

RELATE - CHESTERFIELD AND NORTH DERBYSHIRE
(A company limited by guarantee)

ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

RELATE - CHESTERFIELD AND NORTH DERBYSHIRE
(A company limited by guarantee)

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RELATE - CHESTERFIELD AND NORTH DERBYSHIRE**(A company limited by guarantee)**

REFERENCE AND ADMINISTRATIVE DETAILS OF THE COMPANY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 31 MARCH 2021

Trustees

Teresa Cresswell, Chair
Jean Webb, Vice Chair
Helena Douch
Rick Barnett (appointed 15 June 2020)
Lucy McManus (appointed 15 June 2020)
Eleanor Orry (appointed 16 July 2020)
Stacey Speed (appointed 15 November 2020)
Joseph Etherington (appointed 8 June 2021)
Dorothy Rowland (resigned 1 December 2020)

Company registered number 04773325

Charity registered number 1102023

Registered office

3rd Floor
Dents Chambers
81 New Square
Chesterfield
England
S40 1AH

Chief executive officer Amy Harris

Independent Examiner

Nicola Adams ACA DChA
BHP LLP
Chartered Accountants
57-59 Saltergate
Chesterfield
S40 1UL

Bankers

Co-operative Bank plc
15 Elder Way
Chesterfield
S40 1UX

RELATE - CHESTERFIELD AND NORTH DERBYSHIRE

(A company limited by guarantee)

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2021

The Trustees (who are directors of the charity for the purposes of the company law) present their annual report together with the financial statements of Relate - Chesterfield and North Derbyshire for the year 1 April 2020 to 31 March 2021. The Annual report serves the purposes of both a Trustees' report and a directors' report under company law. The Trustees confirm that the annual report and financial statements of the charity comply with the current statutory requirements, the requirements of the charity's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Since the company qualifies as small under section 382 of the Companies Act 2006, the Strategic report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

Objectives and activities**a. Policies and objectives**

The main areas of charitable activity are relationship counselling, individual counselling for relationship issues, family counselling, psychosexual therapy, children and young people's counselling for 8-18 year olds, and education and training around mental health.

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our objectives and activities and in planning our future activities. In particular, the trustees consider how planned activities they have set. Further details on how the charity delivers public benefit can be found in the activities for achieving objectives paragraph below.

b. Activities undertaken to achieve objectives

Clients are offered a choice of appointment times to suit their availability and attend for an assessment appointment before returning for ongoing counselling if this is the right thing for them. Waiting times are monitored and every effort is made to keep these as short as possible within the restraints of our resources. The Board and CEO are actively continually seeking contract services that fit our charitable activity.

One of the Board's main objectives for this year is to increase the reach of our services to people affected by COVID-19 and those on a low income and experiencing financial hardship where this is impacting upon their relationships. We also want to focus on children and young people aged 8-18 years and families. As part of this we aim to strengthen our interrelationships with Mental Health services, Social Care and Health Visiting Services and School Nursing and Education, to develop strong referral pathways and networking systems.

In line with our charitable aims, we actively seek funding and bursaries to enable us to provide services at the point of need to those less able to pay. In particular this last year we have reached a target of 75% free provision.

c. Staffing

The Centre relies on the reception staff (both paid and voluntary) who provide reception cover throughout the day and evening. The provision of placements for counsellors on the Relate training course continues and supervision and ongoing support to counsellors is provided by the Centre via the Clinical Supervisor. The Centre currently employs 11 Counsellors, 1 Chief Executive Officer, 1 Marketing and Development worker, and 3 administrative staff.

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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

Achievements and performance

a. Review of activities

The Centre delivered 2,065 attended counselling sessions during the period of April 2020 to March 2021. As Covid-19 resulted in a national lockdown, all of our services were delivered virtually by telephone or webcam. We envisage going forwards that we will become a blended service of face to face, telephone and webcam to meet client demands and needs.

Financial review

a. Going concern

After making appropriate enquiries, the trustees have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

b. Review of the year

Our main funding source is now contract working including our IAPT contract through Talking Mental Health Derbyshire, grants and bursaries, and client payments.

As a result of funding changes, and other work to diversify and increase income for the Centre, total income increased from the previous year from £162,203 to £197,819. Expenditure increased in the year from £161,952 to £171,469 resulting in a surplus of £31,349 (2020: £251).

The total funds carried forward as of 31 March 2021 are £114,572 (2020: £88,972) of which £101,974 (2020: £84,854) is unrestricted and £12,598 (2020: £3,498) is restricted.

Monthly financial statements are produced for the Board's scrutiny and quarterly financial statements are presented by our Honorary Treasurer.

c. Reserves policy

The trustees regularly review the reserves of the charity. These reviews encompass the nature of the income and expenditure streams, the need to match variable income with fixed commitments and the levels of the reserves. In order to allow the charity to be managed efficiently and to provide a buffer for uninterrupted services, the organisation aims to secure a general reserve (either held in unrestricted funds or designated funds) equivalent to approximately four months of unrestricted funds expenditure, which is £41,000. At 31 March 2021 total free reserves were £69,651 before designating £34,000 for a contingency against loss of funding, which means this has been achieved. In the current funding climate the trustees consider it prudent to hold additional reserves.

RELATE - CHESTERFIELD AND NORTH DERBYSHIRE

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TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

Structure, governance and management**a. Constitution**

Relate - Chesterfield and North Derbyshire is registered as a charitable company limited by guarantee and was set up by a Memorandum of Association dated 21 May 2003.

b. Methods of appointment or election of Trustees

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as Members of the Executive Committee. Under the requirements of the Memorandum and Articles of Association the members of the Executive Committee are elected to serve for one year renewable annually.

In an effort to reflect a range of skills and expertise members have been appointed to the Board with this in mind and where possible the Board will endeavor to retain these skills, or recruit new Trustees according to the needs of the organisation. In the event of particular skills being lost due to retirement, individuals may be approached to offer themselves for election.

c. Policies adopted for the induction and training of Trustees

Trustees have a selection interview following completion of the Trustee application form, and references have been received, with a further opportunity to meet the Chief Executive Officer and other staff and to visit the centre. They are also given information packs about Relate and can access both national and local websites. New members are invited to attend meetings prior to registering as Trustees as observers, and are also required to attend National Relate zoom meetings of Trustees. In particular they are briefed about the Charities Commission requirements for Trustees, and their Safeguarding responsibilities.

d. Organisational structure and decision making

Relate Chesterfield & North Derbyshire currently has an Executive Committee of 8 members who meet either monthly or bi monthly and are responsible for the overall governance and strategic direction of the charity. Responsibility for the day to day provision of services is delegated to the Chief Executive Officer.

The centre is a member of the Relate Federation and is guided in the provision of services by the agreed national service specifications.

e. Risk management

The Board of directors receive a quarterly financial report in addition to Chief Executive Officer written and verbal reports at the Board monthly to bi monthly meetings. Financial and health and safety policies are also in place along with the appropriate insurance policies.

The major risk that the charity is exposed to is loss of funding from grants and contracts. To mitigate against this the board ensure sufficient funds are kept in the reserves over and above the amounts that have previously been held for this purpose. Also, there has been a diversification of income streams to protect against loss from any particular source and this continues to be the focus to protect the future and financial viability of the Centre. Other more general risks such as damage to property and absence of staff are provided for in the business continuity plan, which also provides for remote working.

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

Plans for future periods

We have developed a working business plan that has been put together by the CEO and trustees to ensure that the service can continue to develop. We also acknowledge that we need a strategic funding plan to enable us to seek specific funding to enhance the service and improve equipment this is in progress. As the Centre was impacted by the COVID-19 pandemic at the very end of this financial year, this funding plan has been deferred until the financial year 2021-2022. A new 3-year business plan will also be produced by the middle of the next financial year to take into account the impact of COVID-19 on the charity and its future.

COVID-19 has changed the future planning for the Centre significantly and we have learnt that we can function remotely and offer our service in full, save for some cases with safety concerns such as where domestic abuse is involved. Covid health and safety requirements has rendered our premises very difficult to use due to the smallness of corridors, rooms, and ventilation. Whilst our staff were all working remotely, we took the decision to sell our premises, and seek more suitable accommodation for the safe delivery of our services

We have found suitable premises to rent, that are being converted to counselling and training rooms with capacity to rent out to other similar organisations, thus helping to cover our rental outgoings.

In addition, as we are increasing our outreach provision for young people, we are offering counselling in school settings.

The Penelope data management system enables us to have a more detailed and accurate picture of the counselling that takes place, when, and by whom, and ensure no counselling vacancies exist and the service is operating to full potential. The use of Penelope enables us to predict trends and service needs and assess client contributions more effectively. We are working to develop a more effective monitoring database in collaboration with neighbouring centres.

We are applying the cancellation policy more strictly to ensure that there are less wasted appointments, as these were putting significant financial strain on the day to day running of the service.

The addition of the IAPT contract for PST and couple therapy has increased the revenue through the contract, and we ensure this is delivered in a timely way across the service. In this financial year, we were invited to partner with Talking Mental Health Derbyshire (TMHD) again and have been successful in securing the continuation of this contract until at least March 2022. We are delivering both individual and couple counselling for depression and anxiety under our contract with Talking Mental Health Service.

We will ensure that we will support the seeking of new contracting opportunities and income streams to sustain and further develop Relate services within Chesterfield & North Derbyshire.

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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

Statement of Trustees' responsibilities

The Trustees (who are also the directors of the Company for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Company's transactions and disclose with reasonable accuracy at any time the financial position of the Company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees and signed on their behalf by:

**Teresa Cresswell**

Chair

Date: 21.12.2021

RELATE - CHESTERFIELD AND NORTH DERBYSHIRE

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INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31 MARCH 2021

Independent Examiner's Report to the Trustees of Relate - Chesterfield and North Derbyshire ('the Company')

I report to the charity Trustees on my examination of the accounts of the Company for the year ended 31 March 2021.

Responsibilities and Basis of Report

As the Trustees of the Company (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Company's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

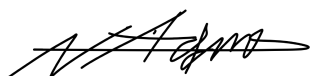
Independent Examiner's Statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Dated: 22/12/2021

Nicola Adams

ACA DChA

BHP LLP
57-59 Saltergate
Chesterfield
S40 1UL

RELATE - CHESTERFIELD AND NORTH DERBYSHIRE
(A company limited by guarantee)

STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2021

		Restricted funds 2021 £	Unrestricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
	Note				
Income from:					
Donations and legacies	2	57,243	38,107	95,350	42,016
Charitable activities	3	-	100,616	100,616	89,317
Other trading activities	4	-	595	595	30,835
Investments	5	-	10	10	35
Other income	6	-	1,248	1,248	-
Total income		57,243	140,576	197,819	162,203
Expenditure on:					
Raising funds	7	-	540	540	815
Charitable activities	8	48,143	122,787	170,930	161,137
Total expenditure		48,143	123,327	171,470	161,952
Net movement in funds		9,100	17,249	26,349	251
Reconciliation of funds:					
Total funds brought forward		3,498	84,725	88,223	87,972
Net movement in funds		9,100	17,249	26,349	251
Total funds carried forward		12,598	101,974	114,572	88,223

The Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 11 to 26 form part of these financial statements.

RELATE - CHESTERFIELD AND NORTH DERBYSHIRE**(A company limited by guarantee)**REGISTERED NUMBER: 04773325

BALANCE SHEET*AS AT 31 MARCH 2021*

	Note	2021 £	2020 £
Fixed assets			
Tangible assets	12	32,323	30,742
		32,323	30,742
Current assets			
Debtors	13	9,566	11,900
Cash at bank and in hand		79,832	52,458
		89,398	64,358
Creditors: amounts falling due within one year	14	(7,149)	(6,877)
Net current assets		82,249	57,481
Total assets less current liabilities		114,572	88,223
Total net assets		114,572	88,223
Charity funds			
Restricted funds	15	12,598	3,498
Unrestricted funds	15	101,974	84,725
Total funds		114,572	88,223

The Company was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

RELATE - CHESTERFIELD AND NORTH DERBYSHIRE

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REGISTERED NUMBER: 04773325

BALANCE SHEET (CONTINUED)

AS AT 31 MARCH 2021

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:



Teresa Cresswell (Chair)

Date: 21.12.2021

The notes on pages 11 to 26 form part of these financial statements.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

1. Accounting policies

1.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Relate - Chesterfield and North Derbyshire meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

The financial statements are prepared in £ sterling which is the functional currency of the charity and rounded to the nearest £1.

1.2 Company status

The company is a company limited by guarantee. The members of the company are the Trustees named on page 1. In the event of the company being wound up, the liability in respect of the guarantee is limited to £1 per member of the company.

1.3 Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

1.4 Income

All income is recognised once the company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Donated services or facilities are recognised when the company has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use of the company of the item is probable and that economic benefit can be measured reliably.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the company which is the amount the company would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

1. Accounting policies (continued)

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Costs of generating funds are costs incurred in attracting voluntary income, and those incurred in trading activities that raise funds.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Company's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

1.6 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the company; this is normally upon notification of the interest paid or payable by the Bank.

1.7 Tangible fixed assets and depreciation

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of financial activities incorporating income and expenditure account.

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Freehold property	- Nil
Office equipment	- 25% reducing balance

1.8 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

1.9 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

1. Accounting policies (continued)

1.10 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation.

1.11 Financial instruments

The company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

1.12 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Company and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

1.13 Employee benefits

When employees have rendered a service to the charity, short-term employee benefits to which the employees are entitled are recognised at the undiscounted amount expected to be paid in exchange for that service.

The charity operates a defined contribution plan for the benefit of its employees. Contributions are expensed as they become payable.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

1. Accounting policies (continued)

1.14 Critical accounting estimates and areas of judgement

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including experience of future events that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions:

The company makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. There are no estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year.

2. Income from donations and legacies

	Restricted funds 2021 £	Unrestricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Client contributions	-	15,910	15,910	29,050
Donations	-	273	273	2,834
Grants (see below)	57,243	21,924	79,167	10,132
	<u>57,243</u>	<u>38,107</u>	<u>95,350</u>	<u>42,016</u>
Total 2020	<u>9,736</u>	<u>32,280</u>	<u>42,016</u>	

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NOTES TO THE FINANCIAL STATEMENTS
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Grants

	Restricted funds 2021 £	Unrestricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
The National Lottery Community Fund	15,001	-	15,001	-
Hardwick CCG	6,736	-	6,736	6,736
Postcode Neighbourhood Trust Grant	10,946	-	10,946	-
Chesterfield BC	-	10,000	10,000	-
Government funding	-	8,528	8,528	-
Charities Aid Foundation Grant	6,543	-	6,543	-
Coalfields Regeneration Trust Grant	5,000	-	5,000	-
Chesterfield Borough Council Funding	4,775	-	4,775	-
Duke of Devonshire family counselling	3,600	-	3,600	-
Foyle Foundation	-	3,000	3,000	-
Derbyshire County Council	2,000	-	2,000	-
Derbyshire High Sheriff fund	1,217	-	1,217	-
Bolsover grant	675	-	675	-
Groundwork TESCO	500	-	500	-
NDVA Health	-	396	396	396
Masonic charitable grant	250	-	250	-
DVA North East Derbyshire	-	-	-	1,000
DVA Bolsover	-	-	-	1,000
DVA Chesterfield	-	-	-	1,000
Total 2021	57,243	21,924	79,167	10,132
Total 2020	3,000	7,132	10,132	

RELATE - CHESTERFIELD AND NORTH DERBYSHIRE
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

3. Income from charitable activities

	Unrestricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Contract work	100,616	100,616	89,317
Total 2020	89,317	89,317	

4. Income from other trading activities

	Unrestricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Room hire	-	-	30,219
100 club	357	357	285
Sundries	238	238	331
Total 2021	595	595	30,835
Total 2020	30,835	30,835	

RELATE - CHESTERFIELD AND NORTH DERBYSHIRE
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

5. Investment income

	Unrestricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Investment income	10	10	35
	<hr/>	<hr/>	<hr/>
Total 2020	35	35	
	<hr/>	<hr/>	

6. Other incoming resources

	Unrestricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Government CJRS grant	1,248	1,248	-
	<hr/>	<hr/>	<hr/>

7. Expenditure on raising funds

	Unrestricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Fundraising and publicity	815	815	521
	<hr/>	<hr/>	<hr/>

In 2020, all expenditure on raising funds was from unrestricted funds.

RELATE - CHESTERFIELD AND NORTH DERBYSHIRE
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

8. Analysis of expenditure on charitable activities

	Restricted funds 2021 £	Unrestricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Counsellor's expenses	-	1,939	1,939	1,310
Counsellor's salaries	46,007	8,650	54,657	55,836
Training	-	225	225	100
Supervision	-	9,283	9,283	7,072
Printing, postage and stationery	-	332	332	2,138
Federation charges	-	7,735	7,735	7,621
Staff salaries and pension	-	73,539	73,539	63,601
Meeting and receptionist expenses	-	3,132	3,132	2,685
Repairs and maintenance	2,136	3,338	5,474	9,000
Telephone, light, heat, insurance and rent	-	5,469	5,469	5,777
Bank charges	-	600	600	1,180
General expenses	-	1,990	1,990	1,075
Legal and professional fees	-	3,974	3,974	1,103
Depreciation	-	1,086	1,086	929
Independent examination fees	-	1,495	1,495	1,710
Total 2021	48,143	122,787	170,930	161,137
Total 2020	12,361	148,776	161,137	

RELATE - CHESTERFIELD AND NORTH DERBYSHIRE
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

9. Net income/(expenditure)

	Unrestricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Depreciation of tangible fixed assets: -owned by the charity	1,086	1,086	929

During the year, no Trustees received any remuneration (2020 - £NIL).

During the year, no Trustees received any benefits in kind (2020 - £NIL).

During the year, no Trustees received any reimbursement of expenses (2020 - £NIL).

10. Staff costs

	2021 £	2020 £
Wages and salaries	124,474	115,757
Social security costs	2,672	2,450
Contribution to defined contribution pension schemes	1,050	1,230
	128,196	119,437

The average number of persons employed by the Company during the year was as follows:

	2021 No.	2020 No.
Charitable activities	10	11
Management and administration of the charity	3	3
	13	14

No employee received remuneration amounting to more than £60,000 in either year.

The total remuneration and benefits received by key management personnel during the year was £53,847 (2020: £49,075). The trustees consider the key management personnel to be the Chief Executive Officer and Centre Manager.

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NOTES TO THE FINANCIAL STATEMENTS
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11. Taxation

The company is considered to pass the tests set out in Sch. 6, para. 1 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the company is potentially exempt from taxation in respect of income or capital gains received within categories covered by Pt. 11, Ch. 3 of the Corporation Tax Act 2010 or s. 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

12. Tangible fixed assets

	Freehold property £	Office equipment £	Total £
<i>Cost or valuation</i>			
At 1 April 2020	27,954	9,360	37,314
Additions	-	2,667	2,667
At 31 March 2021	27,954	12,027	39,981
<i>Depreciation</i>			
At 1 April 2020	-	6,572	6,572
Charge for the year	-	1,086	1,086
At 31 March 2021	-	7,658	7,658
<i>Net book value</i>			
At 31 March 2021	27,954	4,369	32,323
At 31 March 2020	27,954	2,788	30,742

13. Debtors

	2021 £	2020 £
Prepayments and accrued income	9,566	11,900
	9,566	11,900

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

14. Creditors: Amounts falling due within one year

	2021	2020
	£	£
Accruals and deferred income	7,149	6,877

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

15. Statement of funds

Statement of funds - current year

	Balance at 1 April 2020 £	Income £	Expenditure £	Balance at 31 March 2021 £
<i>Unrestricted funds</i>				
<i>Designated funds</i>				
Contingencies	34,000	-	-	34,000
<i>General funds</i>				
General Funds	50,725	140,576	(123,327)	67,974
<i>Total Unrestricted funds</i>	84,725	140,576	(123,327)	101,974
<i>Restricted funds</i>				
DVA Mental Health	1,098	-	-	1,098
Groundwork Tesco	-	500	(500)	-
Derbyshire High Sheriff Fund	-	1,217	-	1,217
Hardwick CCG	-	6,736	(6,736)	-
DVA North East Derbyshire	800	-	-	800
DVA Bolsover	1,000	675	-	1,675
DVA Chesterfield	600	-	-	600
Charities Aid Foundation Grant	-	6,543	(6,543)	-
Masonic Charitable Grant	-	250	(250)	-
Lottery Grant	-	15,001	(11,775)	3,226
Duke of Devonshire	-	3,600	(3,600)	-
Coalfields Regeneration Trust Grant	-	5,000	(5,000)	-
Postcode Neighbourhood Trust Grant	-	10,946	(9,786)	1,160
Chesterfield Borough Council Funding	-	4,775	(3,253)	1,522
Derbyshire County Council Funding	-	2,000	(700)	1,300
	3,498	57,243	(48,143)	12,598
<i>Total of funds</i>	88,223	197,819	(171,470)	114,572

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

15. Statement of funds (continued)

Statement of funds - prior year

	Balance at 1 April 2019 £	Income £	Expenditure £	Balance at 31 March 2020 £
<i>Unrestricted funds</i>				
<i>Designated funds</i>				
Contingencies	34,000	-	-	34,000
<i>General funds</i>				
General Funds	47,849	152,467	(149,591)	50,725
<i>Total Unrestricted funds</i>	81,849	152,467	(149,591)	84,725
<i>Restricted funds</i>				
DVA Mental Health	1,218	-	(120)	1,098
Groundwork Tesco	1,320	-	(1,320)	-
One Stop	240	-	(240)	-
Foundation Derbyshire	3,345	-	(3,345)	-
Hardwick CCG	-	6,736	(6,736)	-
DVA North East Derbyshire	-	1,000	(200)	800
DVA Bolsover	-	1,000	-	1,000
DVA Chesterfield	-	1,000	(400)	600
	6,123	9,736	(12,361)	3,498
<i>Total of funds</i>	87,972	162,203	(161,952)	88,223

RELATE - CHESTERFIELD AND NORTH DERBYSHIRE
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

16. Statement of funds (continued)

Designated funds

A contingency fund has been set aside by the directors to provide running costs in case of an unforeseen reduction in income levels.

Restricted funds

The purpose of the restricted funds are as follows:-

DVA Mental Health - funding for carers mental health counselling services.
Groundwork Tesco - funding for 16-25 year olds counselling services.
Derbyshire High Sheriff Fund - funding for free training course places.
DVA North East Derbyshire - funding for providing subsidised counselling to young people (aged 11-18) in
DVA Bolsover - funding for providing subsidised counselling to young people (aged 11-18) in Bolsover
DVA Chesterfield - funding for providing subsidised counselling to young people (aged 11-18) in Chesterfield
Charities Aid Foundation Grant - funding for core costs, technology and equipment.
Masonic Charitable Grant - funding for counselling sessions
The National Lottery Community Fund - funding for free counselling sessions
Duke of Devonshire - funding for counselling sessions for Key Workers
Coalfields Regeneration Trust Grant - funding for counselling sessions
Postcode Neighbourhood Trust Grant - funding for counselling sessions
Chesterfield Borough Council Funding - funding for counselling sessions
Derbyshire County Council Funding - funding for counselling sessions
One Stop - funding for family counselling services
Foundation Derbyshire - funding for older people counselling services
Hardwick CCG - funding for psychosexual therapy

17. Summary of funds

Summary of funds - current year

	Balance at 1 April 2020 £	Income £	Expenditure £	Balance at 31 March 2021 £
Designated funds	34,000	-	-	34,000
General funds	50,725	140,576	(123,327)	67,974
Restricted funds	3,498	57,243	(48,143)	12,598
	88,223	197,819	(171,470)	114,572

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NOTES TO THE FINANCIAL STATEMENTS
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17. Summary of funds (continued)

Summary of funds - prior year

	Balance at 1 April 2019 £	Income £	Expenditure £	Balance at 31 March 2020 £
Designated funds	34,000	-	-	34,000
General funds	47,849	152,467	(149,591)	50,725
Restricted funds	6,123	9,736	(12,361)	3,498
	<u>87,972</u>	<u>162,203</u>	<u>(161,952)</u>	<u>88,223</u>

18. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Restricted funds 2021 £	Unrestricted funds 2021 £	Total funds 2021 £
Tangible fixed assets	-	32,323	32,323
Current assets	12,598	76,800	89,398
Creditors due within one year	-	(7,149)	(7,149)
Total	<u>12,598</u>	<u>101,974</u>	<u>114,572</u>

Analysis of net assets between funds - prior year

	Restricted funds 2020 £	Unrestricted funds 2020 £	Total funds 2020 £
Tangible fixed assets	-	30,742	30,742
Current assets	3,498	60,860	64,358
Creditors due within one year	-	(6,877)	(6,877)
Total	<u>3,498</u>	<u>84,725</u>	<u>88,223</u>

19. Related party transactions

There were no related party transactions during either year.