



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 1 April 2020 to 31 March 2021

Charity name: SEAN UK

Charity registration number: 1102491

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance the Christian faith and ministry by developing theological education principally by developing, producing and distributing Christian literature and materials in the United Kingdom and Uganda. To advance education and training of the Christian faith within Christian churches and organisations.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The Charity promotes and distributes Christian literature and materials on Christian Discipleship. The Charity also runs courses for leaders and participants of groups, within Christian Churches and Christian Organisations, who are considering, or have decided, to use these materials to deepen their knowledge and experience of the Christian faith.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees consider that the charity has complied fully with its duty in section 17 of the Charities Act 2011 to have due regard to public benefit guidance published by the Charity Commission.

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		



## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>Courses in the UK</b> Although the pandemic affected the number of courses that were held many meetings still took place often held by Zoom. This enabled groups to continue meeting with individual students supplied with books. The charity continued to support the diaspora with several Spanish churches running successful discipleship courses. Work continues on revising and updating the various materials.</p> <p><b>Uganda Project and Programme</b> SEAN UK has continued to be involved in the Uganda Project and Programme offering experience, advice and training to the NGO Board and Administrator in all aspects of Theological Education by Extension Programmed Learning. Funds to support the ministry in Uganda have been received by SEAN UK and directly by SEAN Uganda from individuals and Funding organisations. Despite severe disruption due to the pandemic many new groups formed. A Medical Centre for the local community has been completed at the Sean Uganda Centre. Good progress has been made towards achieving SEAN's objective to enable the Uganda Programme and Project to become self sustaining.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	



Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>The receipts in respect of charitable activities in the UK amounted to £10,088. Payments amounted to £9,664. The resultant net surplus for the year was £424. Unrestricted cash funds carried forward at 31<sup>st</sup> March 2021 amounted to £1,696 (2020: £1,237).</p> <p>Donations received for support of projects managed in Uganda by SEAN Uganda amounted to £21,848. Expenditure amounted to £22,326. The resultant net expenditure for the year was £478. There were no restricted funds carried forward for the Uganda Project at 31<sup>st</sup> March 2021 (2020: £513).</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The policy of the Charity is to maintain cash reserves that are equivalent to restricted funds not yet expended for their specific purposes, together with a sufficient balance to meet administrative costs and the purchase of course materials for 3 months.
Amount of reserves held	Para 1.22	£1,696
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	



A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document ( <a href="#">trust deed</a> , <a href="#">royal charter</a> )	Para 1.25	Trust Deed
How is the charity constituted? ( <a href="#">e.g unincorporated association</a> , <a href="#">CIO</a> )	Para 1.25	Registered with the Charity Commission by a Declaration of Trust dated 12 February 2004.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are selected by the existing trustees taking into account the skills, experience and commitment of new appointees. New trustees are appointed for a two year term. They may stand for reappointment at the end of each two year term.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		



## Reference and Administrative details

Charity name	SEAN UK
Other name the charity uses	
Registered charity number	1102491
Charity's principal address	Salway House Clappentail Lane Lyme Regis Dorset DT7 3LZ

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Nichola Terry	Chair		
2	Lynn Seymour			
3	Richard Collins			
4				
5				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	



**Additional information (optional)**

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

Jacqui Brown

**Exemptions from disclosure**

Reason for non-disclosure of key personnel details

**Other optional information**

**Declarations**

<b>Signature(s)</b>		
<b>Full name(s)</b>	NICHOLA JANE KINLOCH TERRY	RICHARD HOWARD COLLINS
<b>Position (eg Secretary, Chair, etc)</b>	Chair	Trustee
<b>Date</b>		





SEAN UK			1152790	CC16a
Receipts and payments accounts				
For the period from	01 April 2020	To	Period end date 31 March 2021	

## Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
<b>Donations and Legacies</b>				-	
Donations	1,641	1,580		3,221	3,481
Donations - Uganda Project	-	17,843		17,843	37,332
Gift Aid Tax repayments	275	4,005		4,280	438
<b>Charitable activities:</b>				-	-
Book and Course Sales	8,112	-		8,112	9,683
<b>Other</b>				-	-
Royalties received	60			60	
Other income	-	-		-	3
Bank Interest	-	-		-	6
<b>Sub total (Gross income for AR)</b>	<b>10,088</b>	<b>23,428</b>	<b>-</b>	<b>33,516</b>	<b>50,943</b>
<b>A2 Asset and investment sales, (see table).</b>					
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>10,088</b>	<b>23,428</b>	<b>-</b>	<b>33,516</b>	<b>50,943</b>
<b>A3 Payments</b>					
Printing SEAN Course materials	4,079	-		4,079	6,407
Royalties paid	398	-		398	299
Postage and Carriage	-	-		-	66
Administrative Assistance	4,220	1,580		5,800	4,350
Indemnity insurance	147			147	147
Office stationery & supplies	-	-		-	28
Travel expenses	-	-		-	30
Website and internet	430	-		430	754
Independent Examination	390	-		390	150
Worldpay & My Donate Charges	-	-		-	-
<b>Uganda Project</b>					
Grants - Uganda Project (note 1)	-	22,244		22,244	36,520
Travel	-	-		-	1,400
Independent Examination	-	-		-	150
Bank Charges	0	82		82	290
<b>Sub total</b>	<b>9,664</b>	<b>23,906</b>	<b>-</b>	<b>33,570</b>	<b>50,591</b>
<b>A4 Asset and investment purchases, (see table)</b>					
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>9,664</b>	<b>23,906</b>	<b>-</b>	<b>33,570</b>	<b>50,591</b>
<b>Net of receipts/(payments)</b>	<b>424</b>	<b>(478)</b>	<b>-</b>	<b>(54)</b>	<b>352</b>
<b>A5 Transfers between funds</b>					
<b>A5 Transfers between funds</b>	35	(35)	-	-	-
<b>A6 Cash funds last year end</b>	1,237	513		1,750	1,398
<b>Cash funds this year end</b>	<b>1,696</b>	<b>0</b>	<b>-</b>	<b>1,696</b>	<b>1,750</b>



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank balances	1,695	0	
	Cash in hand	1		
	<b>Total cash funds</b>	<b>1,696</b>	<b>0</b>	<b>-</b>

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Course materials	5,976	-	-
	Gift Aid Tax claimable	594		
	Trade debtors	679		
	Royalties due	63	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>				

	Details	Unrestricted funds	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>	Trade creditors	763	-	
	Accruals	400	-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	NICOLA JANE KINLOCH TERRY	17-Aug-21
	RICHARD HOWARD COLLINS	17-Aug-21



## **Independent examiner's report to the trustees of SEAN UK**

I report to the trustees on my examination of the accounts of SEAN UK for the year ended 31 March 2021.

### **Responsibilities and basis of report**

As the charity trustees of SEAN UK you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of SEAN UK's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of SEAN UK as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. The accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Charlotte Gibbs BFP ACA  
Wortham Jaques Limited

130a High Street  
Crediton  
Devon  
EX17 3LQ

Date: