

THE FEDERATION OF MUSEUMS AND ART GALLERIES OF WALES
UNAUDITED
TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

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THE FEDERATION OF MUSEUMS AND ART GALLERIES OF WALES

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THE FEDERATION OF MUSEUMS AND ART GALLERIES OF WALES

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 MARCH 2024

| | |
|----------------------------------|--|
| Trustees | N Thomas N Blackmore, Treasurer C Canham, Secretary C Whittaker, Vice President (appointed 2 November 2023) A Deathe E Lewis A Rees (appointed 2 November 2023) K Murdoch R Rogers S Sandford J Taylor-Bosanko |
| Charity registered number | 1102270 |
| Principal office | Ceredigion Muesum The Coliseum Terrace Road Aberystwyth Ceredigion SY23 2AQ |
| Accountants | WR Partners Chartered Accountants Belmont House Shrewsbury Business Park Shrewsbury Shropshire SY2 6LG |

THE FEDERATION OF MUSEUMS AND ART GALLERIES OF WALES

PRESIDENTS REPORT FOR THE YEAR ENDED 31 MARCH 2024

The President presents her statement for the year.

Annual Report for Year commencing 1 April 2023 to 31 March 2024

This report covers the period 1st April 2023 until 31st March 2024. The Federation has continued to support museums across Wales which are still dealing with the impact of the pandemic and ongoing austerity measures.

A considerable amount of the board's time during 2023 was devoted to addressing governance and communications issues.

Governance

The board met on 5 occasions (from May 2023, June, September, December and March 2024). In addition to 11 Trustees (3 named officers and 8 ordinary members), there were 3 co-opted members and 4 observers representing Welsh Government Culture Division, Amgueddfa Cymru - National Museum Wales (ACNMW), the National Trust and the Museums Association. This has enabled the Federation to continue our strong links with these key strategic bodies.

In Spring 2023, under the Association of Independent Museums' AIM Higher governance programme, Sara Hilton was appointed to carry out a review of the Federation's governance. Key recommendations from this work included establishment of sub-groups to steer specific activities – e.g. governance, and that the Federation change its unincorporated charitable status, to that of a Charitable Incorporated Organisation (CIO)

Diane Gwilt was co-opted at the 2023 AGM to support the board to review the constitution and advise on the move to CIO status. The governance sub-group first met in February 2023 Diane started work on new CIO constitution and initiated liaison with Charity Commission.

The 2023 AGM was held on 2nd November 2023 online and although three people stood for election or re-election, only 10 of the 11 available trustee roles were filled. An Acting President and Vice-President were appointed from the elected and co-opted trustees.

To reduce the burden on the President role, the functions of President and Vice President were examined. It was proposed to make the President role primarily outward facing, with advocacy a key activity, and the Vice President role more administrative becoming Chair for meetings and lead contact for the Development Officer.

A new email and document sharing system was developed during 2023 to strengthen business continuity and '.museumsfederation.cymru' email addresses were created for trustees. Work will still be needed in 2024 to embed new ways of working using this facility.

The Hon Treasurer put considerable effort into sorting out defunct bank accounts and regularising financial arrangements with Welsh Government regarding grant payments. Financial procedures were revised and new insurances created to better reflect the Federation's liabilities.

The Business Plan was kept under review with Federation considering how best to incorporate anti-racism actions into regular activities.

THE FEDERATION OF MUSEUMS AND ART GALLERIES OF WALES

PRESIDENTS REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

Membership

A new, online membership renewal and payment system started development in Summer 2023. It proved challenging to introduce at a time when external pressures on the membership secretary increased and was not possible to renew memberships as normal. It was agreed therefore that existing memberships would be carried over into 2024/25 with the resulting financial deficit met from reserves.

In the financial year 2023/24, the Federation membership therefore remained at:

- 101 organisational members, representing 142 different sites
- 25 individual members

Income from membership fees this year was £827.71 received mainly from board members who tested the new system and individual standing orders.

Membership of the Jisclist remained at c360.

Communication and promotion

WeDig Media's contract to create a completely new website and new branding continued during the year, funded via a grant from Welsh Government. A sub-board was established to manage this process. A bespoke typeface was developed and much went, and continues to go, into populating the site and ensuring that it is fully bilingual.

The Federation continued to promote itself and its members via its website and social media networks @WelshMuseumsFed and @WelshMuseums.

The Editor continued to produce Y Mag using the new branding, editions were published in October and January and made available on the new website with links sent out via the jisclist.

Development Officer

The Federation continued to contract Chris Delaney as Development Officer on a freelance basis for two days a month during the year. He assisted the Acting President and Vice President as well as other officers and members of the board. He provides written reports to every Board meeting and continued to develop a report on the impacts of Austerity on museums in Wales.

His work encompassed a number of projects, responding to consultations and representing the Federation at events, for example, in March 2024, he attended the Wales roundtable consultations held by the Department for Culture Media and Sport on proposals for the UK Government to ratify the 2003 UNESCO Convention for the Safeguarding of Intangible Cultural Heritage.

The Development Officer also continues to administer all Federation grant programmes. The cost of administering grants is met by applying full cost recovery to funding applications.

Grant programmes

Thanks to funding from the Culture Division in Welsh Government we had a number of grant programmes running in 2023/24 (grant ref: 2022-MCW-004 £330k over three years (2022-23, 2023-24, and 2024-25). These include the small grant schemes in Spring and Autumn, total available £90k, the Festival Grants, total available £12.5k and Training and Conference grants, total available £7.5k.

The grant Terms and Conditions were revised to meet the Anti racist Wales Action Plan requirements and created revised application forms using the new branding.

THE FEDERATION OF MUSEUMS AND ART GALLERIES OF WALES

PRESIDENTS REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

Advocacy

Work pressures on Federation trustees made it more challenging to ensure continued representation on the numerous steering groups and boards but contact was maintained with the Historic Environment Group (HEG), the Sporting Heritage Expert Panel, the Football Museum for Wales steering group, the ARCW race equality subgroup and PCW Advisory Group.

A successful Advocacy event at the Senedd was held on 19th October in partnership with the Museums Association, Amgueddfa Cymru and the Group for Education in Museums, 13 museums attended. The Minister for Culture subsequently accepted invitations to visit several of the museums present.

Following reports of Welsh Government budget reductions to local government, government sponsored bodies such as the Amgueddfa Cymru-National Museum Wales, and government departments the Federation wrote to the Deputy Minister in February 2024. The letter and the Minister's response are published on the Federation website.

The Development Officer represented the Federation at a Senedd Select Committee hearing and gave evidence to the Committee regarding the National Contemporary Art Gallery Wales.

Welsh Museums Festival 2023

The Festival ran from Oct 21st – 29th 2023 and the Federation continued to take full responsibility for the Festival management, made possible thanks to grant reference 2022-MCW-005 of £120k over three years (2022-23, 2023-24, and 2024-25) awarded by the Culture Division of Welsh Government. In accordance with the conditions of grant, the contract for co-ordinating the Festival was tendered and awarded to Carys Thomas.

The Festival retained its own branding and website and used the theme: Our Diverse History & Culture (which linked with Visit Wales 'Trails' theme). 46 museums took part and provided over 150 events with approximately 7,355 people participating.

A full evaluation report was produced.

Partnerships

Welsh Government

The Acting President, Vice President, various board members and the Development Officer continued to meet with representatives from the Culture Division of Welsh Government.

Representative from Federation and Amgueddfa Cymru attended a series of Sector Scoping meetings organised by the Welsh Government museums team and facilitated by Emma Chaplin to examine our respective development roles and identify crossovers and opportunities for streamlining. This resulted in a reduced burden on the Federation, for example, by transferring training activities back to Welsh Government. Regular Round table meetings are planned to start later in 2024.

Museums Association

The Federation worked closely with the Museums Association to oppose the closure of the Museum of Cardiff. The outcome of all the advocacy work was partially successful in that the museum's immediate closure was halted and a move from the old library to a new location will be programmed with a favourable footfall. The Federation was represented on MA Welsh Stakeholders meeting alongside MA reps and staff from NMW.

AC-NMW

Federation Board members contributed to the consultation on Amgueddfa Cymru's Collection Development Strategy.

THE FEDERATION OF MUSEUMS AND ART GALLERIES OF WALES

PRESIDENTS REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

Projects

The Development Officer continued to work on existing projects:

- Museums, Collections and Cynefin – Delivering a Lasting Legacy;
- Natural History Museum's public programme, Our Broken Planet;
- Wales Residents Engaging in Arts, Community and Heritage (Wales REACH); and,
- Art Fund's The Wild Escape Project.

20 Steps to Sustainable Collections Care

The Federation supported preparation of a leaflet and poster '20 Steps to Sustainable Collections Care' by Jane Henderson and Megan de Silva, and illustrated by Jenny Mathiasson. These were published on the website using the new branding in autumn 2023.

On behalf of the Board of the Federation of Museums and Galleries of Wales



C Whittaker
Vice President
Federation of Museums and Art Galleries of Wales

THE FEDERATION OF MUSEUMS AND ART GALLERIES OF WALES

TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2024

The Trustees present their annual report together with the financial statements of the Charity for the period from 1 April 2023 to 31 March 2024.

Objectives and activities

a. Policies and objectives

Our mission is:

We support and advocate for the highest standards of museum provision throughout Wales, for the people of Wales.

Our key messages are:

1. Museums empower people through learning, participation and inspiration
2. Museums and their collections strengthen community identity and well-being
3. Museums make a significant economic contribution through tourism and regeneration

Our charitable objectives are:

1. To promote the highest professional standards of work and public service in museums and art galleries in Wales
2. To advance the education and training of those working in and supporting museums and art galleries in Wales
3. To encourage public education through promotion and maintenance of high-quality museum and art gallery lifelong learning services

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

b. Strategies for achieving objectives

The charity is the strategic body for museum and art gallery professionals in Wales, advocating for the highest standards of museum provision throughout Wales. We represent all types of museums – national, local authority, university and independent – and their staff whether paid or volunteer. The charity promotes good practice in museums and galleries and provides support, advice and a forum for discussion of museum issues affecting members.

The charity has built its capacity to deliver by a series of grant applications and by working in partnership with other sector bodies. It has also utilised funds from its reserves on occasion to support this work (e.g. in providing grants for Welsh Museums Festival events, funding for Welsh places on UK-wide sector training schemes).

By its very nature as a membership-funded, voluntary-run organisation, the capacity of the charity will ebb and flow depending on the availability of its committee to undertake additional roles, funding available and the activity of its partners and stakeholders.

THE FEDERATION OF MUSEUMS AND ART GALLERIES OF WALES

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

Objectives and activities (continued)

c. Activities undertaken to achieve objectives

Core work

The following is undertaken by the core Trustee committee and funded by membership fees (supplemented by reserves if deemed necessary by the Federation committee):

- Publish Y Mag twice a year, to disseminate best practice and provide a source of advice and support
- Enable access to a Jiscmail email service, providing a key communication tool for the sector, a source of advice and support
- Communicate with the sector and beyond through a dedicated website and social media channel (Twitter)
- Support sector to improve standards through training, creation of guidance and toolkits
- Advocate for the sector by responding to consultations, sitting on steering groups and boards, meeting the Minister with culture portfolio annually and forging positive working relationships with key sector bodies and relevant partners
- Support the membership to engage with key sector/societal issues through advocacy, communication, working with partners, signposting to support
- Run two key events annually – Welsh Museums Conference and Federation AGM
- Administer the Cefni Barnet grant fund, to enable small grants for museum object-based research by members

Additional work

The following is certainly desirable for the charity to deliver, but is undertaken as and when the Federation committee decides it has additional financial resource and capacity available to undertake. This will include decisions around using the charity's reserves, partnering with other organisations, securing external funding to deliver (and therefore is also dependent on the committee's capacity to apply for grants):

- Employment of freelance Development Officer (currently 2 days a month) to build capacity of Federation to undertake advocacy work, organise its annual conference and deliver its core work
- Run and manage the annual Welsh Museums Festival
- Run the annual Welsh Museums Day (an annual advocacy day)
- Work with sector bodies to collect data to evidence value of the Welsh sector
- Provision of an Accreditation Support Grants scheme
- Provision of a Training and Conference Grants scheme
- Employment of freelance Grants Officer to administer grant scheme
- Provide training sessions specifically for members
- Provision of places on Welsh/UK-wide sector training/support schemes
- Coordinate submission of papers to sector conferences, disseminating Welsh best practice

Further detail of the charity's activity can be found in its Business Plan and associated Action Plan.

THE FEDERATION OF MUSEUMS AND ART GALLERIES OF WALES

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

Objectives and activities (continued)

d. Grant-making policies

In line with its aims and objective the charity will optimise grant opportunities from a range of public and private sources. Since 2010 the charity has been fortunate to access funding on an annual basis from the Welsh Government to offer a grants scheme to eligible member museums. Grants are currently offered to support the maintenance of Accreditation standards and widen access to the museums and their collections, to enable museum staff to access professional training and attend conferences and to facilitate sector wide research, resilience and an annual Welsh Museums Festival.

Grants from Welsh Government will be shown separately on the accounts.

Depending on the Welsh Government grant amount awarded and the time in the financial year when the funding is received, funds may get allocated to several grant rounds in the same financial year and/or the subsequent year. The grant income for one financial year may therefore be significantly higher than the related expenditure and vice versa.

Achievements and performance

a. Main achievements of the Charity

A summary of the main activities for the year can be found in the Presidents Report.

Financial review

a. Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements.

b. Reserves policy

Sufficient reserves are maintained to cover predicted expenses for a period of 12 months; the trustees have agreed to maintain at least £30,000 as a reserve.

All grants awarded to the charity by other bodies are only to be used as set out in relevant grant conditions.

Free reserves at 31 March 2024 were £34,735 (2023: £48,702).

THE FEDERATION OF MUSEUMS AND ART GALLERIES OF WALES

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

Structure, governance and management

a. Constitution

The charity, formed in 1976 and registered in 2004, is governed by a constitution adopted in 2003 and amended in 2015 and 2018. The registered charity has a charity number of 1102270.

The charity is run by an Executive Committee (of between 5 and 11 members) from which the following officers – President, Secretary and Treasurer – are appointed at the AGM every 3 years.

b. Methods of appointment or election of Trustees

The management of the Charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Constitution.

c. Policies adopted for the induction and training of Trustees

Potential Trustees are identified, brought to the attention of the Trustee Board and invited to one of their meetings. All Trustees are given a copy of the Charity Commission 'Essential Trustee' Guidance to read.

d. Organisational structure and decision-making policies

The Executive Committee holds at least two ordinary meetings each year. A special meeting may be called at any time by the president or by any two members of the Executive Committee upon not less than 4 days' notice being given to the other members of the Executive Committee of the matters to be discussed.

The president acts as chair at meetings of the Executive Committee. Quorum is achieved when at least one third of the number of members of the Executive Committee for the time being or three members of the Executive Committee, whichever is the greater, are present at a meeting.

Every matter is determined by a majority of votes of the members of the Executive Committee present and voting on the question but in the case of equality of the votes the chair of the meeting shall have a second or casting vote.

The Executive Committee keeps minutes of the proceedings at meetings of the Executive Committee.

Decisions relating to grant awards are made by co-opted members to avoid any conflicts of interest.

e. Financial risk management

The Trustees have assessed the major risks to which the Charity is exposed, in particular those related to the operations and finances of the Charity, and are satisfied that systems and procedures are in place to mitigate exposure to the major risks.

THE FEDERATION OF MUSEUMS AND ART GALLERIES OF WALES

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

Statement of Trustees' responsibilities


The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Constitution. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees and signed on their behalf by:


C Whittaker
Vice President

Date: 20/11/24

THE FEDERATION OF MUSEUMS AND ART GALLERIES OF WALES

**INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31 MARCH 2024**

Independent examiner's report to the Trustees of The Federation of Museums and Art Galleries of Wales ('the Charity')

I report to the charity Trustees on my examination of the accounts of the Charity for the year ended 31 March 2024.

Responsibilities and basis of report

As the Trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

THE FEDERATION OF MUSEUMS AND ART GALLERIES OF WALES

INDEPENDENT EXAMINER'S REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024

Independent examiner's statement

Your attention is drawn to the fact that the Charity has prepared the accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my work or for this report.

Signed: *S J Tweedie*

S J Tweedie

Dated: *9 January 2025*

BSc FCA DChA

Belmont House,
Shrewsbury Business Park,
Shrewsbury
SY2 6LG

THE FEDERATION OF MUSEUMS AND ART GALLERIES OF WALES

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2024

| | Note | Unrestricted funds 2024 £ | Restricted funds 2024 £ | Total funds 2024 £ | Total funds 2023 £ |
|------------------------------------|------|------------------------------------|----------------------------------|-----------------------------|-----------------------------|
| Income from: | | | | | |
| Donations and legacies | 3 | 828 | 190,548 | 191,376 | 284,746 |
| Charitable activities | 4 | - | 414 | 414 | - |
| Investments | 5 | 1,383 | - | 1,383 | 363 |
| Total income | | 2,211 | 190,962 | 193,173 | 285,109 |
| Expenditure on: | | | | | |
| Charitable activities | 7 | 15,378 | 213,728 | 229,106 | 278,164 |
| Total expenditure | | 15,378 | 213,728 | 229,106 | 278,164 |
| Net (expenditure)/income | | (13,167) | (22,766) | (35,933) | 6,945 |
| Transfers between funds | 13 | (800) | 800 | - | - |
| Net movement in funds | | (13,967) | (21,966) | (35,933) | 6,945 |
| Reconciliation of funds: | | | | | |
| Total funds brought forward | | 48,702 | 79,349 | 128,051 | 121,106 |
| Net movement in funds | | (13,967) | (21,966) | (35,933) | 6,945 |
| Total funds carried forward | | 34,735 | 57,383 | 92,118 | 128,051 |

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 15 to 26 form part of these financial statements.

THE FEDERATION OF MUSEUMS AND ART GALLERIES OF WALES

BALANCE SHEET
FOR THE YEAR ENDED 31 MARCH 2024

| | Note | 2024 £ | 2023 £ |
|--|------|---------------|----------------|
| Fixed assets | | | |
| | | - | - |
| Current assets | | | |
| Debtors | 11 | 772 | 19,441 |
| Cash at bank and in hand | | 93,746 | 122,208 |
| | | <u>94,518</u> | <u>141,649</u> |
| Creditors: amounts falling due within one year | 12 | (2,400) | (13,598) |
| Net current assets | | <u>92,118</u> | <u>128,051</u> |
| Total assets less current liabilities | | <u>92,118</u> | <u>128,051</u> |
| Total net assets | | <u>92,118</u> | <u>128,051</u> |
| Charity funds | | | |
| Restricted funds | 13 | 57,383 | 79,349 |
| Unrestricted funds | 13 | 34,735 | 48,702 |
| Total funds | | <u>92,118</u> | <u>128,051</u> |

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:



C Whittaker
Vice President

Date: 20/11/24

The notes on pages 15 to 26 form part of these financial statements.

THE FEDERATION OF MUSEUMS AND ART GALLERIES OF WALES

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

1. General information

The Federation of Museums and Art Galleries of Wales is a charity, formed in 1976 and registered in 2004 in Wales. The charity is governed by a constitution adopted in 2003 and amended in 2015 and 2018. The registered charity number is 1102270.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The Federation of Museums and Art Galleries of Wales meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

2.2 Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

2.3 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

THE FEDERATION OF MUSEUMS AND ART GALLERIES OF WALES

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

2. Accounting policies (continued)

2.3 Expenditure (continued)

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

Grants payable are charged in the year when the offer is made except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure.

All expenditure is inclusive of irrecoverable VAT.

2.4 Government grants

Government grants are accounted for in the Statement of financial activities on receipt, with the expenditure accounted for as incurred.

2.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

2.6 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.7 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.8 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of financial activities as a finance cost.

THE FEDERATION OF MUSEUMS AND ART GALLERIES OF WALES

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

2. Accounting policies (continued)

2.9 Financial instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2.10 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

3. Income from donations and legacies

| | Unrestricted funds 2024 £ | Restricted funds 2024 £ | Total funds 2024 £ | <i>Total funds 2023 £</i> |
|----------------------------|--|--|---------------------------------------|---------------------------------------|
| Donations | 828 | - | 828 | 10,553 |
| Government grants | - | 190,548 | 190,548 | 274,151 |
| Similar incoming resources | - | - | - | 42 |
| | 828 | 190,548 | 191,376 | 284,746 |
| <i>Total 2023</i> | 10,595 | 274,151 | 284,746 | |

All Government Grants come from the Welsh Government and are allocated to different grant funds to be distributed by the Federation.

THE FEDERATION OF MUSEUMS AND ART GALLERIES OF WALES

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

4. Income from charitable activities

| | Restricted funds 2024 £ | Total funds 2024 £ | <i>Total funds 2023 £</i> |
|---|--|---------------------------------------|---------------------------------------|
| Income from charitable activities - Conferences | 414 | 414 | - |

5. Investment income

| | Unrestricted funds 2024 £ | Total funds 2024 £ | <i>Total funds 2023 £</i> |
|-----------------------------------|--|---------------------------------------|---------------------------------------|
| Investment income - bank interest | 1,383 | 1,383 | 363 |
| <i>Total 2023</i> | 363 | 363 | |

6. Analysis of grants

| | Grants to Institutions 2024 £ | Total funds 2024 £ | <i>Total funds 2023 £</i> |
|-------------------|--|---------------------------------------|---------------------------------------|
| Grants | 144,293 | 144,293 | 198,529 |
| <i>Total 2023</i> | 198,529 | 198,529 | |

86 Grants were given to organisations during the year. These were from a variety of restricted funds and for purposes as described in the Trustee report.

THE FEDERATION OF MUSEUMS AND ART GALLERIES OF WALES

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

6. Analysis of grants (continued)

The Charity has made the following material grants to institutions during the year:

| | 2024 £ |
|------------------------------|-------------------|
| Name of institution | |
| Cyarthfa | 12,541 |
| Pontypridd | 12,085 |
| Penmaenmawr | 9,914 |
| Yr Ysgwyn | 9,000 |
| Y Lanfa | 6,785 |
| Y Gaer | 6,331 |
| Nant G | 5,712 |
| Welsh Cricket | 5,516 |
| Flintshire | 4,824 |
| Conway | 4,791 |
| Storiol | 4,000 |
| Hay | 3,602 |
| RWF | 3,536 |
| Greenfield | 3,455 |
| Tenby | 3,358 |
| Rhayader | 3,206 |
| Museum of Cardiff | 3,094 |
| Lloyd George | 3,000 |
| NMW | 3,000 |
| Ty Pawb | 2,998 |
| | <hr/> |
| | 110,748 |
| Other grants to institutions | 33,545 |
| | <hr/> |
| | 144,293 |
| | <hr/> |

THE FEDERATION OF MUSEUMS AND ART GALLERIES OF WALES

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

7. Analysis of expenditure on charitable activities

Summary by fund type

| | Unrestricted funds 2024 £ | Restricted funds 2024 £ | Total 2024 £ | <i>Total 2023 £</i> |
|-------------------|--|--|-----------------------------|-----------------------------|
| Direct costs | 15,378 | 213,728 | 229,106 | 278,164 |
| | <u>15,378</u> | <u>213,728</u> | <u>229,106</u> | |
| <i>Total 2023</i> | <u>8,973</u> | <u>269,191</u> | <u>278,164</u> | |

8. Analysis of expenditure by activities

| | Activities undertaken directly 2024 £ | Grant funding of activities 2024 £ | Total funds 2024 £ | <i>Total funds 2023 £</i> |
|-------------------|--|---|---------------------------------------|---------------------------------------|
| Direct costs | 84,813 | 144,293 | 229,106 | 278,164 |
| | <u>84,813</u> | <u>144,293</u> | <u>229,106</u> | |
| <i>Total 2023</i> | <u>79,635</u> | <u>198,529</u> | <u>278,164</u> | |

THE FEDERATION OF MUSEUMS AND ART GALLERIES OF WALES

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

8. Analysis of expenditure by activities (continued)

Analysis of direct costs

| | Activities 2024 £ | Total funds 2024 £ | <i>Total funds 2023 £</i> |
|----------------------------|----------------------------------|---------------------------------------|---------------------------------------|
| Development officer | 6,000 | 6,000 | 6,000 |
| Conferences | 975 | 975 | - |
| Accountancy | 3,900 | 3,900 | 1,620 |
| Committee expenses | - | - | 259 |
| Bank Charges | 60 | 60 | 60 |
| Insurance | 597 | 597 | 411 |
| Publications and printing | 1,043 | 1,043 | 329 |
| Website | 2,621 | 2,621 | 8,294 |
| Sundry | 1,157 | 1,157 | 3,500 |
| Grant administration | 47,242 | 47,242 | 39,779 |
| Grants other expenditure | - | - | 16,032 |
| Consultant fees | - | - | 3,351 |
| Underspent grants returned | 21,218 | 21,218 | - |
| | <u>84,813</u> | <u>84,813</u> | <u>79,635</u> |
| <i>Total 2023</i> | <u>79,635</u> | <u>79,635</u> | |

9. Independent examiner's remuneration

The independent examiner's remuneration amounts to an independent examiner fee of £1,140 (2023 - £1,020), and accounts preparation of £1,260 (2023 - £504).

10. Trustees' remuneration and expenses

During the year, no Trustees received a remuneration or other benefits (2023 - £NIL).

During the year ended 31 March 2024, expenses totalling £NIL were reimbursed or paid directly to Trustees (2023 - £259). The expenses related to travel and subsistence.

THE FEDERATION OF MUSEUMS AND ART GALLERIES OF WALES

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

11. Debtors

| | 2024 | 2023 |
|--------------------------------|-------------------|---------------|
| | £ | £ |
| Due within one year | | |
| Prepayments and accrued income | 772 | 340 |
| Grants receivable | - | 19,101 |
| | <u>772</u> | <u>19,441</u> |

12. Creditors: Amounts falling due within one year

| | 2024 | 2023 |
|------------------------------|---------------------|---------------|
| | £ | £ |
| Trade creditors | - | 6,074 |
| Accruals and deferred income | 2,400 | 1,524 |
| Grants accrued - individual | - | 6,000 |
| | <u>2,400</u> | <u>13,598</u> |

THE FEDERATION OF MUSEUMS AND ART GALLERIES OF WALES

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

13. Statement of funds

Statement of funds - current year

| | Balance at 1 April 2023 £ | Income £ | Expenditure £ | Transfers in/out £ | Balance at 31 March 2024 £ |
|--------------------------------------|---------------------------------|----------------|------------------|--------------------------|-------------------------------------|
| Unrestricted funds | | | | | |
| General Funds - all funds | 48,702 | 2,211 | (15,378) | (800) | 34,735 |
| Restricted funds | | | | | |
| Welsh Museum Fund 2023 | - | 42,500 | (43,840) | 1,340 | - |
| Austerity | 2,975 | - | - | - | 2,975 |
| Small Grant 2023 | - | 107,500 | (107,555) | 55 | - |
| European Museum of the Year Award | 5,480 | - | (608) | - | 4,872 |
| CMW | 777 | 414 | (367) | - | 824 |
| Welsh Museum Festival | 11,763 | - | - | (595) | 11,168 |
| CCF | 17,834 | - | - | - | 17,834 |
| Winter of Wellbeing | 19,544 | - | - | - | 19,544 |
| Summer of Fun | 21,218 | - | (21,218) | - | - |
| AF Wild Escapes | (242) | 40,548 | (40,140) | - | 166 |
| | 79,349 | 190,962 | (213,728) | 800 | 57,383 |
| Total of funds | 128,051 | 193,173 | (229,106) | - | 92,118 |

THE FEDERATION OF MUSEUMS AND ART GALLERIES OF WALES

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

13. Statement of funds (continued)

The restricted funds include:

Austerity - aims to research local authority museum expenditure to gauge the impact of austerity measures imposed on local government.

European Museum of the Year Award Fund - aims to provide funding for members to attend the European Museum of the Year Award, For the first time in its history, the EMYA Conference and Awards Ceremony will take place in Cardiff.

CCF - aims to enable museums to comply with standards set out in the Accreditation Scheme for Museums UK, during the Covid Pandemic.

Welsh Museum Festival - aims to raise awareness and highlight the positive impacts of Welsh Museums to visitors, stakeholders and the media and to support member Museums to offer creative opportunities for visitors .

Spotlight - aims to undertake a comprehensive survey of Wales' museums, and was undertaken in 2006, 2011 and 2015. We need up to date data to advocate effectively for the sector.

Small Grants - aims to enable museums to comply with standards set out in the Accreditation Scheme for Museums in the UK, and to demonstrate best practice within the scheme.

T&C Grants - aims to support member Museums staff and /or volunteers to external training and/or conferences.

Winter of Wellbeing - initiative to support the social, emotional and physical well being of all children and young people

THE FEDERATION OF MUSEUMS AND ART GALLERIES OF WALES

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

13. Statement of funds (continued)

Statement of funds - prior year

| | <i>Balance at 1 April 2022 £</i> | <i>Income £</i> | <i>Expenditure £</i> | <i>Transfers in/out £</i> | <i>Balance at 31 March 2023 £</i> |
|-----------------------------------|--|---------------------|--------------------------|-----------------------------------|---|
| Unrestricted funds | | | | | |
| General Funds - all funds | 52,470 | 10,958 | (8,973) | (5,753) | 48,702 |
| | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> |
| Restricted funds | | | | | |
| Austerity | 2,975 | - | - | - | 2,975 |
| European Museum of the Year Award | 5,480 | - | - | - | 5,480 |
| CMW | 777 | - | - | - | 777 |
| Welsh Museum Festival | 12,781 | 40,000 | (41,018) | - | 11,763 |
| Spotlight | 2,375 | - | (2,400) | 25 | - |
| T&G grants | 899 | - | (899) | - | - |
| CCF | 20,305 | - | (2,471) | - | 17,834 |
| Winter of Wellbeing | 23,044 | - | (3,500) | - | 19,544 |
| Small Grants | - | 107,021 | (115,552) | 8,531 | - |
| Summer of Fun | - | 126,250 | (102,229) | (2,803) | 21,218 |
| Governance | - | 880 | (880) | - | - |
| AF Wild Escapes | - | - | (242) | - | (242) |
| | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> |
| | 68,636 | 274,151 | (269,191) | 5,753 | 79,349 |
| | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> |
| Total of funds | <hr/> <hr/> 121,106 | <hr/> <hr/> 285,109 | <hr/> <hr/> (278,164) | <hr/> <hr/> - | <hr/> <hr/> 128,051 |

THE FEDERATION OF MUSEUMS AND ART GALLERIES OF WALES

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

14. Analysis of net assets between funds

Analysis of net assets between funds - current period

| | Unrestricted funds 2024 £ | Restricted funds 2024 £ | Total funds 2024 £ |
|-------------------------------|--|--|---------------------------------------|
| Current assets | 37,135 | 57,383 | 94,518 |
| Creditors due within one year | (2,400) | - | (2,400) |
| Total | 34,735 | 57,383 | 92,118 |

Analysis of net assets between funds - prior period

| | <i>Unrestricted funds 2023 £</i> | <i>Restricted funds 2023 £</i> | <i>Total funds 2023 £</i> |
|-------------------------------|--|--|---------------------------------------|
| Current assets | 50,300 | 91,349 | 141,649 |
| Creditors due within one year | (1,598) | (12,000) | (13,598) |
| Total | 48,702 | 79,349 | 128,051 |

15. Related party transactions

Due to the nature of the charity, the museums or organisations employing SIX of our trustees N Thomas, N Blackamore, C Canham, J Taylor, K Murdoch, R Rogers grants totalling £25,504 (2023: ten Trustees £129,082). No Trustees received honorariums (2023: two Trustees, £3,500) in recognition of work beyond the role expected of a Trustee.