational support to vulnerable children and young people with additional needs and life limiting conditions and their whole family unit; specialising in early intervention and preventative practise with an aim to keep children and young people safe, healthy, and happy. We work across and in between health, education, and social care, acting as a safety net and a professional ally to safeguard looked after children and vulnerable families. Our services are bespoke and flexible, designed to encourage engagement and participation at the right time for a family, bringing families together so they can support each other, make friends, and socialise reducing isolation and loneliness.

The service is a single point of contact and a one-stop walk in resource centre where families can improve their health, education, and wellbeing within an inclusive community hub setting. Our services include:

- Crisis support - nurture unit acting as safety net between agencies.
- Delivery of specialist training programmes
- Emotional wellbeing support for families
- After school activity groups for children and young people across all age ranges
- Parents and sibling groups
- Young carer group
- Therapeutic sensory space
- Outreach and home support
- Flexible short breaks
- Volunteering
- Education, training, and employability
- Workforce development
- APTCOO provides hosting to other complementary providers and agencies enabling families to benefit from joined up services and coordinated care.

## **A Place To Our Own Limited**

### **DIRECTORS' AND STRATEGIC REPORT**

We embrace the importance and power of learning through fun without the fear of failure, changing the emphasis from surviving into thriving. We support families to make informed choices and work together with a wide range of complementary partners to provide access to the right services, at the right time, with the right people.

APTCOO is an Independent Special School using highly innovative and creative practical strategies that offer new opportunities for a small number of vulnerable young people together with their families. We are a positive learning centre where families and professionals come together to improve the health, education, and wellbeing of vulnerable within the local community.

#### **Volunteers**

We are committed to supporting, enabling, and celebrating volunteering in all its diversity. APTCOO volunteers include people from all levels of society. We have an established and growing team of volunteers including parents, carers, students, professionals, and willing members of the community. We recognise the value that volunteers bring to our services and to the individuals themselves. Over 80% of the APTCOO workforce started at APTCOO as volunteers, we support through a comprehensive training, coaching and mentoring programme. The natural development from passive recipient to becoming an active paid member of the workforce is now embedded within the culture of APTCOO, we call this Grow2Grow.

Grow2Grow is now embedded within the culture of APTCOO; this applies to how we deliver, as well as the social impact and value on families that we serve. We are motivated by the social, economic, health, environmental and community benefits; we are committed to bringing those benefits to as many people as possible, including marginalised and vulnerable groups.

#### **FINANCIAL REVIEW**

We are pleased to inform, that through prudent spending, a balanced budget for both income and expenditure was set, and this has been achieved. It was clear that the income and sustainability provided through the Independent Special School remaining open throughout Covid-19, became the primary focus, added to a reduced reliance on small, short term funding streams.

By the end of the financial year, we are pleased to have achieved a surplus. Furthermore, as we look to the next twelve-month period, we have a sustainable budget together with surplus that will suffice all the requirements of charity reserves. This includes capital investment, liability insurance salaries, inflation rises, and post covid financial uplifts that are set to increase.

This is an exceptional turn around and the organisation is in a much stronger position financially than it has been for several years.

Due to the restrictions brought about through Covid-19, all activities, resources and support have been developed with low cost, high impact. Staff and volunteers who would normally support the groups and activities continued to support virtually and delivered food parcels door-to-door.

It is truly clear, that in the light of unprecedented time brought about through Covid-19 together with year upon year of funding cuts from local authorities and other statutory agencies to the charitable sector that other methods of raising funding to deliver services must be sourced, and plans have already been agreed to do this. We have invested in our back-office functions, systems, and processes, with a new website and revised marketing and communications strategy. APTCOO will continue to invest resources into generating its own income through small niche social enterprise projects whilst maintaining the ethos, aims and objectives of the organisation.



## **A Place To Our Own Limited**

### **DIRECTORS' AND STRATEGIC REPORT**

#### **Policy on reserves**

The utilisation of the charity's reserves can only be undertaken within the limits and parameters set by the Trustees, who have agreed that sufficient reserves be retained to cover re-investment in capital/premises, equipment in addition to the funding needed to operate for a minimum of three months running costs. In the next financial year, we will work towards a target of 6 months reserves, reflecting organisational growth and sustainable business plans.

#### **Principal funding sources**

We strive to secure as many funding streams as possible to reduce risk by not depending on one source of income. This year and the previous year have been particularly difficult due to grants and donations in the form of direct Covid-19 response. In this regard we are happy to report funding to deliver 'living well post-Covid' from a wide and diverse range of both new and existing funders such as grant making trusts, school partnerships, corporate sponsors, and individual donations. We are incredibly grateful to have had continued fundraising support from local community organisations and local authorities including:

- Fundays in Nottinghamshire – Funding to support families access activities and excursions throughout the summer holidays;
- Nottinghamshire County Council Short Breaks – APTCOO provide a flexible Short Breaks Service supporting young people with additional needs, APTCOO activity groups and the local community;
- Nottingham City Council and Nottinghamshire County Council (Education) - APTCOO deliver commissioned education, health and care placements;
- Nottinghamshire County Council Local Improvement Scheme - APTCOO family support services; providing emotional and practical support to vulnerable children and young people with additional needs and life limiting conditions and their whole family unit; specialising in early intervention and preventative practise with an aim to keep children and young people safe, healthy and happy;
- Bassetlaw CCG (Clinical Commissioning Group) - APTCOO in Bassetlaw provides a range of high quality support services to empower families pre and post diagnosis, who have children and young people with behaviours that challenge including Autism, ADHD (attention deficit hyperactivity disorder) and SEND (Special Educational Needs and Disability). Services include information, advice ASD (autism spectrum disorder) guidance, family learning programme and ASD Sensory Therapies.

#### **Related parties**

There are no Directors or Trustees related party issues.

#### **Risk management**

The board makes sure that its decision-making processes are informed, rigorous and timely, and that effective delegation, control and risk-assessment, and management systems are set up and monitored. The board promotes a culture of sound management of resources but also understands that being over-cautious and risk averse can itself be a risk and hinder innovation.

Where aspects of the board's role are delegated to committees, staff, volunteers or contractors, the board keeps responsibility and oversight.

The board retains overall responsibility for risk management and discusses and decides the level of risk it is prepared to accept for specific and combined risks.

## **A Place To Our Own Limited**

### **DIRECTORS' AND STRATEGIC REPORT**

The board regularly reviews the charity's specific significant risks and the effect of these risks added together. It makes plans to mitigate and manage these risks appropriately. Trustees consider risk that relates to their situation and where they work, for example charities working with children or vulnerable adults will look at risks relating to safeguarding.

The board puts in place and regularly checks the charity's process for identifying, prioritising, escalating, and managing risks and, where applicable, the charity's system of internal controls to manage these risks. The board reviews the effectiveness of the charity's approach to risk at least every year. The board describes the charity's approach to risk in its annual report and in line with regulatory requirements.

The Trustees operate a risk management approach to the charity's business and the process involves:

- Setting out objectives/targets to be achieved annually
- Setting out an annual budget
- Delegating authority to ensure objectives and targets are achieved
- Undertaking an annual Financial Risk Assessment. In addition, the Trustees have also set out and implemented policies and procedures to cover quality assurance, equal opportunities, health and safety, environmental issues and recycling, IT data and financial policies covering investment, reserves, and limits of authority for expenditure.

These policies are reviewed annually, and monitoring takes place to measure the impact of the implementation of these policies, the results of which are used to improve the quality and effectiveness of staff and the services by the charity.

#### **Plans for the future**

The board is now working with the APTCOO team and customers to review our 5-year strategy and revised business plan for the period 2021-2026. There are five key strategic objectives:

1. Agile and Responsive – always able to look ahead, to innovate and seize opportunities.
2. Managed Growth – continue to grow in a managed, sustainable way in order that we are able to help more families to have better lives.
3. Improved Quality – to ensure that our services are of the highest quality.
4. Better Known with a bolder stronger voice for families – to build upon our local, regional, and national profile to ensure we have increased influence and impact.
5. Valuing our People – investing in our staff and volunteers and their development in order that APTCOO becomes an even better place to work.

We have worked together with Lloyds Bank Foundation throughout Covid-19, working together with consultants to share and contribute towards 'The Organisational Resilience Guide'. At its heart, the guide recognises that to build resilience we need to develop internal resilience, that is the ability of our organisation to anticipate, prepare for, respond, and adapt to incremental change and sudden disruptions to survive and prosper.

The Organisational Resilience Guide provides a framework around a set of ten principles split into three pillars of purpose, finance, and people:

1. Purpose – deliver with clarity and integrity, co-production with our people at the heart of all that we do.
2. Finance – management with intention and control, using the Charity Commission self-assessment.
3. People – with an appetite to learn and grow themselves as individuals and the organisation.



## **A Place To Our Own Limited**

### **DIRECTORS' AND STRATEGIC REPORT**

#### **Involvement and engagement**

Our services are co-designed with our customers to meet the needs of our communities, reducing the strain on public services and empower individuals by putting families and young people at the heart of what we do.

Central to our core values is our ability to tell a compelling story (through the APTCOO brand) and inspiring people to take action – whether getting and/or giving support – thereby increasing the impact we make on the lives of children, young people, and their families. We are developing our brand & marketing functions to integrate as part of an effective wider programme of fundraising and engagement campaigns.

Far from hunkering down, we have been fleet of foot, throughout Covid-19 we have taken a different journey, however this is not yet sufficient to make up for the declining statutory income and the high demand for our services due to the closure of other similar support services.

We have been on an extraordinary journey, we continue to diversify to build sustainable services, drive innovation, to inspire and enable families, young people, volunteers, and staff to realise and reach their full potential in life. APTCOO attracts many people who really believe in what we are doing, we now need to grow relationships with partners, to diversify our income streams and become sustainable.

Raising income through the delivery of our own bespoke services to expand is key to our sustainability. We need to be pro-active when considering partnerships, seeking out good partners with shared values, and aligned services to work collaboratively. Partners from public, private, and other VCSE (Voluntary Community and Social Enterprise) who we can join up with to offer early interventional support that are co-ordinated and paced to help families move forward rather than being pushed around from agency to agency.

What we do know is the significant role of the voluntary sector in supporting education, health, and social care as part of the local sustainability and transformation plans. APTCOO is a valued third sector partner in transforming our local community services.

#### **STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The trustees (who are also the directors of A Place To Call Our Own Limited for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations. Company law requires the trustees to prepare financial statements for each financial year.

Under company law, the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is appropriate to presume that the charitable company will continue in business.

**A Place To Our Own Limited**  
**DIRECTORS' AND STRATEGIC REPORT**

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions, and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that their financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The above report has been prepared in accordance with the provisions applicable to companies subject to the small companies regime as set out in Part 15 of the Companies Act 2006 and in accordance with the Charities SORP (FRS102).

Signed on behalf of the board

A handwritten signature in black ink, appearing to read 'Patricia Green', with a stylized flourish at the end.

Patricia Green  
Trustee  
29 March 2022



**A Place To Call Our Own Limited**  
**INDEPENDENT EXAMINER'S REPORT**

**Independent Examiner's Report to the trustees of A Place To Call Our Own Limited**

I report to the charity trustees on my examination of the accounts of A Place To Call Our Own Limited ("the Company") for the period ended 31 July 2021.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of Association of Accounting Technicians which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe:

- accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
- the accounts do not accord with those records; or
- the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Caroline Hopkinson FMAAT  
Association of Accounting Technicians  
Emerald Accountancy Services Limited  
3rd Floor, Staveley Hall  
Staveley Hall Drive  
Staveley  
Chesterfield, S43 3TN

Date.....

**A Place To Call Our Own Limited**

**STATEMENT OF FINANCIAL ACTIVITIES**

**(Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)  
for the year ended 31 July 2021**

	Notes	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 31 July 2021 £	Total funds 31 July 2020 £
<b>Income and endowments from:</b>					
Donations and Legacies	3	886	-	886	10,455
Charitable activities	4	23,540	733,522	757,062	566,172
Investments	5	-	-	-	206
<b>Total Income</b>		<u>24,426</u>	<u>733,522</u>	<u>757,948</u>	<u>576,833</u>
<b>Expenditure on:</b>					
Raising funds	6	823	-	823	197
Charitable activities	7	49,462	573,874	623,336	408,423
Interest payable		<u>466</u>	<u>-</u>	<u>466</u>	<u>592</u>
<b>Total Expenditure</b>		<u>50,285</u>	<u>573,874</u>	<u>624,159</u>	<u>409,211</u>
<b>Net income/(expenditure)</b>	9	<u>(25,859)</u>	<u>159,648</u>	<u>133,789</u>	<u>167,622</u>
<b>Net income/(expenditure) before other gains/(losses)</b>		(25,859)	159,648	133,789	167,622
<b>Net movement in funds</b>	18	(25,859)	159,648	133,789	167,622
<b>Reconciliation of funds:</b>					
Total funds brought forward		(52,028)	272,880	220,852	53,230
<b>Total funds carried forward</b>	18	<u>(77,887)</u>	<u>432,528</u>	<u>354,641</u>	<u>220,852</u>

All of the charity's activities derive from continuing operations during the above two periods. The statement of financial activities for 2020 is shown in Note 2 and the funds breakdown for 2020 is shown in Note 14.

**A Place To Call Our Own Limited**  
**BALANCE SHEET**

at 31 July 2021

Company No.	4708232	Notes	2021 £	2020 £
<b>Fixed assets</b>				
	Tangible assets	11	16,256	4,036
			<u>16,256</u>	<u>4,036</u>
<b>Current assets</b>				
	Debtors	12	20,843	27,743
	Cash at bank and in hand		418,189	299,309
			<u>439,032</u>	<u>327,052</u>
<b>Liabilities</b>				
	Creditors: Amounts falling due within one year	13	94,187	106,059
<b>Net current assets</b>			<u>344,845</u>	<u>220,993</u>
<b>Total assets less current liabilities</b>			361,101	225,029
	Creditors: Amount falling due after more than one year	13	6,460	4,177
<b>Total net assets</b>			<u>354,641</u>	<u>220,852</u>
<b>The funds of the charity</b>				
<b>Restricted funds</b>				
	Restricted income funds	14	485,286	280,344
			<u>485,286</u>	<u>280,344</u>
<b>Unrestricted funds</b>			14	(130,646)
				<u>(59,492)</u>
<b>Total funds</b>			<u>354,641</u>	<u>220,852</u>

These accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

For the year ended 31 March 2021 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

Lee Piercy  
Trustee  
29 March 2022



**A Place To Call Our Own Limited**  
**STATEMENT OF CASH FLOWS**

**for the year ended 31 July 2021**

<b>Company No.</b>	<b>4708232</b>	<b>Notes</b>	<b>2021</b>	<b>2020</b>
			<b>£</b>	<b>£</b>
<b>Net cash provided by/(used in) in operating activities</b>	<b>17</b>		<b>153,968</b>	<b>192,295</b>
<b>Cash flows from investing activities</b>				
Interest received			-	206
Purchase of tangible fixed assets			(15,749)	-
<b>Cash provided by (used in) investing activities</b>			<b>(15,749)</b>	<b>206</b>
<b>Cash flows from financing activities</b>				
Borrowing			12,904	10,000
Repayment of borrowings			(3,753)	(3,127)
Repayment of loans			(23,600)	-
Amounts paid under finance lease			(4,891)	(2,790)
Interest paid			-	(86)
<b>Cash provided by (used in) financing activities</b>			<b>(19,340)</b>	<b>3,997</b>
<b>Increase (decrease) in cash and cash equivalents in the year</b>			<b>118,880</b>	<b>196,498</b>
Cash and cash equivalents at the beginning of the year			299,309	102,811
<b>Total cash and cash equivalents at the end of the year</b>			<b>418,189</b>	<b>299,309</b>



**A Place To Call Our Own Limited**  
**NOTES TO THE ACCOUNTS**

**for the period ended 31 July 2021**

**1 Accounting policies**

**Basis of preparation**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

**Change in basis of accounting or to previous accounts**

There has been no change to the accounting policies (valuation rules and method of accounting) since last year and no changes have been made to accounts for previous years.

**Going concern**

The financial statements have been prepared on a going concern basis. The trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The trustees make this assessment in respect of a period of one year from the date of approval of the financial statements.

**Fund accounting**

- |                    |  |
|--------------------|--|
| Unrestricted funds | - These are available for use at the discretion of the trustees in furtherance of the general objects of the charity.                        |
| Designated funds   | - These are unrestricted funds earmarked by the trustees for particular  |
| Revaluation funds  | - These are unrestricted funds which include a revaluation reserve representing the restatement of investment assets at their market values. |
| Restricted funds   | - These are available for use subject to restrictions imposed by the donor or through terms of the contract.                                 |

**Income**

- |                                       |  |
|---------------------------------------|--|
| Recognition of income and expenditure | - Income is included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to, and virtually certain to receive the income and the amount of the income can be measured with sufficient reliability. Where income has related expenditure, the income and related expenditure is reported gross in the SOFA. |
| Donations and legacies                | - Voluntary income received by way of donations and gifts is included in the SOFA when receivable and only when the Charity has unconditional entitlement to the income.   |
| Grants                                | - Income from grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached be received and the amount can be measured reliably and is not deferred.  |

**A Place To Call Our Own Limited**  
**NOTES TO THE ACCOUNTS**

**1 Accounting policies (continued)**

- |  |   |
|--|---|
| Contracted services                    | - Income from contracted services is recognised as unrestricted income when the relevant service is performed. However, if the terms of the contract limit payments to amounts expended by the charity on purposes specified in the contract and restrict the charity's use of any surplus then the income from that contract is presented as restricted in the accounts. |
| Tax reclaims on donations and gifts    | - Income from tax reclaims is included in the SOFA at the same time as the gift/donation to which it relates.   |
| Donated services and facilities        | - These are only included in income (with an equivalent amount in expenditure) where the benefit to the Charity is reasonably quantifiable, measurable and  |
| Volunteer help                         | - The value of any volunteer help received is not included in the accounts.   |
| Investment income                      | - This is included in the accounts when receivable.   |
| Gains/(losses) on revaluation of fixed | - This includes any gain or loss resulting from revaluing investments to market value at the end of the year.   |
| Gains/(losses) on investment assets    | - This includes any gain or loss on the sale of investments.  |

**Expenditure**

- |                                      |  |
|--------------------------------------|--|
| Recognition of expenditure           | - Expenditure is recognised on an accruals basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.  |
| Expenditure on raising funds         | - These comprise the costs associated with attracting voluntary income, fundraising trading costs and investment management costs.   |
| Expenditure on charitable activities | - These comprise the costs incurred by the Charity in the delivery of its activities and services in the furtherance of its objects for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them. |
| Grants payable                       | - All grant expenditure is accounted for on an actual paid basis plus an accrual for grants that have been approved by the trustees at the end of the year but not yet paid.   |
| Governance costs                     | - These include those costs associated with meeting the constitutional and statutory requirements of the Charity, including any audit/independent examination fees, costs linked to the strategic management of the Charity together with a share of other administration costs.                     |
| Other expenditure                    | - These are support costs not allocated to a particular activity.  |

**Taxation**

The charity is exempt from corporation tax on its charitable activities.

**Tangible fixed assets and depreciation**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated

Land and Buildings improvements	10% Straight line basis
Motor vehicles	25% Reducing balance basis
Equipment	20% Straight line basis



**A Place To Call Our Own Limited**  
**NOTES TO THE ACCOUNTS**

**1 Accounting policies (continued)**

**Trade and other debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**Cash and cash equivalents**

Cash and cash equivalents comprise cash at bank and on hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. In the statement of financial position, bank overdrafts are shown within borrowings or current liabilities. In the Statement of Cash Flows, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the company's cash management.

**Trade and other creditors**

Short term creditors are measured at the transaction price. Other creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

**Leased assets**

Where the charity enters into a lease which entails taking substantially all the risks and rewards of ownership of an asset, the lease is treated as a finance lease. Leases which do not transfer substantially all the risks and rewards of ownership to charity are classified as operating leases.

Assets held under finance leases are initially recognised as assets of the charity at their fair value at the inception of the lease or, if lower, at the present value of the minimum lease payments. The corresponding liability to the lessor is included in the balance sheet as a finance lease obligation. Lease payments are apportioned between finance expenses and reduction of the lease obligation so as to achieve a constant rate of interest on the remaining balance of the liability.

Finance expenses are recognised immediately, unless they are directly attributable to qualifying assets, in which case they are capitalised in accordance with the charity's policy on borrowing costs.

Assets held under finance leases are depreciated in the same way as owned assets.

Operating lease payments are recognised as an expense on a straight-line basis over the lease term. In the event that lease incentives are received to enter into operating leases, such incentives are recognised as a liability. The aggregate benefit of incentives is recognised as a reduction of rental expense on a straight-line basis.

**A Place To Call Our Own Limited**  
**NOTES TO THE ACCOUNTS**

**1 Accounting policies (continued)**

**Pension costs**

The charity operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the company pays fixed contributions into a separate entity.

Once the contributions have been paid the company has no further payments obligations. The contributions are recognised as expenses when they fall due. Amounts not paid are shown in accruals in the balance sheet. The assets of the plan are held separately from the company in independently administered funds.

**Company status**

The company is a private company limited by guarantee and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

**2 Statement of Financial Activities - prior year**

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £
<b>Income and endowments from:</b>			
Donations and Legacies	10,455	-	10,455
Charitable activities	21,125	555,047	576,172
Investments	206	-	206
<b>Total</b>	<b>31,786</b>	<b>555,047</b>	<b>586,833</b>
<b>Expenditure on:</b>			
Raising funds	197	-	197
Charitable activities	78,180	333,370	411,550
<b>Total</b>	<b>78,377</b>	<b>333,370</b>	<b>411,747</b>
<b>Net expenditure</b>	<b>(46,591)</b>	<b>221,677</b>	<b>175,086</b>
<b>Net income before other gains/(losses)</b>	<b>(46,591)</b>	<b>221,677</b>	<b>175,086</b>
Prior year adjustment	-	(7,464)	(7,464)
<b>Net movement in funds</b>	<b>(46,591)</b>	<b>214,213</b>	<b>167,622</b>
<b>Reconciliation of funds:</b>			
Total funds brought forward	(5,437)	58,667	53,230
<b>Total funds carried forward</b>	<b>(52,028)</b>	<b>272,880</b>	<b>220,852</b>



**A Place To Call Our Own Limited**  
**NOTES TO THE ACCOUNTS**

**3 Income from donations and legacies**

	Unrestricted	Restricted	Total 2021	Total 2020
	£	£	£	£
Personal donations	122	-	122	10,455
Donations from companies	764	-	764	-
	<u>886</u>	<u>-</u>	<u>886</u>	<u>10,455</u>

**4 Income from charitable activities**

	Unrestricted	Restricted	Total 2021	Total 2020
	£	£	£	£
Contracted Services	22,249	611,858	634,107	493,544
Grants	-	121,664	121,664	68,325
Generated income	1,291	-	1,291	4,303
	<u>23,540</u>	<u>733,522</u>	<u>757,062</u>	<u>566,172</u>

**5 Income from investments**

	Total 2021	Total 2020
	£	£
Interest receivable on bank deposits	-	206
	<u>-</u>	<u>206</u>

**6 Expenditure on raising funds**

	Unrestricted	Restricted	Total 2021	Total 2020
	£	£	£	£
Activities and events	823	-	823	197
	<u>823</u>	<u>-</u>	<u>823</u>	<u>197</u>

**7 Expenditure on charitable activities**

	Unrestricted	Restricted	Total 2021	Total 2020
	£	£	£	£
<i>Expenditure on charitable activities</i>				
Contracted Services	22,249	457,544	479,793	268,062
Grants & donations	-	116,330	116,330	78,325
Generated income	27,213	-	27,213	62,036
	<u>49,462</u>	<u>573,874</u>	<u>623,336</u>	<u>408,423</u>

All cost relates to the Charity's primary activity.

**A Place To Call Our Own Limited**  
**NOTES TO THE ACCOUNTS**

**8 Trustees remuneration and expenses**

No trustees, nor any persons connected with them, have received any remuneration from the charity during the period.

**9 Net income before transfers**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
This is stated after charging:		
Depreciation of owned fixed assets	3,529	2,017
Independent Examiner's fee	1,800	1,650
Other fees paid to the auditor or independent examiner	3,355	3,355
Salaries and wages	368,868	228,256
Social security costs and pensions	34,362	9,473
	<u>403,230</u>	<u>237,729</u>

No employee received emoluments in excess of £60,000. None of the trustees have been paid any remuneration or received any other benefits from an employment with the charity or a related entity.

The average monthly number of full time equivalent employees during the year was as follows:

	<b>2021</b>	<b>2020</b>
	<b>Number</b>	<b>Number</b>
Management	4	3
Admin support	3	4
Frontline staff	9	12
	<u>16</u>	<u>19</u>

**11 Tangible fixed assets**

	<b>Land and building improvements</b>	<b>Equipment</b>	<b>Motor vehicles</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Cost or revaluation</b>				
At 1 August 2020	29,744	-	12,105	41,849
Additions	1,350	1,495	12,904	15,749
Disposals	-	-	-	-
At 31 July 2021	<u>31,094</u>	<u>1,495</u>	<u>25,009</u>	<u>57,598</u>
<b>Depreciation and impairment</b>				
At 1 August 2020	29,744	-	8,069	37,813
Depreciation charge for the year	117	8	3,404	3,529
Disposals	-	-	-	-
At 31 July 2021	<u>29,861</u>	<u>8</u>	<u>11,473</u>	<u>41,342</u>
<b>Net book values</b>				
At 31 July 2021	<u>1,233</u>	<u>1,487</u>	<u>13,536</u>	<u>16,256</u>
At 31 July 2020	<u>-</u>	<u>-</u>	<u>4,036</u>	<u>4,036</u>

**A Place To Call Our Own Limited**  
**NOTES TO THE ACCOUNTS**

**12 Debtors**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Trade debtors	2,678	1,378
Prepayments and accrued income	18,165	26,365
	<u>20,843</u>	<u>27,743</u>

**13 Creditors:**

amounts falling due within one year	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Obligations under finance lease and hire purchase contracts	2,599	-
Trade creditors	5,899	9,137
Other taxes and social security	9,240	4,835
Other loans	3,573	26,887
Accruals and deferred income	72,876	65,200
	<u>94,187</u>	<u>106,059</u>

**Creditors:**

amounts falling due after one year	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Obligations under finance lease and hire purchase contracts	5,856	-
Other loans	604	4,177
	<u>6,460</u>	<u>4,177</u>

The hire purchase creditor is secured on the assets acquired under the contract.

Deferred income includes a legacy donation of £55,033 which is preserved in a separate bank account and against which no expenditure has been incurred. The charity is conducting a scoping exercise for a property in Bassetlaw that meets the terms of the deed.

Other loans total of £4,177 is owed to Big Issue from £10,000 funding drawn down last year. See Note 18.

**A Place To Call Our Own Limited**  
**NOTES TO THE ACCOUNTS**

**14 Movement in funds**

	At 1 August 2020 £	Incoming resources (including other gains/losses) £	Resources expended £	Gross transfers £	At 31 July 2021 £
<b>Restricted funds:</b>					
<b>Restricted income funds:</b>					
Education	280,344	596,670	(397,062)	-	479,952
Fundays in Nottinghamshire	-	4,243	(4,243)	-	-
Notts CC LIS	-	4,375	(4,375)	-	-
Lloyds Foundation	-	25,000	(25,000)	-	-
Teacher Pension Grant	-	5,334	-	-	5,334
Notts CC Short Breaks	-	10,945	(10,945)	-	-
Bassetlaw CCG	-	86,955	(86,955)	-	-
<b>Total</b>	<b>280,344</b>	<b>733,522</b>	<b>(528,580)</b>	<b>-</b>	<b>485,286</b>
<b>Unrestricted funds:</b>					
General funds	(59,492)	24,426	(95,579)	-	(130,646)
<b>Total funds</b>	<b>220,852</b>	<b>757,948</b>	<b>(624,159)</b>	<b>-</b>	<b>354,641</b>

**14 Movement in funds (continued)**

**Purposes and restrictions in relation to the funds:**

**Restricted funds:**

Education	Funding to deliver commissioned education, health and care placements. The education offer is supported by the holistic family support provided through the charity.
Fundays in Nottinghamshire	Funding to support our families throughout the Summer delivering Grow, Make and Eat sessions, these sessions included activities comprising simple construction, gardening, cooking, wildlife, friendly activities, making planting quick and easy, team activities increasing interest and engagement in gardening, cooking, and healthier lifestyles, raising self esteem, self-belief and enthusiasm. Funding was also awarded for trips out for families.
Notts CC LIS	APTCOO support services for Nottinghamshire County Council.
Lloyds Foundation	Investment for training, enterprise, and employability work carried out by the charity.
Teacher Pension Grant	The teachers' pension employer contribution grant (TPECG) supports schools and local authorities with the cost of the increase in employer contributions to the teachers' pension scheme.
Notts CC Short Breaks	APTCOO is contracted to provide a Flexible Short Breaks Service supporting children and young people with special needs and disabilities within the community, these children and young adults are unable to access universal settings.



# A Place To Call Our Own Limited

## NOTES TO THE ACCOUNTS

### Movement in funds (continued)

#### Purposes and restrictions in relation to the funds:

##### Restricted funds:

Bassetlaw CCG                      To offer APTCOO support services from an approved location within Bassetlaw District.

	At 1 July 2019	Incoming resources	Resources expended	Transfers	At 31 July 2020
	£	£	£	£	£
Education	24,689	452,401	(196,746)	-	280,344
Fundays in Nottinghamshire	-	7,198	(7,198)	-	-
Notts CC Grant Aid	-	40,625	(40,625)	-	-
Lloyds Invest	33,978	-	(33,978)	-	-
Notts CC Short Breaks	-	17,123	(17,123)	-	-
Bassetlaw CCG	-	27,700	(27,700)	-	-
<b>Total</b>	<b>58,667</b>	<b>545,047</b>	<b>(323,370)</b>	<b>-</b>	<b>280,344</b>
<b>Unrestricted funds:</b>					
General funds	(5,437)	31,786	(85,841)	-	(59,492)
<b>Total funds</b>	<b>53,230</b>	<b>576,833</b>	<b>(409,211)</b>	<b>-</b>	<b>220,852</b>

### 15 Analysis of net assets between funds

	Unrestricted funds	Restricted funds	Total
	£	£	£
Fixed assets	16,256	-	16,256
Net current assets	202,308	136,077	338,385
<b>Total Net Assets</b>	<b>218,564</b>	<b>136,077</b>	<b>354,641</b>

### 16 Commitments

#### Operating lease commitments

Annual commitments under non-cancellable operating leases are as follows:

	2021	2021	2020	2020
	Land and buildings	Other	Land and buildings	Other
	£	£	£	£
Operating leases with expiry date:				
Within one year	10,800	-	-	1,013
In the second to fifth years inclusive	-	-	-	-
Over five years	51,600	-	14,400	-
	<b>62,400</b>	<b>-</b>	<b>14,400</b>	<b>1,013</b>

## A Place To Call Our Own Limited

### NOTES TO THE ACCOUNTS

#### 17 Reconciliation of net movement in funds to net cash flow from operating activities

	2021	2020
	£	£
Net movement in funds	133,789	167,622
Add back depreciation charge	3,529	2,017
Add interest payable on hire purchase	442	86
Add interest payable on loans	465	592
Deduct interest income shown in investing activities	-	(206)
Decrease (increase) in debtors	6,900	6,165
Increase (decrease) in creditors	8,843	16,020
Net cash generated by operating activities	<u>153,968</u>	<u>192,295</u>

#### 18 Prior year adjustment

A grant of £10,000 received in the year ended 31 July 2020 treated as income, is repayable as a liability due to a change to grant conditions. This error has been adjusted as a prior year adjustment. The impact is to reduce the surplus for the year ended 31 July 2020 from £175,086 to £167,622. This reduction is comprised of reduced income of £10,000 and interest on loan of £592 less repayments in the year of £3,127. Current liabilities of £7,464 are recognised which reduces total funds for that year from £228,316 to £220,852.

#### 19 Related party disclosures

There have been no related party transactions during the period.

##### **Controlling party**

The company is limited by guarantee and has no share capital; thus no single party controls the company.