

Home-Start Dover District,  
The Ark, Noah's Ark Road, Tower Hamlets,  
Dover, Kent, CT17 0DD. T/F: 01304 242314.  
E: [office@homestartdover.org.uk](mailto:office@homestartdover.org.uk)  
W: [www.homestartdover.org.uk](http://www.homestartdover.org.uk)

Bank: Nat West Dover Branch  
25 Market Square  
Dover Kent  
CT16 1XY

Auditors: Xeinadin Audit Ltd  
Becket House  
36 Old Jewry  
London, EC2R 8DD

Charity Registration No. 1102201 Company No. 4974145



Suzanne, Vicki, Tracy, Lorraine, Ruth, Claire & Rebecca,  
the dedicated Home-Start Team

#### Scheme Manager's Report

Once again this year saw us coming out of another lockdown and returning to the work environment. We quickly adapted and rose to the challenge and were one of the first Home-Start schemes to resume normal working conditions. Our volunteers were still happy to visit their families either in their gardens or on walk and talk visits and gradually moved to visiting their families in their own homes. We still received a constant flow of referrals into the Scheme and thankfully had a healthy team of volunteers to provide much needed support to our families. We were also able to put on a face to face preparation course to train additional volunteers. We also worked with Canterbury Christchurch University to accommodate social work students on placement with us.

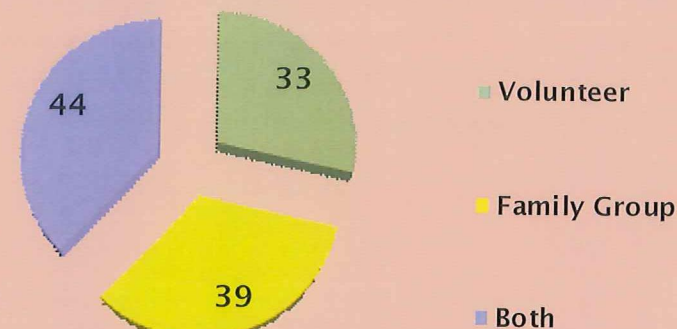
The British Academy Independent Review into Covid 19 states that the pandemic was not just a health crisis that may one day end, but a social, economic and cultural crisis that will last much longer, that it will cast a long shadow into the future and that the pandemic has exacerbated existing inequalities and differences and created new ones. We have certainly noticed first-hand the trauma that many of our families have had to deal with during Covid and because of this we were able to provide a counselling service for women who were struggling to cope due to past and present trauma. This service was provided by two level 4 counsellors on placement with us. We initially offered virtual counselling and then progressed to face to face counselling. This has been extremely successful as we were able to provide immediate counselling to women some of whom had been waiting for over a year for this kind of support. We were able to secure another year's funding to continue to run our project supporting families where there was a child with Autism or ADHD and have been inundated with referrals.

Our two family groups go from strength to strength and provide a much needed form of social and emotional support to both parents and children. They have enabled the children to meet in a safe environment where they have opportunities to play and socialise with other children and to catch up with their developmental milestones. We were fortunate to receive funding from the Peter Harrison Foundation to keep the groups running.

We were also awarded a Kent County Council Reconnect Grant to support families to re-engage with their community. This grant enabled us to employ 2 family workers to support the families in getting out and about, improving their self-confidence and self-esteem and having aspirations for their future. Towards the latter part of the year we were able to secure a County Reaching Communities grant in partnership with Home-Start Thanet and Shepway in order to deliver a new project called Babble, Chatter, Talking Matters, offering light touch speech and language support to children with speech and language delay. This project was so successful that we were given additional funding from Kent County Council to double capacity for the last two months.

Overall this year has been extremely busy and successful in trying to meet the emerging needs of our families post pandemic. We have risen to the challenges and have created projects to tackle the social, economic and cultural effects of Covid. That said we could not have done this without the dedication and 'stickability' of our volunteers. They have provided a valuable resource to Home-Start which should ever be underestimated and we hope that it has given them a deep sense of purpose and fulfilment.

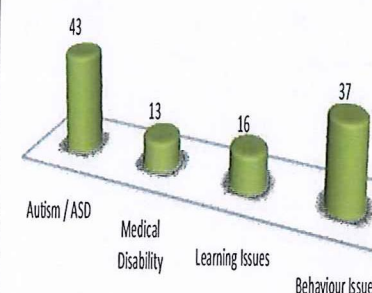
#### Type of Support given through the year



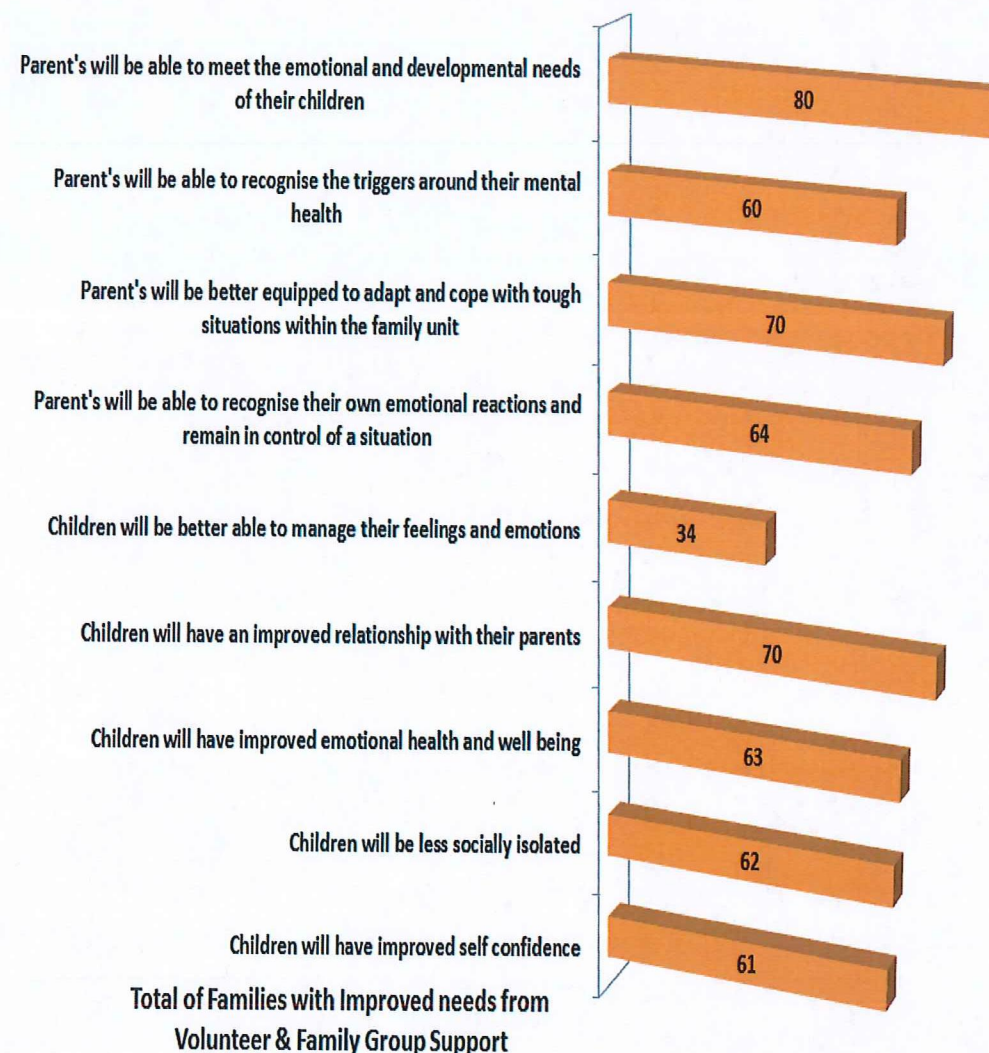
#### Adults supported with a Disability



#### Children Supported with a Disability



#### FAMILIES WITH IMPROVED NEEDS FROM VOLUNTEER & FAMILY GROUP SUPPORT



#### VOLUNTEERS

Vicki A  
Lyn B  
Jill C  
Sally C  
Natalie C  
Lynn C  
Diane C  
Lisa C  
Simone C  
Antony C  
Martelle D  
Christine E  
Kelly E  
Anne G  
Julie G  
Joy H  
Twigy H  
Chloe H  
Joan H  
Davina J  
Jennifer K  
Jacqueline L  
Margaret L  
Dina M  
Jo M  
Rachel M  
Amanda O  
Anna-Marie O  
Sue P  
Layla P  
Hannah R  
Glyn R  
Sally R  
Ruth S  
Sharon S  
Sarah S  
Pam S  
Carolina S  
Rachel S  
Debbie T  
Susan W  
Christine W

#### ENDED VOLUNTEERS

Carly A  
Victor B  
Harriet E  
Ellis E  
Geraldine F  
Olga K  
Hannah M  
Lucy M  
Laura P  
Andrea R  
Corrie S  
Laura W

#### TO ALL OUR VOLUNTEERS

A big thank you to our lovely Home-Start  
Volunteers who have given over 1000 hours of  
support and friendship to families during  
2021/2022.



"Too often we underestimate the power of a  
touch, a smile, a kind word, a listening ear, an  
honest compliment, or the smallest act of  
caring, all of which have the potential to turn a  
life around." - Leo Buscaglia

Throughout 2021/2022 we supported  
116 families and 259 children

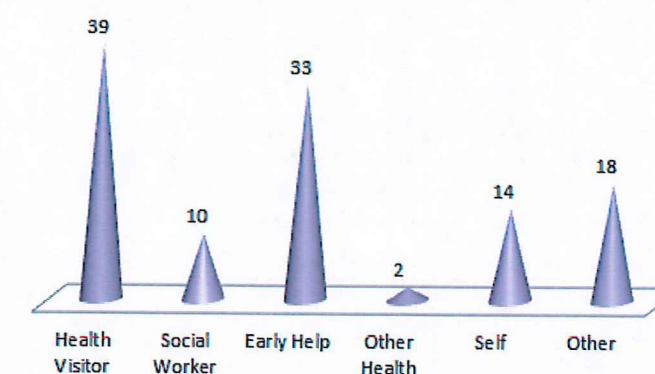
#### Counselling Sessions

During the year Counselling Sessions have been  
offered to some mothers who were being  
supported by Home-Start Dover District and  
were struggling to cope with past or present  
trauma.

Two Counselling Students from Bedonwell  
Training Centre offered in excess of 250 CBT  
and Person Centered Counselling sessions to  
17 mothers.

This support has been invaluable to the families  
we support and has been a very beneficial  
additional service that Home-Start Dover  
District has been able to offer.

#### Referral Source 2021-2022



### Chairpersons Report

This year the team has risen to all the challenges adapting their way of working to accommodate the continuing high levels of referrals. Being able to recognise the needs in Dover for families has given rise to different services being made available. This has been due to the monies available from grants to help during and after we came out of the pandemic, we have also managed to retain our pool of volunteers. We have had 2 members of staff recruited through these grants that have fitted in well with the team. Throughout the year we have continued to support students from the social work degree cohort at Christchurch University and our first male student that worked well.

As we do not rest on our laurels, Tracy has partnered with Home-Start Shepway and Thanet to provide a much needed service around speech and language. Hopefully this will demonstrate to Kent County Council that we can be creative and flexible with the services we provide in our community and they will realise the benefit of the services we provide. With a change of management at Dover Social Services Tracy has had a more favourable opportunity to make a presentation to the Children and Families' Team. This was supported by two students who have been shadowing in their office weekly, as part of their placement. It is hoped that these new partnerships can be continued.

It is to the credit of Tracy and her staff team that families have been supported throughout the pandemic. They continue to recognise the difficulties and needs of families and adapt their services to meet these needs. Tracy finds herself making the most of every funding opportunity to try and bring in the necessary funding to deliver the services most needed in the Dover District.

### Treasurer's Report

At the beginning of the financial year we had an overall surplus budget of approximately £591.00. During the year we managed to obtain additional funding and donations which resulted in a surplus of £17,615 at the end of the financial year.

In April 2020 the Charity was successful with a 3 Year Big Lottery Grant of £285,950 and a 3 year Henry Smith grant of £145,100 these gave the Charity financial security for 3 Years.

The Charity was also successful in May 2020 in obtaining funding from Children In Need for £30,000 over three years towards parenting support. During this financial year we have also received funding from an Early Help Grant to fund an Outreach Project and have received a grant of £20,000 from the Peter Harrison Foundation to fund the Family Groups. Funding was also received from Kent County Council and Dover District Council.

We are extremely grateful for all funding and donations received during this financial year and for the coming financial year which will enable us to continue to support many families through our home-visiting support and also through our Outreach Projects and Family Groups.

Total incoming resources for the year saw a decrease from £233,508 to £209,352. Total expenditure increased from £171,465 to £191,737. The Trustees were able to offer a 2.0% pay increase to staff salaries this year and staff entitled to an 'incremental' rise received this as per their contracts. The Trustees continued to offer a contributory staff pension.

We have been able to offer a full service this year and have supported many more families than we are funded for which represents extremely good value for money and a valued support to many families.

### Our Core Belief:

Home-Start Dover District believes that children need a happy and secure childhood and that parents play a key role in giving children a good start in life and helping them achieve their full potential.

### Our Mission:

Home-Start Dover District offers support, friendship and practical help to parents with young children.

Home-Start Dover District offers a unique service, recruiting and training volunteers – who have parenting experience – to visit families at home and to offer informal, friendly and confidential support.

In addition to this Home-Start Dover District offers services including family groups, Outreach Project and training courses.

To help give children the best possible start in life, Home-Start Dover District supports parents to grow in confidence, strengthen their relationships with children and widen their links with the local community.

### Our Vision:

Home-Start Dover District wants to see a society in which every parent has the support they need to give their children the best possible start in life.

### Our Values:

Home-Start Dover District's values are the principles that Home-Start holds most dear and through which we work. They are: non-judgmental support, friendship, caring partnership, lightness of touch, trust and respect.

### Director/Trustee Members 2021— 2022

Penny Stephens	Chairperson	Specialist
Pat Wheeler	Treasurer / Vice Chair	Independent
Amy Roe	Specialist	
Graham Hutchison	Specialist	
Di Cawsey	Volunteer Representative	
Sarah Brisley	Independent	
Diana Crossley	Independent	
Sarah Hindle	Independent	
Andrea Rees	Independent—Appointed 3.11.21	

### We received funding from:

**The Big Lottery; Henry Smith; Children In Need; Peter Harrison Foundation; Kent County Council; Home-Start UK; Dover District Council; Kent Community Foundation**

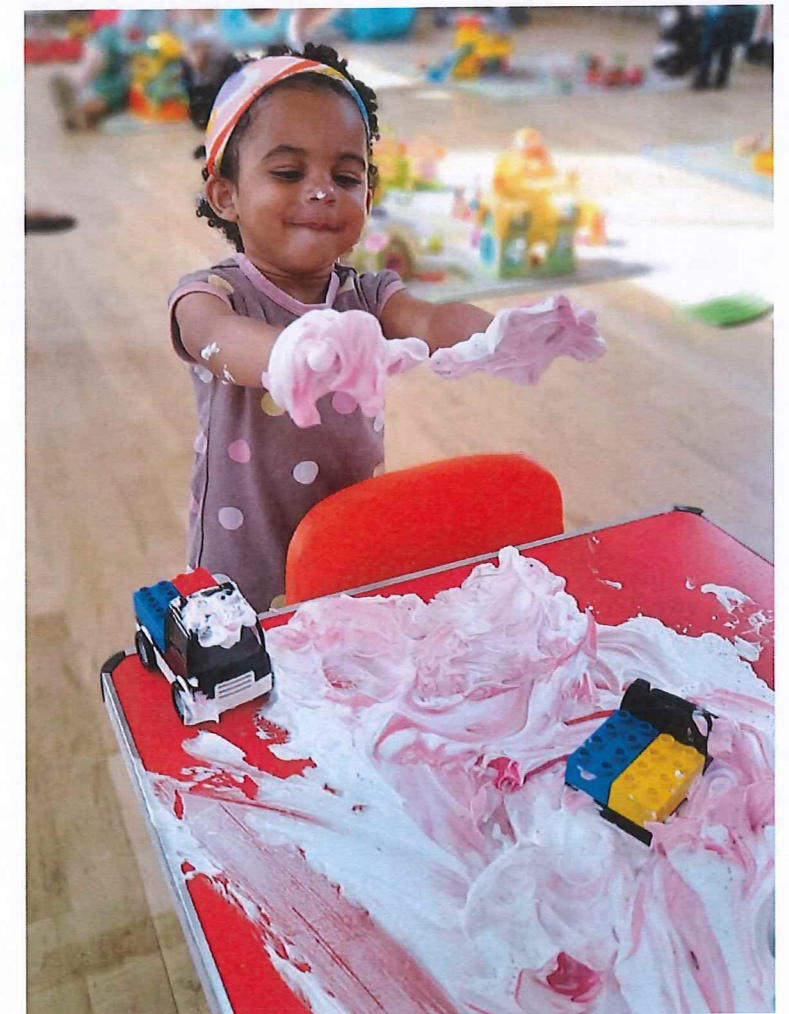
### Our Partnerships:

**SureStart—(Dover, Deal & Sandwich Children's Centres) Early Help and Preventative Services; Children's Social Work Services Dover; NHS-Eastern & Coastal Kent; Dover & Deal Foodbank; Fare Share; Dover & District Volunteer Center; Canterbury Christchurch University**

### Our thanks to:

**Dover Lions; Easy Fundraising; Inkind Direct; Waitrose Canterbury; John Lewis Give a Little Love; British Telecom, Dover Shoe Box Appeal, Folkestone College**

# HOME START Dover District



**ANNUAL REPORT  
2021-2022**

REGISTERED COMPANY NUMBER: 04974145 (England and Wales)  
REGISTERED CHARITY NUMBER: 1102201

REPORT OF THE TRUSTEES AND  
FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2022  
FOR  
HOME-START DOVER DISTRICT

Xeinadin Audit Ltd  
Becket House  
36 Old Jewry  
London  
EC2R 8DD

CONTENTS OF THE FINANCIAL STATEMENTS  
for the Year Ended 31 March 2022

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The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

## **OBJECTIVES AND ACTIVITIES**

### **Objectives and aims**

The objectives for which Home-Start is established are:

To safeguard, protect and preserve the good health, both mental and physical, of children and parents.

To prevent cruelty to or maltreatment of children.

To relieve sickness, poverty and need amongst children and parents.

To promote the education of the public in better standards of child care within the area of Dover and Deal and its environs.

In furtherance of the foregoing, but for no other purpose, Home-Start Dover District shall have the following powers:

Obtain, collect and receive money and funds by way of contributions, donations, affiliation fees, subscriptions, legacies, grants and any other lawful method, and accept and receive gifts of property of any description whether subject to any special trusts or not provided that Home-Start Dover District shall not undertake any permanent trading activities in raising funds for the said objects.

Procure and provide information.

Procure to be written and print, publish, issue and circulate gratuitously or otherwise any reports or periodicals, books, pamphlets, leaflets or other documents.

Arrange and provide for or join in arranging and providing for the holding of exhibitions, meetings, lectures and classes.

Promote, advance or undertake organised research and experimental work in connection with any of the above mentioned objects and publish the useful results or such research.

To do all such other lawful things as are necessary for the attainment of the above objects, or any of them including the holding of property and raising funds from statutory or voluntary sources.

In pursuance of the foregoing objects and powers, to ensure that an Equality, Fairness and Diversity Policy is actively implemented.

## **ACHIEVEMENT AND PERFORMANCE**

### **Charitable activities**

At the beginning of the financial year we had an overall surplus budget of approximately £591.00. During the year we managed to obtain additional funding and donations which resulted in a surplus of £17,615 at the end of the financial year.

In April 2020 the Charity was successful with a 3 Year Big Lottery Grant of £285,950 and a 3 year Henry Smith grant of £145,100 these gave the Charity financial security for 3 Years.

The Charity was also successful in May 2020 in obtaining funding from Children In Need for £30,000 over three years towards parenting support. During this financial year we have also received funding from an Early Help Grant to fund an Outreach Project and have received a grant of £20,000 from the Peter Harrison Foundation to fund the Family Groups. Funding was also received from Kent County Council and Dover District Council.

We are extremely grateful for all funding and donations received during this financial year and for the coming financial year which will enable us to continue to support many families through our home-visiting support and also through our Outreach Projects and Family Groups.

Total incoming resources for the year saw a decrease from £233,508 to £209,352. Total expenditure increased from £171,465 to £191,737.

The Trustees were able to offer a 2.0% pay increase to staff salaries this year and staff entitled to an 'incremental' rise received this as per their contracts. The Trustees continued to offer a contributory staff pension.

We have been able to offer a full service this year and have supported many more families than we are funded for which represents extremely good value for money and a valued support to many families.

## **FINANCIAL REVIEW**

### **Financial position**

As previously stated, total incoming resources for the year saw a decrease from £233,508 to £209,352. Total expenditure increased from £171,465 to £191,737. This resulted in a surplus of £17,615 a decrease from the previous year which incurred a surplus of £61,961.

The financial performance of the charity also strengthened the reserves going forward, with £220,112, part of which is ring-fenced for redundancy and sick pay costs.

### **Principal funding sources**

The charity is dependant on grants, in March 2020 the charity secured a further 3 years funding through the Lottery for £285,950 and Henry Smith for £145,130 for our Embrace Project and funding through an Early Help Grant for £14,983 and 3 year Children In Need grant for £30,000 (£10,000 per year) for our Outreach Project.

### **Reserves policy**

The Trustees have agreed to maintain a minimum of six months up to a maximum of one year's running costs as a prudent measure to protect the charity against loss of major or core funding and any redundancy payment obligations or unforeseen circumstances. This policy is regularly reviewed and amended annually.

## **FUTURE PLANS**

Additional grants through funders and working in partnership with other Organisations are always being looked into to secure additional funding in the future.

Trustees regularly monitor the funding and Cash Flows and funding applications are being continually submitted to obtain additional funds.

New projects are continually being considered and implemented to enhance the support offered to families.

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

## **REFERENCE AND ADMINISTRATIVE DETAILS**

### **Registered Company number**

04974145 (England and Wales)

### **Registered Charity number**

1102201

### **Registered office**

The Ark  
Noah's Ark Road  
Tower Hamlets  
Dover  
Kent  
CT17 0DD

### **Trustees**

Mr G Hutchison  
Mrs A Roe  
Ms P R Wheeler  
Mrs D P Cawsey  
Ms M P Stephens  
Ms S Brisley  
Ms D Crossley  
Ms S Hindle  
A B Rees (appointed 3.11.21)

### **Company Secretary**

Ms S Letchford

### **Auditors**

Xeinadin Audit Ltd  
Becket House  
36 Old Jewry  
London  
EC2R 8DD

### **Bankers**

Natwest Bank  
25 Market Square  
Dover  
Kent  
CT16 1XY

## **PUBLIC BENEFIT**

The charity provides services for children and parents.

This work is best described on our website [www.home-startdoverdistrict.org.uk](http://www.home-startdoverdistrict.org.uk).

The trustees have paid due regard to Charity Commission guidance on public benefit in deciding what activities the charity should undertake.

#### STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also the directors of Home-Start Dover District for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

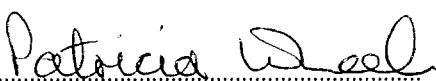
In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

#### AUDITORS

The auditors, Xeinadin Audit Ltd, will be proposed for re-appointment at the forthcoming Annual General Meeting.

Approved by order of the board of trustees on 22/9/22 and signed on its behalf by:

  
.....  
Ms P R Wheeler - Trustee

### **Opinion**

We have audited the financial statements of Home-Start Dover District (the 'charitable company') for the year ended 31 March 2022 which comprise the Statement of Financial Activities, the Balance Sheet and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2022 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### **Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

### **Other information**

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

### **Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

### **Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to take advantage of the small companies exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Trustees.

### **Responsibilities of trustees**

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

### **Our responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Our objectives in performing the audit are to identify and assess the risk of material misstatement in the financial statements due to fraud or error and to obtain sufficient audit evidence to support this. We also evaluate and respond to the risk of material misstatements.

Audit procedures performed by the engagement team included:

- Gaining an extensive knowledge of the charity and its' external environment, as well as its regulatory frameworks.
- Obtaining a sufficient understanding of the internal control environment including systems in place for the detection and prevention of fraud.
- Evaluating said systems to ensure they are working to a satisfactory level.
- Discussions with management and those charged with governance as to any known or suspected instances of non-compliance with laws and regulations as well as fraud.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our Report of the Independent Auditors.

REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF  
HOME-START DOVER DISTRICT

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**Use of our report**

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Nicholas Hume (Senior Statutory Auditor)  
for and on behalf of Xeinadin Audit Ltd  
Becket House  
36 Old Jewry  
London  
EC2R 8DD

Date: 23.9.22.....

## HOME-START DOVER DISTRICT

STATEMENT OF FINANCIAL ACTIVITIES  
for the Year Ended 31 March 2022

	Notes	Unrestricted funds £	Restricted funds £	31.3.22 Total funds £	31.3.21 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies		18,221	191,108	209,329	233,448
Investment income	2	23	-	23	60
<b>Total</b>		<u>18,244</u>	<u>191,108</u>	<u>209,352</u>	<u>233,508</u>
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>	3				
Family Support - Home Start		19,282	154,368	173,650	153,198
Outreach		-	18,087	18,087	18,349
<b>Total</b>		<u>19,282</u>	<u>172,455</u>	<u>191,737</u>	<u>171,547</u>
<b>NET INCOME/(EXPENDITURE)</b>		(1,038)	18,653	17,615	61,961
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		156,253	46,244	202,497	140,536
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>155,215</u>	<u>64,897</u>	<u>220,112</u>	<u>202,497</u>

The notes form part of these financial statements

## HOME-START DOVER DISTRICT

BALANCE SHEET  
31 March 2022

	Notes	Unrestricted funds £	Restricted funds £	31.3.22 Total funds £	31.3.21 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	7	5,419	6,193	11,612	9,628
<b>CURRENT ASSETS</b>					
Debtors	8	303	-	303	263
Cash at bank and in hand		167,390	58,703	226,093	211,407
		<u>167,693</u>	<u>58,703</u>	<u>226,396</u>	<u>211,670</u>
<b>CREDITORS</b>					
Amounts falling due within one year	9	(17,896)	-	(17,896)	(18,801)
<b>NET CURRENT ASSETS</b>		<u>149,797</u>	<u>58,703</u>	<u>208,500</u>	<u>192,869</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>155,216</u>	<u>64,896</u>	<u>220,112</u>	<u>202,497</u>
<b>NET ASSETS</b>		<u>155,216</u>	<u>64,896</u>	<u>220,112</u>	<u>202,497</u>
<b>FUNDS</b>	11				
Unrestricted funds				155,216	156,253
Restricted funds				<u>64,896</u>	<u>46,244</u>
<b>TOTAL FUNDS</b>				<u>220,112</u>	<u>202,497</u>

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 22/9/22 and were signed on its behalf by:

Patricia Wheeler

Ms P R Wheeler - Trustee

## 1. ACCOUNTING POLICIES

### **Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

### **Allocation and apportionment of costs**

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery	- 25% on reducing balance
Computer equipment	- 25% on reducing balance

### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

### **Hire purchase and leasing commitments**

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

### **Pension costs and other post-retirement benefits**

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

**1. ACCOUNTING POLICIES - continued****Going concern**

These financial statements have been prepared on the going basis. The Trustees have considered the uncertainties in relation to the charity's future funding (set out in the trustees report pages 1 to 4) and are confident of the charity's ability to continue as a going concern.

**2. INVESTMENT INCOME**

	31.3.22	31.3.21
	£	£
Deposit account interest	23	60
	<u>23</u>	<u>60</u>

**3. CHARITABLE ACTIVITIES COSTS**

	Direct Costs £	Support costs £	Totals £
Family Support - Home Start	163,619	10,031	173,650
Outreach	18,087	-	18,087
	<u>181,706</u>	<u>10,031</u>	<u>191,737</u>

**Family Support:**

Home-Start Dover District offers support, friendship, emotional and practical help to parents with young children.

Home-Start Dover District offers a unique service, recruiting and training volunteers - who have parenting experience - to visit families at home who have at least one child under eleven, to offer informal, friendly and confidential support.

In addition to this we also offer emotional and practical support through two family groups.

All our services help give children the best possible start in life. Home-Start Dover District supports parents as they grow in confidence, strengthen their relationships with children and widen their links with the local community.

**Outreach:**

Home-Start Dover District also employ an Family Worker to deliver an Outreach Project to support families where there is a diagnosis of Autism Spectrum Condition (ASC) or are waiting a diagnosis.

**4. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	31.3.22	31.3.21
	£	£
Auditors' remuneration	1,735	1,535
Depreciation - owned assets	2,341	1,758
Other operating leases	13,991	15,329
	<u>          </u>	<u>          </u>

**5. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2022 nor for the year ended 31 March 2021.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 March 2022 nor for the year ended 31 March 2021.

**6. STAFF COSTS**

The average monthly number of employees during the year was as follows:

	31.3.22	31.3.21
	7	5
Staff	<u>          </u>	<u>          </u>

No employees received emoluments in excess of £60,000.

**7. TANGIBLE FIXED ASSETS**

	Freehold property £	Plant and machinery £	Computer equipment £	Totals £
<b>COST</b>				
At 1 April 2021	4,082	19,842	10,347	34,271
Additions	-	-	4,325	4,325
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
At 31 March 2022	4,082	19,842	14,672	38,596
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
<b>DEPRECIATION</b>				
At 1 April 2021	-	18,622	6,021	24,643
Charge for year	-	304	2,037	2,341
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
At 31 March 2022	-	18,926	8,058	26,984
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
<b>NET BOOK VALUE</b>				
At 31 March 2022	4,082	916	6,614	11,612
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
At 31 March 2021	4,082	1,220	4,326	9,628
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>

**8. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.3.22	31.3.21
	£	£
Prepayments and accrued income	303	263
	<u>303</u>	<u>263</u>

**9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.3.22	31.3.21
	£	£
Bank accounts (see note 10)	1,664	2,549
Social security and other taxes	14,552	14,752
Accruals and deferred income	1,680	1,500
	<u>17,896</u>	<u>18,801</u>

**10. LOANS**

An analysis of the maturity of loans is given below:

	31.3.22	31.3.21
	£	£
Amounts falling due within one year on demand:		
Bank overdrafts	<u>1,664</u>	<u>2,549</u>

**11. MOVEMENT IN FUNDS**

	At 1.4.21	Net movement in funds	At 31.3.22
	£	£	£
<b>Unrestricted funds</b>			
Families & Volunteers	156,253	(1,037)	155,216
<b>Restricted funds</b>			
Early Help Grant	5,218	(3,419)	1,799
Young and Pregnant support	700	-	700
Big Lottery Funding	7,103	5,267	12,370
Children in Need	3,900	(1,380)	2,520
Comic Relief	1,000	-	1,000
Gingerbread	4,664	-	4,664
National Lottery Awards for All	-	9,959	9,959
The Henry Smith Charity	-	7,043	7,043
Charities Aid Foundation	3,659	-	3,659
Peter Harrison Foundation	20,000	(6,079)	13,921
THE KCC (Reconnect)	-	7,261	7,261
	<u>46,244</u>	<u>18,652</u>	<u>64,896</u>
<b>TOTAL FUNDS</b>	<u>202,497</u>	<u>17,615</u>	<u>220,112</u>

NOTES TO THE FINANCIAL STATEMENTS - continued  
for the Year Ended 31 March 2022**11. MOVEMENT IN FUNDS - continued**

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
Families & Volunteers	18,244	(19,281)	(1,037)
<b>Restricted funds</b>			
Early Help Grant	14,983	(18,402)	(3,419)
Big Lottery Funding	95,171	(89,904)	5,267
Children in Need	10,000	(11,380)	(1,380)
National Lottery Awards for All	9,959	-	9,959
The Henry Smith Charity	48,700	(41,657)	7,043
Peter Harrison Foundation	-	(6,079)	(6,079)
THE KCC (Reconnect)	12,295	(5,034)	7,261
	<u>191,108</u>	<u>(172,456)</u>	<u>18,652</u>
<b>TOTAL FUNDS</b>	<u>209,352</u>	<u>(191,737)</u>	<u>17,615</u>

**Comparatives for movement in funds**

	At 1.4.20 £	Net movement in funds £	At 31.3.21 £
<b>Unrestricted funds</b>			
Families & Volunteers	123,267	32,986	156,253
<b>Restricted funds</b>			
Early Help Grant	-	5,218	5,218
Young and Pregnant support	700	-	700
Big Lottery Funding	448	6,655	7,103
Children in Need	10,457	(6,557)	3,900
Comic Relief	1,000	-	1,000
Gingerbread	4,664	-	4,664
Charities Aid Foundation	-	3,659	3,659
Peter Harrison Foundation	-	20,000	20,000
	<u>17,269</u>	<u>28,975</u>	<u>46,244</u>
<b>TOTAL FUNDS</b>	<u>140,536</u>	<u>61,961</u>	<u>202,497</u>

**11. MOVEMENT IN FUNDS - continued**

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
Families & Volunteers	32,984	2	32,986
<b>Restricted funds</b>			
Early Help Grant	14,983	(9,765)	5,218
Big Lottery Funding	93,704	(87,049)	6,655
Children in Need	12,777	(19,334)	(6,557)
The Henry Smith Charity	46,800	(46,800)	-
Charities Aid Foundation	12,260	(8,601)	3,659
Peter Harrison Foundation	20,000	-	20,000
	<u>200,524</u>	<u>(171,549)</u>	<u>28,975</u>
<b>TOTAL FUNDS</b>	<u>233,508</u>	<u>(171,547)</u>	<u>61,961</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.20 £	Net movement in funds £	At 31.3.22 £
<b>Unrestricted funds</b>			
Families & Volunteers	123,267	31,949	155,216
<b>Restricted funds</b>			
Early Help Grant	-	1,799	1,799
Young and Pregnant support	700	-	700
Big Lottery Funding	448	11,922	12,370
Children in Need	10,457	(7,937)	2,520
Comic Relief	1,000	-	1,000
Gingerbread	4,664	-	4,664
National Lottery Awards for All	-	9,959	9,959
The Henry Smith Charity	-	7,043	7,043
Charities Aid Foundation	-	3,659	3,659
Peter Harrison Foundation	-	13,921	13,921
THE KCC (Reconnect)	-	7,261	7,261
	<u>17,269</u>	<u>47,627</u>	<u>64,896</u>
<b>TOTAL FUNDS</b>	<u>140,536</u>	<u>79,576</u>	<u>220,112</u>

**11. MOVEMENT IN FUNDS - continued**

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
Families & Volunteers	51,228	(19,279)	31,949
<b>Restricted funds</b>			
Early Help Grant	29,966	(28,167)	1,799
Big Lottery Funding	188,875	(176,953)	11,922
Children in Need	22,777	(30,714)	(7,937)
National Lottery Awards for All	9,959	-	9,959
The Henry Smith Charity	95,500	(88,457)	7,043
Charities Aid Foundation	12,260	(8,601)	3,659
Peter Harrison Foundation	20,000	(6,079)	13,921
THE KCC (Reconnect)	12,295	(5,034)	7,261
	<u>391,632</u>	<u>(344,005)</u>	<u>47,627</u>
<b>TOTAL FUNDS</b>	<u>442,860</u>	<u>(363,284)</u>	<u>79,576</u>

**12. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 March 2022.

## HOME-START DOVER DISTRICT

DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
for the Year Ended 31 March 2022

	31.3.22 £	31.3.21 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations, gifts and legacies	6,236	7,964
Grants	203,093	225,484
	<u>209,329</u>	<u>233,448</u>
<b>Investment income</b>		
Deposit account interest	23	60
	<u>209,352</u>	<u>233,508</u>
<b>Total incoming resources</b>		
	209,352	233,508
<b>EXPENDITURE</b>		
<b>Charitable activities</b>		
Wages	128,611	114,129
Social security	6,986	6,596
Pensions	7,983	6,788
Rent and room hire	13,991	15,329
Insurance	1,077	995
Sundries	701	360
Forum and hardship expenses	315	-
Travelling and other expenses	10,962	8,976
Subs & registration costs	1,089	373
Welfare Costs	7,649	8,411
Plant and machinery	305	315
Computer equipment	2,037	1,442
	<u>181,706</u>	<u>163,714</u>
<b>Support costs</b>		
<b>Management</b>		
Telephone	933	1,142
Postage and stationery	1,843	1,064
Provisions and sundries	904	343
Home-Start TIG fee	4,203	3,215
	<u>7,883</u>	<u>5,764</u>
<b>Finance</b>		
Bank charges	151	143
<b>Information technology</b>		
Repairs and renewals	262	391

This page does not form part of the statutory financial statements

HOME-START DOVER DISTRICT

DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
for the Year Ended 31 March 2022

	31.3.22 £	31.3.21 £
<b>Information technology</b>		
<b>Governance costs</b>		
Auditors' remuneration	1,735	1,535
Total resources expended	191,737	171,547
<b>Net income</b>	17,615	61,961

This page does not form part of the statutory financial statements

REGISTERED COMPANY NUMBER: 04974145 (England and Wales)  
REGISTERED CHARITY NUMBER: 1102201

REPORT OF THE TRUSTEES AND  
FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2022  
FOR  
HOME-START DOVER DISTRICT

Xeinadin Audit Ltd  
Becket House  
36 Old Jewry  
London  
EC2R 8DD

CONTENTS OF THE FINANCIAL STATEMENTS  
for the Year Ended 31 March 2022

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The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

## **OBJECTIVES AND ACTIVITIES**

### **Objectives and aims**

The objectives for which Home-Start is established are:

To safeguard, protect and preserve the good health, both mental and physical, of children and parents.

To prevent cruelty to or maltreatment of children.

To relieve sickness, poverty and need amongst children and parents.

To promote the education of the public in better standards of child care within the area of Dover and Deal and its environs.

In furtherance of the foregoing, but for no other purpose, Home-Start Dover District shall have the following powers:

Obtain, collect and receive money and funds by way of contributions, donations, affiliation fees, subscriptions, legacies, grants and any other lawful method, and accept and receive gifts of property of any description whether subject to any special trusts or not provided that Home-Start Dover District shall not undertake any permanent trading activities in raising funds for the said objects.

Procure and provide information.

Procure to be written and print, publish, issue and circulate gratuitously or otherwise any reports or periodicals, books, pamphlets, leaflets or other documents.

Arrange and provide for or join in arranging and providing for the holding of exhibitions, meetings, lectures and classes.

Promote, advance or undertake organised research and experimental work in connection with any of the above mentioned objects and publish the useful results or such research.

To do all such other lawful things as are necessary for the attainment of the above objects, or any of them including the holding of property and raising funds from statutory or voluntary sources.

In pursuance of the foregoing objects and powers, to ensure that an Equality, Fairness and Diversity Policy is actively implemented.

## **ACHIEVEMENT AND PERFORMANCE**

### **Charitable activities**

At the beginning of the financial year we had an overall surplus budget of approximately £591.00. During the year we managed to obtain additional funding and donations which resulted in a surplus of £17,615 at the end of the financial year.

In April 2020 the Charity was successful with a 3 Year Big Lottery Grant of £285,950 and a 3 year Henry Smith grant of £145,100 these gave the Charity financial security for 3 Years.

The Charity was also successful in May 2020 in obtaining funding from Children In Need for £30,000 over three years towards parenting support. During this financial year we have also received funding from an Early Help Grant to fund an Outreach Project and have received a grant of £20,000 from the Peter Harrison Foundation to fund the Family Groups. Funding was also received from Kent County Council and Dover District Council.

We are extremely grateful for all funding and donations received during this financial year and for the coming financial year which will enable us to continue to support many families through our home-visiting support and also through our Outreach Projects and Family Groups.

Total incoming resources for the year saw a decrease from £233,508 to £209,352. Total expenditure increased from £171,465 to £191,737.

The Trustees were able to offer a 2.0% pay increase to staff salaries this year and staff entitled to an 'incremental' rise received this as per their contracts. The Trustees continued to offer a contributory staff pension.

We have been able to offer a full service this year and have supported many more families than we are funded for which represents extremely good value for money and a valued support to many families.

## **FINANCIAL REVIEW**

### **Financial position**

As previously stated, total incoming resources for the year saw a decrease from £233,508 to £209,352. Total expenditure increased from £171,465 to £191,737. This resulted in a surplus of £17,615 a decrease from the previous year which incurred a surplus of £61,961.

The financial performance of the charity also strengthened the reserves going forward, with £220,112, part of which is ring-fenced for redundancy and sick pay costs.

### **Principal funding sources**

The charity is dependant on grants, in March 2020 the charity secured a further 3 years funding through the Lottery for £285,950 and Henry Smith for £145,130 for our Embrace Project and funding through an Early Help Grant for £14,983 and 3 year Children In Need grant for £30,000 (£10,000 per year) for our Outreach Project.

### **Reserves policy**

The Trustees have agreed to maintain a minimum of six months up to a maximum of one year's running costs as a prudent measure to protect the charity against loss of major or core funding and any redundancy payment obligations or unforeseen circumstances. This policy is regularly reviewed and amended annually.

## **FUTURE PLANS**

Additional grants through funders and working in partnership with other Organisations are always being looked into to secure additional funding in the future.

Trustees regularly monitor the funding and Cash Flows and funding applications are being continually submitted to obtain additional funds.

New projects are continually being considered and implemented to enhance the support offered to families.

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

## **REFERENCE AND ADMINISTRATIVE DETAILS**

### **Registered Company number**

04974145 (England and Wales)

### **Registered Charity number**

1102201

### **Registered office**

The Ark  
Noah's Ark Road  
Tower Hamlets  
Dover  
Kent  
CT17 0DD

### **Trustees**

Mr G Hutchison  
Mrs A Roe  
Ms P R Wheeler  
Mrs D P Cawsey  
Ms M P Stephens  
Ms S Brisley  
Ms D Crossley  
Ms S Hindle  
A B Rees (appointed 3.11.21)

### **Company Secretary**

Ms S Letchford

### **Auditors**

Xeinadin Audit Ltd  
Becket House  
36 Old Jewry  
London  
EC2R 8DD

### **Bankers**

Natwest Bank  
25 Market Square  
Dover  
Kent  
CT16 1XY

## **PUBLIC BENEFIT**

The charity provides services for children and parents.

This work is best described on our website [www.home-startdoverdistrict.org.uk](http://www.home-startdoverdistrict.org.uk).

The trustees have paid due regard to Charity Commission guidance on public benefit in deciding what activities the charity should undertake.

#### STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also the directors of Home-Start Dover District for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.


In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

#### AUDITORS

The auditors, Xeinadin Audit Ltd, will be proposed for re-appointment at the forthcoming Annual General Meeting.

Approved by order of the board of trustees on 22/9/22 and signed on its behalf by:



Ms P R Wheeler - Trustee

### **Opinion**

We have audited the financial statements of Home-Start Dover District (the 'charitable company') for the year ended 31 March 2022 which comprise the Statement of Financial Activities, the Balance Sheet and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2022 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### **Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

### **Other information**

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

### **Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

### **Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to take advantage of the small companies exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Trustees.

### **Responsibilities of trustees**

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

### **Our responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Our objectives in performing the audit are to identify and assess the risk of material misstatement in the financial statements due to fraud or error and to obtain sufficient audit evidence to support this. We also evaluate and respond to the risk of material misstatements.

Audit procedures performed by the engagement team included:

- Gaining an extensive knowledge of the charity and its' external environment, as well as its regulatory frameworks.
- Obtaining a sufficient understanding of the internal control environment including systems in place for the detection and prevention of fraud.
- Evaluating said systems to ensure they are working to a satisfactory level.
- Discussions with management and those charged with governance as to any known or suspected instances of non-compliance with laws and regulations as well as fraud.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our Report of the Independent Auditors.

REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF  
HOME-START DOVER DISTRICT

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**Use of our report**

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Nicholas Hume (Senior Statutory Auditor)  
for and on behalf of Xeinadin Audit Ltd  
Becket House  
36 Old Jewry  
London  
EC2R 8DD

Date: 23.9.22.....

## HOME-START DOVER DISTRICT

STATEMENT OF FINANCIAL ACTIVITIES  
for the Year Ended 31 March 2022

	Notes	Unrestricted funds £	Restricted funds £	31.3.22 Total funds £	31.3.21 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies		18,221	191,108	209,329	233,448
Investment income	2	23	-	23	60
<b>Total</b>		<u>18,244</u>	<u>191,108</u>	<u>209,352</u>	<u>233,508</u>
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>	3				
Family Support - Home Start		19,282	154,368	173,650	153,198
Outreach		-	18,087	18,087	18,349
<b>Total</b>		<u>19,282</u>	<u>172,455</u>	<u>191,737</u>	<u>171,547</u>
<b>NET INCOME/(EXPENDITURE)</b>		(1,038)	18,653	17,615	61,961
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		156,253	46,244	202,497	140,536
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>155,215</u>	<u>64,897</u>	<u>220,112</u>	<u>202,497</u>

The notes form part of these financial statements

## HOME-START DOVER DISTRICT

BALANCE SHEET  
31 March 2022

	Notes	Unrestricted funds £	Restricted funds £	31.3.22 Total funds £	31.3.21 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	7	5,419	6,193	11,612	9,628
<b>CURRENT ASSETS</b>					
Debtors	8	303	-	303	263
Cash at bank and in hand		167,390	58,703	226,093	211,407
		<u>167,693</u>	<u>58,703</u>	<u>226,396</u>	<u>211,670</u>
<b>CREDITORS</b>					
Amounts falling due within one year	9	(17,896)	-	(17,896)	(18,801)
<b>NET CURRENT ASSETS</b>		<u>149,797</u>	<u>58,703</u>	<u>208,500</u>	<u>192,869</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>155,216</u>	<u>64,896</u>	<u>220,112</u>	<u>202,497</u>
<b>NET ASSETS</b>		<u>155,216</u>	<u>64,896</u>	<u>220,112</u>	<u>202,497</u>
<b>FUNDS</b>	11				
Unrestricted funds				155,216	156,253
Restricted funds				<u>64,896</u>	<u>46,244</u>
<b>TOTAL FUNDS</b>				<u>220,112</u>	<u>202,497</u>

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 22/9/22 and were signed on its behalf by:

Patricia Wheeler

Ms P R Wheeler - Trustee

## 1. ACCOUNTING POLICIES

### **Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

### **Allocation and apportionment of costs**

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery	- 25% on reducing balance
Computer equipment	- 25% on reducing balance

### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

### **Hire purchase and leasing commitments**

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

### **Pension costs and other post-retirement benefits**

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

**1. ACCOUNTING POLICIES - continued****Going concern**

These financial statements have been prepared on the going basis. The Trustees have considered the uncertainties in relation to the charity's future funding (set out in the trustees report pages 1 to 4) and are confident of the charity's ability to continue as a going concern.

**2. INVESTMENT INCOME**

	31.3.22	31.3.21
	£	£
Deposit account interest	23	60
	<u>23</u>	<u>60</u>

**3. CHARITABLE ACTIVITIES COSTS**

	Direct Costs £	Support costs £	Totals £
Family Support - Home Start	163,619	10,031	173,650
Outreach	18,087	-	18,087
	<u>181,706</u>	<u>10,031</u>	<u>191,737</u>

**Family Support:**

Home-Start Dover District offers support, friendship, emotional and practical help to parents with young children.

Home-Start Dover District offers a unique service, recruiting and training volunteers - who have parenting experience - to visit families at home who have at least one child under eleven, to offer informal, friendly and confidential support.

In addition to this we also offer emotional and practical support through two family groups.

All our services help give children the best possible start in life. Home-Start Dover District supports parents as they grow in confidence, strengthen their relationships with children and widen their links with the local community.

**Outreach:**

Home-Start Dover District also employ an Family Worker to deliver an Outreach Project to support families where there is a diagnosis of Autism Spectrum Condition (ASC) or are waiting a diagnosis.

**4. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	31.3.22	31.3.21
	£	£
Auditors' remuneration	1,735	1,535
Depreciation - owned assets	2,341	1,758
Other operating leases	13,991	15,329
	<u>          </u>	<u>          </u>

**5. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2022 nor for the year ended 31 March 2021.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 March 2022 nor for the year ended 31 March 2021.

**6. STAFF COSTS**

The average monthly number of employees during the year was as follows:

	31.3.22	31.3.21
	7	5
Staff	<u>          </u>	<u>          </u>

No employees received emoluments in excess of £60,000.

**7. TANGIBLE FIXED ASSETS**

	Freehold property £	Plant and machinery £	Computer equipment £	Totals £
<b>COST</b>				
At 1 April 2021	4,082	19,842	10,347	34,271
Additions	-	-	4,325	4,325
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
At 31 March 2022	4,082	19,842	14,672	38,596
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
<b>DEPRECIATION</b>				
At 1 April 2021	-	18,622	6,021	24,643
Charge for year	-	304	2,037	2,341
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
At 31 March 2022	-	18,926	8,058	26,984
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
<b>NET BOOK VALUE</b>				
At 31 March 2022	4,082	916	6,614	11,612
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
At 31 March 2021	4,082	1,220	4,326	9,628
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>

**8. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.3.22	31.3.21
	£	£
Prepayments and accrued income	303	263

**9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.3.22	31.3.21
	£	£
Bank accounts (see note 10)	1,664	2,549
Social security and other taxes	14,552	14,752
Accruals and deferred income	1,680	1,500
	<u>17,896</u>	<u>18,801</u>

**10. LOANS**

An analysis of the maturity of loans is given below:

	31.3.22	31.3.21
	£	£
Amounts falling due within one year on demand:		
Bank overdrafts	<u>1,664</u>	<u>2,549</u>

**11. MOVEMENT IN FUNDS**

	At 1.4.21 £	Net movement in funds £	At 31.3.22 £
<b>Unrestricted funds</b>			
Families & Volunteers	156,253	(1,037)	155,216
<b>Restricted funds</b>			
Early Help Grant	5,218	(3,419)	1,799
Young and Pregnant support	700	-	700
Big Lottery Funding	7,103	5,267	12,370
Children in Need	3,900	(1,380)	2,520
Comic Relief	1,000	-	1,000
Gingerbread	4,664	-	4,664
National Lottery Awards for All	-	9,959	9,959
The Henry Smith Charity	-	7,043	7,043
Charities Aid Foundation	3,659	-	3,659
Peter Harrison Foundation	20,000	(6,079)	13,921
THE KCC (Reconnect)	-	7,261	7,261
	<u>46,244</u>	<u>18,652</u>	<u>64,896</u>
<b>TOTAL FUNDS</b>	<u>202,497</u>	<u>17,615</u>	<u>220,112</u>

NOTES TO THE FINANCIAL STATEMENTS - continued  
for the Year Ended 31 March 2022**11. MOVEMENT IN FUNDS - continued**

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
Families & Volunteers	18,244	(19,281)	(1,037)
<b>Restricted funds</b>			
Early Help Grant	14,983	(18,402)	(3,419)
Big Lottery Funding	95,171	(89,904)	5,267
Children in Need	10,000	(11,380)	(1,380)
National Lottery Awards for All	9,959	-	9,959
The Henry Smith Charity	48,700	(41,657)	7,043
Peter Harrison Foundation	-	(6,079)	(6,079)
THE KCC (Reconnect)	12,295	(5,034)	7,261
	<u>191,108</u>	<u>(172,456)</u>	<u>18,652</u>
<b>TOTAL FUNDS</b>	<u>209,352</u>	<u>(191,737)</u>	<u>17,615</u>

**Comparatives for movement in funds**

	At 1.4.20 £	Net movement in funds £	At 31.3.21 £
<b>Unrestricted funds</b>			
Families & Volunteers	123,267	32,986	156,253
<b>Restricted funds</b>			
Early Help Grant	-	5,218	5,218
Young and Pregnant support	700	-	700
Big Lottery Funding	448	6,655	7,103
Children in Need	10,457	(6,557)	3,900
Comic Relief	1,000	-	1,000
Gingerbread	4,664	-	4,664
Charities Aid Foundation	-	3,659	3,659
Peter Harrison Foundation	-	20,000	20,000
	<u>17,269</u>	<u>28,975</u>	<u>46,244</u>
<b>TOTAL FUNDS</b>	<u>140,536</u>	<u>61,961</u>	<u>202,497</u>

**11. MOVEMENT IN FUNDS - continued**

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
Families & Volunteers	32,984	2	32,986
<b>Restricted funds</b>			
Early Help Grant	14,983	(9,765)	5,218
Big Lottery Funding	93,704	(87,049)	6,655
Children in Need	12,777	(19,334)	(6,557)
The Henry Smith Charity	46,800	(46,800)	-
Charities Aid Foundation	12,260	(8,601)	3,659
Peter Harrison Foundation	20,000	-	20,000
	<u>200,524</u>	<u>(171,549)</u>	<u>28,975</u>
<b>TOTAL FUNDS</b>	<u>233,508</u>	<u>(171,547)</u>	<u>61,961</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.20 £	Net movement in funds £	At 31.3.22 £
<b>Unrestricted funds</b>			
Families & Volunteers	123,267	31,949	155,216
<b>Restricted funds</b>			
Early Help Grant	-	1,799	1,799
Young and Pregnant support	700	-	700
Big Lottery Funding	448	11,922	12,370
Children in Need	10,457	(7,937)	2,520
Comic Relief	1,000	-	1,000
Gingerbread	4,664	-	4,664
National Lottery Awards for All	-	9,959	9,959
The Henry Smith Charity	-	7,043	7,043
Charities Aid Foundation	-	3,659	3,659
Peter Harrison Foundation	-	13,921	13,921
THE KCC (Reconnect)	-	7,261	7,261
	<u>17,269</u>	<u>47,627</u>	<u>64,896</u>
<b>TOTAL FUNDS</b>	<u>140,536</u>	<u>79,576</u>	<u>220,112</u>

**11. MOVEMENT IN FUNDS - continued**

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
Families & Volunteers	51,228	(19,279)	31,949
<b>Restricted funds</b>			
Early Help Grant	29,966	(28,167)	1,799
Big Lottery Funding	188,875	(176,953)	11,922
Children in Need	22,777	(30,714)	(7,937)
National Lottery Awards for All	9,959	-	9,959
The Henry Smith Charity	95,500	(88,457)	7,043
Charities Aid Foundation	12,260	(8,601)	3,659
Peter Harrison Foundation	20,000	(6,079)	13,921
THE KCC (Reconnect)	12,295	(5,034)	7,261
	<u>391,632</u>	<u>(344,005)</u>	<u>47,627</u>
<b>TOTAL FUNDS</b>	<u>442,860</u>	<u>(363,284)</u>	<u>79,576</u>

**12. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 March 2022.

## HOME-START DOVER DISTRICT

DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
for the Year Ended 31 March 2022

	31.3.22 £	31.3.21 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations, gifts and legacies	6,236	7,964
Grants	203,093	225,484
	<hr/>	<hr/>
	209,329	233,448
<b>Investment income</b>		
Deposit account interest	23	60
	<hr/>	<hr/>
<b>Total incoming resources</b>	209,352	233,508
 <b>EXPENDITURE</b>		
<b>Charitable activities</b>		
Wages	128,611	114,129
Social security	6,986	6,596
Pensions	7,983	6,788
Rent and room hire	13,991	15,329
Insurance	1,077	995
Sundries	701	360
Forum and hardship expenses	315	-
Travelling and other expenses	10,962	8,976
Subs & registration costs	1,089	373
Welfare Costs	7,649	8,411
Plant and machinery	305	315
Computer equipment	2,037	1,442
	<hr/>	<hr/>
	181,706	163,714
<b>Support costs</b>		
<b>Management</b>		
Telephone	933	1,142
Postage and stationery	1,843	1,064
Provisions and sundries	904	343
Home-Start TIG fee	4,203	3,215
	<hr/>	<hr/>
	7,883	5,764
<b>Finance</b>		
Bank charges	151	143
<b>Information technology</b>		
Repairs and renewals	262	391

This page does not form part of the statutory financial statements

HOME-START DOVER DISTRICT

DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
for the Year Ended 31 March 2022

	31.3.22 £	31.3.21 £
<b>Information technology</b>		
<b>Governance costs</b>		
Auditors' remuneration	1,735	1,535
Total resources expended	191,737	171,547
<b>Net income</b>	17,615	61,961

This page does not form part of the statutory financial statements