

TILEHOUSE STREET PRESCHOOL AND NURSERY

England & Wales · Charity number 1102492

Details

Other names TILEHOUSE STREET PRE-SCHOOL

Status Registered

Legal form Other

Registered 2004-03-05

Register [View on the Charity Commission register](#)

Contact

Address Baptist Church
Upper Tilehouse Street
Hitchin
SG5 2EE

Phone 01462 441440

Email admin@thpsn.org.uk

Website www.tilehousepreschoolandnursery.org.uk

Activities

Objects: The aims of the Pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:(a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;(b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas;(c) instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.

Activities: We provide education and recreation for children aged 2.5 to 5 years old during school term time. We aim to provide a safe, happy and stimulating environment in which children are given the opportunity to develop to their full potential, at their own individual pace, with staff encouragement.

Classification

- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

Geography

- Hertfordshire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£122,488	£119,414	-	-
2023-08-31	£98,084	£109,854	-	-
2022-08-31	£116,473	£110,398	-	-
2021-08-31	£113,042	£100,383	-	-
2020-08-31	£108,223	£99,943	-	-

Trustees

Name	Role	Appointed
Colin Blake	Chair	2025-09-25
CERI SPARROW		2025-09-25
Claire Downes		2023-09-30
Theresa macdonald		2024-09-19
dave brokenshire		2025-09-25
hannah cattle		2025-09-25

TILEHOUSE STREET PRESCHOOL AND NURSERY

England & Wales - Charity number 1102492

Accounts



Trustees' Annual Report for the period

From

Period start date

Day	Month	Year
1	9	2022

Period end date

Day	Month	Year
31	8	2023

Charity name

TILEHOUSE STREET PRESCHOOL AND NURSERY

Other names charity is known by

Registered charity number (if any)

1102492

Charity's principal address

Tilehouse Street Baptist Church

Upper Tilehouse Street

Hitchin

Postcode

SG5 2EE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Paul Smyth	Chair		
2	Lara Freeman	Secretary		
3	Nitin Parsooth	Treasurer		
4	Claire Day			
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Elected by the membership

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Summary of the objects of the charity set out in its governing document

The aims of the Pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

(a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their

race, culture, religion, means or ability;

(b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas;

(c) instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.

Provision of a safe, happy and stimulating environment for 2 ¼ to 5 year olds where children are encouraged to develop to their full potential.

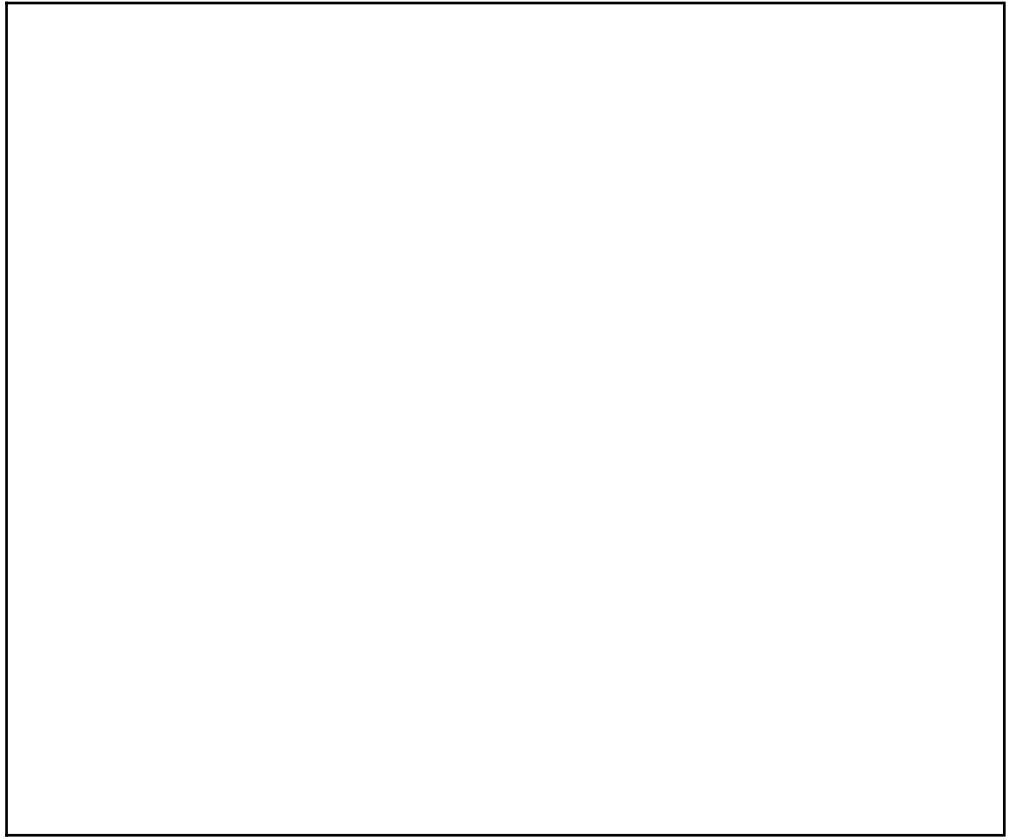
I hereby declare that I and the other trustees have had due regard to the commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



Summary of the main achievements of the charity during the year

Tilehouse Street Pre-School and Nursery have had another wonderful year, we have been able to celebrate our families as well as a new monarch. This has been a particularly cooperative year in which parents have shared information and cultural experiences from their heritage. We have been able to celebrate and learn about all of our wonderful families. All this in the year Tilehouse Street Pre-school and Nursery turned 55!

We have continued to be a force in the local community and our presence is stronger than ever. Our links with local playgroups and the wider community have shown to be consistent as we have not had to advertise externally to fill our rooms. The Nursery class is oversubscribed for the next academic year and this is testament to how well regarded the children are learning and achieving at the setting through word of mouth. We continue to build strong links with our feeder schools and have kept in touch with visits to previous cohorts. We introduced a parents coffee morning to help with school transitions to which the head of early years at our main feeder school attended. This proved really beneficial and we hope to continue this in the future.

We, as many other early years providers, have struggled with recruitment. At times this has impacted on the intake of children at the setting. I am happy to say that this has now been addressed and I hope that we will continue with our current very dedicated team for many years to come.

We continue to use the online Family app for all our communication and progress tracking as this has proven to be the most effective and preferred form of communication with parents/carers.

Our families have been surveyed as good practice and the response was extremely positive. We had a 50% completed response, of which 100% agreed or strongly agreed that their children enjoyed the activities in the setting. 100% strongly agreed that they felt this is a safe place for their children. 100% agreed or strongly agreed that staff and Management are happy, helpful and approachable for all their needs.

We have continued good parental partnerships and enjoyed our end of year trip to Shuttleworth as well as end of year graduation and picnics with our families.

We will as always, continue to reflect on our children's and families needs and strive to continue building our excellent local reputation.

Brief statement of the charity's policy on reserves

The preschool holds sufficient reserves to cover redundancy payments consistent with staff T&Cs and expenditure equivalent to approximately half a term's regular payments (including rent and other costs).

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) PAUL SMYTH

Full name(s) Paul Smyth

Position (eg Secretary, Chair, etc) Chair

Date 26 May 2024

Management Report

Tilehouse Street Pre-School

For the period ended 31 December 2023

Prepared on

5 September 2023

Table of Contents

Financial Activities	3
Balance Sheet	5

Financial Activities

September 2022 - August 2023

	Total
INCOME	
4000 Fees Received	
4010 Attendance	31,618.00
4020 Nursery Grants	63,345.97
4022 Emerging Needs	833.33
Total 4020 Nursery Grants	64,179.30
Total 4000 Fees Received	95,797.30
4100 Fund Raising Activities	38.00
4105 Sweatshirt, T-Shirt, Book bag	108.00
4115 Christmas bags	96.17
4118 Bag 2 School	44.00
4120 4120 Bean grow	631.00
Total 4100 Fund Raising Activities	917.17
4400 Other Receipts	
4430 Bank Interest Received	374.27
4440 Voluntary Contributions	653.50
Total 4400 Other Receipts	1,027.77
4600 Miscellaneous Receipts	341.98
Total Income	98,084.22
TOTAL	98,084.22
EXPENDITURES	
6000 Pre-School Running Costs	
6001 Staff Hours Paid	90,797.17
6008 Training Courses & Expenses	671.72
6010 Rent	3,574.50
6015 Insurance	872.28
6020 Phone	1,100.17
6022 Stamps & Stationery	434.71
6025 Subscriptions & Fees	1,889.65
6032 Computer expenses	3,367.96
6040 Craft items	1,115.65
6050 Equipment	1,324.87
6060 Snacks	624.22
6065 Cleaning & First Aid	494.46
6075 Staff Sweatshirts & T-Shirts	85.92
6090 Bank Charges	55.00
Total 6000 Pre-School Running Costs	106,408.28
6026 DBS checks	76.83
6100 Fund Raising Costs	
6105 Sweatshirt, T-Shirt, Book bag	471.55
Total 6100 Fund Raising Costs	471.55
6600 Miscellaneous Payments	1,872.69
6650 Staff Social	125.15

	Total
Total 6600 Miscellaneous Payments	1,997.84
6695 Accountancy Fees	900.00
Total Expenditures	109,854.50
NET OPERATING INCOME	-11,770.28
NET INCOME/(EXPENDITURE)	£ -11,770.28

Balance Sheet

As of August 31, 2023

	Total
FIXED ASSET	
Total Fixed Asset	
CASH AT BANK AND IN HAND	
1010 Caf Cash a/c	4,367.11
1020 Caf Gold a/c	28,511.41
1050 Petty Cash	315.86
Total Cash at bank and in hand	33,194.38
NET CURRENT ASSETS	33,194.38
NET CURRENT ASSETS (LIABILITIES)	33,194.38
TOTAL ASSETS LESS CURRENT LIABILITIES	33,194.38
TOTAL NET ASSETS (LIABILITIES)	£33,194.38
CHARITY FUNDS	
3000 Restricted Reserve	12,000.00
3201 General Reserve	32,964.66
Surplus/(Deficit)	-11,770.28
Total Charity funds	£33,194.38



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Tilehouse Street Preschool and Nursery

**On accounts for the year
ended**

31 August 2023 **Charity no
(if any)** 1102492

Set out on pages

1-2
(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 08 / 2023.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: 

Date: 27.06.24

Name: Nick Taunt

**Relevant professional
qualification(s) or body
(if any):**

ICAEW

Address:

8 Westfield Close
Hitchin
SG5 2HF

TILEHOUSE STREET PRESCHOOL AND NURSERY

England & Wales - Charity number 1102492

Accounts



Trustees' Annual Report for the period

From

Period start date

Day	Month	Year
1	9	2022

T Period end date

Day	Month	Year
31	8	2023

Section A

Reference and administration details

Charity name

TILEHOUSE STREET PRESCHOOL AND NURSERY

Other names charity is known by

Registered charity number (if any)

1102492

Charity's principal address

Tilehouse Street Baptist Church

Upper Tilehouse Street

Hitchin

Postcode

SG5 2EE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Paul Smyth	Chair		
2	Lara Freeman	Secretary		
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Elected by the membership

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
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- relationship with any related parties;
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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The aims of the Pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

(a) offering appropriate play, education and care facilities, family learning

and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;

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Provision of a safe, happy and stimulating environment for 2 ¼ to 5 year olds where children are encouraged to develop to their full potential.

I hereby declare that I and the other trustees have had due regard to the commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Tilehouse Street Pre-School and Nursery have had another wonderful year, we have been able to celebrate our families as well as a new monarch. This has been a particularly cooperative year in which parents have shared information and cultural experiences from their heritage. We have been able to celebrate and learn about all of our wonderful families. All this in the year Tilehouse Street Pre-school and Nursery turned 55!

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Brief statement of the charity's policy on reserves

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Details of any funds materially in deficit

N/A

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- how expenditure has supported the key objectives of the charity;
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Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) **PAUL SMYTH**

Full name(s) Paul Smyth

Position (eg Secretary, Chair, etc) Chair

Date **26 May 2024**

Management Report

Tilehouse Street Pre-School

For the period ended 31 December 2023

Prepared on

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Section A

Independent Examiner's Report

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**On accounts for the year
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qualification(s) or body
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TILEHOUSE STREET PRESCHOOL AND NURSERY

England & Wales - Charity number 1102492

Accounts



Trustees' Annual Report for the period

From

Period start date

Day	Month	Year
1	9	2021

To

Period end date

Day	Month	Year
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Section A details

Reference and administration

Charity name

TILEHOUSE STREET PRESCHOOL AND NURSERY

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Registered charity number (if any)

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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Description of the charity's trusts

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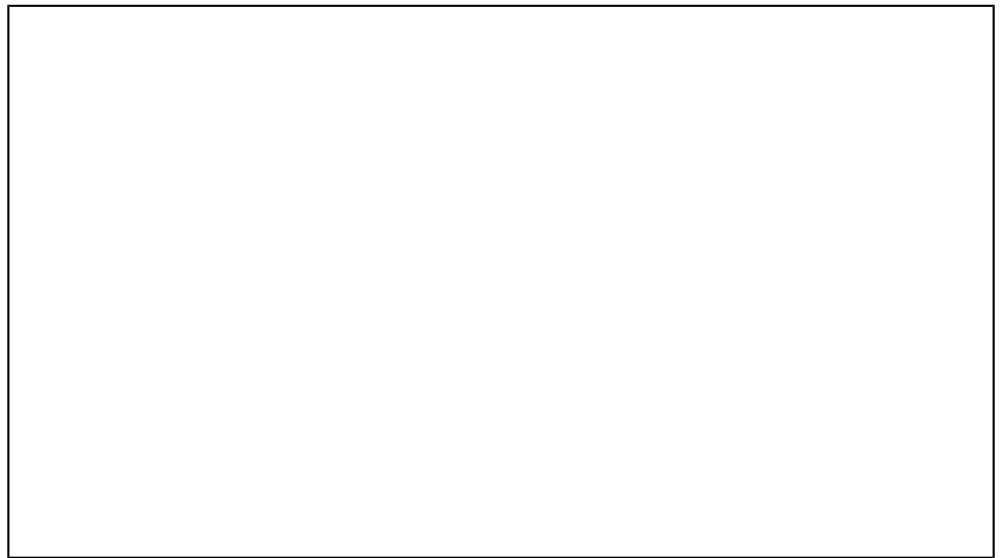
Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to

Content from the list above is placed here for context
--

manage them.



Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The aims of the Pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

- (a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;
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Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Provision of a safe, happy and stimulating environment for 2 ¼ to 5 year olds where children are encouraged to develop to their full potential.

I hereby declare that I and the other trustees have had due regard to the commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Tilehouse Street Pre-school and Nursery have come out the other side of the Covid pandemic stronger and wiser for the experience. We have learnt many lessons and reflected appropriately because of it. This has impacted positively on our settling in process and communication with parents.

The Pre-school and Nursery have continued to be a force in the local community and our presence is stronger than ever. We were proud to join with Crackerjacks Children's trust this year to raise money for local disabled children.

We have built good connections with the Baptist Church who we are in the grounds of and continue to work with them. Our links with local playgroups and the wider community have shown to be consistent as we have not had to advertise externally to fill our rooms.

Over the past two years we have been introducing weekly Yoga classes to the older nursery aged children. This has proven very popular and we have now employed a yoga teacher to attend to further develop the childrens balance, fitness and mental wellbeing. This is a wonderful addition to our curriculum and has been extremely well received. In addition to the yoga classes we have also introduced cooking as a weekly lesson. This has allowed children to explore different food groups and experiences that they may not have had access to. We have been able to incorporate foods from around the world and our cohorts heritage into these lessons.

We enjoyed joining in the Queen's Jubilee celebrations by holding a tea party in the garden. This was a fantastic morning and showcased how we help promote British Values within our setting.

We were extremely happy to confirm that Mrs Karen Harvey became our permanent Deputy Manager, she has been a great support to myself and the setting.

We continue to use the online Famly app for all our communication and progress tracking as this has proven to be the most effective and preferred form of communication with parents/carers.

We will as always, continue to reflect on our children's and families needs and strive to continue building our excellent local reputation.

Section E

Financial review

Brief statement of the charity's policy on reserves

The preschool holds sufficient reserves to cover redundancy payments consistent with staff T&Cs and expenditure equivalent to approximately half a term's regular payments (including rent and other costs).

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

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Section F

Other optional information

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Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) **PAUL SMYTH**

Full name(s) Paul Smyth

Position (eg Secretary, Chair, etc)

Chair

Date

26 May 2022

Management Report

Tilehouse Street Pre-School

For the period ended 31 August 2022

Prepared on

1 September 2022

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Financial Activities.....	3
Balance Sheet.....	5

Financial Activities

September 2021 - August 2022

	Total
INCOME	
4000 Fees Received	
4010 Attendance	24,414.64
4020 Nursery Grants	87,665.65
Total 4000 Fees Received	112,080.29
4100 Fund Raising Activities	150.00
4105 Sweatshirt, T-Shirt, Book bag	336.00
4115 Christmas bags	336.00
4118 Bag 2 School	168.00
4120 4120 Bean grow	598.30
Total 4100 Fund Raising Activities	1,588.30
4400 Other Receipts	
4430 Bank Interest Received	24.43
4440 Voluntary Contributions	391.27
Total 4400 Other Receipts	415.70
4600 Miscellaneous Receipts	2,389.12
Total Income	116,473.41
TOTAL	
	116,473.41
EXPENDITURES	
6000 Pre-School Running Costs	
6001 Staff Hours Paid	91,311.12
6008 Training Courses & Expenses	853.45
6010 Rent	3,643.25
6015 Insurance	795.14
6020 Phone	953.50
6022 Stamps & Stationery	571.08
6025 Subscriptions & Fees	804.21
6032 Computer expenses	2,926.35
6040 Craft items	1,386.22
6046 Updated resources	19.74
6050 Equipment	2,559.52
6060 Snacks	208.41
6065 Cleaning & First Aid	543.16
6075 Staff Sweatshirts & T-Shirts	387.96
6090 Bank Charges	93.00
Total 6000 Pre-School Running Costs	107,056.11
6026 DBS checks	293.83
6100 Fund Raising Costs	204.48
6105 Sweatshirt, T-Shirt, Book bag	172.90
Total 6100 Fund Raising Costs	377.38
6600 Miscellaneous Payments	1,263.03
6650 Staff Social	507.60
Total 6600 Miscellaneous Payments	1,770.63
6695 Accountancy Fees	900.00
Total Expenditures	110,397.95

	Total
NET OPERATING INCOME	6,075.46
NET INCOME/(EXPENDITURE)	£6,075.46

Balance Sheet

As of August 31, 2022

	Total
FIXED ASSET	
Total Fixed Asset	
CASH AT BANK AND IN HAND	
1010 Caf Cash a/c	9,526.32
1020 Caf Gold a/c	35,161.18
1050 Petty Cash	277.16
Total Cash at bank and in hand	44,964.66
NET CURRENT ASSETS	44,964.66
NET CURRENT ASSETS (LIABILITIES)	44,964.66
TOTAL ASSETS LESS CURRENT LIABILITIES	44,964.66
TOTAL NET ASSETS (LIABILITIES)	£44,964.66
CHARITY FUNDS	
3000 Restricted Reserve	12,000.00
3201 General Reserve	26,889.20
Surplus/(Deficit)	6,075.46
Total Charity funds	£44,964.66



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

Tilehouse Street Preschool and Nursery

On accounts for the year
ended

31 August 2022

Charity no
(if any)

1102492

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 08 / 2021.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

22.05.23

Name:

Nick Taunt

Relevant professional
qualification(s) or body
(if any):

ICAEW

Address:

8 Westfield Close

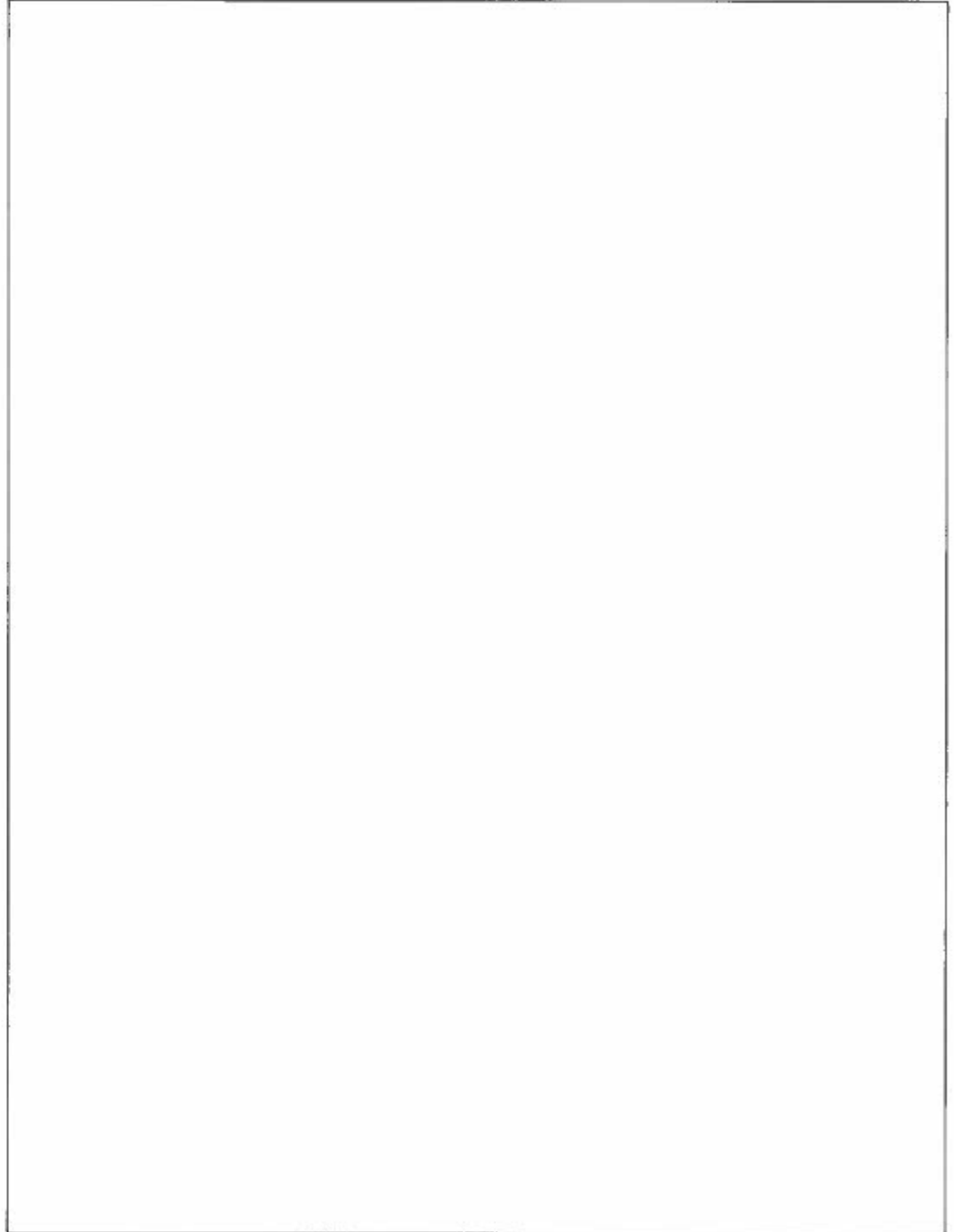
Hitchin, Herts

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



TILEHOUSE STREET PRESCHOOL AND NURSERY

England & Wales - Charity number 1102492

Accounts



Trustees' Annual Report for the period

From

Period start date

Day	Month	Year
1	9	2019

Period end date

Day	Month	Year
31	8	2020

Charity name

TILEHOUSE STREET PRESCHOOL AND NURSERY

Other names charity is known by

Registered charity number (if any)

1102492

Charity's principal address

Tilehouse Street Baptist Church

Upper Tilehouse Street

Hitchin

Postcode

SG5 2EE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Phil Earl	Chair		
2	Kerry Parkin	Secretary		
3	Ruth Taunt	Treasurer		
4	Helen Watson			
5	Paul Smyth			
6	Claire Day			
7	Andrew Fotiadis			
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Elected by the membership

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

Summary of the objects of the charity set out in its governing document

The aims of the Pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

(a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their

race, culture, religion, means or ability;

(b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas;

(c) instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.

Provision of a safe, happy and stimulating environment for 2 ¼ to 5 year olds where children are encouraged to develop to their full potential.

I hereby declare that I and the other trustees have had due regard to the commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

From September 2020 Mr Chris Roblett took the role of Nursery and Pre-school Manager with Deborah Tobias his newly appointed Deputy working closely with beside him. Deborah Tobias has had several years' experience at Tilehouse Street and has been a constant figure for staff and parents alike through the transition period.

Covid has made this a turbulent time for most education settings. However, we have been proud of the successful measures that have been put in place to keep the setting open to all children. This has been made possible by the cooperation of the committee and the parents who have supported our decisions every step of the way.

From September the decision was made to keep the nursery and Pre-school rooms being as separate as possible, reducing the risk of infection across the setting, we also had limited access to Parents/carers and few external people invited in (and these only, once measures were relaxed). We remained in constant communication with parents/carers/trustees through our online portal Family as well as via email, this was also a way of continued parental engagement. Additionally, our regular satisfaction questionnaires with opportunities for families to challenge or address any concerns were sent out. Suggestions were then implemented using the 'you said, we did' responses.

By the end of July 2021 with measures slightly relaxed we were able to welcome in teachers from local schools to reinforce transitions for school readiness as well as being able to say farewell to those leaving and their parents having a graduation and leavers picnic. It was noted by several teachers that even through the pandemic the level of school readiness from this setting was exceptional. The feedback from parents has been extremely positive commenting on children's learning and activities over this academic year being fantastic despite the circumstances.

Brief statement of the charity's policy on reserves

The preschool holds sufficient reserves to cover redundancy payments consistent with staff T&Cs and expenditure equivalent to approximately half a term's regular payments (including rent and other costs).

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) **PHILIP EARL**

Full name(s) Phil Earl

Position (eg Secretary, Chair, etc) Chair

Date **24 May 2022**

Management Report

Tilehouse Street Pre-School

For the period ended 31 August 2021

Prepared on

1 September 2021

Table of Contents

Financial Activities.....	3
Balance Sheet.....	5

Financial Activities

September 2020 - August 2021

	Total
INCOME	
4000 Fees Received	
4010 Attendance	40,444.74
4020 Nursery Grants	69,862.99
Total 4000 Fees Received	110,307.73
4100 Fund Raising Activities	395.80
4105 Sweatshirt, T-Shirt, Book bag	427.00
4118 Bag 2 School	219.00
4120 4120 Bean grow	620.00
4147 Pajama Day	96.00
Total 4100 Fund Raising Activities	1,757.80
4400 Other Receipts	
4430 Bank Interest Received	2.48
4440 Voluntary Contributions	887.75
Total 4400 Other Receipts	890.23
4600 Miscellaneous Receipts	86.00
Total Income	113,041.76
TOTAL	113,041.76
EXPENDITURES	
6000 Pre-School Running Costs	
6001 Staff Hours Paid	84,460.33
6008 Training Courses & Expenses	354.00
6010 Rent	3,720.50
6015 Insurance	681.38
6020 Phone	923.53
6022 Stamps & Stationery	538.06
6025 Subscriptions & Fees	485.56
6032 Computer expenses	3,478.19
6040 Craft items	1,123.68
6045 Toys & Books	41.50
6046 Updated resources	141.66
6050 Equipment	602.14
6060 Snacks	132.64
6065 Cleaning & First Aid	304.66
6075 Staff Sweatshirts & T-Shirts	254.88
6090 Bank Charges	84.00
Total 6000 Pre-School Running Costs	97,326.71
6100 Fund Raising Costs	160.80
6105 Sweatshirt, T-Shirt, Book bag	519.20
Total 6100 Fund Raising Costs	680.00
6600 Miscellaneous Payments	593.80
6685 Solicitor's Fees	882.00
6695 Accountancy Fees	900.00
Total Expenditures	100,382.51
NET OPERATING INCOME	12,659.25

	Total
NET INCOME/(EXPENDITURE)	£12,659.25

Balance Sheet

As of August 31, 2021

	Total
FIXED ASSET	
Total Fixed Asset	
CASH AT BANK AND IN HAND	
1010 Caf Cash a/c	3,634.96
1020 Caf Gold a/c	35,138.78
1050 Petty Cash	115.46
Total Cash at bank and in hand	38,889.20
NET CURRENT ASSETS	38,889.20
NET CURRENT ASSETS (LIABILITIES)	38,889.20
TOTAL ASSETS LESS CURRENT LIABILITIES	38,889.20
TOTAL NET ASSETS (LIABILITIES)	£38,889.20
CHARITY FUNDS	
3000 Restricted Reserve	12,000.00
3201 General Reserve	14,229.95
Surplus/(Deficit)	12,659.25
Total Charity funds	£38,889.20



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Tilehouse Street Preschool and Nursery

**On accounts for the year
ended**

31 August 2021

**Charity no
(if any)**

1102492

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 08 / 2021.

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: *Tom Parker*

Date: 17/06/2022

Name: Tom Parker

**Relevant professional
qualification(s) or body
(if any):**

ICAEW

Address:

42 Somerford Way

London

SE 16 6QW

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

TILEHOUSE STREET PRESCHOOL AND NURSERY

England & Wales - Charity number 1102492

Accounts



Trustees' Annual Report for the period

From

Period start date

Period end date

Day 1	Month 9	Year 2019
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Day 31	Month 8	Year 2020
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Charity name

TILEHOUSE STREET PRESCHOOL AND NURSERY

Other names charity is known by

Registered charity number (if any)

1102492

Charity's principal address

Tilehouse Street Baptist Church

Upper Tilehouse Street

Hitchin

Postcode

SG5 2EE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Phil Earl	Chair		
2	Clare Pearce	Secretary		
3	Caroline Winter			
4	Helen Watson			
5	Claire Clarson	Treasurer		
6	Claire Day			
7	Rebecca Moseley			
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14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Elected by the membership

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

Summary of the objects of the charity set out in its governing document

The aims of the Pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

(a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their

race, culture, religion, means or ability;

(b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas;

(c) instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.

Provision of a safe, happy and stimulating environment for 2 ¼ to 5 year olds where children are encouraged to develop to their full potential.

I hereby declare that I and the other trustees have had due regard to the commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



Summary of the main achievements of the charity during the year

This has been a turbulent but ultimately successful year for the setting. After a successful first half of the year, we had an unprecedented time from March 2020 with the turbulence of the pandemic, focussing on reassuring and supporting families whilst juggling staffing and bubbles to keep abreast of appropriate guidance to keep everyone safe. After a period of 'virtual' learning, the setting reopened in July with a cohort of 12 children that needed that support to be able to successfully transition to primary school in September. We had a skeleton team supporting and ample enough times to thoroughly clean.

September 2020 saw Mrs Helen Watson move onto pastures new and Mr Chris Roblett take on the helm as Pre-school & Nursery Manager with Mrs Deborah Tobias as Deputy Manager. In light of the current context, the Manager with his team made a decision that the Nursery and Pre-school children would keep separate throughout the morning sessions and remain in their base rooms rather than as previous where they would mix and socialise in one room. What this has meant is further focused learning and child led activities being taken forward with more space and confidence especially during these times.

But we have had remained steadfast in our mission to keep 'business as usual' and with the hard work of the team we have been able to work with our families to follow our risk assessment and make changes to our building with the entrance and exit, how we communicate through our Family App, email and telephone to replace more of a personable, physical approach to our normal partnership working. Again, through determination, understanding, and an equal measure of hard work, we have had excellent results with satisfied families and incredibly settled children. Their resilience and confidence astound us every day as we manage to navigate through further turbulent times and changes to our service with the respect of keeping the building safe. But since we were able to open, we have been in operation.

We put out our first termly satisfaction questionnaire at the end of September 2020 and compiled a 'You Said, We Did' results feedback which again were very positive and supportive of the measures that we have undertaken in order to keep everyone safe as well as supporting mental health and social development.

Brief statement of the charity's policy on reserves

The preschool holds sufficient reserves to cover redundancy payments consistent with staff T&Cs and expenditure equivalent to approximately half a term's regular payments (including rent and other costs).

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) **PHILIP EARL**

Full name(s) Phil Earl

Position (eg Secretary, Chair, etc) Chair

Date **12 May 2021**

Tilehouse Street Pre-School

Financial Activities Comparison

September 2019 - August 2020

	TOTAL			
	SEP 2019 - AUG 2020	SEP 2018 - AUG 2019 (PP)	CHANGE	% CHANGE
Income				
4000 Fees Received				
4010 Attendance	21,810.24	21,175.05	635.19	2.99971%
4020 Nursery Grants	68,418.59	76,292.62	-7,874.03	-10.32083%
4022 Emerging Needs	1,678.32		1,678.32	
4025 EY Pupil Premium	111.30	604.20	-492.90	-81.57895%
4027 Furlough Payment	13,508.39		13,508.39	
Total 4020 Nursery Grants	83,716.60	76,896.82	6,819.78	8.86874%
4030 Registration	246.00	144.00	102.00	70.83333%
Total 4000 Fees Received	105,772.84	98,215.87	7,556.97	7.69425%
4100 Fund Raising Activities	264.80		264.80	
4105 Sweatshirt, T-Shirt, Book bag	68.50	231.75	-163.25	-70.44229%
4110 Children's Photographs		43.50	-43.50	-100.00%
4118 Bag 2 School	36.00	104.00	-68.00	-65.38462%
4119 Christmas Cards	6.50	49.50	-43.00	-86.86869%
4125 Christmas Shopping Sessions		105.00	-105.00	-100.00%
4130 Christmas Party	101.55	142.50	-40.95	-28.73684%
4132 Waitrose Community donation	364.00	417.00	-53.00	-12.70983%
4145 Samuel Lucas Christmas Fayre	113.50	57.90	55.60	96.02763%
4146 Mother's Day Wrap	74.00	298.20	-224.20	-75.18444%
4150 Sponsored Event		357.50	-357.50	-100.00%
4155 End of Term Concert Fundraising		444.51	-444.51	-100.00%
4156 Holiday Stay and Play	616.82	345.78	271.04	78.3851%
4165 End of Term Party		247.47	-247.47	-100.00%
Total 4100 Fund Raising Activities	1,645.67	2,844.61	-1,198.94	-42.14778%
4200 Donations & Related Gift Aid				
4210 General donations	80.95	204.84	-123.89	-60.48135%
Total 4200 Donations & Related Gift Aid	80.95	204.84	-123.89	-60.48135%
4300 Grants				
4325 PSLA Equipment Grant		0.00	0.00	
Total 4300 Grants		0.00	0.00	
4400 Other Receipts				
4430 Bank Interest Received	31.41	22.57	8.84	39.16704%
4440 Voluntary Contributions	692.85	1,242.25	-549.40	-44.2262%
Total 4400 Other Receipts	724.26	1,264.82	-540.56	-42.7381%
Total Income	£108,223.72	£102,530.14	£5,693.58	5.55308%
TOTAL	£108,223.72	£102,530.14	£5,693.58	5.55308%
Expenditures				
6000 Pre-School Running Costs				
6001 Staff Hours Paid	85,939.54	85,148.45	791.09	0.92907%
6003 - Emerging needs	8.49		8.49	
6005 Employer NIC	0.00	0.00	0.00	
6008 Training Courses & Expenses	631.36	1,603.97	-972.61	-60.63767%

Tilehouse Street Pre-School

Financial Activities Comparison

September 2019 - August 2020

	TOTAL				
	SEP 2019 - AUG 2020	SEP 2018 - AUG 2019 (PP)	CHANGE	% CHANGE	
6010 Rent	2,016.00	3,100.00	-1,084.00	-34.96774%	
6015 Insurance	597.95	677.25	-79.30	-11.70912%	
6020 Phone	792.11	982.19	-190.08	-19.35267%	
6022 Stamps & Stationery	586.40	354.79	231.61	65.28087%	
6025 Subscriptions & Fees	555.18	465.67	89.51	19.22177%	
6030 Domain Name & Web Site	160.79	8.39	152.40	1,816.44815%	
6031 Marketing	333.08	720.00	-386.92	-53.73889%	
6032 Computer expenses	2,456.83	3,158.99	-702.16	-22.22736%	
6035 Ofsted & PSLA	50.00	50.00	0.00	0.00%	
6040 Craft items	1,034.94	1,201.27	-166.33	-13.84618%	
6045 Toys & Books	269.63	712.65	-443.02	-62.16516%	
6046 Updated resources	150.63	76.48	74.15	96.95345%	
6050 Equipment	582.71	780.82	-198.11	-25.37204%	
6060 Snacks	402.69	420.89	-18.20	-4.32417%	
6065 Cleaning & First Aid	836.59	880.87	-44.28	-5.02685%	
6075 Staff Sweatshirts & T-Shirts	411.30	164.05	247.25	150.71625%	
6085 PPE	299.32		299.32		
6090 Bank Charges	60.00	90.00	-30.00	-33.33333%	
Total 6000 Pre-School Running Costs	98,175.54	100,596.73	-2,421.19	-2.40683%	
6026 DBS checks	16.20	312.86	-296.66	-94.82197%	
6036 EYPP Support	61.03	536.93	-475.90	-88.63353%	
6037 SENCo Resources		200.00	-200.00	-100.00%	
6100 Fund Raising Costs	114.00		114.00		
6105 Sweatshirt, T-Shirt, Book bag	559.40	75.00	484.40	645.86667%	
6111 General Fundraising Costs	30.00	115.04	-85.04	-73.92211%	
Total 6100 Fund Raising Costs	703.40	190.04	513.36	270.1326%	
6600 Miscellaneous Payments	237.56		237.56		
6620 Outing costs		63.10	-63.10	-100.00%	
6650 Staff Social	0.00		0.00		
6680 Contingency Account		59.99	-59.99	-100.00%	
Total 6600 Miscellaneous Payments	237.56	123.09	114.47	92.99699%	
6690 Reconciliation Discrepancies		0.10	-0.10	-100.00%	
6695 Accountancy Fees	750.00		750.00		
Total Expenditures	£99,943.73	£101,959.75	£ -2,016.02	-1.97727%	
NET OPERATING INCOME	£8,279.99	£570.39	£7,709.60	1,351.6366%	
NET INCOME/(EXPENDITURE)	£8,279.99	£570.39	£7,709.60	1,351.6366%	



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Tilehouse Street Preschool and Nursery

**On accounts for the year
ended**

31 August 2020

**Charity no
(if any)**

1102492

Set out on pages

1 - 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2020/YYY.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* *Please delete the words in the brackets if they do not apply.*

Signed: Tom Parker

Date: 10/05/2021

Name: Tom Parker

**Relevant professional
qualification(s) or body
(if any):**

ICAEW

Address:

Flat 14 Anayah Apartments

54B Trundleys Road

London, SE8 5FB

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.