

**ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2023**

**WANDSWORTH
MEDIATION SERVICE**

(A Company Limited by Guarantee)

CHARITY REGISTRATION No: 1102464

COMPANY REGISTRATION No: 04778659

Independent Examiners Ltd
2 Broadbridge Business Centre
Delling Lane
Bosham
West Sussex
PO18 8NF

WANDSWORTH MEDIATION SERVICE
(A Company Limited by Guarantee)

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**WANDSWORTH MEDIATION SERVICE
(A Company Limited by Guarantee)**

LEGAL AND ADMINISTRATIVE INFORMATION

REGISTERED CHARITY NUMBER	1102464
REGISTERED COMPANY NUMBER	04778659
DATE OF INCORPORATION	28th May 2003
START OF FINANCIAL YEAR	1st April 2022
END OF FINANCIAL YEAR	31st March 2023
DIRECTORS AT 31ST MARCH 2023	Mr Stephen Ruttle Ms Hilary Suzanne Campbell Brodsky Ms Clare Jane de Beer Ms Katie Finch Mr Philip Alistair Guthrie Ms Sharon Crooks Mr Stephen Peter Kelly - Resigned on 1st of April 2023 Ms Sarah Spreckley

The existing trustees appoint any new trustees following the provisions laid out in the organisation's governing instrument.

LEGAL STATUS Company Limited By Guarantee

GOVERNING INSTRUMENT Memorandum and Articles Of Association Incorporated 28th May 2003 as Amended by Special Resolution 23rd February 2004.

OBJECTS

(I) To promote for the public benefit, predominantly but not exclusively in the local area or community of the London Borough of Wandsworth, the provision of services directed towards mediation, conciliation or reconciliation as between persons, organisations, authorities or groups involved or likely to become involved in dispute or inter-personal conflict both generally and, in particular, in any situation where that dispute or conflict results from, or may lead to, acts of violence, nuisance, vandalism, racial abuse, unlawful activity or breakdown of public order.
(II) To advance for the public benefit the education of the public, particularly in the said local area or community of the London Borough of Wandsworth, in the purposes and methods of such mediation, conciliation, or reconciliation and in particular the understanding of the nature and causes of any such disputes or conflicts and of all means of managing them for the purposes of peaceful resolution in the interests of good citizenship.

REGISTERED OFFICE St Mark's Durie Hall, Battersea Rise, London SW11 1EJ

PRIMARY BANKERS Metro Bank, 1 Southampton Row, London WC1B 5HA

INDEPENDENT EXAMINER Independent Examiners Ltd
2 Broadbridge Business Centre
Delling Lane
Bosham
West Sussex
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WANDSWORTH MEDIATION SERVICE

(A Company Limited by Guarantee)

Report from the directors for the year ended 31 March 2023

**Wandsworth Mediation Service ("WMS") aims to help
anyone in conflict to find support, skills or resources**

This was a period of:

1. broadening our provision and developing our training programme to our local community,
2. appreciating our volunteer panel, and
3. championing equality, diversity, and inclusion across our services

At the end of this year, we reflected on what makes the charity unique:

- The impact of our work is immediate and life changing, improving relationships and building peace on a personal and community level.
- Our service is available to everyone, and we constantly work to ensure we reach all members of the London Borough of Wandsworth ("the Borough").
- Our neighbour and intergenerational mediation, conflict coaching, and community training is free of charge to local residents.
- WMS is unique among community mediation services in the UK in that we also run a highly respected commercial and workplace mediation service nationwide with such a good reputation that we were engaged by the Post Office Limited to mediate disputes with sub postmasters.
- We have 60 dedicated and highly skilled volunteers who support the work that we do and there is a waiting list to join our panel.
- Our tailored training gives young people and adults life-changing communication skills, permeating all relationships, from family to work, community and friendships.
- Our mediations improve relationships as people are given the opportunity to be listened to and express themselves in a safe and neutral place with trained volunteers.

At WMS we do everything we can to help local people:

- We adapt our offering to meet the needs of the community.
- We listen and we support, signpost and do all we can to bring resolution and improvement to conflict situations.
- We have a unique wide range of services, unlike any other community mediation service or training provider, to ensure we can help where possible.

In recognition of the breadth and the calibre of our work, we were shortlisted for the "Mediation Provider of the Year" award at the 2022 National Mediation Awards and the Wandsworth Business Awards 2023 "Community Hero" Award.

WMS provision to our local community

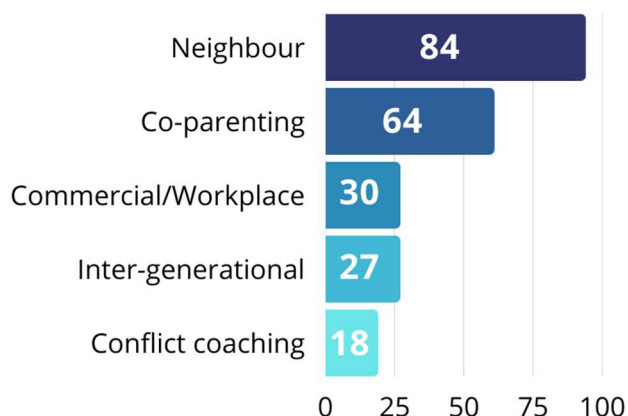
We quantified how many people we have impacted by our mediation and training services over the past 3 years:

People Impacted	2020	2021	2022
People impacted directly	405	370	321
People impacted directly and indirectly	972	794	1368
Mediators	55	53	60

WANDSWORTH MEDIATION SERVICE (A Company Limited by Guarantee)

Report from the directors for the year ended 31 March 2023 (continued)

Mediations and casework: The charity had 223 mediation cases and conflict coaching cases over the period, impacting well over 400 people. Some of these cases were mediated, some people had coaching sessions and others were signposted on to other agencies and organisations for support.



Our workplace caseload increased dramatically, along with neighbour case referrals. We also had more school relationship cases, involving different conflicts between teachers, parents and pupils. Some of our workplace cases involved multiple parties and team meetings to rebuild connections and relationships. Many of our cases are very challenging and complex, as resentments and mental health issues are deeply embedded, making it harder for people to have a constructive conversation. However, when they did, real changes were seen in those relationships, improving things for the future, and increasing compassion and understanding.

Referrals and enquiries came from individuals, and local networks and organisations, including the Police, Richmond & Wandsworth Council, Citizens Advice Wandsworth, NHS social prescribers, solicitors' firms, Refernet and housing associations.

Post Office mediations: having been engaged by the Post Office to mediate disputes with sub-postmasters arising out of the historic shortfall and stamps schemes, we were instructed to mediate our first cases.

Developing our skills training programme to our community, schools and organisations

Continuing to increase and diversify our pool of trainers to meet the growing demand for our unique training projects, our range of workshops and training cover life skills in:

- Understanding conflict
- Managing emotions
- Connecting through listening and expressing yourself
- Straight talking and negotiating skills
- Building rapport
- Understanding interests and needs
- Basic mediation skills
- Helping those supporting others in heightened conflict or violent situations:
 - Connecting and communicating with people who may be demonstrating challenging behaviour or engaging in conflict; and
 - Supporting them to engage with other professionals such as the Police, Local Authority, Social Services or key workers.

WANDSWORTH MEDIATION SERVICE (A Company Limited by Guarantee)

Report from the directors for the year ended 31 March 2023 (continued)

Training in primary schools: In April and October 2022, we ran peer mediation training projects for two Battersea primary schools, training all members of staff including teachers, and 28 pupils from years 4 and 5 over the two schools. Peer mediation empowers pupil mediators to resolve playground conflict between other pupils without intervention from staff. The positive impact of the skills learnt ripples out into the wider school environment and at home. With funding from the Battersea Power Station Foundation, WMS was supported by Peaceworks using licenced material they had developed in primary schools in West Sussex and Hampshire. We will be broadening this programme to other schools across the Borough in 2023.

Helping those in heightened conflict or violent situations: in the summer of 2022, working with Carney's Gym Battersea, we developed the 'Connecting and Communicating in Conflict' programme funded by the Battersea Power Station Foundation. We designed the programme to support those working with people who are facing challenging situations or conflict and who may be at risk of youth violence or exploitation. It focussed on how to connect and communicate with people who may be demonstrating challenging behaviour or engaging in conflict. It also supports those whose role also involves engaging with professionals in other services such as the Police, Local Authority, Social Services or key workers.

We also ran the training for Wandsworth's Knife Crime Unit and 15 people attended the training over the two programmes.

100% of those who completed feedback forms for Carney's Gym said:

- the training positively changed their attitude to conflict.
- they will use the mediation skills they learned to help with disagreements with those they are supporting or with other agencies, e.g. the police.
- what they have learnt on the course will improve relationships with those they are supporting.
- what they have learnt on the course will also be useful outside work, e.g. with friends, family or within the community.
- the course improved their mental health and wellbeing.

*"Thank you for the opportunity to join the program, it has been very **insightful**. I have enjoyed getting present with my team and gaining a greater understanding into their values, feelings and thoughts. It has given me the **incentive and space to reflect more on where some of their behaviours may have come from.**"*

*"I have really enjoyed the course and ... **it is giving me confidence in my role, that I can deal with conflict between staff and/or young people, and I feel confident addressing difficult situations.**"*

Workplace training for managers: Richmond & Wandsworth Council commissioned WMS to develop a pilot training programme for managers to improve communication and understanding between colleagues to reduce workplace conflict which was run in May and June 2022. This was in parallel with WMS being on the Council's panel for workplace mediation between Council employees.

A key vision for WMS is to increase awareness about the benefits of mediation and improved communication on all relationships. In a workplace setting, it is crucial as there is often an ongoing relationship between colleagues, who may disagree, or be in conflict, but need to find a way to work well with each other.

100% of those who completed the feedback forms said:

- the training has **positively changed my attitudes** towards conflict.
- I will handle conflicts in the workplace **more effectively** after the course.
- If there is a disagreement with colleagues, **I will use the mediation skills** that I learned during the course.

*"The workshop has helped me to **evaluate and think about relationships in a different way**, and I think this will allow me to **improve and build** on my working relationships."*

WANDSWORTH MEDIATION SERVICE (A Company Limited by Guarantee)

Report from the directors for the year ended 31 March 2023 (continued)

*"**More empathy** with relationships with staff and be able to stay neutral when dealing with conflict. If conflict to try and let them come to the resolution."*

Roehampton Empowering Women six workshops: in response to a need in the community, we adapted our community workshops for women only, which ran from 31 January for 6 weeks. This was funded by the Wandsworth Grant Fund round 20.

100% of respondents found the workshops relevant to them and said they now feel more confident dealing with potential conflict situations in a more positive way.

92% of respondents felt that the workshops improved their mental health and wellbeing.

96% of respondents felt connected to other participants.

The feedback quotes we received were also heartening and showcased how effective the sessions were in making a positive difference in the lives of the attendees:

*"I am so grateful for this opportunity and will use these **skills for life**."*

*"I will be **more sensitive** to the other person's thoughts and feelings."*

*"It was lovely to sit with people and realise that other people have conflict as well as me. Sometimes you can feel alone in a situation, and **it was reassuring**."*

*"I **recommend** this to everyone."*

In order to build on connections made and to continue to offer support, we ran monthly drop-in clinics at the same time as the Women's coffee mornings in the summer of 2023. Women came to talk to WMS about conflict or family issues they were facing and gained support and information about WMS and other local services.

Celebrating WMS's mediators

As we come closer to our 20th Anniversary at WMS, we acknowledge gratefully that everything we have achieved in the past 18 years is thanks to the commitment, dedication and support of our 60 volunteers.

We quantified the time that our volunteers spent in 2022 in casework, training, sharing expertise and supporting the work of the charity: mediators spent over 1200 hours and our trustee board devoted over 450 hours.

Our volunteer mediators work with people in dispute in a variety of ways. They deliver mediations, conflict coaching and facilitation sessions. They give each party the equal opportunity to express their views and assist them to consider ways in which they can improve matters in the future.

Some feedback from our mediators about volunteering with WMS:

*"I volunteer as a community mediator for WMS, and have done for several years, because **I find it hugely empowering. [...] It's a wonderful feeling that there's a little less needless stress and conflict out there as a result of WMS.**"*

*"I have been a volunteer with WMS for almost 10 years and during that time **have seen it go from strength to strength**. It is an inspirational organisation, and one which I am very proud to be associated with. I started with WMS as a commercial mediator and have since expanded my involvement to include workplace and community mediation, conflict coaching and peer mediation training. That I am happy to give my time to WMS in so many ways is **testament to the high regard I have for WMS's professionalism and passion for wanting to help resolve conflict at a business, social and personal level, throughout and beyond the Borough of Wandsworth. The people they help are at the centre of WMS's ethos and approach.** I also gain an enormous amount personally from what I do for WMS."*

WANDSWORTH MEDIATION SERVICE (A Company Limited by Guarantee)

Report from the directors for the year ended 31 March 2023 (continued)

Everyone associated with WMS is dedicated to what they do and a pleasure to work with.

The issues we deal with can be challenging but support is always at hand.

My highlight of the last few years has been delivering peer mediation training in primary schools within the Borough. It is hard work, but rewarding and transformational, for me as well as the children we train!"

Funding

We are unique amongst community mediation providers in securing funding from commercial and workplace mediations, with mediators on those panels waiving their fees in favour of WMS. We actively seek industry experts to join our panel, as it helps us secure high-profile commercial cases which fund our community work. Amongst our volunteers are some of the most experienced commercial mediators in the UK, including recipients of King's Counsel and various award-winners.

As we do in all areas, we adapt and seek grant funding where we can, and recent grants include:

- Battersea Power Station Foundation from 2017 covered some schools work and community training in Battersea.
- Wandsworth Grant Fund (round 16) concluded with the training of 3 neighbour mediators in April and May 2022.
- Wandsworth Grant Fund (round 20) funded the Empowering Women workshops, so that we could offer the 6 workshops for free.
- The National Lottery Awards for All funded core costs for our community case managers from 1 March 2022 for 12 months.

Championing equality, diversity, and inclusion across our services

- **Diversity:** We provide our services to the entire community of Wandsworth, as everyone experiences conflict within their family, neighbourhood, community, workplace or business at some time. Around 46% of community mediation clients who left feedback for our service are people from ethnic minority backgrounds. About 20% of our mediators are ethnic minorities.
- **Language barriers:** We ensure that our services/materials can reach all beneficiary groups, including those with English as a second language. For example, for clients who would like to mediate but feel they require language support, we offer a free interpreting service. For our Homes for Ukraine project, we circulate flyers in three languages: English, Ukrainian and Russian.
- **Different faiths:** our mediators work across different faiths.
- **Accessibility:** Our offices at St Mark's church where we hold many mediations have disabled access, and we always accommodate for mobility and other issues.
- **Reaching out to vulnerable groups,** such as those with mental health difficulties: We get referrals from NHS social prescribers who help us reach out to community members whose mental health is suffering due to interpersonal conflict. 81% of our community mediation clients say that our service improved their mental wellbeing.

By way of a current example of how the work of WMS impacts a range of people, these people signed up to our community workshops:

- 50% are from an ethnic minority group ie Asian, Black, Mixed or Other
- 19% have a physical disability,
- 8% have a mental disability,
- 15% are in receipt of free school meals,
- 46% are unemployed.

One of our neighbour mediators says,

*"As a member of an ethnic minority community, I particularly value the fact that WMS' commitment in this area permeates their practice in relation to mediators, the volunteers and their clients. WMS takes extremely seriously its commitment **to ensuring all communities benefit from its services** and I have found this to be one of the most impressive features of the charity.*

**WANDSWORTH MEDIATION SERVICE
(A Company Limited by Guarantee)**

**Report from the directors
for the year ended 31 March 2023 (continued)**

*At a personal level, I have experienced for myself the **compelling and lasting benefits of WMS' constant efforts to ensure that diverse communities are represented in the team of volunteers.***

The impact of the work of WMS is best left to our clients:

Feedback on a co-parenting case:

*"It has helped me to explain my situation in a calm way.
WMS staff have human hearts and understand what people are going through.
This charity needs all the help they can get as **they literally save lives.**"*

Feedback on a Commercial case:

*"Absolutely terrific. [The mediator] was able to use his sharp experience and clear ability to **negotiate a path through what seemed an impossible case to mediate.** All parties settled satisfactorily and we were able to avoid the protraction of going to court. I was absolutely thrilled with the determination of the mediation team to negotiate a mutually beneficent outcome.*

*He changed my life through his insight into the mediation process, with his clear ability to find pathways in solving disputes, he negotiated a freeing deal that has **simply changed my life.**"*

Feedback on a School Relations mediation case:

*"We appreciate the support provided by Wandsworth Mediation Service last academic year. It **helped us mend a relationship with one of the parents, it enabled both parties to take full responsibility of their actions.** The entire process was fair and transparent, felt like a safe space and it helped both parties to extend care and compassion to each other."*

Feedback on a Workplace case (summary of a phone conversation):

*We had a constructive and productive conversation. I am pleased to have participated in mediation. I think **mediation should be a standard part of the process after a complaint has been made.***

Feedback on an Inter-generational case:

*"I feel the service has enabled me to **say my feelings out loud instead of keeping everything bottled up inside.** The service has helped me look at other options so I can seek a good outcome for all affected."*

Feedback on a Conflict Coaching case:

*"It was good for me to be **able to express myself freely with the coaches, who were totally unbiased, about my problems.** They listened with empathy and I received some coping mechanisms from them."*

**WANDSWORTH MEDIATION SERVICE
(A Company Limited by Guarantee)**

**Report from the directors
for the year ended 31 March 2023 (continued)**

Later in 2023, WMS received the **King's Award for Voluntary Service**, which is the highest award given to volunteer groups in the UK, equivalent to an MBE. This prestigious accolade is the first of its kind since King Charles III ascended to the throne. It stands as a testament to the exceptional work and dedication of our volunteers, and their impact within the community.

Statement of Directors' Responsibilities:

The trustees (who are also the directors of Wandsworth Mediation Service for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources, including its income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- a.) select suitable accounting policies and apply them consistently;
- b.) observe the methods and principles in the Charities SORP;
- c.) make judgements and estimates that are reasonable and prudent;
- d.) state whether applicable accounting standard comprising FRS 102 and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and
- e.) prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records that can disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the section 476 of the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Small companies provision statement:

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

I approve the attached statement of financial activities and balance sheet for the year ended 31st March 2023 and confirm that I have made available all information necessary for its preparation.

Approved by the Directors on the November 14th 2023

Signed on their behalf by Director *Benedict Havey*

Print Name: BENEDICT HAVEY

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Report to the trustees and members of Wandsworth Mediation Service on the accounts for the year ended 31st March 2023 set out on pages 12 to 13.

RESPONSIBILITIES AND BASIS OF REPORT

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act).

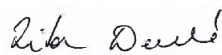
INDEPENDENT EXAMINER'S STATEMENT

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Zita Derbak MAAT, AATQB
Independent Examiners Ltd
2 Broadbridge Business Centre
Delling Lane
Bosham
West Sussex
PO18 8NF

Signature: 

Date: 15th November 2023

WANDSWORTH MEDIATION SERVICE
(A Company Limited by Guarantee)

Statement of Financial Activities
FOR YEAR ENDED 31ST OF MARCH 2023

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
INCOME					
Donations & legacies	3a, 5	2,001	14,782	16,783	798
Investment Income	3b, 5	6	37	43	10
Charitable Activities	3c	47,294	-	47,294	24,548
Other Incoming Resources	3d	425	-	425	273
TOTAL INCOME		49,726	14,819	64,545	25,629
EXPENDITURE					
Cost of Charitable Activities	4a, 5	43,148	27,214	70,362	48,992
Governance Costs	4b	750	-	750	750
TOTAL EXPENDITURE		43,898	27,214	71,112	49,742
NET INCOME/(EXPENDTURE)		5,828	(12,395)	(6,567)	(24,113)
Total Funds Brought Forward		10,072	19,217	29,289	53,402
Transfers Between Funds		(380)	380	-	-
TOTAL FUNDS CARRIED FORWARD		15,520	7,202	22,722	29,289

Movements on all reserves and all recognised gains and losses are shown above.

The notes on pages 14 to 20 form part of these financial statements.

WANDSWORTH MEDIATION SERVICE
(A Company Limited by Guarantee)
COMPANY REGISTRATION No: 04778659
BALANCE SHEET
FOR YEAR ENDED 31ST OF MARCH 2023

	Notes	Unrestricted Funds £	Restricted Funds £	Total 31-Mar-23 £	Total 31-Mar-22 £
Fixed Assets					
Tangible Assets	2	-	-	-	-
Current Assets					
Debtors & Prepayments	7	628	-	628	603
Cash at Bank and in Hand	6	18,561	7,202	25,763	29,436
Total Current Assets		19,189	7,202	26,391	30,039
Creditors: amounts falling due within one year	8	3,669	-	3,669	750
NET CURRENT ASSETS		15,520	7,202	22,722	29,289
TOTAL ASSETS less current liabilities		15,520	7,202	22,722	29,289
Creditors: amounts falling due in more than one year	9	-	-	-	-
NET ASSETS		15,520	7,202	22,722	29,289
Funds of the Charity:					
General Funds		15,520	-	15,520	10,072
Restricted Funds	5	-	7,202	7,202	19,217
TOTAL FUNDS		15,520	7,202	22,722	29,289

For the year ending 31st March 2023 the Company was entitled to exemption from audit under section 477(2) of the Companies Act 2006 relating to small companies.

Directors' Responsibilities:

1. The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006; and
2. The directors acknowledge their responsibility for complying with the requirements of the Companies Act 2006 with respect to accounting records and for the preparation of accounts.

These financial statements have been prepared in accordance with the special provisions applicable to companies subject to the small companies' regime within Part 15 of the Companies Act 2006.

The financial statements on pages 12 and 13 were approved by the directors for issue.

Approved by the Directors on the Benedict Havey

Signed on their behalf by Director November 14th 2023

Print Name: BENEDICT HAVEY

**WANDSWORTH MEDIATION SERVICE
(A Company Limited by Guarantee)**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2023**

1. ACCOUNTING POLICIES

Basis of Preparation & Assessment of Going Concern

Basis of Preparation

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland ("FRS" 102) (effective 1 January 2015) - Charities SORP (FRS 102) and incorporating update bulletin 1, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Companies Act 2006.

There has been no change to the accounting policies (Valuation rules and methods of accounting) since last year.

Wandsworth Mediation Service ("The Charity") meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost unless otherwise stated in the relevant accounting policy notes.

Assessment of Going Concern

Preparation of the accounts is on a going concern basis. The trustees consider that there are no material uncertainties about the Wandsworth Mediation Service's ability to continue as a going concern.

Cash Flow Statement

The company has taken advantage of the exemption in Financial Reporting Standard No 1 from the requirement to produce a cash flow statement.

Incoming Resources

Recognition of Incoming Resources

These are included in the Statement of Financial Activities ("SOFA") when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability

Incoming Resources with Related Expenditure

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resource and related expenditure are reported gross in the SOFA.

Grants and Donations

Grants and Donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Tax Reclaims on Donations and Gifts

Incoming resources from tax reclaims are included in the SOFA at the same time as the gift to which they relate.

Contractual Income and Performance Related Grants

This is only included in the SOFA once the related goods or services has been delivered.

Gifts in Kind

Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised. Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity. Gifts in kind for use by the charity are included in the SOFA as incoming resources when receivable.

**WANDSWORTH MEDIATION SERVICE
(A Company Limited by Guarantee)**

**NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31ST MARCH 2023**

1. ACCOUNTING POLICIES (Continued)

Incoming Resources (Continued)

Donated Services and Facilities

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

Volunteer Help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Investment Income

This is included in the accounts when receivable.

Expenditure and Liabilities

Liability Recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Governance Costs

Include costs of the preparation and examination of statutory accounts, the costs of the trustees' meetings and cost of any legal advice to trustees on governance or constitutional matters.

Operating Leases

Rental charges payable under operating leases are charged on a straight line basis over the terms of the lease.

Taxation

The charity is exempt from tax on its charitable activities.

Legal Status of the Charity

The charity is a company limited by guarantee and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

Assets

Fixed Assets

Tangible fixed assets for use by the charity are capitalised if they can be used for more than one year and cost at least £1,500. They are valued at cost or, if gifted, at the value to the charity on receipt.

2. TANGIBLE FIXED ASSETS

The Charity held no tangible fixed assets during this or the previous financial year.

The annual commitments under non-cancelling operating leases and capital commitments are as follows:

31st March 2023: None

31st March 2022: None

WANDSWORTH MEDIATION SERVICE
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31ST MARCH 2023

3. INCOME	Note	Unrestricted Funds £	Restricted Funds £	TOTAL 2022/23 £	TOTAL 2021/22 £
a) Donations & Legacies					
Donations		1,626		1,626	798
Gift Aid Tax Recovered		375	-	375	-
Grants	5	-	14,782	14,782	-
		2,001	14,782	16,783	798
b) Investment Income					
Bank Interest	5	6	37	43	10
		6	37	43	10
c) Charitable Activities					
Commercial Income		20,344	-	20,344	24,548
Workplace mediation		14,600	-	14,600	-
Training Courses		11,800	-	11,800	-
Community Fee		550	-	550	-
		47,294	-	47,294	24,548
d) Other Incoming Resources					
Other Income		425	-	425	273
		425	-	425	273

WANDSWORTH MEDIATION SERVICE
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31ST MARCH 2023

4. EXPENDITURE		Unrestricted Funds	Restricted Funds	TOTAL 2022/23	TOTAL 2021/22
	Note	£	£	£	£
a) Cost of Charitable Activities					
Contractors' Fees	5	18,384	12,273	30,657	27,547
Equipment Costs		3,257	-	3,257	339
Gifts & Donations		-	-	-	200
Insurance Costs		1,234	-	1,234	1,196
Mediation Fees		3,404	-	3,404	1,500
Membership Fees		1,118	-	1,118	1,813
Printing, Postage & Stationery	5	189	77	266	440
Professional Fees	5	12,813	12,100	24,913	5,462
Donation for Office use		500	-	500	-
Sundry Expenses	5	1,314	65	1,379	1,062
Telephone Costs		737	-	737	939
Trainers' Fees	5	106	29	135	-
Training Costs	5	59	2,640	2,699	8,488
Travel & Subsistence		33	30	63	6
		43,148	27,214	70,362	48,992
b) Governance Costs					
Independent Examiner's Fee	8	750	-	750	750
		750	-	750	750

WANDSWORTH MEDIATION SERVICE
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NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31ST MARCH 2023

5. RESTRICTED FUNDS

CURRENT FINANCIAL YEAR	Total 1-Apr-22 £	Income £	Expenditure £	Transfers £	Total 31-Mar-23 £
Battersea Power Station Foundation Grant	16,957	37	11,567	-	5,427
National Lottery A4A	-	9,240	8,323	-	917
Wandsworth Grant Fund (20)	-	5,542	4,684	-	858
Wandsworth Grant Fund (Round 16)	2,260	-	2,640	380	-
TOTAL	19,217	14,819	27,214	380	7,202

PREVIOUS FINANCIAL YEAR

	Total 1-Apr-21 £	Income £	Expenditure £	Transfers £	Total 31-Mar-22 £
Battersea Power Station Foundation Grant	21,818	7	4,868	-	16,957
CAF Grant	310	-	312	2	-
Battersea Big Lottery	800	-	800	-	-
Wimbledon Foundation Grant	-	-	-	-	-
Wandsworth Grant Fund (DBASE)	4,059	-	4,059	-	-
Wandsworth Grant Fund (Round 16)	9,040	-	6,780	-	2,260
TOTAL	36,027	7	16,819	2	19,217

Details of the restricted funds are given in the Directors' Annual Report.
The restricted funds are wholly represented by the Charity's cash reserves.

6. CASH AT BANK AND IN HAND

	Unrestricted Funds £	Restricted Funds £	Total 31-Mar-23 £	Total 31-Mar-22 £
Current account	16,142	-	16,142	10,221
Savings account	2,419	7,202	9,621	19,215
	18,561	7,202	25,763	29,436

WANDSWORTH MEDIATION SERVICE
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NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31ST MARCH 2023

7. DEBTORS AND PREPAYMENTS

	Unrestricted Funds £	Restricted Funds £	Total 31-Mar-23 £	Total 31-Mar-22 £
Prepayments	628	-	628	603
	628	-	628	603

8. CREDITORS, ACCRUALS AND DEFERRED INCOME: AMOUNTS FALLING DUE WITHIN ONE YEAR

	Unrestricted Funds £	Restricted Funds £	Total 31-Mar-23 £	Total 31-Mar-22 £
Independent Examiner's Fee	750	-	750	750
Other Accruals	2,919	-	2,919	-
	3,669	-	3,669	750

9. CREDITORS AND ACCRUALS: AMOUNTS FALLING DUE IN MORE THAN ONE YEAR

The Charity held no long term liabilities during this or the previous financial period.

10. RECONCILIATION OF MOVEMENT ON CAPITAL AND RESERVES

The Company is Limited by Guarantee (04778659) and is a Charity registered with the Charity Commission (1102464) and does not have a Share capital and has no income subject to Corporation Tax.

	2022/23 £	2021/22 £
Profit / Deficit for the financial year	(6,567)	(24,113)
Other Recognised Gains	-	-
	(6,567)	(24,113)
Balance Brought Forward	29,289	53,402
Closing Funds at 31st March 2023	22,722	29,289

**WANDSWORTH MEDIATION SERVICE
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**NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31ST MARCH 2023**

11. STAFF COSTS AND NUMBERS

The Company employed no staff during this or the previous financial year.

The Company engaged 5 (2021/22: 4) self employed contractors in this financial year to perform the Charitable Activities of the Company.

12. DIRECTORS AND OTHER RELATED PARTIES

During the financial period, Mrs S. Crooks received £3,200 (2021/22: £650) on behalf of Peacewell Ltd in contractors payments for training provided in furthering the Charity's objects. Mrs S. Cook is also a director of Peacewell Ltd.

Other than reimbursements for small items of expenditure on behalf of the charity, no other payments were made to Directors or any persons connected with them during this financial period. No other material transaction took place between the charity and a Director or any person connected with them.

13. RISK ASSESSMENT

The Directors actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The Directors have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

14. RESERVES POLICY

The Directors have considered the level of reserves they wish to retain, appropriate to the charity's needs. This is based on the charity's size and the level of financial commitments held. The Directors aim to ensure the charity will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditure. The directors will endeavour not to set aside funds unnecessarily.

15. PUBLIC BENEFIT

The Charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the charity has achieved this are provided in the Report of the Directors. The directors confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the charity should undertake.