

Charity Registration No. 1102412

Company Registration No. 04763194 (England and Wales)

**AMBER VALLEY COUNCIL FOR VOLUNTARY SERVICE
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

AMBER VALLEY COUNCIL FOR VOLUNTARY SERVICE

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	M Gee	
	A Joynes	
	P Dawson	
	M Neal	
	S Freeborn	(Appointed 27 July 2021)
	P Hallam	(Appointed 29 July 2021)
	A Carroll	(Appointed 29 July 2021)
Secretary	L Allison	
Charity number	1102412	
Company number	04763194	
Registered office	33 Market Place Ripley Derbyshire DE5 3HA	
Independent examiner	Azets Ruthlyn House 90 Lincoln Road Peterborough Cambridgeshire PE1 2SP	
Bankers	Yorkshire Bank PLC 30 Oxford Street Ripley Derbyshire DE5 4AJ	
	Cooperative Bank Business Direct PO Box 250 Skelmersdale WN8 6NY	
	Nationwide Building Society Kings Park Road Moulton Park Northampton NN3 6NW	
	Derbyshire Community Bank 68 Cornmarket Derby DE1 2DG	

AMBER VALLEY COUNCIL FOR VOLUNTARY SERVICE

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AMBER VALLEY COUNCIL FOR VOLUNTARY SERVICE

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2021

The trustees present their report and financial statements for the year ended 31 March 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and activities

Principal activities

The company is a Registered Charity offering support to voluntary organisations and communities in Amber Valley and its neighbouring districts.

The objects of the charity are to promote any charitable purpose for the benefit of the community in the Local Government District of Amber Valley and its neighbouring districts (hereinafter called 'the area of benefit'). This is in accordance with the objects contained in the constitution, the charity's governing document. There have been no changes in the policies of the charity which are:

- To promote and organise co-operation in the achievement of the same and to that end bring together in council representatives of the voluntary organisations and statutory authorities within the area of benefit.
- To establish, support, undertake or execute any charitable trusts or association formed for the objects.
- To encourage, promote and organise direct services appropriate to the needs of individuals.
- We may work outside our area of benefit providing it is not to the detriment of, and whenever possible working in partnership with, other organisations.

Public Benefit

Amber Valley CVS is open to enquiries from members of the public who wish to volunteer their time to others in the community. We promote and encourage volunteering and broker arrangements between local voluntary sector groups and individuals. This activity raises community spirit and cohesion.

We provide training activity to volunteers and voluntary sector groups, raising their skills and aspirations as a result.

Our organisation offers direct support to families and older people in Amber Valley and Erewash, tackling issues such as debt, social isolation and access to services. This benefits the public and our communities by increasing their self sufficiency.

We are the local support for voluntary sector organisations and our leadership to them in respect of governance, finance, human resource and health & safety issues ensure that the voluntary sector in Amber Valley has good governance arrangements.

Volunteers

The organisation encourages and supports volunteers within the organisation in administration roles, as part of the Befriending project and as Trustees. We also actively promote volunteering to businesses, statutory partners and the general public using window displays, web site, social media, local press & radio and work in schools. We work in partnership with health, sport, children's, disability organisations to extend and improve the volunteering experience for any age or ability.

AMBER VALLEY COUNCIL FOR VOLUNTARY SERVICE

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) **FOR THE YEAR ENDED 31 MARCH 2021**

Achievements and performance

Internal records of our performance against outcomes for the organisation and the sector show we have worked towards our strategic headlines and also add value to our communities and the sector.

In providing support to develop and sustain local groups this year we have:

- maintained information on Community Directory Derbyshire of 535 local groups;
- retained 203 groups as member organisations;
- had contact with and given direct advice and support to 176 groups, including supporting the formation of 13 new groups and increasing email / e-bulletin contact with covid updates;
- DBS checks were reduced from 809 to 130 as a result of coronavirus lockdowns,
- we have helped gain £175,000 of funding for local groups.
- we have managed the grant giving process for Public Health and 5 Ways to Wellbeing grants; and
- we collated information about mutual aid activity and supported county referrals for food , prescriptions , covid support in all areas of Amber Valley.

In encouraging an increase and diversity in volunteering opportunities, volunteers and voluntary action, we increased volunteer opportunities to 190 from 152 voluntary organisations in Amber Valley and beyond.

Help at Home was a key service to older people this year, ensuring they remained safer at home through the pandemic despite needing to close and reduce service through lockdown periods. The team of CVS staff had increased contact with community members to ensure they had family support and that their well being was considered.

We are enhancing the health, well being and safe guarding in out communities by delivering Help at Home domestic and gardening services, signing posting individuals to trusted community and other services through interaction of Help at Home staff, Befriending volunteers and Social Prescribing Link Workers.

We continue to support Charles Hill CIC, Derbyshire Community Bank and DAS through staff involvement as trustees and secretariat.

We have continued to work in partnership with local organisations and statutory partners to contribute to Amber Valley Partnership, at Place, in Active Amber Valley. With 3D colleagues we encourage the VCSE Leadership programme and Club Matters physical activity project.

We take the concerns of the voluntary sector to local and county strategic meetings including the covid response and recovery meetings to increase its profile.

Financial review

Detailed financial information is shown on page 7. The charity reports a surplus for the year of £164,358 (2020: £9,313 deficit).

AMBER VALLEY COUNCIL FOR VOLUNTARY SERVICE

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

Reserves Policy and Going Concern

At 31 March 2021 the charity had total reserves of £564,137. Of these reserves £205,170 was held in restricted funds, with the balance remaining of £358,967 being held in unrestricted funds.

The charity has designated some of its unrestricted funds for particular purposes. At 31 March 2021 the designated funds of the charity comprised:

Training Fund	5,000
Contingency Fund	40,000
Building Fund	75,000
Help At Home Fund	55,000
	<hr/>
	£175,000
	<hr/>

The Training Fund is to ensure the organisation has sufficient funds for staff development that would not be met by other project costs and to pump prime training initiatives that support development of the sector.

The Contingency Fund is set aside to cover any organisation costs or debts not covered by project costs. It is also in case of long term incapacity or absence of a senior manager that requires costs for interim support of another professional.

The Building Fund is in line with our aspiration to refurbish the 'Cottage'. We are designating funds which could then be used as match funding in any future bids and to maintain the fabric of the building in the meantime.

The Help at Home Fund is to ensure that in the event of any difficult circumstances or disaster we are able to continue Help at Home activity to our clients by replacing essential equipment, personnel and work space immediately or meeting other liabilities.

Unrestricted general reserves (excluding tangible fixed assets of £9,721), freely available for use by the charity amount to £183,967.

The Trustees' policy is to build unrestricted free reserves equivalent to 4-8 months directorate expenditure, which is currently running at the rate of £150,000 per annum. At the year end free reserves amounted to £183,967 which is considered prudent as there are indications that grant funding will decrease in 2021/22.

In addition to directorate expenditure, unrestricted funds are designated to ensure resources are available for expenditure which would relate to changes to Help at Home, either for closure or continuation in another charitable format.

Principal funding sources

Our principal funding sources remain Southern Derbyshire CCG and Derbyshire County Council along with earned income from activity as a counter signatory for DBS and customer charges to Help at Home clients.

Investment Policy

The Executive Committee are responsible for setting the investment policy of the charity.

Risk Management

The trustees examine the major risks that the charity faces each financial year when preparing and updating the strategic plan. The charity has developed systems to monitor and control financial and other risks to mitigate any impact they may have on the charity in the future. Information about risk and the actions to mitigate them are discussed at board meetings.

AMBER VALLEY COUNCIL FOR VOLUNTARY SERVICE

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

Plans for future periods

We need to review our support to community groups to aid their recovery from the covid period and maintain a focus on diversifying our income base.

Structure, governance and management

The organisation is a charitable company limited by guarantee, incorporated on 13 May 2003 and registered as a charity on 1 April 2004. The company was established under a Memorandum of Association, which established the objects and powers of the charitable company and is governed under its Articles of Association and its constitution which was adopted on 13 July 1994 when the charity was operating as an unincorporated entity. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

M Gee	
A King	(Resigned 9 December 2020)
B Whittaker	(Resigned 5 October 2020)
S Holliday	(Resigned 9 December 2020)
A Joynes	
P Dawson	
M Neal	
S Freeborn	(Appointed 27 July 2021)
P Hallam	(Appointed 29 July 2021)
A Carroll	(Appointed 29 July 2021)

Appointment of trustees

Trustees are actively recruited through the year and have a formal application process which identifies the skills and knowledge they offer for this role.

Organisational structure

The business of the charity is managed through board meetings consisting of a maximum of no more than twenty members and a minimum of not less than six members.

Members of the Board as listed on page 1 are appointed at the Annual General Meeting and serve for one year, but may offer themselves for reappointment if they so wish.

The Committee is responsible for the strategic direction of the Charity and therefore responsibility for the day to day running of the charity is delegated to the Chief Executive, who in turn delegates a share of that responsibility to other members of the senior management team.

Induction and training of trustees

Each trustee receives an induction pack which includes information about the organisations aims, plans, financial situation and governance arrangements. Trustees have direct access to the Chief Executive for further information exchange and support in their role. Development of the Boards understanding of the organisation is led by the Chief Executive using regular meeting dates to identify and progress this, involving other staff members as appropriate.

AMBER VALLEY COUNCIL FOR VOLUNTARY SERVICE

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

Pay policy for key management personnel

In considering the rate of pay for key management personnel the board take into account national pay rates identified by NAVCA, comparator pay rates within Derbyshire and the previous years rate of inflation. These are set against any changes (rise or fall) in external funding received by the organisation.

Links with other organisations

The charity has strong relationships with local authorities, in particular Derbyshire County Council, Southern Derbyshire Clinical Commissioning Group, Place meetings and other Councils for Voluntary Service.

The trustees' report was approved by the Board of Trustees.



P Dawson

Trustee

Dated: 29.9.2021

AMBER VALLEY COUNCIL FOR VOLUNTARY SERVICE

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF AMBER VALLEY COUNCIL FOR VOLUNTARY SERVICE

I report to the trustees on my examination of the financial statements of Amber Valley Council For Voluntary Service (the charity) for the year ended 31 March 2021.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Mark Jackson FCA DChA
Azets
Ruthlyn House
90 Lincoln Road
Peterborough
Cambridgeshire
PE1 2SP
United Kingdom

Dated: 29.9.2021

AMBER VALLEY COUNCIL FOR VOLUNTARY SERVICE

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2021

	Notes	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £
<u>Income and endowments from:</u>							
Donations and legacies	3	28,331	-	28,331	-	-	-
Charitable activities	4	407,681	313,807	721,488	493,031	152,185	645,216
Other trading activities	5	5,223	-	5,223	19,611	-	19,611
Investments	6	81	-	81	431	-	431
Other income	7	61,223	93,000	154,223	20,577	79,302	99,879
Total income		502,539	406,807	909,346	533,650	231,487	765,137
<u>Expenditure on:</u>							
Charitable activities	8	489,162	305,127	794,289	545,172	185,557	730,729
Net gains/(losses) on investments	12	49,301	-	49,301	(25,095)	-	(25,095)
Gross transfers between funds		-	-	-	(7,143)	7,143	-
Net movement in funds		62,678	101,680	164,358	(43,760)	53,073	9,313
Fund balances at 1 April 2020		296,289	103,490	399,779	340,049	50,417	390,466
Fund balances at 31 March 2021		358,967	205,170	564,137	296,289	103,490	399,779

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

AMBER VALLEY COUNCIL FOR VOLUNTARY SERVICE

BALANCE SHEET

AS AT 31 MARCH 2021

	Notes	2021 £	£	2020 £	£
Fixed assets					
Tangible assets	13		34,488		31,657
Investments	14		202,549		153,249
			<u>237,037</u>		<u>184,906</u>
Current assets					
Debtors	15	43,605		58,732	
Cash at bank and in hand		309,426		185,066	
		<u>353,031</u>		<u>243,798</u>	
Creditors: amounts falling due within one year	16	(25,931)		(28,925)	
Net current assets			327,100		214,873
Total assets less current liabilities			<u>564,137</u>		<u>399,779</u>
Income funds					
Restricted funds	17		205,170		103,490
<u>Unrestricted funds</u>					
Designated funds	18	175,000		175,000	
General unrestricted funds		183,967		121,289	
		<u>358,967</u>		<u>296,289</u>	
			<u>564,137</u>		<u>399,779</u>

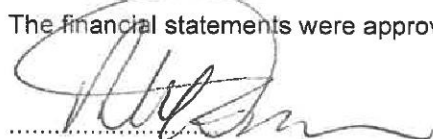
The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2021.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 29.9.2021.



P Dawson
Trustee

Company Registration No. 04763194

AMBER VALLEY COUNCIL FOR VOLUNTARY SERVICE

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2021

	Notes	2021 £	£	2020 £	£
Cash flows from operating activities					
Cash generated from operations	22		135,321		8,531
Investing activities					
Purchase of tangible fixed assets		(11,042)		-	
Investment income received		81		431	
Net cash (used in)/generated from investing activities			(10,961)		431
Net cash used in financing activities			-		-
Net increase in cash and cash equivalents			124,360		8,962
Cash and cash equivalents at beginning of year			185,066		176,104
Cash and cash equivalents at end of year			309,426		185,066

AMBER VALLEY COUNCIL FOR VOLUNTARY SERVICE

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

Charity information

Amber Valley Council For Voluntary Service is a private company limited by guarantee not having share capital. In the event of a winding up of the company every member agrees to contribute such amount as may be required (not exceeding £1) to the Charity's assets if it should be wound up while he or she is a member or within one year after he or she ceases to be a member, for payment of the Charity's debts and liabilities. It is registered in England and Wales. The registered office is 33 Market Place, Ripley, Derbyshire, DE5 3HA.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Designated funds are unrestricted funds earmarked by the Management Committee for particular purposes.

1.4 Income

All incoming resources are included in the Statement of Financial Activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in these accounts.
- Investment income is included on an accruals basis.
- Incoming resources from Help at Home are accounted for when earned.
- Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

AMBER VALLEY COUNCIL FOR VOLUNTARY SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

(Continued)

1.5 Expenditure

Expenditure is recognised on an accruals basis as a liability is incurred.

- Costs of operating Help at Home comprises those costs incurred in delivering the Help at Home service.
- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the independent examination fees and costs linked to the strategic management of the charity.
- All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis to reflect the use of the resource. All costs have been allocated directly relating to a particular activity.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Leasehold improvements	4% straight line and 33% straight line
Office equipment	33% straight line
Fixtures and fittings	33% straight line
IT equipment	33% straight line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.7 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

1.8 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

AMBER VALLEY COUNCIL FOR VOLUNTARY SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

(Continued)

1.10 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.11 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.12 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

1.13 Leases

Rentals payable under operating leases, including any lease incentives received, are charged as an expense on a straight line basis over the term of the relevant lease.

AMBER VALLEY COUNCIL FOR VOLUNTARY SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations and legacies

	Unrestricted funds	Total
	2021 £	2020 £
Coronavirus Job Retention Scheme income	28,331	-

AMBER VALLEY COUNCIL FOR VOLUNTARY SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

4 Charitable activities

	Volunteering, Training & Development	Help at Home	Total 2021	Volunteering, Training & Development	Help at Home	Total 2020
	2021 £	2021 £	£	2020 £	2020 £	£
Help at Home	-	380,476	380,476	-	477,653	477,653
Directorate (DCC)	15,378	-	15,378	15,378	-	15,378
Southern Derbyshire CCG - Core	52,270	-	52,270	61,571	-	61,571
Southern Derbyshire CCG - Befriending	9,301	-	9,301	5,000	-	5,000
Southern Derbyshire CCG - Post Hospital Support	24,670	-	24,670	14,409	-	14,409
DCC - Volunteer Training	10,571	-	10,571	7,928	-	7,928
DCC - Infrastructure Support	21,947	-	21,947	16,460	-	16,460
DCC - Befriending Service	6,457	-	6,457	4,843	-	4,843
Public Health Grant - 5 Ways	22,000	-	22,000	20,000	-	20,000
GP Link Worker	66,591	-	66,591	11,974	-	11,974
Co-operative Foundation Fund	-	-	-	10,000	-	10,000
Police Crime and Commissioner	100,000	-	100,000	-	-	-
Derby Community Foundation	11,827	-	11,827	-	-	-
	341,012	380,476	721,488	167,563	477,653	645,216
Analysis by fund						
Unrestricted funds	27,205	380,476	407,681	15,378	477,653	493,031
Restricted funds	313,807	-	313,807	152,185	-	152,185
	341,012	380,476	721,488	167,563	477,653	645,216

AMBER VALLEY COUNCIL FOR VOLUNTARY SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

5 Other trading activities

	Unrestricted funds	Unrestricted funds
	2021	2020
	£	£
Membership, training and services	5,223	19,611

6 Investments

	Unrestricted funds	Unrestricted funds
	2021	2020
	£	£
Interest receivable	81	431

7 Other income

	Unrestricted funds	Restricted funds	Total Unrestricted funds	Restricted funds	Total
	2021	2021	2021	2020	2020
	£	£	£	£	£
Sundry income	60,987	93,000	153,987	20,046	99,348
Donations and legacies	236	-	236	531	531
	61,223	93,000	154,223	20,577	99,879

AMBER VALLEY COUNCIL FOR VOLUNTARY SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

8 Charitable activities

	Volunteering, Training & Development	Help at Home	Total	Volunteering, Training & Development	Help at Home	Total
	2021 £	2021 £	2021 £	2020 £	2020 £	2020 £
Staff costs	194,687	379,118	573,805	147,186	422,364	569,550
Depreciation and impairment	8,211	-	8,211	5,635	-	5,635
Staff travel	2,401	17,814	20,215	1,339	21,179	22,518
Volunteer travel and expenses	748	-	748	3,583	12	3,595
Grants paid	81,049	-	81,049	27,616	-	27,616
Event costs	36,042	-	36,042	11,169	-	11,169
Premises costs	26,653	126	26,779	25,985	-	25,985
Equipment	14	155	169	-	402	402
Insurance	4,068	-	4,068	3,820	-	3,820
Administration costs	16,024	3,206	19,230	17,139	3,088	20,227
IT costs	8,923	-	8,923	10,480	-	10,480
Sundry costs	5,630	31	5,661	5,965	386	6,351
Compliance costs	3,829	40	3,869	13,681	964	14,645
Accountancy costs	-	-	-	649	-	649
Professional fees	-	-	-	87	-	87
	<u>388,279</u>	<u>400,490</u>	<u>788,769</u>	<u>274,334</u>	<u>448,395</u>	<u>722,729</u>
Share of governance costs (see note 9)	5,520	-	5,520	8,000	-	8,000
	<u>393,799</u>	<u>400,490</u>	<u>794,289</u>	<u>282,334</u>	<u>448,395</u>	<u>730,729</u>
Analysis by fund						
Unrestricted funds	88,672	400,490	489,162	96,777	448,395	545,172
Restricted funds	305,127	-	305,127	185,557	-	185,557
	<u>393,799</u>	<u>400,490</u>	<u>794,289</u>	<u>282,334</u>	<u>448,395</u>	<u>730,729</u>

AMBER VALLEY COUNCIL FOR VOLUNTARY SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

9 Support costs

	Support costs £	Governance costs £	2021 £	Support costs £	Governance costs £	2020 £
Staff costs	-	3,000	3,000	-	3,000	3,000
Independent examination	-	2,520	2,520	-	5,000	5,000
	-	5,520	5,520	-	8,000	8,000
Analysed between Charitable activities	-	5,520	5,520	-	8,000	8,000

10 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

During the year 1 trustee (2020: 2 trustees) were reimbursed for out of pocket expenses totalling £69 (2020: £51).

11 Employees

The average monthly number of employees during the year was:

	2021 Number	2020 Number
Volunteering, training and development	9	6
Help at Home	61	68
Total	70	74
Employment costs	2021 £	2020 £
Wages and salaries	542,192	542,574
Social security costs	18,127	13,341
Other pension costs	16,486	16,635
	576,805	572,550

There were no employees whose annual remuneration was £60,000 or more.

AMBER VALLEY COUNCIL FOR VOLUNTARY SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

12 Net gains/(losses) on investments

	Unrestricted funds	Unrestricted funds
	2021	2020
	£	£
Revaluation of investments	49,301	(25,095)

13 Tangible fixed assets

	Leasehold improvements	Office equipment	Fixtures and fittings	IT equipment	Total
	£	£	£	£	£
Cost					
At 1 April 2020	97,317	15,962	8,932	77,118	199,329
Additions	-	-	-	11,042	11,042
At 31 March 2021	97,317	15,962	8,932	88,160	210,371
Depreciation and impairment					
At 1 April 2020	66,778	15,765	8,932	76,197	167,672
Depreciation charged in the year	3,548	197	-	4,466	8,211
At 31 March 2021	70,326	15,962	8,932	80,663	175,883
Carrying amount					
At 31 March 2021	26,991	-	-	7,497	34,488
At 31 March 2020	30,539	197	-	921	31,657

14 Fixed asset investments

	Balanced Fund
	£
Cost or valuation	
At 1 April 2020	153,249
Valuation changes	49,300
At 31 March 2021	202,549
Carrying amount	
At 31 March 2021	202,549
At 31 March 2020	153,249

AMBER VALLEY COUNCIL FOR VOLUNTARY SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

15 Debtors

	2021 £	2020 £
Amounts falling due within one year:		
Trade debtors	36,403	51,004
Prepayments and accrued income	7,202	7,728
	<u>43,605</u>	<u>58,732</u>

16 Creditors: amounts falling due within one year

	2021 £	2020 £
Other taxation and social security	6,876	5,954
Trade creditors	2,166	2,451
Other creditors	-	3,632
Accruals and deferred income	16,889	16,888
	<u>25,931</u>	<u>28,925</u>

AMBER VALLEY COUNCIL FOR VOLUNTARY SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

17 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Balance at 1 April 2019 £	Movement in funds			Revaluations, gains and losses £	Movement in funds			Balance at 1 April 2020 £	Movement in funds			Balance at 31 March 2021 £
		Incoming resources £	Resources expended £			Incoming resources £	Resources expended £			Incoming resources £	Resources expended £		
EMDA - Property Improvements	31,966	-	(3,485)	-	-	28,481	-	-	28,481	-	(3,485)	-	24,996
CCG - Post Hospital Support	4,049	14,409	(17,524)	-	-	934	24,670	-	934	24,670	(11,172)	-	14,432
South Derbyshire CVS - Man Cave	1,177	-	(1,177)	-	-	-	-	-	-	-	-	-	-
AVBC - Memory Lane	3,760	-	(1,077)	-	-	2,683	-	-	2,683	-	(135)	-	2,548
Postcode Local Funding	4,577	-	(4,477)	-	-	1,000	-	-	1,000	-	-	-	1,000
Public Health Grant - 5 Ways / Small Grant	744	30,000	(29,116)	-	-	1,628	22,000	-	1,628	22,000	(8,335)	-	15,293
Public Health - Eats and Treats	3,244	-	(1,062)	-	-	2,182	-	-	2,182	-	(280)	-	1,902
Southern Derbyshire CCG - Core	-	61,571	(61,571)	-	-	-	52,270	-	-	52,270	(52,270)	-	-
DCC - Volunteer Training	-	7,928	(7,928)	-	-	-	10,571	-	-	10,571	(9,793)	-	778
DCC - Infrastructure	-	16,460	(16,460)	-	-	-	21,947	-	-	21,947	(21,947)	-	-
DCC - Befriending	-	4,843	(4,843)	-	-	-	6,457	-	-	6,457	(1,140)	-	5,317
Southern Derbyshire CCG - Befriending	-	5,000	(12,143)	-	7,143	-	9,301	-	-	9,301	-	-	9,301
GP Link Worker	-	11,974	(11,974)	-	-	-	66,591	-	-	66,591	(66,591)	-	-
Co-operative Foundation Fund	-	10,000	(5,779)	-	-	4,221	-	-	4,221	-	(4,221)	-	-
Social Connectedness	-	20,000	(5,691)	-	-	14,309	25,000	-	14,309	25,000	(14,542)	-	24,767
Future in Mind	-	2,500	(1,250)	-	-	1,250	-	-	1,250	-	(1,250)	-	-
Social Prescribing Directory	-	6,802	-	-	-	6,802	-	-	6,802	-	-	-	6,802
VCSE Leadership Funding	-	40,000	-	-	-	40,000	25,000	-	40,000	25,000	(3,250)	-	61,750
Police and Crime Commissioner	-	-	-	-	-	-	100,000	-	-	100,000	(79,466)	-	20,534
NA/CA	-	-	-	-	-	-	3,000	-	-	3,000	(3,000)	-	-
Space to Connect	-	-	-	-	-	-	10,000	-	-	10,000	(9,000)	-	1,000
The National Lottery Community Fund	-	-	-	-	-	-	30,000	-	-	30,000	(15,250)	-	14,750
	50,417	231,487	185,557	7,143		103,490	406,807		103,490	406,807	305,127		205,170

AMBER VALLEY COUNCIL FOR VOLUNTARY SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

17 Restricted funds

(Continued)

Southern Derbyshire CCG Core; provision of infrastructure support to local voluntary and community organisations, promotion and brokerage of volunteering and provision of funding information, governance and networking for local groups.

Southern Derbyshire CCG Befriending; respond to requests for volunteer support to reduce isolation and loneliness of older, isolated people in Amber Valley. Manage the recruitment, supervision, training of volunteers.

Southern Derbyshire CCG Post Hospital Support; respond to requests for volunteer support to individuals discharged from hospital for a time limited period. Manage the recruitment, supervision, training of volunteers.

Derbyshire County Council Adult Care Befriending; respond to requests for volunteer support to reduce isolation and loneliness of older, isolated people in Amber Valley. Manage the recruitment, supervision, training of volunteers.

Derbyshire County Council Adult Care Infrastructure; provision of infrastructure support to local voluntary and community organisations, provision of funding information, governance and networking for local groups.

South Derbyshire CVS - Man Cave; costs of premises and other support to develop a volunteer led mens social group to prevent suicide.

AVBC Memory Lane; manages a project to extend social activity of those with dementia.

Postcode Lottery; costs of pathway access to Charles Hill Playing Fields and community development activity in Loscoe related to increasing use of playing fields.

Public Health Eats & Treats; community networking events.

Public Health 5 Ways; manages grants to benefit local organisations to improve wellbeing.

Public Health small grants; manages small grants programme to benefit local groups.

GP Link Worker; social prescribing activity for the ARCH PCN, encouraging the use of community and voluntary services as a preventative step in recovery from illness.

AMBER VALLEY COUNCIL FOR VOLUNTARY SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

17 Restricted funds	(Continued)
Co-operative Foundation Fund; to support additional befriending for those identified as isolated due to coronavirus.	
Social Connectedness; leading a steering group, developing an action plan to decrease social isolation and identify gaps and projects to fund to increase connectedness.	
Future in Mind; to provide a network for those working with Children and Young People.	
Social Prescribing Directory; to prepare information about community resources for use of PCN staff members.	
VCSE Leadership Funding; to develop the capacity of the voluntary sector to engage and influence Joined Up Care Derbyshire planning systems and develop a VCSE Alliance.	
Police and Crime Commissioner; grants to community groups and development worker activity for writing applications.	
NAVCA; participation in an emergency planning partnership.	
Space to Connect; developing community action in Loscoe.	
The National Lottery Community Fund; supporting infrastructure activity and developments in reducing isolation including digital connection.	

AMBER VALLEY COUNCIL FOR VOLUNTARY SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

18 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Movement in funds					
	Balance at 1 April 2019	Incoming resources	Transfers	Balance at 1 April 2020	Transfers	Balance at 31 March 2021
	£	£	£	£	£	£
Training Fund	5,000	175,000	-	5,000	-	5,000
Contingency Fund	60,000	-	(20,000)	40,000	-	40,000
Building Fund	75,000	-	-	75,000	-	75,000
Help at Home Fund	110,000	-	(55,000)	55,000	-	55,000
	<u>250,000</u>	<u>175,000</u>	<u>(75,000)</u>	<u>175,000</u>	<u>-</u>	<u>175,000</u>

The Training Fund is to ensure the organisation has sufficient funds for staff development that would not be met by other project costs and to pump prime training initiatives that support development of the sector.

The Contingency Fund is set aside to cover any organisation costs or debts not covered by project costs. It is also in case of long term incapacity or absence of a senior manager that requires costs for interim support of another professional.

The Building Fund is in line with our aspiration to refurbish the 'Cottage'. We are designating funds which could then be used as match funding in any future bids and to maintain the fabric of the building in the meantime.

The Help at Home Fund is to ensure that in the event of any difficult circumstances or disaster we are able to continue Help at Home activity to our clients by replacing essential equipment, personnel and work space immediately or meeting other liabilities.

19 Analysis of net assets between funds

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £
Fund balances at 31 March 2021 are represented by:						
Tangible assets	9,721	24,767	34,488	3,176	28,481	31,657
Investments	202,549	-	202,549	153,249	-	153,249
Current assets/ (liabilities)	<u>146,697</u>	<u>180,403</u>	<u>327,100</u>	<u>139,864</u>	<u>75,009</u>	<u>214,873</u>
	<u>358,967</u>	<u>205,170</u>	<u>564,137</u>	<u>296,289</u>	<u>103,490</u>	<u>399,779</u>

AMBER VALLEY COUNCIL FOR VOLUNTARY SERVICE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

20 Operating lease commitments

At the reporting end date the charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2021 £	2020 £
Within one year	15,700	15,700
Between two and five years	62,800	62,800
In over five years	39,250	54,950
	<u>117,750</u>	<u>133,450</u>

21 Related party transactions

There were no disclosable related party transactions during the year (2020 - none).

22 Cash generated from operations

	2021 £	2020 £
Surplus for the year	164,358	9,313
Adjustments for:		
Investment income recognised in statement of financial activities	(81)	(431)
Fair value gains and losses on investments	(49,301)	25,095
Depreciation and impairment of tangible fixed assets	8,212	5,635
Movements in working capital:		
Decrease/(increase) in debtors	15,127	(20,480)
(Decrease) in creditors	(2,994)	(10,601)
Cash generated from operations	<u>135,321</u>	<u>8,531</u>

23 Analysis of changes in net funds

The charity had no debt during the year.