



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Independent examiner's report  
on the accounts

Section A

Independent Examiner's Report

Report to the trustees/  
members of

LEVERSTOCK GREEN PLAYGROUP

On accounts for the year  
ended

31 AUGUST 2021

Charity no  
(if any)

1102037

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD/MM/YYYY.

Responsibilities and  
basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

~~The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]. Delete [ ] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

*Garry J Harding*

Date:

12/10/2021

Name:

GARRY J HARDING

Relevant professional  
qualification(s) or body  
(if any):

CHARTERED ACCOUNTANT

Address:

24 BRICKFIELD AVENUE

HEMEL HEMPSTEAD HP3 8NP

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here details of any items that the examiner wishes to disclose.

Address:

24 BRICKFIELD AVENUE

HEMEL HEMPSTEAD HP3 8NP

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here details of any items that the examiner wishes to disclose.



# Management Report

Leverstock Green Playgroup

For the period ended 31 August 2021



Prepared on

12 October 2021

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# Financial Activities

September 2020 - August 2021

	Total
<b>INCOME</b>	
2 year old funding	11,529.00
3 & 4 year funding	63,521.79
30 Hours Payment & IDACI	8,255.60
Donations/Gifts	225.00
EY Pupil Premium	1,750.33
Fundraising	1,514.23
Fundraising - Photographer	80.00
Interest	4.37
Party Income	132.00
Playgroup Fees	22,253.80
Registration Fees	35.00
SENCO	250.00
Services	4,180.49
WFRU - Nursery Milk Grant	13.18
<b>Total Income</b>	<b>113,744.79</b>
<b>TOTAL</b>	<b>113,744.79</b>
<b>EXPENDITURES</b>	
Cleaning and Grass Cutting	63.00
Computer Consumables	296.33
Computer Expenses	437.71
DAF Payment for resources	8.10
Employers NI and PAYE costs	9,066.19
EY Pupil Premium Spent	167.97
Fundraising Expenses	340.58
Gifts	223.74
Information Commission DPA fee	35.00
Ofsted Registration Fee	50.00
Party Expenses	10.50
Payroll Expenditures	3,629.58
Pre-school Learning Alliance wages fees	615.60
Premises Insurance	902.45
Printing	85.91
Professional Fees	150.00
Recruitment Expenses	109.58
Refreshments / Dairy Crest	65.09
Repairs and Renewals	32.50
Staff uniforms	6.66
Supplies for Playgroup (resources)	2,828.16
Telephone	759.37
Training & Staffing Learning Materials	682.65
Village Hall Rent	7,377.19
Wages	81,630.96
<b>Total Expenditures</b>	<b>109,574.82</b>
<b>NET OPERATING INCOME</b>	<b>4,169.97</b>

	Total
<b>OTHER EXPENDITURES</b>	
Depreciation	175.95
<b>Total Other Expenditures</b>	<b>175.95</b>
<b>NET OTHER INCOME</b>	<b>-175.95</b>
<b>NET INCOME/(EXPENDITURE)</b>	<b>£3,994.02</b>



# Balance Sheet

As of August 31, 2021

	Total
<b>FIXED ASSET</b>	
<b>Tangible assets</b>	
Furniture and Fixtures	137.21
Office Equipment	615.82
<b>Total Tangible assets</b>	<b>753.03</b>
<b>Total Fixed Asset</b>	<b>753.03</b>
<b>CASH AT BANK AND IN HAND</b>	
Nat West Current account	24,550.51
Natwest Reserve account	43,211.24
Petty Cash	166.63
<b>Total Cash at bank and in hand</b>	<b>67,928.38</b>
<b>NET CURRENT ASSETS</b>	<b>67,928.38</b>
<b>CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>	
<b>Current Liabilities</b>	
Accruals	847.00
<b>Total Current Liabilities</b>	<b>847.00</b>
<b>Total Creditors: amounts falling due within one year</b>	<b>847.00</b>
<b>NET CURRENT ASSETS (LIABILITIES)</b>	<b>67,081.38</b>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>	<b>67,834.41</b>
<b>TOTAL NET ASSETS (LIABILITIES)</b>	<b>£67,834.41</b>
<b>CHARITY FUNDS</b>	
Opening Balance Equity	43,035.16
Retained Earnings	20,805.23
Surplus/(Deficit)	3,994.02
<b>Total Charity funds</b>	<b>£67,834.41</b>



# **Annual Report for Leverstock Green Playgroup**

1<sup>st</sup> September 2020– 31<sup>st</sup> August 2021

## **Registered Charity No. 1102037**

Leverstock Green Playgroup  
Village Hall  
Village Centre  
Leverstock Green  
Hemel Hempstead  
HP3 8QG

### **Objects of the Charity:**

TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN PRIMARILY UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS AND BY: (A) OFFERING APPROPRIATE PLAY FACILITIES AND TRAINING COURSES, TOGETHER *WITH* THE RIGHT OF PARENTS TO TAKE RESPONSIBILITY FOR AND TO BECOME INVOLVED IN THE ACTIVITIES OF SUCH GROUPS, ENSURING THAT SUCH GROUPS OFFER OPPORTUNITIES FOR ALL CHILDREN REGARDLESS OF RACE, CULTURE, RELIGION MEANS OR ABILITY (B) ENCOURAGING THE STUDY OF THE NEEDS OF SUCH CHILDREN AND THEIR FAMILIES AND PROMOTING PUBLIC INTEREST IN AND RECOGNITION OF SUCH NEEDS IN THE LOCAL AREAS (C) INSTIGATING AND ADHERING TO AND FURTHERING THE AIM OF THE PRE-SCHOOL LEARNING ALLIANCE.

Present -Tracey Dignum, Cristina Oprea, Lisa Cutmore, Nadia Jennings, Alice Hesketh Harvey, Paul Harrowell, Nadeem Ashraf, Charlotte Hodgson, Dominique Sheldon, Helen Strous, Jennifer Barber, Sian Janacek Roberts  
Apologies Cathy March, Louisa Miles , Sam Neate and Ilva Pamouska

Matters arising- Minutes of previous meeting were reviewed by the committee , approved and signed.

Summary of the years activities

### **Chairs Report**

It continued to be a tough year with the very surreal times of the Covid Pandemic but we stayed open throughout, with no cases of Covid at this time. The team worked extremely hard with all the cleaning regimes handwashing and kept updated with the changing Government guidance. We are very proud of them for this. We had a staff member on long term sick and the remaining team worked hard to cover it. We were very fortunate that as we had the full capacity of children in with two additional helpers Carol and Katie.

We had a lovely Christmas party , keeping the room ventilated which the children enjoyed, the dentist team , fireman and nurse came in throughout the year, adhering to the guidance. We had the photographer in too,

The team taught the children Makaton signs and had a sign of the week. The team continued to update their professional development by attending online courses.

We returned back in September with 41 children in our cohort , mornings are very busy with most days at full capacity. The afternoons are quieter at the moment, We have recruited three new staff , with a new Deputy to support the Manager. However since back we have had one case of Covid already and staff needing to self isolate. There are nine staff in the setting.

#### Treasurers report – 31/8/21

Current account £24550.51

Reserve account £43211.24

Petty cash £166.63

We raised £1168.17 this year fundraising which is a great amount. The photograph orders raised £80 commission, Helping hands sponsor £250, xmas raffle £269, Crowdfunder £242 and much more . People ordering through easyfundraising and Amazon smile and by purchasing gifts at Xmas through Rudolph cards.

We have made a surplus this year £3994.02.

Examiner of accounts - Gary Harding has agreed to examine our accounts as long as he is well . He has a longtime illness. Nadia will ask her father who is an accountant if Gary cannot review the accounts,

Proposed- Jennifer Barber seconded Cristina Oprea.

Election of the committee and new members elected -

Alice Hesketh Harvey - proposed Jennifer Barber seconded - Cristina Oprea

Dominique Sheldon - proposed Helen Strous seconded - Jennifer Barber

Lisa Cutmore- proposed -Cristina Oprea seconded - Dominique Sheldon

Helen Strous- proposed- Jennifer Barber seconded-Lisa Cutmore

Cristina Oprea- proposed-Helen strous seconded Alice Hesketh Harvey

Ilva Pamouska- proposed Cristina Oprea seconded Alice Hesketh Harvey

Tracey Dignum- Manager remains on the committee proposed - Alice Hesketh Harvey seconded Jennifer Barber

Nadia Jennings proposed-Jennifer Barber seconded -Helen Strous

Sian Janacek Roberts -proposed- Lisa Cutmore seconded -Cristina Oprea

Nadeem Ashraf- proposed Jennifer Barber seconded Dominique Sheldon

Cathy March , Louisa Miles and Jennifer Barber have resigned - Tracey thanked them for their hard work- Proposed - Lisa Cutmore seconded Helen Strous

After the meeting- 14/10/21

Sam Neate - agreed to join the committee - this was proposed by Cristina Oprea and seconded by Lisa Cutmore,

Executive roles will be assigned at next meeting 2nd November 7.30pm

EY2 and DBS are to be actioned for the new committee,