

**ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2021**

**WANDSWORTH
MEDIATION SERVICE**

(A Company Limited by Guarantee)

CHARITY REGISTRATION No: 1102464

COMPANY REGISTRATION No: 04778659

Independent Examiners Ltd
2 Broadbridge Business Centre
Delling Lane
Bosham
West Sussex
PO18 8NF

**WANDSWORTH MEDIATION SERVICE
(A Company Limited by Guarantee)**

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**WANDSWORTH MEDIATION SERVICE
(A Company Limited by Guarantee)**

LEGAL AND ADMINISTRATIVE INFORMATION

REGISTERED CHARITY NUMBER	1102464
REGISTERED COMPANY NUMBER	04778659
DATE OF INCORPORATION	28th May 2003
START OF FINANCIAL YEAR	1st April 2020
END OF FINANCIAL YEAR	31st March 2021
DIRECTORS DURING AND AFTER THE FINANCIAL YEAR	Mr Stephen Ruttle Ms Hilary Suzanne Campbell Brodsky Ms Clare Jane de Beer Ms Katie Finch Mr Philip Alistair Guthrie Ms Sharon Crooks Mr Stephen Peter Kelly Ms Sarah Spreckley (appointed 17th November 2020) Mr N. Adlington (resigned 29th September 2020) Mr Russ Spargo (resigned 30th March 2021)

The existing trustees appoint any new trustees following the provisions laid out in the organisation's governing instrument.

LEGAL STATUS	Company Limited By Guarantee
GOVERNING INSTRUMENT	Memorandum and Articles Of Association Incorporated 28th May 2003 as Amended by Special Resolution 23rd February 2004.

OBJECTS

(I) To promote for the public benefit, predominantly but not exclusively in the local area or community of the London Borough of Wandsworth, the provision of services directed towards mediation, conciliation or reconciliation as between persons, organisations, authorities or groups involved or likely to become involved in dispute or inter-personal conflict both generally and, in particular, in any situation where that dispute or conflict results from, or may lead to, acts of violence, nuisance, vandalism, racial abuse, unlawful activity or breakdown of public order. (II) To advance for the public benefit the education of the public, particularly in the said local area or community of the London Borough of Wandsworth, in the purposes and methods of such mediation, conciliation, or reconciliation and in particular the understanding of the nature and causes of any such disputes or conflicts and of all means of managing them for the purposes of peaceful resolution in the interests of good citizenship.

REGISTERED OFFICE	St Mark's Durie Hall, Battersea Rise, London SW11 1EJ
PRIMARY BANKERS	Metro Bank, 1 Southampton Row, London WC1B 5HA
INDEPENDENT EXAMINER	Independent Examiners Ltd 2 Broadbridge Business Centre Delling Lane Bosham West Sussex PO18 8NF

**WANDSWORTH MEDIATION SERVICE
(A Company Limited by Guarantee)**

**DIRECTORS' ANNUAL REPORT
FOR THE YEAR ENDED 31ST MARCH 2021**

The charity carried out 45 mediations in 2020, which is close to 2019 numbers, despite being closed for nearly 3 months due to COVID-19.

The charity signposted over 230 people who contacted the charity with enquiries. Referrals came from individuals, the Police, Richmond & Wandsworth Council's social services and housing teams, CAB Wandsworth, NHS social prescribers and housing associations. The charity provides community mediations for free for residents of Wandsworth.

The charity took on 4 new volunteer mediators, bringing the total number of volunteer mediators on the community, inter-generational, family and workplace and commercial panels to 60.

Two of the trustees / directors resigned: one due to retirement and moving away and another due to other commitments. One new trustee / director was appointed, bringing the total trustees / directors to eight.

Impact of the COVID-19 pandemic on the operation of the charity

The office was closed between March and May 2020. Responding to increased enquiries due to the impact of the pandemic, coupled with generous offers from mediators to help and be trained to conduct mediations virtually, the charity was able to continue to support local residents.

With more people working from home, under stress and in close proximity to family and neighbours in lockdown, there was an increase in demand for the service. Between May and October 2020 compared with the same period in 2019, the number of enquiries for:

- neighbour disputes more than doubled (from 21 to 44)
- inter-generational disputes increased by 54% (from 11 to 17), and
- family (child contact) issues increased by 152% (from 21 to 53).

Between March and October 2020, the charity suffered a complete loss of commercial income due to COVID-19, although the charity continued to support clients with virtual meetings and mediations. This reduced the reserves of the charity, as it relies on income generated from commercial mediation to be able to offer community mediations for local residents for free.

However, thanks to a CAF grant for 6 months' contractors costs in December 2020, the charity has survived a challenging year of reduced income and increased demand for its service, coming out stronger at the end of this financial period.

The ongoing and long-term impact of the pandemic on the Wandsworth community will be immense:

- Neighbour disputes will increase as people face the impact of economic difficulties meaning that they are unable to move and will continue to be based at home for work or after redundancy.
- Neighbours will find noise and shared spaces sources of stress and conflict.
- Housing conditions will continue to be challenging with members of different generations living under one roof.
- Families will face hardship and disagreements about how they live together respectfully and harmoniously.
- There will be more divorce and separation with disputes between parents over contact with children.

The work of the charity has never been more essential.

**WANDSWORTH MEDIATION SERVICE
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**DIRECTORS' ANNUAL REPORT (Continued)
FOR THE YEAR ENDED 31ST MARCH 2021**

Example of a case in lockdown

Following a recent mediation, one participant described the process: *"Fundamentally mediation is a means of establishing dialogue and finding common ground. I felt I was part of a masterclass in communication and teambuilding which I will take forward in my personal and professional career."*

The issues related to noise from a family in an upstairs flat disturbing neighbours on the ground floor. Their relationship had broken down to the point where they were no longer communicating well. The joint mediation sessions on Zoom allowed the neighbours to build a better understanding of the impact of the noise, and to explore solutions.

Between sessions, each party researched practical options for reducing the noise and they shared information within agreed deadlines which helped to rebuild trust.

The most significant outcome was a mutual acknowledgement that being in a good neighbourly relationship was more important than winning every point of the argument. Each party conceded on some issues, and they reached a robust agreement which they signed. Because the agreement was based on trust and better understanding, they were saved the costs and time of going through legal proceedings which would have created a winner and a loser.

One party told us at the end, *"We eventually ended on a solution, which I certainly did not foresee, so I would say [it was] very successful"*.

Feedback from clients between 1 October 2020 and 31 March 2021:

- 100% of clients said mediation or conflict coaching improved the situation and they found the service useful or very useful.
- 83% of clients told us their mental health and well-being had improved, and they felt more confident not only about dealing with the situation but also managing conflict in general since the mediation or conflict coaching.
- 72% of clients felt empowered to communicate differently with the other person because of the mediation or conflict coaching.
- 82% of clients felt empowered as they chose how to resolve the issues rather than the courts or police telling them what to do and this improved their confidence and self-esteem.
- 70% of clients said mediation or conflict coaching helped bring about mutual respect, understanding and / or helped break down judgement and bias.
- 50% of clients said that they felt safer as a result of the sessions. The other 50% said it was not applicable to their circumstances.

Conflict Coaching

The charity continued to provide conflict coaching with trained conflict coaches (who are also mediators). This can be extremely helpful where one party wishes to mediate, but the other party is not willing to engage with the process. Conflict coaching is free for clients who live in Wandsworth. As with mediation, the conflict coaches will not suggest or recommend solutions, but help the person work out what their options are, and what they would like to do.

In order to meet increased demand for conflict coaching, the charity trained up 11 new conflict coaches in 2021.

WANDSWORTH MEDIATION SERVICE (A Company Limited by Guarantee)

DIRECTORS' ANNUAL REPORT (Continued) FOR THE YEAR ENDED 31ST MARCH 2021

Training and Grants

Primary schools peer mediation training: the charity is continuing to work with 4 primary schools in Wandsworth to establish peer mediation training programmes, but this work has been on hold due to COVID-19. The charity anticipates that this will re-start in Autumn 2021, provided that Government restrictions allow in person training. This is part funded by the Battersea Power Station Foundation.

Good Neighbours and Talking Families Projects:

Funded by a grant of £5,000 from the Wimbledon Foundation, the charity ran 6 free workshops for residents of Southfields, SW19 and SW18 in Wandsworth in Autumn 2020 covering the following topics:

- Avoiding stress: how to keep your mind well (managing your emotions to keep yourself well)
- Expressing yourself: understanding and expressing your needs and feelings so that others can understand you
- Improving your listening skills: learning how to actively listen to others to understand them better
- Giving feedback: how to say anything to anybody about anything (pre-conflict skills neighbourhood relations)
- Dealing with conflict: managing how you react to disagreements
- Fixing broken relationships: what can be done to restore damaged relationships with neighbours, friends and families

The workshops had been postponed due to COVID-19 from Spring 2020 to Autumn 2020 and had to be held on Zoom. There were over 71 attendances at the workshops, and over 70% of people attended more than one session. The feedback was excellent:

"[The] workshop was great! So many nuggets! Self-awareness, critical thinking and clarity in thoughts and communications are some of the precious take-aways for me."

All participants agreed the workshops were relevant to them and 92% felt more confident in using the skills covered in the workshop which were to improve the way they communicated and dealt with conflict.

After 3 months, attendees said they continued to have increased voice or ability to influence, with one saying, *"My sphere of influence has definitely increased, and I have definitely become an effective communicator and a go-to person!"*

Battersea Power Station Foundation: funded 6 free virtual workshops in Battersea in early 2020 as well as wider work in the Battersea community and schools outlined above.

National Lottery: In the last financial year, the charity received a grant of £9,950 to train community mediators in Battersea. This had to be adapted in light of COVID-19 preventing the training from being carried out in person, and due to a change in contractors. In Spring 2021, partnering with the Centre for Peaceful Solutions, the charity trained up 11 community members from Battersea with new mediation skills. Most of this group had already attended the Good Neighbours and Talking Families Workshops in Battersea. Many have gone on to be trained as qualified community mediators and the charity is supporting them as they go out into their local communities with skills to help others in conflict.

Charities Aid Foundation: grant of £12,422 awarded on 30 December 2020 for:

- (1) costs for 5 part time contractors between 1 October 2020 and 31 March 2021, and
- (2) £520 for new laptop.

Wandsworth Grant Fund Round 16: grant of £9,040 was awarded on 24 March 2021 to train up 16 new volunteer community mediators from or connected to Wandsworth to meet increased demand.

**WANDSWORTH MEDIATION SERVICE
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**DIRECTORS' ANNUAL REPORT (Continued)
FOR THE YEAR ENDED 31ST MARCH 2021**

Statement of Directors' Responsibilities:

The Charities Act and the Companies Act require the Board of Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of the surplus or deficit of the charity. In preparing those financial statements the Board is required to :-

- a) select suitable accounting policies and then apply them consistently;
- b) make judgements and estimates that are reasonable and prudent;
- c) prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business;
- d) state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements.

The Directors are also responsible for maintaining adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which are sufficient to show and explain the charity's transactions and enable them to ensure that the financial statements comply with the Companies Act 2006 and comply with regulations made under the Charities Act. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Directors are also responsible for the contents of the Directors' report, and the responsibility of the independent examiner in relation to the Directors' report is limited to examining the report and ensuring that on the face of the report there are no inconsistencies with the figures disclosed in the financial statements.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

I approve the attached statement of financial activities and balance sheet for the year ended 31st March 2021 and confirm that I have made available all information necessary for its preparation.

Approved by the Directors on the 24 November 2021

Signed on their behalf by Director Stephen Kelly

Print Name: STEPHEN KELLY

WANDSWORTH MEDIATION SERVICE
(A Company Limited by Guarantee)

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2021

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	TOTAL 2021/20 £	TOTAL 2020/19 £
INCOME						
Donations & Legacies	3a	5,652	-	21,652	27,304	48,609
Investment Income	3b	6	-	39	45	155
Activities for Generating Funds	3c	-	-	-	-	19,494
Charitable Activities	3d	13,910	-	-	13,910	16,850
Other Incoming Resources	3e	2,068	-	300	2,368	-
TOTAL INCOME		21,636	-	21,991	43,627	85,108
EXPENDITURE						
Cost of Charitable Activities	4a	10,953	-	40,461	51,414	71,397
Governance Costs	4b	750	-	-	750	780
TOTAL EXPENDITURE		11,703	-	40,461	52,164	72,177
NET INCOME/(EXPENDTURE)		9,933	-	(18,470)	(8,537)	12,931
Total Funds Brought Forward		7,442	-	54,497	61,939	49,008
Transfers Between Funds		-	-	-	-	-
TOTAL FUNDS CARRIED FORWARD		17,375	-	36,027	53,402	61,939

Movements on all reserves and all recognised gains and losses are shown above.

The notes on pages 10 to 16 form part of these financial statements.

WANDSWORTH MEDIATION SERVICE
(A Company Limited by Guarantee)

BALANCE SHEET
AS AT 31ST MARCH 2021

	Notes	Unrestricted Funds £	Restricted Funds £	Total 31-Mar-21 £	Total 31-Mar-20 £
Fixed Assets					
Tangible Assets	2	-	-	-	-
Current Assets					
Debtors & Prepayments	8	605	-	605	1,278
Cash at Bank and in Hand	7	17,520	36,027	53,547	67,714
Total Current Assets		18,125	36,027	54,152	68,992
Creditors: amounts falling due within one year	9	750	-	750	7,053
NET CURRENT ASSETS		17,375	36,027	53,402	61,939
TOTAL ASSETS less current liabilities		17,375	36,027	53,402	61,939
Creditors: amounts falling due in more than one year	10	-	-	-	-
NET ASSETS		17,375	36,027	53,402	61,939
Funds of the Charity:					
General Funds		17,375	-	17,375	7,442
Designated Funds	5	-	-	-	-
Restricted Funds	6	-	36,027	36,027	54,497
TOTAL FUNDS		17,375	36,027	53,402	61,939

Directors' Responsibilities:

The Directors are satisfied that for the year ended on 31st March 2021 the charitable company was entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006 and that no member or members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Act. However, in accordance with section 145 of the Charities Act 2011, the accounts have been examined by an Independent Examiner whose report appears on page 17.

The Directors acknowledge their responsibility for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The accounts have been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The Directors acknowledge their responsibility for ensuring that the company keeps proper accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and if its profit and loss for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

Approved by the Directors on the 24 November, 2021

Signed on their behalf by Director Stephen Kelly

Print Name:

STEPHEN KELLY

**WANDSWORTH MEDIATION SERVICE
(A Company Limited by Guarantee)**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2021**

1. ACCOUNTING POLICIES

Basis of Preparation & Assessment of Going Concern

Basis of Preparation

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - Charities SORP (FRS102)) and incorporating update bulletin 1, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Companies Act 2006.

There has been no change to the accounting policies (Valuation rules and methods of accounting) since last year.

The Charity meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost unless otherwise stated in the relevant accounting policy notes.

Assessment of Going Concern

Preparation of the accounts is on a going concern basis. The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

Cash Flow Statement

The company has taken advantage of the exemption in Financial Reporting Standard No 1 from the requirement to produce a cash flow statement.

Incoming Resources

Recognition of Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability

Incoming Resources with Related Expenditure

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resource and related expenditure are reported gross in the SOFA.

Grants and Donations

Grants and Donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Tax Reclaims on Donations and Gifts

Incoming resources from tax reclaims are included in the SOFA at the same time as the gift to which they relate.

Contractual Income and Performance Related Grants

This is only included in the SOFA once the related goods or services has been delivered.

Gifts in Kind

Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised. Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity. Gifts in kind for use by the charity are included in the SOFA as incoming resources when receivable.

**WANDSWORTH MEDIATION SERVICE
(A Company Limited by Guarantee)**

**NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31ST MARCH 2021**

1. ACCOUNTING POLICIES (Continued)

Incoming Resources (Continued)

Donated Services and Facilities

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

Volunteer Help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Investment Income

This is included in the accounts when receivable.

Expenditure and Liabilities

Liability Recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Governance Costs

Include costs of the preparation and examination of statutory accounts, the costs of the trustees' meetings and cost of any legal advice to trustees on governance or constitutional matters.

Operating Leases

Rental charges payable under operating leases are charged on a straight line basis over the terms of the lease.

Taxation

The charity is exempt from tax on its charitable activities.

Legal Status of the Charity

The charity is a company limited by guarantee and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

Assets

Fixed Assets

Tangible fixed assets for use by the charity are capitalised if they can be used for more than one year and cost at least £1,500. They are valued at cost or, if gifted, at the value to the charity on receipt.

2. TANGIBLE FIXED ASSETS

The Charity held no tangible fixed assets during this or the previous financial year.

The annual commitments under non-cancelling operating leases and capital commitments are as follows:

31st March 2021: None

31st March 2020: None

WANDSWORTH MEDIATION SERVICE
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31ST MARCH 2021

3. INCOME

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	TOTAL 2021/20 £	TOTAL 2020/19 £
a) Donations & Legacies					
Gifts & Donations	4,400	-	190	4,590	648
Gift Aid Tax Recovered	1,252	-	-	1,252	358
Grants	-	-	21,462	21,462	47,603
Gift Aid Tax Recovered	-	-	-	-	-
	5,652	-	21,652	27,304	48,609
b) Investment Income					
Bank Interest	6	-	39	45	155
	6	-	39	45	155
c) Activities for Generating Funds					
Fundraising Income	-	-	-	-	19,494
	-	-	-	-	19,494
d) Charitable Activities					
Commercial Income	11,260	-	-	11,260	11,900
Community Fees	900	-	-	900	2,250
Training Courses	1,750	-	-	1,750	2,700
	13,910	-	-	13,910	16,850
e) Other Incoming Resources					
Sundry Income	2,068	-	300	2,368	-
	2,068	-	300	2,368	-

WANDSWORTH MEDIATION SERVICE
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NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31ST MARCH 2021

4. EXPENDITURE

	Note	Unrestricted Funds £	Designated Funds £	Restricted Funds £	TOTAL 2021/20 £	TOTAL 2020/19 £
a) Cost of Charitable Activities						
Contractors' Fees		1,863	-	24,259	26,122	37,559
Equipment Costs		1,347	-	652	1,999	1,688
Fundraising Costs		-	-	-	-	4,423
Gifts & Donations		1,050	-	-	1,050	-
Insurance Costs		1,198	-	-	1,198	593
Mediation Fees		-	-	-	-	304
Membership Fees		278	-	-	278	430
Printing, Postage & Stationery		189	-	-	189	1,498
Professional Fees		660	-	10,150	10,810	244
Research & Development		-	-	-	-	7,000
Room Hire		-	-	-	-	677
Sundry Expenses		2,695	-	-	2,695	2,637
Telephone Costs		1,017	-	-	1,017	885
Trainers' Fees		-	-	-	-	10,785
Training Costs		656	-	5,400	6,056	2,508
Travel & Subsistence		-	-	-	-	166
		10,953	-	40,461	51,414	71,398
b) Governance Costs						
Independent Examiner's Fee	9	750	-	-	750	780
		750	-	-	750	780

5. DESIGNATED FUNDS

The Charity held no designated funds during this or the previous financial year.

WANDSWORTH MEDIATION SERVICE
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NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31ST MARCH 2021

6. RESTRICTED FUNDS

	CURRENT FINANCIAL YEAR				Total 31-Mar-21 £
	Total 01-Apr-20 £	Income £	Expenditure £	Transfers £	
Battersea Power Station Foundation Grant	34,295	229	12,706		21,818
CAF Grant	-	12,422	12,112		310
National Lottery Community Fund (Battersea)	9,950		9,150		800
Wimbledon Foundation Grant	4,668	300	4,968		-
Wandsworth Grant Fund (Round 7)	5,584		1,525		4,059
Wandsworth Grant Fund (Round 16)	-	9,040	-		9,040
TOTAL	54,497	21,991	40,461	-	36,027

	PREVIOUS FINANCIAL YEAR				Total 31-Mar-20 £
	Total 01-Apr-19 £	Income £	Expenditure £	Transfers £	
Battersea Power Station Foundation Grant	34,431	30,152	30,288		34,295
National Lottery Community Fund (Battersea)	-	9,950	-		9,950
Wandle Housing Association Grant	2,653	2,653	5,306		-
Wimbledon Foundation Grant	-	5,000	332		4,668
Wandsworth Grant Fund	5,584	-	-		5,584
TOTAL	42,668	47,755	35,926	-	54,497

Details of the restricted funds are given in the Directors' Annual Report.

The restricted funds are wholly represented by the Charity's cash reserves.

7. CASH AT BANK AND IN HAND

	Unrestricted Funds £	Restricted Funds £	Total 31-Mar-21 £	Total 31-Mar-20 £
Cash at Bank and in Hand	17,520	36,027	53,547	67,714
	17,520	36,027	53,547	67,714

WANDSWORTH MEDIATION SERVICE
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NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31ST MARCH 2021

8. DEBTORS AND PREPAYMENTS

	Unrestricted Funds £	Restricted Funds £	Total 31-Mar-21 £	Total 31-Mar-20 £
Prepayments	605	-	605	1,253
Gift Aid Tax recoverable	-	-	-	25
	605	-	605	1,278

9. CREDITORS, ACCRUALS AND DEFERRED INCOME: AMOUNTS FALLING DUE WITHIN ONE YEAR

	Unrestricted Funds £	Restricted Funds £	Total 31-Mar-21 £	Total 31-Mar-20 £
Independent Examiner's Fee	750	-	750	780
Other Accruals	-	-	-	6,273
	750	-	750	7,053

10. CREDITORS AND ACCRUALS: AMOUNTS FALLING DUE IN MORE THAN ONE YEAR

The Charity held no long term liabilities during this or the previous financial period.

11. RECONCILIATION OF MOVEMENT ON CAPITAL AND RESERVES

The Company is Limited by Guarantee (04778659) and is a Charity registered with the Charity Commission (1102464) and does not have a Share capital and has no income subject to Corporation Tax.

	2021/20 £	2020/19 £
Profit / Deficit for the financial year	(8,537)	12,931
Other Recognised Gains	-	-
	(8,537)	12,931
Balance Brought Forward	61,939	49,008
Closing Funds at 31st March 2021	53,402	61,939

**WANDSWORTH MEDIATION SERVICE
(A Company Limited by Guarantee)**

**NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31ST MARCH 2021**

12. STAFF COSTS AND NUMBERS

The Company employed no staff during this or the previous financial year.

The Company engaged 4 (2019/20: 4) self employed contractors to perform the Charitable Activities of the Company.

13. DIRECTORS AND OTHER RELATED PARTIES

During the financial period Mrs S. Crooks received £1800 (2019/20: £1,300) in contractors payments for training undertaken for Wandsworth Mediation Service in furthering the Charity's objects.

During the financial period Mr N. Adlington received £1800 (2019/20: £1,850) in contractors payments for training undertaken for Wandsworth Mediation Service in furthering the Charity's objects.

Other than reimbursements for small items of expenditure on behalf of the charity, no other payments were made to Directors or any persons connected with them during this financial period. No other material transaction took place between the charity and a Director or any person connected with them.

14. RISK ASSESSMENT

The Directors actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The Directors have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

15. RESERVES POLICY

The Directors have considered the level of reserves they wish to retain, appropriate to the charity's needs. This is based on the charity's size and the level of financial commitments held. The Directors aim to ensure the charity will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditure. The directors will endeavour not to set aside funds unnecessarily.

16. PUBLIC BENEFIT

The Charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the charity has achieved this are provided in the Report of the Directors. The directors confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the charity should undertake.

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Report to the trustees and members of Wandsworth Mediation Service on the accounts for the year ended 31st March 2021 set out on pages 8 to 16.

RESPONSIBILITIES AND BASIS OF REPORT

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act).

INDEPENDENT EXAMINER'S STATEMENT

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Keith Richards
Independent Examiners Ltd
2 Broadbridge Business Centre
Delling Lane
Bosham
West Sussex
PO18 8NF



Date: 25th November 2021