



Trustees' Annual Report for the period						
From	Period start date			To	Period end date	
	01	09	2022		31	08

Section A

Reference and administration details

Charity name	Great Totham Primary School Parent Teacher and Friend Association
Other names charity is known by	N/A
Registered charity number (if any)	1102220
Charity's principal address	Great Totham Primary School Parent, Teacher and Friends Association
	Walden House Road
	Great Totham, Maldon, Essex
	Postcode: CM9 8PN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Natalie Mawbey (nee.Ott)	Chair		
2	Joanne Lakin	Treasurer		
3	Sarah Vass	Trustee		
4	Karen Bome	Trustee		

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Natalie Mawbey (nee.Ott)	
Joanne Lakin	
Sarah Vass	
Karen Bome	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	A Constitution
How the charity is constituted (eg. trust, association, company)	The charity is constituted as an unincorporated association.
Trustee selection methods (eg. appointed by, elected by)	New Trustees are elected from the parents and staff of Great Totham Primary School at the Annual General Meeting.

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The object of the Association is to advance the education of the pupils in the school. The Association may: a) Develop more extended relationships between the staff, parents and others associated with the school; b) Engage in activities that raise funds, support the school and enhance the education of pupils attending it; c) Provide and assist in the provision of such facilities or items for the education at the school (not provided from statutory funds) as the committee, in consultation with the Head teacher and governing body from time to time determine.

Fund raising activities undertaken to raise funds for children and the school. Events include Summer Fete; Sponsored Walk; Christmas Raffle, Adventure Island Tickets; Bouncy Bonanza etc.

The Trustees have had regard to the guidance issued by the Charity Commission on Public Benefit. This guidance will be considered by the Trustees, as they make decisions to guide future activities of the PTFA.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Our main achievements were using our funds to provide activities, experiences and resources to benefit of the children, school and teachers of GTPS, these included:

These included:

- Panto
- School Choir Trip
- School Leavers Memory Books
- Y6 Leavers Disco
- 14 Classroom Book Corners
- Bouncy Bonanza

Due to weather conditions, the Summer Fete did not go ahead as planned, but smaller events took place up to the end of term.

The charity also received a donation from Brit Insurance of £20,000 for matching the 2021/2022 profit. Brit offers to match its employees fundraising to a maximum of £20k, which was supported.

Brief statement of the charity's policy on reserves

All reserves are held in the account for future expenditure.

Details of any funds materially in deficit

n/a

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our fundraising activities included:

- Xmas Cards
- Xmas Raffle
- Sponsored Walk
- Sale of Adventure Island Tickets
- Summer Fete

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Joanne Lakin

Position (eg Secretary, Chair, etc)

Treasurer

Date

27/06/2024



CHARITY COMMISSION
FOR ENGLAND AND WALES

Great Totham Primary School Parent, Teacher and Friends
Association (PTFA)

1102220

Receipts and payments accounts

CC16a

For the period
from

01/09/2022

To

31/08/2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Golf Day	-	-	-	-	1,865
Ice Skating	-	-	-	-	1,414
Sponsored Walk	2,781	-	-	2,781	2,587
Xmas Cards	2,339	-	-	2,339	2,526
Fall Ball	-	-	-	-	7,122
Bouncy Bonaza	4,112	-	-	4,112	391
Summer Fete	5,111	-	-	5,111	11,315
Ballon Race	-	-	-	-	136
Xmas Raffle	1,565	-	-	1,565	1,192
Sundry	254	-	-	254	268
Lottery	1,730	-	-	1,730	1,880
Adventure Island Tickets	158	-	-	158	-
Donations	20,212	-	-	20,212	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	38,262	-	-	38,262	30,697
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	38,262	-	-	38,262	30,697
A3 Payments					
	-	-	-	-	-
Golf Day	-	-	-	-	740
Ice Skating	-	-	-	-	3,088
Sponsored Walk	127	-	-	127	157
Xmas Cards	2,014	-	-	2,014	2,113
Fall Ball	-	-	-	-	6,916
Bouncy Bonaza	1,460	-	-	1,460	254
School	31,380	-	-	31,380	2,107
Summer Fete	4,456	-	-	4,456	4,766
Ballon Race	-	-	-	-	136
Xmas Raffle	-	-	-	-	47
Sundry	188	-	-	188	229
Lottery	356	-	-	356	783
Adventure Island Tickets	4,800	-	-	4,800	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	44,781	-	-	44,781	21,336
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Main Bank Account	25,838	-	-
	Lottery Bank Account	8,938	-	-
		-	-	-
	Total cash funds	34,776	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-


	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

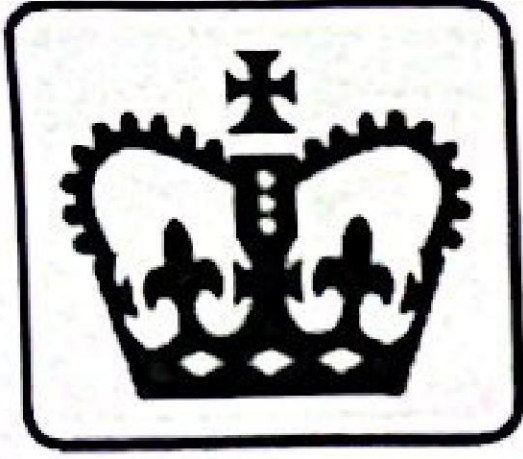
Date of approval



Joanne Lakin

28/6/24

28/06/2024



Section A

Independent Examiner's Report

Report to the trustees/ members of	Charity Name Great Totham PTFA		
On accounts for the year ended	31 August 2023	Charity no (if any)	1102220
Set out on pages	1 and 2		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2023.

Responsibilities and basis of report	As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").
Independent examiner's statement	I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.
	I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect: <ul style="list-style-type: none">accounting records were not kept in accordance with section 130 of the Act orthe accounts do not accord with the accounting records
	I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:		Date:	28 June 2024
Name:	Simone Hilliard		
Relevant professional qualification(s) or body (if any):	FCCA		
Address:	17 Totham Hill Green, Great Totham,		
	Maldon		
	CM9 8DX		

Section B Disclosure

Section B Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.