

Company number 5003822

Charity number 1102014

GOOLE AND DISTRICT COMMUNITY TRANSPORT GROUP

COMPANY LIMITED BY GUARANTEE

FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31 MARCH 2023

**GOOLE AND DISTRICT COMMUNITY TRANSPORT GROUP
COMPANY LIMITED BY GUARANTEE
FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2023**

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**GOOLE AND DISTRICT COMMUNITY TRANSPORT GROUP
COMPANY LIMITED BY GUARANTEE
FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2023**

TRUSTEES AND PROFESSIONAL ADVISORS

| | |
|--|--|
| Registered charity name | Goole & District Community Transport Group |
| Operating name | Goole GoFar |
| Charity number | 1102014 |
| Company registration number | 5003822 |
| Principal and registered office | 51 Carlisle Street Goole East Yorkshire DN14 5DS |
| Trustees and Directors | Linda Thornton Frank Bryars Brian Robertson Jackie Smith Richard Berry |
| Independent examiner | P Sharpe FCA Townends Accountants LLP Carlisle Street Goole East Yorkshire DN14 5DX |

**GOOLE AND DISTRICT COMMUNITY TRANSPORT GROUP
COMPANY LIMITED BY GUARANTEE
YEAR ENDED 31 MARCH 2023**

Report of the trustees for the year ending 31 March 2023

The trustees are pleased to present their annual directors' report together with the financial statements of the charity for the year ending 31 March 2023 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Chair's report

We continued to be impacted by the Covid pandemic during the year although less so than previous years. Our services, providing accessible transport solutions for local people, were still very much in demand as we recovered from the Pandemic.

We listened to the needs of the community and targeted our provision to meet these needs with priority given to the safety of our passengers, members and staff. Increasingly in the year we became ever mindful of the health and well being of our users, developing our provision particularly around social need as people began to meet again and enjoy outings and social occasions.

Christine, the staff team and our volunteers have continued to work tirelessly during the year to provide a service which meets current need and I am sure the Trustees will join with me in thanking Christine and her team for their continued hard work in sustaining the charity and its continued development. Grateful thanks must also go to the Trustees who meet regularly and work with Christine and her team to ensure that as a charity we are complying with our governing documents and managing the charity's resources responsibly.

Looking to the future and post pandemic, we are seeing changing patterns in the demand for our services and we will continue to monitor and explore these changes so that we are best placed to provide a community transport service which is 'fit for purpose' for the local community for many years to come.

Linda Thornton
Chair

**GOOLE AND DISTRICT COMMUNITY TRANSPORT GROUP
COMPANY LIMITED BY GUARANTEE
YEAR ENDED 31 MARCH 2023**

Report of the trustees for the year ending 31 March 2023 (continued)

Our purposes and activities

The purposes of the charity are:

Provide a community transport service for such of the inhabitants of Goole and its neighbourhood who are in need of such a service because of age, sickness or disability (mental or physical), or poverty, or because of a lack of availability of adequate and safe public passenger services.

The main objectives and activities for the year were to focus upon the promotion of the said objects. The strategies employed to assist the charity to meet these objectives included the following.

- The use of Volunteers
- Provision of transport
- Assisting the elderly, disabled, disadvantaged and lonely
- Providing a safe environment
- Providing adequate public passenger services
- Working with other Organisations

In shaping our objectives for the year and planning our activities, the trustees have considered the Charity Commission's guidance on public benefit, including the guidance "public benefit": running a charity (PB2). The charity relies on grants, earned income and fundraising income to cover its operating costs. Open access to our projects, sessions and services is important and is reflected within our policies set out in detail later in this report.

Goole and District Community Transport Group under the umbrella name of the Goole GoFar has been established in the local community for 18 years and has developed its services and fleet of vehicles in response to community needs.

The strategies employed to achieve the charity's aims and objectives are:

- The advancement of health
- Disability
- Environment / Conservation
- Economic / Community development / Employment

Our beneficiaries are:

- Children / young people
- Elderly / old people
- People with disabilities
- Other charities or voluntary bodies

**GOOLE AND DISTRICT COMMUNITY TRANSPORT GROUP
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YEAR ENDED 31 MARCH 2023**

Report of the trustees for the year ending 31 March 2023 (continued)

The organisation is open five days a week offering a range of transport options that support the residents and young people living in Goole and the surrounding area. These include:

- **MIBus & Dial A Ride services** access to town shopping services
- **The MediBus service** access to hospital, doctors and any medical appointment.
- **GoFar Outings** days out to areas within the Yorkshire area
- **Lunch Outings** to eating establishments/restaurants based locally for the elderly
- **School contracts** - providing young people with transport to schools and after school activities.
- **Community Bus Routes**
- **Community Group Hire**

Access to transport options

The Goole GoFar currently has 7 minibuses and a community car. During 2022 the total passenger journeys made were 30,390 which made the weekly average passenger count of 585. We also covered 80,000 miles during 2022.

Volunteers and staff

We currently employ one full time and six part time members of staff, as well as having five volunteer trustees based on our management committee.

Last year our volunteers contributed over 2632 hours of their time to The Goole GoFar. As well as volunteering roles, we also offer employment and training opportunities.

All members of staff provide vital skill sets to ensure GoFar continues to move forward regardless of the obstacles we come up against.

Public Benefit

The Council Members have due regard to the guidance published by the Charity Commission on matters of public benefit and keep under constant review the need to satisfy the requirements of identifiable benefit to the public.

**GOOLE AND DISTRICT COMMUNITY TRANSPORT GROUP
COMPANY LIMITED BY GUARANTEE
YEAR ENDED 31 MARCH 2023**

Report of the trustees for the year ending 31 March 2023 (continued)

Achievements and performance

Our services target Goole and the surrounding area which is inclusive of Howdenshire and the marshland communities. The transport is vital to these communities due to lack of public transport available and the highly ruralised nature of the area they live in. Lack of transport adversely impacts on many people in Goole and Howdenshire limiting their access to key services, reducing independence and self-confidence and contributing to social and economic deprivation.

The Charity maintained its local authority contracts held which included the MiBus shopping services and Medibus. They were successful with several funding applications which allowed them to continue offering their members Days Out and Lunches.

The main challenge has been maintaining the fleet as lead times for the delivery of new vehicles has been well over 18 months. Vehicle shortage is a national if not European issue following on from the Covid Shutdowns and older vehicles have incurred increased maintenance costs.

Goole & District Community Transport aim is to continue to respond to the local transport needs. We are always focused on improving our service provision to cater for our member's needs. Which we continue to do within the ever-changing environment we now live in.

Future Plans

Together with other local Community Transport colleagues and the East Riding Yorkshire Council (ERYC) Transportation Services Team, the charity will work towards the five priority actions within the ERYC Community Transport Strategy 2022 -2029. Its purpose is to ensure a coherent and forward-looking approach to tackling transport issues in the wider context across the East Riding. Section 19 of the Local Transport Plan (LTP) recognises the importance of Community Transport, and the CT Strategy is a formal appendix to the main LTP document.

2024 is the charities twentieth year of operating services and there are plans to celebrate this.

Financial review

Against the backdrop of limited resources and ongoing insecurities over funding, the period to 31st March 2023 with the aid of sound financial management and the support of its staff and volunteers the organisation has recorded a balance of free reserves for the period of £50,187.

Investment powers and policy

Aside from building up a prudent amount in reserves each year most of the charity's funds are to be spent in the short term so there are few funds available for long term investment. A review of investment options is undertaken at the end of each financial year.

Reserves policy and going concern

Reserves are needed to bridge the gap between the spending and receiving of income and to cover unplanned emergency repairs and other expenditure. The trustees consider that the recorded level of reserves as at 31st March 2023 is sufficient to sustain the charity in the medium term.

The trustees have reviewed the reserves policy and going concern basis of the charity and consider that adequate resources continue to be available to fund the activities of the charity for the foreseeable future. The trustees are of the view that the charity is a going concern.

**GOOLE AND DISTRICT COMMUNITY TRANSPORT GROUP
COMPANY LIMITED BY GUARANTEE
YEAR ENDED 31 MARCH 2023**

Report of the trustees for the year ending 31 March 2023 (continued)

Plans for future periods

Goole & District Community Transport aim to build the service provision back to pre-covid levels over the next few years. With our fare income and Community group bookings dramatically reduced due to social distancing seating requirements and the suspension of some services building up our fare's income is seen as a priority.

The charity has raised grant funding to plug the gaps left by the reduced service provision and expect to rely on grant income until the services are rebuilt. National confidence in travelling on public transport is still well below average, so there is a significant challenge in building up services to a more sustainable level.

Goole & District Community Transport along with the other CT groups in East Yorkshire, are involved in delivering the action points in the new CT strategy which has been produced by East Riding of Yorkshire Council. The Council continue to work closely in partnership with its local community transport sector, providing direct financial support where possible, extending contractual opportunities, facilitating the East Riding of Yorkshire Community Transport Operators Network, and making available strategic officer support at senior level.

Goole & District Community Transport is also a founder member of East Yorkshire Community Transport (EYCT) which is a joint venture with North Holderness Community Transport (HART) in the East Riding of Yorkshire. This formal partnership was set up in 2008 for the purpose of joint working. EYCT can potentially deliver a range of significant benefits to each partner.

Directors and trustees

The directors of the charitable company (the charity) are its trustees for the purpose of charity law. The trustees and officers serving during the year and since the year end were as follows:

Trustees' and Directors

| Name: | Appointed/Resigned: | Position: |
|--------------------|----------------------------|---------------------------------|
| Mrs Linda Thornton | | Chair |
| Mr Frank Bryars | | Trustee/Director |
| Mr Brian Robertson | | Trustee/Director |
| Mrs Jackie Smith | | Trustee/Director |
| Mr Richard Berry | | Trustee/Director/ Midas Trainer |

Managers and Personnel

| Name: | Position: |
|-----------------|--|
| Christine Dales | Business Manager and Company Secretary |
| Andy Smith | Operations Co-ordinator |

**GOOLE AND DISTRICT COMMUNITY TRANSPORT GROUP
COMPANY LIMITED BY GUARANTEE
YEAR ENDED 31 MARCH 2023**

Report of the trustees for the year ending 31 March 2023 (continued)

Managers and Personnel continued

Drivers

| | | |
|-----------------|---------------------------|---------------------------------------|
| Terry Lamming | | Minibus Driver (retired October 2022) |
| John Read | | Minibus Driver |
| Chris Clark | | Minibus Driver |
| Stuart Ross | | Minibus Driver |
| Justine Dixon | | Minibus Driver |
| Michelle Garner | Started 1st November 2022 | Minibus Driver |
| John Law | | Volunteer Driver |
| Richard Berry | | Volunteer Driver/Midas Trainer |
| Graham Saunders | | Volunteer Driver |
| Robin Seaman | | Volunteer Driver |
| Mark Birtles | | Volunteer Driver |
| Paul Kerrigan | | Volunteer Driver |
| David Bradley | Started February 2023 | Volunteer Driver |

Structure, Governance and Management

The organisation is a charitable company limited by guarantee, incorporated on 24th December 2003 and registered as a charity on 10th February 2004. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

Appointment of trustees

Articles are known as members of the Management Committee. Under the requirements of the Memorandum and Articles of Association the members of the Management Committee are elected to serve for a period of one year after which they must be re-elected at the next Annual General Meeting.

The following directors retire and offer themselves for re-election.

Linda Thornton
Richard Berry
Mr Frank Bryars
Mr Brian Robertson
Jackie Smith

The management committee seeks to ensure that the needs of this group are appropriately reflected through the diversity of the trustee body. Therefore as part of the recruitment of trustees the group promotes the need to acknowledge their experience to assist the charity.

In order to promote a broad mix, members of the Management Committee are requested to provide a list of their skills (and update it each year if re-elected) and in the event of particular skills being lost due to retirements, individuals are approached to offer themselves for election to the Management Committee.

**GOOLE AND DISTRICT COMMUNITY TRANSPORT GROUP
COMPANY LIMITED BY GUARANTEE
YEAR ENDED 31 MARCH 2023**

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Report of the trustees for the year ending 31 March 2023 (continued)

Trustee induction and training

New trustees undergo an orientation day to brief them on: their legal obligations under charity and company law, the Charity Commission guidance on public benefit, and inform them of the content of the Memorandum and Articles of Association, the committee and decision making processes, the business plan and recent financial performance of the charity. During the induction day they meet key employees and other trustees. Trustees are encouraged to attend appropriate external training events where these will facilitate the undertaking of their role.

Organisation

The board of trustees, which must have a minimum of three and can have up to nine members, administers the charity. The board normally meets quarterly. A Manager is appointed by the trustees to manage the day to day operations of the charity. To facilitate effective operations, the Business Manager has delegated authority, within terms of delegation approved by the trustees, for operational matters including finance, employment and the sessions and support provided.

Related parties and co-operation with other organisations

None of our trustees receive remuneration or other benefit from their work with the charity. Any connection between a trustee, manager or staff member must be disclosed to the full board of trustees in the same way as any other contractual relationship with a related party. In the current year no such related party transactions were reported.

Pay policy for senior staff

The directors consider the board of directors, who are the Trust's trustees, and the senior management team comprise the key management personnel of the charity in charge of directing and controlling, running and operating the organisation on a day to day basis. All directors give of their time freely and no director received remuneration in the year. Details of directors' expenses and related party transactions are disclosed in note 8 to the accounts.

Risk management

The trustees have a risk management strategy which comprises:

- an annual review of the principal risks and uncertainties that the charity face;
- the establishment of policies, systems and procedures to mitigate those risks identified in the annual review; and
- the implementation of procedures designed to minimise or manage any potential impact on the charity should those risks materialise.

This work has identified that financial sustainability is the major financial risk for the charity. A key element in the management of financial risk is a regular review of available liquid funds to settle bills as they fall due, regular liaison with the bank, and active management of trade debtors and creditor balances to ensure effective cash flow for the charity.

Attention has also been focussed on non-financial risks arising from fire, health and safety of staff, volunteers, and residents and young people accessing the centre. These risks are managed by ensuring accreditation is up to date, having robust policies and procedures in place, and regular awareness training for staff working in these operational areas.

The risks associated with Covid-19 have been incorporated into the health and safety policy, it requires that all reasonable and practical steps are taken to minimise these risks, recognising that Goole Gofar cannot completely eliminate the risk of Covid-19.

**GOOLE AND DISTRICT COMMUNITY TRANSPORT GROUP
COMPANY LIMITED BY GUARANTEE**

YEAR ENDED 31 MARCH 2023

Trustees' responsibilities in relation to the financial statements

The charity trustees (who are also the directors of Goole & District Community Transport Group for the purposes of company law) are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Statement as to disclose to our independent examiners

In so far as the trustees are aware at the time of approving our trustees' annual report:

- there is no relevant information, being information needed by the independent examiner in connection with preparing their report, of which the charities independent examiner is unaware, and
- the trustees, having made enquiries of fellow directors and the charities independent examiner that they ought to have individually taken, have each taken all steps that he/she is obliged to take as a director in order to make themselves aware of any relevant audit information and to establish that the independent examiner is aware of that information.

By order of the board of trustees

Linda Thornton (Chair)

**GOOLE AND DISTRICT COMMUNITY TRANSPORT GROUP
COMPANY LIMITED BY GUARANTEE**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF GOOLE AND DISTRICT COMMUNITY TRANSPORT
GROUP**

YEAR ENDED 31 MARCH 2023

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2023, which are set out on pages 12 to 24.

RESPONSIBILITIES AND BASIS OF REPORT

As the charity's trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').


Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 (the '2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

INDEPENDENT EXAMINERS REPORT

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- (1) accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- (2) the accounts do not accord with those accounting records; or
- (3) the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- (4) the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Paul Sharpe FCA
Townends Accountants LLP
Independent examiner
Carlisle Street
Goole
East Riding of Yorkshire
DN14 5DX

26/7/23

**GOOLE AND DISTRICT COMMUNITY TRANSPORT GROUP
COMPANY LIMITED BY GUARANTEE**

**STATEMENT OF FINANCIAL ACTIVITIES
(INCLUDING INCOME AND EXPENDITURE ACCOUNT)**

YEAR ENDED 31 MARCH 2023

| | Note | 2023 Unrestricted funds £ | 2023 Restricted funds £ | 2023 Total funds £ | 2022 Total funds £ |
|--|------|------------------------------------|----------------------------------|-----------------------------|-----------------------------|
| Income and endowments from: | | | | | |
| Donations | (4) | - | 39,605 | 39,605 | 74,157 |
| Charitable activities | (5) | 218,017 | - | 218,017 | 123,455 |
| Fundraising | | 1,863 | - | 1,863 | 795 |
| Total Income | | 219,880 | 39,605 | 259,485 | 198,407 |
| Expenditure on: | | | | | |
| Charitable activities | (6) | 169,422 | 50,704 | 220,126 | 213,300 |
| Total Expenditure | | 169,422 | 50,704 | 220,126 | 213,300 |
| Transfers between funds | | 37,281 | (37,281) | - | - |
| Net income/(expenditure) and net movement in funds for the year | | 87,740 | (48,380) | 39,360 | (14,893) |
| Reconciliation of funds: | | | | | |
| Total funds brought forward | | (6,958) | 53,130 | 46,172 | 61,065 |
| Total funds carried forward | | 80,782 | 4,750 | 85,532 | 46,172 |

The statement of financial activities includes all gains and losses recognised in the year.

All of the above amounts relate to continuing activities

**GOOLE AND DISTRICT COMMUNITY TRANSPORT GROUP
COMPANY LIMITED BY GUARANTEE
STATEMENT OF FINANCIAL POSITION
AS AT 31 MARCH 2023**


| | Note | 2023 | | 2022 | |
|---|------|---------------|----------------------|---------------|----------------------|
| | | £ | £ | £ | £ |
| FIXED ASSETS | | | | | |
| Tangible assets | 12 | | <u>30,595</u> | | <u>12,604</u> |
| | | | 30,595 | | 12,604 |
| CURRENT ASSETS | | | | | |
| Debtors | 13 | 2,011 | | 1,806 | |
| Cash at bank and in hand | | <u>56,470</u> | | <u>37,844</u> | |
| | | 58,481 | | 39,650 | |
| CREDITORS: Amounts falling due within one year | | | <u>3,544</u> | <u>6,081</u> | |
| NET CURRENT ASSETS/(LIABILITIES) | | | 54,937 | | 33,568 |
| NET ASSETS | | | <u>85,532</u> | | <u>46,172</u> |
| FUNDS | | | | | |
| Unrestricted funds | | | 80,782 | | (6,958) |
| Restricted funds | | | 4,750 | | 53,130 |
| | 14 | | <u>85,532</u> | | <u>46,172</u> |

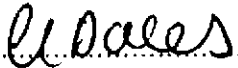
For the year ended 31 March 2023 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Council members' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The Council Members acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements were approved by the members of the committee and authorised for issue on the 26th July 2023 and are signed on their behalf by:

Signature.....  Chair
Linda Thornton

Signature.....  Secretary
Christine Dales

**GOOLE AND DISTRICT COMMUNITY TRANSPORT GROUP
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

1 General Information

The charity is a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is 51 Carlisle Street, Goole DN14 5DS.

2 Statement of Compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Charities Act 2011 and the Companies Act 2006.

3 Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

a) Basis of preparation

The financial statements have been prepared on the historical cost basis.

The financial statements are prepared in sterling, which is the functional currency of the entity.

The charity meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

b) Preparation of the accounts on a going concern basis

The trustees are of the view that having secured funding for a further twelve months and that there is sufficient free reserves to accommodate a period whereby other funding can be secured to cover existing staff, projects and services that on this basis the assessment of the trustees is that the charity is a going concern.

The slow recovery in the current economy and funding cut backs within our local authority has meant that there has been an increased demand on both locally sourced, government sources and grant funding available to the charity. As such many of the projects, sessions and services are provided to residents and young people free of charge or by way of a small donation to cover general overheads. However, the trustees remain in regular contact with grant funders, sponsoring local authorities and the local community in order to secure their on-going financial support.

**GOOLE AND DISTRICT COMMUNITY TRANSPORT GROUP
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

3 Accounting Policies (Continued)

l) Expenditure and Irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity heading:

- Expenditure on charitable activities include all relative costs to further the purposes of the charity and their associated costs.
- Other expenditure represents those items not falling into any other heading.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

j) Allocation of support costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back office costs, finance, personnel, payroll and governance costs which support the organisations projects and activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities.

k) Operating leases

The charity classifies the lease of the building as operating leases. Rental charges are charged on a straight line basis over the term of the lease.

l) Tangible fixed assets

Tangible fixed assets are capitalised, if they can be used for more than one year and cost at least £1,000. A full asset register is maintained by the charity. Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

| | |
|---------------------------------|-------------------------|
| Leasehold property improvements | - 5 years straight line |
| General Equipment | - 5 years straight line |
| Motor Vehicles | - 5 years straight line |

m) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid after taking account of any trade discounts due.

n) Cash in bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity or three months or less from the date of acquisition or opening of the deposit or similar account.

**GOOLE AND DISTRICT COMMUNITY TRANSPORT GROUP
COMPANY LIMITED BY GUARANTEE**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

3 Accounting Policies (Continued)

o) Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from the past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligations can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

p) Financial instruments

A financial asset or a financial liability is recognised only when the charity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

q) Pensions

Employees of the charity are entitled to join a defined contribution 'money purchase' scheme. The charity contribution is restricted to the contributions disclosed in note 8. There were no outstanding contributions at the year end. The costs of the defined contribution scheme are included with the associated staff cost and allocated therefore to raising funds, charitable activities, support and governance cost and charged to the unrestricted funds of the charity.

Pension costs charged in the Statement of Financial Activities represent the contributions payable by the company in the year.

**GOOLE AND DISTRICT COMMUNITY TRANSPORT GROUP
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

3 Legal status of the organisation

The organisation is a company limited by guarantee and has no share capital. The liability of each member in the event of winding up is limited to £1.

4 Donations

| | 2023 Unrestricted £ | 2023 Restricted £ | 2023 Total £ |
|-----------------------------|---------------------------|-------------------------|--------------------|
| Hull & East Riding grant | | 2,005 | 2,005 |
| Sir James Reckitt Charity | | 2,500 | 2,500 |
| Garfield Weston | | 15,000 | 15,000 |
| ERYC Hardship grant | | 10,000 | 10,000 |
| Charles & Elsie Sykes Trust | | 3,000 | 3,000 |
| ERYC quick fix grant | | 2,500 | 2,500 |
| Brelms Trust CIO grant | | 4,600 | 4,600 |
| | - | 39,605 | 39,605 |

| | 2022 Unrestricted £ | 2022 Restricted £ | 2022 Total £ |
|---|---------------------------|-------------------------|--------------------|
| Anna Maria Charitable Trust | | 10,000 | 10,000 |
| CJRS Grant | 3,797 | | 3,797 |
| Department for Transport | 822 | | 822 |
| Edward Gostling | 5,000 | | 5,000 |
| National Lottery Community Fund | | 13,766 | 13,766 |
| EYRC Transport services support | | 25,000 | 25,000 |
| ERYC Quick fix fund for computers | | 2,497 | 2,497 |
| ERYC Hook project | | 2,500 | 2,500 |
| Goole Youth Action Active towns funding | | 800 | 800 |
| Awards for All | | 9,975 | 9,975 |
| | 9,619 | 64,538 | 74,157 |

5 Income from charitable activities

| | 2023 Unrestricted £ | 2023 Restricted £ | 2023 Total £ |
|----------|---------------------------|-------------------------|--------------------|
| Fares | 88,347 | | 88,347 |
| Contract | 128,295 | | 128,295 |
| Training | 1,375 | | 1,375 |
| | 218,017 | - | 218,017 |

| | 2022 Unrestricted £ | 2022 Restricted £ | 2022 Total £ |
|----------|---------------------------|-------------------------|--------------------|
| Fares | 42,207 | | 42,207 |
| Contract | 81,248 | | 81,248 |
| | 123,455 | - | 123,455 |

GOOLE AND DISTRICT COMMUNITY TRANSPORT GROUP
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4 Analysis of expenditure on charitable activities

| | UNRESTRICTED | UNRESTRICTED | RESTRICTED | RESTRICTED | RESTRICTED | RESTRICTED | RESTRICTED | RESTRICTED | RESTRICTED | RESTRICTED | RESTRICTED | RESTRICTED | 2023 |
|--------------------------------------|--------------|--------------|------------|-------------|-------------|--------------|-------------|------------|------------|------------|-------------|------------|---------|
| Management | | Core costs | | Vehicle | | | | | | | | | Total |
| Governance & | | & Covid | Awards for | Replacement | Office | Replacement | Hull and | St James | Gorfield | GRYC | Charles and | Trust | |
| Administration | | All | all | Fund | Improvement | Vehicle Fund | East Riding | Beckett | Worben | Hardship | Edie Sykes | Grant | Funds |
| £ | £ | £ | | | | | | Charity | | | Trust | | £ |
| | | 106,488 | | | | | | | | | | | 106,488 |
| Solates Inc Tax & National Insurance | | | | | | | | | | | | | |
| Revenues | 7,202 | | | | | | | | | | | | 7,202 |
| Office Rent & Utilities | 18,046 | | 72 | | | | | | | | | | 18,138 |
| Buildings Maintenance | 2,186 | | | | | | | | | | | | 2,186 |
| Equipment Costs | | | | | | | | | | | | | - |
| Stationery/Telephones | | 5,439 | | | | | | | | | | | 5,439 |
| Training | - | | 1,650 | | | | | | | | | | 1,650 |
| Travel | | | | | | | | | | | | | |
| Advertising | 26 | | | | | | | | | | | | 26 |
| Vehicle Running Costs | | 15,502 | 4,197 | | | | | 2,600 | 16,000 | 10,000 | | 4,600 | 51,799 |
| Driver/Other Vehicle Costs | | 3,359 | | | | | | | | | | | 3,359 |
| Volunteer Expenses | | 3,492 | | | | | | | | | 750 | | 4,247 |
| PPE Costs | | 830 | | | | | | | | | | | 830 |
| Consultancy & Evaluation | | | | | | | | | | | | | - |
| Fundraising Costs | 1,945 | | | | | | | | | | | | 1,945 |
| Accountancy | 886 | | | | | | | | | | | | 886 |
| General Admin Costs | 3,034 | | | | | | | | | | | | 3,034 |
| Depreciation | | 477 | | | 4,330 | 5,700 | | | | | | | 10,509 |
| Bank charges | 295 | | | | | | | | | | | | 295 |
| | 33,642 | 126,790 | 5,819 | - | 4,330 | 5,700 | 2,005 | 2,500 | 16,000 | 10,000 | 750 | 4,600 | 220,126 |

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| | UNRESTRICTED | UNRESTRICTED | UNRESTRICTED | RESTRICTED | RESTRICTED | RESTRICTED | RESTRICTED | RESTRICTED | RESTRICTED | RESTRICTED | RESTRICTED | 2022 |
|---------------------------------------|---|------------------------|--------------|--------------------|------------------------------|----------------|------------|--------------------------|------------------------|--------------------|---------------------------------|-------------|
| | Management, Governance & Administration | Care Costs & Covid Aid | CJRS Grant | Office Improvement | Two Buildings Community Fund | Awards for off | Bricklay | Do it for East Yorkshire | Goole Fields Wind Farm | Goole Youth Action | National Lottery Community Fund | Total funds |
| £ | £ | £ | £ | £ | £ | £ | £ | £ | £ | £ | £ | £ |
| Salaries Inc Tax & National Insurance | | 100,032 | 3,797 | | | | | | | | 13,746 | 117,765 |
| Rent | 7,245 | | | | | | | | | | | 7,245 |
| Office Rent & Utilities | 20,099 | | | | | 230 | | | | | | 20,269 |
| Building Maintenance | 1,543 | | | | | | | | | | | 1,543 |
| Equipment Costs | 220 | | | | | | | | | | | 220 |
| Stationery/Telephones | | 4,142 | | | | | | | | 820 | | 4,142 |
| Training | | | | | | 1,400 | | | | | | 2,200 |
| Travel | 200 | | | | | | | | | | | 200 |
| Advertising | 160 | | | | | | | | | | | 160 |
| Vehicle Running Costs | | 24,467 | | | 10,000 | 2,326 | 5,000 | 2,500 | | | | 44,493 |
| Driver/Other Vehicle Costs | | 5,972 | | | | | | | | | | 5,972 |
| Volunteer Expenses | | 2,313 | | | | | | | | | | 2,313 |
| PPE Costs | | 1,805 | | | | | | | | | | 1,805 |
| Consultancy & Evaluation | 133 | | | | | | | | | | | 133 |
| Fundraising Costs | 201 | | | | | | | | | | | 201 |
| Accountancy | 630 | | | | | | | | | | | 630 |
| General Admin Costs | 1,134 | | | | | | | | 510 | | | 1,134 |
| Depreciation | 63 | | | 4,330 | | | | | | | | 4,393 |
| Bank Charges | | | | | | | | | | | | |
| | 31,578 | 138,863 | 3,797 | 4,330 | 10,070 | 4,156 | 5,000 | 2,500 | 510 | 820 | 13,746 | 213,200 |

**GOOLE AND DISTRICT COMMUNITY TRANSPORT GROUP
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7 Net Income/(expenditure) for the year

| | 2023 | 2022 |
|--------------------------------------|----------------------|----------------------|
| This is stated after charging | £ | £ |
| Operating leases - Premises | 11,000 | 11,000 |
| Independent examiners' fees | 660 | 630 |
| Pension costs | 7,202 | 7,245 |
| | <u>18,862</u> | <u>18,875</u> |

8 Analysis of staff costs and trustee remuneration and expenses

| | 2023 | 2022 |
|-----------------------|-----------------------|-----------------------|
| Salaries and wages | 91,998 | 100,329 |
| Social security costs | 14,691 | 17,466 |
| Pensions | 7,202 | 7,245 |
| | <u>113,890</u> | <u>125,040</u> |

No employees had emoluments in excess of £60,000 (2022: £60,000). The charity trustees were not paid or received any other benefits in the year (2022: nil) neither were they reimbursed expenses during the year (2022: nil). No charity trustee received payment for professional or other services supplied to the charity (2022: nil).

9 Staff Numbers

The average monthly number of full-time equivalent employees (including casual and part time time) during the year was as follows:

| | 2023 | 2022 |
|---------------------------|-----------------|-----------------|
| Management and Governance | 1 | 1 |
| Support | 1 | 0.5 |
| Project Staff | 5 | 6.5 |
| | <u>7</u> | <u>8</u> |

10 Related party transactions

None of the trustees (or any persons connected with) received any remuneration or travelling expenses during the year. Key management personnel include all persons that have authority and responsibility for planning, directing and controlling the activities of the charity. The total compensation paid to key management personnel for services provided to the charity was £34,917 (2022: £31,209).

There were no other related party transactions during the year (2022: nil)

11 Corporation Taxation

The charity is a registered charity as such is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

**GOOLE AND DISTRICT COMMUNITY TRANSPORT GROUP
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12 Tangible assets

| | Leasehold Property Improvements | General Equipment | Computer Equipment | Motor Vehicles | Total |
|-----------------------|---------------------------------------|----------------------|-----------------------|-------------------|--------|
| <u>Cost</u> | £ | £ | £ | £ | £ |
| At 1 April 2022 | 21,649 | 572 | 4,371 | 29,690 | 56,282 |
| Additions | - | - | - | 28,500 | 28,500 |
| Disposals | - | - | - | - | - |
| At 31 March 2023 | 21,649 | 572 | 4,371 | 58,190 | 84,782 |
| <u>Depreciation</u> | | | | | |
| At 1 April 2022 | 10,825 | 414 | 2,749 | 29,690 | 43,678 |
| Charge for year | 4,330 | 53 | 426 | 5,700 | 10,509 |
| On disposal | - | - | - | - | - |
| At 31 March 2023 | 15,155 | 467 | 3,175 | 35,390 | 54,187 |
| <u>Net book value</u> | | | | | |
| At 31 March 2023 | 6,494 | 105 | 1,196 | 22,800 | 30,595 |

13 Debtors

| | 2023 £ | 2022 £ |
|---------------|--------------|--------------|
| Other debtors | 2,011 | 1,806 |
| | <u>2,011</u> | <u>1,806</u> |

14 Analysis of net assets between funds

| | General Fund £ | Designated Fund £ | Restricted Fund £ | 2023 Total £ |
|-----------------------|----------------------|-------------------------|-------------------------|--------------------|
| Tangible fixed assets | 30,595 | - | - | 30,595 |
| Bank Account | 9,365 | 42,355 | 4,750 | 56,470 |
| Debtors | 2,011 | - | - | 2,011 |
| Creditors | (3,544) | - | - | (3,544) |
| | <u>38,427</u> | <u>42,355</u> | <u>4,750</u> | <u>85,532</u> |
| | General Fund £ | Designated Fund £ | Restricted Fund £ | 2022 Total £ |
| Tangible fixed assets | 12,604 | - | - | 12,604 |
| Bank Account | (29,811) | 14,525 | 53,130 | 37,844 |
| Debtors | 1,806 | - | - | 1,806 |
| Creditors | (6,081) | - | - | (6,081) |
| | <u>(21,483)</u> | <u>14,525</u> | <u>53,130</u> | <u>46,172</u> |

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15 Analysis of movement of funds

| | Balance 01.04.22 £ | Incoming £ | Outgoing £ | Transfers £ | Balance 31.03.23 £ |
|--|--------------------------|----------------|----------------|----------------|--------------------------|
| Unrestricted funds | (21,483) | 219,880 | 169,422 | 9,451 | 38,427 |
| Designated Fund | 14,525 | - | - | 27,830 | 42,355 |
| Restricted - Office refurbishment | 10,824 | - | 4,330 | (6,494) | - |
| Restricted - Vehicle replacement fund | 34,500 | - | 5,700 | (28,800) | - |
| Restricted - Quick fix fund for computers | 1,987 | - | - | (1,987) | - |
| Restricted - Awards For All | 5,819 | - | 5,819 | - | - |
| Restricted - Hull & East Riding Charitable Trust | - | 2,005 | 2,005 | - | - |
| Restricted - Sir James Reckitt Charity | - | 2,500 | 2,500 | - | - |
| Restricted - Garfield Weston | - | 15,000 | 15,000 | - | - |
| Restricted - ERYC Hardship grant | - | 10,000 | 10,000 | - | - |
| Restricted - Charles & Elsie Sykes Trust | - | 3,000 | 750 | - | 2,250 |
| Restricted - ERYC quick fix grant | - | 2,500 | - | - | 2,500 |
| Restricted - Brelms Trust grant | - | 4,600 | 4,600 | - | - |
| | 46,172 | 259,485 | 220,126 | - | 85,532 |

| | Balance 01.04.21 £ | Incoming £ | Outgoing £ | Transfers £ | Balance 31.03.22 £ |
|---|--------------------------|----------------|----------------|----------------|--------------------------|
| Unrestricted funds | 16,886 | 133,869 | 172,238 | - | (21,483) |
| Designated Fund | 14,525 | - | - | - | 14,525 |
| Restricted - Office refurbishment | 15,154 | - | 4,330 | - | 10,824 |
| Restricted - Vehicle replacement fund | 9,500 | 25,000 | - | - | 34,500 |
| Restricted - Quick fix fund for computers | - | 2,497 | 510 | - | 1,987 |
| Restricted - Two Ridings Community Foundation | - | 10,000 | 10,000 | - | - |
| Restricted - Awards For All | - | 9,975 | 4,156 | - | 5,819 |
| Restricted - Day trips for the elderly | 5,000 | - | 5,000 | - | - |
| Restricted - ERYC - Do It for East Yorkshire | - | 2,500 | 2,500 | - | - |
| Restricted - Goole Youth Action | - | 800 | 800 | - | - |
| Restricted - National Lottery Community Fund | - | 13,766 | 13,766 | - | - |
| | 61,065 | 198,407 | 213,300 | - | 46,172 |

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| Name of fund | Description, nature and purposes of the fund |
|--|--|
| Designated Fund | To cover all associated costs for a three month period in the event that the charity was to wind down and cease operations |
| Awards For All | Fit Chat Project - to provide an exercise class for the over 60's |
| Charles & Elsie Sykes Trust | To cover running costs to provide outings from January 2023 - December 2023 |
| ERYC Quick Fix grant | To cover minibus running costs and maintenance for our community groups outings |
| Day trips for the elderly (Brelms Trust) | Project running costs to provide social and leisure trips for our members |

16 Operating leases

The total future minimum lease payments under non-cancellable operating leases are as follows:

| | 2023 | 2022 |
|--|---------------|---------------|
| | £ | £ |
| Not later than 1 year | 11,000 | 11,000 |
| Later than 1 year and not later than 5 years | 11,000 | 22,000 |
| Later than 5 years | - | - |
| | 22,000 | 33,000 |