



Trustees' Annual Report for the period

From

Period start date

Day
1

Month
9

Year
2022

To Period end date

Day
31

Month
8

Year
2023

Section A

Reference and administration details

Charity name

TILEHOUSE STREET PRESCHOOL AND NURSERY

Other names charity is known by

Registered charity number (if any)

1102492

Charity's principal address

Tilehouse Street Baptist Church

Upper Tilehouse Street

Hitchin

Postcode

SG5 2EE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Paul Smyth	Chair		
2	Lara Freeman	Secretary		
3	Nitin Parsooth	Treasurer		
4	Claire Day			
5	Phil Earl			
6	Lucy Grimwood			
7	Kerry Hudson			
8	Nichola Knight			
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Elected by the membership

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The aims of the Pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

(a) offering appropriate play, education and care facilities, family learning

and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;

(b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas;

(c) instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.

Provision of a safe, happy and stimulating environment for 2 ¼ to 5 year olds where children are encouraged to develop to their full potential.

I hereby declare that I and the other trustees have had due regard to the commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Tilehouse Street Pre-School and Nursery have had another wonderful year, we have been able to celebrate our families as well as a new monarch. This has been a particularly cooperative year in which parents have shared information and cultural experiences from their heritage. We have been able to celebrate and learn about all of our wonderful families. All this in the year Tilehouse Street Pre-school and Nursery turned 55!

We have continued to be a force in the local community and our presence is stronger than ever. Our links with local playgroups and the wider community have shown to be consistent as we have not had to advertise externally to fill our rooms. The Nursery class is oversubscribed for the next academic year and this is testament to how well regarded the children are learning and achieving at the setting through word of mouth. We continue to build strong links with our feeder schools and have kept in touch with visits to previous cohorts. We introduced a parents coffee morning to help with school transitions to which the head of early years at our main feeder school attended. This proved really beneficial and we hope to continue this in the future.

We, as many other early years providers, have struggled with recruitment. At times this has impacted on the intake of children at the setting. I am happy to say that this has now been addressed and I hope that we will continue with our current very dedicated team for many years to come.

We continue to use the online Famly app for all our communication and progress tracking as this has proven to be the most effective and preferred form of communication with parents/carers.

Our families have been surveyed as good practice and the response was extremely positive. We had a 50% completed response, of which 100% agreed or strongly agreed that their children enjoyed the activities in the setting. 100% strongly agreed that they felt this is a safe place for their children. 100% agreed or strongly agreed that staff and Management are happy, helpful and approachable for all their needs.

We have continued good parental partnerships and enjoyed our end of year trip to Shuttlesworth as well as end of year graduation and picnics with our families.

We will as always, continue to reflect on our children's and families needs and strive to continue building our excellent local reputation.

Brief statement of the charity's policy on reserves

The preschool holds sufficient reserves to cover redundancy payments consistent with staff T&Cs and expenditure equivalent to approximately half a term's regular payments (including rent and other costs).

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) **PAUL SMYTH**

Full name(s) Paul Smyth

Position (eg Secretary, Chair, etc)

Chair

Date **26 May 2024**

Management Report

Tilehouse Street Pre-School

For the period ended 31 December 2023

Prepared on

5 September 2023

Table of Contents

Financial Activities3

Balance Sheet5

Financial Activities

September 2022 - August 2023

	Total
INCOME	
4000 Fees Received	
4010 Attendance	31,618.00
4020 Nursery Grants	63,345.97
4022 Emerging Needs	833.33
Total 4020 Nursery Grants	64,179.30
Total 4000 Fees Received	95,797.30
4100 Fund Raising Activities	38.00
4105 Sweatshirt, T-Shirt, Book bag	108.00
4115 Christmas bags	96.17
4118 Bag 2 School	44.00
4120 4120 Bean grow	631.00
Total 4100 Fund Raising Activities	917.17
4400 Other Receipts	
4430 Bank Interest Received	374.27
4440 Voluntary Contributions	653.50
Total 4400 Other Receipts	1,027.77
4600 Miscellaneous Receipts	341.98
Total Income	98,084.22
TOTAL	98,084.22
EXPENDITURES	
6000 Pre-School Running Costs	
6001 Staff Hours Paid	90,797.17
6008 Training Courses & Expenses	671.72
6010 Rent	3,574.50
6015 Insurance	872.28
6020 Phone	1,100.17
6022 Stamps & Stationery	434.71
6025 Subscriptions & Fees	1,889.65
6032 Computer expenses	3,367.96
6040 Craft items	1,115.65
6050 Equipment	1,324.87
6060 Snacks	624.22
6065 Cleaning & First Aid	494.46
6075 Staff Sweatshirts & T-Shirts	85.92
6090 Bank Charges	55.00
Total 6000 Pre-School Running Costs	106,408.28
6026 DBS checks	76.83
6100 Fund Raising Costs	
6105 Sweatshirt, T-Shirt, Book bag	471.55
Total 6100 Fund Raising Costs	471.55
6600 Miscellaneous Payments	1,872.69
6650 Staff Social	125.15

	Total
Total 6600 Miscellaneous Payments	1,997.84
6695 Accountancy Fees	900.00
Total Expenditures	109,854.50
NET OPERATING INCOME	-11,770.28
NET INCOME/(EXPENDITURE)	£ -11,770.28

Balance Sheet

As of August 31, 2023

	Total
FIXED ASSET	
Total Fixed Asset	
CASH AT BANK AND IN HAND	
1010 Caf Cash a/c	4,367.11
1020 Caf Gold a/c	28,511.41
1050 Petty Cash	315.86
Total Cash at bank and in hand	33,194.38
NET CURRENT ASSETS	33,194.38
NET CURRENT ASSETS (LIABILITIES)	33,194.38
TOTAL ASSETS LESS CURRENT LIABILITIES	33,194.38
TOTAL NET ASSETS (LIABILITIES)	£33,194.38
CHARITY FUNDS	
3000 Restricted Reserve	12,000.00
3201 General Reserve	32,964.66
Surplus/(Deficit)	-11,770.28
Total Charity funds	£33,194.38



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

**Independent examiner's
report on the accounts**

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Tilehouse Street Preschool and Nursery

**On accounts for the year
ended**

31 August 2023

**Charity no
(if any)**

1102492

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 08 / 2023.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

**Independent
examiner's statement**

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Nick Taunt

Date:

27.06.24

Name:

Nick Taunt

**Relevant professional
qualification(s) or body
(if any):**

ICAEW

Address:

8 Westfield Close

Hitchin

SG5 2HF