

Annual Report for Leverstock Green Playgroup

1st September 2022– 31st August 2023

Registered Charity No. 1102037

Leverstock Green Playgroup
Village Hall
Village Centre
Leverstock Green
Hemel Hempstead
HP3 8QG

Objects of the Charity:

TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN PRIMARILY UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS AND BY: (A) OFFERING APPROPRIATE PLAY FACILITIES AND TRAINING COURSES, TOGETHER *WITH* THE RIGHT OF PARENTS TO TAKE RESPONSIBILITY FOR AND TO BECOME INVOLVED IN THE ACTIVITIES OF SUCH GROUPS, ENSURING THAT SUCH GROUPS OFFER OPPORTUNITIES FOR ALL CHILDREN REGARDLESS OF RACE, CULTURE, RELIGION MEANS OR ABILITY (B) ENCOURAGING THE STUDY OF THE NEEDS OF SUCH CHILDREN AND THEIR FAMILIES AND PROMOTING PUBLIC INTEREST IN AND RECOGNITION OF SUCH NEEDS IN THE LOCAL AREAS (C) INSTIGATING AND ADHERING TO AND FURTHERING THE AIM OF THE PRE-SCHOOL LEARNING ALLIANCE.

Welcome , apologies and introductions – attended LGVA hall Buglass room at 8pm

Attendees – Tracey Dignum, Nadia Jennings, Fern Manly , Louise McNulty ,Alice Hesketh Harvey, Liz Metselaar (zoom) , Sam Jarvis Cross (zoom) , Chris Jarvis Cross (zoom) and Cristina Oprea (zoom)

Apologies – Natalie Behr, Dominique Sheldon , Duncan Buttle , Ilva Pamovska

Summary of years activities

Chairs Report

We have had another successful year. The children started in September well .We did notice over this year that Covid had affected the children's development. Their personal social emotion, communication and language skills were a lot lower than previous years. This we felt was the impact of Covid, being isolated only seeing their parents , no family members and not being able to go to groups before starting with us. Many children left us having met their development milestones.

Over the year we have had many visitors in – dentist, firefighter, lollipop person and from Jungle juniors who brought in lots of minibeasts to show the children. We celebrated King Charles being crowned and celebrated different festivals as had many children with diverse needs which was fantastic. We tried different foods and learnt how different cultural backgrounds celebrated.

We had a very successful picnic where parents could meet each other and the team whilst the children played together in a safe environment with lovely activities to do.

We had many fundraising activities throughout the year, quiz, cake sales, helping hands, Rudolph cards and selling strawberry plants grown in a parent's garden.

We also had a change of local MP in the area so invited them in to see us. Jonathan Gale attended and had a good visit.

We have had hall fee and staff salary increases this year. We continue to adhere to ratios and EYFS. We continue to use

Tapestry to observe the children and as a communication two way tool with our Parents. We have a good relationship with our parents, giving help and support. The children are at the centre of all we do at Playgroup.

Treasurers report

Accounts to date 9/10/23

Petty cash £111.72

Current acc - £30582.67

Reserve acc- £43672.10

Fundraising over the year we raised £2617.47 which is fantastic. We raised the following from events such as the following -

- Photographer - £56
- Amazon smile £119
- Cake sales £180
- Rudolph card orders £40
- Raffles £337
- Quiz-£265
- Fetef£471.52

Thank you for your generosity and support this year.

Trina Myatt to examine the accounts.,

Committee leaving

Duncan Buttle, Dominique Sheldon, Ilva Pamovska have resigned. Tracey thanked them for all their hard work

Election of the Committee -

Tracey Dignum - proposed by Alice Hesketh Harvey seconded by Liz Meselaar

Alice Hesketh-Harvey - proposed by Nadia Jennings, seconded by Sam Jarvis Cross

Cristina Opera - proposed by Alice Hesketh Harvey, seconded by Samantha Jarvis-Cross.

Liz Metselaar - proposed by Alice Hesketh-Harvey seconded by Samantha Jarvis-Cross.

Nadia Jennings - proposed by Sam Jarvis Cross seconded by Liz Metselaar.

Sam Jarvis Cross- proposed by Liz Metselaar, seconded by Alice Hesketh Harvey.

Fern Manly proposed by Sam Jarvis Cross, seconded by Nadia Jennings

Natalie Behr - proposed by Alice Hesketh-Harvey, seconded by Liz Metselaar.

AOB

Chris asked about the hall increases – Tracey confirmed there will be another increase .
Chris asked about increasing hours to 30 hours currently doing 27.5 hours – suggested possibly recruiting someone for the end of the day packing away . Tracey said staff collect their children so current staff could not work beyond 3pm ,
Sam asked if we were full to 24 children each session – Tracey said she is working on it but not unusual to have spaces at this time . Tracey said Government places for 3 year old children is lower per hour to the current hourly rate.
Liz said that the hours work to collect another sibling from school , she also mentioned she paid last term but now has funded hours so monies must have reduced for paying parents.
Tracey confirmed this.
Tracey mentioned Government changes and whether parents would move children who started in an all day nursery so worried.

Declaration

The trustees declare that they have approved the trustee's report above.

Signed on behalf of the charity trustees

Date 11/10/23



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

LEVERSTOCK GREEN PLAYGROUND

On accounts for the year
ended

AUGUST 2023

Charity no
(if any)

1102037

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Trina Myatt

Date:

30/10/23

Name:

TRINA MYATT

Relevant professional
qualification(s) or body

CIMA QUALIFIED

(if any):

Address:

17 ST MICHAELS AVENUE
HEMEL HEMPSTEAD
HERTS, HP3 8HF

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Management Report

Leverstock Green Playgroup

For the period ended August 31, 2023



Prepared on

1 November 2023

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Financial Activities

September 2022 - August 2023

| | Total |
|---|-------------------|
| INCOME | |
| 2 year old funding | 22,436.36 |
| 3 & 4 year funding | 42,586.39 |
| 30 Hours Payment & IDACI | 9,942.86 |
| Donations/Gifts | 300.00 |
| EY Pupil Premium | 877.43 |
| Fundraising | 3,479.46 |
| Interest | 390.39 |
| Party Income | 44.00 |
| Playgroup Fees | 43,449.48 |
| SENCO | 500.00 |
| Services | 560.00 |
| Total Income | 124,566.37 |
| TOTAL | 124,566.37 |
| EXPENDITURES | |
| Computer Expenses | 179.40 |
| County Supplies | 1,267.22 |
| Dues and Subscriptions | 516.11 |
| Employers NI and PAYE costs | 7,379.20 |
| EY Pupil Premium Spent | -123.91 |
| Fundraising Expenses | 926.77 |
| Gifts | 286.99 |
| Information Commission DPA fee | 35.00 |
| Ofsted Registration Fee | 50.00 |
| Party / Trip Expenses - visitors for children | 9.34 |
| Party Expenses | 85.43 |
| Payroll Expenditures | 5,213.74 |
| Pre-school Learning Alliance wages fees | 405.51 |
| Premises Insurance | 946.76 |
| Printing | 197.88 |
| Recruitment Expenses | 144.08 |
| Refreshments / Dairy Crest | 8.36 |
| Supplies for Playgroup (resources) | 1,928.79 |
| Telephone | 822.65 |
| Toys & Equipment | 1,628.99 |
| Training & Staffing Learning Materials | 1,048.75 |
| Village Hall Rent | 7,505.82 |
| Wages | 87,877.20 |
| Total Expenditures | 118,340.08 |
| NET OPERATING INCOME | 6,226.29 |
| OTHER EXPENDITURES | |
| Depreciation | 225.80 |
| Other Expense | 40.00 |
| Total Other Expenditures | 265.80 |

Balance Sheet

As of August 31, 2023

| | Total |
|---|-------------------|
| FIXED ASSET | |
| Tangible assets | |
| Office Equipment | 164.22 |
| Total Tangible assets | 164.22 |
| Total Fixed Asset | 164.22 |
| CASH AT BANK AND IN HAND | |
| Nat West Current account | 28,294.85 |
| Natwest Reserve account | 43,621.84 |
| Petty Cash | 71.26 |
| Total Cash at bank and in hand | 71,987.95 |
| DEBTORS | |
| Debtors | 2,136.50 |
| Total Debtors | 2,136.50 |
| NET CURRENT ASSETS | 74,124.45 |
| CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR | |
| Current Liabilities | |
| Accruals | 1,400.00 |
| Deferred Income | 4,592.25 |
| Total Current Liabilities | 5,992.25 |
| Total Creditors: amounts falling due within one year | 5,992.25 |
| NET CURRENT ASSETS (LIABILITIES) | 68,132.20 |
| TOTAL ASSETS LESS CURRENT LIABILITIES | 68,296.42 |
| TOTAL NET ASSETS (LIABILITIES) | £68,296.42 |
| CHARITY FUNDS | |
| Opening Balance Equity | 43,035.16 |
| Retained Earnings | 19,300.77 |
| Surplus/(Deficit) | 5,960.49 |
| Total Charity funds | £68,296.42 |