

SOMERSET UNIT FOR RADIOTHERAPY EQUIPMENT

England & Wales · Charity number 1102299

Details

Other names SURE

Status Registered

Legal form Trust

Registered 2004-02-25

Register [View on the Charity Commission register](#)

Contact

Address 44 Calder Crescent
Taunton
TA1 2NH

Phone 01823278118

Email info@surecharity.org.uk

Website www.surecharity.org.uk

Activities

Objects: 1) TO RELIEVE SICKNESS AND TO PRESERVE THE HEALTH OF PERSONS WITH ONCOLOGICAL AND HAEMATOLOGICAL CONDITIONS ATTENDING SOMERSET ONCOLOGY AND HAEMATOLOGY CENTRE AT TAUNTON AND SOMERSET NHS TRUST, BY PROVIDING OR ASSISTING IN THE PROVISION OF EQUIPMENT, FACILITIES AND SERVICES NOT NORMALLY PROVIDED BY THE STATUTORY AUTHORITIES.2) TO RELIEVE THE DISTRESS AND SUFFERING CAUSED TO THE RELATIVES AND FRIENDS OF PERSONS SUFFERING FROM SUCH CONDITIONS.3) TO ADVANCE EDUCATION AND TO SUPPORT TRAINING AND RESEARCH ACTIVITIES ABOUT AND RELATING TO ONCOLOGY AND HAEMATOLOGY SERVICES AMONGST MEDICAL AND NURSING STAFF

Activities: TO IMPROVE AND PROMOTE THE TREATMENT AND WELL BEING OF ONCOLOGY PATIENTS BY THE PURCHASE OF EQUIPMENT AND FACILITIES AND TO IMPROVE THE TREATMENT ENVIRONMENT AT THE SOMERSET ONCOLOGY AND HAEMATOLOGY CENTRE.

Classification

- **How:** Provides Other Finance, Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes, The Advancement Of Health Or Saving Of Lives
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** TAUNTON, SOMERSET
- Somerset

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£244,408	£279,878	-	-
2023-12-31	£390,151	£605,402	-	-
2022-12-31	£509,157	£163,786	£1,817,025	0
2021-12-31	£71,500	£127,156	-	-
2020-12-31	£932,206	£37,634	£1,527,311	0

Trustees

Name	Role	Appointed
Paul William Alway	Chair	2014-07-16
MR B PALMER		
MR ROY HOLE		2012-06-06
MRS V MARCHMONT		

SOMERSET UNIT FOR RADIOTHERAPY EQUIPMENT

England & Wales - Charity number 1102299

Accounts



Somerset Unit for Radiotherapy Equipment.

Charity Registration No. 1102299.

surecharity.org.uk

44 Calder Crescent, Taunton, Somerset, TA1 2NH

ANNUAL REPORT & FINANCIAL STATEMENTS

YEAR ENDED 31ST DECEMBER 2024

Sections

1. Charity Information
2. Report of the Executive Committee
3. Internal Financial Controls policy
4. Financial Reserves policy
5. Report of the Independent Examiner

Section 1. S.U.R.E. CHARITY INFORMATION

For Year Ending 31st December 2024

TRUSTEES	Paul Alway Roy Hole Vanessa Marchmont Barrie Palmer
EXECUTIVE COMMITTEE	P W Alway (Chair) B Palmer (Founder) V.H.R.Hole (Vice Chair & Hon.Financial Director) V Marchmont. (Secretary) C Summerfield (Treasurer) G Wills (Fundraiser)
REGISTERED OFFICE	44 Calder Crescent Taunton, Somerset, TA1 2NH
BANKERS	CAF Bank Ltd 25 Kings Hill Avenue Kings Hill, West Malling Kent, ME19 4JQ Lloyds/TSB 31 Fore St, Taunton, TA1 1HN Bath Building Society 15 Queen Square Bath BA1 2HN Scottish Widows 67 Morrison Street Edinburgh, EH3 8YJ Shawbrook Lutea House The Drive, Great Warley Brentwood, CM13 3BE Skipton Building Society 1 Cheapside Taunton, TA1 3LG
INDEPENDANT EXAMINER	TaxAssist Accountants 24 Bridge Street Taunton TA1 1UB

Section 2. Report of the Executive Committee

The members of the Executive Committee, including all Trustees, present their Annual Report, Financial Statement of the Charity, and Independent Examiners Report for the year ended 31st December 2024.

STRUCTURE, GOVERNANCE & MANAGEMENT

S.U.R.E. is a fund raising charity and was founded in the year 2000. It became a Registered Charity in 2004 and the registered number is 1102299. S.U.R.E. is constituted under a model Declaration of Trust deed dated 6th February 2004, Registered 25th February 2004.

The charities Management Committee consists of the 4 current Trustees plus Treasurer and 1 volunteer fundraiser. New trustees are appointed by the existing trustees and serve for 3 years after which they can put themselves forward for reappointment. The Trust Deed, as amended by Supplementary Trust Deed at a Special Committee Meeting held on 5th September 2013, provides for at least 3 Trustees.

The Management Committee aim to meet at least 4 times a year, at which they review and agree the broad strategy for the charity and areas of activity for the coming months, including considering any significant funding applications exceeding £10,000. Smaller funding requests, under £10,000 are generally considered by email outside of the main Management Committee meetings and need approval by all members of the Management Committee to go ahead. The Management Committee also review monitoring of performance of approved projects, outstanding invoices, committed funds, overall current financial position and funds available for future projects. The Management Committee also meet 4 times a year with the Beacon Centre Radiotherapy Department management and finance team to review performance of current projects, outstanding invoices, review the Vision & Roadmap and to discuss potential future projects for SURE funding.

SURE is registered with the Fundraising Regulator (fundraisingregulator.org.uk) and follows its Code of Fundraising Practice.

PRINCIPAL ACTIVITY

The principal activity of the charity is to raise funds for radiotherapy equipment used in the treatment of cancer patients at the Beacon Centre, Musgrove Park Hospital, Taunton (Somerset NHS Foundation Trust). Alongside this the charity considers funding requests for equipment associated with cancer diagnosis, treatment planning, treatment delivery and patient care which will benefit cancer patients across Somerset.

REVIEW OF THE YEAR

During 2024 SURE committed funding of **£278,872** to the Radiotherapy Department at the Beacon Centre at Musgrove Park Hospital to further improve patient diagnosis, treatment and outcomes.

In 2024 SURE fundraisers and supporters continued to give their generous support to the charity. Supporters leaving SURE a Gift in their will as a legacy has become significant in recent years in enabling the charity to fund major innovations in radiotherapy treatment that would not have been possible without them, 2024 was no exception.

Total donations received in 2024 was **£244,408** made up of: Donations **£73,329**; Legacies **£130,147**; Just Giving **£11,344**; Gift Aid **£572**; Interest Received **£29,016**; and Bank Adjustment **£0**.

2024 saw us able to continue the delivery of projects within the Radiotherapy Department as outlined in the current version of the SURE Vision 2020 and Beyond roadmap, including completion of the Surface Guided Radiotherapy Treatment (SGRT) project, and the rearrangement of several areas of the radiotherapy department to improve the facilities and environment for both patients and staff.

S.U.R.E. has been able to pass to the Beacon Centre and Musgrove Park Hospital the sum of **£278,872** in 2024 to fund the purchase of equipment and services in the year, whilst expenses have been kept to **£1,006** for the year. General expenses included Liability Insurance, postage, licenses, professional fees and bank charges.

Total SURE expenditure was **£279,878** resulting in net income for the year of **-£35,470**.

The projects funded by SURE in 2024 are as listed in the following pages of this section titled 'SURE-Equipment Provided during 2024', which also includes a look at the way ahead in 2025, to ensure the Beacon Centre is able to make best use of the advanced treatment capabilities to the benefit of patients.

The 2024 AGM and Annual Supporters meeting was held at the Beacon Centre in October 2024 when supporters were given a tour of all areas of the radiotherapy department to see where all their donations have been used to the benefit of patients, including Surface Guided Radiotherapy Treatment (SGRT) being demonstrated by the radiotherapy team.

The Annual Report is highlighted on the SURE website including the extract from the Annual Report detailing the Equipment Provided each year.

All SURE Committee and Trustees meetings were able to take place face to face, with Zoom available for those not able to attend. Meetings with the Beacon Centre management were also in person at the Beacon Centre, with Microsoft Teams available for those not able to make the meeting in person.

This whole report was compiled by Chair Paul Alway, with a major contribution from Treasurer Carole Summerfield.

SURE – Equipment Provided during 2024

During 2024 SURE committed funding of **£ 278,872** to the Radiotherapy Department at the Beacon Centre at Musgrove Park Hospital to further improve patient diagnosis, treatment and outcomes.

Projects Funded by SURE in 2024:

1. **SGRT Equipment - final invoice.** In 2024 SURE funded the final invoice for the purchase and installation of the SGRT equipment across all 3 Linacs and the SURE provided CT Scanner/ Simulator at a cost to SURE of **£65,060**, bringing the total SURE funding of the SGRT equipment to £650,600.
2. **SGRT year 2 Service & Maintenance.** When SURE approved fully funding the SGRT project across the radiotherapy department we agreed to fund the cost of the service & maintenance contract for years 2 and 3. In 2024 SURE funded year2 at a cost of **£52,415**.
3. **Elekta licences for SGRT project.** Following on from the SURE funding approved for the purchase of the SGRT equipment the need to upgrade the hardware infrastructure was agreed with Elekta, the radiotherapy treatment machine (Linac) provider, however the upgrade required an additional licence for each of the 3 Linacs in order to interact and integrate clinically with SGRT. This was funded by SURE at a cost of **£56,449**
4. **Air Conditioning & Heating System.** As part of the space conversion project SURE approved funding for the introduction of air conditioning into the former radiotherapy planning room, an enclosed space without natural light or airflow. The works enabled the other building conversion works. At a cost to SURE of **£15,712**

5. **Radiotherapy space conversion project.** In 2023 SURE approved funding for a feasibility study with the PFI provider into room alterations which would improve the radiotherapy department for staff and patients. This was the first time since opening in 2009 that the layout and operation of the radiotherapy department had been reviewed and with the increase in patient numbers the need for a better patient flow and use of space throughout the department had been identified. Following on from the feasibility study SURE approved funding for the main conversion project to improve the working environment, bring teams together for improved collaborative working, and benefits to patient flow in the department. SURE funded all the building works at a cost to SURE of **£77,229**
6. **Radiotherapy space conversion flooring.** The final element in the space conversion project required some of the flooring to be replaced, where walls and doors were being removed and relocated in the radiotherapy department. SURE funded this at a cost to SURE of **£2,005**
7. **Contribution to Robotic Surgery operating table.** The League of Friends Musgrove Park Hospital had purchased a robotic surgery unit for the hospital, however to take full advantage of its benefits a robotic surgery operating table was required. The League of Friends approached SURE to contribute towards the cost of the operating table. As the robot is used for many cancer related operations SURE approved a donation of **£10,000**.

The Way Ahead for 2025

SURE is committed to ensuring cancer services at Musgrove Park Hospital, the Beacon Centre, and the Radiotherapy Department in particular, continues to offer high quality cancer care to internationally recognised standards, as SURE continues to provide equipment and support not otherwise available within the NHS budget that is assessed to be of real benefit to patients, including enabling participation in national cancer treatment trials, leading to more patients being able to be treated locally at the Beacon Centre.

In November 2020 the SURE management committee and Trustees agreed with the Radiotherapy management team a new Vision and Roadmap for the future development of advanced radiotherapy services over the next 5 years, outlining where SURE support and funding might best be used to the benefit of patients. The Vision & Roadmap is a living document setting out an agreed pathway for key areas of development and will continue to evolve as new projects move forward. A full strategic review of the Vision and Roadmap will be undertaken in 2025, looking ahead for the following 5 years, including the replacement programme for the 3 radiotherapy treatment machines (Linacs) due in 2029, the replacement of the SURE provided CT Scanner/Simulator in 2028, the potential benefit of introducing AI in radiotherapy planning, along with other smaller projects which would benefit patients and staff.

1. SURE has committed to funding **SGRT service and maintenance** costs for year 3 (due July 2025) with **£60,000** held ring-fenced awaiting invoice.
2. **Couch extensions for Linac treatment machines.** In September 2024 SURE approved funding of **£8,075** for the purchase of 2 couch extensions for 2 of the Linacs, expected to be delivered and invoiced in 2025.
3. **Stereotactic Ablative Radiotherapy treatment (SABR)** – In August 2024, following an extensive product evaluation process by the Radiotherapy Physics Department, SURE approved funding of **£143,375** for the replacement of **ArcCheck and MapCheck QA Equipment**, expected to be delivered and invoiced to SURE in 2025.

Whilst the delivery timescales of individual projects cannot be guaranteed, the overall Vision Roadmap remains our joint view of how SURE funding will continue to help deliver world class treatment for patients. The Vision Roadmap is continually under review at each joint SURE/SFT meeting, held 4 times a year, to ensure the proposed projects for the next 2-3 years will deliver the best outcomes for patients.

Section 3. Internal Financial Controls Policy

The charities trustees are responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities. To that end the trustees have reviewed the internal financial controls policy which is set out below.

Management of the charities bank accounts

- No payments are authorised for payment without an accompanying invoice or receipt.
- Where the charity holds more than one account with the same bank, the Treasurer is authorised to move funds electronically between those accounts but cannot authorise payments out of the accounts in that way.
- All payments made by the charity are made by cheque requiring two signatures, those of the Treasurer, the Vice Chair/Hon. Finance Director or Chair.
- For all online donation activity, eg. Just Giving, the charity uses a bank account into which you can deposit funds but not make outgoing payments.
- All payments and receipts are logged manually.
- A receipt is issued for all cash donations received from donors by any member of the charities management committee.

Working with the Somerset NHS Foundation Trust.

- All requests to SURE for consideration for funding must be accompanied by a paper outlining the needs and patient benefits together with final quotes for all equipment required.
- All projects approved by the SURE Management Committee and Trustees are given a unique SURE project number when authorised and a ceiling funding amount which cannot be exceeded without seeking further authority from the SURE management committee.
- Invoices are received electronically from the Trust. No invoice will be accepted for payment unless it includes the correct SURE project number.
- Approved invoices are then paid within 5 working days.

Donations for SURE made at the Beacon Centre Musgrove Park Hospital

The agreed procedure for donations for SURE at the hospital is:

- No donations can be left at the Beacon Centre reception
- All donors are directed to the hospital's Main Office where the donation will be counted and a receipt issued to the donor.
- All cash received is paid by the Trust into the nominated SURE bank account via BACS.
- All cheques and accompanying letter or other information received along with any donations is held by the Main Office until collected by the SURE Treasurer, as soon as possible after being notified, within the next 7 days.
- All donations received by the Main Office are recorded in a spreadsheet and passed to the charities Treasurer monthly.
- A new poster at the Beacon Centre reception includes the charities registered phone number if the donor would prefer us to arrange collection from them.

Section 4. Financial Reserves Policy

The S.U.R.E. Financial Reserves Policy is based upon a number of factors, and reviewed annually:

1. Forecast and historic annual income levels from fundraising activities, excluding legacy donations.
2. Historic underlying funding expenditures on equipment and services to maintain the treatment capabilities of the Radiotherapy Department at the Beacon Centre, Musgrove Park Hospital, excluding major funding undertakings such as replacing the S.U.R.E. funded CT Scanner/Simulator.
3. S.U.R.E. Does not commit to funding equipment unless the funds are readily available in S.U.R.E.'s bank accounts, the exception being for major undertakings such as replacing the S.U.R.E. CT Scanner where given the high cost an individual fundraising campaign is run.
4. The need to hold reserves against committed expenditure forecasts for future years, such as the ongoing maintenance of equipment funded by S.U.R.E. where a commitment has been made to fund multiple years maintenance costs, such as where S.U.R.E. committed to pay the first 3 years maintenance costs for the S.U.R.E. CT scanner.
5. S.U.R.E.'s Reserves Policy is to maintain reserves of a minimum of **£100,000** in the charities bank accounts
6. S.U.R.E. will not commit expenditure of any portion of the £100,000 financial reserve without the unanimous agreement of the Management Committee and the authority of ALL Trustees confirmed in writing to the Secretary.
7. This will enable S.U.R.E. to fund the provision of equipment urgently required by the Radiotherapy Department to ensure patient treatment is maintained at current levels of excellence.

Section 5. Report of the Independent Examiner

S.U.R.E. Somerset Unit for Radiotherapy Equipment
110229
Report and Accounts for the Year ended 31st December 2024

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S.U.R.E.

Somerset Unit for Radiotherapy Equipment
110229

CHARITY INFORMATION

for the Year ended 31st December 2024

TRUSTEES:	Paul Alway Roy Hole Barrie Palmer Vanessa Marchmont
ADDRESS:	44 Calder Crescent Taunton Somerset TA1 2NH
REGISTERED CHARITY NUMBER:	1100229
INDEPENDENT EXAMINER:	TaxAssist Accountants 24 Bridge Street Taunton Somerset TA1 1UB

S.U.R.E.

Somerset Unit for Radiotherapy Equipment
110229

REPORT OF THE TRUSTEES

for the Year ended 31st December 2024

1. CONSTITUTION

The charity is a fund raising organisation to provide equipment for the treatment of cancer patients and therefore is cash based with no assets of its own. It operates as a focal receiving point for the cash generated by a variety of fund raising events and has only miniscule amount of operating expenditure.

It was founded in the year 2000 and became a registered charity in 2004.

2. OPERATING RESULTS (Since inception)

<u>Year</u>	<u>Donations</u>	<u>Interest</u>	<u>Total Income</u>	<u>Less Expenses</u>	<u>Equipment</u>	<u>Net Income</u>	<u>Cash Balance</u>
	£	£	£	£	£	£	£
2000	6,818	-	6,818	-	-	6,818	6,818
2001	34,739	104	34,843	-		34,843	41,661
2002	49,250	593	49,843	-		49,843	91,504
2003	64,617	2,065	66,682	(127)		66,555	158,059
2004	93,768	3,688	97,456	(244)		97,212	255,271
2005	159,074	8,427	167,501	(363)		167,138	422,409
2006	153,839	15,301	169,140	(235)		168,905	591,314
2007	165,952	21,255	187,207	(476)		186,731	778,045
2008	255,044	66,348	321,392	(197)	(14,339)	306,856	1,084,901
2009	301,289	6,260	307,549	(314)	(532,907)	(225,672)	859,229
2010	174,774	3,344	178,118	(2,190)	(93,053)	82,875	942,104
2011	154,930	5,272	160,202	(175)	(244,657)	(84,630)	857,474
2012	161,165	3,587	164,752	(432)	(439,403)	(275,083)	582,391
2013	117,111	1,824	118,935	(664)	(244,152)	(125,881)	456,510
2014	135,035	1,093	136,128	(528)	(121,168)	14,432	470,942
2015	294,892	1,486	296,378	(1,077)	(110,145)	185,156	656,098
2016	297,267	2,278	299,545	(1,000)	(70,774)	227,771	883,869
2017	130,564	2,454	133,018	(1,158)	(112,082)	19,778	903,647
2018	192,623	3,772	196,395	(1,649)	(494,162)	(299,416)	604,231
2019	521,201	2,990	524,191	(1,370)	(494,313)	28,508	632,739
2020	928,291	3,915	932,206	(542)	(37,092)	894,572	1,527,311
2021	70,528	972	71,500	(922)	(126,234)	(55,656)	1,471,655
2022	503,513	5,643	509,156	(851)	(162,936)	345,369	1,817,024
2023	358,860	31,291	390,151	(1,327)	(604,075)	(215,250)	1,601,774
2024	215,392	29,016	244,408	(1,006)	(278,872)	(35,470)	1,566,304

Note Donations include Gift Aid and Legacies

S.U.R.E.

Somerset Unit for Radiotherapy Equipment
110229

INCOME & EXPENDITURE ACCOUNT

for the Year ended 31st December 2024

<u>INCOMING RESOURCES</u>	2024		2023	
	£	£	£	£
Donations	73,329		102,853	
Legacies	130,147		256,000	
Just Giving	11,344		-	
Gift Aid	572		-	
Interest Received	29,016		31,291	
Bank Adjustment	-		7	
Total Incoming Resources		244,408		390,151
 <u>RESOURCES EXPENDED</u>				
Equipment Purchased		278,872		604,075
Fundraising costs	405		825	
Postage	67		69	
Stationery	12		2	
Website	24		24	
Insurance	365		341	
Licenses	20		-	
Travel	6		-	
Other expenses	46		-	
Bank Charges	62		66	
		<u>1,006</u>		<u>1,326</u>
Total Resources Expended		279,878		605,401
NET INCOME		- 35,470		- 215,250

S.U.R.E.

**Somerset Unit for Radiotherapy Equipment
110229**

BALANCE SHEET

for the Year ended 31st December 2024

	2024 £	2023 £
CURRENT ASSETS		
Cash at Bank and In Hand	<u>1,566,304</u>	<u>1,601,774</u>
NET ASSETS	<u>1,566,304</u>	<u>1,601,774</u>
Balance brought forward	1,601,774	1,817,024
Income & Expenditure Account	<u>- 35,470</u>	<u>- 215,250</u>
Balance carried forward	<u>1,566,304</u>	<u>1,601,774</u>

These financial statements were approved by the Executive Committee on 12/6/25 and signed on its behalf by:

V.H.R. Hole, Vice Chairman



C. Summerfield

C. Summerfield, Treasurer



Paul Alway, Chairman

S.U.R.E.

Somerset Unit for Radiotherapy Equipment
110229

Statement of Cashflows

as at 31st December 2023

	2024	2023
	£	£
Cashflow from operating activities	- 64,487	- 246,541
Cashflow from investment activities	<u>29,016</u>	<u>31,291</u>
Movement in cash	- 35,470	- 215,250
Balance brought forward	1,601,774	1,817,024
Balance carried forward	1,566,304	1,601,774

S.U.R.E.

Somerset Unit for Radiotherapy Equipment

110229

NOTES TO THE FINANCIAL STATEMENTS

as at 31st December 2023

Accounting Policies

(a) Basis of preparation

The financial statements have been prepared under the historic cost convention.

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015.

The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern. There are no material uncertainties affecting the current year's accounts.

(b) Funds structure

All funds are unrestricted.

(c) Incoming resources

All incoming resources are recognised upon receipt.

(d) Incoming resources from legacies

Legacies are accounted for as incoming resources upon receipt.

(d) Resources expended and irrecoverable VAT

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to each category of expense shown in the Income & Expenditure Account. Irrecoverable VAT is charged against the category of resources expended for which it was incurred.

S.U.R.E.

Somerset Unit for Radiotherapy Equipment

110229

INDEPENDENT EXAMINER'S REPORT on the accounts for the year ended 31st December 2024

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st December 2024 as set out on pages 1 - 6.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of The Institute of Financial Accountants.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that, in any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

20th May 2025

Name:

Edward Coton LTCL AFA/MIPA

SOMERSET UNIT FOR RADIOTHERAPY EQUIPMENT

England & Wales - Charity number 1102299

Accounts



Somerset Unit for Radiotherapy Equipment.

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surecharity.org.uk

44 Calder Crescent, Taunton, Somerset, TA1 2NH

ANNUAL REPORT & FINANCIAL STATEMENTS

YEAR ENDED 31ST DECEMBER 2023

Sections

1. Charity Information
2. Report of the Executive Committee
3. Internal Financial Controls policy
4. Financial Reserves policy
5. Report of the Independent Examiner

Section 1. S.U.R.E. CHARITY INFORMATION

For Year Ending 31st December 2023

TRUSTEES

Paul Alway
Roy Hole
Vanessa Marchmont
Barrie Palmer

EXECUTIVE COMMITTEE

P W Alway (Chair)
B Palmer (Founder)
V.H.R.Hole (Vice Chair & Hon.Financial Director)
V Marchmont. (Secretary)
C Summerfield (Treasurer)
S Miller
G Wills

REGISTERED OFFICE

44 Calder Crescent
Taunton, Somerset, TA1 2NH

BANKERS

CAF Bank Ltd
25 Kings Hill Avenue
Kings Hill, West Malling
Kent, ME19 4JQ

Lloyds/TSB
31 Fore St, Taunton, TA1 1HN

Bath Building Society
15 Queen Square
Bath
BA1 2HN

Scottish Widows
67 Morrison Street
Edinburgh, EH3 8YJ

Shawbrook
Lutea House
The Drive, Great Warley
Brentwood, CM13 3BE

Skipton Building Society
1 Cheapside
Taunton, TA1 3LG

INDEPENDANT EXAMINER

TaxAssist Accountants
24 Bridge Street
Taunton
TA1 1UB

Section 2. Report of the Executive Committee

The members of the Executive Committee, including all Trustees, present their Annual Report, Financial Statement of the Charity, and Independent Examiners Report for the year ended 31st December 2023.

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The principal activity of the charity is to raise funds for radiotherapy equipment used in the treatment of cancer patients at the Beacon Centre, Musgrove Park Hospital, Taunton (Somerset NHS Foundation Trust). Alongside this the charity considers funding requests for equipment associated with cancer diagnosis, treatment planning, treatment delivery and patient care which will benefit cancer patients across Somerset.

REVIEW OF THE YEAR

During 2023 SURE committed funding of **£604,074.64** to the Radiotherapy Department at the Beacon Centre at Musgrove Park Hospital to further improve patient diagnosis, treatment and outcomes.

In 2023 SURE fundraisers and supporters continued to give their generous support to the charity. Supporters leaving SURE a Gift in their will as a legacy has become significant in recent years in enabling the charity to fund major innovations in radiotherapy treatment that would not have been possible without them, 2023 was no exception.

Total donations received in 2023 was **£390,151** made up of: Donations **£102,853**; Legacies **£256,000**; Gift Aid **£0**; Interest Received **£31,291**; and Bank Adjustment **£7**.

Following recovery from the impact of the Covid-19 pandemic 2023 saw us able to return to the delivery of major new projects within the Radiotherapy Department as outlined in the SURE Vision 2020 and Beyond roadmap, including the delivery of Surface Guided Radiotherapy Equipment (SGRT), S.U.R.E.'s biggest funding project to date.

S.U.R.E. has been able to pass to the Beacon Centre and Musgrove Park Hospital the sum of **£604,074.64** in 2023 to fund the purchase of equipment and services in the year, whilst expenses have been kept to **£1,327** for the year. General expenses also included Liability Insurance, postage, licenses, professional fees and bank charges.

Total SURE expenditure was **£605,402** resulting in net income for the year of **-£215,250**.

The projects funded by SURE in 2023 are as listed in the following pages of this section titled 'SURE-Equipment Provided during 2023', which also includes a look at the way ahead in 2024, to ensure the Beacon Centre is able to make best use of the advanced treatment capabilities to the benefit of patients.

In recent years the SURE AGM/Annual Supporters Meeting has taken place at the Beacon Centre and include a detailed tour of the Radiotherapy Department to show supporters where their donations have been used to the benefit of patients. These were unable to take place in 2021 and 2022 due to the impact of Covid-19. The 2023 Annual Supporters meeting was able to go ahead at the Beacon Centre in September 2023 when supporters were able to see the SGRT equipment in place and demonstrated by the supplier and the radiotherapy team.

The Annual Report is highlighted on the SURE website including the extract from the Annual Report detailing the Equipment Provided each year.

All SURE Committee and Trustees meetings were again able to take place face to face, with Zoom available for those not able to attend. Meetings with the Beacon Centre management were also able to resume in person at the Beacon Centre, with Microsoft Teams available for those not able to make the meeting.

This whole report was compiled by Chair Paul Alway, with a major contribution from Treasurer Carole Summerfield, and help as needed from Vice Chair Roy Hole.

SURE – Equipment Provided during 2023

During 2023 SURE committed funding of **£604,074.64** to the Radiotherapy Department at the Beacon Centre at Musgrove Park Hospital to further improve patient diagnosis, treatment and outcomes.

With the relocation of the Superficial X-Ray machine to a new bespoke building eventually being funded in full by the Somerset Foundation Trust, SURE was not requested to contribute funding (expected to be £153k in 2021 and at one point in 2020 up to £500k) towards the building or the new SXR machine.

SURE had also held ring-fenced £150,000 against the Radium 223 project in the joint Vision and Roadmap, Somerset Foundation Trust concluded in 2023 that it would not go ahead, resulting in the funds being freed for other new projects in the future.

Projects Funded by SURE in 2023:

1. **Radiotherapy App (Beacon Buddy) Support Bucket.** A bucket of funding to allow the app developers to fix bugs/operational issues affecting patients use of the app as they occur, without waiting for funding approval. Funding approved by SURE in 2022 at a cost of **£2,700**, invoice paid in February 2023.
2. **Superficial X-Ray (SXR) Unit Applicators,** With the new SXR machine located in its own bespoke shielded building it is able to deliver treatments to the full extent of its capabilities including higher energy/deeper x-ray treatments. To enable this SURE approved funding in July 2022 for a range of three new applicators that cover all field sizes with higher x-ray energy, allowing an expected additional 50 patients a year to be treated using SXR.. Funded by SURE at a cost of **£8,597.64** invoiced and paid in June 2023.
3. **Feasibility Study for Building Works** planned for the Radiotherapy Department.. The department

has remained unchanged since the Beacon Centre opened in May 2009, with the growth in number of patients being treated the feasibility study is to confirm the feasibility and associated costs to rearrange areas of the department to improve the use of space to the benefit of both patients and staff teams. It is expected that the works will be undertaken in 2024. Invoice paid in November 2023 at a cost to SURE of **£7,237**

4. **Surface Guided Radiotherapy Equipment (SGRT)** In August 2022 SURE gave final approval and committed funding for the delivery of **Surface Guided Radiotherapy Treatment (SGRT)** on all 3 Linac treatment machines and the SURE provided CT Scanner/Simulator. This is the biggest single project SURE has undertaken to fund to date. SGRT uses sophisticated 3D camera technology to give therapeutic radiographers a real-time visualisation of the patient's skin surface, monitoring physical movements and calculating any differences from the planned treatment position. This ensures the precision required for patient specific radiotherapy treatments. Invoice for SGRT equipment for **£585,540** paid by SURE in December 2023.

The Way Ahead for 2024

SURE is committed to ensuring cancer services at Musgrove Park Hospital, and the Beacon Centre in particular, continues to offer high quality cancer care to internationally recognised standards, as SURE continues to provide equipment and support not otherwise available within the NHS budget that is assessed to be of real benefit to patients, including enabling participation in national cancer treatment trials, leading to more patients being able to be treated locally at the Beacon Centre.

In November 2020 the SURE management committee and Trustees agreed a new Vision and Roadmap paper for the future development of advanced radiotherapy services with the Radiotherapy management team, outlining where SURE support and funding might best be used to the benefit of patients, an extract of which is available to download from the SURE website. The Vision & Roadmap is a living document setting out an agreed pathway for key areas of development and will continue to evolve as new projects move forward.

1. SURE has committed to funding **SGRT service and maintenance** costs for year 2 (due July 2024) and year 3, held ring-fenced awaiting invoices, at a total cost to SURE of **£158,632**
2. In 2023 SURE approved funding for licences from Elekta for the implementation of **SGRT** on the 3 Linac radiotherapy treatment machines, at a cost to SURE of **£56,449** Invoice expected for payment in 2024.
3. In October 2023 SURE approved funding of **£14,401** for the purchase and installation of **Air Conditioning & Heating system** in the former Radiotherapy Planning Room as part of a wider project being investigated to convert back office spaces in the Radiotherapy department to improve the use of space for patients and staff.
4. **Stereotactic Ablative Radiotherapy treatment (SABR)** – split into two elements: **ArcCheck and MapCheck QA Equipment**. Following a detailed product evaluation process by the Radiotherapy Physics team the final funding proposal and quotes are expected mid 2024. £175,000 is held ring-fenced by SURE to fund this project.

Whilst the delivery timescales of individual projects cannot be guaranteed, the overall Vision Roadmap remains our joint view of how SURE funding will continue to help deliver world class treatment for patients. The Vision Roadmap is reviewed at each joint SURE/SFT meeting, held 4 times a year, to ensure the proposed projects for the next 2-3 years will deliver the best outcomes for patients.

Section 3. Internal Financial Controls Policy

The charities trustees are responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities. To that end the trustees have reviewed the internal financial controls policy which is set out below.

Management of the charities bank accounts

- No payments are authorised for payment without an accompanying invoice or receipt.
- Where the charity holds more than one account with the same bank, the Treasurer is authorised to move funds electronically between those accounts but cannot authorise payments out of the accounts in that way.
- All payments made by the charity are made by cheque requiring two signatures, those of the Treasurer and the Hon. Finance Director.
- For all online donation activity, eg. Just Giving, the charity uses a bank account into which you can deposit funds but not make outgoing payments.
- All payments and receipts are logged manually.
- A receipt is issued for all cash donations received from donors by any member of the charities management committee.

Working with the Somerset NHS Foundation Trust.

- All requests to SURE for consideration for funding must be accompanied by a paper outlining the needs and patient benefits together with final quotes for all equipment required.
- All projects approved by the SURE Management Committee and Trustees are given a unique SURE project number when authorised and a ceiling funding amount which cannot be exceeded without seeking further authority from the SURE management committee.
- Invoices are received electronically from the Trust. No invoice will be accepted for payment unless it includes the correct SURE project number.
- Approved invoices are then paid within 5 working days.

Donations for SURE made at the Beacon Centre Musgrove Park Hospital

The agreed procedure for donations for SURE at the hospital is:

- No donations can be left at the Beacon Centre reception
- All donors are directed to the hospital's Main Office where the donation will be counted and a receipt issued to the donor.
- All cash received is paid by the Trust into the nominated SURE bank account via BACS.
- All cheques and accompanying letter or other information received along with any donations is held by the Main Office until collected by the SURE Treasurer, as soon as possible after being notified, within the next 7 days.
- All donations received by the Main Office are recorded in a spreadsheet and passed to the charities Treasurer monthly.
- A new poster at the Beacon Centre reception includes the charities registered phone number if the donor would prefer us to arrange collection from them.

Section 4. Financial Reserves Policy

The S.U.R.E. Financial Reserves Policy is based upon a number of factors, and reviewed annually:

1. Forecast and historic annual income levels from fundraising activities, excluding legacy donations.
2. Historic underlying funding expenditures on equipment and services to maintain the treatment capabilities of the Radiotherapy Department at the Beacon Centre, Musgrove Park Hospital, excluding major funding undertakings such as replacing the S.U.R.E. funded CT Scanner/Simulator.

3. S.U.R.E. Does not commit to funding equipment unless the funds are readily available in S.U.R.E.'s bank accounts, the exception being for major undertakings such as replacing the S.U.R.E. CT Scanner where given the high cost an individual fundraising campaign is run.
4. The need to hold reserves against committed expenditure forecasts for future years, such as the ongoing maintenance of equipment funded by S.U.R.E. where a commitment has been made to fund multiple years maintenance costs, such as where S.U.R.E. committed to pay the first 3 years maintenance costs for the S.U.R.E. CT scanner.
5. S.U.R.E.'s Reserves Policy is to maintain reserves of a minimum of **£100,000** in the charities bank accounts
6. S.U.R.E. will not commit expenditure of any portion of the £100,000 financial reserve without the unanimous agreement of the Management Committee and the authority of ALL Trustees confirmed in writing to the Secretary.
7. This will enable S.U.R.E. to fund the provision of equipment urgently required by the Radiotherapy Department to ensure patient treatment is maintained at current levels of excellence.

Section 5. Report of the Independent Examiner

S.U.R.E. Somerset Unit for Radiotherapy Equipment
110229
Report and Accounts for the Year ended 31st December 2023

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S.U.R.E.

Somerset Unit for Radiotherapy Equipment
110229

CHARITY INFORMATION

for the Year ended 31st December 2023

TRUSTEES: Paul Alway
Roy Hole
Barrie Palmer
Vanessa Marchmont

ADDRESS: 44 Calder Crescent
Taunton
Somerset
TA1 2NH

REGISTERED CHARITY NUMBER: 1100229

INDEPENDENT EXAMINER: TaxAssist Accountants
24 Bridge Street
Taunton
Somerset
TA1 1UB

S.U.R.E.

Somerset Unit for Radiotherapy Equipment
110229

REPORT OF THE TRUSTEES for the Year ended 31st December 2023

1. CONSTITUTION

The charity is a fund raising organisation to provide equipment for the treatment of cancer patients and therefore is cash based with no assets of its own. It operates as a focal receiving point for the cash generated by a variety of fund raising events and has only miniscule amount of operating expenditure.

It was founded in the year 2000 and became a registered charity in 2004.

2. OPERATING RESULTS (Since inception)

<u>Year</u>	<u>Donations</u>	<u>Interest</u>	<u>Total Income</u>	<u>Less Expenses</u>	<u>Equipment</u>	<u>Net Income</u>	<u>Cash Balance</u>
	£	£	£	£	£	£	£
2000	6,818	-	6,818	-	-	6,818	6,818
2001	34,739	104	34,843	-	-	34,843	41,661
2002	49,250	593	49,843	-	-	49,843	91,504
2003	64,617	2,065	66,682	(127)	-	66,555	158,059
2004	93,768	3,688	97,456	(244)	-	97,212	255,271
2005	159,074	8,427	167,501	(363)	-	167,138	422,409
2006	153,839	15,301	169,140	(235)	-	168,905	591,314
2007	165,952	21,255	187,207	(476)	-	186,731	778,045
2008	255,044	66,348	321,392	(197)	(14,339)	306,856	1,084,901
2009	301,289	6,260	307,549	(314)	(532,907)	(225,672)	859,229
2010	174,774	3,344	178,118	(2,190)	(93,053)	82,875	942,104
2011	154,930	5,272	160,202	(175)	(244,657)	(84,630)	857,474
2012	161,165	3,587	164,752	(432)	(439,403)	(275,083)	582,391
2013	117,111	1,824	118,935	(664)	(244,152)	(125,881)	456,510
2014	135,035	1,093	136,128	(528)	(121,168)	14,432	470,942
2015	294,892	1,486	296,378	(1,077)	(110,145)	185,156	656,098
2016	297,267	2,278	299,545	(1,000)	(70,774)	227,771	883,869
2017	130,564	2,454	133,018	(1,158)	(112,082)	19,778	903,647
2018	192,623	3,772	196,395	(1,649)	(494,162)	(299,416)	604,231
2019	521,201	2,990	524,191	(1,370)	(494,313)	28,508	632,739
2020	928,291	3,915	932,206	(542)	(37,092)	894,572	1,527,311
2021	70,528	972	71,500	(922)	(126,234)	(55,656)	1,471,655
2022	503,513	5,644	509,157	(851)	(162,935)	345,370	1,817,024
2023	358,860	31,291	390,151	(1,327)	(604,075)	(215,250)	1,601,774

Note Donations include Gift Aid and Legacies

S.U.R.E.

Somerset Unit for Radiotherapy Equipment
110229

INCOME & EXPENDITURE ACCOUNT

for the Year ended 31st December 2023

<u>INCOMING RESOURCES</u>	2023		2022	
	£	£	£	£
Donations	102,853		72,900	
Legacies	256,000		430,000	
Gift Aid	-		613	
Interest Received	31,291		5,644	
Bank Adjustment	7		-	
Total Incoming Resources	<u>390,151</u>	390,151	<u>509,157</u>	509,157
 <u>RESOURCES EXPENDED</u>				
Equipment Purchased		604,075		162,935
Fundraising costs	825		235	
Postage	69		67	
Stationery	2		36	
Website	24		24	
Insurance	341		332	
Licenses	-		70	
Bank Charges	66		87	
	<u>1,327</u>		<u>851</u>	
Total Resources Expended		<u>605,402</u>		<u>162,935</u>
NET INCOME		<u>- 215,250</u>		<u>346,221</u>

S.U.R.E.

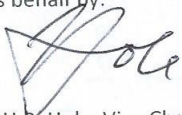
Somerset Unit for Radiotherapy Equipment
110229

BALANCE SHEET

for the Year ended 31st December 2023

	2023 £	2022 £
CURRENT ASSETS		
Cash at Bank and in Hand	<u>1,601,774</u>	<u>1,817,024</u>
NET ASSETS	<u>1,601,774</u>	<u>1,817,024</u>
Balance brought forward	1,817,024	1,471,655
Income & Expenditure Account	<u>- 215,250</u>	<u>345,369</u>
Balance carried forward	<u>1,601,774</u>	<u>1,817,024</u>

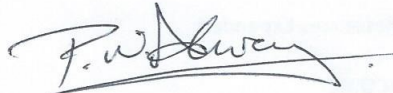
These financial statements were approved by the Executive Committee on 12/9/2024 and signed on its behalf by: 12/9/24



V.H.R. Hole, Vice Chairman



C. Summerfield, Treasurer



Paul Alway, Chairman

S.U.R.E.

Somerset Unit for Radiotherapy Equipment
110229

Statement of Cashflows

as at 31st December 2023

	2023 £	2022 £
Cashflow from operating activities	- 246,543	339,726
Cashflow from investment activities	<u>31,291</u>	<u>5,644</u>
Movement in cash	- 215,250	345,370
Balance brought forward	1,817,024	1,471,654
Balance carried forward	1,601,774	1,817,024

S.U.R.E.

Somerset Unit for Radiotherapy Equipment
110229

NOTES TO THE FINANCIAL STATEMENTS

as at 31st December 2023

Accounting Policies

(a) Basis of preparation

The financial statements have been prepared under the historic cost convention.

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015.

The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern. There are no material uncertainties affecting the current year's accounts.

(b) Funds structure

All funds are unrestricted.

(c) Incoming resources

All incoming resources are recognised upon receipt.

(d) Incoming resources from legacies

Legacies are accounted for as incoming resources upon receipt.

(d) Resources expended and irrecoverable VAT

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to each category of expense shown in the Income & Expenditure Account. Irrecoverable VAT is charged against the category of resources expended for which it was incurred.

S.U.R.E.

Somerset Unit for Radiotherapy Equipment
110229

INDEPENDENT EXAMINER'S REPORT on the accounts for the year ended 31st December 2023

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st December 2023 as set out on pages 1 - 6.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of The Institute of Financial Accountants.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that, in any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

25th June 2024

Name:

Edward Coton LTCL AFA/MIPA

SOMERSET UNIT FOR RADIOTHERAPY EQUIPMENT

England & Wales - Charity number 1102299

Accounts



Somerset Unit for Radiotherapy Equipment.

Charity Registration No. 1102299.

surecharity.org.uk

44 Calder Crescent, Taunton, Somerset, TA1 2NH

ANNUAL REPORT & FINANCIAL STATEMENTS

YEAR ENDED 31ST DECEMBER 2022

Sections

1. Charity Information
2. Report of the Executive Committee
3. Internal Financial Controls policy
4. Financial Reserves policy
5. Report of the Independent Examiner

Section 1. S.U.R.E. CHARITY INFORMATION

For Year Ending 31st December 2022

TRUSTEES	Paul Alway Roy Hole Vanessa Marchmont Barrie Palmer
EXECUTIVE COMMITTEE	P W Alway (Chair) B Palmer (Founder) V.H.R.Hole (Vice Chair & Hon.Financial Director) V Marchmont. (Secretary) C Summerfield (Treasurer) S Miller G Wills
REGISTERED OFFICE	44 Calder Crescent Taunton, Somerset, TA1 2NH
BANKERS	CAF Bank Ltd 25 Kings Hill Avenue Kings Hill, West Malling Kent, ME19 4JQ Lloyds/TSB 31 Fore St, Taunton, TA1 1HN Bath Building Society c/o MJC Financial Planning Ltd 22 South Street Wellington TA21 8NS Scottish Widows 67 Morrison Street Edinburgh, EH3 8YJ Shawbrook Lutea House The Drive, Great Warley Brentwood, CM13 3BE Skipton Building Society 1 Cheapside Taunton, TA1 3LG
INDEPENDANT EXAMINER	TaxAssist Accountants 24 Bridge Street Taunton TA1 1UB

Section 2. Report of the Executive Committee

The members of the Executive Committee, including all Trustees, present their Annual Report, Financial Statement of the Charity, and Independent Examiners Report for the year ended 31st December 2022.

STRUCTURE, GOVERNANCE & MANAGEMENT

S.U.R.E. is a fund raising charity and was founded in the year 2000. It became a Registered Charity in 2004 and the registered number is 1102299. S.U.R.E. is constituted under a model Declaration of Trust deed dated 6th February 2004, Registered 25th February 2004.

The charities Management Committee consists of the 4 current Trustees plus Treasurer and 2 volunteer fundraisers. New trustees are appointed by the existing trustees and serve for 3 years after which they can put themselves forward for reappointment. The Trust Deed, as amended by Supplementary Trust Deed at a Special Committee Meeting held on 5th September 2013, provides for at least 3 Trustees.

The Management Committee meet at least 4 times a year, at which they review and agree the broad strategy for the charity and areas of activity for the coming months, including considering any significant funding applications exceeding £5,000. Smaller funding requests, under £5,000 are generally considered by email outside of the main Management Committee meetings and need approval by all members of the Management Committee to go ahead. The Management Committee also review monitoring of performance of approved projects, outstanding invoices, committed funds, overall current financial position and funds available for future projects. The Management Committee also meet 4 times a year with the Beacon Centre Radiotherapy Department management and finance team to review performance of current projects, outstanding invoices, review the Vision & Roadmap and to discuss potential future projects for SURE funding.

PRINCIPAL ACTIVITY

The principal activity of the charity is to raise funds for radiotherapy equipment used in the treatment of cancer patients at the Beacon Centre, Musgrove Park Hospital, Taunton (Somerset NHS Foundation Trust). Alongside this the charity considers funding requests for equipment associated with cancer diagnosis, treatment planning, treatment delivery and patient care which will benefit cancer patients across Somerset.

REVIEW OF THE YEAR

The ability of SURE to fund major new projects in 2022 continued to be impacted by the recovery from the Covid-19 pandemic and the focus of the Beacon Centre during 2022 remained delivering patient treatment at the expense of planning for significant new equipment to be provided with SURE funding.

In 2022 SURE fundraisers and supporters continued to give their generous support to the charity. Supporters leaving SURE a Gift in their will as a legacy has become significant in recent years in enabling the charity to fund major innovations in radiotherapy treatment that would not have been possible without them.

Total donations received in 2022 was **£509,157** made up of: Donations **£72,900**; Legacies **£430,000**; Gift Aid **£613**; Interest Received **£5,644**.

Whilst funding of projects in 2022, outlined in the SURE Vision 2020 and Beyond roadmap, continued to be affected by the impact of Covid-19, S.U.R.E. has been able to pass to the Beacon Centre and Musgrove Park Hospital the sum of **£162,935** to fund the purchase of equipment and services in the year, whilst expenses have been kept to a minimum at **£851** for the year. General expenses also included Liability Insurance, postage, licenses, professional fees and bank charges. Total expenditure was **£163,786** resulting in net income for the year of **£345,370**.

The projects funded by SURE in 2022 are as listed in the following pages of this section titled 'SURE- Equipment Provided during 2022', which also includes a look at the way ahead in 2023 where SURE expects to begin funding delayed major new projects planned in the 2020 Vision & Roadmap, to ensure the Beacon Centre is able to make best use of the advanced treatment capabilities to the benefit of patients.

In recent years the SURE AGM/Annual Supporters Meeting has taken place at the Beacon Centre and include a detailed tour of the Radiotherapy Department to show supporters where their donations have been used to the benefit of patients. SURE was unable to hold any meetings at the hospital in 2021 and 2022, as a result the AGM/Annual Supporters Meeting could not take place. It is planned that the 2023 Annual Supporters meeting will go ahead at the Beacon Centre later in the year. The Annual Report is highlighted on the SURE website including the extract from the Annual Report detailing the Equipment Provided each year.

All SURE Committee and Trustees meetings in 2022 took place online over Zoom, with meetings with the Beacon Centre management taking place using Microsoft Teams meetings. It is hoped that in 2023 there will be a return to face to face meetings before the end of the year.

This whole report was compiled by Chair Paul Alway, with a major contribution from Treasurer Carole Summerfield, and help as needed from Vice Chair Roy Hole.

SURE – Equipment Provided during 2022

During 2022 SURE committed funding of **£162,935** to the Radiotherapy Department at the Beacon Centre at Musgrove Park Hospital to further improve patient diagnosis, treatment and outcomes.

The focus of the Beacon Centre and Radiotherapy Department in 2022 continued to be on delivering patient treatment as the hospital focussed on recovering from the Covid-19 pandemic, alongside the introduction of Stereotactic Ablative Radiotherapy treatment (SABR), as a consequence there were no major new projects delivered in 2022.

Projects Funded by SURE in 2022:

1. Pinnacle Treatment Planning System Software Update: SURE approved funding in 2019 for the upgrade of the Pinnacle Treatment Planning System software to include AutoPlanning & Plan IQ upgrade with automatic upgrade entitlement to Pinnacle Evolution when launched. Final invoice cost paid by SURE in 2022 of **£135,240.06**
2. Oligomets Immobilisation Devices: In March 2022 SURE approved funding to purchase immobilisation devices in support of expansion of the next part of the SABR programme to include Oligometastases 1 (simple non-vertebral bone and nodes), required to restrict movement during treatment of sites in the abdomen, at a final cost to SURE of **£25,452.20**
3. Monitor Rails: In 2019 SURE approved funding for monitor rails to better hold the monitors in the radiotherapy control room. Final invoice paid by SURE in 2022 of **£1,940.60**
4. Power Chargers for apple iPads: In 2019 SURE approved funding of replacement power chargers for the Apple iPads used by the radiotherapy team. Final invoice paid by SURE in 2022 of **£302.72**

The Way Ahead for 2023

SURE is committed to ensuring cancer services at Musgrove Park Hospital, and the Beacon Centre in particular, continues to offer high quality cancer care to internationally recognised standards, as SURE continues to provide equipment and support not otherwise available within the NHS budget that is assessed

to be of real benefit to patients, including enabling participation in national cancer treatment trials, leading to more patients being able to be treated locally at the Beacon Centre.

In November 2020 the SURE management committee and Trustees agreed a new Vision and Roadmap paper for the future development of advanced radiotherapy services with the Radiotherapy management team, outlining where SURE support and funding might best be used to the benefit of patients, an extract of which is available to download from the SURE website. The Vision & Roadmap is not set in stone, it is a living document setting out an agreed pathway for key areas of development, it will continue to evolve as these new projects move forward. In December 2021 SURE and the Beacon Centre management reviewed the roadmap, the revised table shows how some projects had been moved/revisited and are likely to be revised further.

YEAR	PROJECT	DELIVERY DATE	Approx Cost (£K)
2020	RT App	Feb-21	£40
2020	Staff room	Jan-21	£10
2021	SABR – ArcCheck and MapCheck	Sep-22	£150-200
2021	Space Conversions	Dec-21/Jan22	£30
2022	Ra223/Lu177	Under review	£150
N/A	Training Needs	Annual	£20
2021	ePROMS	Mar-22	
2022	SABR – gating and immobilisation	Sep-22	£200
2022	SGRT	Jan-23	£500
2022	Hexapods	Mar-23	£150
2023	MRI planning software	May-24	£60
2023	MRI planning scanner	2024	£1m
2023	SXR	Dec-24	£500
2024	BiGART	not yet commercialised	
2025	AI planning system	not yet commercialised	£750
2025	Linac 4	2025	£1.5m

Unfortunately the two big projects that were planned for delivery in 2022, Surface Guided Radiotherapy Treatment (SGRT) and Radium 223, were not able to move forward during the year. However planning has continued with the expectation they will both now be delivered in 2023.

Also the planned SURE funding of the replacement of the Superficial X-Ray (SXR) machine was not taken up as the overall project costs escalated and the Trust funded the entire project, releasing ring-fenced SURE funds of £153,000 for other future projects.

As a result we now have an ambitious programme of projects underway for 2023.

- In August 2022 SURE gave final approval and committed funding for the delivery of **Surface Guided Radiotherapy Treatment (SGRT)** on all 3 Linac treatment machines plus the SURE provided CT Scanner/Simulator, at a cost to SURE of **£650,600**. Installation is expected to be completed and service start with patients by September 2023.
- SURE also committed to funding SGRT service and maintenance costs for year 2 and year 3, which will now be ring-fenced awaiting future invoices, at a cost to SURE of **£158,632**
- In March 2023 SURE approved funding for licences from Elekta for the implementation of SGRT on

the 3 Linac radiotherapy treatment machines, at a cost to SURE of **£56,449**

- SURE is also expecting to fund additional room works to enable the installation of SGRT equipment for the CT Scanner, awaiting final quotes for approval.
- **Stereotactic Ablative Radiotherapy treatment (SABR)** – split into two elements: ArcCheck and MapCheck, awaiting proposal and quotes.
- **Radium 223 treatment.** This project had been impacted by difficulty in identifying a suitable location, this has been resolved and Radium 223 is now planned to go ahead within the new SXR modular building. SURE has given outline approval of funding up to £150,000 for this project, planning for delivery in 2023 is now underway, awaiting final proposal and quotes for approval.

Whilst the delivery timescales of individual projects cannot be guaranteed, the overall Vision Roadmap remains our joint view of how SURE funding will continue to help deliver world class treatment for patients. The Vision Roadmap will be reviewed in 2023 to ensure the proposed projects for the next 2-3 years will deliver the best outcomes for patients.

Section 3. Internal Financial Controls Policy

The charities trustees are responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities. To that end the trustees have reviewed the internal financial controls policy which is set out below.

Management of the charities bank accounts

- No payments are authorised for payment without an accompanying invoice or receipt.
- Where the charity holds more than one account with the same bank, the Treasurer is authorised to move funds electronically between those accounts but cannot authorise payments out of the accounts in that way.
- All payments made by the charity are made by cheque requiring two signatures, those of the Treasurer and the Hon. Finance Director.
- For all online donation activity, eg. Just Giving, the charity uses a bank account into which you can deposit funds but not make outgoing payments.
- All payments and receipts are logged manually.
- A receipt is issued for all cash donations received from donors by any member of the charities management committee.

Working with the Somerset NHS Foundation Trust.

- All requests to SURE for consideration for funding must be accompanied by a paper outlining the needs and patient benefits together with final quotes for all equipment required.
- All projects approved by the Management Committee and Trustees are given a unique SURE project number when authorised and a ceiling funding amount which cannot be exceeded without seeking further authority from the SURE management committee.
- Invoices are received electronically from the Trust. No invoice will be accepted for payment unless it includes the SURE project number.
- Approved invoices are then paid within 5 working days.

Donations for SURE made at the Beacon Centre Musgrove Park Hospital

Up until March 2022 donations were able to be left for SURE at the Beacon Centre reception desk where they were held in a safe until collected by a nominated SURE volunteer. However, following a suspected theft of a donation, reported to the police who after an investigation concluded the evidence was not likely to lead to a conviction, the Management Committee and trustees worked with the hospital management and fraud prevention officer to change how donations are to be handled in future. The incident was reported to the Charity Commission (Incident No.514570) who are satisfied that the trustees have dealt with the matter appropriately

and responsibly and that the matter is now closed.

The agreed procedure for donations for SURE at the hospital is:

- No donations can be left at the Beacon Centre reception
- All donors are directed to the hospital's Main Office where the donation will be counted and a receipt issued to the donor.
- All cash received is paid by the Trust into the nominated SURE bank account via BACS.
- All cheques and accompanying letter or other information received along with any donations is held by the Main Office until collected by the SURE Treasurer, as soon as possible after being notified, within the next 7 days.
- All donations received by the Main Office are recorded in a spreadsheet, regularly passed to the charities Treasurer.
- A new poster at the Beacon Centre reception includes the charities registered phone number if the donor would prefer us to arrange collection from them.

Section 4. Financial Reserves Policy

The S.U.R.E. Financial Reserves Policy is based upon a number of factors, and reviewed annually:

1. Forecast and historic annual income levels from fundraising activities, excluding legacy donations.
2. Historic underlying funding expenditures on equipment and services to maintain the treatment capabilities of the Radiotherapy Department at the Beacon Centre, Musgrove Park Hospital, excluding major funding undertakings such as replacing the S.U.R.E. funded CT Scanner/Simulator.
3. S.U.R.E. Does not commit to funding equipment unless the funds are readily available in S.U.R.E.'s bank accounts, the exception being for major undertakings such as replacing the S.U.R.E. CT Scanner where given the high cost an individual fundraising campaign is run.
4. The need to hold reserves against committed expenditure forecasts for future years, such as the ongoing maintenance of equipment funded by S.U.R.E. where a commitment has been made to fund multiple years maintenance costs, such as where S.U.R.E. committed to pay the first 3 years maintenance costs for the S.U.R.E. CT scanner.
5. S.U.R.E.'s Reserves Policy is to maintain reserves of a minimum of **£100,000** in the charities bank accounts
6. S.U.R.E. will not commit expenditure of any portion of the £100,000 financial reserve without the unanimous agreement of the Management Committee and the authority of ALL Trustees confirmed in writing to the Secretary.
7. This will enable S.U.R.E. to fund the provision of equipment urgently required by the Radiotherapy Department to ensure patient treatment is maintained at current levels of excellence.

Section 5. Report of the Independent Examiner

S.U.R.E. Somerset Unit for Radiotherapy Equipment
110229
Report and Accounts for the Year ended 31st December 2022

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S.U.R.E.

Somerset Unit for Radiotherapy Equipment
110229

REPORT OF THE TRUSTEES

for the Year ended 31st December 2022

1. CONSTITUTION

The charity is a fund raising organisation to provide equipment for the treatment of cancer patients and therefore is cash based with no assets of its own. It operates as a focal receiving point for the cash generated by a variety of fund raising events and has only miniscule amount of operating expenditure.

It was founded in the year 2000 and became a registered charity in 2004.

2. OPERATING RESULTS (Since inception)

<u>Year</u>	<u>Donations</u>	<u>Interest</u>	<u>Total Income</u>	<u>Less Expenses</u>	<u>Equipment</u>	<u>Net Income</u>	<u>Cash Balance</u>
	£	£	£	£	£	£	£
2000	6,818	-	6,818	-	-	6,818	6,818
2001	34,739	104	34,843	-		34,843	41,661
2002	49,250	593	49,843	-		49,843	91,504
2003	64,617	2,065	66,682	(127)		66,555	158,059
2004	93,768	3,688	97,456	(244)		97,212	255,271
2005	159,074	8,427	167,501	(363)		167,138	422,409
2006	153,839	15,301	169,140	(235)		168,905	591,314
2007	165,952	21,255	187,207	(476)		186,731	778,045
2008	255,044	66,348	321,392	(197)	(14,339)	306,856	1,084,901
2009	301,289	6,260	307,549	(314)	(532,907)	(225,672)	859,229
2010	174,774	3,344	178,118	(2,190)	(93,053)	82,875	942,104
2011	154,930	5,272	160,202	(175)	(244,657)	(84,630)	857,474
2012	161,165	3,587	164,752	(432)	(439,403)	(275,083)	582,391
2013	117,111	1,824	118,935	(664)	(244,152)	(125,881)	456,510
2014	135,035	1,093	136,128	(528)	(121,168)	14,432	470,942
2015	294,892	1,486	296,378	(1,077)	(110,145)	185,156	656,098
2016	297,267	2,278	299,545	(1,000)	(70,774)	227,771	883,869
2017	130,564	2,454	133,018	(1,158)	(112,082)	19,778	903,647
2018	192,623	3,772	196,395	(1,649)	(494,162)	(299,416)	604,231
2019	521,201	2,990	524,191	(1,370)	(494,313)	28,508	632,739
2020	928,291	3,915	932,206	(542)	(37,092)	894,572	1,527,311
2021	70,528	972	71,500	(922)	(126,234)	(55,656)	1,471,655
2022	503,513	5,644	509,157	(851)	(162,935)	345,370	1,817,025

Note Donations include Gift Aid and Legacies

S.U.R.E.

Somerset Unit for Radiotherapy Equipment
110229

INCOME & EXPENDITURE ACCOUNT

for the Year ended 31st December 2022

<u>INCOMING RESOURCES</u>	2022	2021
	£	£
Donations	72,900	60,580
Legacies	430,000	8,806
Gift Aid	613	1,142
Interest Received	5,644	972
Bank Adjustment	-	-
Total Incoming Resources	509,157	71,500
<u>RESOURCES EXPENDED</u>		
Equipment Purchased	162,935	126,234
Sundry Expenses	-	825
Fundraising costs	235	-
Postage	67	-
Stationery	36	-
Website	24	-
Insurance	332	-
Licenses	70	-
Bank Charges	87	97
Total Resources Expended	163,786	127,156
NET INCOME	345,370	- 55,656

S.U.R.E.

Somerset Unit for Radiotherapy Equipment
110229

BALANCE SHEET

for the Year ended 31st December 2022

	2022 £	2021 £
CURRENT ASSETS		
Cash at Bank and in Hand	<u>1,817,025</u>	<u>1,471,655</u>
NET ASSETS	<u>1,817,025</u>	<u>1,471,655</u>
Balance brought forward	1,471,655	1,527,311
Income & Expenditure Account	<u>345,370</u>	<u>- 55,656</u>
Balance carried forward	<u>1,817,025</u>	<u>1,471,655</u>

These financial statements were approved by the Executive Committee on
its behalf by:

and signed on

V.H.R. Hole, Vice Chairman

C. Summerfield, Treasurer

Paul Alway, Chairman

S.U.R.E.

Somerset Unit for Radiotherapy Equipment
110229

Statement of Cashflows

as at 31st December 2022

	2022 £		2021 £
Cashflow from operating activities	339,726	-	56,628
Cashflow from investment activities	<u>5,644</u>		<u>972</u>
Movement in cash	345,370	-	55,656
Balance brought forward	1,471,655		1,527,311
Balance carried forward	1,817,025		1,471,655

S.U.R.E.

Somerset Unit for Radiotherapy Equipment
110229

NOTES TO THE FINANCIAL STATEMENTS

as at 31st December 2022

Accounting Policies

(a) Basis of preparation

The financial statements have been prepared under the historic cost convention.

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015.

The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern. There are no material uncertainties affecting the current year's accounts.

(b) Funds structure

All funds are unrestricted.

(c) Incoming resources

All incoming resources are recognised upon receipt.

(d) Incoming resources from legacies

Legacies are accounted for as incoming resources upon receipt.

(d) Resources expended and irrecoverable VAT

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to each category of expense shown in the Income & Expenditure Account. Irrecoverable VAT is charged against the category of resources expended for which it was incurred.

S.U.R.E.

Somerset Unit for Radiotherapy Equipment
110229

INDEPENDENT EXAMINER'S REPORT on the accounts for the year ended 31st December 2022

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st December 2022 as set out on pages 1 - 6.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of The Institute of Financial Accountants.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

24th May 2023

Name:

Edward Coton LTCL AFA/MIPA

These Financial Statements were approved by the SURE Executive Committee & Trustees 2022 on ~~XXth June 2022~~ and signed on behalf by:

Paul Alway, Chair; P. Alway 13/7/23.

Carole Summerfield, Treasurer; C. Summerfield 13/7/23

V.H. Roy Hole, Vice Chair; V.H. Roy Hole 13/07/23

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SOMERSET UNIT FOR RADIOTHERAPY EQUIPMENT

England & Wales - Charity number 1102299

Accounts



Somerset Unit for Radiotherapy Equipment.

Charity Registration No. 1102299.

surecharity.org.uk

44 Calder Crescent, Taunton, Somerset, TA1 2NH

ANNUAL REPORT & FINANCIAL STATEMENTS

YEAR ENDED 31ST DECEMBER 2021

Sections

1. Charity Information
2. Report of the Executive Committee
3. Internal Financial Controls policy
4. Financial Reserves policy
5. Report of the Independent Examiner

Section 1. S.U.R.E. CHARITY INFORMATION

For Year Ending 31st December 2021

TRUSTEES	Paul Alway Roy Hole Vanessa Marchmont Barrie Palmer
EXECUTIVE COMMITTEE	P W Alway (Chairman) B Palmer (Founder) V.H.R.Hole (Vice Chair & Hon.Financial Director) V Marchmont. (Secretary) C Summerfield (Treasurer) S Miller G Wills
REGISTERED OFFICE	44 Calder Crescent Taunton, Somerset, TA1 2NH
BANKERS	CAF Bank Ltd 25 Kings Hill Avenue Kings Hill, West Malling Kent, ME19 4JQ Lloyds/TSB 31 Fore St, Taunton, TA1 1HN Bath Building Society c/o MJC Financial Planning Ltd 22 South Street Wellington TA21 8NS Scottish Widows 67 Morrison Street Edinburgh, EH3 8YJ Shawbrook Lutea House The Drive, Great Warley Brentwood, CM13 3BE Skipton Building Society 1 Cheapside Taunton, TA1 3LG
INDEPENDANT EXAMINER	Brian Mogford 40 Stonegallows Taunton, TA1 5JP

Section 2. Report of the Executive Committee

The members of the Executive Committee, including all Trustees, present their Annual Report, Financial Statement of the Charity, and Independent Examiners Report for the year ended 31st December 2021.

STRUCTURE, GOVERNANCE & MANAGEMENT

S.U.R.E. is a fund raising charity and was founded in the year 2000. It became a Registered Charity in 2004 and the registered number is 1102299. S.U.R.E. is constituted under a model Declaration of Trust deed dated 6th February 2004, Registered 25th February 2004.

The charities Management Committee consists of the 4 current Trustees plus 2 volunteer fundraisers. New trustees are appointed by the existing trustees and serve for 3 years after which they can put themselves forward for reappointment. The Trust Deed, as amended by Supplementary Trust Deed at a Special Committee Meeting held on 5th September 2013, provides for at least 3 Trustees.

The Management Committee meet at least 4 times a year, at which they review and agree the broad strategy for the charity and areas of activity for the coming months, including considering any significant funding applications exceeding £5,000. Smaller funding requests, under £5,000 are generally considered by email outside of the main Management Committee meetings and need approval by all members of the Management Committee to go ahead. The Management Committee also review monitoring of performance of approved projects, outstanding invoices, committed funds, overall current financial position and funds available for future projects.

PRINCIPAL ACTIVITY

The principal activity of the charity is to raise funds for radiotherapy equipment used in the treatment of cancer patients at the Beacon Centre, Musgrove Park Hospital, Taunton.

REVIEW OF THE YEAR

The ability of SURE to fund new projects in 2021 continued to be severely restricted by the impact of the ongoing Covid-19 pandemic on NHS resources and the focus of the Beacon Centre during 2021 remained to continue delivering patient treatment, at the expense of planning for significant new equipment to be provided with SURE funding.

As a result the SURE Committee and Trustees took the decision for a second year not to actively promote fundraising for the charity during 2021 as this would have impacted on wider NHS fundraising to combat Covid-19. Even with this restriction in activity and the Covid-19 related restrictions imposed by UK government during the year, SURE fundraisers and supporters continued to give support to the charity.

Total donations received in 2021 was **£71,500** made up of: Donations **£60,580**; Legacies **£8,806**; Gift Aid **£1,142**; Interest Received **£972**.

Whilst funding of projects in 2021, outlined in the SURE Vision 2020 and Beyond roadmap, continued to be affected by the impact of Covid-19, S.U.R.E. has been able to pass to the Beacon Centre and Musgrove Park Hospital the sum of **£126,234** to fund the purchase of equipment and services in the year, whilst expenses have been kept to a minimum at **£922** for the year. General expenses also included Liability Insurance, postage, licenses, professional fees and bank charges. Total expenditure was **£127,156**, resulting in negative net income for the year of **£55,656**.

The projects funded by SURE in 2021 are as listed in the following pages of this section titled 'SURE-Equipment Provided during 2021, which also includes a look at the way ahead in 2022 where SURE expects to fund additional equipment to ensure the Beacon Centre is able to make best use of the

advanced treatment capabilities offered by the 3 new Linacs to the benefit of patients.

In recent years the SURE AGM/Annual Supporters Meeting has taken place at the Beacon Centre and include a detailed tour of the Radiotherapy Department to show supporters where their donations have been used to the benefit of patients. SURE was unable to hold any meetings at the hospital in 2021, as a result the AGM/Annual Supporters Meeting could not take place. It is hoped that the 2022 Annual Supporters meeting will be able to be held at the Beacon Centre later in the year. To compensate for this the Annual Report has been highlighted on the SURE website including the extract from the Annual Report detailing the Equipment Provided each year.

All SURE Committee and Trustees meetings in 2021 took place online over Zoom, with meetings with the Beacon Centre management taking place using Microsoft Teams meetings.

This whole report was compiled by Chairman Paul Alway, with a major contribution from Treasurer Carole Summerfield, and help as needed from Roy Hole.

SURE – Equipment Provided during 2021

During 2021 SURE committed funding of **£126,234** to the Radiotherapy Department at the Beacon Centre at Musgrove Park Hospital to further improve patient diagnosis, treatment and outcomes. The focus of the Radiotherapy Department in 2021 during the ongoing Covid-19 pandemic continued to be on delivering patient treatment alongside the introduction of Stereotactic Ablative Radiotherapy treatment (SABR).

Projects Funded by SURE in 2021:

1. In 2018 SURE allocated funds to the maintenance contract of the replacement SURE funded CT Scanner/Simulator in the Radiotherapy department at the Beacon Centre to cover 2 years maintenance. In 2021 SURE provided funds of Year 1 £14,704.66 and Year 2 £54,241.55; a total cost to SURE in 2021 of **£68,946.21**
2. SURE fully funded the development and launch of a new Radiotherapy App, known as the Beacon Buddy, to provide tailored support information to patients receiving radiotherapy treatment, at a cost to SURE of **£31,425**. All patients receiving radiotherapy at the Beacon Centre are now offered the app as part of their support package during treatment.
3. In 2017 SURE funded the purchase of 2 ultrasound scanners to enable bladder volume scanning in relation to certain radiotherapy treatments. In 2021 demand for bladder volume scanning increased and SURE funded the purchase of an additional 2 ultrasound scanners, at a cost to SURE of **£13,990**.
4. SURE funded the purchase of 2 Spirobal Incentive Spirometers to be used by patients following breast cancer treatment, as encouraging them to breathe deeply can reduce pain and improve movement following treatment, at a cost to SURE of **£141.60**.
5. SURE allocated **£2,064** to fund the purchase of additional Immobilisation Devices.
6. SURE approved funding for the purchase of additional Valley Cushions and disposable covers as replacements to SURE funded cushions, due to wear and tear, and to provide additional cushions. The Valley cushions are used to provide comfort to patients during travel to/from the Beacon Centre, 5 cushions and 15 disposable covers provided at a cost to SURE of **£826.35**.
7. SURE funded the purchase of Gafchromic Film to enable Quality Assurance testing relating to the introduction of Stereotactic Ablative Radiotherapy treatment (SABR) in 2021 at a cost to SURE of **£3,297.15**
8. SURE allocated funds for the purchase of higher spec memory (RAM) and graphics cards required for the 25 PCs in the Radiotherapy and Radiotherapy Physics departments being replaced as part of a Trust wide replacement programme, the higher spec being required to view and manage

patient imaging as image analysis moves into the Mosaic software, funded at a cost to SURE of **£5,543.70**.

The Way Ahead for 2022

SURE is committed to ensuring cancer services at Musgrove Park Hospital, and the Beacon Centre in particular, continues to offer high quality cancer care to internationally recognised standards, as SURE continues to provide equipment and support not otherwise available within the NHS budget that is assessed to be of real benefit to patients, including enabling participation in national cancer treatment trials, leading to more patients being able to be treated locally at the Beacon Centre.

In November 2020 the SURE management committee and Trustees agreed a new Vision and Roadmap paper for the future development of advanced radiotherapy services with the Radiotherapy management team, outlining where SURE support and funding might best be used to the benefit of patients, an extract of which is available to download from the SURE website. The Vision & Roadmap is not set in stone, it is a living document setting out an agreed pathway for key areas of development, it will continue to evolve as these new projects move forward. In December 2021 SURE and the Beacon Centre management reviewed the roadmap, the revised table shows how some projects have been moved/revisited and are likely to be revised further.

YEAR	PROJECT	DELIVERY DATE	Approx Cost (£K)
2020	RT App	Feb-21	£40
2020	Staff room	Jan-21	£10
2021	SABR – ArcCheck and MapCheck	Sep-22	£150-200
2021	Space Conversions	2022	£30
2022	Ra223/Lu177	Under Review	£150
N/A	Training Needs	Annual	£20
2021	ePROMS	TBC	
2022	SABR – gating and immobilisation	Sep-22	£200
2022	SGRT	Jan-23	£650
2022	Hexapods	Mar-23	£150
2023	MRI planning software	May-24	£60
2023	MRI planning scanner	2024	£1m
2023	SXR	Dec-24	£500
2024	BiGART	not yet commercialised	
2025	AI planning system	not yet commercialised	£750
2025	Linac 4	2025	£1.5m

As a result we still have an ambitious programme of projects for 2022. Already in the first quarter of 2022 SURE funding has been approved for:

- Funding of **£2,700** to enable support/ changes/ updates to the Radiotherapy Beacon Buddy App as and when required in 2022.
- Funding of **£25,877** to purchase immobilisation devices in support of expansion of operationalising the next part of the SABR programme to include Oligometastases 1 (simple

non-vertebral bone and nodes), required to restrict movement during treatment of sites in the abdomen.

- SURE has given outline approval (subject to receiving final request paper and final quotes) to funding the replacement of the Superficial X-Ray (SXR) machine that was originally funded by SURE in 2009. The SXR is being relocated as part of the building plans at Musgrove Park and moved to a purpose built modular building close to the Beacon Centre and the opportunity is being taken to replace the SXR at the same time, at an expected cost to SURE of **£153,000**
- SURE has given outline commitment to funding the equipment required to implement Surface Guided Radiotherapy Treatment (SGRT), a major project to implement this advanced treatment expected to require **£650,000** of SURE funding.
- Stereotactic Ablative Radiotherapy treatment (SABR) – split into two elements: ArcCheck and MapCheck, followed by SABR Gating and immobilisation, awaiting proposal.

Whilst the Covid pandemic continues to impact the NHS we are unable to confirm how many of the projects proposed will be able to be delivered in 2022, but the overall Vision Roadmap remains our joint view of how SURE funding can continue to help deliver world class treatment for patients.

Section 3. Internal Financial Controls Policy

The charities trustees are responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities. To that end the trustees have reviewed and updated the internal financial controls policy which is set out below.

Management of the charities bank accounts

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- For all online donation activity, eg. Just Giving, the charity uses a bank account into which you can deposit funds but not make outgoing payments.
- All payments and receipts are logged manually.
- A receipt is issued for all cash donations received from donors by any member of the charities management committee.

Working with the Somerset NHS Foundation Trust.

- All requests to SURE for consideration for funding must be accompanied by a paper outlining the needs and patient benefits together with final quotes for all equipment required.
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- Invoices are received electronically from the Trust. No invoice will be accepted for payment unless it includes the SURE project number.
- Approved invoices are then paid within 5 working days.

Donations for SURE made at the Beacon Centre Musgrove Park Hospital

Up until March 2022 donations were able to be left for SURE at the Beacon Centre reception desk where they were held in a safe until collected by a nominated SURE volunteer. However, following a suspected theft of a donation, reported to the police who after an investigation concluded the evidence was not likely to lead to a conviction, the Management Committee and

trustees worked with the hospital management and fraud prevention officer to change how donations are to be handled in future. The incident was reported to the Charity Commission (Incident No.514570) who are satisfied that the trustees have dealt with the matter appropriately and responsibly and that the matter is now closed.

The agreed procedure for donations for SURE at the hospital is:

- No donations can be left at the Beacon Centre reception
- All donors are directed to the hospital's Main Office where the donation will be counted and a receipt issued to the donor.
- All cash received is paid by the Trust into the nominated SURE bank account via BACS.
- All cheques and accompanying letter or other information received along with any donations is held by the Main Office until collected by a nominated SURE volunteer, fortnightly.
- All donations received by the Main Office are recorded in a spreadsheet, regularly passed to the charities Treasurer.
- A new poster at the Beacon Centre reception includes the charities registered phone number if the donor would prefer us to arrange collection from them.

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1. Forecast and historic annual income levels from fundraising activities, excluding legacy donations.
2. Historic underlying funding expenditures on equipment and services to maintain the treatment capabilities of the Radiotherapy Department at the Beacon Centre, Musgrove Park Hospital, excluding major funding undertakings such as replacing the S.U.R.E. funded CT Scanner/Simulator.
3. S.U.R.E. Does not commit to funding equipment unless the funds are readily available in S.U.R.E.'s bank accounts, the exception being for major undertakings such as replacing the S.U.R.E. CT Scanner where given the high cost an individual fundraising campaign is run.
4. The need to hold reserves against committed expenditure forecasts for future years, such as the ongoing maintenance of equipment funded by S.U.R.E. where a commitment has been made to fund multiple years maintenance costs, such as where S.U.R.E. committed to pay the first 3 years maintenance costs for the S.U.R.E. CT scanner.
5. S.U.R.E.'s Reserves Policy is to maintain reserves of a minimum of **£100,000** in the charities bank accounts
6. S.U.R.E. will not commit expenditure of any portion of the £100,000 financial reserve without the unanimous agreement of the Management Committee and the authority of ALL Trustees confirmed in writing to the Secretary.
7. This will enable S.U.R.E. to fund the provision of equipment urgently required by the Radiotherapy Department to ensure patient treatment is maintained at current levels of excellence.

Section 5. Report of the Independent Examiner

S.U.R.E. Somerset Unit for Radiotherapy Equipment
110229
Report and Accounts for the Year ended 31st December 2021

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Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Somerset Unit for Radiotherapy Equipment

On accounts for the year
ended

31 December 2021

Charity no
(if any)

1102299

Set out on pages

Respective responsibilities
of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's
statement

In connection with my examination, no matter has come to my attention.

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Brian Mogford

Date:

25 March 2022

Name:

Brian Mogford

Relevant professional
qualification(s) or body (if
any):

Address:

40 Stonegallows

Taunton

TA1 5JP

S.U.R.E

Somerset Unit for Radiotherapy Equipment

1102299

INCOME & EXPENDITURE ACCOUNT

for the Year ended 31 December 2021

<u>INCOMING RESOURCES</u>	2021	2020
	£	£
Donation	60580	60012
Legacies	8806	868279
Gift Aid	1142	0
Interest Received	972	3915
Total Incoming Resources	<u>71500</u>	<u>932206</u>
<u>RESOURCES EXPENDED</u>		
Equipment Purchases	126234	37092
Sundry Expenses	825	482
Bank Charges	97	60
Total Resources Expended	<u>127156</u>	<u>37634</u>
NET INCOME	-55656	894572
FUND BALANCES BROUGHT FORWARD	1527311	632739
FUND BALANCES CARRIED FORWARD	1471655	1527311

Represented by:	£
Charities Aid Foundation	1011699
Lloyds Bank	43776
Skipton Building Society	86956
Bath Building Society	89565
CAF/Shawbrook	157031
Scottish Widows	82611
Cash in hand	<u>17</u>
Total	<u>1471655</u>

These Financial Statements were approved by the Executive Committee signed on behalf by:

V.H.R. Hole Vice Chairman

C. Summerfield, Treasurer

Paul Alway, Chairman

S.U.R.E.

NOTES TO THE FINANCIAL STATEMENT Year Ended 31st December 2021

1. CONSTITUTION

The Charity is a fund raising organisation to provide equipment for the treatment of cancer patients and therefore is cash based with no assets of its own. It operates as a focal receiving point for the cash generated by a variety of fund raising events and has only miniscule amount of operating expenditure. It was founded in the year 2000 and became a registered charity in 2004.

2. OPERATING RESULTS (Since its inception)

Year	Donations	Interest	Total Income	Less Expenses	Equipment	Net Income	Cash balance
	£	£	£		£	£	£
2000	6818	0	6818	0	0	6818	
2001	34739	104	34843	0	0	34843	
2002	49250	593	49843	0	0	49843	
2003	64617	2065	66682	(127)	0	66555	
2004	93768	3688	97456	(244)	0	97212	
2005	159074	8427	167501	(363)	0	167138	
2006	153839	15301	169140	(235)	0	168905	
2007	165952	21255	187207	(476)	0	186731	
2008	255044	66348	321392	(197)	(14339)	306856	
2009	301289	6260	307549	(314)	(532907)	(225672)	859229
2010	174774	3344	178118	(2190)	(93053)	82875	942104
2011	154930	5272	160202	(175)	(244657)	(84630)	857474
2012	161165	3587	164752	(432)	(439403)	(275083)	582391
2013	117111	1824	118935	(664)	(244152)	(125881)	456510
2014	135035	1093	136128	(528)	(121168)	14432	470942
2015	294892	1486	296378	(1077)	(110145)	185156	656098
2016	297267	2278	299545	(1000)	(70774)	227771	883869
2017	130564	2454	133018	(1158)	(112082)	19778	903647
2018	192623	3772	196395	(1649)	(494162)	(299416)	604231
2019	521201	2990	524191	(1370)	(494313)	(28507)	632739
2020	928291	3915	932206	(542)	(37092)	894572	1527311
2021	70528	972	71500	(922)	(126234)	(55656)	1471655

Note Donations include Gift Aid and Legacies.

Independent Examiner's Notes
SURE 2021

Small Adjustment as under

Error in Interest Received in the 2020 Accounts

Shawbrook understated by	12.00
Bath B Soc overstated	565.61

2021 Interest reduced by	553.61
--------------------------	--------

Difference in Cash

Donations increased by £156 to £60580

bgmogford@gmail.com

These Financial Statements were approved by the SURE Executive Committee & Trustees 2021 on **XXth** May 2021 and signed on behalf by:

Paul Alway, Chairman;

Carole Summerfield, Treasurer;

V.H.Roy Hole, Vice Chairman.

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SOMERSET UNIT FOR RADIOTHERAPY EQUIPMENT

England & Wales - Charity number 1102299

Accounts



Somerset Unit for Radiotherapy Equipment.

Charity Registration No. 1102299.

surecharity.org.uk

44 Calder Crescent, Taunton, Somerset, TA1 2NH

ANNUAL REPORT & FINANCIAL STATEMENTS

YEAR ENDED 31ST DECEMBER 2020

Sections

1. Charity Information
2. Report of the Executive Committee
3. Financial Reserves policy
4. Report of the Independent Examiner
5. SURE Vision 2020 and Beyond

Section 1. S.U.R.E. CHARITY INFORMATION

For Year Ending 31st December 2020

TRUSTEES	Paul Alway Roy Hole Vanessa Marchmont Barrie Palmer
EXECUTIVE COMMITTEE	P W Alway (Chairman) B Palmer (Founder) V.H.R.Hole (Vice Chair & Hon.Financial Director) V Marchmont. (Secretary) C Summerfield (Treasurer) S Miller G Wills
REGISTERED OFFICE	44 Calder Crescent Taunton, Somerset, TA1 2NH
BANKERS	CAF Bank Ltd 25 Kings Hill Avenue Kings Hill, West Malling Kent, ME19 4JQ Lloyds/TSB 31 Fore St, Taunton, TA1 1HN Bath Building Society c/o MJC Financial Planning Ltd 22 South Street Wellington TA21 8NS Scottish Widows 67 Morrison Street Edinburgh, EH3 8YJ Shawbrook Lutea House The Drive, Great Warley Brentwood, CM13 3BE Skipton Building Society 1 Cheapside Taunton, TA1 3LG
INDEPENDANT EXAMINER	Tax Assistance Accountants 24 Bridge Street Taunton, TA1 1UB

Section 2. Report of the Executive Committee

The members of the Executive Committee, including all Trustees, present their Report and the Audited Financial Statement of the Charity for the year ended 31st December 2020.

LEGAL STATUS

S.U.R.E. is a fund raising charity and was founded in the year 2000. It became a Registered Charity in 2004 and the registered number is 1102299.

PRINCIPAL ACTIVITY

The principal activity of the charity is to raise funds for radiotherapy equipment used in the treatment of cancer patients at the Beacon Centre, Musgrove Park Hospital, Taunton.

REVIEW OF THE YEAR

The ability of SURE to fund new projects in 2020 has been severely restricted by the impact of the ongoing Covid-19 pandemic on NHS resources and the focus of the Beacon Centre during 2020 was quite rightly to continue patient treatment, at the expense of planning for any new equipment to be provided with SURE funding, whilst completing the replacement of the third radiotherapy treatment machine (Linear Accelerator/Linac).

As a result the SURE Committee and Trustees took the decision not to actively promote fundraising for the charity during 2020 as this would have impacted on wider NHS fundraising to combat Covid-19. This resulted in a drop in donations from fundraisers and supporters, unable to run their usual fundraising events in 2020, of around 50% on the previous year.

Early in 2020 SURE received a significant legacy, left to the charity in a supporters will, as reflected in the Financial report, this has put the charity in an excellent position to be able to fund the Radiotherapy projects currently identified for the next 2 years.

Total donations received in 2020 was **£932,206** made up of: Donations £60,012 ; Legacies £868,279; Interest Received £3,915.

Whilst funding of projects in 2020 was limited by the impact of Covid-19, S.U.R.E. has been able to pass to the Beacon Centre and Musgrove Park Hospital the sum of **£37,092** to fund the purchase of equipment and services, and in the true tradition of the charity, expenses have been kept to a minimum at £542 for the year. General expenses also included Liability Insurance, postage, licenses, professional fees and bank charges. Total expenditure was **£37,634** and the net income **£894,572**.

The projects funded by SURE are as listed in the following pages of this section titled 'SURE- Equipment Provided during 2020, which also includes a look at the way ahead in 2021 where SURE expects to fund additional equipment to ensure the Beacon Centre is able to make best use of the advanced treatment capabilities offered by the 3 new Linacs as soon as practically possible to the benefit of patients.

In recent years the SURE AGM / Annual Supporters Meeting has taken place at the Beacon Centre and include a detailed tour of the Radiotherapy Department to show supporters where their donations have been used to the benefit of patients. SURE was unable to hold any meetings at the hospital in 2020, as a result the AGM could not take place. It is hoped that as the country reopens the 2021 meeting will be able to be held at the Beacon Centre later in the year.

This whole report was compiled by Chairman Paul Alway, with a major contribution from Treasurer Carole Summerfield, and help as needed from Roy Hole.

SURE – Equipment Provided during 2020

During 2020 SURE committed funding of **£37,092** to providing items of equipment to the Radiotherapy Department at the Beacon Centre at Musgrove Park Hospital to further improve patient diagnosis, treatment and outcomes. Whilst the Radiotherapy Department continued with the replacement of the third radiotherapy treatment machine (Linac) during the Covid-19 pandemic, the focus of the Beacon Centre during 2020 was quite rightly to continue patient treatment at the expense of planning for any new equipment to be provided with SURE funding.

Projects Funded by SURE in 2020:

1. SURE allocated funding to the Radiotherapy Department to purchase laptops and software to enable staff to work remotely as and when required during the Covid-19 pandemic, at a final cost to SURE of **£19,758.24**
2. SURE funded the DICOM Modality Worklist module for MOSAIQ, to provide imaging devices used in oncology such as CT, MRI and PET, with a direct, electronic transfer of patient information from the MOSAIQ patient record system at a cost to SURE of **£5,044.74**
3. SURE approved funding in 2019 for the replacement of the patient information storage system, Network Attached Storage, NAS, at a cost to SURE of **£12,288.96**, paid in 2020.
4. SURE also approved funding for a number of small item projects to support the ongoing work of the Radiotherapy team, all expected to be invoiced for payment in 2021:
 - £1,865.82 approved funding for monitor rails to better hold the monitors in the radiotherapy control room.
 - £131 approved funding for provision of Spiroball Incentive Spirometers,
 - £812.25 approved funding the purchase of additional Valley cushions and covers to provide comfort to patients during travel to/from the Beacon Centre.
 - £335 approved funding of replacement power chargers for the Apple iPads used by the radiotherapy team.

The Way Ahead

SURE is committed to ensuring cancer services at Musgrove Park Hospital, and the Beacon Centre in particular, continues to offer high quality cancer care to internationally recognised standards, as SURE continues to provide equipment and support not otherwise available within the NHS budget that is assessed to be of real benefit to patients.

SURE is committed to supporting the introduction of new and improved cancer diagnosis and treatments, enabling the Beacon Centre and wider Oncology departments at Musgrove Park Hospital to participate in national cancer treatment trials, leading to more patients being able to be treated locally at the Beacon Centre.

As outlined in the annual report for 2019 the committee and trustees worked with the Radiotherapy Department to produce a shared Vision for Radiotherapy to kick-start the provision of funding for new equipment by SURE before the end of 2020, outlining where SURE support and funding might best be used to the benefit of patients. During 2020 meetings with the Radiotherapy team continued utilising Microsoft Teams meetings and email. As a result, in November 2020 the SURE committee and Trustees agreed a new Vision and Roadmap paper for the future development of advanced radiotherapy services with the Radiotherapy team, an extract of which is included under Section 5. The Vision & Roadmap is not set in stone, it is a living document setting out an agreed pathway for key areas of development over the next few years and it is anticipated that it will evolve as projects move forward.

As a result we have an ambitious programme of projects for the coming year, potentially requiring SURE funding of up to **£650,000**, including funding for :

- **Sterotactic Ablative Body Radiotherapy, SABR**, to deliver a wide range of advanced radiotherapy treatments. Currently, Somerset patients have to travel to Bristol for this treatment but many are unable to endure the journey so this treatment becomes unavailable to them.
- A **Mobile Phone App**, the 'Beacon Buddy', to provide patients receiving radiotherapy with easily accessible supporting information during their course of treatment.
- Provision of a new **Radium 223 treatment Suite** at the Beacon Centre, to target by injection bone metastases from prostate cancer.
- Contribution towards the refurbishment of the Beacon Centre Staff Room and facilities.
- Staff training related to the introduction of new advanced radiotherapy treatments.
- In these difficult Covid times the Beacon Centre has had to become very creative to ensure patients get the care they need whilst providing a safe environment to those who must come for treatment, the aim is to create some clinic pods and a review room. To also create the right "online" clinic spaces to support patient privacy and dignity whilst maintaining excellent care.

Whilst the Covid pandemic continues to impact the NHS it is not known how many of the projects proposed for 2021 will be able to be delivered in 2021, some may well have to move into 2022.

From the Vision Roadmap the following projects received early approval and initial funding before the end of 2020, expected to be invoiced for payment in 2021:

1. Development of the Beacon Buddy mobile phone App, funding of £30,825 approved.
2. 1st element of the Space Conversion project, funding of £4,137.08 approved.
3. GafChromic Film for the SABR project, funding of £5,851 approved.

Section 3. Financial Reserves Policy

The S.U.R.E. Financial Reserves Policy is based upon a number of factors:

1. Forecast and historic annual income levels from fundraising activities, excluding legacy donations.
2. Historic underlying funding expenditures on equipment and services to maintain the treatment capabilities of the Radiotherapy Department at the Beacon Centre, Musgrove Park Hospital, excluding major funding undertakings such as replacing the S.U.R.E. funded CT Scanner/Simulator.
3. S.U.R.E. Does not commit to funding equipment unless the funds are readily available in S.U.R.E.'s bank accounts, the exception being for major undertakings such as replacing the S.U.R.E. CT Scanner where given the high cost an individual fundraising campaign is run.
4. The need to hold reserves against committed expenditure forecasts for future years, such as the ongoing maintenance of equipment funded by S.U.R.E. where a commitment has been made to fund multiple years maintenance costs, such as where S.U.R.E. committed to pay the first 3 years maintenance costs for the S.U.R.E. CT scanner.
5. S.U.R.E.'s Reserves Policy is to maintain reserves of a minimum of **£100,000** in the charities bank accounts
6. S.U.R.E. will not commit expenditure of any portion of the £100,000 financial reserve without the unanimous agreement of the Management Committee and the authority of ALL Trustees confirmed in writing to the Secretary.
7. This will enable S.U.R.E. to fund the provision of equipment urgently required by the

Radiotherapy Department to ensure patient treatment is maintained at current levels of excellence.

Section 4. Report of the Independent Examiner

S.U.R.E. Somerset Unit for Radiotherapy Equipment
110229
Report and Accounts for the Year ended 31st December 2020

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S.U.R.E.

Somerset Unit for Radiotherapy Equipment
110229

REPORT OF THE TRUSTEES for the Year ended 31st December 2020

1. CONSTITUTION

The charity is a fund raising organisation to provide equipment for the treatment of cancer patients and therefore is cash based with no assets of its own. It operates as a focal receiving point for the cash generated by a variety of fund raising events and has only miniscule amount of operating expenditure.

It was founded in the year 2000 and became a registered charity in 2004.

2. OPERATING RESULTS (Since inception)

Year	Donations	Interest	Total Income	Less Expenses	Equipment	Net Income	Cash Balance
	£	£	£	£	£	£	£
2000	6,818	-	6,818	-	-	6,818	6,818
2001	34,739	104	34,843	-	-	34,843	41,661
2002	49,250	593	49,843	-	-	49,843	91,504
2003	64,617	2,065	66,682	(127)	-	66,555	158,059
2004	93,768	3,688	97,456	(244)	-	97,212	255,271
2005	159,074	8,427	167,501	(363)	-	167,138	422,409
2006	153,839	15,301	169,140	(235)	-	168,905	591,314
2007	165,952	21,255	187,207	(476)	-	186,731	778,045
2008	255,044	66,348	321,392	(197)	(14,339)	306,856	1,084,901
2009	301,289	6,260	307,549	(314)	(532,907)	(225,672)	859,229
2010	174,774	3,344	178,118	(2,190)	(93,053)	82,875	942,104
2011	154,930	5,272	160,202	(175)	(244,657)	(84,630)	857,474
2012	161,165	3,587	164,752	(432)	(439,403)	(275,083)	582,391
2013	117,111	1,824	118,935	(664)	(244,152)	(125,881)	456,510
2014	135,035	1,093	136,128	(528)	(121,168)	14,432	470,942
2015	294,892	1,486	296,378	(1,077)	(110,145)	185,156	656,098
2016	297,267	2,278	299,545	(1,000)	(70,774)	227,771	883,869
2017	130,564	2,454	133,018	(1,158)	(112,082)	19,778	903,647
2018	192,623	3,772	196,395	(1,649)	(494,162)	(299,416)	604,231
2019	521,201	2,990	524,191	(1,370)	(494,313)	28,508	632,739
2020	928,291	3,915	932,206	(542)	(37,092)	894,572	1,527,311

Note Donations include Gift Aid and Legacies

S.U.R.E. R.U.2

Somerset Unit for Radiotherapy Equipment
110229

INCOME & EXPENDITURE ACCOUNT

for the Year ended 31st December 2020

<u>INCOMING RESOURCES</u>	2020	2019
	£	£
Donations	60,012	124,295
Legacies	868,279	394,267
Gift Aid	-	2,637
Interest Received	3,915	2,990
Bank Adjustment	-	2
Total Incoming Resources	932,206	524,191
<u>RESOURCES EXPENDED</u>		
Equipment Purchased	37,092	494,313
Sundry Expenses	-	-
Fundraising costs	25	483
Travel	-	3
Postage	76	137
Stationery	1	65
Website	-	124
Insurance	310	324
Licenses	20	20
Professional Fees	50	150
Bank Charges	60	65
Total Resources Expended	37,634	495,684
NET INCOME	894,572	28,507

S.U.R.E. R.U.2

Somerset Unit for Radiotherapy Equipment
110229

BALANCE SHEET
for the Year ended 31st December 2020

	2020	2019
	£	£
CURRENT ASSETS		
Cash at Bank and in Hand	<u>1,527,311</u>	<u>632,739</u>
NET ASSETS	<u>1,527,311</u>	<u>632,739</u>
Balance brought forward	632,739	604,231
Income & Expenditure Account	<u>894,572</u>	<u>28,508</u>
Balance carried forward	<u>1,527,311</u>	<u>632,739</u>
These financial statements were approved by the Executive Committee on its behalf by:		and signed on
V.H.R. Hole, Vice Chairman		Paul Alway, Chairman
C. Summerfield, Treasurer		

S.U.R.E.

Somerset Unit for Radiotherapy Equipment
110229

Statement of Cashflows

as at 31st December 2020

	2020	2019
	£	£
Cashflow from operating activities	890,657	25,518
Cashflow from investment activities	<u>3,915</u>	<u>2,990</u>
Movement in cash	894,572	28,508
Balance brought forward	632,739	604,231
Balance carried forward	1,527,311	632,739

S.U.R.E.

Somerset Unit for Radiotherapy Equipment

110229

NOTES TO THE FINANCIAL STATEMENTS

as at 31st December 2020

Accounting Policies

(a) Basis of preparation

The financial statements have been prepared under the historic cost convention.

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015.

The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern. There are no material uncertainties affecting the current year's accounts.

(b) Funds structure

All funds are unrestricted.

(c) Incoming resources

All incoming resources are recognised upon receipt.

(d) Incoming resources from legacies

Legacies are accounted for as incoming resources upon receipt.

(d) Resources expended and irrecoverable VAT

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to each category of expense shown in the Income & Expenditure Account. Irrecoverable VAT is charged against the category of resources expended for which it was incurred.

S.U.R.E.

Somerset Unit for Radiotherapy Equipment
110229

INDEPENDENT EXAMINER'S REPORT on the accounts for the year ended 31st December 2020

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st December 2020 as set out on pages 1 - 6.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of The Institute of Financial Accountants.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or

- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

20th April 2021

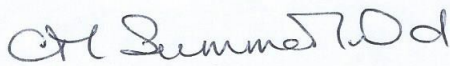
Name: Edward Coton LTCL AFA/MIPA

These Financial Statements were approved by the Executive Committee & Trustees 2020 on 29th July 2021 and signed on behalf by:

Paul Alway, Chairman;



Carole Summerfield, Treasurer;



V.H.Roy Hole, Vice Chairman.



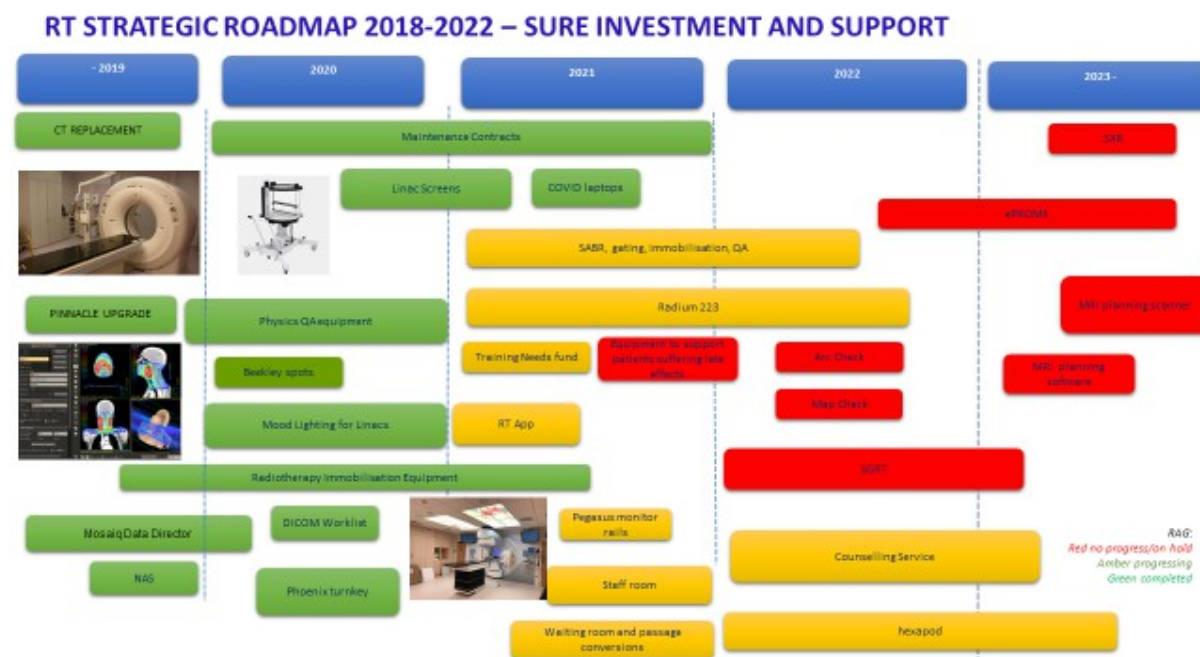
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Section 5. SURE Vision 2020 and beyond.

The Radiotherapy Department of the Beacon Centre in Musgrove Park Hospital is very grateful to the dedicated committee members and volunteers who strive to raise funds to support radiotherapy in Somerset. Without their dedication we would not be able to deliver the vital treatments to the people of Somerset.

The aim of this paper is to highlight the collaborative work that we have achieved in recent years and to describe how we aspire to move forward together.

The roadmap below shows a simplistic strategy for radiotherapy, how SURE have supported us already and how we would like to develop in the next few years.



Projects for the Future

Radiotherapy App - This supports patients through their radiotherapy pathway.

Staff Room - As a very busy cancer centre, the teams at Musgrove care for all the cancer patients who come through our doors. It is important that we, in turn, care for our staff and provide them with facilities to enable them to get the required rest and sustenance. To this end we are working with SURE to replace the tired staff room and refurbish it. Well rested and fed staff provide safer more caring services to patients.

Sterotactic Ablative Body Radiotherapy (SABR) - NHS England has confirmed that we are now rolling out SABR across the country and Somerset FT (SFT) has risen to the challenge. Whilst a few years ago, we were delivering lung SABR, we are now privileged to work this up for lung, lung oligometastases, bone (not spine) oligometastases and lymph and adrenal oligometastases. This is wonderful for our patients, who previously would have had to travel to Bristol or beyond for this treatment.

We have a comprehensive project plan being worked on currently but will need support for equipment to deliver this:

- Gating
- Abdominal compression immobilisation
- QA equipment replacements such as Arc and Map checkers

Workspace/Patient Space - In these difficult times of social distancing, we have had to become very creative to ensure that our patients get the care they need whilst providing a safe environment to those

who must come for treatment. To this end we are looking to create the right “online” clinic spaces to support the privacy and dignity of our patients whilst maintaining excellent care even though they may not be in the department.

We are hoping to create some clinic pods and a review room.

Radium 223 (Ra223) - Radium-223 Dichloride injections are currently recommended by NICE for the treatment of hormone resistant metastatic prostate cancer mostly for disease in their bones, where other treatment options have been exhausted or are contraindicated in the individual. Currently, Somerset patients have to travel to Bristol for this treatment but many are unable to endure the journey so this treatment becomes unavailable to them. We hope to change that for our patients. We also anticipate that this treatment will also become available to metastatic breast patients

We are hoping to build a radium suite and will need support to purchase some of the essential equipment such as a ventilated fume cabinet, a radiation monitoring device and computers and a metal radiation safe for example.

Training Needs - This will support the staff to become the best they can be, researching treatments, changing the way we deliver treatment and delivering the very best, evidence based treatments in our centre. Education is power!

In 2021, our professional bodies advocate academic underpinning in the form of Masters Degrees in radiotherapy topics to ensure that the correct research ideologies and methods are employed in our drive for the best care for patients.

EPROMs - This is a cancer programme which enables us to collate Patient Reported Outcome Measures will help us understand real time patient experience and define the future of services and cancer treatments.

Equipment - We know that radiotherapy equipment is very expensive and we aim to have the best to make sure we serve our patients well.

Alongside the replacement of some existing, quality assurance equipment such as our MAP check and ARC check (to ensure the calibration of our larger equipment for patient safety, we are also aspiring to move forward with the technology with some more innovative technology.

- SGRT - Surface guided radiotherapy system for patient treatment delivery – this enables patient position tracking and gated beam control and also enable tattoo free treatments
- Hexapod linear accelerator couch tops – allows 6 degrees of freedom precision movement to ensure daily adaptation in all planes of motion
- MRI planning software that enable us to convert MRI data for planning (reducing dose to patients and enhancing soft tissue structure)
- MRI planning scanner to replace the CT planning scanner
- A replacement superficial unit (SXR)
- BiGART – Biology Guided Radiotherapy - real time biological, image-guided adaptive radiotherapy system, uses PET/MRI planning and adapts radiotherapy to biological changes in tumours and surrounding tissues – still in development phases
- AI – artificial intelligence contouring system for planning (which will help reduce planning time and improve the time to treatment for patients)
- A 4th linear accelerator (LINAC)

We hope that this will give you a better understanding of the developments, small, medium and large that we are working on currently and how we could benefit from all the work that the SURE team put in to help us achieve our aims. The future of our radiotherapy service is shared.