

Company number 5003822

Charity number 1102014

GOOLE AND DISTRICT COMMUNITY TRANSPORT GROUP

COMPANY LIMITED BY GUARANTEE

FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31 MARCH 2021

**GOOLE AND DISTRICT COMMUNITY TRANSPORT GROUP
COMPANY LIMITED BY GUARANTEE
FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021**

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**GOOLE AND DISTRICT COMMUNITY TRANSPORT GROUP
COMPANY LIMITED BY GUARANTEE
FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021**

TRUSTEES AND PROFESSIONAL ADVISORS

Registered charity name	Goole & District Community Transport Group
Operating name	Goole GoFar
Charity number	1102014
Company registration number	5003822
Principal and registered office	51 Carlisle Street Goole East Yorkshire DN14 5DS
Trustees and Directors	Martin Crossland - resigned 3 September 2020 Frank Bryars Brian Robertson Jackie Smith Linda Thornton Richard Berry
Independent examiner	P Sharpe FCA Townends Accountants LLP Carlisle Street Goole East Yorkshire DN14 5DX

**GOOLE AND DISTRICT COMMUNITY TRANSPORT GROUP
COMPANY LIMITED BY GUARANTEE
YEAR ENDED 31 MARCH 2021**

Report of the trustees for the year ending 31 March 2021

The trustees are pleased to present their annual directors' report together with the financial statements of the charity for the year ending 31 March 2021 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Chair's report

Looking back at the last twelve months it is hard to imagine that as an organisation we could ever have envisaged that we would face such challenging times.

Covid has certainly made us take stock of all that we do, with priority given to the safety of our passengers, members and staff. As we hopefully work towards a brighter future we know that as an organisation we need more than ever to meet the needs of the community and with that in mind, in 2021/22 we plan to look at our vision and strategy going forward to make sure we are serving our local community in the best way possible.

Our grateful thanks must go to Christine and her team for their work in the year as they successfully raised funds and developed new services to meet need. Thanks must also go to our wonderful volunteers without whom we would struggle to exist and to the Trustees who have mastered the challenges of Zoom to meet regularly to monitor progress and discuss strategy.

I am sure with such a strong team GoFar will continue to flourish and develop in the years ahead.

Linda Thornton
Chair

**GOOLE AND DISTRICT COMMUNITY TRANSPORT GROUP
COMPANY LIMITED BY GUARANTEE
YEAR ENDED 31 MARCH 2021**

Report of the trustees for the year ending 31 March 2021 (continued)

Our purposes and activities

The purposes of the charity are:

Provide a community transport service for such of the inhabitants of Goole and its neighbourhood who are in need of such a service because of age, sickness or disability (mental or physical), or poverty, or because of a lack of availability of adequate and safe public passenger services.

The main objectives and activities for the year were to focus upon the promotion of the said objects. The strategies employed to assist the charity to meet these objectives included the following.

- The use of Volunteers
- Provision of transport
- Assisting the elderly, sick and disabled
- Providing a safe environment
- Providing adequate public passenger services.
- Working with other Organisations

In shaping our objectives for the year and planning our activities, the trustees have considered the Charity Commission's guidance on public benefit, including the guidance "public benefit": running a charity (PB2). The charity relies on grants, earned income and fundraising income to cover its operating costs. Open access to our projects, sessions and services is important and is reflected

Goole and District Community Transport Group under the umbrella name of the Goole GoFar has been established in the local community for 16 years and has developed its services and fleet of vehicles in response to community needs.

The strategies employed to achieve the charity's aims and objectives are:

- The advancement of health
- Disability
- Environment / Conservation
- Economic / Community development / Employment

Our beneficiaries are:

- Children / young people
- Elderly / old people
- People with disabilities
- Other charities or voluntary bodies

**GOOLE AND DISTRICT COMMUNITY TRANSPORT GROUP
COMPANY LIMITED BY GUARANTEE
YEAR ENDED 31 MARCH 2021**

Report of the trustees for the year ending 31 March 2021 (continued)

The organisation is open five days a week offering a range of transport options that support the residents and young people living in Goole and the surrounding area. These include:

- **MiBus & Dial A Ride services** access to town shopping services
 - **The MediBus service** access to hospital, doctors and any medical appointment.
 - **GoFar Outings** days out to areas within the Yorkshire area
 - **Lunch Outings** to eating establishments/restaurants based locally for the elderly
 - **School contracts** - providing young people with transport to schools and after school activities.
-
- **Community Bus Routes**

Access to transport options

The Goole GoFar currently has 6 minibuses and a community car. During 2020/2021 the total passenger journeys made were 14,394 which made the weekly average passenger count of 277.

Volunteers and staff

We currently employ one full time and six part time members of staff, as well as having five volunteer trustees based on our management committee.

Due to the covid pandemic our Volunteer numbers have decreased to 5 drivers. Last year our volunteers contributed over 857 hours of their time to The Goole GoFar. As well as volunteering roles, we also offer employment and training opportunities.

All members of staff provide vital skill sets to ensure GoFar continues to move forward regardless of the obstacles we come up against.

Public Benefit

The Council Members have due regard to the guidance published by the Charity Commission on matters of public benefit and keep under constant review the need to satisfy the requirements of identifiable benefit to the public.

**GOOLE AND DISTRICT COMMUNITY TRANSPORT GROUP
COMPANY LIMITED BY GUARANTEE
YEAR ENDED 31 MARCH 2021**

Report of the trustees for the year ending 31 March 2021 (continued)

Achievements and performance

Our services target Goole and the surrounding area which is inclusive of Howdenshire and the marshland communities. The transport is vital to these communities due to lack of public transport available and the highly ruralised nature of the area they live in. Lack of transport adversely impacts on many people in Goole and Howdenshire limiting their access to key services, reducing independence and self-confidence and contributing to social and economic deprivation.

Services operated normally up to the Covid -19 pandemic taking hold in 2020, our services were reduced to essential journeys only from the end of March 2020. To reduce the risk of Covid -19 transmission, risk assessments were conducted and various procedures were put into place on the vehicle and the workplace. Volunteers were initially stood down and most of the staff sent home. All services stopped except the essential services:

- MEDIBUS, access to healthcare facilities.
- MiBus weekly shopper from rural villages.

From the end of July, the shopper services gradually increased with social distancing. The Community Group use remained suspended due to the increased transmission risk with these services.

Although 2021 started very shaky with another Lockdown, and school closures again, we did manage to re-start most of our shopping services in March with limited seating and we are hoping to re-start our social trips out again the summer months. Obviously, that will depend on the restrictions at the time, but we are keeping our fingers crossed that we could start a full return to some form of normality again. Our current membership scheme has 51 local voluntary/community groups, 165 individual Goole members and 184 Howdenshire members.

We use our social media sites, Facebook and Twitter to update our members on the latest news and events.

Financial review

Against the backdrop of limited resources and ongoing insecurities over funding, the period to 31st March 2021 with the aid of sound financial management and the support of its staff and volunteers the organisation has recorded a balance of free reserves for the period of £31,200.

Investment powers and policy

Aside from building up a prudent amount in reserves each year most of the charity's funds are to be spent in the short term so there are few funds available for long term investment. A review of investment options is undertaken at the end of each financial year.

Reserves policy and going concern

Reserves are needed to bridge the gap between the spending and receiving of income and to cover unplanned emergency repairs and other expenditure. The trustees consider that the recorded level of reserves as at 31st March 2021 is sufficient to sustain the charity in the medium term.

The trustees have reviewed the reserves policy and going concern basis of the charity and consider that adequate resources continue to be available to fund the activities of the charity for the foreseeable future. The trustees are of the view that the charity is a going concern.

**GOOLE AND DISTRICT COMMUNITY TRANSPORT GROUP
COMPANY LIMITED BY GUARANTEE
YEAR ENDED 31 MARCH 2021**

Report of the trustees for the year ending 31 March 2021 (continued)

Plans for future periods

Goole & District Community Transport aim to maintain the existing level of provision.

The charity is also reviewing the business plan which they are hoping to deliver over the next few years. The contracts held to deliver community transport are of between 1 and 4 years in duration and at various end dates giving a level of stability. The charity has been successful in winning and delivering some section 22 bus service contracts and aims to bid for similar work in the future.

Goole & District Community Transport is also a founder member of East Yorkshire Community Transport (EYCT) which is a joint venture with North Holderness Community Transport (HART) in the East Riding of Yorkshire. This formal partnership was set up in 2008 for the purpose of joint working. EYCT can potentially deliver a range of significant benefits to each partner.

Directors and trustees

The directors of the charitable company (the charity) are its trustees for the purpose of charity law. The trustees and officers serving during the year and since the year end were as follows:

Trustees' and Directors

Name:	Appointed/Resigned:	Position:
Mr Martin Crossland	Resigned 3 September 2020	Chair/Treasurer
Mr Frank Bryars		Trustee/Director
Mr Brian Robertson		Trustee/Director
Mrs Jackie Smith		Trustee/Director
Mrs Linda Thornton		Trustee/Director (Chair as of 3 September 2020)
Mr Richard Berry		Trustee/Director

Managers and Personnel

Name:	Position:
Christine Dales	Business Manager and Company Secretary
Andy Smith	Operations Co-ordinator
Andy Jackson	EYCT Community Development Worker

**GOOLE AND DISTRICT COMMUNITY TRANSPORT GROUP
COMPANY LIMITED BY GUARANTEE
YEAR ENDED 31 MARCH 2021**

Report of the trustees for the year ending 31 March 2021 (continued)

Managers and Personnel continued

Drivers

Terry Lamming		Minibus Driver
John Urwin	Retired 2020	Minibus Driver
John Read		Minibus Driver
Chris Clark		Minibus Driver
Stuart Ross		Minibus Driver
John Law		Volunteer Driver
Richard Berry		Volunteer Driver
Graham Saunders		Volunteer Driver
Robin Seaman		Volunteer Driver
Dave Oxley		Volunteer Driver

Structure, Governance and Management

The organisation is a charitable company limited by guarantee, incorporated on 24th December 2003 and registered as a charity on 10th February 2004. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

Appointment of trustees

The directors of the company are also charity trustees for the purpose of charity law and under the company's Articles are known as members of the Management Committee. Under the requirements of the Memorandum and Articles of Association the members of the Management Committee are elected to serve for a period of one year after which they must be re-elected at the next Annual General Meeting.

The following directors retire and offer themselves for re-election.

Mr Frank Bryars
Mr Brian Robertson
Jackie Smith
Linda Thornton
Richard Berry

The management committee seeks to ensure that the needs of this group are appropriately reflected through the diversity of the trustee body. Therefore as part of the recruitment of trustees the group promotes the need to acknowledge their experience to assist the charity.

In order to promote a broad mix, members of the Management Committee are requested to provide a list of their skills (and update it each year if re-elected) and in the event of particular skills being lost due to retirements, individuals are approached to offer themselves for election to the Management Committee.

**GOOLE AND DISTRICT COMMUNITY TRANSPORT GROUP
COMPANY LIMITED BY GUARANTEE
YEAR ENDED 31 MARCH 2021**

Report of the trustees for the year ending 31 March 2021 (continued)

Trustee induction and training

New trustees undergo an orientation day to brief them on: their legal obligations under charity and company law, the Charity Commission guidance on public benefit, and inform them of the content of the Memorandum and Articles of Association, the committee and decision making processes, the business plan and recent financial performance of the charity. During the induction day they meet key employees and other trustees. Trustees are encouraged to attend appropriate external training events where these will facilitate the undertaking of their role.

Organisation

The board of trustees, which must have a minimum of five and can have up to nine members, administers the charity. The board normally meets quarterly. A Manager is appointed by the trustees to manage the day to day operations of the charity. To facilitate effective operations, the Centre Manager has delegated authority, within terms of delegation approved by the trustees, for operational matters including finance, employment and the sessions and support provided.

Related parties and co-operation with other organisations

None of our trustees receive remuneration or other benefit from their work with the charity. Any connection between a trustee, manager or staff member must be disclosed to the full board of trustees in the same way as any other contractual relationship with a related party. In the current year no such related party transactions were reported.

Pay policy for senior staff

The directors consider the board of directors, who are the Trust's trustees, and the senior management team comprise the key management personnel of the charity in charge of directing and controlling, running and operating the organisation on a day to day basis. All directors give of their time freely and no director received remuneration in the year. Details of directors' expenses and related party transactions are disclosed in note 8 to the accounts.

Risk management

The trustees have a risk management strategy which comprises:

- an annual review of the principal risks and uncertainties that the charity face;
- the establishment of policies, systems and procedures to mitigate those risks identified in the annual review; and
- the implementation of procedures designed to minimise or manage any potential impact on the charity should those risks materialise.

This work has identified that financial sustainability is the major financial risk for the charity. A key element in the management of financial risk is a regular review of available liquid funds to settle bills as they fall due, regular liaison with the bank, and active management of trade debtors and creditor balances to ensure effective cash flow for the charity.

Attention has also been focussed on non-financial risks arising from fire, health and safety of staff, volunteers, and residents and young people accessing the centre. These risks are managed by ensuring accreditation is up to date, having robust policies and procedures in place, and regular awareness training for staff working in these operational areas.

The risks associated with Covid-19 have been incorporated into the health and safety policy, it requires that all reasonable and practical steps are taken to minimise these risks, recognising that Goole Gofar cannot completely eliminate the risk of Covid-19.

**GOOLE AND DISTRICT COMMUNITY TRANSPORT GROUP
COMPANY LIMITED BY GUARANTEE**

YEAR ENDED 31 MARCH 2021

Trustees' responsibilities in relation to the financial statements

The charity trustees (who are also the directors of Goole & District Community Transport Group for the purposes of company law) are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

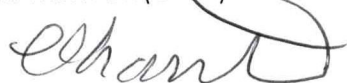
Statement as to disclose to our independent examiners

In so far as the trustees are aware at the time of approving our trustees' annual report:

- there is no relevant information, being information needed by the independent examiner in connection with preparing their report, of which the charities independent examiner is unaware, and
- the trustees, having made enquiries of fellow directors and the charities independent examiner that they ought to have individually taken, have each taken all steps that he/she is obliged to take as a director in order to make themselves aware of any relevant audit information and to establish that the independent examiner is aware of that information.

By order of the board of trustees

Linda Thornton (Chair)



22/7/21

**GOOLE AND DISTRICT COMMUNITY TRANSPORT GROUP
COMPANY LIMITED BY GUARANTEE**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF GOOLE AND DISTRICT COMMUNITY TRANSPORT
GROUP**

YEAR ENDED 31 MARCH 2021

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2021, which are set out on pages 12 to 24.

RESPONSIBILITIES AND BASIS OF REPORT

As the charity's trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 (the '2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

INDEPENDENT EXAMINERS REPORT

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- (1) accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- (2) the accounts do not accord with those accounting records; or
- (3) the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- (4) the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

..... 

Paul Sharpe FCA
Townends Accountants LLP
Independent examiner
Carlisle Street
Goole
East Riding of Yorkshire
DN14 5DX

..... 26/7/21

**GOOLE AND DISTRICT COMMUNITY TRANSPORT GROUP
COMPANY LIMITED BY GUARANTEE**

**STATEMENT OF FINANCIAL ACTIVITIES
(INCLUDING INCOME AND EXPENDITURE ACCOUNT)**

YEAR ENDED 31 MARCH 2021

	Note	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £	2020 Total funds £
Income and endowments from:					
Donations	(4)	119,212	14,500	133,712	77,492
Charitable activities	(5)	77,315	-	77,315	141,779
Fundraising		760	-	760	5,087
Total Income		197,287	14,500	211,787	224,358
Expenditure on:					
Charitable activities	(6)	180,401	5,392	185,793	204,852
Total Expenditure		180,401	5,392	185,793	204,852
Net income/(expenditure) and net movement in funds for the year		16,886	9,108	25,994	19,506
Reconciliation of funds:					
Total funds brought forward		14,525	20,546	35,071	15,565
Total funds carried forward		31,411	29,654	61,065	35,071

The statement of financial activities includes all gains and losses recognised in the year.

All of the above amounts relate to continuing activities

**GOOLE AND DISTRICT COMMUNITY TRANSPORT GROUP
COMPANY LIMITED BY GUARANTEE
STATEMENT OF FINANCIAL POSITION
AS AT 31 MARCH 2021**


	Note	2021		2020	
		£	£	£	£
FIXED ASSETS					
Tangible assets	12		<u>15,365</u>		<u>19,484</u>
			15,365		19,484
CURRENT ASSETS					
Debtors	13		1,321		6,473
Cash at bank and in hand			<u>52,724</u>		<u>14,584</u>
			54,045		21,057
CREDITORS: Amounts falling due within one year			<u>8,345</u>		<u>5,470</u>
NET CURRENT ASSETS/(LIABILITIES)			45,700		15,587
NET ASSETS			<u>61,065</u>		<u>35,071</u>
FUNDS					
Unrestricted funds			31,411		14,525
Restricted funds	18		29,654		20,546
	19		<u>61,065</u>		<u>35,071</u>

For the year ended 31 March 2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Council members' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The Council Members acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements were approved by the members of the committee and authorised for issue on the 22/7/21 and are signed on their behalf by:

Signature.....  Chair
Linda Thornton

Signature.....  Secretary
Christine Dales

**GOOLE AND DISTRICT COMMUNITY TRANSPORT GROUP
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

1 General Information

The charity is a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is 51 Carlisle Street, Goole DN14 5DS.

2 Statement of Compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Charities Act 2011 and the Companies Act 2006.

3 Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

a) Basis of preparation

The financial statements have been prepared on the historical cost basis.

The financial statements are prepared in sterling, which is the functional currency of the entity.

The charity meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

b) Preparation of the accounts on a going concern basis

The trustees are of the view that having secured funding for a further twelve months and that there is sufficient free reserves to accommodate a period whereby other funding can be secured to cover existing staff, projects and services that on this basis the assessment of the trustees is that the charity is a going concern.

The slow recovery in the current economy and funding cut backs within our local authority has meant that there has been an increased demand on both locally sourced, government sources and grant funding available to the charity. As such many of the projects, sessions and services are provided to residents and young people free of charge or by way of a small donation to cover general overheads. However, the trustees remain in regular contact with grant funders, sponsoring local authorities and the local community in order to secure their on-going financial support.

**GOOLE AND DISTRICT COMMUNITY TRANSPORT GROUP
COMPANY LIMITED BY GUARANTEE**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

3 Accounting Policies (Continued)

e) Income recognition policies

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured.

Items of income are recognised and included in the accounts when all of the following criteria are met:

- the charity has entitlement to the funds;
- any performance conditions attached to the item(s) of income have been met or are fully within the control of the charity;
- there is sufficient certainty the receipt of the income is considered probable; and
- The amount can be measured reliably.
- income from grants is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

f) Donated goods, services or facilities

Donated goods, services or facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. On receipt, donated goods, services or facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

g) Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

h) Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the organisations work or for specific projects undertaken by the charity.

**GOOLE AND DISTRICT COMMUNITY TRANSPORT GROUP
COMPANY LIMITED BY GUARANTEE**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

3 Accounting Policies (Continued)

i) Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity heading:

- Expenditure on charitable activities include all relative costs to further the purposes of the charity and their associated costs.
- Other expenditure represents those items not falling into any other heading.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

j) Allocation of support costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back office costs, finance, personnel, payroll and governance costs which support the organisations projects and activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities.

k) Operating leases

The charity classifies the lease of the building as operating leases. Rental charges are charged on a straight line basis over the term of the lease.

l) Tangible fixed assets

Tangible fixed assets are capitalised, if they can be used for more than one year and cost at least £1,000. A full asset register is maintained by the charity. Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Leasehold property improvements	-	5 years straight line
General Equipment	-	5 years straight line

m) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid after taking account of any trade discounts due.

n) Cash in bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity or three months or less from the date of acquisition or opening of the deposit or similar account.

**GOOLE AND DISTRICT COMMUNITY TRANSPORT GROUP
COMPANY LIMITED BY GUARANTEE**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

3 Accounting Policies (Continued)

o) Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from the past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligations can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

p) Financial instruments

A financial asset or a financial liability is recognised only when the charity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

q) Pensions

Employees of the charity are entitled to join a defined contribution 'money purchase' scheme. The charity contribution is restricted to the contributions disclosed in note 8. There were no outstanding contributions at the year end. The costs of the defined contribution scheme are included with the associated staff cost and allocated therefore to raising funds, charitable activities, support and governance cost and charged to the unrestricted funds of the charity.

Pension costs charged in the Statement of Financial Activities represent the contributions payable by the company in the year.

GOOLE AND DISTRICT COMMUNITY TRANSPORT GROUP
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

3 Legal status of the organisation

The organisation is a company limited by guarantee and has no share capital. The liability of each member in the event of winding up is limited to £1.

4 Donations

	2021 Unrestricted £	2021 Restricted £	2021 Total £
Anna Maria Charitable Trust	10,000	-	10,000
CJRS Grant	33,763	-	33,763
Department for Transport	2,444	-	2,444
East Riding of Yorkshire Council	12,155	-	12,155
Edward Gosling	6,000	-	6,000
National Lottery Community Fund	30,100	-	30,100
RHI Grant	10,000	-	10,000
Tesco Bags for Life	250	-	250
Tesco Bags of Help	500	-	500
Two Ridings Community Foundation - Covid 19	11,000	-	11,000
EYRC Transport services support	-	9,500	9,500
The Joseph and Annie Cattle Trust	1,000	-	1,000
Brehlms Trust	-	5,000	5,000
Albert Hunt Trust	2,000	-	2,000
	119,212	14,500	133,712

	2020 Unrestricted £	2020 Restricted £	2020 Total £
EYCT - Total Transport Grant	-	10,803	10,803
Brelms Trust	-	5,000	5,000
Co-Op	5,776	-	5,776
Department for Transport	3,244	-	3,244
Goole Fields	3,125	-	3,125
Tesco Groundwork	1,250	-	1,250
Trust Core Funding	500	-	500
EYCT - Hardship Fund	-	5,000	5,000
Hey Smile - Covid-19	-	2,500	2,500
Garfield Weston	-	10,000	10,000
Spaldington Windfarm	-	1,000	1,000
Two Ridings Community Foundation	-	10,000	10,000
Sir James Ricketts Trust	-	2,500	2,500
Hull & East Riding Charitable Trust	-	2,000	2,000
Awards for All	-	10,000	10,000
Six Penny Wind Farm	-	4,794	4,794
	13,895	63,597	77,492

5 Income from charitable activities

	2021 Unrestricted £	2021 Restricted £	2021 Total £
Fares	10,901	-	10,901
Contract	66,414	-	66,414
	77,315	-	77,315

	2020 Unrestricted £	2020 Restricted £	2020 Total £
Fares	47,407	-	47,407
Contract	94,372	-	94,372
	141,779	-	141,779

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6 Analysis of expenditure on charitable activities

	UNRESTRICTED	UNRESTRICTED	UNRESTRICTED	UNRESTRICTED	RESTRICTED	RESTRICTED	2021
	Management, Governance & Administration	Core costs & Covid	CJRS	Office Improvement	Six Penny Wind Farm	Total funds	
	£	£	£	£	£	£	
Salaries inc Tax & National Insurance		77,723	33,763			111,486	
Pensions	6,657					6,657	
Office Rent & Utilities	14,757					14,757	
Buildings Maintenance	39					39	
Equipment Costs						-	
Stationery/Telephones		2,034				2,034	
Training	254					254	
Travel	1,095					1,095	
Advertising						-	
Vehicle Running Costs		35,261			1,062	36,323	
Driver/Other Vehicle Costs		3,025				3,025	
Volunteer Expenses		2,230				2,230	
PPE Costs		2,359				2,359	
Consultancy & Evaluation	72					72	
Fundraising Costs	-					-	
Accountancy	600					600	
General Admin Costs	480					480	
Depreciation	53			4,330		4,383	
	24,006	122,632	33,763	4,330	1,062	185,793	

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	UNRESTRICTED	RESTRICTED	RESTRICTED	RESTRICTED	RESTRICTED	RESTRICTED	RESTRICTED	RESTRICTED	RESTRICTED	RESTRICTED	RESTRICTED	RESTRICTED	RESTRICTED	2020
	Management, Governance & Administration	Awards for all	Six Penny Wind Farm	Belms Trust	Two Ridings Community Fund	Spaldington Wind Farm	Garfield Weston	St James Rickets	Hey Smile	EYCT Total Transport	Total funds			
	£	£	£	£	£	£	£	£	£	£	£			£
Salaries Inc Tax & National Insurance	97,915									22,795	120,710			
Pensions	7,068										7,068			
Office Rent & Utilities	10,750										10,750			
Buildings Maintenance	282										282			
Equipment Costs	66										66			
Stationery/Telephones	1,713										1,713			
Training	200										200			
Travel	1,673										1,673			
Advertising	358										358			
Vehicle Running Costs	13,680		2,149	5,000	10,000	1,000	5,351		2,500		39,680			
Driver/Other Vehicle Costs	9,321		929					2,500			12,750			
Volunteer Expenses	4,189										4,189			
Consultancy & Evaluation	550										550			
Fundraising Costs	594										594			
Accountancy	900										900			
General Admin Costs	1,203										1,203			
Depreciation		2,165									2,165			
	150,463	2,165	3,078	5,000	10,000	1,000	5,351	2,500	2,500	22,795	204,852			

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7 Net income/(expenditure) for the year

	2021	2020
This is stated after charging	£	£
Operating leases - Premises	10,996	10,750
Independent examiners' fees	600	600
Pension costs	6,657	7,068
	18,253	18,418

8 Analysis of staff costs and trustee remuneration and expenses

	2021	2020
	£	£
Salaries and wages	93,912	101,570
Social security costs	17,574	19,140
Pensions	6,657	7,068
	118,142	127,778

No employees had emoluments in excess of £60,000 (2020: £60,000). The charity trustees were not paid or received any other benefits in the year (2020: nil) neither were they reimbursed expenses during the year (2020: nil). No charity trustee received payment for professional or other services supplied to the charity (2020: nil).

9 Staff Numbers

The average monthly number of full-time equivalent employees (including casual and part time time) during the year was as follows:

	2021	2020
Management and Governance	1	1
Support	0.5	0.5
Project Staff	6.5	6.5
	8	8

10 Related party transactions

None of the trustees (or any persons connected with) received any remuneration or travelling expenses during the year. Key management personnel include all persons that have authority and responsibility for planning, directing and controlling the activities of the charity. The total compensation paid to key management personnel for services provided to the charity was £27,644 (2020: £32,664).

There were no other related party transactions during the year (2020: nil)

11 Corporation Taxation

The charity is a registered charity as such is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

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12 Tangible assets

	Leasehold Property Improvem'ts	General Equipment	Computer Equipment	Motor Vehicles	Total
<u>Cost</u>	£	£	£	£	£
At 1 April 2020	21,649	308	2,239	29,690	53,886
Additions	-	264	-	-	264
Disposals	-	-	-	-	-
At 31 March 2021	21,649	572	2,239	29,690	54,150
<u>Depreciation</u>					
At 1 April 2020	2,165	308	2,239	29,690	34,402
Charge for year	4,330	53	-	-	4,383
On disposal	-	-	-	-	-
At 31 March 2021	6,495	361	2,239	29,690	38,785
<u>Net book value</u>					
At 31 March 2021	15,154	211	-	-	15,365

13 Debtors

	2021 £	2020 £
Other debtors	1,321	6,473
	<u>1,321</u>	<u>6,473</u>

14 Analysis of net assets between funds

	General Fund £	Designated Fund £	Restricted Fund £	2021 Total £
Tangible fixed assets	211	-	15,154	15,365
Bank Account	33,199	14,525	5,000	52,724
Debtors	1,321	-	-	1,321
Creditors	(8,345)	-	-	(8,345)
	<u>-</u>	<u>14,525</u>	<u>20,154</u>	<u>61,065</u>
	General Fund £	Designated Fund £	Restricted Fund £	2020 Total £
Tangible fixed assets	-	-	19,484	19,484
Bank Account	-	13,522	1,062	14,584
Debtors	-	6,473	-	6,473
Creditors	-	(5,470)	-	(5,470)
	<u>-</u>	<u>14,525</u>	<u>20,546</u>	<u>35,071</u>

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15 Analysis of movement of funds

	Balance 01.04.20 £	Incoming £	Outgoing £	Transfers £	Balance 31.03.21 £
Unrestricted funds	-	197,287	180,401	-	16,886
Designated Fund	14,525	-	-	-	14,525
Restricted - Six Penny Wind Farm (HATS)	1,062	-	1,062	-	-
Restricted - Office refurbishment	19,484	-	4,330	-	15,154
Restricted - Vehicle replacement fund	-	9,500	-	-	9,500
Restricted - Day trips for the elderly	-	5,000	-	-	5,000
	35,071	211,787	185,793	-	61,065

	Balance 01.04.19 £	Incoming £	Outgoing £	Transfers £	Balance 31.03.20 £
Unrestricted funds	(51,773)	160,761	150,463	41,475	-
Designated Fund	56,000	-	-	(41,475)	14,525
Restricted - Six Penny Wind Farm (HATS)	(654)	4,794	3,078	-	1,062
Restricted - Office refurbishment	-	27,000	7,516	-	19,484
Restricted - Brelms Trust	-	5,000	5,000	-	-
Restricted - Hey Smile Covid-19	-	2,500	2,500	-	-
Restricted - EYCT - Total Transport Grant	11,992	10,803	22,795	-	-
Restricted - Sir James Ricketts Trust	-	2,500	2,500	-	-
Restricted - Two Ridings Community Foundation	-	10,000	10,000	-	-
Restricted - Spaldington Wind Farm	-	1,000	1,000	-	-
	15,565	224,358	204,852	-	35,071

Name of fund	Description, nature and purposes of the fund
Designated Fund	To cover all associated costs for a three month period in the event that the charity was to wind down and cease operations
Office refurbishment fund	To purchase and refurbish three containers for offices at the new premises
Vehicle replacement fund	To purchase replacement vehicles
Day Trips for the Elderly fund	To cover costs to facilitate leisure and social provision trips for the elderly
Six Penny Wind Farm (HATS)	Howdenshire members trips, youth transport, advertising, publicity & stationery

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16 Operating leases

The total future minimum lease payments under non-cancellable operating leases are as follows:

	2021	2020
	£	£
Not later than 1 year	11,000	11,000
Later than 1 year and not later than 5 years	33,000	44,000
Later than 5 years	-	-
	44,000	55,000