

**Friends of Newnham Infant and Nursery School Association**  
**(F.O.N.I.S.A.)**

Report and Financial Statements  
Year Ended 31 August 2022

Charity No: 1101999

Newnham Avenue  
Eastcote, Ruislip  
Middlesex HA4 9RW

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## **Report of the trustees for the year ended 31 August 2022**

The trustees have pleasure in presenting their report for the year ended 31 August 2022

### **Status and administration**

The Friends of Newnham Infant and Nursery School Association (F.O.N.I.S.A.) became a registered charity on 10 February 2004 under the constitution adopted 27 November 2003 as amended 26 January 2004. F.O.N.I.S.A. is a charitable unincorporated organisation.

### **Trustees**

The Trustees who have served during the year and the period up to the date of this report are as follows:

Mr J Browne	(Chairperson)	Appointed 08/10/2019
Mrs A Curtin	(Vice Chair)	Appointed 08/10/2019
Ms P Marathe	(Vice Chair)	Appointed 08/10/2019
Mrs A Hakka	(Treasurer)	Appointed 08/10/2019
Ms C Godwin	(Ass. Treasurer)	Appointed 08/10/2019
Ms C Patel	(Ass. Treasurer)	Appointed 08/10/2019
Ms S Aitken	(Secretary)	Appointed 08/10/2019

The Charity is managed by the Executive Committee whose members are trustees. All of the members of the executive committee retire from office at the end of the annual general meeting but may offer themselves for re-election and re-appointment.

### **Objects**

The objects of the Charity are to advance the education of the pupils of Newnham Infant and Nursery School by providing and assisting in the provision of facilities (not required to be provided by the Local Education Authority) for education at the school.

### **Review of activities and achievements**

The principal activities of F.O.N.I.S.A. are to generate funds to donate to Newnham Infant and Nursery School for specific projects. These funds are generated by selling uniform and by holding various fundraising events during the year.

The trustees and the school are very pleased with the level of support and the funds that have been generated in the year. All events have been well supported by parents, children and staff.

### **Public Benefit**

The trustees have followed guidance issued by the Charity Commission on public benefit.

## **Report of the trustees for the year ended 31 August 2021 cont.**

The results for each of these fundraising activities during the year were as follows:

	<b>Income</b>	<b>Costs</b>	<b>Net Funds Raised</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Uniform	6,239.50	4,988.16	1,251.34
Lottery Club	1,822.00	900.90	921.10
Christmas Fair	5,668.36	1,424.62	4,243.74
Christmas Disco	1,974.40	384.25	1,590.15
Diwali Treat Bags	453.00	203.34	249.66
Halloween Treat Bags	480.00	162.66	317.34
Quiz Night	1,515.20	704.10	811.10
Easter Disco	2,352.05	513.42	1,838.63
Summer Fair - carnival	6,084.48	1,643.78	4,440.70
Summer Disco	3,047.70	448.72	2,598.98
Pre-loved sale	242.30	-	242.30
Tuck Shop	161.80	-	161.80
Sports Day	134.13	21.96	112.17
Duck Hill Christmas tree	94.00	-	94.00
Other donations	370.00	-	370.00
Amazon Smile	147.46	-	147.46
Easy Fundraising	43.64	-	43.64
	<b>30,830.02</b>	<b>11,395.91</b>	<b>19,434.11</b>

### **Reserves**

The trustees consider that the appropriate level of free reserves the charity will require is to have sufficient funds to cover the costs to set-up one of the fund-raising events and maintain a stock of uniform.

A reserve of £9,315.38 is held in a savings account as contingency to ensure that if the charity was to not run for a year it would still be able to provide certain funds to the school if the trustees chose to do so.

The trustees are satisfied with the current level of cash in the current accounts which stands at £15,848.94. This level of cash will reduce once the liabilities are paid, in particular the voluntary contributions balance and gift aid but will still be sufficient to meet any further uniform orders and fundraising costs.

### **Grant-making Policy**

The Executive Committee assess the requests for donations from Newnham Infant and Nursery School at the regular meetings of F.O.N.I.S.A. to help in the provision of facilities at the school. These donations are given to the school at a later date when payment is requested for items that have previously been agreed to.

### **Accounting and Reporting Responsibilities**

The Charities Act 1993 require the Trustees to prepare financial statements for each financial year which give a true and fair view of the Charity's financial activities during the year and its financial position at the end of the year.

In preparing the financial statements the Trustees should follow best practice and

- Select suitable accounting policies and apply them consistently;
- Make judgements and estimates that are reasonable
- Follow applicable accounting standards and the Charities SORP, disclosing and explaining any departures in the financial statements; and
- Prepare the financial statement on the going concern basis unless it is inappropriate to assume that the Charity will continue in operation.

The Trustees are responsible for keeping accounting records, which are such as to disclose, with reasonable accuracy, the financial position of the Charity at any time, and enable them as trustees to ensure that the financial statements comply with charity law. The Trustees are also responsible for safeguarding the Charity's assets, and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees and signed on their behalf by:

**Mrs A Hakka**



Newnham Infant and Nursery School  
Newnham Avenue  
Eastcote  
Ruislip  
Middlesex  
HA4 9RW

**Date:**

27/09/2022

**Independent examiner's report to the trustees of the Friends of Newnham Infant and Nursery School Association (F.O.N.I.S.A.)**

I report on the accounts for the year ended 31 August 2022, which are set out on pages 7 to 9.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

**It is my responsibility to:**

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act;
- and to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

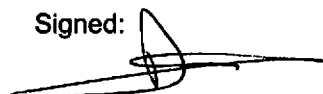
My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Name:

A Beniceni

Relevant professional qualification or body (if any):

Address:

41A The Close  
HASLEH

Date:

07/11/23

**Statement of Financial Activities for the year ended 31 August 2022**

	<b>Note</b>	<b>Unrestricted Funds 2022</b>	<b>Unrestricted Funds 2021</b>
<b>INCOMING RESOURCES</b>			
<b>Income from donations</b>			
Voluntary Income current year		1,318	3,511
Gift Aid Claim		-	-
Voluntary Income for next year		-	-
Other donations received		-	1,390
<b>Income from charitable activities</b>			
Operating activities to generate funds		30,830	19,073
<b>Investment income</b>			
Savings interest		1	3
		<u>32,149</u>	<u>23,977</u>
<b>RESOURCES EXPENDED</b>			
<b>Costs of generating funds</b>			
Payments for generating funds		11,396	10,562
<b>Charitable activities</b>			
Distributions to Newnham Infant and Nursery School		20,000	10,000
Voluntary Contributions for current year		1,318	4,837
Gift Aid for current year		-	-
<b>Governance Costs</b>			
Other		116	111
		635	217
<b>Total resources expended</b>		<u>33,465</u>	<u>25,727</u>
<b>Net movement in funds</b>		- 1,316	- 1,750
<b>Total funds brought forward</b>		25,120	26,870
<b>Total funds carried forward</b>		<u>23,803</u>	<u>25,120</u>

Approved by the Board of Trustees of the Friends of Newnham Infant and Nursery School Association and signed on its behalf by:

Mrs Julie Browne

Chair

Date:

9/11/23

Mrs Ahter Hakka

Treasurer

Date:

27/09/2022

# **Balance Sheet as at 31 August 2022**

	<b>Note</b>	<b>2022</b>	<b>2022</b>	<b>2021</b>	<b>2021</b>
<b>CURRENT ASSETS</b>					
Debtors		-		-	
Bank - Barclays		1,967		2,083	
Bank – HSBC		13,882		15,227	
Savings		9,315		9,314	
Receivables				-	
Stock				-	
			<hr/>	<hr/>	
			25,164		26,625
<b>CURRENT LIABILITIES</b>					
Creditors			1,361		1,505
			<hr/>		<hr/>
<b>TOTAL NET ASSETS</b>			<b>23,803</b>		<b>25,120</b>
<b>UNRESTRICTED FUNDS</b>					
General Funds			23,803		25,120
			<hr/>		<hr/>
<b>TOTAL FUNDS</b>			<b>23,803</b>		<b>25,120</b>

## **Notes forming part of the financial statements for the year ended 31 August 2022**

### **1. Principal accounting policies**

#### **Basis of Accounting**

These accounts have been prepared on the basis of Historic cost in accordance with Accounting and Reporting by Charities – statement of recommended practice (SORP 2015) and with the Charities Act 1993.

#### **INCOMING RESOURCES**

##### **Recognition of Incoming Resources**

These are included in the Statement of Financial Activities (SoFA) when the charity is entitled to receive the resources and the monetary value can be measured with sufficient reliability.

##### **Incoming Resources with Related Expenditure**

Where incoming resources have related expenditure (as with fund raising income) the incoming resources and related expenditure are reported gross in the SoFA.

##### **Investment Income**

This is included in the accounts when receivable.



## EXPENDITURE AND LIABILITIES

### Liability Recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

### Governance Costs

Includes costs of preparing and examination of the statutory accounts, the costs of Trustee meetings and cost of any legal advice to Trustees on governance or constitutional matters.

### Stock

Stock consists of uniform held for sale and is measured at the lower of the cost and net realisable value

## FUND ACCOUNTING

Donations received for the general purposes of the Charity are included as unrestricted funds. Donations for activities restricted by the wishes of the donor are taken to 'restricted funds' where these wishes are legally binding on the Trustees.

### Notes forming part of the financial statements for the year ended 31 August 2022

#### 2. Governance Costs

	2022	2021
	£	£
Insurance	116	111
	<hr/>	<hr/>
	116	111

#### 3. Creditors

	2022	2021
	£	£
Expenses (JB)	42.98	
Voluntary Contributions + Gift Aid	1,318.00	130.00
Mrs Hodges Leaving Gift Collection		939.52
Year 2 - End of Year Performance		435.50
	<hr/>	<hr/>
	1,360.98	1,505.02

#### 4. Related Parties

There were no transactions with any related parties during the year.

#### 5. Other Expenses

	2022	2021
	£	£
Bank Charges	103.63	-
Card reader	68.40	-
Gazebo	171.19	-
Stationery / Laminating / Plastic tokens	33.98	15.28
Gateway Fees	200.00	100.00
Christmas Pantomime - online		101.65
	<hr/>	<hr/>
	577.20	216.93